

TOWN OF FORT FRANCES

AGENDA - September 8, 2014

COMMITTEE OF THE WHOLE MEETING

Committee Room and Council Chambers, Civic Centre

(Session No. 144) 5:00 p.m. to 8:15 p.m.

PLEASE NOTE 5:00 P.M. START TIME

Page

1. Call to Order

2. Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting.

3. Disclosure of pecuniary interest and the general nature thereof.

4. In-Camera: 5:01 p.m. to 7:15 p.m.

4.1 Property Matter.

4.2 Agency 1 Matters.

4.3 Couchiching Sewer and Water Agreement.

4.4 Tax Agreement.

4.5 Personnel Matter.

4.6 Application for Municipal License.

4.7 Non agenda items.

5. Public Session Resumes in Council Chambers: 7:20 p.m.

6. Consent Agenda: 7:25 p.m. to 8:05 p.m.

6.1 2014 Surplus Asset Sale. 4 - 5

6.2 Request for On-Road Bike Lane - Colonization Road West (NWHU). 6 - 19

6.3 Damage to Hoard Family Headstone - Riverview Cemetery. 20 - 29

6.4 Selection of Two Capital Projects for the Ontario Community Infrastructure Fund (OCIF) (Only Provincial Program) and Small Communities Fund (SCF) (Federal/Provincial Program). 30 - 80

6.5 Drinking Water Quality Management System (DWQMS) Management Review Meeting - Endorsement by Owners. 81 - 126

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6.7 July 2014 Drinking Water Systems Monthly Summary Report.	135 - 142
6.8 Request from James and Barbara Adair - 320 Victoria Ave. Waive 1/2 of Water Portion of Water/Sewer Fees for the Months of March, April and May 2014.	143 - 147
6.9 Airport Facility - Renewal of Private Hangar Lot Lease with Mr. John Meyers for a Five Year Term Commencing June 30, 2014.	148 - 151
6.10 2014-2015 Insurance Renewal.	152 - 157
6.11 2015 Budget Timetable.	158 - 159
6.12 Northwest Ontario's Sunset Country Travel Association.	160 - 169
6.13 Minutes of Settlement - Request for Reconsideration re: 1319 Idylwild Drive (2013 and 2014).	170 - 176
6.14 Northwestern Ontario Sports Hall of Fame and Museum Financial Request.	177 - 181
6.15 Mark McCaig, CAO - AMO Conference Travel Claim.	182 - 186
7. Administration and Finance Division - 8:05 - 8:06 p.m.	
7.1 Mayor Roy Avis - AMO Conference Travel and Per Diem Claims.	187 - 195
7.2 Councillor Paul Ryan - AMO Conference Travel and Per Diem Claims.	196 - 202
8. Operations and Facilities Division: 8:06 p.m.	
8.1 Update on Capital Projects	
9. Information:	
9.1 2014 Operations and Facilities Division Capital Budget as at June 3rd, 2014*.	203
9.2 June 2014 Operations and Facilities Division - Environmental Area - Operations Statistics*.	204 - 207
9.3 Ontario Clean Water Agency - Fort Frances Wastewater Treatment Facility - July 2014 Monthly Report*.	208 - 213
9.4 Building Department Statistics Canada Report for the period August 1, 2014 to August 31, 2014.	214 - 215
9.5 Town of Fort Frances Capital Fund Budget vs Actual as at July 31, 2014*.	216 - 219
9.6 Water and Sewer Fund (Operating) Actuals to July 31, 2014*.	220
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July 31, 2014*.

9.8 BDO Canada LLP Management Letter - The Corporation of the 224 - 225
Town of Fort Frances.

9.9 June and July 2014 Complaint Register.

10. Non-agenda items: 8:12 p.m.

August 18, 2014

Report To: Mayor and Council

From: Travis Rob



RE: 2014 Surplus Asset Sale

This year the Town of Fort Frances will again be putting up for sale old, obsolete, and no longer used materials, equipment and vehicles. In July all departments we asked to take stock of items that were no longer used or needed and provide a listing. 28 items were submitted, see list attached, as surplus and Council must declare these items.

Once these items are declared surplus, the following procedure will be utilized to dispose of the items:

- 1) Advertise in the Fort Frances Times - sale of obsolete materials, equipment and vehicles. All items will be posted online for the public to view.
- 2) People can submit bids on any or all items. Forms will be provided at the Civic Centre, 320 Portage Avenue.
- 3) The bids will be publicly opened in the committee room.
- 4) Payment will be due prior to removing any items from the Town's property.
- 5) Successful bidders will have two weeks to pick up their items.
- 6) Where no bids are received for a certain item, if possible these items will be recycled and if not they will be disposed at the Town's landfill site.

Respectfully Submitted

Travis Rob, EIT
CBO, Facilities/Special Projects Coordinator

Council Approval of this report will insure:

1. That the 28 obsolete items outlined on the attached spreadsheet be declared surplus.
2. That the above-mentioned procedure will be used to dispose of these surplus materials, equipment and vehicles in the near future

2014 Town of Fort Frances Surplus Assets Sale Items				
ITEM #	DESCRIPTION	LOCATION (for viewing)	CONTACT	PHONE #
1	BIO Circle Parts Cleaner	Public Works-900 Wright Ave	Gerry Hawley	274-2036
2	250W High Pressure Sodium Pendant Light Fixture - New in box	Public Works-900 Wright Ave	Gerry Hawley	274-2036
3	250W High Pressure Sodium Pendant Light Fixture - New in box	Public Works-900 Wright Ave	Gerry Hawley	274-2036
4	1996 Ford F-150 1/2 Ton Truck - VIN# 2FTEF15YXTC A50166	Public Works-900 Wright Ave	Gerry Hawley	274-2036
5	2001 Ford F-250 3/4 Ton Crew Cab Truck - VIN# 1FTNW20L6IEC89612	Public Works-900 Wright Ave	Gerry Hawley	274-2036
6	1988 Ford F-150 Super Crew - VIN # 2FTJW35H7JCB06832	Parks Board-401 King's Hwy	Gerry Hawley	274-2036
7	WYCO Concrete Vibrator	Public Works-900 Wright Ave	Gerry Hawley	274-2036
8	Gorman Rupp Pump With 15hp Electric Motor	Public Works-900 Wright Ave	Gerry Hawley	274-2036
9	Gorman Rupp Pump With 15hp Electric Motor	Public Works-900 Wright Ave	Gerry Hawley	274-2036
10	Dual Chamber HVAC Blower DELHI Industries Model 212-2 INS	Public Works-900 Wright Ave	Gerry Hawley	274-2036
11	Government Dock Salvage As Where Is - All Items Must be removed no later than November 1	McIrvine Road/Public Works	Gerry Hawley	274-2036
12	15Hp Johnson Outboard - For Parts VIN: C8225382	Fire Hall-320 Portage Ave	Frank Sheppard	274-9841
13	1990 Chevy 1 Ton 4X4 Crew Cab VIN: 1GBJV33K1LF300950	Fire Hall-320 Portage Ave	Frank Sheppard	274-9841
14	Snack and Drink Vending Machine	Mem. Sports Centre-720 Scott St	Bob Green	274-4561
15	Treadmill	Mem. Sports Centre-720 Scott St	Bob Green	274-4561
16	Universal Machine	Mem. Sports Centre-720 Scott St	Bob Green	274-4561
17	Stair Stepper	Mem. Sports Centre-720 Scott St	Bob Green	274-4561
18	Side By Side Fridge	Mem. Sports Centre-720 Scott St	Bob Green	274-4561
19	Taski Bora 12 Vacuum S/N LR41886	Civic Centre-320 Portage Ave	Travis Rob	274-5323
20	Taski Bora Vacuum S/N 157235/05	Civic Centre-320 Portage Ave	Travis Rob	274-5323
21	4 Tables (3' X 4')	Civic Centre-320 Portage Ave	Travis Rob	274-5323
22	2 Tables (3' X 6')	Civic Centre-320 Portage Ave	Travis Rob	274-5323
23	Taski Vento 15C Vacuum S/N 35078	Civic Centre-320 Portage Ave	Travis Rob	274-5323
24	HP Laserjet 1200 Series Black and White Parallel Port Printer	Library - 601 Reid Avenue	Jeremy Hughes	274-9879
25	EPSON TM-T88II Parallel Port Receipt Printer	Library - 601 Reid Avenue	Jeremy Hughes	274-9879
26	EPSON TM-T88II Parallel Port Receipt Printer	Library - 601 Reid Avenue	Jeremy Hughes	274-9879
27	Commercial Cook Stove and Range - Propane	Sunny Cove Camp	Gary Rogozinski	274-9879
28	Commercial Cook Stove and Range - Natural Gas	Sunny Cove Camp	Gary Rogozinski	274-9879

Report

TOWN OF FORT FRANCES
PLANNING & DEVELOPMENT DIVISION
Municipal Planner Report #2014-19

To: Mayor and Council

From: Faye Flatt, Municipal Planner

Date: 4 September 2014

Subject: Request for On-Road Bike Lane ~ Colonization Road West (NWHU)

The Northwestern Health Unit submitted a proposal for an on-road bike path along Colonization Road West between Oakwood Avenue and Biddison Road. The matter was referred to the Planning and Development Executive Committee (PDEC) for recommendation with input from the Operations and Facilities Executive Committee (OFEC). A copy of the original request is attached.

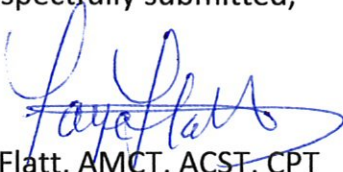
OFEC advised PDEC that it does not support the proposal as requested but continues to support "the construction of an off-pathway as outlined in the existing active transportation plan approved by Council". A copy of the OFEC report is attached.

At the PDEC meeting held September 4th, it was noted that although the request contemplated implementation prior to the school year, it was too late in the season to accomplish this. In addition, because the road allowance was not wide enough to accommodate an on-road bike lane (especially if vehicles are parked on the street), a dedicated off-street pathway should be designed and included in roadway upgrades planned in future. PDEC also felt that once a decision was made, all interested parties, along with the Polices Services Board and OPP, be provided with all pertinent information and that in the interest of public safety, increased and improved speed limit enforcement was warranted.

Based on the foregoing, Planning & Development Executive Committee recommends that:

1. Refer and include off-street bike path/paths in the design of municipal upgrades and/or replacement projects contemplated in future for Colonization Road West; and
2. Refer and direct the Police Services Board to:
 - a. convey to the OPP the need for increased speed limit or other enforcement for the public safety; and
 - b. consider and make recommendations to Council on how safety can be improved upon on Colonization Road West for all roadway users

Respectfully submitted,

A handwritten signature in blue ink, appearing to read 'Faye Flatt', is written over the printed name.

F. Flatt, AMCT, ACST, CPT
Municipal Planner
Att'd

COUNCIL APPROVAL OF THIS REPORT WILL

1. Refer and include off-street bike path/paths in the design of municipal upgrades and/or replacement projects contemplated in future for Colonization Road West; and
2. Refer and direct the Police Services Board to:
 - a. convey to the OPP the need for increased speed limit or other enforcement for the public safety; and
 - b. consider and make recommendations to Council on how safety can be improved upon on Colonization Road West for all roadway users



Pit Road 2

Pit Road 1

Daniel Avenue

McIrvine Road

21 July 2014

September 3, 2014

Report To: Planning & Development Executive Committee

From: Operations & Facilities Executive Committee

**SUBJECT: Active Transportation Proposal – Colonization Road West –
Oakwood Road to Biddesen Road**

The Operations & Facilities Executive committee was to provide input to the lead executive committee, the Planning & Development Executive committee in regards to the Active Transportation Proposal - Colonization Road West from Oakwood Road to Biddesen outlined in the letter dated July 8, 2014 from Elaine Fisher, Health Promoter, Northwestern Health Unit.

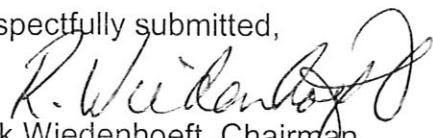
The Operations & Facilities Executive Committee reviewed the Active Transportation Proposal - Along Colonization Road West from Oakwood Road to Biddesen with Elaine Fisher at the September 3rd, O & F executive committee.

At this time the O & F executive committee can not support the active transportation proposal as presented, however will continue to support the construction of an off-pathway as outlined in the existing active transportation plan approved by Council.

Going forward the O & F executive committee recommends the following;

- 1) That the Police Services Board members of Council bring the pedestrians, bicyclists and motorists safety hazard along this section of Colonization Road West to the police authorities (OPP) attention i.e.- excess speed of motorists and that an effort be made to try to improve the enforcement aspect of policing along this roadway i.e. – heightened police presence.
- 2) To receive any recommendations from the Police Services Board on how to improve safety for all roadway users along this section of Colonization Road west.
- 3) That any municipal infrastructure replacement or upgrade projects along this section of Colonization Road west included the development of an off-road asphalt pathway on one side of the road behind the curb to be utilized by both bicyclists and pedestrians. The off-road asphalt pathway would be similar to what has been constructed along the Laverendrye Parkway (waterfront).

Respectfully submitted,


Rick Wiedenhoef, Chairman
Operations & Facilities Executive Committee



July 8, 2014

Fort Frances Town Council
320 Portage Avenue
Fort Frances, ON P9A 3P9

Dear Mayor and Council:

RE: Active transportation and safety- on-road bike lane along Colonization Road W.

A recent local meeting and the July 3rd article '*Bike lanes eyed for west-end road*' in the Fort Frances Times have brought attention to safety concerns faced by pedestrians and cyclists, including children and families using Colonization Road W.

The Northwestern Health Unit, along with concerned parents and other local stakeholders would like to work with the Town to improve safety and active transportation for all users along this well-travelled road.

We acknowledge the fiscal restraints the Town is currently experiencing and would like to work together to find solutions at little or no cost to the Town. We would like to propose the following to Town Council and its applicable Planning and Executive Committees:

1. **An on-road bike path running along both sides of Colonization Road W. between Oakwood Ave and Biddison Road:** Based on our local Active Transportation Plan and discussions with municipal staff/councilors, this path is approximately 3200 lm. Based on with final estimates from the Town, we will work to secure funds for paint, signage, markings and any other municipal/provincial requirements for an on-road bike path.
2. **In-kind support from the Town:** If we can secure funds for project materials, we would like to ask if the Town is able to provide in-kind services including staff labour/time for marking and painting as well as town equipment to complete painting for the on-road bike path.
3. **On-street parking bylaw amendment:** We would like to request an amendment to current parking bylaw and request no on-street parking between 7am and 9pm. Several people have monitored parking along the route and on-street parking seems to be minimal in this area, so we don't anticipate this will negatively impact local residents.

Other initiatives associated with project: There is work underway with other stakeholders (OPP, Police Services Board, local school, coalitions and residents) to install the OPP speed sign to increase awareness about speed and safety along this corridor. We are also exploring the possibility of implementing a local bike train or walking school bus to encourage more children to walk and bike to school along safe routes.

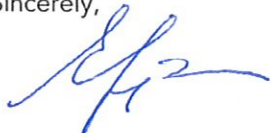
Project timelines and approval: If it is possible for Town staff, we are hoping to work with staff and councilors to seek appropriate approvals, and, ideally, have the project completed for the new school year in September.

Over the last several years, several local coalitions, municipal staff and stakeholders have worked on improving pedestrian safety and active transportation opportunities in Fort Frances. We applaud the Town of Fort Frances staff and council, key stakeholders, media partners and volunteers for their ongoing support related to active and safe routes.

We will continue to work on a comprehensive approach that will ensure that the best design and safety features are in place to create a supportive environment where it will be easier for all populations to be safe and active.

If you require further information, please contact me at 274-9827 ext. 3638 or efischer@nwhu.on.ca. We look forward to discussing this exciting project with the Town.

Sincerely,



Elaine Fischer
Health Promoter

Dear Town Council,

The reason why we need a bike lane is because for our safety cars go really fast in the road and we want to stay as far away from the cars as we can.

Another reason for the lane is for our health. If you are not healthy, you will spend a lot of your time inside and at the doctor's office.

The last reason is so that we can bike to school. When you bike to school you stay healthy and you can talk and hang with your friends while staying safe.

Sincerely,

Kade Oster

Hi Andrew, Ken and Doug

Not sure to whom I should direct these comments regarding the proposed bike path along Colonization Road West, so please redirect and forgive me if it is not appropriate to contact you as councilors!

I reside in the 1200 block of Colonization Road West and completely agree with the need for a bike path, particularly for the health and safety of children who are riding to school. I also applaud the intent to post speed limits more clearly as many vehicles travel at excessive speeds along this road.

I do have a couple of concerns however, and only based upon what I have seen in the press.

With regard to the proposed parking by-law which restricts parking on the road from 0700 hrs to 2100 hrs. This seems a bit excessive and certainly not within the travel times of children going to school, nor at weekends and holidays. Residents who have several visitors, e.g. at family/friends gatherings, have limited parking space in their driveways and no available parking nearby. Anyone having work done by contractors cannot accommodate large vehicles on their driveways. Certainly there are times when not allowing parking on the road will present difficulties for some residents.

It would also be a good idea to better educate children, in general, to the rules of the road as some ride all over the place!

Thanks so much.



VALENTINE MILLS
<stormy7@shaw.ca>
19/07/2014 07:45 PM

To ravis@fort-frances.com
cc mmcgaig@fort-frances.com
Subject Proposed Bike Lane on Colonization Road West

AGENDA ITEM #6.2

Dear Mayor Avis

I would like to address the issue of the proposed bike lane along Colonization Road West.

As a loyal tax-payer of the Town of Fort Frances, and a resident of Colonization Road West for over 25 years, I am extremely concerned about the proposed bylaw which restricts parking on our road. Contrary to what I have read in the local press that this will have little impact on the residents, I totally disagree with this statement. No-one has asked the residents for their input on this matter. On the contrary, it will have a significant impact on us e.g. when we have a number of visitors to our homes, or contractors doing work in our homes and so forth. Why must there be no parking allowed between 7 am until 9 pm at night.

I can understand the need for this restriction during times when children are going to and coming home from school. However to impose this beyond those times is excessive. We are a residential street and should have the right to park on the road just the same as any other street in Fort Frances. I can understand bike lanes on non-residential highways, as is the case everywhere else, but not on a residential street where we do not even have an alternative access, e.g. a back lane.

Children are riding bikes all over town, to and from school in many cases. Why bike lanes on our road.

I totally understand the need for safety on the roads, particularly for children, however, there are alternatives to this proposed bylaw. Firstly,

there needs to be restricted and closely monitored speed control on the road. Many vehicles travel at excessive speeds, including huge transport trucks going to and from McCools yard. Deer have been killed on our road on a number of occasions.

I would propose reducing the speed limit to 40km and have the police monitor this. This is the major problem. By reducing the speed limit there should be no need to have separate bike lanes.

Secondly, most children have absolutely no idea about the rules of the road and need education in this regard. They ride their bikes on the wrong side or in the middle of the road having no regard whatsoever for traffic.

I would very much appreciate your consideration of these concerns.

Respectfully,

Valerie Mills

1223 Colonization Road West
Fort Frances, ON



Ken Perry
<lakracer@yahoo.ca>

07/18/2014 07:11 PM

Please respond to
Ken Perry
<lakracer@yahoo.ca>

To ELIZABETH CLARK <abbyt@shaw.ca>

"lakracer@yahoo.ca" <lakracer@yahoo.ca>,
cc "ravis@fort-frances.com" <ravis@fort-frances.com>,
"dbrown@fort-frances.com" <dbrown@fort-frances.com>

Subject Re: Bicycle Path on Colonization Road West

Hello Liz, Ken here as you can see. My biggest concern with a bike path in front of your house is the location of the proposed ending point. Daniel Ave. is but one block from the Kings Highway and there is no proper crossing for bikes especially next to MacDonald's which is the most direct route to the two elementary schools. You are right in suggesting that there needs to be more educating of children in bike safety. Sooner than later I would recommend. I recognize also the inconvenience of no parking for extended lengths of time. Bike lanes need to be used by families also so that parents and older siblings can guide their family members on bike safety. Hence evening and weekend needs for those same paths. More bike paths would be a welcomed addition to our community, but my prime concern at the present is better roads and streets, upgrading our water and sewer systems, before we end up in emergency situations, and maintaining our current assets before we agree to expand our responsibility with no more dollars. I am on both of the committees that oversee finance and infrastructure, and I am sure we will be discussing these concerns when this topic comes up. Thank you for the input. Best regards Ken

Michael & Sheri De Gagné
1233 Colonization Road West
Fort Frances, ON

2014 July 21

To Whom It May Concern:

Re: Safety of pedestrians and cyclists on Colonization Road West

Thank you to the Fort Frances Times edition of July 14th alerting us to the proposed traffic changes to Colonization Road West. The article offers several suggestions to improve the safety of all users along the section of road from Biddeson Avenue to Oakwood Road, including the addition of on-road bike lanes on each side of the road and no daytime / evening parking.

The health and safety of pedestrians, cyclists, and motorists is very important. However, we disagree with the proposed addition of two on-road bike lanes and parking changes. This proposal would negatively affect residents by impeding parking for local residents' social events and contractor services. Off-road bike / walking lanes is the preferred option, and understandably more expensive.

Searching for methods to reduce the root cause of an unsafe condition we suggest your consideration of the following items:

1. To alert people to the maximum safe speed for the section on Colonization Road West between the two curves near Riverview Cemetery & Emo Road, initiate a speed reduction to 40 km/hour with appropriate signage
2. To warn motorists of 'unusual conditions ahead' post diamond shaped warning signs with yellow background and black symbol indicating 'curve ahead' or 'winding road'
3. No change to the current calendar parking regulations
4. Education of motorists by more frequent use of the portable electronic speed indicator equipment and continued bike safety education sessions for children
5. As this section of road does not have any sidewalks, provide increased attention in the winter months of curb-to-curb snow plowing to ensure adequate space for motorists, snowmobilers, pedestrians, and cyclists sharing the road
6. Increased priority in the winter months to push back, or remove snow banks if needed, at both curves to increase visibility of all vehicles & pedestrians
7. Enforcement and education regarding safe and courteous use of our roads throughout all seasons can result in positive changes that prevents injury and increases participation in healthy outdoor exercise & active transportation.

Thank you,

Michael & Sheri De Gagné

Doug Brown/Frances
08/21/2014 05:15 PM

To Faye Platt/Frances@Frances, Travis
Rob/Frances@Frances, Mark McCaig/Frances@France
cc
bcc
Subject Fw: Bicycle Path on Colonization Road West

Hi Faye, here is the package on the active transportation proposal by Elaine Fisher. The package will be discussed at the September 3rd O & F executive committee meeting. You should have some direction from the O & F executive committee on Wednesday in the afternoon as will have to prepare memo. I don't



support this proposal. 2014AUGUSTBIKELANE.pdf

Doug Brown, P. Eng.
Operations & Facilities Manager
320 Portage Avenue, Fort Frances, Ontario
Town of Fort Frances
Work #-807-274-9893 Ext. 306
Cell # 807-275-9755

August 20, 2014

Report To: Operations & Facilities Executive Committee

From: Doug Brown – Operations & Facilities Manager

SUBJECT: Active Transportation Proposal – Colonization Road West – Oakwood Road to Biddeson Road

The Operations & Facilities Executive committee is to provide input to the lead executive committee, the Planning & Development Executive committee in regards to the Proposed Active Transportation Upgrades along Colonization Road West from Oakwood Road to Biddeson Road as outlined in the letter dated July 8, 2014 by Elaine Fisher, Health Promoter, Northwestern Health Unit. See attached copy of the letter.

In order for the executive committee to make a decision on the issue I have taken the liberty to attach the following information;

- 1) Design Guidelines for Bikeways – prepared by the Region of Hamilton-Wentworth.
- 2) Fort Frances Active Transportation Plan – Phase 2 Map – June of 2011
- 3) City of Toronto – Bikeway Network information - Pavement Markings & signs, Rules for Passing and Flyer “understanding Bicycle lanes”.
- 4) MTO – Ontario's Guide to Safe Cycling - riding in traffic & cycling and the law.
- 5) Laws regarding parking in the bike lanes - Ontario Traffic Council – blog
- 6) Ontario Bike Regulations – Know your rights – By Sheila Ascroft.

Road Facts of Colonization West Road - Oakwood to Biddeson;

- 1) Average asphalt width from gutter edge to gutter edge is 10.10 meters.
- 2) Calendar Parking from Emo Road to Oakwood Road in effect under traffic control by-law. 10/03.
- 3) Parking Prohibited – Both sides from east limit of guard rail Biddeson Creek to 118 meters westerly. (Dentist – Kennedy – 1201 Colonization Road West)
- 4) Parking stall width is 3.0 meters in accordance with the Town's zoning by-laws.
- 5) Minimum traffic lane width is 3.7 meters.

Both Town Staff and Council want to promote active transportation up-grades in a cost effective manner in accordance with the Town's official plan and the Town's active transportation plan approved by Council. Please find attached the emails from residential property owners along Colonization Road West in regards to the proposed parking restrictions & active transportation upgrades. There appears to be opposition to the proposed parking restrictions 7:00 am to 9:00 pm. As a result I took the liberty to determine if one parking lane 3.0m, two bike

lanes (each at 1.2 meters in width) and two traffic lanes (3.7 meters) could fit within the 10.10 meters asphalt roadway width. One would require 12.8 meters where there is only 10.10 thus a shortfall is 2.7 meters. Thus the Town will have to make a decision on whether or not to revise the traffic control bylaw for the proposed parking restriction.

As a result of the downsizing in staff within the O & F division over the past two years it is difficult to support committing to providing any in-kind services to paint bike markings or lines of the roads when essential operational maintenance tasks are not being completed in a timely fashion due to lack of manpower. For example 20 % of the catchbasins should be sucked out of winter sand on an annual basis and several catchbasins need to be lowered. No work has been completed on either of these maintenance tasks so far this year.

A memo must be prepared to be forwarded to the Planning and Development executive committee in the near future. This issue will be discussed in detail at the September 3rd, 2014 executive committee.

Respectfully submitted,

Doug Brown, P. Eng
Operations & Facilities Manager

2014August ActiveTransportationColonizationRoadWest



August 28, 2014

Report To: Mayor and Council

From: Doug Brown, Manager of Operations & Facilities

SUBJECT: Damage to Hoard Family Headstone – Riverview Cemetery

It appears that the damage to the Hoard Family headstone was caused by Parks staff resetting the headstone as a result of it falling over. Please find attached a copy of the administration report dated April 29, 2014, which was reviewed by the O & F executive committee at its May 7, 2014 meeting.

Please find attached two quotes; Brunet Monuments Inc. & Lakehead Monuments to replace or repair the Hoard family Headstone;

Brunet Monuments Inc.

- 1) Bevel all four corners and transport - \$2600 HST included.
- 2) To cut down, reduce the size of all edges and transport - \$3500 HST included
- 3) To replace with new stone and install new stone - \$7520 HST included.

It should be noted that Brunet Monuments cannot be certain of the actual best repair method until they have a chance to assess the headstone (density or condition of the black granite).

Lakehead Monuments

- 1) To replace with new stone and install new stone - \$7339.35 HST included.

Administration is of the opinion that the subsection 8.17 of the Cemetery by-law was included in the by-law to provide protection for the Town against any liability for damages to any monument or markers through normal routine maintenance within the cemetery. On a regular basis Town staff have to reset headstones which fall over due to frost action or settlement. The Hoard family headstone was already replaced in the past before my employment with the Town.

Administration is of the opinion that Council should consider the ramification of being responsible for all the costs in repairing the damages to the Hoard family headstone and there are a lot of headstones which are **not owned** by the Town where damages have occurred due to normal maintenance activities in the cemeteries over the years and resetting headstones is considered a normal maintenance activity.

The Operations & Facilities Executive Committee recommends the following;

- 1) That Administration meet & discuss repair and replacement options with Stan Hoard in regards to the Hoard family headstone damages as per quotation supplied by Brunet Monuments Inc. & Lakehead Monuments.
- 2) That Council authorize administration to utilize one of the three repair or replacement options in regards to the Hoard Family headstone and that the selected option be funded out of the Cemetery Care and Maintenance Reserve Funds.

Respectfully Submitted
Operations & Facilities Division,

Doug Brown

Doug Brown, P. Eng.
Operations & Facilities Manager

RECOMMENDED

SEP 03 2014

DIV. MNG.

Doug Brown

EXECUTIVE COMM.

R. Widenhoff

Council approval of this report will ensure the following:

- 1) That Administration meet & discuss repair and replacement options with Stan Hoard in regards to the Hoard family headstone damages as per quotation supplied By Brunet Monuments Inc. & Lakehead Monuments.
- 2) That Council authorize administration to utilize one of the three repair or replacement options in regards to the Hoard Family headstone and that the selected option be funded out of the Cemetery Care and Maintenance Reserve Funds.

2014AugustHoardheadstone

w/order - quotePLEASE SEND PAYMENT TO:
S.V.P. ENVOYER PAIEMENT À:DATE: **26-Aug-14**

CONTRACT NUMBER:

NUMÉRO DU CONTRAT:

DATE SHIPPED/INSTALLED:

DATE DE LIVRAISON:

w/ord**BRUNET MONUMENTS INC.**

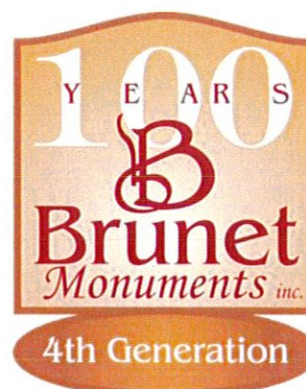
405 RUE BERTRAND STREET

WINNIPEG, MB R2H 0P4

PHONE: (204) 233-7864

1-888-733-3323

FAX: (204) 233-FAXX



Trevor McKinnon

info@brunetmonuments.com

www.brunetmonuments.com

tmckinnon@fortfrances.com

DESCRIPTION	DEBIT	CREDIT	BALANCE
Quote to replace a 4-6 x 0-8 x 2-6 all polished black granite memorial with two corner checks. Includes carving to match existing.			
Monument 4-6 x 0-8 x 2-6 includes pick up and install	\$ 7,520.00		
Quote for two replacement Black Crest vases \$250 each	\$ 500.00		
HST INCLUDED	included		
To discard existing memorial	\$ 450.00		\$ 8,470.00
To pick up, bevel all 4 corners on both sides of memorial and reinstall in the Riverview cemetery. HST included.	\$ 2,600.00		
OR To pick up, cut down all edges which will make the monument 6-7 inches thick verses 8". Repolish, recarve and install in the cem.			
Possible removal of 1 inch on bottom of memorial to remove bottom chips. Memorial will shrink by approx 1 in.	\$ 3,500.00		
HST INCLUDED			
Please note that we cannot be certain of the actual best repair route until we have the memorial at hand.			
We can counsel the client and or Trevor with every step before proceeding with the repair of choice.			
The monument can be picked up this week.			
To replace or repair can only be completed in the summer of 2015.			
MERCI - THANK YOU !			

The vendor reserves the right to reclaim merchandise if not paid within 6 months after completion of work unless otherwise mentioned in the contract.

The vendor will not be held responsible for errors of the given inscription

Terms: Net 30**INVOICE TOTAL DUE:****CETTE FACTURE EST DUE LE:**A SERVICE CHARGE OF 1.5% PER MONTH WILL BE ASSESSED ON
OVERDUE ACCOUNTS. TOUTE FACTURE EN SOUFFRANCE EST SUJET À
UN TARIF DE SERVICE DE 1.5% PAR MOIS.*"Au service des franco-manitobains depuis 1910..."**"Perpetuating the memory of Manitobans since 1910..."*

April 29, 2014

To: Operations & Facilities Executive Committee

From: Doug Brown, Operations & Facilities Manager

SUBJECT: Damage to Hoard Family Head Stone – Riverview Cemetery

The letter dated April 16, 2014 from Mr. Stanley Hoard was referred to the Operations & Facilities Executive committee for review. The Operations & Facilities Executive Committee is considered the "Board" in regards to the operations and maintenance of the Town's cemeteries.

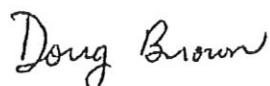
Mr. Stanley Hoard brought the damage to the headstone to administration attention in July of 2013. Please find pictures of the damage to the headstone. Mr. Hoard was given a copy of the Cemetery By-law No. 22/12 in September of 2013 where section **No. 8- Monuments and Markers** subsection 8.16 & 8.17 were pointed out to Mr. Hoard at that time. See attached pertinent subsections 8.16 & 8.17.

In discussion with Trevor McKinnon, Parks Working Foreman, the damage is quite high on the headstone other than the missing vase on the north side of the base. Thus it is difficult to correlate the damage to normal lawn care and flower bedding maintenance activities. In regards to the missing vase from the base, water in the fall time is left in the vase over the winter this water freezes and splits the vase where eventually it breaks away from the base. This is a common occurrence with vases in the cemetery. No monument or head stone setting contractor has reported damaging the Hoard family headstone in the past five years.

I am no expert in manufacturing granite or marble headstones, but it appears that the edging of the headstone (cornering) is very smooth with nominal beveling and that chips of granite were displaced. Most of the newer headstones have rougher beveled corners, thus less chance of a chipping issue. I don't know for sure but the freeze –thaw action of water could have had an impact on the damage if there was an imperfection in the granite headstone material.

Mr. Hoard has been invited to the next Operations & Facilities Executive committee meeting scheduled for Wednesday May 7th, 2014 at 7:30 am. Also I suggested that the committee complete a site inspection of the headstone to get a perceptive on the damage.

Respectfully submitted,



Doug Brown, P. Eng.
Operations & Facilities Manager

16 April 2014

Mayor and Council

I would like to bring to Council's attention a matter of maintenance and damage to my parents' head stone in Riverview Cemetery. I would be pleased to attend at a meeting of Council or the Operations & Facilities Executive Committee of Council to speak to this further.

Yours truly,



Stanley Hoard
1213 Elizabeth East
Fort Frances, ON P9A 3R8
Ph.: 274-5083



8.11. One marker with a flat and level surface set flush with the ground may be placed at each grave in addition to the monument. The marker shall be placed at the end of the grave farthest from the monument. All additional markers shall be approved by the Superintendent or his designate.

8.12. Markers or footstones of marble or granite are permitted but must not exceed 50.8 centimetres or 20 inches by 76.2 centimetres or 30 inches with a depth of eight (8) centimetres or 3 inches to thirteen (13) centimetres or 5 inches. The upper surface must be flat with no projections and shall be set level with the ground surface. All markers shall be set by employees of the Corporation at the expense of the lot owner in accordance with the current Price List.

8.13. Corner posts may be provided by the Corporation at the expense of the lot owner. Installation of corner posts shall be under supervision of the Superintendent or his designate.

8.14. Any monument or other structure or any inscription placed in or upon any lot shall be in keeping with the dignity and decorum of the cemetery.

8.15. When any monument, gravestone or memorial of any kind is to be removed or any inscription made or cleaning done, permission shall be obtained from the Superintendent or his designate. Application for such permission shall be made in writing by the owner of the lot with a description of the work proposed.

8.16. Minor scraping on the monument base of an upright monument due to grass/lawn maintenance is considered to be normal wear.

8.17. The Cemetery staff will take reasonable precautions to protect the property of the interment rights holder, but it assumes no liability for the loss of, or damage to, any monument, marker, or other structure, or part thereof.

9. SECTION NINE - RULES FOR MONUMENT DEALERS, CONTRACTORS & THEIR WORKERS

9.1. Every contractor employed to erect vaults, mausoleums or monuments or to do any other work in the cemetery as permitted within this by-law shall first present an application to the Superintendent or his designate signed by the lot owner or his representative requesting permission to employ such contractor to do the work herein specified. This application shall designate the section and lot.

9.2. Prior to the start of any said work, contractors must provide proof of the following:

- a) Current Clearance Certificate of good standing with WSIB,
- b) WSIB Coverage Number
- c) Executed Occupational Health and Safety agreement with the Town.
- d) Evidence of liability insurance of not less than \$3,000,000.00.

9.3. The demeanor and behavior of all workers employed by others in the cemetery shall be subject to the control of the Superintendent or his designate.

9.4. Contractors, masons and stone-cutters shall lay planks on the lots and path over which heavy materials are to be moved in order to protect the surface from damage.

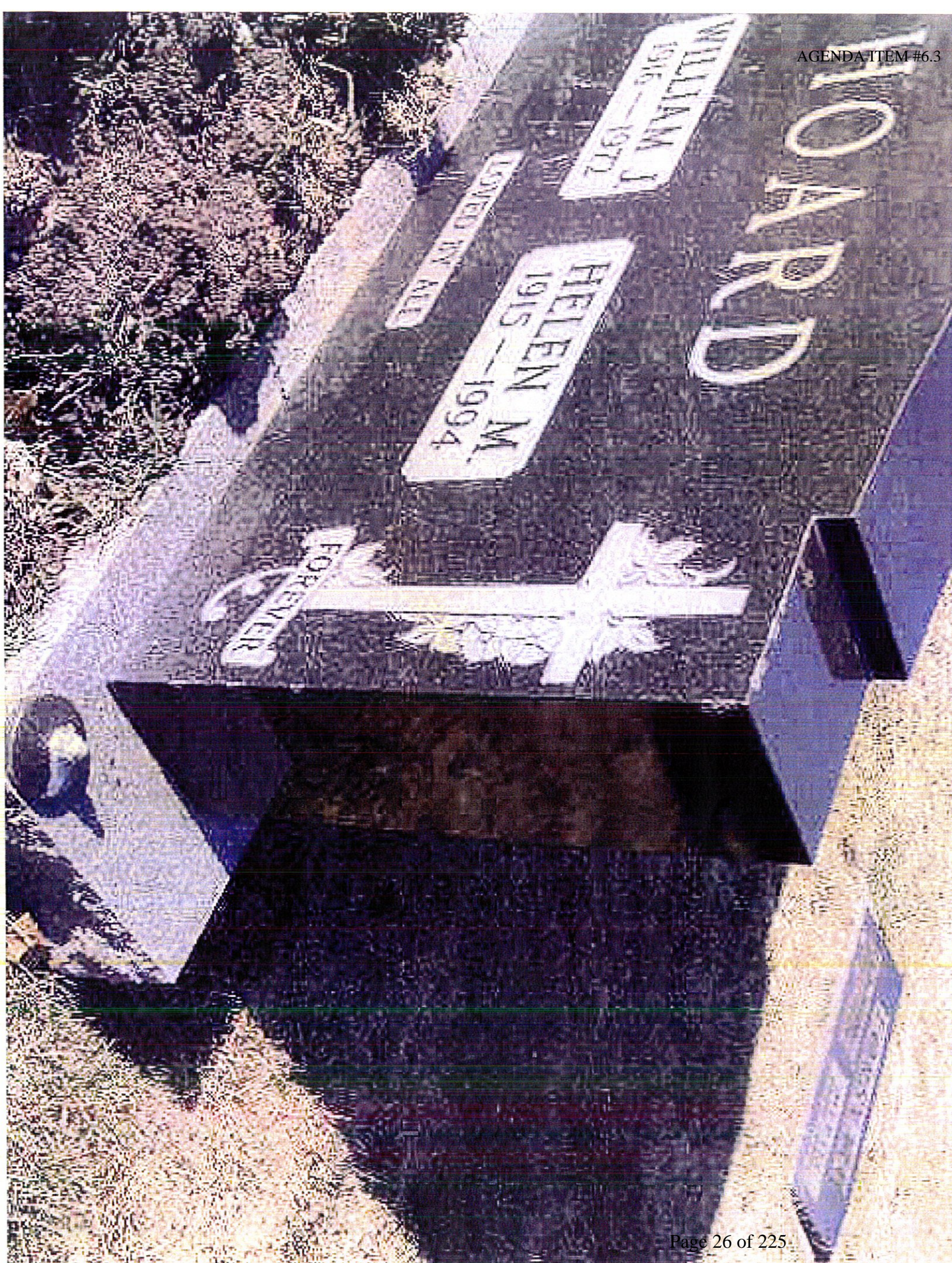
9.5. Workers shall cease work if in the immediate vicinity of a funeral until the conclusion of the service.

9.6. All work must be done during regular cemetery hours unless by special permission of the Superintendent or his designate.

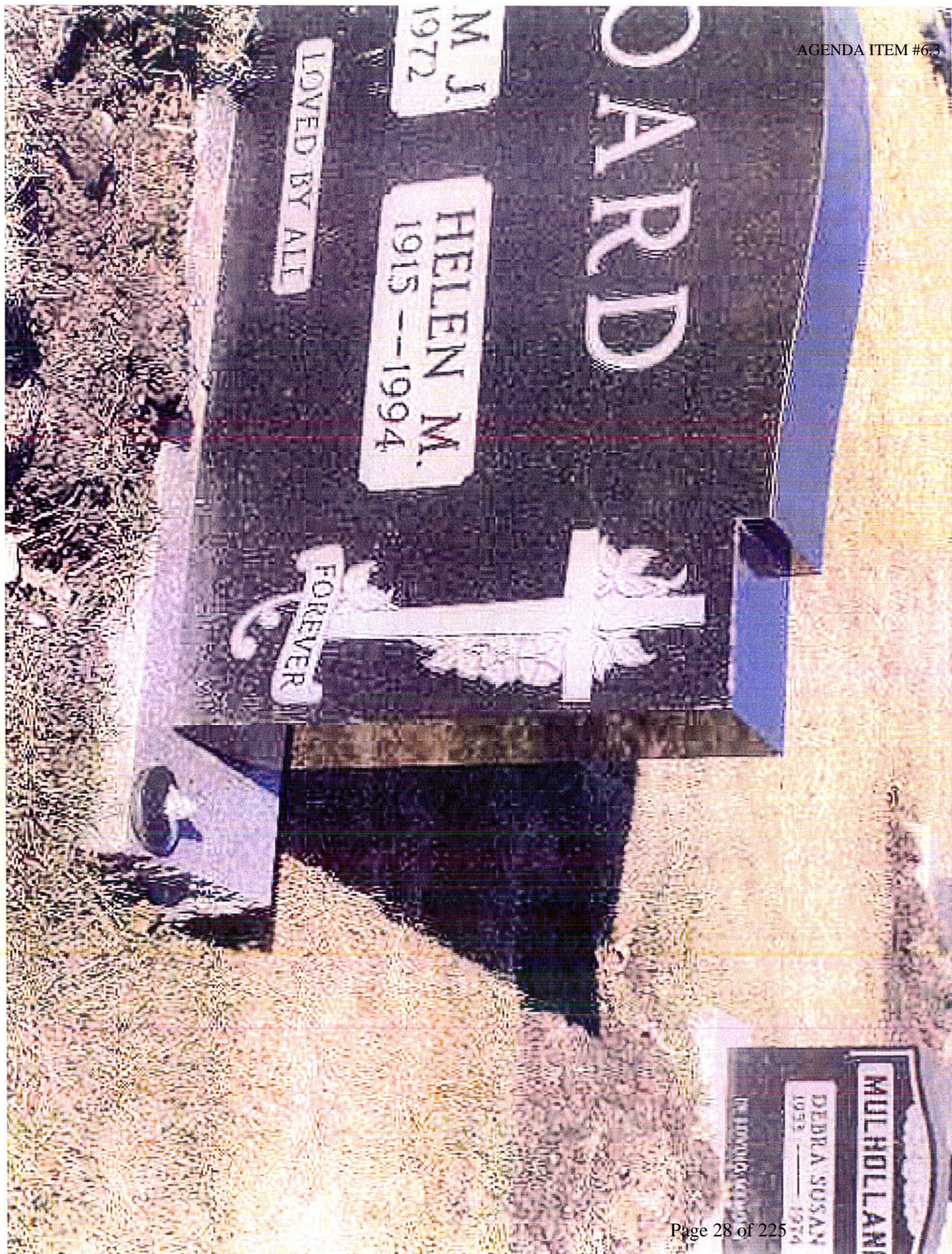
9.7. No work shall be commenced on Saturday that cannot be finished and the litter and debris removed by the hour of noon of that day.

9.8. Heavy loads shall not be permitted in the cemetery when the roads or grounds are in an unfit condition.

9.9. No monuments shall be delivered at the cemetery until the foundation is completed and the contractor is ready to proceed with the work of the erection.







M. J.
1972

HELEN M.
1915 -- 1994

LOVED BY ALL

FOREVER

MULHOLLAND
DEBRA SUSAN
1953 -- 1974
IN MEMORY OF



August 27, 2014

Report To: Mayor & Council

From: Doug Brown, Manager Operations & Facilities

SUBJECT: Selection of Two Capital Projects for the Ontario Community Infrastructure Fund (OCIF) (Only Provincial Program) and Small Communities Fund (SCF) (Federal/Provincial Program).

By September 19, 2014 @ 5:00 pm EST the Town must submit Expression of Interest (EOI) for two different capital projects – one under the OCIF program and the other under the SCF program. Please find attached the EOI and the project select program manual to ensure all details of the program are fully understood.

In January of 2014 the Town submitted the reconstruction of Colonization Road West Project under the Small, Rural and Northern Municipal Infrastructure Fund (SRNMIF). This project was selected as a result of several two bolt connection water main failures over the years. Basically the project involved 500 meters of total road reconstruction. The engineering work has already been completed on this project by Hatch-Mott-MacDonald. This project was rejected for funding by the provincial government as it was a lower ranked project under the water section of fundable projects submitted province wide at that time and the fact that the Town already received funding under the SRNMIF program in 2014 for the Mowat/2nd Street reconstruction project.

Under the OCIF & SCF the Town is required to follow the asset management plan and condition rating of roadways haven't been completed since 2001. The Town has not completed any capital works on the Connecting Link highway system within the community since 2008. The Central Avenue Reconstruction project was the last project where 90 % capital funding from MTO was received. It appears the MTO connecting link capital funding program has disappeared.

Over the last several years the substandard sections of water and sanitary sewer mains have been removed and replaced as a constant source of funding (user fees) was available. The amount available for capital works going forward in the near future will probably be reduced as a result of idling of the pulp and paper mill in 2014.

The approved 2014 capital program has allocated \$72,000 for engineering works to design infrastructure capitals works for 2015. No direction has been given to the engineering firms at this point in time. No cost estimates have been completed at this time however please find attached spreadsheets from the asset management plan outlining critical roadways and water mains within the

Community. It is suggested that two sections of the Connecting link Hwy. System be considered for these funding programs;

- 1) King's Hwy. 11-71- From just east of Cornwall Avenue to Wright Avenue (extreme wheel rutting pavement issue within 2002 old asphalt driving surface, older water main -1919 and old culvert structure left in the ground just east of Tim Hortons).
- 2) Colonization Road East - from Scott Street intersection to just east of WTP (5th Street) - condition of aged asphalt - critical and older water main

At this time the selection of two capital projects is required in order for administration to submit EOI by September 19, 2014 deadline.

The Operations & Facilities Executive Committee recommends the following:

- 1) That Council endorses the following two capital projects
 - a. The reconstruction of King's Hwy.11-71- from just east of Cornwall Avenue to Wright Avenue to be submitted under the Ontario Community Infrastructure Fund (OCIF).
 - b. The reconstruction of Colonization Road East - from Scott Street intersection to just east of the WTP (5th Street) to be submitted under the Small Communities Fund
- 2) That administration submit the "Expression of Interest" forms to the Ontario Ministry of Agriculture, Food and Rural Affairs prior to the deadline of September 19, 2014 at 5:00 pm EST.

Respectfully submitted,
Operations & Facilities Division

Doug Brown

Doug Brown, P. Eng.
Manager Operations & Facilities

Council approval of this report will ensure the following:

- 1) That Council endorses the following two capital projects
 - a. The reconstruction of King's Hwy. 11-71 from just east of Cornwall Avenue to Wright Avenue to be submitted under the Ontario Community Infrastructure Fund (OCIF)

- b. The reconstruction of Colonization Road East from Scott Street intersection to just east of the WTP (5th Street) to be submitted under the Small Communities Fund.
- 2) That administration submit the "Expression of Interest" forms to the Ontario Ministry of Agriculture, Food and Rural Affairs prior to the deadline of September 19, 2014 at 5:00 p.m. EST.

2014AugustEOIforOCIF&SCF.doc

RECOMMENDED

SEP 03 2014

DIV. MNG.

Doug Brown

EXECUTIVE COMM.

R. Widenberg



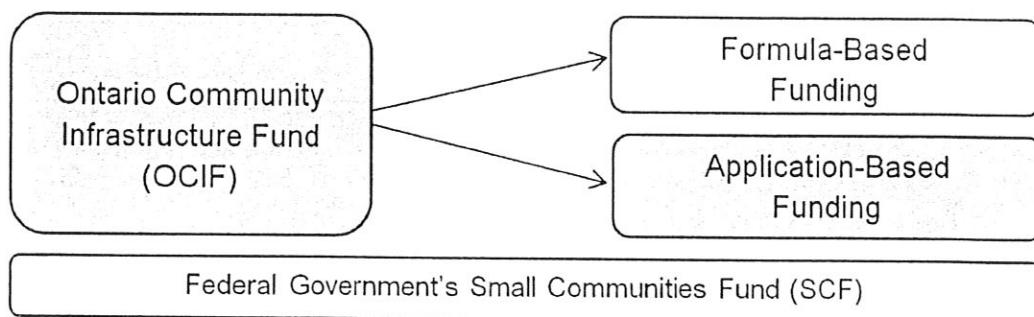
Ministry of
Infrastructure

Ontario Community Infrastructure Fund (OCIF) Application Based Component Expression of Interest (EOI)

Introduction

The Province is planning more than \$130 billion in infrastructure investments over the next ten years. These investments will help to strengthen communities across the province. As part of this ten-year commitment, Ontario is continuing its support for strong communities under the Municipal Infrastructure Strategy by launching:

- The Ontario Community Infrastructure Fund (OCIF), which will provide \$100 million per year to continue to support the revitalization and repair of roads, bridges and other critical infrastructure in small, rural and northern communities. OCIF includes \$50 million per year in application-based funding and another \$50 million per year in stable, predictable formula-based funding.
- An intake to identify priority municipal projects for the federal government's Small Communities Fund (SCF). Through the SCF, Ontario and Canada will each provide \$272 million to support projects in municipalities with populations less than 100,000. The SCF is part of the federal government's ten-year Building Canada Fund.



The following Expression of Interest will be used for the intake to identify projects for the application component of the new Ontario Community Infrastructure Fund (OCIF)

For more assistance while completing this application, please refer to the related section of the Program Manual.

If submitting an Expression of Interest (EOI) by email, please save the completed form and send it as an attachment to new-municipal-infrastructure@ontario.ca. Please also attach any relevant documents.

If submitting a hardcopy of the completed form, all supporting documentation must be sent to the following address:

Ontario Community Infrastructure Fund
c/o Rural Programs Branch
Ministry of Agriculture, Food and Rural Affairs
1 Stone Road West, 4th Floor
Guelph ON N1G 4Y2

The deadline for EOI submission is Friday September 19, 2014 at 5:00pm EST.

Please fill in all fields on this form that apply to your proposed project.

(Failure to complete this form may result in the inability to assess the EOI in a timely manner.)

If this is a joint project, having two or more applicants, please include the names of all applicants that are involved in this project.

Section 1 - Applicant Contact Information

Name of Municipality/LSB(Local Services Board)			MMAH Code Number (if applicable) 5796	
Mailing Address				
Unit No./Suite/Apt.	Street No.	Street Name		
Rural Route	PO Box	Postal Station	County/District	
City/Town		Province	Postal Code	
Authorized Contact (must be from municipality)				
Last Name		First Name		Middle Initial
Position	Telephone Number	Email Address		

Section 2 - Project Information

Project Name (maximum characters 150)

Project Type (please check all that apply)

☐ Road ☐ Bridge ☐ Water ☐ Wastewater

For combined projects, which of the above categories is addressing the primary problem (Road, Bridge, Water, Wastewater)?

For Bridge Projects - Has a Municipal Structure Inspection Form been completed within the last two years? If no, will one be completed by the application deadline?

☐ Yes, currently have one or will have one by application deadline

☐ No

Note: Projects with bridge elements **must** have a completed Municipal Structure Inspection Form for the proposed project to be eligible for funding at the application stage.

Projects must be completed by December 31, 2016. Please indicate below with a check mark, based on the provincial fiscal year of April to March, the start and end date of the submitted project.

Project Start Date ☐ 2014-2015 ☐ 2015-2016 ☐ 2016-2017

Construction Start Date ☐ 2014-2015 ☐ 2015-2016 ☐ 2016-2017

Project Completion Date ☐ 2014-2015 ☐ 2015-2016 ☐ 2016-2017

Is a Provincial Environmental Assessment (EA) required for your proposed project? If so, has the EA been completed? If it has not been completed, when is it expected to be completed? (maximum characters 1000)

Section 3 - Project Financial Information (net of applicable HST rebate)

Total Project Cost	Amount of Municipal/LSB Contribution
Amount of Provincial Funding Requested	Provincial Funding as % of Total Project Costs 0.00 %

List the sources of financing for the project other than the provincial funding requested

	Funding source	Amount
1		
	Total	

Section 4 - Project Details (net of applicable HST rebate)

Please provide an estimated cost of the work plan as outlined below

Activities	Estimated Cost
Engineering/Design	
EA/Permits	
Project Management	
Construction	
Miscellaneous	
Total Eligible Costs	
Less Rebateable Taxes	
Total Net Eligible Cost	
Total Requested Provincial Funding (must match Section 3)	

Section 5 - Project Location

Unit No./Suite/Apt.	Street No.	Street Name	
Rural Route	PO Box	Postal Station	County/District
City/Town	Province		Postal Code
Latitude		Longitude	

Section 6 - Health and Safety Issue Description

The issue description must clearly describe the current or future public health and/or safety problem arising from the current situation and the impact of the problem on the Applicant (e.g., number of people affected). (maximum characters 2000)

Section 7 - Project Description

The project description must outline the scope of the project and alternative options considered. (maximum characters 2000)

Section 7A

If the proposed project is a joint project with other municipalities or LSBs please describe why a joint project is proposed. (maximum characters 2000)

Section 7B

Are other municipalities, LSBs or First Nations Communities supportive of this project, if so describe the type of support. (maximum characters 2000)

Section 8 - Project Rationale

Please describe how the core infrastructure project would reduce or eliminate the current or future public health and/or safety problem identified in Section 6. (maximum characters 2000)

Section 9 - Asset Management Planning (Municipalities & LSBs Only)

Is the proposed project a priority within your municipality or LSB's comprehensive asset management plan? If your municipality/LSB is developing an asset management plan, but has not yet completed it, is the proposed project expected to be a priority within the plan once completed?

- ☐ Yes, the proposed project is a priority within a comprehensive asset management plan, or is expected to be, once completed
- ☐ No
- ☐ Other (explain)

Note: Municipalities and LSBs that pass the pre-screen and are invited to submit a detailed application will be required to include their asset management plan.

Section 10 - Declaration

I certify that

- the information in the Expression of Interest is factually accurate;
- the municipality or LSB has a comprehensive asset management plan that includes all of the information and analysis described in Building Together: Guide for Municipal Asset Management Plans in place or will have one in place by December 2014;
- the comprehensive asset management plan will be publicly available, including online if the municipality/LSB has a website by December 31, 2015; and
- the project put forward in this application will be completed by December 31, 2016.

I have the authority to bind the municipality/LSB.

Last Name	First Name	
Title/Position	Date (yyyy/mm/dd)	

Section 11 - Documents Submitted With This Expression of Interest

Please list all files or documents submitted along with this Expression of Interest.

If submitting this form by email, write a short description of the contents to the left in the table below and indicate the file name to the right. Attach all documents to the same email as this form.

If submitting this form by mail, simply write a description of each document, including titles, that is submitted along with this Expression of Interest, in the left-hand column.

Documents attached	
Description	File name

Website address

Submission

Expressions of Interest must be received by (5:00pm EST) Friday, September 19, 2014. Applications not received by this timeline cannot be considered at this time.

Questions? Call 1 877 424-1300 or send an email to new-municipal-infrastructure@ontario.ca.

Mailing address

Ontario Community Infrastructure Fund -Application Based Component
 c/o Rural Programs Branch
 Ministry of Agriculture, Food and Rural Affairs
 1 Stone Rd West, 4th Floor
 Guelph ON N1G 4Y2



Project Selection Process:

Ontario Community Infrastructure Fund
(OCIF) Application Based Component; and
Small Communities Fund (SCF)

Program Manual

August 2014

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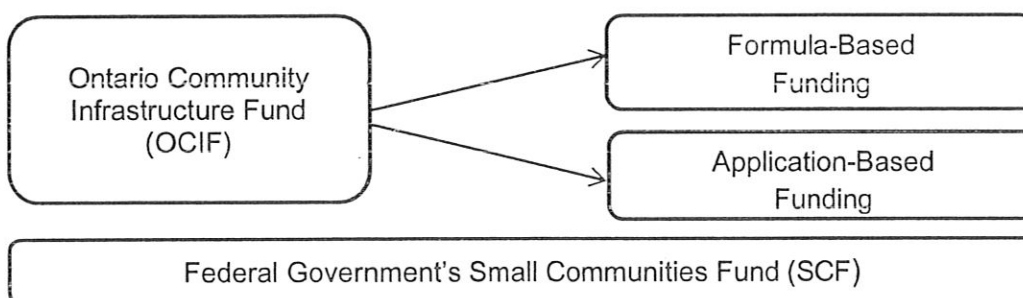
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1. Introduction

The Province is planning more than \$130 billion in infrastructure investments over the next ten years. These investments will help to strengthen communities across the province. As part of this ten-year commitment, Ontario is continuing its support for strong communities under the Municipal Infrastructure Strategy by launching:

- The Ontario Community Infrastructure Fund or the OCIF, which will provide \$100 million per year to continue to support the revitalization and repair of roads, bridges and other critical infrastructure in small, rural and northern communities. The OCIF includes \$50 million per year in application-based funding and another \$50 million per year in stable, predictable formula-based funding.
- An intake to identify priority municipal projects for the federal government's Small Communities Fund (SCF). Through the SCF, Ontario and Canada will each provide \$272 million to support projects in municipalities with populations less than 100,000. The SCF is part of the federal government's ten-year Building Canada Fund.



This program manual outlines requirements and key information for the application-based component of the OCIF and the intake to identify projects under the federal government's SCF.

2. Program Highlights

1. Expressions of Interest (EOI) for the application-based component of the OCIF and the intake to identify projects under the federal government's SCF are due **September 19, 2014**.
2. Eligible applicants can submit two projects, one for the OCIF, and one for the SCF. *(Handwritten: SCF, Federal)*
3. The same project cannot be submitted to both programs. It is the responsibility of eligible applicants to determine the most appropriate project to submit under each program.

3. Context

Both the OCIF and the SCF intake build on the work municipalities have undertaken to prioritize their core infrastructure needs through comprehensive asset management planning. Launching an intake to identify potential SCF projects jointly with the OCIF will streamline the process for eligible applicants and help expedite program delivery.

Municipal Infrastructure Strategy

Launched in 2012, the strategy began by requiring municipalities that request provincial infrastructure funding to show how proposed projects fit within a comprehensive asset management plan. Asset management helps municipalities make smart planning decisions about building, operating, maintaining, renewing and replacing infrastructure over the long-term. Municipalities have made significant progress towards completing comprehensive asset management plans. The Province provided guidelines, a toolkit, and funding through the 2012 **Municipal Infrastructure Investment Initiative (MIII)** as well as the **Small, Rural and Northern Municipal Infrastructure Fund (SRNMIF)** in 2013. To date, the Province has made nearly \$200 million available under the Municipal Infrastructure Strategy. This funding has helped municipalities prepare asset management plans and address critical road, bridge, water and wastewater projects.

Building Together: Guide for Municipal Asset Management Plans sets out the information and analysis that asset management plans should include, at a minimum. An online asset management toolkit is available to help municipalities develop or refine their plans (ontario.ca/municipalinfrastructure).

The Federal Government's Small Communities Fund (SCF)

The SCF is part of the federal government's Building Canada Fund (BCF). Through the BCF the federal government provides approximately \$14 billion to provinces, territories and municipalities over 10 years. Of this, \$4 billion will be allocated through the National Infrastructure Component, a competitive program administered by Canada.

The remaining \$10 billion will be provided to provinces and territories through the Provincial-Territorial Infrastructure Component. Ontario will receive \$2.7 billion from this program and 10% (\$272 million) of this amount is carved out for small municipalities through the SCF.

Subject to finalizing the terms and conditions of a Funding Agreement between Canada and Ontario this funding amount will be matched by Ontario.

The following table provides a brief summary and comparison of the application-based component of the OCIF and the intake to identify potential SCF projects.

OCIF and SCF Comparison Table

	OCIF Application-based Component	Federal Government's Small Communities Fund
Funding available?	\$50 million in annual provincial funding.	\$272 million from each of the federal and provincial governments.
Who is an eligible applicant?	<p>Municipalities that:</p> <ul style="list-style-type: none"> • have a population of less than 100,000; or ✓ • are located in northern Ontario. ✓ <p>Note: Municipalities that were eligible to apply for funding under the 2013 Small, Rural and Northern Municipal Infrastructure Fund and do not meet the eligibility criteria noted above are eligible to apply for funding under the application-based component of the OCIF.</p> <p>Local Services Boards (LSBs) with water or wastewater systems.</p> <p>Note: Municipalities may develop project applications in partnership with other municipalities, LSBs, and First Nations communities.</p>	<p>Municipalities and Local Services Boards (LSBs)</p> <p>Public Sector Bodies that are owned by a province, municipality or regional government and provide municipal infrastructure services.</p> <p>Indian Act Band Councils</p> <p>Private sector bodies (for-profit or not-for-profit organizations) with support by a municipality by way of resolution in council</p> <p><i>Eligible applicants are those entities listed above and are restricted to those whose projects are situated within and/ or for the benefit of communities with a population of less than 100,000 people. (A community is defined as the legal entity of the local government pursuant to applicable provincial or territorial legislation, that is, having the legal status of a local government pursuant to provincial or territorial legislation in that province or territory).</i></p>
Which projects are eligible?	Roads, bridges, water and wastewater projects.	Highways and major roads, drinking water, wastewater, public transit, solid waste management, green energy, innovation,

		connectivity and broadband, brownfield remediation and redevelopment, disaster mitigation, local/regional airports, short-line rail and short sea shipping projects.	
What portion of funding may be requested?	Up to 90% provincial funding of the total eligible costs of a project. No federal funding.	In most cases, the maximum federal and provincial contribution will be two-thirds of the total eligible costs of a project (See section 8.1 for exceptions).	$\frac{2}{3}$ $\frac{1}{3}$
What is the funding cap?	\$2 million maximum provincial share.	None	
How will funding flow?	Funding will be flowed as project milestones are achieved.	Receipts based	
Project completion	Projects must be completed by December 31, 2016.	To be outlined in contribution agreements.	
EOI timeline?	EOIs will be accepted until 5 pm (EST) on September 19, 2014.		
Timelines for full applications?	Eligible applicants that successfully pass the EOI stage will be provided with an application package and will have a minimum of 30 days to complete application forms. Applications will be due in December 2014.		

4. Timelines

The application process for the OCIF and the SCF will involve two stages. First, eligible applicants may submit an Expression of Interest (EOI) for pre-screening. Following this, eligible applicants that successfully pass the EOI pre-screen stage will be required to submit their asset management plan, along with a full project application. Key dates for this process are provided below.

Key Dates – Both OCIF and SCF	
Deadline for submitting EOIs	September 19, 2014
Deadline for submitting outstanding Financial Information Returns (FIRs) if applicable	September 30, 2014
Communities that successfully pass the EOI pre-screening stage are invited to submit a full application	October 2014
Full applications, duty to consult preliminary assessment form, and asset management plan due	December 2014
Ontario to assess and prioritize projects for review with Canada ¹ to ensure federal eligibility requirements are met.	January/February 2015
Funding recipients announced	February 2015 (Estimated)

5. Eligibility

5.1 Who is eligible for funding under the Ontario Community Infrastructure Fund (OCIF)?

OCIF
Ontario Municipalities: <ul style="list-style-type: none"> a) Those with a population of less than 100,000 as determined by the Statistics Canada's final 2011 census data; or b) Those located in Northern Ontario (i.e., all areas north of and including the districts of Parry Sound and Nipissing).
Note: Municipalities that were eligible to apply for funding under the 2013 Small, Rural

¹ This review will involve Ontario presenting a list of proposed projects (SCF only) to the joint SCF oversight committee for review and recommendation for approval by the federal government. Ontario and the federal government will be represented on the oversight committee.

and Northern Municipal Infrastructure Fund and do not meet the eligibility criteria noted above are eligible to apply for funding under the application-based component of OCIF.

Local Services Boards (LSBs):

- a) Those that own water or wastewater systems.

Note: Municipalities may develop joint project applications with other municipalities, LSBs, and First Nations communities.

5.2 Who is eligible for funding under the federal government's Small Communities Fund (SCF)?

Federal Government's SCF
<p>Ontario Municipalities:</p> <ul style="list-style-type: none"> a) Projects must be situated in or for the benefit of a community with a population of less than 100,000 as determined by Statistics Canada's final 2011 census data. <p>Local Services Boards (LSBs):</p> <ul style="list-style-type: none"> b) Projects must be situated in or for the benefit of a community with a population of less than 100,000 as determined by Statistics Canada's final 2011 census data. <p>Indian Act Band Councils:</p> <ul style="list-style-type: none"> a) Projects must be situated in or for the benefit of a community with a population of less than 100,000 as determined by Statistics Canada's final 2011 census data; and b) A community is defined as the legal entity of the local government pursuant to applicable provincial or territorial legislation, that is, having the legal status of a local government pursuant to provincial or territorial legislation in that province or territory. <p>Public sector bodies:</p> <ul style="list-style-type: none"> a) Must be owned by a province, municipality or regional government and provide municipal infrastructure services. <p>Private sector bodies:</p> <ul style="list-style-type: none"> a) Must be for-profit or not-for-profit organizations whose application is supported by a municipal or regional government referred to above by way of a resolution from the municipal or regional government council.

5.3 What other conditions must be met to apply for funding?

In addition to meeting the above eligibility criteria, municipalities (only) must submit the following items by September 30, 2014 to remain eligible for the OCIF or the SCF. For eligible municipalities:

To the Ministry of Municipal Affairs and Housing:

- Outstanding 2013 Financial Information Returns (FIRs) without critical errors; and
- Outstanding 2012 FIRs without critical errors.

FIR data will be used to help the Province assess the fiscal situation of municipalities that submit EOLs. Failure to meet these requirements will result in an incomplete application.

5.4 How many project applications can an eligible applicant submit?

Eligible applicants can submit one application for each program (the OCIF and the SCF). An application for the same project cannot be submitted to both the OCIF and the SCF. It is the responsibility of eligible applicants to determine the most appropriate program for each project.

5.5 Can two or more eligible applicants submit a project together?

Yes. Joint projects are encouraged under both programs. Joint projects are projects wherein both applicants are contributing financially to the project.

If a joint project is proposed, it counts as a project put forward by both applicants (i.e., a municipality cannot submit a joint application in addition to a stand-alone application). As part of the evaluation of a project at the application stage, additional consideration will be given to applicants that are pursuing joint projects.

Under the OCIF, joint projects, may be larger than projects submitted by a single applicant. Joint applicants may request up to 90% of total project costs or \$2 million in provincial funding per applicant, whichever is the lower amount (e.g., a project submitted by two eligible applicants would have a maximum provincial share of \$4 million).

There is no maximum project size for joint projects under the SCF.

5.6 Can a project include multiple components?

Yes, projects can include multiple components. For example, a project including paving, watermain, and sewer pipe work is acceptable. This should be clearly identified in the

EOI and full application. Eligible applicants must demonstrate that each component of the project is inter-related and meets eligibility requirements.

5.7 What types of projects are eligible for funding?

OCIF	Federal Government's SCF
Roads Bridges Water Wastewater	Highways or major roads (including bridges) Public transit <u>Disaster mitigation</u> Connectivity or broadband Innovation Wastewater Green energy Drinking water Solid waste management <u>Brownfield redevelopment</u> Local and regional airport Short line rail Short sea shipping <i>Please see Appendix B for the detailed list of eligible project categories.</i>

A focus of the Municipal Infrastructure Strategy is to provide support for critical core infrastructure projects. Ontario's priority will be projects that focus on renewal, rehabilitation, and replacement projects. If expansion projects are proposed, eligible applicants will be required to demonstrate that core infrastructure projects are being addressed and that there is a plan to fund the lifecycle costs of the expansion (e.g., ongoing maintenance).

5.8 What project costs are eligible / ineligible for reimbursement?

OCIF	Federal Government's SCF
<p>Eligible project costs include:</p> <ul style="list-style-type: none"> • Environmental assessment costs (if any) • Design/engineering costs • Project management costs • Materials • Construction • Contingency costs (maximum 15%) <p>Ineligible projects costs include:</p> <ul style="list-style-type: none"> • Land acquisition 	<p>Eligible project costs include:</p> <ul style="list-style-type: none"> • Environmental assessment costs (maximum 15% of federal share) • Design / engineering costs • Project management costs • Materials • Construction • Leasing of equipment for the construction of the project • Communications materials <p>Ineligible projects costs include:</p>

<ul style="list-style-type: none"> • Leasing land, buildings and other facilities • Financing charges • Legal fees • Rolling stock (i.e., trucks, graders, etc.) • Movable/transitory assets (i.e., portable generators, etc.) • Costs of completing the application 	<ul style="list-style-type: none"> • Land acquisition • Leasing land, buildings, equipment (O&M) and other facilities • Financing charges • Legal fees • Movable/transitory assets (i.e., portable generators, etc.) • Costs of completing the application. • Expenditures incurred before approval of the project by Canada.
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A more detailed list of eligible and ineligible expenditure categories will be provided in individual project level contribution agreements.

6. Two-stage project selection process

The OCIF and the SCF² will have a two-staged project selection process. First, eligible applicants are invited to submit an EOI for pre-screening. Applicants that pass this EOI process will be given an opportunity to submit a full application. The application will build on the EOI and will require more detailed project information.

6.1 How will EOIs be assessed?

OCIF
<p>For all applicants and all projects types:</p> <p>The EOI process will consist of a preliminary review of proposed projects to determine the potential for alignment with the objectives of the OCIF. EOIs will be assessed based on the following criteria:</p> <p>a) Preliminary evidence of current or future health and/or safety issue. The Province will review projects based on the information in the completed EOIs to confirm whether or not the proposed project would address an existing health and/or safety issue or reduce the risk of a specific health and/or safety issue occurring in the future; and</p> <p>b) Applicant's economic conditions and fiscal situation (e.g., tax base).The Province will</p>

² SCF application will go through an additional review. This review will involve Ontario presenting a list of proposed projects to the joint SCF oversight committee for review and recommendation for approval by the federal government. Ontario and the federal government will be represented on this committee.

review Financial Information Returns and Statistics Canada data to determine which municipalities have the most challenging economic conditions and the least fiscal flexibility. Consideration will be given to municipalities that are proactively investing in infrastructure.

Federal Government's SCF

For municipalities and LSBs with roads, bridges, water and wastewater projects:
Same as the OCIF (see above).

For municipalities and LSBs with all other types of eligible projects:

- a) Preliminary evidence of technical merit and/or economic benefit; and
- b) Applicant's economic conditions and fiscal situation (e.g., tax base) – same as OCIF (see above).

For Indian Act Band Councils Non-Profit, For profit and Public Sector entities:

- a) Preliminary evidence of technical merit and/or economic benefit.

6.2 How will applications be assessed?

OCIF

For all applicants and all projects types:

The application will build on the EOI, with more detailed and refined project-level information. Scores will be assigned according to each of the criteria below and projects will be prioritized for funding based on their total score:

- a) Expected benefit in relation to health and/or safety and technical merit of proposed projects;
- b) Comprehensiveness of asset management plans; and
- c) Additional consideration will be given to joint projects.

For further information please see table "OCIF application assessment details" in Appendix A.

Federal Government's SCF
<p>For municipalities and LSBs with roads, bridges, water and wastewater projects:</p> <p>Same as the OCIF</p> <p>For municipalities and LSBs with all other types of eligible projects:</p> <ul style="list-style-type: none"> a) Evidence of technical merit and/or economic benefit; b) Comprehensiveness of asset management plan; c) Demonstration that core infrastructure is adequately planned for and funded; and d) Additional consideration will be given to joint projects. <p>For Indian Act Band Councils, Non-Profit, For profit and Public Sector entities:</p> <ul style="list-style-type: none"> a) Evidence of technical merit and/or economic benefit; and b) Additional consideration will be given to joint projects.

Successful municipalities and LSBs under both programs will be required to obtain a council/board resolution or municipal by-law to execute the project level contribution agreement with the Province.

6.3 How do you submit an EOI for pre-screening?

In order to submit an EOI for pre-screening an applicant must:

- 1) Complete the EOI form (one for the OCIF and one for the SCF if applying to both programs);
- 2) Submit the completed EOI form(s) to the Ministry of Agriculture, Food and Rural Affairs (OMAFRA) by September 19, 2014; and
- 3) Submit outstanding 2012 and 2013 municipal FIRs to the Ministry of Municipal Affairs and Housing (MMAH) by September 30, 2014 without critical error.

EOIs will be accepted electronically or through regular mail. Applicants are encouraged to submit electronically, where possible.

6.4 Can an applicant send in more than one EOI for each program?

Eligible applicants may submit only one EOI per program. An EOI may contain only one project. Projects submitted under the OCIF and the SCF must be different. It is the responsibility of eligible applicants to determine the most appropriate project to submit under each program.

6.5 What is the deadline for submitting an EOI?

EOIs will be accepted until 5 pm (EST) on September 19, 2014.

6.6 Have the 2014 Ontario municipal elections been taken into account?

Yes, the EOI and application deadlines were designed to accommodate the timing of the municipal elections, as well as the 2015 construction season. Eligible municipalities can submit EOIs by September 19, 2014. Municipalities that successfully pass the EOI pre-screening stage will be invited to submit a full application in December 2014. The December 2014 application deadline will allow new councils to have at least one meeting before applications are due.

6.7 Will confirmation of an EOI be provided?

Once the completed EOI has been submitted an acknowledgement of receipt will be sent to the applicant within two business days.

7. The application process**7.1 What do applications have to include?**

Applicants that pass the EOI process will be provided with an application package including an application form and requirements, in late October 2014.

7.2 What are the timelines for submitting applications?

Applications will be due in December 2014. The exact deadline will be provided with the application package. Applicants will have a minimum of 30 days to complete the application after the application package has been provided.

7.3 Will I be notified if my application is unsuccessful?

Yes, both successful and unsuccessful applicants will be notified. Provincial staff will be available to provide feedback to unsuccessful applicants, if requested. Final funding decisions are planned for **February, 2015**.

7.4 Will I be contacted for follow-up information?

Provincial staff may contact an applicant to further discuss the application and/or request more information.

8. Financial matters and reporting requirements

8.1 What amount of funding may be requested?

OCIF	Federal Government's SCF
Up to a maximum of 90% of total project costs or \$2 million, whichever is the lower amount.	The maximum federal and provincial contribution from all sources will typically be two-thirds of the total eligible costs of a project.
Applicants are asked to request only the amount of funding that is needed to move forward with the project.	Projects delivered as a public-private partnership, or where the eligible applicant is from the for-profit private sector, the maximum federal contribution from all sources will be 25%, matched by the province for a total maximum project contribution of 50%.
Joint projects may request more funding (e.g., up to 90% of total project costs or \$2 million, whichever is the lower amount, for each applicant (See Section 4 above)).	

8.2 Is there a cap on provincial funding?

OCIF	Federal Government's SCF
Provincial funding under the OCIF will be capped at \$2 million per project.	There is no cap on project size, however typically federal/provincial funding will be capped at 2/3rds of the total eligible costs of the project.

8.3 How will the funding be flowed?

OCIF	Federal Government's SCF
Funding will be flowed as project milestones are achieved.	Receipts based.

8.4 What are the reporting requirements?

Specific reporting requirements will be outlined in individual contribution agreements, and will vary between the OCIF and the SCF. Reporting requirements for the SCF will be consistent with those from past federal-provincial infrastructure programs.

8.5 When do projects need to be finished?

OCIF	Federal Government's SCF
Projects must be completed by December 31, 2016.	To be outlined in contribution agreements, based on project description and construction schedules. The objective is for projects to be completed within 5 years.

8.6 Do applicants need to plan for consultations with Aboriginal communities?

Yes. The Government of Canada, the Government of Ontario and municipalities may have a duty to consult and, where appropriate, accommodate Aboriginal communities (e.g., First Nation and Métis peoples) where an activity is contemplated that may adversely impact an Aboriginal or treaty right.

Before deciding whether a project should receive funding, the Government of Ontario will assess whether its duty to consult obligations are engaged. The day-to-day, procedural aspects of consultation may be delegated to project proponents (e.g., municipalities) who may also have their own obligations. Ontario's delegation to proponents of aspects of consultation is a routine practice and the procedural aspects of consultation will be delegated to project proponents on this initiative. Therefore, it is important that all applicants recognize this process and appropriately plan for this work (e.g., resources, time, etc.) as part of their funding submission.

Consultation requirements will vary dependant on the size and location of the project in question. For successful applications, further details surrounding specific consultation requirements, including which communities require consultation, will be provided by provincial officials.

9. Where can I get more information?

OCIF	Federal Government's SCF
Electronic mail: new-municipal-infrastructure@ontario.ca Website: ontario.ca/municipalinfrastructure Telephone: 1-877-424-1300 or TTY 1-855-696-2811 Fax: 519-826-3398 Regular mail: <i>Ontario Community Infrastructure Fund – Application-based Component</i> <i>c/o Rural Programs Branch</i> <i>Ministry of Agriculture, Food and Rural Affairs</i> <i>1 Stone Road West, 4th Floor</i> <i>Guelph ON N1G 4Y2</i>	Electronic mail: SCF@ontario.ca Website: ontario.ca/municipalinfrastructure Telephone: 1-877-424-1300 or TTY 1-855-696-2811 Fax: 519-826-3398 Regular mail: <i>Small Communities Fund</i> <i>c/o Rural Programs Branch</i> <i>Ministry of Agriculture, Food and Rural Affairs</i> <i>1 Stone Road West, 4th Floor</i> <i>Guelph ON N1G 4Y2</i>

10. APPENDIX A – OCIF application assessment details

Criteria #	Application assessment details
1) Expected benefit in relation to health and/or safety and technical merit of proposed project	The Province will review projects based on specific technical assessment criteria used for each project type. Combined projects will be assessed on all their technical components.
	<p><i>Road projects</i></p> <p>Health and/or safety issues related to road infrastructure will be assessed primarily in terms of accident risk.</p>
	<p><i>Bridge projects</i></p> <p>Health and/or safety issues related to bridges will be assessed primarily on the condition of the structure, which must be determined through an inspection carried out in accordance with the Ontario Structure Inspection Manual (OSIM) or equivalent. Submission of an inspection form is a requirement for all bridge projects or projects that contain bridges as one of their components.</p>
	<p><i>Water and/or Wastewater projects</i></p> <p>Health and/or safety issues related to water and wastewater systems will be assessed within the framework of the standards, policies and requirements of the Ministry of the Environment and Climate Change.</p>
2) Comprehensive-ness of asset management plan	<p>Applicants are required to submit their asset management plans as part of their application package. The Province will assess the content of these plans against the guidelines set out in <i>Building Together: Guide for Municipal Asset Management Plans</i>, with the focus on:</p> <ul style="list-style-type: none"> • state of local infrastructure • desired levels of service • asset management strategy • financing strategy <p>In general, applicants whose asset management plans contain more of the content set out in <i>Building Together: Guide for Municipal Asset Management Plans</i> will be more likely to receive funding. The Province will also ensure the proposed project is a priority within the asset management plan.</p> <p>For joint projects, both applicants must submit their asset management plans.</p>

11. APPENDIX B – Federal Government's SCF – An overview of eligible categories

<http://www.infrastructure.gc.ca/plan/plan-eng.html>

HIGHWAYS AND MAJOR ROADS

I. Objective

To invest in highways and major roads, including bridges that have broad public benefits, and that contribute to economic growth, to a clean environment, and stronger communities.

II. Subcategories

- New construction, additional capacity, or rehabilitation of highways and major roads, including bridges and tunnels that are:
 - Key interprovincial or international corridors, or new construction projected to carry significant volumes (defined below) of freight and/or passenger traffic; or
 - Highways or roads that provide access to border crossings or to facilities such as ports, airports, railway intermodal yards, or intermodal/multi-modal/transfer facilities or logistics parks;
- Highways or roads related to major natural resource development opportunities; or,
- A road-rail grade separation on one of the above highways or major roads.

Notes:

a. 'Significant volumes' will be defined as an average annual daily traffic (AADT) value of at least 3,000.

b. Rehabilitation projects must meet the definition of 'rehabilitation' as agreed upon by the Council of Ministers in 2005.

c. Projects under this category could include Intelligent Transportation Systems (ITS) components as part of the overall project.

III. Outcomes and Benefits for Canadians

These benefits support one or more of the following outcomes:

- Increasing efficiency and mobility by supporting efforts to reduce congestion, effectively manage traffic volume, and reduce travel time;
- Improving safety;
- Improving access for remote areas affected by resource development-related activity, and/or improved social and economic outcomes in affected communities; or
- Extending the life of the existing asset.

PUBLIC TRANSIT

I. Objectives

To invest in public transit infrastructure that contributes to economic growth, a clean environment and stronger communities.

II. Subcategories

- Transit infrastructure and rolling stock, including but not limited to bus rapid transit (BRT), light rail transit (LRT), subways, buses, urban passenger ferries and regional commuter rail.
- Transit facilities and supporting infrastructure including but not limited to transit queue-jump lanes, reserved bus lanes, turning lanes or other related enhancements in support of public transit, streetcar/trolley infrastructure, storage and maintenance facilities, security enhancements, and transit passenger terminals.
- Intelligent Transportation Systems (ITS) in support of public transit services.

III. Outcomes and Benefits for Canadians

- The project must demonstrate how it provides benefits to Canadians in support of one or more of the following outcomes:
 - Supporting efforts to reduce urban congestion;
 - Increasing transit ridership;
 - Improving safety; or
 - Improving mobility (e.g., improved access, reduced travel times).

DISASTER MITIGATION INFRASTRUCTURE

I. Objectives

To invest in disaster mitigation infrastructure that contributes to economic growth, a clean environment and stronger communities.

II. Subcategories

- Construction, modification, reinforcement or relocation of public infrastructure that protects from, prevents, reduces the impact and/or likelihood of, or mitigates the potential damage resulting from natural hazards, including impacts or events related to climate change.

Notes:

a. Construction, modification or reinforcement of public infrastructure excludes normal routine, maintenance and operational work (e.g., dredging of sediment, gravel removal, debris traps, etc.). The relocation of entire communities is also excluded.

III. Outcomes and Benefits for Canadians

- The project must demonstrate how it provides benefits to Canadians in support of one or more of the following outcomes:
 - Reducing the social, physical and/or economic risks associated with natural hazards and/or adverse effects related to climate change;
 - Improving the resiliency of public infrastructure to natural hazards and/or adverse effects related to climate change; or
 - Supporting an all-hazard risk assessment and related mitigation plan to address disaster risks.

CONNECTIVITY AND BROADBAND

I. Objectives

To invest in broadband infrastructure that contributes to economic growth, a clean environment and stronger communities.

II. Subcategories

- High-speed backbone
- Point of presence
- Local distribution within communities
- Satellite capacity

Notes:

a. In Canada, broadband service refers to download speeds of 1.5 Mbps or greater. In Telecom Regulatory Policy 2011-291, the CRTC established a universal broadband Internet access target download speed of 5 Mbps.

III. Outcomes and Benefits for Canadians

- The project must demonstrate how it provides benefits to Canadians in support of one or more of the following outcomes:
 - Increasing in geographical area, to account for industrial/resource development investments, with access to broadband speeds of 1.5MBPS or higher, contributing to improved economic development in remote areas; or
 - Increasing in number of Canadians with access to broadband speeds of 1.5MBPS or higher, contributing to improving the quality, accessibility and effectiveness of public services.

INNOVATION

I. Objectives

To invest in infrastructure at post-secondary institutions that contributes to economic growth, a clean environment and stronger communities.

II. Subcategories

- Post-secondary research and development laboratories and centres, and related teaching facilities.
- Office space for the purpose of conducting research and development.
- Research libraries associated with the research laboratories and centres.

Notes:

a. Eligible investments under each sub-category could include installation of underlying connective infrastructure as necessary (e.g. water/sewer connections, electricity connections, new technologies and implementation of approaches for improved energy efficiency in laboratories, telecommunications infrastructure).

III. Outcomes and Benefits for Canadians

- The project must demonstrate how it provides benefits to Canadians in support of one or more of the following outcomes:
 - Enhancing capacity of post-secondary institutions to develop and transfer new knowledge through leading-edge basic and applied research and teaching;
 - Increasing opportunities for collaboration between public institutions and the private sector supporting the transfer of innovative technologies and research to market; and,
 - Developing a highly-skilled workforce driving innovation in sectors that support increased diversification or competitiveness of the national, regional, or local economy and contribute to sustained long-term growth.

WASTEWATER

I. Objective

To invest in wastewater infrastructure that contributes to economic growth, a clean environment and stronger communities.

II. Subcategories

- Wastewater treatment facilities or systems
- Wastewater collection systems
- Separation of combined sewers and/or combined sewer overflow control, including real-time control and system optimization
- Separate storm water collection systems and/or storm water treatment facilities or systems
- Wastewater sludge treatment and management systems

III. Outcomes and Benefits for Canadians

- The project must demonstrate how it provides benefits to Canadians in support of one or more of the following outcomes:
 - Measurably and quantifiably reducing the volume and/or improvement in the level of treatment of wastewater effluent;

- Increasing the number of households, industries, commercial establishments, and institutions with untreated wastewater connected to sanitary wastewater systems;
- Reducing the volume and incidents of discharge of untreated wastewater effluent as a result of sanitary sewer and combined sewer overflow events;
- Improving quality of treated stormwater effluent;
- Improving the reliability or performance of the wastewater collection and/or treatment system; and/or
- Improving wastewater sludge treatment and management.

GREEN ENERGY

I. Objectives

To invest in energy infrastructure that contributes to economic growth, a clean environment and stronger communities.

II. Subcategories

- Reinforcement, expansion of existing and construction of new transmission grids to transmit clean electricity, including smart grid technologies.
- Renewable Electricity Generation facilities (e.g., wind energy, solar energy, small scale hydro).
- Thermal heat/cooling delivery system (i.e. district energy systems) using renewable or combined heat/power plants.
- Projects for new or material rehabilitation or expansion of carbon transmission and storage infrastructure.
- Electric vehicle infrastructure.
- Clean coal facilities.

III. Outcomes and Benefits for Canadians

- The project must demonstrate how it provides benefits to Canadians in support of one or more of the following outcomes:
 - Increasing the security of Canada's clean electricity supply;
 - Increasing installation of clean energy technologies that improve air quality and/or reduce greenhouse gases;
 - Increasing the number of private sector and public sector installations and/or use of clean-energy technologies;
 - Providing open-access to a large number of carbon capture facilities; or
 - Increasing electricity trade connections between provinces/territories, and/or between Canada and the United States that facilitate the transfer of clean electricity.

DRINKING WATER

I. Objective

To invest in water infrastructure that contributes to economic growth, a clean environment and stronger communities.

II. Subcategories

- Drinking water treatment infrastructure.
- Drinking water distribution systems (may include metering as part of a larger project).

III. Outcomes and benefits for Canadians

- The project must demonstrate how it provides benefits to Canadians in support of one or more of the following outcomes:
 - Improving the quality of drinking water, and where possible, alignment with the Guidelines for Canadian Drinking Water Quality;
 - Increasing the number of households, industries, commercial establishments, and institutions provided with access to safe drinking water;
 - Improving the efficiency and service reliability of water treatment facilities and/or distribution systems, as demonstrated by a reduction in water leakage or loss, use of treatment chemicals, energy use and/or number of boil water advisories;
 - Improving water conservation (i.e. increased number of households equipped with residential metering, and decreased daily per capita water use); and/or
 - Improving the protection and/or management of drinking water sources.

SOLID WASTE MANAGEMENT

I. Objective

To invest in solid waste infrastructure that contributes to economic growth, a clean environment and stronger communities.

II. Subcategories

- Waste diversion infrastructure (e.g., recycling, composting, anaerobic digestion, eco-centers).
- Waste disposal infrastructure (e.g., thermal processes, landfill gas recovery).

III. Outcomes and Benefits for Canadians

- The project must demonstrate how it provides benefits to Canadians in support of one or more of the following outcomes:
 - Increasing the quantity (kg/capita) of solid waste diverted from disposal;
 - Reducing environmental impacts from landfills (e.g. greenhouse gas emissions, leaching of liquid waste, soil contamination); and/or
 - Increasing energy recovery from solid waste management activities.

BROWNFIELD REDEVELOPMENT

I. Objective

To invest in the remediation and redevelopment of public infrastructure and associated properties that contribute to economic growth, a clean environment and stronger communities.

II. Subcategories

- Remediation or decontamination and redevelopment of a brownfield site within municipal boundaries, where the redevelopment includes:
 - The construction of public infrastructure as identified in the context of any category under the New Building Canada Fund; and/or
 - The construction of municipal use public parks and affordable housing.

III. Outcomes and Benefits for Canadians

- The project must demonstrate how it provides benefits to Canadians in support of one or more of the following outcomes:
 - Removing or neutralizing the negative effects of brownfields on communities and the environment by remediating and redeveloping these properties in a sustainable manner;
 - Reducing the environmental and health risks posed by contaminated sites within municipal boundaries;
 - Increasing local or regional economic development and competitiveness;
 - Increasing the supply of affordable housing; and
 - Increasing the sustainability of municipal development and encouragement of more efficient and the intensification of land use.

LOCAL AND REGIONAL AIRPORTS**I. Objective**

To invest in airport infrastructure that has broad public benefits, and contributes to economic growth, a clean environment and stronger communities.

II. Subcategories

- Construction projects that enhance airports that are accessible all year-round, through the development, enhancement or rehabilitation of aeronautical and/or non-aeronautical infrastructure:
 - Aeronautical infrastructure includes, but is not limited to: runways, taxiways, aprons, hangars, lighting, aids to navigation (Nav aids), maintenance sheds, airside mobile equipment and associated shelters, air terminal buildings, and groundside safety-related infrastructure;
 - Non-aeronautical infrastructure such as groundside access, inland ports, parking facilities, and commercial and industrial activities.

Notes:

- a. Local and regional airports are defined as those sites having scheduled passenger traffic, not located in the national capital or a provincial/territorial capital and not classified by Transport Canada as an Arctic or remote airport.*
- b. Federally-owned airports and federal assets are not eligible for funding.*
- c. Safety and security projects that are eligible for funding under Priorities 1 and 2 of Transport Canada's Airports Capital Assistance Program (ACAP) are funded under that program, and are not eligible for funding unless they are part of a larger project.*

ACAP priorities 1 and 2 may be described as:

Priority 1: Safety-related airside projects required to accommodate the aircraft providing year-round, regularly scheduled passenger service such as rehabilitation of runways, taxiways, aprons, associated lighting, visual aids, sand storage sheds, utilities to service eligible items, related site preparation costs including directly associated environmental costs, aircraft firefighting equipment and equipment shelters which are necessary to maintain the airport's level of protection as required by regulation.

Priority 2: Heavy airside mobile equipment (safety-related) such as runway snow blowers, runway snowplows, runway sweepers, spreaders, winter friction testing devices, and heavy airside mobile equipment shelters.

III. Outcomes and Benefits for Canadians

- Proponents must demonstrate the economic advantages and the broader public benefits of the project.
- The project must demonstrate how it provides benefits to Canadians in support of one or more of the following outcomes:
 - Improving efficiency (e.g., increased traffic volumes, passenger volume, cargo etc.);
 - Increasing regional or local economic development (e.g., number of new carriers, new businesses operating at the airport, increased volume of interprovincial/territorial and international trade such as in the resource sector);
 - Improving safety; or
 - Increasing accessibility of local and regional airports (e.g., to remote and northern communities, to larger population centres).

SHORT LINE RAIL

I. Objective

To invest in improvements to existing short line rail infrastructure that contribute to economic growth, a clean environment and stronger communities.

II. Subcategories

- New construction, additional capacity or rehabilitation of rail infrastructure including:

- Industrial branch lines to allow a railway to serve a group of companies, an industrial park, a logistic park, an intermodal yard, a multimodal facility, a port, a transfer facility, or a marine terminal;
- Tracks and structures, excluding regular or deferred maintenance, to ensure travel at speeds deemed acceptable for safe and efficient operations;
- Facilities to improve the interchange of goods between modes; or
- Capitalized equipment for loading/unloading required for expansion of short line rail.

Notes:

a. Short line rail is typically defined as a Class III railway that provides regional service to a small number of towns or industries and/or serves as a feeder line for one or more larger railroads.

b. Projects under this category could include Intelligent Transportation Systems (ITS) components as part of the overall project.

III. Outcomes and Benefits for Canadians

- The project must demonstrate how it provides benefits to Canadians in support of one or more of the following outcomes:
 - Improving efficiency (e.g., increased traffic volumes, new shippers, increased speed, etc.);
 - Increasing freight capacity of short-line railways (e.g., heavier traffic loads and volume, etc.); or
 - Improving safety.

SHORT SEA SHIPPING

I. Objective

To invest in improvements to short sea shipping infrastructure that contribute to economic growth, a clean environment and stronger communities.

II. Subcategories

- New construction, additional capacity, and rehabilitation of the following capitalized and fixed port infrastructure that increases short sea shipping capacity:
 - Wharves and associated infrastructure;
 - Intermodal facilities, multi-modal, or transfer facilities; or
 - Capitalized and fixed equipment for loading/unloading required for expansion of short sea shipping.

Notes:

a. Short sea shipping is defined as the movement of cargo by water over relatively short distances, excluding trans-oceanic voyages.

b. Projects under this category could include Intelligent Transportation Systems (ITS) components as part of the overall project.

c. The purchase of vessels, infrastructure that supports passenger-only ferry services, maintenance of existing facilities, as well as maintenance activities including dredging, are not eligible for funding.

III. Outcomes and Benefits for Canadians

- The project must demonstrate how it provides benefits to Canadians in support of one or more of the following outcomes:
 - Improving efficiency (e.g., reduced traffic congestion, increased freight capacity and speed, results in new shippers and trade movements);
 - Improving safety;
 - Reducing the environmental footprint and providing environmental benefits such as air quality improvement; or
 - Improving integration between transportation modes.

1/2-

August 2014 - Roadways - Condition Rating - Asset Management Plan	Asset ID	Import ID	Category	Segment	Asset Name	Asset Description	Historical Cost	In-Service Date	Estimated Useful Life (Years)	2012 Adjusted Quantity	Unit of Measure	2012 Replacement Cost	Replacement Cost Method	Replacement Cost Date	2012 Age Based Condition Rating	Overall Condition Rating
	7821	1032HS	Roads	Paved	SIXTH STREET WEST	Road Surface	68592	06/30/1994	20	4000 Area (m2)	166000 Cost/Unit	70/01/2012 7 - Critical		70/01/2012 7 - Critical	86 - Excellent	86 - Excellent
	7822	1032HS	Roads	Paved	SIXTH STREET WEST	Road Surface	30035	06/30/1996	20	2000 Area (m2)	88000 Cost/Unit	70/01/2012 7 - Critical		70/01/2012 7 - Critical	94 - Excellent	94 - Excellent
	7823	1032HS	Roads	Paved	MCKINNEY ROAD	Road Surface	120122	06/30/1996	20	7000 Area (m2)	238000 Cost/Unit	70/01/2012 17 - Critical		70/01/2012 17 - Critical	79 - Good	79 - Good
	7824	1032HS	Roads	Paved	WATSON ROAD	Road Surface	179127	06/30/1996	20	960 Area (m2)	32640 Cost/Unit	70/01/2012 17 - Critical		70/01/2012 17 - Critical	85 - Excellent	85 - Excellent
	7825	1111S	Roads	Paved	RIVER ROAD WEST	Road Surface	17682	06/30/1995	20	1000 Area (m2)	34000 Cost/Unit	70/01/2012 12 - Critical		70/01/2012 12 - Critical	87 - Excellent	87 - Excellent
	7826	1004AS	Roads	Paved	LYNDY PLACE NORTH	Road Surface	63654	06/30/1995	20	2000 Area (m2)	88000 Cost/Unit	70/01/2012 12 - Critical		70/01/2012 12 - Critical	69 - Good	69 - Good
	7827	1114S	Roads	Paved	MCKINNEY ROAD	Road Surface	80009	06/30/1986	20	1070 Area (m2)	36380 Cost/Unit	70/01/2012 0 - Critical		70/01/2012 0 - Critical	86 - Excellent	86 - Excellent
	7828	1004AS	Roads	Paved	KATLYN DRIVE	Road Surface	43515	06/30/1970	20	10000 Area (m2)	204000 Cost/Unit	70/01/2012 0 - Critical		70/01/2012 0 - Critical	67 - Good	67 - Good
	7829	1004AS	Roads	Paved	CALDER DRIVE	Road Surface	42519	06/30/1970	20	6000 Area (m2)	204000 Cost/Unit	70/01/2012 0 - Critical		70/01/2012 0 - Critical	70 - Good	70 - Good
	7830	1004AS	Roads	Paved	THIRD STREET WEST	Road Surface	34533	06/30/1975	20	5000 Area (m2)	170000 Cost/Unit	70/01/2012 0 - Critical		70/01/2012 0 - Critical	71 - Good	71 - Good
	7831	1001BS	Roads	Paved	FIRST STREET WEST	Road Surface	4600	06/30/1975	20	1000 Area (m2)	34000 Cost/Unit	70/01/2012 0 - Critical		70/01/2012 0 - Critical	39 - Poor	39 - Poor
	7832	1001BS	Roads	Paved	WEBSTER AVENUE	Road Surface	20346	06/30/1972	20	1000 Area (m2)	34000 Cost/Unit	70/01/2012 0 - Critical		70/01/2012 0 - Critical	75 - Good	75 - Good
	7833	1001BS	Roads	Paved	YORK AVENUE	Road Surface	18020	06/30/1971	20	4000 Area (m2)	130000 Cost/Unit	70/01/2012 0 - Critical		70/01/2012 0 - Critical	69 - Good	69 - Good
	7834	1001BS	Roads	Paved	FUNDERS AVENUE	Road Surface	67912	06/30/1971	20	2000 Area (m2)	88000 Cost/Unit	70/01/2012 0 - Critical		70/01/2012 0 - Critical	72 - Good	72 - Good
	7835	1001BS	Roads	Paved	THOMPSON STREET	Road Surface	46734	06/30/1991	20	3000 Area (m2)	102000 Cost/Unit	70/01/2012 0 - Critical		70/01/2012 0 - Critical	79 - Good	79 - Good
	7836	1001BS	Roads	Paved	HOLMES AVENUE	Road Surface	7690	06/30/1971	20	2000 Area (m2)	88000 Cost/Unit	70/01/2012 0 - Critical		70/01/2012 0 - Critical	72 - Good	72 - Good
	7837	1004AS	Roads	Paved	ARMSTRONG PLACE	Road Surface	11020	06/30/1976	20	960 Area (m2)	32640 Cost/Unit	70/01/2012 0 - Critical		70/01/2012 0 - Critical	72 - Good	72 - Good
	7838	1004AS	Roads	Paved	KERR PLACE	Road Surface	11763	06/30/1978	20	1600 Area (m2)	54400 Cost/Unit	70/01/2012 0 - Critical		70/01/2012 0 - Critical	74 - Good	74 - Good
	7839	1004AS	Roads	Paved	ELM AVENUE	Road Surface	61738	06/30/1981	20	6000 Area (m2)	204000 Cost/Unit	70/01/2012 0 - Critical		70/01/2012 0 - Critical	54 - Fair	54 - Fair
	7840	1004AS	Roads	Paved	KEATING AVENUE	Road Surface	30860	06/30/1981	20	1000 Area (m2)	34000 Cost/Unit	70/01/2012 0 - Critical		70/01/2012 0 - Critical	80 - Excellent	80 - Excellent
	7841	1004AS	Roads	Paved	WATSON ROAD	Road Surface	11617	06/30/1981	20	1000 Area (m2)	34000 Cost/Unit	70/01/2012 0 - Critical		70/01/2012 0 - Critical	72 - Good	72 - Good
	7842	1004AS	Roads	Paved	THIRD STREET WEST	Road Surface	29659	06/30/1979	20	3700 Area (m2)	125800 Cost/Unit	70/01/2012 0 - Critical		70/01/2012 0 - Critical	83 - Excellent	83 - Excellent
	7843	1004AS	Roads	Paved	ELIZABETH STREET EAST	Road Surface	15278	06/30/1964	20	5000 Area (m2)	170000 Cost/Unit	70/01/2012 0 - Critical		70/01/2012 0 - Critical	69 - Good	69 - Good
	7844	1004AS	Roads	Paved	MCKENZIE AVENUE	Road Surface	4352	06/30/1970	20	1000 Area (m2)	34000 Cost/Unit	70/01/2012 0 - Critical		70/01/2012 0 - Critical	71 - Good	71 - Good
	7845	1004AS	Roads	Paved	MOWAT AVENUE	Road Surface	6754	06/30/1966	20	2000 Area (m2)	88000 Cost/Unit	70/01/2012 0 - Critical		70/01/2012 0 - Critical	87 - Excellent	87 - Excellent
	7846	1004AS	Roads	Paved	WATSON ROAD	Road Surface	19184	06/30/1965	20	6000 Area (m2)	204000 Cost/Unit	70/01/2012 0 - Critical		70/01/2012 0 - Critical	65 - Good	65 - Good
	7847	1004AS	Roads	Paved	CENTRAL AVENUE	Road Surface	23195	06/30/1975	20	638.4 Area (m2)	21765.6 Cost/Unit	70/01/2012 0 - Critical		70/01/2012 0 - Critical	57 - Fair	57 - Fair
	7848	1004AS	Roads	Paved	NELSON STREET	Road Surface	7152	06/30/1967	20	2000 Area (m2)	88000 Cost/Unit	70/01/2012 0 - Critical		70/01/2012 0 - Critical	59 - Fair	59 - Fair
	7849	1004AS	Roads	Paved	SINCLAIR STREET	Road Surface	7539	06/30/1968	20	2000 Area (m2)	88000 Cost/Unit	70/01/2012 0 - Critical		70/01/2012 0 - Critical	65 - Good	65 - Good
	7850	1004AS	Roads	Paved	NELSON STREET	Road Surface	32182	06/30/1967	20	9600 Area (m2)	273600 Cost/Unit	70/01/2012 0 - Critical		70/01/2012 0 - Critical	55 - Fair	55 - Fair
	7851	1004AS	Roads	Paved	CHURCH STREET	Road Surface	23640	06/30/1966	20	7000 Area (m2)	238000 Cost/Unit	70/01/2012 0 - Critical		70/01/2012 0 - Critical	56 - Fair	56 - Fair
	7852	1004AS	Roads	Paved	FIRST STREET EAST	Road Surface	33358	06/30/1973	20	6000 Area (m2)	204000 Cost/Unit	70/01/2012 0 - Critical		70/01/2012 0 - Critical	69 - Good	69 - Good
	7853	1004AS	Roads	Paved	THIRD STREET EAST	Road Surface	8703	06/30/1970	20	2000 Area (m2)	88000 Cost/Unit	70/01/2012 0 - Critical		70/01/2012 0 - Critical	47 - Fair	47 - Fair
	7854	1004AS	Roads	Paved	FOURTH STREET EAST	Road Surface	60921	06/30/1970	20	14000 Area (m2)	471000 Cost/Unit	70/01/2012 0 - Critical		70/01/2012 0 - Critical	69 - Good	69 - Good
	7855	1004AS	Roads	Paved	FOURTH STREET EAST	Road Surface	22239	06/30/1973	20	4000 Area (m2)	136000 Cost/Unit	70/01/2012 0 - Critical		70/01/2012 0 - Critical	64 - Good	64 - Good
	7856	1004AS	Roads	Paved	FOURTH STREET EAST	Road Surface	14174	06/30/1976	20	2000 Area (m2)	88000 Cost/Unit	70/01/2012 0 - Critical		70/01/2012 0 - Critical	45 - Fair	45 - Fair
	7857	1004AS	Roads	Paved	GILSON STREET	Road Surface	7994	06/30/1969	20	2000 Area (m2)	88000 Cost/Unit	70/01/2012 0 - Critical		70/01/2012 0 - Critical	64 - Good	64 - Good
	7858	1004AS	Roads	Paved	ARMIT AVENUE	Road Surface	31974	06/30/1965	20	10000 Area (m2)	340000 Cost/Unit	70/01/2012 0 - Critical		70/01/2012 0 - Critical	63 - Good	63 - Good
	7859	1004AS	Roads	Paved	CHRISTIE AVENUE	Road Surface	11119	06/30/1973	20	2000 Area (m2)	88000 Cost/Unit	70/01/2012 0 - Critical		70/01/2012 0 - Critical	70 - Good	70 - Good
	7860	1004AS	Roads	Paved	SMITH AVENUE	Road Surface	10679	06/30/1973	20	3000 Area (m2)	102000 Cost/Unit	70/01/2012 0 - Critical		70/01/2012 0 - Critical	72 - Good	72 - Good
	7861	1004AS	Roads	Paved	CROWE AVENUE	Road Surface	18070	06/30/1971	20	10000 Area (m2)	340000 Cost/Unit	70/01/2012 0 - Critical		70/01/2012 0 - Critical	62 - Good	62 - Good
	7862	1004AS	Roads	Paved	WATSON ROAD	Road Surface	18050	06/30/1971	20	4000 Area (m2)	136000 Cost/Unit	70/01/2012 0 - Critical		70/01/2012 0 - Critical	55 - Fair	55 - Fair
	7863	1004AS	Roads	Paved	MOSHER AVENUE	Road Surface	15079	06/30/1968	20	4000 Area (m2)	136000 Cost/Unit	70/01/2012 0 - Critical		70/01/2012 0 - Critical	69 - Good	69 - Good
	7864	1004AS	Roads	Paved	FRENCH AVENUE	Road Surface	20015	06/30/1974	20	3000 Area (m2)	102000 Cost/Unit	70/01/2012 0 - Critical		70/01/2012 0 - Critical	74 - Good	74 - Good
	7865	1004AS	Roads	Paved	BUTLER AVENUE	Road Surface	13194	06/30/1968	20	3500 Area (m2)	119000 Cost/Unit	70/01/2012 0 - Critical		70/01/2012 0 - Critical	45 - Fair	45 - Fair
	7866	1004AS	Roads	Paved	REID AVENUE	Road Surface	11990	06/30/1969	20	3000 Area (m2)	102000 Cost/Unit	70/01/2012 0 - Critical		70/01/2012 0 - Critical	58 - Fair	58 - Fair
	7867	1004AS	Roads	Paved	SHEVLIN AVENUE	Road Surface	11990	06/30/1973	20	3000 Area (m2)	102000 Cost/Unit	70/01/2012 0 - Critical		70/01/2012 0 - Critical	62 - Good	62 - Good
	7868	1004AS	Roads	Paved	WATSON ROAD	Road Surface	27790	06/30/1973	20	5000 Area (m2)	170000 Cost/Unit	70/01/2012 0 - Critical		70/01/2012 0 - Critical	07 - Good	07 - Good
	7869	1004AS	Roads	Paved	SIXTH STREET EAST	Road Surface	26687	06/30/1974	20	4000 Area (m2)	136000 Cost/Unit	70/01/2012 0 - Critical		70/01/2012 0 - Critical	71 - Good	71 - Good
	7870	1004AS	Roads	Paved	RUSSELL BAY	Road Surface	5337	06/30/1974	20	800 Area (m2)	27200 Cost/Unit	70/01/2012 0 - Critical		70/01/2012 0 - Critical	70 - Good	70 - Good
	7871	1004AS	Roads	Paved	BAEHER BAY	Road Surface	5337	06/30/1974	20	800 Area (m2)	27200 Cost/Unit	70/01/2012 0 - Critical		70/01/2012 0 - Critical	70 - Good	70 - Good
	7872	1004AS	Roads	Paved	BANTA BLVD	Road Surface	10675	06/30/1974	20	1000 Area (m2)	34000 Cost/Unit	70/01/2012 0 - Critical		70/01/2012 0 - Critical	63 - Good	63 - Good
	7873	1004AS	Roads	Paved	MINNE AVENUE	Road Surface	10675	06/30/1974	20	1000 Area (m2)	34000 Cost/Unit	70/01/2012 0 - Critical		70/01/2012 0 - Critical	62 - Good	62 - Good
	7874	1004AS	Roads	Paved	WATSON ROAD	Road Surface	29346	06/30/1975	20	4000 Area (m2)	136000 Cost/Unit	70/01/2012 0 - Critical		70/01/2012 0 - Critical	62 - Good	62 - Good
	7875	1004AS	Roads	Paved	FIFTH STREET EAST	Road Surface	29346	06/30/1975	20	4000 Area (m2)	136000 Cost/Unit	70/01/2012 0 - Critical		70/01/2012 0 - Critical	63 - Good	63 - Good
	7876	1004AS	Roads	Paved	BAYVIEW AVENUE	Road Surface	44113	06/30/1978	20	6000 Area (m2)	204000 Cost/Unit	70/01/2012 0 - Critical		70/01/2012 0 - Critical	72 - Good	72 - Good
	7877	1004AS	Roads	Paved	CHRISTIE AVENUE NORTH	Road Surface	138246	06/30/1983	20	11900 Area (m2)	404600 Cost/Unit	70/01/2012 0 - Critical		70/01/2012 0 - Critical	79 - Good	79 - Good
	7878	1004AS	Roads	Paved	SIXTH STREET EAST	Road Surface	26670	06/30/1986	20	1851 Area (m2)	62934 Cost/Unit	70/01/2012 0 - Critical		70/01/2012 0 - Critical	71 - Good	71 - Good
	7879	1004AS	Roads	Paved	AMIT AVENUE NORTH	Road Surface	60169	06/30/1978	20	3000 Area (m2)	102000 Cost/Unit	70/01/2012 0 - Critical		70/01/2012 0 - Critical	69 - Good	69 - Good
	7880	1004AS	Roads	Paved	WATSON ROAD	Road Surface	14794	06/30/1978	20	2000 Area (m2)	88000 Cost/Unit	70/01/2012 0 - Critical		70/01/2012 0 - Critical	80 - Excellent	80 - Excellent
	7881	1004AS	Roads	Paved	VICTORIA AVENUE NORTH	Road Surface	56291	06/30/1982	20	5000 Area (m2)	170000 Cost/Unit	70/01/2012 0 - Critical		70/01/2012 0 - Critical	73 - Good	73 - Good
	7882	1004AS	Roads	Paved	FIFTH STREET EAST	Road Surface	14794	06/30/1978	20	2000 Area (m2)	88000 Cost/Unit	70/01/2012 0 - Critical		70/01/2012 0 - Critical	79 - Good	79 - Good
	7883	1004AS	Roads	Paved	WALKER AVENUE	Road Surface	20662	06/30/1977	20	3000 Area (m2)	102000 Cost/Unit	70/01/2012 0 - Critical		70/01/2012 0 - Critical	84 - Excellent	84 - Excellent
	7884	1004AS	Roads	Paved	OSBORNE STREET	Road Surface	27035	06/30/1980	20	3000 Area (m2)	102000 Cost/Unit	70/01/2012 0 - Critical		70/01/2012 0 - Critical	82 - Excellent	82 - Excellent
	7885	1004AS	Roads	Paved	WATSON ROAD	Road Surface	39688	06/30/1990	20	10000 Area (m2)	340000 Cost/Unit	70/01/2012 0 - Critical		70/01/2012 0 - Critical	83 - Excellent	83 - Excellent
	7886	1004AS	Roads	Paved	HOLMES AVENUE	Road Surface	27550	06/30/1976	20	4000 Area (m2)	136000 Cost/Unit	70/01/2012 0 - Critical		70/01/2012 0 - Critical	74 - Good	74 - Good
	7887	1004AS	Roads	Paved	CHURCH STREET	Road Surface	22504	06/30/1982	20	2000 Area (m2)	88000 Cost/Unit	70/01/2012 0 - Critical		70/01/2012 0 - Critical	81 - Excellent	81 - Excellent
	7888	1004AS	Roads	Paved	WILLIAMS AVENUE	Road Surface	51448	06/30/1981	20	3000 Area (m2)	102000 Cost/Unit	70/01/2012 0 - Critical		70/01/2012 0 - Critical	62 - Good	62 - Good
	7889	1004AS	Roads	Paved	WEBSTER AVENUE	Road Surface	25106	06/30/1985	20	1000 Area (m2)	34000 Cost/Unit	70/01/2012 0 - Critical				

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Asset ID	Import ID	Category	Segment	Asset Name	Historical Cost	In-Service Date	Estimated Useful Life (Years)	2012 Adjusted Quantity	Unit of Measure	2012 Replacement Cost	Replacement Cost Method	Replacement Cost Date	2012 Age Based Condition Rating	Overall Condition Rating
7851	11075	Roads	Paved	NELSON STREET	22504	06/30/1982	20	1000 Area (m2)	1000	35360 Cost/Unit	Cost/Unit	07/01/2012 0 - Critical	75 - Good	75 - Good
7852	11076	Roads	Paved	NELSON STREET	13912	06/30/1989	20	800 Area (m2)	800	27200 Cost/Unit	Cost/Unit	07/01/2012 0 - Critical	87 - Excellent	87 - Excellent
7859	11125	Roads	Paved	KIRSTEN PLACE (CUL DE SAC)	31941	06/30/1988	20	2000 Area (m2)	2000	69000 Cost/Unit	Cost/Unit	07/01/2012 0 - Critical	84 - Excellent	84 - Excellent
7861	11135	Roads	Paved	PATIN AVENUE	61797	06/30/1984	20	2400 Area (m2)	2400	81600 Cost/Unit	Cost/Unit	07/01/2012 0 - Critical	60 - Good	60 - Good
7873	185	Roads	Paved	SCOTT STREET	167992	06/30/1984	20	6000 Area (m2)	6000	204000 Cost/Unit	Cost/Unit	07/01/2012 0 - Critical	95 - Good	95 - Good
7875	185	Roads	Paved	COLONIZATION ROAD WEST	142238	06/30/1990	20	9500 Area (m2)	9500	271300 Cost/Unit	Cost/Unit	07/01/2012 0 - Critical	71 - Good	71 - Good
7879	185	Roads	Paved	COLONIZATION ROAD WEST	134393	06/30/1984	20	7500 Area (m2)	7500	257040 Cost/Unit	Cost/Unit	07/01/2012 0 - Critical	72 - Good	72 - Good
7883	205	Roads	Paved	SCOTT STREET	100795	06/30/1984	20	4800 Area (m2)	4800	163200 Cost/Unit	Cost/Unit	07/01/2012 0 - Critical	62 - Good	62 - Good
7885	215	Roads	Paved	SCOTT STREET	32637	06/30/1984	20	3600 Area (m2)	3600	122400 Cost/Unit	Cost/Unit	07/01/2012 0 - Critical	58 - Fair	58 - Fair
7887	225	Roads	Paved	COLONIZATION ROAD EAST	184997	06/30/1992	20	1200 Area (m2)	1200	40800 Cost/Unit	Cost/Unit	07/01/2012 0 - Critical	67 - Good	67 - Good
7889	225	Roads	Paved	COLONIZATION ROAD EAST	98423	06/30/1988	20	6500 Area (m2)	6500	163200 Cost/Unit	Cost/Unit	07/01/2012 0 - Critical	0 - Critical	0 - Critical
7899	325	Roads	Paved	COLONIZATION ROAD WEST	22027	06/30/1987	20	10000 Area (m2)	10000	204000 Cost/Unit	Cost/Unit	07/01/2012 0 - Critical	63 - Good	63 - Good
7907	5025	Roads	Paved	MCIRVINE ROAD	33192	06/30/1992	20	2000 Area (m2)	2000	69000 Cost/Unit	Cost/Unit	07/01/2012 0 - Critical	87 - Excellent	87 - Excellent
7911	5045	Roads	Paved	KEATING AVENUE	34437	06/30/1976	20	5000 Area (m2)	5000	170000 Cost/Unit	Cost/Unit	07/01/2012 0 - Critical	84 - Excellent	84 - Excellent
7913	5085	Roads	Paved	SECOND STREET EAST	120121	06/30/1991	20	7200 Area (m2)	7200	244800 Cost/Unit	Cost/Unit	07/01/2012 0 - Critical	64 - Good	64 - Good
7915	5095	Roads	Paved	SECOND STREET EAST	80081	06/30/1991	20	4800 Area (m2)	4800	163200 Cost/Unit	Cost/Unit	07/01/2012 0 - Critical	74 - Good	74 - Good
7919	5115	Roads	Paved	SECOND STREET EAST	40940	06/30/1991	20	2400 Area (m2)	2400	81600 Cost/Unit	Cost/Unit	07/01/2012 0 - Critical	79 - Good	79 - Good
7921	5125	Roads	Paved	SECOND STREET EAST	13775	06/30/1976	20	2000 Area (m2)	2000	69000 Cost/Unit	Cost/Unit	07/01/2012 0 - Critical	82 - Excellent	82 - Excellent
7923	5135	Roads	Paved	SECOND STREET EAST	13775	06/30/1976	20	2000 Area (m2)	2000	69000 Cost/Unit	Cost/Unit	07/01/2012 0 - Critical	64 - Good	64 - Good
7925	5145	Roads	Paved	SECOND STREET EAST	13775	06/30/1976	20	2000 Area (m2)	2000	69000 Cost/Unit	Cost/Unit	07/01/2012 0 - Critical	53 - Fair	53 - Fair
7927	5155	Roads	Paved	SECOND STREET EAST	13775	06/30/1976	20	2000 Area (m2)	2000	69000 Cost/Unit	Cost/Unit	07/01/2012 0 - Critical	53 - Fair	53 - Fair
7931	5195	Roads	Paved	CHURCH STREET	6111	06/30/1964	20	1300 Area (m2)	1300	46240 Cost/Unit	Cost/Unit	07/01/2012 0 - Critical	70 - Good	70 - Good
7933	5205	Roads	Paved	CHURCH STREET	16111	06/30/1964	20	2000 Area (m2)	2000	69000 Cost/Unit	Cost/Unit	07/01/2012 0 - Critical	82 - Excellent	82 - Excellent
7935	5215	Roads	Paved	CHURCH STREET	16111	06/30/1964	20	2000 Area (m2)	2000	69000 Cost/Unit	Cost/Unit	07/01/2012 0 - Critical	89 - Excellent	89 - Excellent
7937	5255	Roads	Paved	MOWAT AVENUE	5837	06/30/1963	20	2000 Area (m2)	2000	69000 Cost/Unit	Cost/Unit	07/01/2012 0 - Critical	60 - Good	60 - Good
7939	5275	Roads	Paved	PORTAGE AVENUE	3576	06/30/1967	20	1000 Area (m2)	1000	34000 Cost/Unit	Cost/Unit	07/01/2012 0 - Critical	59 - Fair	59 - Fair
7941	5285	Roads	Paved	PORTAGE AVENUE	17443	06/30/1990	20	1000 Area (m2)	1000	34000 Cost/Unit	Cost/Unit	07/01/2012 0 - Critical	89 - Excellent	89 - Excellent
7943	5295	Roads	Paved	PORTAGE AVENUE	209531	06/30/1990	20	1200 Area (m2)	1200	40800 Cost/Unit	Cost/Unit	07/01/2012 0 - Critical	87 - Excellent	87 - Excellent
7945	5305	Roads	Paved	PORTAGE AVENUE	17443	06/30/1990	20	1000 Area (m2)	1000	34000 Cost/Unit	Cost/Unit	07/01/2012 0 - Critical	88 - Excellent	88 - Excellent
7947	5315	Roads	Paved	PORTAGE AVENUE	17443	06/30/1990	20	1000 Area (m2)	1000	34000 Cost/Unit	Cost/Unit	07/01/2012 0 - Critical	88 - Excellent	88 - Excellent
7951	5335	Roads	Paved	PORTAGE AVENUE NORTH	34886	06/30/1990	20	2000 Area (m2)	2000	69000 Cost/Unit	Cost/Unit	07/01/2012 0 - Critical	56 - Fair	56 - Fair
7957	5355	Roads	Paved	VICTORIA AVENUE	3197	06/30/1965	20	1000 Area (m2)	1000	34000 Cost/Unit	Cost/Unit	07/01/2012 0 - Critical	76 - Good	76 - Good
7959	5365	Roads	Paved	VICTORIA AVENUE	11673	06/30/1963	20	4000 Area (m2)	4000	136000 Cost/Unit	Cost/Unit	07/01/2012 0 - Critical	64 - Good	64 - Good
7961	5375	Roads	Paved	VICTORIA AVENUE	17443	06/30/1990	20	1000 Area (m2)	1000	34000 Cost/Unit	Cost/Unit	07/01/2012 0 - Critical	89 - Excellent	89 - Excellent
7963	5385	Roads	Paved	FRONT STREET	16032	06/30/1979	20	2000 Area (m2)	2000	69000 Cost/Unit	Cost/Unit	07/01/2012 0 - Critical	59 - Fair	59 - Fair
7965	5395	Roads	Paved	FRONT STREET	16032	06/30/1979	20	2000 Area (m2)	2000	69000 Cost/Unit	Cost/Unit	07/01/2012 0 - Critical	57 - Fair	57 - Fair
7969	5405	Roads	Paved	COLONIZATION ROAD EAST	75983	06/30/1981	20	3150 Area (m2)	3150	107100 Cost/Unit	Cost/Unit	07/01/2012 0 - Critical	65 - Good	65 - Good
7971	5425	Roads	Paved	FRENETTE AVENUE	13055	06/30/1970	20	3000 Area (m2)	3000	102000 Cost/Unit	Cost/Unit	07/01/2012 0 - Critical	65 - Good	65 - Good
7973	5435	Roads	Paved	FIFTH STREET EAST	20346	06/30/1975	20	4000 Area (m2)	4000	136000 Cost/Unit	Cost/Unit	07/01/2012 0 - Critical	67 - Good	67 - Good

Road was split into two sections - refer to 3.1

Asset ID	Import ID	Category	Segment	Asset Name	Asset Description	Historical Cost	In-Service Date	Estimated Useful Life (Years)	2012 Adjusted Quantity	Unit of Measure	2012 Replacement Cost	Replacement Cost Method	Replacement Cost Date	2012 Age Based Condition Rating	Overall Condition Rating
7607	1035	Roads	Paved	EIGHTH STREET EAST	Road Surface	1	06/07/2008	20	1300	Area (sq ft)	4200	Cost/Unit	07/01/2012	97 - Excellent	Unknown
7605	1035	Roads	Paved	EIGHTH STREET EAST	Road Surface	1	06/07/2008	20	640	Area (sq ft)	21760	Cost/Unit	07/01/2012	77 - Good	Unknown
7606	1035	Roads	Paved	EIGHTH STREET EAST	Road Surface	1	06/07/2008	20	1209	Area (sq ft)	41114.88	Cost/Unit	07/01/2012	77 - Good	Unknown
7608	1035	Roads	Paved	EIGHTH STREET EAST	Road Surface	1	06/07/2002	20	1000	Area (sq ft)	34000	Cost/Unit	07/01/2012	47 - Fair	10 - Critical
7952	50185	Roads	Paved	VETERAN AVENUE	Road Surface	186497	06/07/1992	20	4600	Area (sq ft)	163200	Cost/Unit	07/01/2012	0 - Critical	0 - Critical

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August 2014 - Roadways - Condition Rating - Asset Management Plan				
Asset ID	Import ID	Category	Segment	Asset Name
7607	1035	Roads	Paved	EIGHTH STREET EAST
7605	515	Roads	Paved	SECOND STREET EAST
7606	1035	Roads	Paved	EIGHTH STREET EAST
7950	50185	Roads	Paved	VETERAN AVENUE
7889	235	Roads	Paved	COLONIZATION ROAD EAST

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August 2014 - Water main - Condition Rating - Asset Management Plan

Asset ID	Import ID	Category	Segment	Asset Name	Asset Description	Historical Cost	In-Service Date	2012 Age Based Condition Rating	Risk Rating	Diameter (mm)
0	3117	WL0206	Water	FIRST STREET EAST	Water Main Segment	2777	06/30/1912 0 - Critical		7 - High	150
0	3118	WL0144	Water	FOURTH STREET WEST	Water Main Segment	1533	06/30/1913 0 - Critical		7 - High	150
0	3119	WL0145	Water	FOURTH STREET WEST	Water Main Segment	1533	06/30/1913 0 - Critical		7 - High	150
0	3120	WL0146	Water	CORNWALL AVENUE SOUTH	Water Main Segment	1533	06/30/1913 0 - Critical		7 - High	150
0	3121	WL0147	Water	100 BLOCK FOURTH STREET W	Water Main Segment	1533	06/30/1913 0 - Critical		7 - High	150
0	3122	WL0178	Water	MOWAT AVENUE	Water Main Segment	1533	06/30/1913 0 - Critical		7 - High	150
0	3123	WL0184	Water	SECOND STREET EAST	Water Main Segment	1533	06/30/1913 0 - Critical		7 - High	150
0	3124	WL0219	Water	300 BLOCK FIRST STREET EAST	Water Main Segment	1533	06/30/1913 0 - Critical		7 - High	150
0	3125	WL0248	Water	SECOND STREET EAST	Water Main Segment	1533	06/30/1913 0 - Critical		7 - High	150
0	3126	WL0299	Water	500 BLOCK SECOND STREET E	Water Main Segment	1533	06/30/1913 0 - Critical		7 - High	150
0	3127	WL0183	Water	SECOND STREET EAST	Water Main Segment	3802	06/30/1913 0 - Critical		7 - High	150
0	3128	WL0185	Water	SECOND STREET EAST	Water Main Segment	3802	06/30/1913 0 - Critical		7 - High	150
0	3129	WL0236	Water	ARMIT AVENUE SOUTH	Water Main Segment	2640	06/30/1916 0 - Critical		7 - High	150
0	3130	WL0237	Water	MIDBLOCK NELSON STREET	Water Main Segment	2640	06/30/1916 0 - Critical		7 - High	150
0	3131	WL0238	Water	ARMIT AVENUE SOUTH	Water Main Segment	2640	06/30/1916 0 - Critical		7 - High	150
0	3132	WL0239	Water	NELSON STREET	Water Main Segment	2640	06/30/1916 0 - Critical		7 - High	150
0	3133	WL0240	Water	300 BLOCK ARMIT AVENUE	Water Main Segment	2640	06/30/1916 0 - Critical		7 - High	150
0	3134	WL0242	Water	ARMIT AVENUE SOUTH	Water Main Segment	2640	06/30/1916 0 - Critical		7 - High	150
0	3135	WL0246	Water	400 BLOCK FIRST STREET EAST	Water Main Segment	2640	06/30/1916 0 - Critical		7 - High	150
0	3136	WL0303	Water	NELSON STREET	Water Main Segment	2640	06/30/1916 0 - Critical		7 - High	150
0	3137	WL0309	Water	CROWE AVENUE	Water Main Segment	2640	06/30/1916 0 - Critical		7 - High	150
0	3138	WL0310	Water	600 BLOCK NELSON STREET	Water Main Segment	2640	06/30/1916 0 - Critical		7 - High	150
0	3139	WL0333	Water	700 BLOCK NELSON STREET	Water Main Segment	2640	06/30/1916 0 - Critical		7 - High	150
0	3140	WL0338	Water	800 BLOCK NELSON STREET	Water Main Segment	2640	06/30/1916 0 - Critical		7 - High	150
0	3141	WL0241	Water	400 BLOCK CHURCH STREET	Water Main Segment	1	06/30/1916 0 - Critical		7 - High	150
0	3142	WL0229	Water	SINCLAIR STREET	Water Main Segment	7034	06/30/1918 0 - Critical		7 - High	150
0	3143	WL0215	Water	PORTAGE AVENUE SOUTH	Water Main Segment	7034	06/30/1918 0 - Critical		7 - High	200
0	3144	WL0187	Water	FIRST STREET EAST	Water Main Segment	3612	06/30/1919 0 - Critical		7 - High	150
0	3145	WL0213	Water	NELSON STREET	Water Main Segment	0	06/30/1919 0 - Critical		7 - High	150
0	3146	WL0211	Water	MOWAT AVENUE	Water Main Segment	0	06/30/1919 0 - Critical		7 - High	200
0	3147	WL0212	Water	MOWAT AVENUE	Water Main Segment	0	06/30/1919 0 - Critical		7 - High	200
0	3148	WL0214	Water	SINCLAIR STREET	Water Main Segment	0	06/30/1919 0 - Critical		7 - High	200
0	3149	WL0143	Water	THIRD STREET WEST	Water Main Segment	8835	06/30/1919 0 - Critical		7 - High	150
0	3150	WL0506	Water	YORK AVENUE	Water Main Segment	5368	06/30/1920 0 - Critical		7 - High	150
0	3151	WL0182	Water	900 BLOCK MCKENZIE AVENUE	Water Main Segment	2193	06/30/1924 0 - Critical		7 - High	150
0	3152	WL0268	Water	VICTORIA AVENUE NORTH	Water Main Segment	2193	06/30/1924 0 - Critical		7 - High	150
0	3153	WL0341	Water	REID AVENUE	Water Main Segment	2193	06/30/1924 0 - Critical		7 - High	150
0	3154	WL0367	Water	MINNIE AVENUE	Water Main Segment	2193	06/30/1924 0 - Critical		7 - High	150
0	3155	WL0371	Water	300 BLOCK MINNIE AVENUE	Water Main Segment	2193	06/30/1924 0 - Critical		7 - High	150
0	3156	WL0372	Water	MINNIE AVENUE	Water Main Segment	2193	06/30/1924 0 - Critical		7 - High	150
0	3157	WL0396	Water	400 BLOCK COLONIZATION RD E	Water Main Segment	2193	06/30/1924 0 - Critical		7 - High	150
0	3158	WL0449	Water	MINNIE AVENUE	Water Main Segment	2193	06/30/1924 0 - Critical		7 - High	150
0	3159	WL0340	Water	SCOTT STREET	Water Main Segment	5865	06/30/1924 0 - Critical		7 - High	250
0	3160	WL0366	Water	SCOTT STREET	Water Main Segment	5865	06/30/1924 0 - Critical		8 - Very High	250
0	3161	WL0395	Water	SCOTT STREET (END)	Water Main Segment	5865	06/30/1924 0 - Critical		8 - Very High	250
0	3162	WL0260	Water	FIFTH STREET EAST	Water Main Segment	1784	06/30/1924 0 - Critical		8 - Very High	300
0	3163	WL0262	Water	FIFTH STREET EAST	Water Main Segment	1784	06/30/1924 0 - Critical		8 - Very High	300
0	3164	WL0264	Water	FIFTH STREET EAST	Water Main Segment	1784	06/30/1924 0 - Critical		8 - Very High	300
0	3165	WL0266	Water	VICTORIA AVENUE NORTH	Water Main Segment	1784	06/30/1924 0 - Critical		8 - Very High	300
0	3166	WL0258	Water	VICTORIA AVENUE NORTH	Water Main Segment	5736	06/30/1924 0 - Critical		7 - High	150

1914 - 95
years old

90 years old

2/12

August 2014 - Water main - Condition Rating - Asset Management Plan

Asset ID	Import ID	Category	Segment	Asset Name	Asset Description	Historical Cost	In-Service Date	2012 Age Based Condition Rating	Risk Rating	Diameter (mm)
0	3167	WL0249	Water	700 BLOCK VICTORIA AVENUE	Water Main Segment	2030	06/30/1924	0 - Critical	7 - High	200
0	3168	WL0311	Water	600 BLOCK CHURCH STREET	Water Main Segment	3093	06/30/1925	0 - Critical	7 - High	150
0	3169	WL0331	Water	MOSHER AVENUE	Water Main Segment	3093	06/30/1925	0 - Critical	7 - High	150
0	3170	WL0332	Water	700 BLOCK CHURCH STREET	Water Main Segment	3093	06/30/1925	0 - Critical	7 - High	150
0	3171	WL0334	Water	1100 & 1200 BL SECOND ST E	Water Main Segment	3093	06/30/1925	0 - Critical	7 - High	150
0	3172	WL0399	Water	CROWE AVENUE	Water Main Segment	2103	06/30/1925	0 - Critical	7 - High	200
0	3173	WL0305	Water	CROWE AVENUE	Water Main Segment	2103	06/30/1925	0 - Critical	7 - High	200
0	3174	WL0306	Water	SECOND @ MINNIE	Water Main Segment	2021	06/30/1925	0 - Critical	8 - Very High	250
0	3175	WL0195	Water	WILLIAMS AVENUE	Water Main Segment	2021	06/30/1925	0 - Critical	8 - Very High	250
0	3176	WL0392	Water	100 BLOCK SECOND ST EAST	Water Main Segment	2021	06/30/1925	0 - Critical	8 - Very High	250
0	3177	WL0393	Water	1200 BLOCK SECOND STREET E	Water Main Segment	2021	06/30/1925	0 - Critical	8 - Very High	250
0	3178	WL0400	Water	LANE	Water Main Segment	2021	06/30/1925	0 - Critical	8 - Very High	250
0	3179	WL0401	Water	SECOND STREET EAST	Water Main Segment	2021	06/30/1925	0 - Critical	7 - High	150
0	3180	WL0451	Water	FIRST STREET EAST	Water Main Segment	5604	06/30/1925	0 - Critical	7 - High	150
0	3181	WL0313	Water	THIRD STREET WEST	Water Main Segment	4705	06/30/1926	0 - Critical	7 - High	150
0	3182	WL0118	Water	200 BLOCK FOURTH ST WEST	Water Main Segment	4705	06/30/1926	0 - Critical	7 - High	150
0	3183	WL0142	Water	CROWE AVENUE	Water Main Segment	4705	06/30/1926	0 - Critical	7 - High	150
0	3184	WL0298	Water	300 BLOCK THIRD STREET WEST	Water Main Segment	1936	06/30/1926	0 - Critical	8 - Very High	250
0	3185	WL0115	Water	THIRD ST W AT WEBSTER AVE	Water Main Segment	4145	06/30/1926	0 - Critical	7 - High	150
0	3186	WL0135	Water	SECOND STREET EAST	Water Main Segment	4145	06/30/1926	0 - Critical	7 - High	150
0	3187	WL0314	Water	400 BLOCK KING'S HIGHWAY	Water Main Segment	1987	06/30/1926	0 - Critical	7 - High	150
0	3188	WL0134	Water	LILLIE AVE AT THIRD ST W	Water Main Segment	2861	06/30/1928	0 - Critical	7 - High	150
0	3189	WL0136	Water	FIRST STREET EAST	Water Main Segment	2861	06/30/1928	0 - Critical	7 - High	150
0	3190	WL0365	Water	FIRST STREET EAST	Water Main Segment	3803	06/30/1928	0 - Critical	7 - High	200
0	3191	WL0455	Water	WRIGHT AVENUE (TRACKS)	Water Main Segment	3060	06/30/1928	0 - Critical	8 - Very High	250
0	3192	WL0114	Water	COLONIZATION ROAD EAST	Water Main Segment	2702	06/30/1928	0 - Critical	8 - Very High	300
0	3193	WL0397	Water	500 BLOCK FOURTH ST. WEST	Water Main Segment	4215	06/30/1928	0 - Critical	7 - High	150
0	3194	WL0117	Water	400 BLOCK FOURTH STREET W	Water Main Segment	3158	06/30/1928	0 - Critical	7 - High	150
0	3195	WL0137	Water	200 BLOCK CHURCH STREET	Water Main Segment	4471	06/30/1929	0 - Critical	7 - High	150
0	3196	WL0208	Water	300 BLOCK CHURCH STREET	Water Main Segment	4471	06/30/1931	0 - Critical	7 - High	150
0	3197	WL0227	Water	700 BLOCK WRIGHT AVENUE	Water Main Segment	2387	06/30/1931	0 - Critical	7 - High	150
0	3198	WL0116	Water	SECOND STREET WEST	Water Main Segment	2387	06/30/1931	0 - Critical	7 - High	150
0	3199	WL0119	Water	CENTRAL AVENUE	Water Main Segment	2387	06/30/1931	0 - Critical	7 - High	150
0	3200	WL0190	Water	WRIGHT AVENUE SOUTH	Water Main Segment	1291	06/30/1931	0 - Critical	8 - Very High	250
0	3201	WL0121	Water	FRENETTE AVENUE	Water Main Segment	1291	06/30/1931	0 - Critical	8 - Very High	250
0	3202	WL0330	Water	KING'S HIGHWAY	Water Main Segment	1250	06/30/1932	0 - Critical	7 - High	150
0	3203	WL0126	Water	KING'S HIGHWAY	Water Main Segment	1250	06/30/1932	0 - Critical	7 - High	150
0	3204	WL0127	Water	FIRST STREET WEST	Water Main Segment	1250	06/30/1932	0 - Critical	7 - High	150
0	3205	WL0128	Water	FIRST STREET WEST	Water Main Segment	1250	06/30/1932	0 - Critical	7 - High	150
0	3206	WL0129	Water	ARMIT AVENUE SOUTH	Water Main Segment	1250	06/30/1932	0 - Critical	7 - High	150
0	3207	WL0252	Water	ARMIT AVENUE SOUTH	Water Main Segment	1250	06/30/1932	0 - Critical	7 - High	150
0	3208	WL0253	Water	WRIGHT AVENUE SOUTH	Water Main Segment	1802	06/30/1932	0 - Critical	8 - Very High	250
0	3209	WL0120	Water	800 BLOCK MCKENZIE (DEAD END)	Water Main Segment	3757	06/30/1940	0 - Critical	7 - High	150
0	3210	WL0180	Water	SMITH AVENUE SOUTH	Water Main Segment	1881	06/30/1944	0 - Critical	7 - High	150
0	3211	WL0294	Water	FIFTH STREET EAST	Water Main Segment	2892	06/30/1944	0 - Critical	8 - Very High	300
0	3212	WL0292	Water	SMITH AVENUE SOUTH	Water Main Segment	3916	06/30/1944	0 - Critical	7 - High	150
0	3213	WL0291	Water	THIRD STREET EAST	Water Main Segment	9713	06/30/1947	0 - Critical	7 - High	150
0	3214	WL0315	Water	SHEVLIN AVENUE	Water Main Segment	1	06/30/1953	0 - Critical	6 - Moderate	0
0	3215	WL0584	Water	RIVERVIEW DRIVE AT KEATING	Water Main Segment	11910	06/30/1953	0 - Critical	7 - High	150
0	3216	WL0093	Water							

88 years

86 years

82 years

3/12

August 2014 - Water main - Condition Rating - Asset Management Plan

Asset ID	Import ID	Category	Segment	Asset Name	Asset Description	Historical Cost	In-Service Date	2012 Age Based Condition Rating	Risk Rating	Diameter (mm)
0	3217	WL0094	Water	Mains	RIVERVIEW DRIVE	Water Main Segment	11910	06/30/1953 0 - Critical	7 - High	150
0	3218	WL0099	Water	Mains	ELM AVENUE	Water Main Segment	11910	06/30/1953 0 - Critical	7 - High	150
0	3219	WL0345	Water	Mains	SECOND STREET EAST	Water Main Segment	11910	06/30/1953 0 - Critical	7 - High	150
0	3220	WL0348	Water	Mains	THIRD STREET EAST	Water Main Segment	11910	06/30/1953 0 - Critical	7 - High	150
0	3221	WL0342	Water	Mains	REID AVENUE	Water Main Segment	3909	06/30/1954 0 - Critical	7 - High	150
0	3222	WL0343	Water	Mains	SECOND STREET EAST	Water Main Segment	9744	06/30/1954 0 - Critical	8 - Very High	250
0	3223	WL0344	Water	Mains	SHEVLIN AVENUE	Water Main Segment	9744	06/30/1954 0 - Critical	8 - Very High	250
0	3224	WL0083	Water	Mains	SECOND ST W AT KEATING AVE	Water Main Segment	5436	06/30/1954 0 - Critical	7 - High	150
0	3225	WL0089	Water	Mains	KEATING AVENUE SOUTH	Water Main Segment	5436	06/30/1954 0 - Critical	7 - High	150
0	3226	WL0090	Water	Mains	THOMPSON STREET	Water Main Segment	5436	06/30/1954 0 - Critical	7 - High	150
0	3227	WL0091	Water	Mains	KEATING AVENUE SOUTH	Water Main Segment	5436	06/30/1954 0 - Critical	7 - High	150
0	3228	WL0095	Water	Mains	HOLMES AVENUE	Water Main Segment	5436	06/30/1954 0 - Critical	7 - High	150
0	3229	WL0096	Water	Mains	THOMPSON STREET	Water Main Segment	5436	06/30/1954 0 - Critical	7 - High	150
0	3230	WL0097	Water	Mains	HOLMES AVENUE	Water Main Segment	5436	06/30/1954 0 - Critical	7 - High	150
0	3231	WL0450	Water	Mains	SECOND STREET EAST	Water Main Segment	515	06/30/1954 0 - Critical	7 - High	150
0	3232	WL0346	Water	Mains	SECOND STREET EAST	Water Main Segment	515	06/30/1954 0 - Critical	8 - Very High	250
0	3233	WL0347	Water	Mains	SECOND STREET EAST	Water Main Segment	2571	06/30/1955 0 - Critical	7 - High	150
0	3234	WL0166	Water	Mains	PORTAGE AVENUE NORTH	Water Main Segment	2571	06/30/1955 0 - Critical	6 - Moderate	100
0	3235	WL0561	Water	Mains	SERVICE TO HUFFMAN SCHOOL	Water Main Segment	2571	06/30/1955 0 - Critical	7 - High	150
0	3236	WL0103	Water	Mains	THIRD STREET WEST	Water Main Segment	2571	06/30/1955 0 - Critical	7 - High	150
0	3237	WL0390	Water	Mains	WILLIAMS AVENUE	Water Main Segment	2571	06/30/1955 0 - Critical	7 - High	150
0	3238	WL0391	Water	Mains	WILLIAMS AVENUE	Water Main Segment	2571	06/30/1955 0 - Critical	7 - High	150
0	3239	WL0316	Water	Mains	THIRD STREET EAST	Water Main Segment	17447	06/30/1958 0 - Critical	7 - High	150
0	3240	WL0328	Water	Mains	FRENETTE AVENUE AT FOURTH	Water Main Segment	17447	06/30/1958 0 - Critical	7 - High	150
0	3241	WL0349	Water	Mains	FOURTH STREET EAST	Water Main Segment	17447	06/30/1958 0 - Critical	7 - High	150
0	3242	WL0105	Water	Mains	FIFTH STREET WEST	Water Main Segment	5540	06/30/1958 0 - Critical	8 - Very High	300
0	3243	WL0106	Water	Mains	FIFTH STREET WEST	Water Main Segment	5540	06/30/1958 0 - Critical	8 - Very High	300
0	3244	WL0107	Water	Mains	FIFTH STREET WEST	Water Main Segment	5540	06/30/1958 0 - Critical	8 - Very High	300
0	3245	WL0192	Water	Mains	THIRD STREET WEST	Water Main Segment	13691	06/30/1961 0 - Critical	7 - High	150
0	3246	WL0569	Water	Mains	KING'S HWY	Water Main Segment	2118	06/30/1962 0 - Critical	7 - High	150
0	3247	WL0257	Water	Mains	FIFTH STREET EAST	Water Main Segment	6364	06/30/1962 0 - Critical	8 - Very High	300
0	3248	WL0420	Water	Mains	BAYVIEW AVENUE	Water Main Segment	6133	06/30/1963 1 - Critical	7 - High	150
0	3249	WL0438	Water	Mains	LAKE ROAD	Water Main Segment	6133	06/30/1963 1 - Critical	7 - High	150
0	3250	WL0446	Water	Mains	COLONIZATION ROAD WEST	Water Main Segment	6133	06/30/1963 1 - Critical	7 - High	150
0	3251	WL0402	Water	Mains	LANE	Water Main Segment	2551	06/30/1963 1 - Critical	8 - Very High	250
0	3252	WL0326	Water	Mains	PHAIR AVENUE	Water Main Segment	10411	06/30/1963 1 - Critical	8 - Very High	300
0	3253	WL0350	Water	Mains	FIFTH STREET EAST	Water Main Segment	10411	06/30/1963 1 - Critical	8 - Very High	300
0	3254	WL0398	Water	Mains	COLONIZATION ROAD EAST	Water Main Segment	10411	06/30/1963 1 - Critical	8 - Very High	300
0	3255	WL0403	Water	Mains	COLONIZATION ROAD EAST	Water Main Segment	10411	06/30/1963 1 - Critical	8 - Very High	300
0	3256	WL0405	Water	Mains	COLONIZATION ROAD EAST	Water Main Segment	10411	06/30/1963 1 - Critical	8 - Very High	300
0	3257	WL0406	Water	Mains	FIFTH STREET EAST	Water Main Segment	10411	06/30/1963 1 - Critical	8 - Very High	300
0	3258	WL0411	Water	Mains	COLONIZATION ROAD EAST	Water Main Segment	10411	06/30/1963 1 - Critical	8 - Very High	300
0	3259	WL0418	Water	Mains	COLONIZATION ROAD EAST	Water Main Segment	10411	06/30/1963 1 - Critical	8 - Very High	300
0	3260	WL0431	Water	Mains	COLONIZATION ROAD EAST	Water Main Segment	10411	06/30/1963 1 - Critical	8 - Very High	300
0	3261	WL0447	Water	Mains	FIFTH STREET EAST	Water Main Segment	10411	06/30/1963 1 - Critical	8 - Very High	300
0	3262	WL0244	Water	Mains	VICTORIA AVENUE SOUTH	Water Main Segment	9566	06/30/1964 3 - Critical	8 - Very High	300
0	3263	WL0259	Water	Mains	VICTORIA AVENUE NORTH	Water Main Segment	9566	06/30/1964 3 - Critical	9 - Very High	400
0	3264	WL0424	Water	Mains	SXITH STREET EAT	Water Main Segment	9566	06/30/1964 3 - Critical	9 - Very High	400
0	3265	WL0433	Water	Mains	CNR	Water Main Segment	9566	06/30/1964 3 - Critical	9 - Very High	400
0	3266	WL0440	Water	Mains	CNR	Water Main Segment	9566	06/30/1964 3 - Critical	9 - Very High	400

52

51 years

4/12

August 2014 - Water main - Condition Rating - Asset Management Plan

Asset ID	Import ID	Category	Segment	Asset Name	Asset Description	Historical Cost	In-Service Date	2012 Age Based Condition Rating	Risk Rating	Diameter (mm)
0	3267	WL0422	Water	Mains	1300 BLOCK SIXTH STREET EAST	Water Main Segment	9566	06/30/1964 3 - Critical	7 - High	150
0	3268	WL0422	Water	Mains	800 BLOCK PORTAGE AVENUE	Water Main Segment	9566	06/30/1964 3 - Critical	8 - Very High	300
0	3269	WL0175	Water	Mains	SCHOOL ROAD	Water Main Segment	9566	06/30/1964 3 - Critical	6 - Moderate	0
0	3270	WL0110	Water	Mains	WEBSTER AVENUE NORTH	Water Main Segment	9566	06/30/1964 3 - Critical	7 - High	150
0	3271	WL0112	Water	Mains	LILLIE AVENUE NORTH	Water Main Segment	9566	06/30/1964 3 - Critical	7 - High	150
0	3272	WL0154	Water	Mains	1000 BLOCK CORNWALL NORTH	Water Main Segment	9566	06/30/1964 3 - Critical	7 - High	150
0	3273	WL0273	Water	Mains	900 BLOCK ARMIT AVENUE	Water Main Segment	9566	06/30/1964 3 - Critical	7 - High	150
0	3274	WL0329	Water	Mains	FRENETTE AVENUE	Water Main Segment	9566	06/30/1964 3 - Critical	7 - High	150
0	3275	WL0419	Water	Mains	BAYVIEW AVENUE	Water Main Segment	9566	06/30/1964 3 - Critical	7 - High	150
0	3276	WL0439	Water	Mains	1300 BLOCK IDYLWILD DRIVE	Water Main Segment	9566	06/30/1964 3 - Critical	7 - High	150
0	3277	WL0460	Water	Mains	YORK AVENUE NORTH	Water Main Segment	9566	06/30/1964 3 - Critical	7 - High	150
0	3278	WL0566	Water	Mains	900 BLOCK ARMIT AVENUE	Water Main Segment	9566	06/30/1964 3 - Critical	7 - High	150
0	3279	WL0287	Water	Mains	SMITH AVENUE NORTH	Water Main Segment	9566	06/30/1964 3 - Critical	7 - High	200
0	3280	WL0111	Water	Mains	FIFTH STREET WEST	Water Main Segment	9566	06/30/1964 3 - Critical	8 - Very High	300
0	3281	WL0113	Water	Mains	FIFTH STREET WEST	Water Main Segment	9566	06/30/1964 3 - Critical	8 - Very High	300
0	3282	WL0141	Water	Mains	FIFTH STREET WEST	Water Main Segment	9566	06/30/1964 3 - Critical	8 - Very High	300
0	3283	WL0149	Water	Mains	FIFTH STREET WEST	Water Main Segment	9566	06/30/1964 3 - Critical	8 - Very High	300
0	3284	WL0263	Water	Mains	FIFTH STREET EAST	Water Main Segment	9566	06/30/1964 3 - Critical	8 - Very High	300
0	3285	WL0290	Water	Mains	SIXTH STREET EAST	Water Main Segment	9566	06/30/1964 3 - Critical	8 - Very High	300
0	3286	WL0319	Water	Mains	SIXTH STREET EAST	Water Main Segment	9566	06/30/1964 3 - Critical	8 - Very High	300
0	3287	WL0323	Water	Mains	SIXTH STREET EAST	Water Main Segment	9566	06/30/1964 3 - Critical	8 - Very High	300
0	3288	WL0325	Water	Mains	FRENETTE AVENUE	Water Main Segment	9566	06/30/1964 3 - Critical	8 - Very High	300
0	3289	WL0441	Water	Mains	POINT PARK ROAD	Water Main Segment	9566	06/30/1964 3 - Critical	8 - Very High	300
0	3290	WL0492	Water	Mains	RIVER ROAD WEST	Water Main Segment	9566	06/30/1964 39 - Poor	6 - Moderate	150
0	3291	WL0058	Water	Mains	KING'S HIGHWAY	Water Main Segment	9566	06/30/1964 39 - Poor	7 - High	300
0	3292	WL0464	Water	Mains	THIRD STREET EAST	Water Main Segment	9566	06/30/1964 39 - Poor	7 - High	300
0	3293	WL0351	Water	Mains	800 BLOCK SIXTH STREET EAST	Water Main Segment	13982	06/30/1965 5 - Critical	9 - Very High	400
0	3294	WL0354	Water	Mains	SIXTH STREET EAST	Water Main Segment	13982	06/30/1965 5 - Critical	9 - Very High	400
0	3295	WL0355	Water	Mains	SIXTH STREET EAST	Water Main Segment	13982	06/30/1965 5 - Critical	9 - Very High	400
0	3296	WL0357	Water	Mains	SIXTH STREET EAST	Water Main Segment	13982	06/30/1965 5 - Critical	9 - Very High	400
0	3297	WL0358	Water	Mains	1000 BLOCK PATCIN AVENUE	Water Main Segment	13982	06/30/1965 5 - Critical	9 - Very High	400
0	3298	WL0380	Water	Mains	SIXTH STREET EAST	Water Main Segment	13982	06/30/1965 5 - Critical	9 - Very High	400
0	3299	WL0423	Water	Mains	SIXTH STREET EAST	Water Main Segment	13982	06/30/1965 5 - Critical	9 - Very High	400
0	3300	WL0443	Water	Mains	BAYVIEW AVENUE	Water Main Segment	13982	06/30/1965 5 - Critical	9 - Very High	400
0	3301	WL0140	Water	Mains	300 BLOCK SIXTH STREET WEST	Water Main Segment	13982	06/30/1965 5 - Critical	7 - High	150
0	3302	WL0151	Water	Mains	YORK AVENUE	Water Main Segment	13982	06/30/1965 5 - Critical	7 - High	150
0	3303	WL0377	Water	Mains	MINNIE AVENUE	Water Main Segment	13982	06/30/1965 5 - Critical	7 - High	150
0	3304	WL0384	Water	Mains	WILLIAMS AVENUE	Water Main Segment	13982	06/30/1965 5 - Critical	7 - High	150
0	3305	WL0385	Water	Mains	ELIZABETH STREET EAST	Water Main Segment	13982	06/30/1965 5 - Critical	7 - High	150
0	3306	WL0386	Water	Mains	WILLIAMS AVENUE	Water Main Segment	13982	06/30/1965 5 - Critical	7 - High	150
0	3307	WL0442	Water	Mains	CALDER DRIVE	Water Main Segment	13982	06/30/1965 5 - Critical	7 - High	150
0	3308	WL0173	Water	Mains	FIFTH STREET EAST	Water Main Segment	13982	06/30/1965 5 - Critical	8 - Very High	300
0	3309	WL0261	Water	Mains	FIFTH STREET EAST	Water Main Segment	13982	06/30/1965 5 - Critical	8 - Very High	300
0	3310	WL0364	Water	Mains	FIFTH STREET EAST	Water Main Segment	13982	06/30/1965 5 - Critical	8 - Very High	300
0	3311	WL0379	Water	Mains	FIFTH STREET EAST	Water Main Segment	13982	06/30/1965 5 - Critical	8 - Very High	300
0	3312	WL0387	Water	Mains	FIFTH STREET EAST	Water Main Segment	13982	06/30/1965 5 - Critical	8 - Very High	300
0	3313	WL0407	Water	Mains	FIFTH STREET EAST (END)	Water Main Segment	13982	06/30/1965 5 - Critical	8 - Very High	300
0	3314	WL0556	Water	Mains	MILL ROAD - SERVICE LINE	Water Main Segment	16664	06/30/1966 7 - Critical	6 - Moderate	19
0	3315	WL0555	Water	Mains	EIGHTH STREET EAST	Water Main Segment	16664	06/30/1966 7 - Critical	6 - Moderate	25
0	3316	WL0435	Water	Mains	MILL ROAD	Water Main Segment	16664	06/30/1966 7 - Critical	7 - High	150

August 2014 - Water main - Condition Rating - Asset Management Plan										
Asset ID	Import ID	Category	Segment	Asset Name	Asset Description	Historical Cost	In-Service Date	2012 Age Based Condition Rating	Risk Rating	Diameter (mm)
0	3317	WL0436	Water	MILL ROAD	Water Main Segment	16664	06/30/1966	7 - Critical	7 - High	150
0	3318	WL0437	Water	HIGHWAY AT LAKE ROAD	Water Main Segment	16664	06/30/1966	7 - Critical	7 - High	150
0	3319	WL0428	Water	COLONIZATION ROAD EAST	Water Main Segment	16664	06/30/1966	7 - Critical	8 - Very High	300
0	3320	WL0432	Water	CNR	Water Main Segment	16664	06/30/1966	7 - Critical	8 - Very High	300
0	3321	WL0554	Water	MINNIE AVENUE NORTH	Water Main Segment	13883	06/30/1967	9 - Critical	6 - Moderate	38
0	3322	WL0014	Water	1300 BLOCK COLONIZ RD WEST	Water Main Segment	13883	06/30/1967	9 - Critical	7 - High	150
0	3323	WL0015	Water	LAKE ROAD	Water Main Segment	13883	06/30/1967	9 - Critical	7 - High	150
0	3324	WL0148	Water	CORNWALL AVENUE NORTH	Water Main Segment	13883	06/30/1967	9 - Critical	7 - High	150
0	3325	WL0150	Water	200 BLOCK ELIZABETH ST WEST	Water Main Segment	13883	06/30/1967	9 - Critical	7 - High	150
0	3326	WL0163	Water	HUDSON STREET	Water Main Segment	13883	06/30/1967	9 - Critical	7 - High	150
0	3327	WL0164	Water	WALKER AVENUE	Water Main Segment	13883	06/30/1967	9 - Critical	7 - High	150
0	3328	WL0378	Water	MINNIE AVENUE	Water Main Segment	13883	06/30/1967	9 - Critical	7 - High	150
0	3329	WL0388	Water	FOURTH STREET EAST	Water Main Segment	13883	06/30/1967	9 - Critical	8 - Very High	250
0	3330	WL0077	Water	KEATING AVENUE NORTH	Water Main Segment	13883	06/30/1967	9 - Critical	8 - Very High	250
0	3331	WL0078	Water	KEATING AVENUE SOUTH	Water Main Segment	13883	06/30/1967	9 - Critical	8 - Very High	250
0	3332	WL0079	Water	KEATING AVENUE SOUTH	Water Main Segment	13883	06/30/1967	9 - Critical	8 - Very High	250
0	3333	WL0086	Water	KEATING AVENUE SOUTH	Water Main Segment	13883	06/30/1967	9 - Critical	8 - Very High	250
0	3334	WL0087	Water	KEATING AVENUE SOUTH	Water Main Segment	13883	06/30/1967	9 - Critical	8 - Very High	250
0	3335	WL0088	Water	KEATING AND FIRST WEST	Water Main Segment	13883	06/30/1967	9 - Critical	8 - Very High	300
0	3336	WL0075	Water	FIFTH STREET WEST	Water Main Segment	13883	06/30/1967	9 - Critical	8 - Very High	150
0	3337	WL0010	Water	COLONIZATION RD WEST	Water Main Segment	14749	06/30/1968	11 - Critical	7 - High	150
0	3338	WL0101	Water	600 BLOCK FIRST STREET WEST	Water Main Segment	14749	06/30/1968	11 - Critical	7 - High	150
0	3339	WL0102	Water	SECOND STREET WEST	Water Main Segment	14749	06/30/1968	11 - Critical	7 - High	150
0	3340	WL0297	Water	CROWE AVENUE	Water Main Segment	14749	06/30/1968	11 - Critical	7 - High	150
0	3341	WL0317	Water	PHAIR AVENUE	Water Main Segment	14749	06/30/1968	11 - Critical	7 - High	150
0	3342	WL0336	Water	BUTLER AVENUE	Water Main Segment	14749	06/30/1968	11 - Critical	7 - High	150
0	3343	WL0374	Water	MINNIE AVENUE	Water Main Segment	14749	06/30/1968	11 - Critical	7 - High	150
0	3344	WL0375	Water	MINNIE AVENUE	Water Main Segment	14749	06/30/1968	11 - Critical	7 - High	150
0	3345	WL0123	Water	500 BLOCK WEBSTER AVENUE	Water Main Segment	6548	06/30/1969	13 - Critical	6 - Moderate	100
0	3346	WL0122	Water	KING'S HIGHWAY	Water Main Segment	6548	06/30/1969	13 - Critical	7 - High	150
0	3347	WL0130	Water	KING'S HIGHWAY	Water Main Segment	6548	06/30/1969	13 - Critical	7 - High	150
0	3348	WL0131	Water	COLONIZATION ROAD WEST	Water Main Segment	6548	06/30/1969	13 - Critical	7 - High	150
0	3349	WL0132	Water	KING'S HIGHWAY	Water Main Segment	6548	06/30/1969	13 - Critical	7 - High	150
0	3350	WL0133	Water	LILLIE AVENUE (SOUTH)	Water Main Segment	6548	06/30/1969	13 - Critical	7 - High	150
0	3351	WL0461	Water	700 BLOCK FIRST STREET WEST	Water Main Segment	6548	06/30/1969	13 - Critical	7 - High	150
0	3352	WL0084	Water	FIRST STREET WEST	Water Main Segment	6501	06/30/1970	15 - Critical	7 - High	200
0	3353	WL0410	Water	ELIZABETH STREET EAST	Water Main Segment	6501	06/30/1971	17 - Critical	7 - High	150
0	3354	WL0353	Water	BAEKER BAY	Water Main Segment	6505	06/30/1971	17 - Critical	7 - High	150
0	3355	WL0359	Water	900 BLOCK BANTA BLVD	Water Main Segment	6505	06/30/1971	17 - Critical	7 - High	150
0	3356	WL0360	Water	BANTA BOULEVARD	Water Main Segment	6505	06/30/1971	17 - Critical	7 - High	150
0	3357	WL0360	Water	BANTA BOULEVARD	Water Main Segment	6505	06/30/1971	17 - Critical	7 - High	150
0	3358	WL0368	Water	NELSON STREET	Water Main Segment	6505	06/30/1971	17 - Critical	7 - High	150
0	3359	WL0495	Water	MILL ROAD	Water Main Segment	6505	06/30/1971	17 - Critical	7 - High	150
0	3360	WL0546	Water	MILL ROAD	Water Main Segment	6505	06/30/1971	17 - Critical	7 - High	150
0	3361	WL0496	Water	FRENETTE AVENUE	Water Main Segment	6505	06/30/1971	17 - Critical	7 - High	200
0	3362	WL0036	Water	RIVER ROAD WEST	Water Main Segment	16053	06/30/1972	19 - Critical	7 - High	150
0	3363	WL0037	Water	RIVER ROAD WEST	Water Main Segment	16053	06/30/1972	19 - Critical	7 - High	150
0	3364	WL0376	Water	MINNIE AVENUE	Water Main Segment	16053	06/30/1972	19 - Critical	8 - Very High	300
0	3365	WL0389	Water	THIRD STREET EAST	Water Main Segment	16053	06/30/1972	19 - Critical	8 - Very High	300
0	3366	WL0404	Water	1200 BLOCK THIRD STREET EAST	Water Main Segment	16053	06/30/1972	19 - Critical	8 - Very High	300

45 years

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Asset ID	Import ID	Category	Segment	Asset Name	Asset Description	Historical Cost	In-Service Date	2012 Age Based Condition Rating	Risk Rating	Diameter (mm)
0	3367	WL0080	Water	THIRD STREET WEST	Water Main Segment	9193	06/30/1973 21 -	Poor	6 - Moderate	150
0	3368	WL0081	Water	FLINDERS AVENUE	Water Main Segment	9193	06/30/1973 21 -	Poor	6 - Moderate	150
0	3369	WL0092	Water	RIVERVIEW DRIVE	Water Main Segment	9193	06/30/1973 21 -	Poor	6 - Moderate	150
0	3370	WL0339	Water	800 BLOCK CHURCH STREET	Water Main Segment	9193	06/30/1973 21 -	Poor	6 - Moderate	150
0	3371	WL0363	Water	SHEVLIN AVENUE	Water Main Segment	9193	06/30/1973 21 -	Poor	6 - Moderate	150
0	3372	WL0570	Water	STEWART @ KING'S HWY	Water Main Segment	0	06/30/1975 25 -	Poor	6 - Moderate	150
0	3373	WL0381	Water	WILLIAMS AVENUE	Water Main Segment	7886	06/30/1975 25 -	Poor	6 - Moderate	150
0	3374	WL0382	Water	STRACHAN PLACE	Water Main Segment	7886	06/30/1975 25 -	Poor	6 - Moderate	150
0	3375	WL0383	Water	STRACHAN PLACE	Water Main Segment	7886	06/30/1975 25 -	Poor	6 - Moderate	150
0	3376	WL0560	Water	WALLEYE TRAILER COURT	Water Main Segment	0	06/30/1976 27 -	Poor	6 - Moderate	150
0	3377	WL0155	Water	CORNWALL AVENUE NORTH	Water Main Segment	12374	06/30/1976 27 -	Poor	6 - Moderate	150
0	3378	WL0176	Water	THIRD STREET EAST	Water Main Segment	12374	06/30/1976 27 -	Poor	6 - Moderate	150
0	3379	WL0158	Water	EIGHTH STREET WEST	Water Main Segment	9738	06/30/1977 29 -	Poor	5 - Low	100
0	3380	WL0022	Water	KIRSTI PLACE	Water Main Segment	9738	06/30/1977 29 -	Poor	6 - Moderate	150
0	3381	WL0153	Water	CORNWALL AVENUE NORTH	Water Main Segment	9738	06/30/1977 29 -	Poor	6 - Moderate	150
0	3382	WL0159	Water	EIGHTH STREET WEST	Water Main Segment	9738	06/30/1977 29 -	Poor	6 - Moderate	150
0	3383	WL0160	Water	EIGHTH STREET WEST	Water Main Segment	9738	06/30/1977 29 -	Poor	6 - Moderate	150
0	3384	WL0161	Water	EIGHTH STREET WEST	Water Main Segment	9738	06/30/1977 29 -	Poor	6 - Moderate	150
0	3385	WL0162	Water	WALKER AVENUE	Water Main Segment	9738	06/30/1977 29 -	Poor	6 - Moderate	150
0	3386	WL0082	Water	FLINDERS AVENUE	Water Main Segment	6943	06/30/1978 31 -	Poor	6 - Moderate	150
0	3387	WL0362	Water	SHEVLIN AVENUE	Water Main Segment	6943	06/30/1978 31 -	Poor	6 - Moderate	150
0	3388	WL0466	Water	FLINDERS AVENUE	Water Main Segment	6943	06/30/1978 31 -	Poor	6 - Moderate	150
0	3389	WL0011	Water	ARMSTRONG PLACE	Water Main Segment	11618	06/30/1979 33 -	Poor	6 - Moderate	150
0	3390	WL0012	Water	ARMSTRONG PLACE	Water Main Segment	11618	06/30/1979 33 -	Poor	6 - Moderate	150
0	3391	WL0013	Water	ARMSTRONG PLACE	Water Main Segment	11618	06/30/1979 33 -	Poor	6 - Moderate	150
0	3392	WL0038	Water	OLDE SHAMBLES ROAD	Water Main Segment	11618	06/30/1979 33 -	Poor	6 - Moderate	150
0	3393	WL0039	Water	OLDE SHAMBLES ROAD	Water Main Segment	11618	06/30/1979 33 -	Poor	6 - Moderate	150
0	3394	WL0040	Water	OLDE SHAMBLES ROAD	Water Main Segment	11618	06/30/1979 33 -	Poor	6 - Moderate	150
0	3395	WL0085	Water	FINDERS AVENUE	Water Main Segment	11618	06/30/1979 33 -	Poor	6 - Moderate	150
0	3396	WL0408	Water	ELIZABETH STREET EAST	Water Main Segment	11618	06/30/1979 33 -	Poor	6 - Moderate	150
0	3397	WL0409	Water	1300 BLOCK ELIZABETH ST E	Water Main Segment	11618	06/30/1979 33 -	Poor	6 - Moderate	150
0	3398	WL0265	Water	CNR	Water Main Segment	17903	06/30/1980 35 -	Poor	6 - Moderate	150
0	3399	WL0267	Water	CHRISTIE AVENUE NORTH	Water Main Segment	17903	06/30/1980 35 -	Poor	6 - Moderate	150
0	3400	WL0269	Water	SIXTH STREET EAST	Water Main Segment	17903	06/30/1980 35 -	Poor	6 - Moderate	150
0	3401	WL0270	Water	CHRISTIE AVENUE NORTH	Water Main Segment	17903	06/30/1980 35 -	Poor	6 - Moderate	150
0	3402	WL0271	Water	CHRISTIE AVENUE NORTH	Water Main Segment	17903	06/30/1980 35 -	Poor	6 - Moderate	150
0	3403	WL0272	Water	CHRISTIE AVENUE NORTH	Water Main Segment	17903	06/30/1980 35 -	Poor	6 - Moderate	150
0	3404	WL0274	Water	SIXTH STREET EAST	Water Main Segment	17903	06/30/1980 35 -	Poor	6 - Moderate	150
0	3405	WL0204	Water	SCOTT STREET	Water Main Segment	15654	06/30/1981 37 -	Poor	6 - Moderate	150
0	3406	WL0205	Water	500 BLOCK MOWAT AVENUE	Water Main Segment	15654	06/30/1981 37 -	Poor	6 - Moderate	200
0	3407	WL0207	Water	SCOTT STREET	Water Main Segment	15654	06/30/1981 37 -	Poor	6 - Moderate	200
0	3408	WL0222	Water	VICTORIA AVENUE SOUTH	Water Main Segment	15654	06/30/1981 37 -	Poor	6 - Moderate	200
0	3409	WL0223	Water	SCOTT STREET	Water Main Segment	15654	06/30/1981 37 -	Poor	6 - Moderate	200
0	3410	WL0224	Water	SCOTT STREET	Water Main Segment	15654	06/30/1981 37 -	Poor	6 - Moderate	200
0	3411	WL0220	Water	SCOTT STREET	Water Main Segment	15654	06/30/1981 37 -	Poor	7 - High	250
0	3412	WL0221	Water	SCOTT STREET	Water Main Segment	15654	06/30/1981 37 -	Poor	7 - High	250
0	3413	WL0057	Water	WT - MCIRVINE @ COL RD W	Water Main Segment	17282	06/30/1982 39 -	Poor	8 - Very High	400
0	3414	WL0429	Water	BAYVIEW AVENUE	Water Main Segment	17282	06/30/1982 39 -	Poor	8 - Very High	400
0	3415	WL0430	Water	CNR	Water Main Segment	17282	06/30/1982 39 -	Poor	8 - Very High	400
0	3416	WL0452	Water	WT	Water Main Segment	17282	06/30/1982 39 -	Poor	8 - Very High	400

August 2014 - Water main - Condition Rating - Asset Management Plan										
Asset ID	Import ID	Category	Segment	Asset Name	Asset Description	Historical Cost	In-Service Date	2012 Age Based Condition Rating	Risk Rating	Diameter (mm)
0	3417	WL0352	Water	Mains	RUSSELL BAY	Water Main Segment	17282	06/30/1982 39 - Poor	6 - Moderate	150
0	3418	WL0370	Water	Mains	1100 BLOCK CHURCH STREET	Water Main Segment	17282	06/30/1982 39 - Poor	6 - Moderate	150
0	3419	WL0054	Water	Mains	COLONIZATION ROAD WEST	Water Main Segment	17282	06/30/1982 39 - Poor	7 - High	300
0	3420	WL0055	Water	Mains	COLONIZATION ROAD WEST	Water Main Segment	17282	06/30/1982 39 - Poor	7 - High	300
0	3421	WL0056	Water	Mains	COLONIZATION ROAD WEST	Water Main Segment	17282	06/30/1982 39 - Poor	7 - High	300
0	3422	WL0324	Water	Mains	FRENETTE AVENUE	Water Main Segment	17282	06/30/1982 39 - Poor	7 - High	300
0	3423	WL0445	Water	Mains	COLONIZATION ROAD WEST	Water Main Segment	17282	06/30/1982 39 - Poor	7 - High	300
0	3424	WL0059	Water	Mains	MCIRVINE ROAD SOUTH	Water Main Segment	17282	06/30/1982 62 - Good	5 - Low	300
0	3425	WL0060	Water	Mains	KING'S HIGHWAY	Water Main Segment	17282	06/30/1982 62 - Good	5 - Low	300
0	3426	WL0061	Water	Mains	KING'S HIGHWAY	Water Main Segment	17282	06/30/1982 62 - Good	5 - Low	300
0	3427	WL0066	Water	Mains	MCIRVINE ROAD SOUTH	Water Main Segment	17282	06/30/1982 62 - Good	5 - Low	300
0	3428	WL0210	Water	Mains	400 BLOCK MOWATT AVENUE	Water Main Segment	17122	06/30/1983 41 - Fair	5 - Low	200
0	3429	WL0468	Water	Mains	CENTRAL AVENUE	Water Main Segment	0	06/30/1983 41 - Fair	4 - Very Low	75
0	3430	WL0209	Water	Mains	CHURCH STREET	Water Main Segment	17122	06/30/1983 41 - Fair	5 - Low	150
0	3431	WL0275	Water	Mains	ARMIT AVENUE NORTH	Water Main Segment	17122	06/30/1983 41 - Fair	5 - Low	150
0	3432	WL0276	Water	Mains	ARMIT AVENUE NORTH	Water Main Segment	17122	06/30/1983 41 - Fair	5 - Low	150
0	3433	WL0277	Water	Mains	RAINY CREST	Water Main Segment	17122	06/30/1983 41 - Fair	5 - Low	150
0	3434	WL0278	Water	Mains	RAINY CREST	Water Main Segment	17122	06/30/1983 41 - Fair	5 - Low	150
0	3435	WL0279	Water	Mains	RAINY CREST	Water Main Segment	17122	06/30/1983 41 - Fair	5 - Low	150
0	3436	WL0280	Water	Mains	RAINY CREST	Water Main Segment	17122	06/30/1983 41 - Fair	5 - Low	150
0	3437	WL0281	Water	Mains	RAINY CREST	Water Main Segment	17122	06/30/1983 41 - Fair	5 - Low	150
0	3438	WL0282	Water	Mains	RAINY CREST	Water Main Segment	17122	06/30/1983 41 - Fair	5 - Low	150
0	3439	WL0283	Water	Mains	RAINY CREST	Water Main Segment	17122	06/30/1983 41 - Fair	5 - Low	150
0	3440	WL0284	Water	Mains	OSBORNE STREET	Water Main Segment	17122	06/30/1983 41 - Fair	5 - Low	150
0	3441	WL0285	Water	Mains	OSBORNE STREET	Water Main Segment	17122	06/30/1983 41 - Fair	5 - Low	150
0	3442	WL0286	Water	Mains	OSBORNE STREET	Water Main Segment	17122	06/30/1983 41 - Fair	5 - Low	150
0	3443	WL0467	Water	Mains	CENTRAL AVENUE	Water Main Segment	0	06/30/1983 41 - Fair	5 - Low	150
0	3444	WL0288	Water	Mains	SMITH AVENUE NORTH	Water Main Segment	17122	06/30/1983 41 - Fair	5 - Low	200
0	3445	WL0289	Water	Mains	SMITH AVENUE NORTH	Water Main Segment	17122	06/30/1983 41 - Fair	5 - Low	200
0	3446	WL0307	Water	Mains	CROWE AVENUE	Water Main Segment	17122	06/30/1983 41 - Fair	5 - Low	200
0	3447	WL0312	Water	Mains	600 BLOCK SCOTT STREET	Water Main Segment	17122	06/30/1983 41 - Fair	5 - Low	200
0	3448	WL0335	Water	Mains	SCOTT STREET	Water Main Segment	17122	06/30/1983 41 - Fair	5 - Low	200
0	3449	WL0169	Water	Mains	VICTORIA AVENUE NORTH	Water Main Segment	43982	06/30/1984 43 - Fair	6 - Moderate	250
0	3450	WL0300	Water	Mains	FIRST STREET EAST	Water Main Segment	43982	06/30/1984 43 - Fair	6 - Moderate	250
0	3451	WL0109	Water	Mains	WRIGHT AVENUE NORTH	Water Main Segment	43982	06/30/1984 43 - Fair	5 - Low	150
0	3452	WL0108	Water	Mains	WRIGHT AVENUE NORTH	Water Main Segment	43982	06/30/1984 64 - Good	4 - Very Low	150
0	3453	WL0583	Water	Mains	WOODWARD STREET	Water Main Segment	14745	06/30/1985 45 - Fair	5 - Low	300
0	3454	WL0557	Water	Mains	WOODWARD STREET - ALLEY	Water Main Segment	14745	06/30/1985 45 - Fair	4 - Very Low	0
0	3455	WL0337	Water	Mains	BUTLER AVENUE	Water Main Segment	14745	06/30/1985 45 - Fair	5 - Low	13
0	3456	WL0425	Water	Mains	BAYVIEW AVENUE	Water Main Segment	14745	06/30/1985 45 - Fair	5 - Low	150
0	3457	WL0426	Water	Mains	BAYVIEW AVENUE	Water Main Segment	14745	06/30/1985 45 - Fair	5 - Low	150
0	3458	WL0427	Water	Mains	BAYVIEW AVENUE (N OF 6TH)	Water Main Segment	14745	06/30/1985 45 - Fair	5 - Low	150
0	3459	WL0412	Water	Mains	WTP	Water Main Segment	14745	06/30/1985 45 - Fair	6 - Moderate	300
0	3460	WL0413	Water	Mains	WTP	Water Main Segment	14745	06/30/1985 45 - Fair	6 - Moderate	300
0	3461	WL0416	Water	Mains	WTP	Water Main Segment	14745	06/30/1985 45 - Fair	6 - Moderate	300
0	3462	WL0417	Water	Mains	WTP	Water Main Segment	14745	06/30/1985 45 - Fair	7 - High	400
0	3463	WL0421	Water	Mains	BAYVIEW AVENUE	Water Main Segment	14745	06/30/1985 45 - Fair	7 - High	400
0	3464	WL0444	Water	Mains	BAYVIEW AVENUE	Water Main Segment	14745	06/30/1985 45 - Fair	7 - High	400
0	3465	WL0414	Water	Mains	WTP	Water Main Segment	14745	06/30/1985 45 - Fair	8 - Very High	500
0	3466	WL0415	Water	Mains	WTP	Water Main Segment	14745	06/30/1985 45 - Fair	8 - Very High	500

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Asset ID	Import ID	Category	Segment	Asset Name	Asset Description	Historical Cost	In-Service Date	2012 Age Based Condition Rating	Risk Rating	Diameter (mm)
0	3467	WL0453	Water Mains	WTP	Water Main Segment	14745	06/30/1985	45 - Fair	8 - Very High	630
0	3468	WL0454	Water Mains	WTP	Water Main Segment	14745	06/30/1985	45 - Fair	8 - Very High	630
0	3469	WL0369	Water Mains	WILLIAM AVENUE	Water Main Segment	14745	06/30/1985	66 - Good	4 - Very Low	150
0	3470	WL0074	Water Mains	KEATING AVENUE NORTH	Water Main Segment	14745	06/30/1985	66 - Good	5 - Low	250
0	3471	WL0064	Water Mains	MICRVINE ROAD NORTH	Water Main Segment	14745	06/30/1985	66 - Good	5 - Low	300
0	3472	WL0001	Water Mains	LYNDY PLACE NORTH	Water Main Segment	19154	06/30/1986	67 - Good	4 - Very Low	150
0	3473	WL0002	Water Mains	LYNDY PLACE NORTH	Water Main Segment	19154	06/30/1986	67 - Good	4 - Very Low	150
0	3474	WL0003	Water Mains	OAKWOOD ROAD	Water Main Segment	19154	06/30/1986	67 - Good	4 - Very Low	150
0	3475	WL0004	Water Mains	OAKWOOD ROAD	Water Main Segment	19154	06/30/1986	67 - Good	4 - Very Low	150
0	3476	WL0005	Water Mains	COLONIZATION ROAD WEST	Water Main Segment	19154	06/30/1986	67 - Good	4 - Very Low	150
0	3477	WL0006	Water Mains	CONOLIZATION ROAD WEST	Water Main Segment	19154	06/30/1986	67 - Good	4 - Very Low	150
0	3479	WL0008	Water Mains	LYNDY PLACE SOUTH	Water Main Segment	19154	06/30/1986	67 - Good	4 - Very Low	150
0	3480	WL0009	Water Mains	LYNDY PLACE SOUTH	Water Main Segment	19154	06/30/1986	67 - Good	4 - Very Low	150
0	3481	WL0028	Water Mains	LYNDY PLACE SOUTH	Water Main Segment	19154	06/30/1986	67 - Good	4 - Very Low	150
0	3482	WL0030	Water Mains	DANIEL AVENUE	Water Main Segment	19154	06/30/1986	67 - Good	4 - Very Low	150
0	3483	WL0458	Water Mains	CONONIZATION ROAD WEST	Water Main Segment	19154	06/30/1986	67 - Good	4 - Very Low	150
0	3484	WL0320	Water Mains	100 BLOCK FRENETTE AVENUE	Water Main Segment	19154	06/30/1986	67 - Good	5 - Low	300
0	3485	WL0321	Water Mains	FRENETTE AVENUE	Water Main Segment	19154	06/30/1986	67 - Good	5 - Low	300
0	3486	WL0322	Water Mains	FRENETTE AVENUE	Water Main Segment	19154	06/30/1986	67 - Good	6 - Moderate	400
0	3487	WL0226	Water Mains	VICTORIA AVENUE SOUTH	Water Main Segment	23143	06/30/1987	49 - Fair	5 - Low	200
0	3488	WL0243	Water Mains	SCOTT STREET	Water Main Segment	23143	06/30/1987	49 - Fair	6 - Moderate	250
0	3489	WL0225	Water Mains	VICTORIA AVENUE SOUTH	Water Main Segment	23143	06/30/1987	68 - Good	4 - Very Low	150
0	3490	WL0234	Water Mains	VICTORIA AVENUE SOUTH	Water Main Segment	23143	06/30/1987	68 - Good	4 - Very Low	150
0	3491	WL0356	Water Mains	PATCIN AVENUE	Water Main Segment	25685	06/30/1988	69 - Good	4 - Very Low	200
0	3492	WL0579	Water Mains	EIGHTH STREET WEST	Water Main Segment	25685	06/30/1988	69 - Good	4 - Very Low	200
0	3493	WL0104	Water Mains	SIXTH STREET WEST	Water Main Segment	94888	06/30/1989	53 - Fair	5 - Low	150
0	3494	WL0024	Water Mains	KERR PLACE	Water Main Segment	68213	06/30/1989	71 - Good	4 - Very Low	150
0	3495	WL0564	Water Mains	FRONT STREET	Water Main Segment	30288	06/30/1990	72 - Good	3 - Very Low	19
0	3496	WL0230	Water Mains	FRONT STREET	Water Main Segment	30288	06/30/1990	72 - Good	4 - Very Low	150
0	3497	WL0235	Water Mains	ARMIT AVENUE SOUTH	Water Main Segment	30288	06/30/1990	72 - Good	4 - Very Low	150
0	3498	WL0448	Water Mains	FRONT STREET	Water Main Segment	30288	06/30/1990	72 - Good	4 - Very Low	150
0	3499	WL0168	Water Mains	EIGHTH STREET EAST	Water Main Segment	24999	06/30/1991	57 - Fair	5 - Low	150
0	3500	WL0124	Water Mains	WEBSTER AVENUE SOUTH	Water Main Segment	24999	06/30/1991	73 - Good	4 - Very Low	150
0	3501	WL0125	Water Mains	WEBSTER AVENUE SOUTH	Water Main Segment	24999	06/30/1991	73 - Good	4 - Very Low	150
0	3502	WL0138	Water Mains	WEBSTER AVENUE SOUTH	Water Main Segment	24999	06/30/1991	73 - Good	4 - Very Low	150
0	3503	WL0139	Water Mains	WEBSTER AVENUE SOUTH	Water Main Segment	24999	06/30/1991	73 - Good	4 - Very Low	150
0	3504	WL0167	Water Mains	EIGHTH STREET EAST	Water Main Segment	24999	06/30/1991	73 - Good	4 - Very Low	150
0	3505	WL0462	Water Mains	MICRVINE ROAD NORTH	Water Main Segment	24999	06/30/1991	73 - Good	5 - Low	300
0	3506	WL0585	Water Mains	PORTAGE AVE @ SINCLAIR ST	Water Main Segment	0	06/30/1992	59 - Fair	5 - Low	150
0	3507	WL0552	Water Mains	ABITIBI WOOD YARD - HYDRANTS	Water Main Segment	1	06/30/1992	74 - Good	4 - Very Low	150
0	3508	WL0553	Water Mains	ABITIBI WOOD YARD - HYDRANTS	Water Main Segment	1	06/30/1992	74 - Good	4 - Very Low	150
0	3509	WL0250	Water Mains	ARMIT AVENUE SOUTH	Water Main Segment	65257	06/30/1994	63 - Good	4 - Very Low	150
0	3510	WL0251	Water Mains	ARMIT AVENUE SOUTH	Water Main Segment	65257	06/30/1994	63 - Good	4 - Very Low	150
0	3511	WL0245	Water Mains	ARMIT AVENUE SOUTH	Water Main Segment	65257	06/30/1994	63 - Good	4 - Very Low	200
0	3512	WL0301	Water Mains	SCOTT STREET	Water Main Segment	65257	06/30/1994	63 - Good	5 - Low	250
0	3513	WL0327	Water Mains	FIFTH STREET EAST	Water Main Segment	65257	06/30/1994	63 - Good	5 - Low	300
0	3514	WL0156	Water Mains	SIXTH STREET WEST	Water Main Segment	65257	06/30/1994	77 - Good	4 - Very Low	150
0	3515	WL0067	Water Mains	MICRVINE ROAD SOUTH	Water Main Segment	65257	06/30/1994	77 - Good	5 - Low	300
0	3516	WL0463	Water Mains	MICRVINE ROAD SOUTH	Water Main Segment	65257	06/30/1994	77 - Good	5 - Low	300

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Asset ID	Import ID	Category	Segment	Asset Name	Asset Description	Historical Cost	In-Service Date	2012 Age Based Condition Rating	Risk Rating
0	3517	WL0152	Water	Mains	200 BLOCK SIXTH ST WEST	Water Main Segment	16907	06/30/1995 65 - Good	4 - Very Low
0	3518	WL0035	Water	Mains	BIDDESON AVENUE	Water Main Segment	16907	06/30/1995 78 - Good	4 - Very Low
0	3519	WL0041	Water	Mains	RIVER ROAD WEST	Water Main Segment	16907	06/30/1995 78 - Good	4 - Very Low
0	3520	WL0042	Water	Mains	RIVER ROAD WEST	Water Main Segment	16907	06/30/1995 78 - Good	4 - Very Low
0	3521	WL0043	Water	Mains	RIVER ROAD WEST	Water Main Segment	16907	06/30/1995 78 - Good	4 - Very Low
0	3522	WL0044	Water	Mains	MCVIRINE ROAD SOUTH	Water Main Segment	16907	06/30/1995 78 - Good	4 - Very Low
0	3523	WL0045	Water	Mains	MCVIRINE ROAD SOUTH	Water Main Segment	16907	06/30/1995 78 - Good	4 - Very Low
0	3524	WL0051	Water	Mains	MCVIRINE ROAD SOUTH	Water Main Segment	16907	06/30/1995 78 - Good	4 - Very Low
0	3525	WL0456	Water	Mains	MCVIRINE ROAD WEST	Water Main Segment	16907	06/30/1995 78 - Good	4 - Very Low
0	3526	WL0470	Water	Mains	MCVIRINE ROAD SOUTH	Water Main Segment	16907	06/30/1995 78 - Good	4 - Very Low
0	3527	WL0471	Water	Mains	MCVIRINE ROAD SOUTH	Water Main Segment	16907	06/30/1995 78 - Good	4 - Very Low
0	3528	WL0472	Water	Mains	MCVIRINE ROAD SOUTH	Water Main Segment	16907	06/30/1995 78 - Good	4 - Very Low
0	3529	WL0490	Water	Mains	RIVER ROAD WEST	Water Main Segment	16907	06/30/1995 78 - Good	4 - Very Low
0	3530	WL0491	Water	Mains	RIVER ROAD WEST	Water Main Segment	16907	06/30/1995 78 - Good	4 - Very Low
0	3531	WL0497	Water	Mains	FRENETTE AVENUE	Water Main Segment	16907	06/30/1995 78 - Good	4 - Very Low
0	3532	WL0499	Water	Mains	KATILYN DRIVE	Water Main Segment	16907	06/30/1995 78 - Good	4 - Very Low
0	3533	WL0500	Water	Mains	ERIN CRESCENT	Water Main Segment	16907	06/30/1995 78 - Good	4 - Very Low
0	3534	WL0501	Water	Mains	KATILYN DRIVE	Water Main Segment	16907	06/30/1995 78 - Good	4 - Very Low
0	3535	WL0502	Water	Mains	KATILYN DRIVE	Water Main Segment	16907	06/30/1995 78 - Good	4 - Very Low
0	3536	WL0503	Water	Mains	ERIN CRESCENT	Water Main Segment	16907	06/30/1995 78 - Good	4 - Very Low
0	3537	WL0504	Water	Mains	KATILYN DRIVE	Water Main Segment	16907	06/30/1995 78 - Good	4 - Very Low
0	3538	WL0505	Water	Mains	PATCIN AVENUE	Water Main Segment	16907	06/30/1995 78 - Good	4 - Very Low
0	3539	WL0498	Water	Mains	FRENETTE AVENUE	Water Main Segment	60402	06/30/1996 79 - Good	5 - Low
0	3540	WL0478	Water	Mains	BIDDESON AVENUE	Water Main Segment	60402	06/30/1996 79 - Good	5 - Low
0	3541	WL0479	Water	Mains	BIDDESON AVENUE	Water Main Segment	60402	06/30/1996 79 - Good	5 - Low
0	3542	WL0484	Water	Mains	PIT ROAD 2	Water Main Segment	60402	06/30/1996 79 - Good	5 - Low
0	3543	WL0488	Water	Mains	EMO ROAD	Water Main Segment	60402	06/30/1996 79 - Good	5 - Low
0	3544	WL0493	Water	Mains	BIDDESON AVENUE	Water Main Segment	60402	06/30/1996 79 - Good	5 - Low
0	3545	WL0033	Water	Mains	BIDDESON AVENUE	Water Main Segment	60402	06/30/1996 79 - Good	5 - Low
0	3546	WL0034	Water	Mains	PIT ROAD 1	Water Main Segment	60402	06/30/1996 79 - Good	5 - Low
0	3547	WL0480	Water	Mains	PIT ROAD 1	Water Main Segment	60402	06/30/1996 79 - Good	5 - Low
0	3548	WL0481	Water	Mains	KING'S HIGHWAY	Water Main Segment	60402	06/30/1996 79 - Good	5 - Low
0	3549	WL0482	Water	Mains	KING'S HIGHWAY	Water Main Segment	60402	06/30/1996 79 - Good	5 - Low
0	3550	WL0483	Water	Mains	KING'S HIGHWAY	Water Main Segment	60402	06/30/1996 79 - Good	5 - Low
0	3551	WL0485	Water	Mains	KING'S HIGHWAY	Water Main Segment	60402	06/30/1996 79 - Good	5 - Low
0	3552	WL0486	Water	Mains	OAKWOOD ROAD	Water Main Segment	60402	06/30/1996 79 - Good	5 - Low
0	3553	WL0487	Water	Mains	OAKWOOD ROAD	Water Main Segment	60402	06/30/1996 79 - Good	5 - Low
0	3554	WL0174	Water	Mains	FIFTH STREET EAST	Water Main Segment	60402	06/30/1996 79 - Good	5 - Low
0	3555	WL0510	Water	Mains	MILL ROAD	Water Main Segment	20255	06/30/1997 81 - Excellent	3 - Very Low
0	3556	WL0512	Water	Mains	MILL ROAD	Water Main Segment	20255	06/30/1997 81 - Excellent	3 - Very Low
0	3557	WL0516	Water	Mains	MILL ROAD	Water Main Segment	20255	06/30/1997 81 - Excellent	3 - Very Low
0	3558	WL0521	Water	Mains	MILL ROAD	Water Main Segment	20255	06/30/1997 81 - Excellent	3 - Very Low
0	3559	WL0523	Water	Mains	MILL ROAD	Water Main Segment	20255	06/30/1997 81 - Excellent	3 - Very Low
0	3560	WL0525	Water	Mains	MILL ROAD	Water Main Segment	20255	06/30/1997 81 - Excellent	3 - Very Low
0	3561	WL0527	Water	Mains	MILL ROAD	Water Main Segment	20255	06/30/1997 81 - Excellent	3 - Very Low
0	3562	WL0531	Water	Mains	MILL ROAD	Water Main Segment	20255	06/30/1997 81 - Excellent	3 - Very Low
0	3563	WL0533	Water	Mains	MILL ROAD	Water Main Segment	20255	06/30/1997 81 - Excellent	3 - Very Low
0	3564	WL0535	Water	Mains	MILL ROAD	Water Main Segment	20255	06/30/1997 81 - Excellent	3 - Very Low
0	3565	WL0537	Water	Mains	MILL ROAD	Water Main Segment	20255	06/30/1997 81 - Excellent	3 - Very Low
0	3566	WL0073	Water	Mains	SIXTH STREET WEST	Water Main Segment	20255	06/30/1997 81 - Excellent	3 - Very Low

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Asset ID	Import ID	Category	Segment	Asset Name	Asset Description	Historical Cost	In-Service Date	2012 Age Based Condition Rating	Risk Rating	Diameter (mm)
0	3567	WL0489	Water	SIXTH STREET WEST	Water Main Segment	20255	06/30/1997 81 - Excellent	3 - Very Low	200	
0	3568	WL0532	Water	MILL ROAD	Water Main Segment	20255	06/30/1997 81 - Excellent	4 - Very Low	250	
0	3569	WL0534	Water	MILL ROAD	Water Main Segment	20255	06/30/1997 81 - Excellent	4 - Very Low	250	
0	3570	WL0536	Water	MILL ROAD	Water Main Segment	20255	06/30/1997 81 - Excellent	4 - Very Low	250	
0	3571	WL0538	Water	MILL ROAD	Water Main Segment	20255	06/30/1997 81 - Excellent	4 - Very Low	250	
0	3572	WL0063	Water	MCIRVINE ROAD NORTH	Water Main Segment	20255	06/30/1997 81 - Excellent	4 - Very Low	300	
0	3573	WL0507	Water	MILL ROAD	Water Main Segment	20255	06/30/1997 81 - Excellent	4 - Very Low	300	
0	3574	WL0508	Water	MILL ROAD	Water Main Segment	20255	06/30/1997 81 - Excellent	4 - Very Low	300	
0	3575	WL0509	Water	MILL ROAD	Water Main Segment	20255	06/30/1997 81 - Excellent	4 - Very Low	300	
0	3576	WL0511	Water	MILL ROAD	Water Main Segment	20255	06/30/1997 81 - Excellent	4 - Very Low	300	
0	3577	WL0513	Water	MILL ROAD	Water Main Segment	20255	06/30/1997 81 - Excellent	4 - Very Low	300	
0	3578	WL0514	Water	MILL ROAD	Water Main Segment	20255	06/30/1997 81 - Excellent	4 - Very Low	300	
0	3579	WL0515	Water	MILL ROAD	Water Main Segment	20255	06/30/1997 81 - Excellent	4 - Very Low	300	
0	3580	WL0517	Water	MILL ROAD	Water Main Segment	20255	06/30/1997 81 - Excellent	4 - Very Low	300	
0	3581	WL0518	Water	MILL ROAD	Water Main Segment	20255	06/30/1997 81 - Excellent	4 - Very Low	300	
0	3582	WL0519	Water	MILL ROAD	Water Main Segment	20255	06/30/1997 81 - Excellent	4 - Very Low	300	
0	3583	WL0520	Water	MILL ROAD	Water Main Segment	20255	06/30/1997 81 - Excellent	4 - Very Low	300	
0	3584	WL0522	Water	MILL ROAD	Water Main Segment	20255	06/30/1997 81 - Excellent	4 - Very Low	300	
0	3585	WL0524	Water	MILL ROAD	Water Main Segment	20255	06/30/1997 81 - Excellent	4 - Very Low	300	
0	3586	WL0526	Water	MILL ROAD	Water Main Segment	20255	06/30/1997 81 - Excellent	4 - Very Low	300	
0	3587	WL0528	Water	MILL ROAD	Water Main Segment	20255	06/30/1997 81 - Excellent	4 - Very Low	300	
0	3588	WL0529	Water	MILL ROAD	Water Main Segment	20255	06/30/1997 81 - Excellent	4 - Very Low	300	
0	3589	WL0530	Water	MILL ROAD	Water Main Segment	20255	06/30/1997 81 - Excellent	4 - Very Low	300	
0	3590	WL0539	Water	MILL ROAD	Water Main Segment	20255	06/30/1997 81 - Excellent	4 - Very Low	300	
0	3591	WL0018	Water	WALLEYE TRAILER COURT	Water Main Segment	16870	06/30/1998 82 - Excellent	3 - Very Low	150	
0	3592	WL0494	Water	KERR PLACE	Water Main Segment	16870	06/30/1998 82 - Excellent	3 - Very Low	150	
0	3593	WL0019	Water	EMO ROAD	Water Main Segment	16870	06/30/1998 82 - Excellent	4 - Very Low	300	
0	3594	WL0020	Water	EMO ROAD	Water Main Segment	16870	06/30/1998 82 - Excellent	4 - Very Low	300	
0	3595	WL0021	Water	EMO ROAD	Water Main Segment	16870	06/30/1998 82 - Excellent	4 - Very Low	300	
0	3596	WL0023	Water	COLONIZATION ROAD WEST	Water Main Segment	16870	06/30/1998 82 - Excellent	4 - Very Low	300	
0	3597	WL0025	Water	COLONIZATION ROAD WEST	Water Main Segment	16870	06/30/1998 82 - Excellent	4 - Very Low	300	
0	3598	WL0026	Water	COLONIZATION ROAD WEST	Water Main Segment	16870	06/30/1998 82 - Excellent	4 - Very Low	300	
0	3599	WL0027	Water	COLONIZATION ROAD WEST	Water Main Segment	16870	06/30/1998 82 - Excellent	4 - Very Low	300	
0	3600	WL0032	Water	COLONIZATION ROAD WEST	Water Main Segment	16870	06/30/1998 82 - Excellent	4 - Very Low	300	
0	3601	WL0046	Water	COLONIZATION ROAD WEST	Water Main Segment	16870	06/30/1998 82 - Excellent	4 - Very Low	300	
0	3602	WL0047	Water	COLONIZATION ROAD WEST	Water Main Segment	16870	06/30/1998 82 - Excellent	4 - Very Low	300	
0	3603	WL0048	Water	MCIRVINE ROAD SOUTH	Water Main Segment	16870	06/30/1998 82 - Excellent	4 - Very Low	300	
0	3604	WL0049	Water	MCIRVINE ROAD SOUTH	Water Main Segment	16870	06/30/1998 82 - Excellent	4 - Very Low	300	
0	3605	WL0050	Water	MCIRVINE ROAD SOUTH	Water Main Segment	16870	06/30/1998 82 - Excellent	4 - Very Low	300	
0	3606	WL0052	Water	MCIRVINE ROAD SOUTH	Water Main Segment	16870	06/30/1998 82 - Excellent	4 - Very Low	300	
0	3607	WL0053	Water	MCIRVINE ROAD SOUTH	Water Main Segment	16870	06/30/1998 82 - Excellent	4 - Very Low	300	
0	3608	WL0473	Water	COLONIZATION ROAD WEST	Water Main Segment	16870	06/30/1998 82 - Excellent	4 - Very Low	300	
0	3609	WL0474	Water	COLONIZATION ROAD WEST	Water Main Segment	16870	06/30/1998 82 - Excellent	4 - Very Low	300	
0	3610	WL0475	Water	COLONIZATION ROAD WEST	Water Main Segment	16870	06/30/1998 82 - Excellent	4 - Very Low	300	
0	3611	WL0476	Water	COLONIZATION ROAD WEST	Water Main Segment	16870	06/30/1998 82 - Excellent	4 - Very Low	300	
0	3612	WL0477	Water	COLONIZATION ROAD WEST	Water Main Segment	16870	06/30/1998 82 - Excellent	4 - Very Low	300	
0	3613	WL0296	Water	1000 BLOCK CROWE AVENUE	Water Main Segment	54563	06/30/1999 73 - Good	4 - Very Low	150	
0	3614	WL0318	Water	900 BLOCK PHAIR AVENUE	Water Main Segment	54563	06/30/1999 73 - Good	4 - Very Low	150	
0	3615	WL0308	Water	CROWE AVENUE	Water Main Segment	54563	06/30/1999 73 - Good	4 - Very Low	200	
0	3616	WL0541	Water	FRENETTE AVENUE	Water Main Segment	54563	06/30/1999 73 - Good	3 - Very Low	100	

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Asset ID	Import ID	Category	Segment	Asset Name	Asset Description	Historical Cost	In-Service Date	2012 Age Based Condition Rating	Risk Rating	Diameter (mm)
0	3617	Water	Mains	CHURCH STREET	Water Main Segment	54563	06/30/1999	73 - Good	4 - Very Low	150
0	3618	Water	Mains	FIFTH STREET EAST	Water Main Segment	54563	06/30/1999	73 - Good	5 - Low	300
0	3619	Water	Mains	COLONIZATION ROAD WEST	Water Main Segment	54563	06/30/1999	83 - Excellent	3 - Very Low	150
0	3620	Water	Mains	COLONIZATION ROAD WEST	Water Main Segment	54563	06/30/1999	83 - Excellent	4 - Very Low	250
0	3621	Water	Mains	FOURTH STREET EAST	Water Main Segment	14443	06/30/2000	75 - Good	4 - Very Low	150
0	3622	Water	Mains	FRENETTE AVENUE	Water Main Segment	14443	06/30/2000	84 - Excellent	3 - Very Low	150
0	3623	Water	Mains	FRENETTE AT GILLON STREET	Water Main Segment	14443	06/30/2000	84 - Excellent	3 - Very Low	150
0	3624	Water	Mains	FRENETTE AVENUE	Water Main Segment	14443	06/30/2000	84 - Excellent	3 - Very Low	150
0	3625	Water	Mains	720 SCOTT STREET	Water Main Segment	14443	06/30/2000	84 - Excellent	3 - Very Low	200
0	3626	Water	Mains	720 SCOTT STREET	Water Main Segment	14443	06/30/2000	84 - Excellent	3 - Very Low	200
0	3627	Water	Mains	720 SCOTT STREET	Water Main Segment	14443	06/30/2000	84 - Excellent	3 - Very Low	200
0	3628	Water	Mains	601 REID AVENUE	Water Main Segment	14443	06/30/2000	84 - Excellent	4 - Very Low	250
0	3629	Water	Mains	KEATING AVENUE SOUTH	Water Main Segment	14443	06/30/2001	77 - Good	4 - Very Low	150
0	3630	Water	Mains	SIXTH STREET EAST	Water Main Segment	45873	06/30/2001	77 - Good	4 - Very Low	150
0	3631	Water	Mains	ARMIT AVENUE SOUTH	Water Main Segment	45873	06/30/2001	77 - Good	4 - Very Low	150
0	3632	Water	Mains	THIRD STREET EAST	Water Main Segment	45873	06/30/2001	77 - Good	4 - Very Low	150
0	3633	Water	Mains	THIRD STREET EAST	Water Main Segment	45873	06/30/2001	77 - Good	4 - Very Low	150
0	3634	Water	Mains	EIGHTH STREET WEST	Water Main Segment	45873	06/30/2001	86 - Excellent	3 - Very Low	150
0	3635	Water	Mains	FRONT STREET	Water Main Segment	45873	06/30/2001	86 - Excellent	3 - Very Low	150
0	3636	Water	Mains	CORNWALL AVENUE NORTH	Water Main Segment	45873	06/30/2001	86 - Excellent	3 - Very Low	150
0	3637	Water	Mains	CORNWALL AVENUE NORTH	Water Main Segment	45873	06/30/2001	86 - Excellent	3 - Very Low	150
0	3638	Water	Mains	EIGHTH STREET WEST	Water Main Segment	45873	06/30/2001	86 - Excellent	4 - Very Low	250
0	3639	Water	Mains	MCIRVINE ROAD NORTH	Water Main Segment	45873	06/30/2001	86 - Excellent	4 - Very Low	300
0	3640	Water	Mains	MCIRVINE ROAD NORTH	Water Main Segment	45873	06/30/2001	86 - Excellent	4 - Very Low	300
0	3641	Water	Mains	MCIRVINE ROAD NORTH	Water Main Segment	45873	06/30/2001	86 - Excellent	4 - Very Low	300
0	3642	Water	Mains	SEVENTH ST	Water Main Segment	45873	06/30/2001	86 - Excellent	4 - Very Low	300
0	3643	Water	Mains	WILLIAMS AVENUE	Water Main Segment	24311	06/30/2003	88 - Excellent	3 - Very Low	150
0	3644	Water	Mains	FIRST E AND VICTORIA AVE	Water Main Segment	65668	06/30/2004	83 - Excellent	3 - Very Low	200
0	3645	Water	Mains	1000 BLOCK KING'S HIGHWAY	Water Main Segment	65668	06/30/2004	89 - Excellent	3 - Very Low	150
0	3646	Water	Mains	KING'S HIGHWAY	Water Main Segment	65668	06/30/2004	89 - Excellent	3 - Very Low	150
0	3647	Water	Mains	KING'S HIGHWAY	Water Main Segment	65668	06/30/2004	89 - Excellent	3 - Very Low	150
0	3648	Water	Mains	WILLIAMS AVENUE	Water Main Segment	65668	06/30/2004	89 - Excellent	3 - Very Low	150
0	3649	Water	Mains	FIRST STREET EAST	Water Main Segment	65668	06/30/2004	89 - Excellent	3 - Very Low	150
0	3650	Water	Mains	SECOND STREET EAST	Water Main Segment	65668	06/30/2004	89 - Excellent	4 - Very Low	250
0	3651	Water	Mains	COLONIZATION ROAD WEST	Water Main Segment	65668	06/30/2004	89 - Excellent	4 - Very Low	300
0	3652	Water	Mains	KEATING AVENUE SOUTH	Water Main Segment	65668	06/30/2004	89 - Excellent	4 - Very Low	300
0	3653	Water	Mains	KING'S HIGHWAY	Water Main Segment	68784	06/30/2005	91 - Excellent	3 - Very Low	150
0	3654	Water	Mains	KING'S HIGHWAY	Water Main Segment	68784	06/30/2005	91 - Excellent	3 - Very Low	150
0	3655	Water	Mains	FIRST STREET EAST	Water Main Segment	68784	06/30/2005	91 - Excellent	3 - Very Low	150
0	3656	Water	Mains	KING'S HIGHWAY	Water Main Segment	68784	06/30/2005	91 - Excellent	3 - Very Low	150
0	3657	Water	Mains	SHEVLIN AVENUE	Water Main Segment	49489	06/30/2006	92 - Excellent	3 - Very Low	150
0	3658	Water	Mains	CNR - ARMIT TO CROWE	Water Main Segment	49489	06/30/2006	92 - Excellent	3 - Very Low	150
0	3659	Water	Mains	CROWE TO CNR TRACK	Water Main Segment	49489	06/30/2006	92 - Excellent	3 - Very Low	150
0	3660	Water	Mains	BANTA AT SHEVLIN AVENUE	Water Main Segment	49489	06/30/2006	92 - Excellent	3 - Very Low	150
0	3661	Water	Mains	SCOTT STREET	Water Main Segment	43221	06/30/2007	93 - Excellent	3 - Very Low	150
0	3662	Water	Mains	CENTRAL AVENUE	Water Main Segment	43221	06/30/2007	93 - Excellent	3 - Very Low	150
0	3663	Water	Mains	SCOTT STREET	Water Main Segment	0	06/30/2007	93 - Excellent	3 - Very Low	150
0	3664	Water	Mains	CENTRAL AVENUE	Water Main Segment	0	06/30/2007	93 - Excellent	3 - Very Low	150
0	3665	Water	Mains	SCOTT STREET	Water Main Segment	43221	06/30/2007	93 - Excellent	3 - Very Low	150
0	3666	Water	Mains	SCOTT STREET	Water Main Segment	43221	06/30/2007	93 - Excellent	3 - Very Low	150

August 2014 - Water main - Condition Rating - Asset Management Plan

Asset ID	Import ID	Category	Segment	Asset Name	Asset Description	Historical Cost	In-Service Date	2012 Age Based Condition Rating	Risk Rating	Diameter (mm)
0	3667	WL0203	Water	SCOTT STREET	Water Main Segment	43221	06/30/2007 93 - Excellent	0	3 - Very Low	150
0	3668	WL0562	Water	CENTRAL AVENUE	Water Main Segment	0	06/30/2007 93 - Excellent	0	3 - Very Low	150
0	3669	WL0563	Water	CENTRAL AVENUE	Water Main Segment	0	06/30/2007 93 - Excellent	0	3 - Very Low	150
0	3670	WL0457	Water	800 BLOCK PORTAGE AVENUE	Water Main Segment	29029	06/30/2008 91 - Excellent	29029	2 - Very Low	50
0	3671	WL0567	Water	800 BLOCK PORTAGE AVENUE	Water Main Segment	29029	06/30/2008 91 - Excellent	29029	2 - Very Low	50
0	3672	WL0186	Water	SECOND STREET EAST	Water Main Segment	29029	06/30/2008 94 - Excellent	29029	3 - Very Low	150
0	3673	WL0188	Water	CENTRAL AVENUE	Water Main Segment	29029	06/30/2008 94 - Excellent	29029	3 - Very Low	150
0	3674	WL0189	Water	CENTRAL AVENUE	Water Main Segment	29029	06/30/2008 94 - Excellent	29029	3 - Very Low	150
0	3675	WL0191	Water	CENTRAL AVENUE	Water Main Segment	29029	06/30/2008 94 - Excellent	29029	3 - Very Low	150
0	3676	WL0194	Water	CENTRAL AVENUE	Water Main Segment	29029	06/30/2008 94 - Excellent	29029	3 - Very Low	150
0	3677	WL0196	Water	CENTRAL AVENUE	Water Main Segment	29029	06/30/2008 94 - Excellent	29029	3 - Very Low	150
0	3678	WL0571	Water	EIGHTH STREET EAST	Water Main Segment	29029	06/30/2008 94 - Excellent	29029	3 - Very Low	150
0	3679	WL0572	Water	EIGHTH STREET EAST	Water Main Segment	29029	06/30/2008 94 - Excellent	29029	3 - Very Low	150
0	3680	WL0573	Water	EIGHTH STREET EAST	Water Main Segment	29029	06/30/2008 94 - Excellent	29029	3 - Very Low	150
0	3681	WL0228	Water	NELSON STREET	Water Main Segment	72501	06/30/2009 96 - Excellent	72501	3 - Very Low	150
0	3682	WL0216	Water	400 BLOCK PORTAGE AVENUE	Water Main Segment	72501	06/30/2009 96 - Excellent	72501	3 - Very Low	200
0	3683	WL0217	Water	400 BLOCK PORTAGE AVENUE	Water Main Segment	72501	06/30/2009 96 - Excellent	72501	3 - Very Low	200
0	3684	WL0218	Water	PORTAGE AVENUE SOUTH	Water Main Segment	72501	06/30/2009 96 - Excellent	72501	3 - Very Low	200
0	3685	WL0231	Water	VICTORIA AVENUE SOUTH	Water Main Segment	72501	06/30/2009 96 - Excellent	72501	3 - Very Low	200
0	3686	WL0232	Water	VICTORIA AVENUE SOUTH	Water Main Segment	72501	06/30/2009 96 - Excellent	72501	3 - Very Low	200
0	3687	WL0233	Water	VICTORIA AVENUE SOUTH	Water Main Segment	72501	06/30/2009 96 - Excellent	72501	3 - Very Low	200
0	3688	WL0172	Water	900 BLOCK PORTAGE AVENUE N	Water Main Segment	105952	06/30/2010 97 - Excellent	105952	3 - Very Low	150
0	3689	WL0580	Water	PORTAGE AVENUE	Water Main Segment	105952	06/30/2010 97 - Excellent	105952	3 - Very Low	150
0	3690	WL0581	Water	PORTAGE AVENUE	Water Main Segment	105952	06/30/2010 97 - Excellent	105952	3 - Very Low	150
0	3691	WL0582	Water	SIXTH STREET EAST	Water Main Segment	105952	06/30/2010 97 - Excellent	105952	3 - Very Low	150
0	3692	WL0177	Water	THIRD STREET EAST	Water Main Segment	101382	06/30/2011 98 - Excellent	101382	3 - Very Low	150
0	3693	WL0587	Water	SIXTH STREET EAST	Water Main Segment	101382	06/30/2011 98 - Excellent	101382	3 - Very Low	150
0	3694	WL0588	Water	McKenzie Avenue	Water Main Segment	101382	06/30/2011 98 - Excellent	101382	3 - Very Low	150
0	3695	WL0590	Water	NELSON STREET	Water Main Segment	101382	06/30/2011 98 - Excellent	101382	3 - Very Low	150
0	3696	WL0591	Water	SHEVLIN WOODYARD	Water Main Segment	101382	06/30/2011 98 - Excellent	101382	3 - Very Low	150
0	3697	WL0589	Water	Eighth Street West	Water Main Segment	101382	06/30/2011 98 - Excellent	101382	3 - Very Low	200
0	3698	WL0179	Water	THIRD STREET EAST	Water Main Segment	147652	06/30/2012 99 - Excellent	147652	3 - Very Low	150
0	3699	WL0181	Water	THIRD STREET EAST	Water Main Segment	147652	06/30/2012 99 - Excellent	147652	3 - Very Low	150
0	3700	WL0592	Water	SHEVLIN WOODYARD	Water Main Segment	147652	06/30/2012 99 - Excellent	147652	3 - Very Low	150
0	3701	WL0593	Water	CHURCH STREET	Water Main Segment	147652	06/30/2012 99 - Excellent	147652	3 - Very Low	150
0	3702	WL0029	Water	1100 BLOCK KING'S HIGHWAY	Water Main Segment	147652	06/30/2012 99 - Excellent	147652	4 - Very Low	250
0	3703	WL0031	Water	1000 BLOCK KING'S HIGHWAY	Water Main Segment	147652	06/30/2012 99 - Excellent	147652	4 - Very Low	250
0	3704	WL0031	Water	1000 BLOCK KING'S HIGHWAY	Water Main Segment	147652	06/30/2012 99 - Excellent	147652	4 - Very Low	250
0	3705	WL0586	Water	EIGHTH STREET WEST	Water Main Segment	1	06/30/2012 99 - Excellent	1	3 - Very Low	150

August 1st, 2014

Report To: Mayor & Council

From: Doug Brown, Manager of Operations & Facilities

**Subject: Drinking Water Quality Management System (DWQMS) –
Management Review Meeting - Endorsement by Owners**

Over the past 14 months a couple of significant milestones have been completed in regards to the Drinking Water Quality Management System and are summarized below:

- 1) **External 12- month Surveillance Audit** (Table Top verification process) completed by SAI Global on November 26, 2013-Auditor Mr. Rod Seabrook
- 2) **3rd Internal Audit** completed by Mr. Travis Rob from May 5 to June 4, 2014.
- 3) **3rd Management Review Meeting** held on Thursday July 31, 2014 to review the implementation of the DWQMS for the period June 2013 to May 31, 2014.

Please find attached the agenda package plus the associated documents which were reviewed at the July 31st, 2014 Management Review meeting and the corresponding meeting minutes. Presently under the process outlined in the Operational Plan Element No. 20-Management Review (See attached a copy of Element No. 20) - there were two (2) action items that Council (owner) must review and endorse at this time:

Action Item No. 1) Memorial Sportplex complex – investigate and determine if feasible to provide internal looping of the two water services presently servicing this facility. The timeline is in accordance with the 2015 budget process where a cost estimate will be prepared for the necessary water piping to loop both water service lines and present this capital expenditure to Council (owner).

Action Item No. 2) Replace approximately 500 meters of 150mm diameter water main along Colonization Road West (from 1302 Colonization Road West to 1448 Colonization Road West). The timeline is in accordance with the 2015 budget process where the O & F Division Management will prepare the cost estimate for installation and present this capital expenditure to Council (owner).

The Operations & Facilities Executive Committee recommends the following;

- 1) That Council (owner) has reviewed the agenda package and minutes of the management review meeting held on July 31, 2014.
- 2) That Council (owner) has reviewed and accepted the following two (2) action items as a result of the management review meeting held on July 31, 2014;

Action Item No. 1) **Memorial Sportplex complex – investigate and determine if feasible to provide internal looping of the two existing water services presently servicing this facility.** The timeline is in accordance with the 2015 budget process where a cost estimate will be prepared for the necessary water piping to loop both water service lines and will be present this capital expenditure to Council (owner).

Action Item No. 2) **Replace approximately 500 meters of 150mm diameter water main along Colonization Road West** (from 1302 Colonization Road West to 1448 Colonization Road West). The timeline is in accordance with the 2015 budget process where the O & F Division Management will prepare the cost estimate for installation and present this capital expenditure to Council (owner).

Respectfully Submitted,
Operations & Facilities Division

Doug Brown

D. Brown, P. Eng.
Manager of Operations & Facilities

RECOMMENDED

SEP 03 2014
DRAWING *Doug Brown*

EXECUTIVE COMM.

R. Wiedenberg

Council approval of this report will ensure the following:

- 1) That Council (owner) has reviewed the agenda package and minutes of the management review meeting held on July 31, 2014.
- 2) That Council (owner) has reviewed and accepted the following two (2) action items as a result of the management review meeting held on July 31, 2014;

Action Item No. 1) **Memorial Sportplex complex – investigate and determine if feasible to provide internal looping of the two existing water services presently servicing this facility.** The timeline is in accordance with the 2015 budget process where a cost estimate will be prepared for the necessary water piping to loop both water service lines and will be present this capital expenditure to Council (owner).

Action Item No. 2) **Replace approximately 500 meters of 150mm diameter water main along Colonization Road West** (from 1302 Colonization Road West to 1448 Colonization Road West). The timeline is in accordance with the 2015 budget process where the O & F Division Management will prepare the cost estimate for installation and present this capital expenditure to Council (owner).

Fort Frances Drinking Water System Management Review - Meeting Agenda

Date: Friday August 1, 2014

Time: 8:00 a.m.

Location: Fort Frances Water Treatment Plant

A. Introduction:

Reference to Operational Plan - Element 20 Management Review

- See attached Element No. 20.

Period: June 01, 2013 to May 31, 2014

B. Review Items:

1. Incidents of regulatory non-compliance:

Ministry of the Environment (MOE) Annual Inspection Report (2013 - 14)

Date of Inspection: January 28 & 29, 2014

Non-compliance with Regulatory Requirements: No non-compliances reported.

2013 Annual Summary Report (Schedule 22) – O. Reg. 170/03

Regulatory requirement: No later than March 31

Reported to O. & F. Executive Committee and Council.

Council Approval March 24, 2014.

Date submitted to Ministry of the Environment (MOE): March 26, 2014

Letters sent March 26, 2014 to the Owners that connect and receive water from the Town's Water Distribution System:

Non-compliance with Regulatory Requirements: None

2013 Annual Report – O. Reg. 170/03

Regulatory requirement: Not later than February 28

Date submitted to Ministry of the Environment (MOE): February 28, 2014

Non-compliance with Regulatory Requirements: None

O. Reg. 450/07: Charges for Industrial and Commercial Water Users

Regulatory requirement: Not later than March 31

Date submitted to Ministry of the Environment (MOE): January 16, 2014

Non-compliance with Regulatory Requirements: None

Fort Frances Drinking Water System Management Review - Meeting Agenda

2. Incidents of adverse drinking water tests:

WTP:

No adverse treated water samples.

Distribution:

Adverse water quality - review each

Where, when, why

See Attachment. – B.2.

3. Deviations from critical control-point limits and response actions:

The QMS Team had undertaken a Risk Assessment review of the risks and their critical control-points/response actions July 22, 2014.

No changes in limits or response actions.

Next Risk Assessment Review scheduled – prior to July 22, 2015.

Risks with a threshold above or equal 8 (Threshold – 8):

1. Rail car derailment (Spill of chemical or contamination):

2. Loss of pressure: water mains break, major fire

3. Cross connection

Reference - Element 7/8

4. The effectiveness of the risk assessment process:

Operators reviewed the Risk Assessment process July 21, 2014, no changes to process. (Reviewed on a yearly basis in accordance with Element 7.)

5. Internal and third party audit results:

Internal Audit results:

Latest Internal Audit:

Issued June 4, 2014, resolved July 16, 2014.

List CAR's and copies of Corrective Action Records are attached.

Operational Plan to be amended reflecting non-conformances.

Fort Frances Drinking Water System Management Review - Meeting Agenda

Previous Audits:

May 18, 2011 – Five (5) corrective actions identified and actions taken to resolve them. (Canadian General Standards Board – table top audit)

June 13, 2012 – Ten (10) corrective actions identified and actions taken to resolve them. (Travis Rob – Internal Audit)

May 7, 2013 - Five (5) corrective actions identified and actions taken to resolve them. (Travis Rob – Internal Audit)

External Audit results:

Latest Off-site External Audit:

12-Month Surveillance Audit (November 26, 2013) -

An off-site 12-month surveillance audit review was undertaken by SAI GLOBAL - Accreditation Program for Operating Authorities.

No non-conformances were identified, therefore no Corrective Actions required.

Latest On Site External Audit -

Amended Operational Plan after audit review from SAI GLOBAL - Accreditation Program for Operating Authorities. Five (5) corrective actions identified and actions taken to resolve them. Issued November 28, 2012, resolved January 22, 2013.

List CAR's and copies of Corrective Action Records are attached.
See Attachment B.5.

6. Results of emergency response testing:

Standard Operating Procedures identified in the Emergency Response Binder had been reviewed with the Water System Operators September 26, 2013.

Emergency SOP's Reviewed:

1. Policy 4.24 – SOP No. 1 – for the Destruction (Bombing/Major Fire) of Water Treatment Plant or Water Tower.
2. Policy 4.23 – SOP No. 2 – for Pandemic Situation – Affecting the Water Treatment Plant Operators & Community.
3. Policy 4.15 – SOP No.3 – for Water Main Breaks and Repairs.
4. Policy 4.6 – SOP No. 4 – for breakdown of equipment at the Water Treatment Plant

Fort Frances Drinking Water System Management Review - Meeting Agenda

5. Policy 4.5 – SOP No. 5 – for Hydropower Outage for Operating the Water System
6. Policy 4.4 – SOP No. 6 – for Raw Water Source Contamination

Update Municipal Emergency Management listing in Emergency Response Binder May 28, 2014.

Additional emergency response training scheduled for the fall of 2014.

7. Operational performance:

WTP:

Actions & recommendations from MOE:
No operational changes

Personnel:
Full complement

Maintenance issues:
2013 - Honeywell upgraded both 60hp high-lift motors with VFDs.
2014 Capital Budget - Emergency Standby Generator, in progress.
No other issues.

Distribution System:

Actions & recommendations from MOE:
No operational changes

Personnel: New OIT Water Distribution Operator on staff. Presently at Parks, slated to commence work in August 2014. Replaces previous operator that went back into the Public Works workforce.

Maintenance issues:
Numerous water main/service breaks throughout the Town, an extremely cold winter season. Another water main break occurred on Colonization Road West (1300 blk.). Was slated for replacement in 2014, postponed due to lack of funding. Still recommended for replacement.
See Attachment B.7.

Reported approximately 270 frozen water services, again an extremely cold winter season.

Fort Frances Drinking Water System Management Review - Meeting Agenda

During valve exercising some of the isolation valves began leaking or are very hard to turn. Replacement of these valves is recommended. Six (6) valves are to be replaced in 2014.

Some existing fire hydrants are obsolete, no parts to maintain them. Six (6) fire hydrants are scheduled for replacement in 2014.

8. Raw water supply and drinking water quality trends:

No changes in raw water supply and drinking water quality trends.

Regular seasonal water turnover of Rainy Lake.

See chart - Attachment B.8. (Information obtained from DWSP sampling).

9. Follow-up on action items from previous management review:

Two (2) items identified in the last management review:

1. Hold Monthly DWQMS meetings between September and May to review the existing operational plan in order to develop a clear understanding of all the existing elements outlined in the DWQMS operational plan.

Status: Have had three (3) meetings in 2012 and two (2) in 2013 = five (5) total.

2. Replacement of approximately 500 metres of 150 mm diameter water main along Colonization Road West (from 1302 Colonization Rd. W. to 1448 Colonization Rd. W.)

Status: Due to lack of funding the project has been postponed to 2015 Construction season.

3. Installation of a back-up electrical generator at the WTP to ensure potable drinking water can be manufactured during extended periods of time (greater than 24 hours) when there is no electrical power available had been approved in the 2013 Capital Budget. The value budgeted for the purchase of the standby generator was insufficient for size of generator required. Therefore the purchase of the standby generator had been deferred to the 2014 Capital Budget.

Fort Frances Drinking Water System Management Review - Meeting Agenda

Status: Back-up generator purchase in progress. Hatch Mott McDonald Ltd. has been retained to design, tender, environmental review, contract administration services for its installation. Town is to pre-purchase the standby generator and auto transfer switch and a contractor is to be hired for its installation.

10. The status of management action items identified between reviews:

No management action items identified between reviews.

11. Changes that could affect the Quality Management System (QMS):

Internal/External Audit:

Management Review:

New business development upstream of water intake: Contamination of raw water source or supply.

Information Only:

Where to find – electronically: Revision Updates – Last version. Check electronic version (latest version) found in W:\QMS Documentation\QMS Operational Plan\...file name.

12. Consumer feedback:

Customer complaints: Last period – 10 complaints, this period 19 complaints.

Notes:

1. No construction projects had begun last year at this time, therefore no dead-end mains had been created – thus no discoloured water.
2. Result of water main breaks.
3. Maintenance activities – valve exercising

Customer Complaint Processing form – See Attachment B.12

Fort Frances Drinking Water System Management Review - Meeting Agenda

13. The resources needed to maintain the Quality Management System (QMS):

Council's commitment to provide the following:

Personnel

Financial

14. The results of infrastructure review:

Six (6) year capital plan (In OP – Appendix I)

On an annual basis –

Proposed Infrastructure upgrades are discussed and reviewed with operators.

Council reviews and approves.

WTP:

On a monthly basis the WTP Overall Responsible Operator generates a report outlining operational and maintenance activities. The report is circulated and reviewed by the Environmental & Facilities Supt., Manager of O. & F., the O. & F. Executive Committee and Council.

Upgrades for this period:

Water Distribution System:

On a monthly basis Environmental & Facilities Supt. generates a report outlining maintenance activities. The report is circulated and reviewed by the Manager of O. & F. and the O. & F. Executive Committee and Council.

Upgrades during this period:

Water Main valve exercise program: 20% per year

Hydrant flushing: flushing annually

Fire hydrant replacements:

- (2013) six (6) replaced.

Water main isolation valve replacements:

- (2013) six (6) replaced.

Water main replacement (Construction Projects):

- Second St. E.: Central Ave. to 40 m east of Mowat Ave.
- Mowat Ave.: Second St. E. to Third St. E.
- Williams Ave. from Third St. E. to Fifth St. E.

Fort Frances Drinking Water System Management Review - Meeting Agenda

Water main installations (new) (Construction Projects):

- Huffman Subdivision: Fifth St. E. to south lane and west to Williams Ave.
- Eighth St. W.: 46 m east of York Ave. to 97 m east of York Ave.

Water meters/backflow device installations – ICI sector, on going.

Scheduled for 2014 Construction:

Replacement of six (6) fire hydrants and six (6) isolation valves.

Replacement of water mains and services along the following streets:

- a. Third Street East: Crowe Ave. to Frenette Ave.

Water meters/backflow device installations – ICI sector.

15. Operational plan currency, content and updates:

Current revision date – May 29, 2013, Rev. 5

Updates (since previous period):

June 4, 2014 - Amended OP after the audit review. Five (5) corrective actions identified and actions taken to resolve them.

List CAR's and provide copies of Corrective Action Records. See Attachment B.5

Document Request Changes (DRC) – document changes to Operation Plan other than the CAR changes as described above. (Spelling, grammar, personnel change, etc.). A result of conducting monthly staff meetings to review the Elements within the Operation Plan. The Operation Plan will be amended following the Management Review.

16. Staff suggestions:

Any concerns from operators/staff.

The Town of Fort Frances Water System
General QMS Administration

PROCEDURE TITLE: Management Review

REVISION #5

QMS REFERENCE: ELEMENT NO. 20

QMS REPRESENTATIVE: 

20 Management Review

20.1 Review Frequency

Top management shall review the QMS once every twelve (12) months to assess and ensure the continuing suitability, adequacy and effectiveness of the QMS.

Management review(s) shall be included in the internal audit schedule.

20.2 Review Participants

Management review participants shall include:

- CAO
- Operations & Facilities Manager
- Environmental & Facilities Superintendent (QMS Representative)
- Overall Responsible Operator
- Operator In Charge (Water Distribution System)

The Operations & Facilities Manager may include other personnel at his discretion.

Attendees shall be notified of the management review meeting by e-mail and/or internal memo.

20.3 Review Input

The QMS Representative and the Secretary/Receptionist shall provide a summary of the following information in a suitable format to the management review meeting attendees at least seven (7) days prior to the meeting:

- Incidents of regulatory non-compliance.
- Incidents of adverse drinking-water tests.
- Deviations from critical control-point limits and response actions.
- The effectiveness of the risk assessment process.
- Internal and third-party audit results.
- Results of emergency response testing.
- Operational performance.
- Raw water supply and drinking water quality trends.
- Follow-up on action items from previous management reviews.
- The status of management action items identified between reviews.
- Changes that could affect the QMS.
- Consumer feedback.
- The resources needed to maintain the QMS.

The Town of Fort Frances Water System
General QMS Administration

PROCEDURE TITLE: Management Review

REVISION #5

QMS REFERENCE: ELEMENT NO. 20

QMS REPRESENTATIVE: 

- The results of the infrastructure review.
- Operational plan currency, content and updates.
- Staff suggestions.

20.4 Review Process

The QMS Representative shall prepare a meeting agenda and distribute the meeting agenda with the management review data.

The management review participants shall review all data presented, and where necessary, identify opportunities for improvements. These may include opportunities for improvement related to the:

- Effectiveness of the QMS and related procedures.
- Ability of the Operating Authority to implement the QMS
- Provision of adequate human and financial resources.
- The level of consumer satisfaction.

For all opportunities identified, the management review participants shall identify action items, personnel responsible for implementing action items and timelines for action items.

Records of management reviews, recommendations, decisions, action items, personnel responsibilities, and timelines shall be forwarded to the Operations & Facilities Executive Committee upon completion for acceptance and then forward to Council (Owner) of the Town of Fort Frances for review and acceptance.

Records shall be maintained by the QMS Representative. The records shall reflect all new action items and any decisions made by the Management Review Team, deficiencies, personnel responsible for action items, and timelines.

Item B.2

Incidents of Adverse Drinking Water Tests
Distribution System

Location	Incident Date	Parameter	Work Being Done	Resolution/Corrective Action
1. King's Hwy. at First St. W. Fire Hydrant (HYD 131)	July 11, 2013	E. Coli & Total Coliform (Present)	Valve Replacement (VAL 125) First St. W. at Wright Ave.	July 22, 2013 – AWQI No. 112374 - Flushed area where adverse occurred. Took a sample upstream, at source and downstream, one set as per MOE requirements. Notified Ministry of the Environment (MOE), Spills Action Centre (SAC), Ministry of Health (MOH) and Northwestern Health Unit.
2. 1226 Fifth St. E. Fire Hydrant (HYD 318)	August 27, 2013	E. Coli & Total Coliform (Present)	Valve Replacement (VAL 731) Fifth St. E. at Williams Ave.	September 9, 2013 – AWQI No. 113737 - Flushed area where adverse occurred. Took a sample upstream, at source and downstream, one set as per MOE requirements. Notified Ministry of the Environment (MOE), Spills Action Centre (SAC), Ministry of Health (MOH) and Northwestern Health Unit.
3. 416 First St. E. 360 Third St. E. 710 Scott St.	October 2, 2013 October 2, 2013 October 3, 2013	Lead	Lead sampling/testing as per O. Reg. 170/03, Schedule 15.1 Lead Results: 416 First St. E. – 19.2 mg/L 360 Third St. E. – 24.5 mg/L 710 Scott St. – 28.3 mg/L	No resolution required – AWQI No. 114518 Standard – 10 ug/L (max.)
4. 1109 Colonization Rd. W.	November 6, 2013	E. Coli & Total Coliform (Present)	Weekly Routine (WTP) (Distribution)	November 20, 2013 AWQI No. 114927 - Flushed area where adverse occurred. Took a sample upstream, two at the source and one downstream, as per MOE requirements. Notified the Ministry of the Environment (MOE), Spills Action Centre (SAC), Ministry of Health (MOH) and Northwestern Health Unit.

1

AWQI No. 114954 - Resample – Flushed area where adverse occurred. Took a sample upstream, two at the source and one downstream, two sets as per MOE requirements. Notified Ministry of the Environment (MOE), Spills Action Centre (SAC), Ministry of Health (MOH) and Northwestern Health Unit.

Weekly Routine (WTP)
(Distribution)

E. Coli &
Total Coliform
(Present)

November 8, 2013

1109 Colonization Rd. W.

DWQMS Internal Auditor

Memo

To: Doug Herr, QMS Representative

Date: July 22, 2014

RE: Closure of CAR's resulting from 2014 Internal Audit

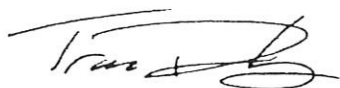
Doug,

Please accept this letter as notification of the completion and closure of the CAR's created in the June 4, 2014 Internal Audit of the Town of Fort Frances Operational Plan.

CAR #	Element
2014-001	Element 5 – Document and Records Control
2014-002	Element 7 – Risk Assessment
2014-003	Element 11 – Personnel Coverage
2014-004	Element 18 – Emergency Management
2014-005	Element 19 – Internal Audits

The above-mentioned CAR's have been reviewed and signed off with my approval and returned to you for inclusion in the document and Management Review process. If you have any further questions, comments or concerns, please do not hesitate to contact myself.


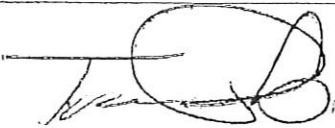
Regards,



Travis Rob, EIT
DWQMS Internal Auditor

Fort Frances Drinking Water System DWQMS FORM

CORRECTIVE ACTION

CAR #	2014-001
Date	June 4, 2014
Element	Element 5 – Document and Records Control
Description of Nonconformance	Equipment Maintenance Manuals are not being marked as specified in the Operational Plan.
Root Cause	An oversight. The Equipment Manual Listing had been reviewed to confirm that the revision date of the equipment maintenance manuals have not changed or been updated. The Equipment Manuals, being an external document were not marked as "Controlled Copy" and signed by the QMS Representative.
Description of Corrective Action Taken	The Equipment Manuals at the Water Treatment Plant were stamped "Controlled Copy" and signed by the QMS Representative.
Sign-off - Corrective Action Complete	Name and Date Doug Herr,  July 16, 2014
Long-Term Corrective Action	If <i>applicable</i> None
Validation Sign-off – Corrective Action Effective	Travis Rob, QMS Internal Auditor 

The Town of Fort Frances Water System
General QMS Administration

PROCEDURE TITLE: Documents and Records Control

REVISION #5

QMS REFERENCE: ELEMENT NO. 5

QMS REPRESENTATIVE: 

5 Quality Management System (QMS) Document & Records Control

5.1 Introduction

Details for managing documents and records that describe how documents and records required by the Quality Management System (QMS) are readily identifiable, as well as retrievable, protected, retained and disposed of are outlined in the Document Control and Record Control procedures described herein.

5.2 Document Control Procedure

Procedure Description

This procedure outlines the methods used by the Town of Fort Frances Water System employees to control the creation, approval, distribution, and disposal of all documents related to the Quality Management System (QMS).

Reason for Procedure

Consistent control ensures the currency, accuracy and ease of retrieval of each QMS document. Proper maintenance of documents is critical for conformance with the Drinking Water Quality Management Standard (DWQMS), and also for compliance with drinking water legislation.

Responsibility

The designated QMS Representative shall be responsible to ensure that all QMS documents are kept current, properly formatted and controlled. All documents must meet the approval of the QMS team prior to the QMS Representative issuing a revised QMS document. The presence of a signature in the QMS header on the document indicates this approval process was adhered to.

Procedure

a) Documents requiring control by the QMS include:

- Internal Documents
 - ° Operational Plan
 - ° Emergency Operating Procedures

The Town of Fort Frances Water System
General QMS Administration

PROCEDURE TITLE: Documents and Records Control

REVISION #5

QMS REFERENCE: ELEMENT NO. 5

QMS REPRESENTATIVE: *[Signature]*

- ° Annual Management Review Documentation
- ° Emergency Response Binder
- External Documents
 - ° Town of Fort Frances Emergency Plan
 - ° Equipment Maintenance Manuals

The methods by which control over records will be exercised are described in the Records Control Procedure.

b) The QMS Representative shall maintain a document and record master control table.

c) Internal Document:

- 1) A standard header shall identify all QMS internal documents. This header contains the title of the document, QMS element reference number, indication of revision, and signature of approval from the QMS Representative.
- 2) A standard footer shall identify all QMS Internal documents. This footer contains the following wording " Town of Fort Frances QMS Operational Plan and the last revision date.
- 3) All original QMS internal documentation shall be stored on the Town's central computer system. The electronic version shall be password protected to restrict access to the QMS Representative and Alternate. The original (electronic version) shall display the digital signature of approval of the QMS representative. Printed copies of the internal documentation shall display the words "Uncontrolled When Printed" in the document footer.
- 4) The currency of each internal document is ensured by comparison of the revision date in the document footer to that of the original stored at the Water Treatment Plant Control Room.
- 5) Any employee of the Town of Fort Frances Water System may request the creation of a new internal QMS document or a change to an existing internal document. A document change request form shall be used any time changes to internal documents or the creation of a new internal QMS document is required. The QMS team will meet to review the proposed change and once consensus

The Town of Fort Frances Water System
General QMS Administration

PROCEDURE TITLE: Documents and Records Control

REVISION #5

QMS REFERENCE: ELEMENT NO. 5

QMS REPRESENTATIVE: *[Signature]*

by the QMS team is reached, the QMS representative will be authorized to change the internal document.

- 6) By following the Internal QMS document procedure will ensure that all Internal QMS documents are kept current, properly formatted and controlled.

d) External Documents:

- 1) Each external document affected by the QMS shall be clearly marked as "Controlled Copy" and signed by the QMS Representative.
- 2) The controlled copy of external QMS documents shall be stored at the Water Treatment Plant Control Room.
- 3) The Secretary/Receptionist will review and update town's emergency plan once annually or as new information becomes available or existing information contained within the documentation is revised. If changed/updated is to notify the QMS representative so the communication change procedure is followed as outlined in section "e)" below.
- 4) Current equipment manuals shall be indicated on the Equipment Manual Listing – Currency Review form located in the equipment files at the WTP Control Room. On an annual basis the ORO of the water system will confirm that the revision date of all the equipment maintenance manuals have not changed or been updated. If changed/updated is to notify the QMS representative so the communication change procedure is followed as outlined in section "e)" below.

e) Communication Procedure for New Documents or a change/update to a Document:

New, changed or updated internal or external documents will be made available to all affected employees. The QMS Representative will forward an email to all water system employees when a new document is created or there is a change/update to a document.

- f) Obsolete internal and external QMS documents are to be promptly removed from use by the QMS representative or the Secretary/Receptionist. This will only occur once a revised document has been approved by the QMS team and signed

The Town of Fort Frances Water System General QMS Administration	
PROCEDURE TITLE: Documents and Records Control	REVISION #5
QMS REFERENCE: ELEMENT NO. 5	QMS REPRESENTATIVE: <i>[Signature]</i>

off by the QMS representative. Hard copies will be destroyed and recycled if possible.

Associated Documents

- *Document Change Request (DCR) Form* *Appendix "A"*
- *Equipment Information Form (EIF)* *Appendix "B"*
- *Document and Record Master Control Table, see Section 5.4*

5.3 Records Control Procedure

Procedure Description

This procedure provides guidance for the identification, use, retention, storage, protection and disposal of all records generated by the Quality Management System (QMS).

Reason for Procedure

Consistent control ensures the ease of retrieval of each record generated by the Town of Fort Frances Water System employees. Proper maintenance of records is critical for conformance with the Drinking Water Quality Management Standard (DWQMS), and also for compliance with drinking water legislation and regulations.

Responsibility

The designated QMS Representative or the Secretary/Receptionist shall be responsible for ensuring that an effective method for controlling all QMS records exists.

Procedure

- a) Records requiring control by the QMS include;
- DWQMS Team Meeting Minutes
 - Management Review Meeting Minutes
 - Internal/ External Audit Reports
 - Completed Corrective Action Requests
 - Completed Change Document Request forms
 - Water Treatment Plant Monthly Reports
 - Water Tower Log Book
 - Water Treatment Plant Log Book
 - Water Distribution Log Book
 - Water Distribution System Sampling & Chlorine Residual Log Book for WTP Operators
 - ALS Laboratory Results for Microbiological Tests

The Town of Fort Frances Water System
General QMS Administration

PROCEDURE TITLE: Documents and Records Control

REVISION #5

QMS REFERENCE: ELEMENT NO. 5

QMS REPRESENTATIVE: 

- ALS Laboratory Results for Chemical Tests
- ANSI/NSF Certification of Chemical Products used at WTP
- WTP Equipment & Instrumentation Calibration Records
- Customer Complaint Forms in regards to the Water System
- DWQMS Management Review Report
- Water Distribution System – Monthly Maintenance Activities

b) Records will be retained electronically and/or in hard copy, but retention time will be in accordance with applicable government regulations.

c) Filing and storage of paper records shall be such that they are protected from damage and are readily retrievable. Records are kept in filing cabinets in the Water Treatment Plant Control Room or Operation & Facilities Office.

d) Electronic records are stored on the Town's control computer system and are backed up on a regular basis.


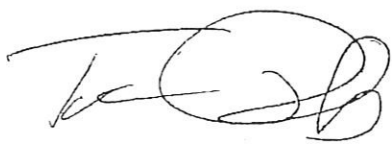
e) All hard copy records outlined under the QMS older than required by applicable government regulations may be destroyed and if possible recycled by the Secretary/Receptionist.

f) All electronic records under the QMS will be retained in the Town's central computer system. Disposal of QMS electronic files older than required by appropriate regulatory requirements will be completed by Town's IT (Information and Technology) Manager when time is available to complete this task.

5.4 Document & Record Master Control Table



Fort Frances Drinking Water System DWQMS FORM

CORRECTIVE ACTION

CAR #	2014-002
Date	June 4, 2014
Element	Element 7 – Risk Assessment
Description of Nonconformance	Risk Assessment Review has not been completed within the last calendar year as specified in the Operational Plan
Root Cause	A review of the Risks Identified in Element 7 had not been completed to date. Operation Plan states that the Risk Assessment review shall be completed once a calendar year, therefore no action required at this time.
Description of Corrective Action Taken	The Risk Assessment review will be scheduled within the next few weeks and its outcome will be reviewed at the next QMS meeting following.
Sign-off - Corrective Action Complete	Name and Date Doug Herr,  July 16, 2014
Long-Term Corrective Action	If applicable None
Validation Sign-off – Corrective Action Effective	Travis Rob, QMS Internal Auditor 

Fort Frances Drinking Water System DWQMS FORM

CORRECTIVE ACTION

CAR #	2014-003
Date	June 4, 2014
Element	Element 11 – Personnel Coverage
Description of Nonconformance	The Operator Contact list posted on the Water Treatment Plant bulletin board if not current.
Root Cause	<p>Element 11 speaks of the operators working on a rotating on-call system for a week at a time. A listing of the 2014 Standby List for the Water Treatment Plant is posted on the bulletin board at the plant. This is the current listing.</p> <p>As for the Operator Contact listing (cellular numbers) posted on bulletin board, this document is for operator information only. This copy had been posted on the bulletin board years ago.</p>
Description of Corrective Action Taken	<p>The QMS Representative had the existing Operator Contact list removed from the bulletin board and replaced it with a current one.</p> <p>See attachment: Element 16 – APPENDIX "F" The Town of Fort Frances New Cellular Phone Numbers</p>
Sign-off - Corrective Action Complete	<p>Name and Date</p> <p>Doug Herr,  July 16, 2014</p>
Long-Term Corrective Action	<p>If applicable</p> <p>None</p>
Validation Sign-off – Corrective Action Effective	<p>Travis Rob, QMS Internal Auditor</p> 

Internal Audit Corrective Action

The Town of Fort Frances Water System
General QMS Administration

PROCEDURE TITLE: Personnel Coverage

REVISION #5

QMS REFERENCE: ELEMENT NO. 11

QMS REPRESENTATIVE: *[Signature]*

11 Personnel Coverage

The Water Treatment Plant in Fort Frances is deemed a Class III facility while the Distribution System is a Class II.

The Water Treatment Plant in Fort Frances is currently staffed with three (3) certified operators. These operators work on a rotating on-call system with each operator being on-call for a week period. The operator on-call period begins on a Tuesday at 7:30 a.m. and ends the following Tuesday at 7:30 a.m. at which time the next operator on-call begins. All three (3) operators participate in the rotation system. The Overall Responsible Operator (ORO) in conjunction with other Water Treatment Plant operators establishes the annual on-call rotation schedule. The hours of work at the Water Treatment Plant in Fort Frances are 7:30 a.m. to 4:00 p.m. Monday to Friday with the exception of statutory holidays. On-call duties include coverage on weekends and statutory holidays.

The Town of Fort Frances has a designated ORO for the Water Treatment Plant and the Distribution System with a back up ORO in place. Each day they are recorded in the Water Treatment Plant, Water Tower and Distribution log books.

The ORO is responsible for the supervision of daily operations and staff at the Water Treatment Plant and the Water Distribution System. In accordance with O. Reg. 128/04 the Town will provide the necessary operators.

The Water Treatment Plant in Fort Frances is monitored by an alarm system, which when is activated sends a signal to a central dispatch for any after hour alarms. The central dispatch will then contact the on-call operator to respond. The operator will respond as soon as practicable after becoming aware of the alarm. If the on-call operator cannot be reached or respond to the activated alarm, central dispatch will move onto the next operator on the rotation list until one is contacted and able to respond.

For the water distribution system after hours on-call coverage is monitored by the Public Works Department.

Rationale

A licensed operator is capable of completing the weekend monitoring tasks at the Water Treatment Plant and Water Tower. Where circumstances arise that additional staff is required the operator can request the assistance of any of the off duty licensed operators. Contact information for all operators is documented and posted on the bulletin board at the Water Treatment Plant.

Non Standard Operating Situations

The Town of Fort Frances Water System
General QMS Administration

PROCEDURE TITLE: Personnel Coverage

REVISION #5

QMS REFERENCE: ELEMENT NO. 11

QMS REPRESENTATIVE: 

The Town has a working relationship with the Ontario Clean Water Agency (OCWA). OCWA management has agreed to provide assistance to the Town during non-standard situations and will be designated as the Overall Responsible Operator (ORO) for the water system during these situations.

The Town of Fort Frances Water System
General QMS Administration

PROCEDURE TITLE: Procedure for Identifying &
Responding to Adverse Sample Results

REVISION #4

QMS REFERENCE: Element No. 16 - APPENDIX "F"

QMS REPRESENTATIVE: *[Signature]*

THE TOWN OF FORT FRANCES

NEW CELLULAR PHONE NUMBERS

WATER TREATMENT PLANT

RANDY WHITE (ORO)	275-8733
BRAD WEBB (WT4 – Alternate ORO)	275-5215
MIKE ALLEN (OIC)	275-6175

DISTRIBUTION SYSTEM

PAUL LEMESURIER (OIC)	275-5045
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PUBLIC WORKS STANDBY (After Hours)	275-9754
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FORT FRANCES AIRPORT	275-9760
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LANDFILL SCALES	275-5147
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OPERATIONS & FACILITIES MANAGER

DOUG BROWN	275-9755
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ENVIRONMENTAL & FACILITIES SUPERINTENDENT


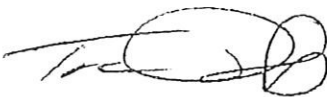
DOUGLAS HERR	275-5254
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TRANSPORTATION SUPERINTENDENT

MILT STRACHAN	275-5255
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Fort Frances Drinking Water System DWQMS FORM

CORRECTIVE ACTION


CAR #	2014-004
Date	June 4, 2014
Element	Element 18 – Emergency Management
Description of Nonconformance	All staff have not reviewed the Emergency Binder within the last 12 months as specified in the Operational Plan
Root Cause	Refer to Emergency Response Binder Record Sheet. All Staff have reviewed the Emergency Binder within the last 12 months, therefore no Root Cause Analysis required. See attachment.
Description of Corrective Action Taken	No corrective action required.
Sign-off - Corrective Action Complete	Name and Date Doug Herr,  July 16, 2014
Long-Term Corrective Action	If applicable None
Validation Sign-off – Corrective Action Effective	Travis Rob, QMS Internal Auditor 

EMERGENCY BINDER RECORD SHEET					DATE		TIME	DESCRIPTION OF WORK	
Donna Brown		June 12/12	1:30 to 3:30		Read - SOP No. 1, 2, 3, 4, 5 & 6 with the following staff: Randy White, Brad Webb, Mike Allen, Paul Lewenstein & Travis Rob Davis Here			up dated / Revised public Works Emergency Contact list	
Donna Brown		June 13/12	8:30 am		Replaced SOP No. 3, 4, 5 & 6 with unapproved or Draft petitions			Replaced DRAFT SOPs No. 3, 4, 5 & 6 WITH APPROVED SOPs	
Donna Brown		June 13/12	10:20 am		Replaced COMMUNITY Central Group Contact List with updated and updated EMERGENCY MANAGEMENT PREPARED COMMITTEE			Updated Suppliers of Bottle Drinking Water, removed outdated Resource Contacts and updated Table of Contents	
Donna Brown		June 27, 2012	1:00 P.M.		Read - SOP No. 1, 2, 3, 4, 5 & 6			Updated Public Works Emergency Contact Listing	
Donna Brown		June 28, 2012	8:35 am		Updated Emergency Response Training - SOP No. 3 - COMPLETED			UPDATED SOP No. 3 (JUNE 2012 to FEBRUARY 2013)	
Donna Brown		Nov 26, 2012	1:45 pm		Read SOP 1-6			Read - SOP 1, 2, 3, 4, 5 & 6 WITH THE FOLLOWING STAFF: Randy White, Mike Allen, Paul Lewenstein, Brad Webb, & Greg Wiedenhoef	
Donna Brown		Dec 19, 2012	7:30am-9:30am		Read SOP 1-6			Read emergency contact listing	
Donna Brown		Jan 21, 2013	12:20 pm		Read SOP 1-6			Read SOP 1-6	
Donna Brown		Feb 19, 2013	9:30 a.m.		Read SOP 1-6			Read SOP 1-6	
Donna Brown		Feb 21, 2013	7:00 pm		Read SOP 1-6			Read SOP 1-6	
Donna Brown		Apr 12, 2013	8:00 a.m.		Read SOP 1-6			Read SOP 1-6	
Donna Brown		Sept 26, 2013	1:00 pm		Read SOP 1-6			Read SOP 1-6	
Donna Brown		Oct 16/2013	1:00 pm		Read SOP 1-6			Read SOP 1-6	

EMERGENCY BINDER RECORD SHEET			
PERSON	DATE	TIME	ACTIVITY OR DESCRIPTION OF WORK
Bred Wobbe	Dec 16/13	10:00 AM	Read SOP # 1-6
Doug Brown	May 12/14	7:45 AM	Read SOP # 1, 2, 3, 4, 5 & 6
Bred Wobbe	May 26/14	3:00 PM	Read SOP 1-6 and rest of book
Liz Patton	May 28/14	11:45 AM	Updated Municipal Emergency Management List

Fort Frances Drinking Water System DWQMS FORM

CORRECTIVE ACTION

CAR #	2014-005
Date	June 4, 2014
Element	Element 19 – Internal Audits
Description of Nonconformance	All Elements have not been reviewed within the last 12 months as specified in the Standard.
Root Cause	All the Elements within the QMS Operational Plan had not been reviewed within the last 12-month period due to the extreme winter season. Operators worked every day, most weekends and after hours to thaw frozen water service lines (approximately 270 residences), repair numerous water main/service breaks (approximately 28 breaks) and several sanitary main/service breaks. Maintaining the Town's infrastructure and customer service in a time of crisis was of a higher priority at the time.
Description of Corrective Action Taken	Once the Town's infrastructure and customer service was restored to a manageable state, QMS meetings were held to complete the review of the Elements within the QMS Operational Plan.
Sign-off - Corrective Action Complete	Name and Date Doug Herr,  July 16, 2014
Long-Term Corrective Action	If applicable None
Validation Sign-off – Corrective Action Effective	Travis Rob, QMS Internal Auditor

Attachment B.7

Water Main Breaks

(June 01, 2013 to May 31, 2014)

1.	214 Sixth Street West	June 26, 2013
2.	Crowe Avenue at Nelson Street	August 21, 2013
3.	Church Street – 400 blk.	December 31, 2013
4.	724 Third Street West	January 8, 2014
5.	Second Street East – 900 blk.	January 14, 2014
6.	Armit Avenue – 500 blk.	February 13, 2014
7.	Armit Avenue – 500 blk.	February 16, 2014
8.	Second Street East at Minnie Avenue	February 25, 2014
9.	Victoria Avenue – 300 blk.	February 26, 2014
10.	501 Sixth Street West	March 7, 2014
11.	Armit Avenue – 200 blk.	March 10, 2014
12.	Walker Avenue – 1000 blk.	March 11, 2014
13.	360 Church Street	March 12, 2014
14.	Walker Avenue – 1000 blk.	March 21, 2014
15.	Mosher Avenue – 300 blk.	March 28, 2014
16.	Mosher Avenue at Church Street	April 2, 2014
17.	1336 Colonization Road West	April 3, 2014
18.	Armit Avenue at Front Street	April 9, 2014
19.	1602 Colonization Road West	April 22, 2014
20.	1108 Christie Avenue	April 23, 2014
21.	116 First Street East	April 29, 2014
22.	Sinclair Street – 400 blk.	May 12, 2014
23.	Minnie Avenue at Nelson Street	May 21, 2014

Water Service Breaks

(June 01, 2013 to May 31, 2014)

1.	308 Kerr Place	June 4, 2013
2.	401 King's Highway	June 11, 2013
3.	410 Third Street West	August 1, 2013
4.	413 First Street East	September 11, 2013
5.	611 Victoria Avenue	September 14, 2013
6.	712 Nelson Street	September 27, 2013
7.	804 Scott Street	March 16, 2014
8.	Church Street – 100 blk.	March 18, 2014
9.	Fourth Street West – 100 blk. (2 Services)	March 20, 2014
10.	310 Church Street	April 14, 2014
11.	421 Sixth Street West	April 16, 2014
12.	508 Victoria Avenue	May 5, 2014
13.	429 Third Street West	May 26, 2014

Attachment B.8

Raw Water Supply and Drinking Water Quality Trends

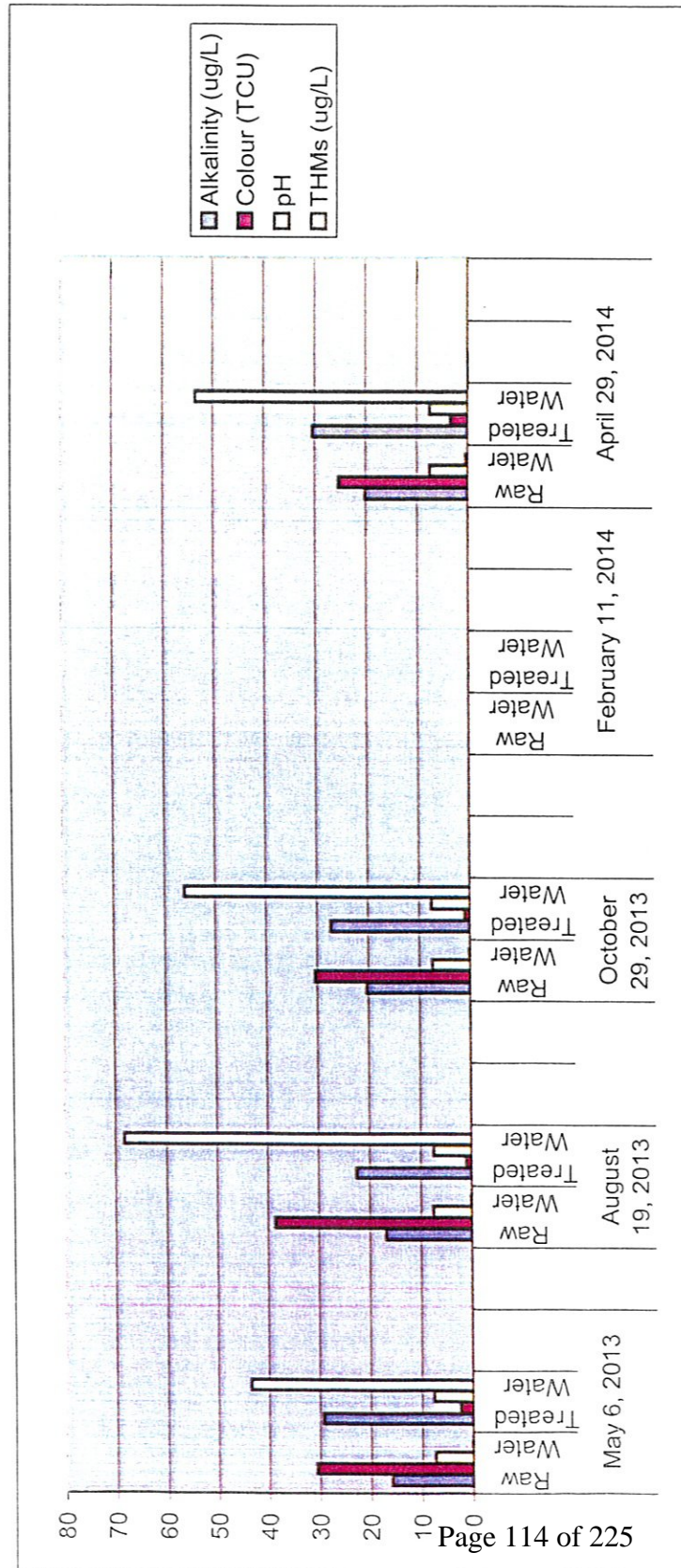
Date Sampled		Parameters			
		Alkalinity (ug/L)	Colour (TCU)	pH	THMs (ug/L)
May 6, 2013	Raw Water	16	30.7	7.42	0.1
	Treated Water	29.3	2.6	7.59	43.5
August 19, 2013	Raw Water	16.9	38.6	7.52	0.1
	Treated Water	22.6	1.1	7.43	68.3
October 29, 2013	Raw Water	20.4	30.4	7.46	0.1
	Treated Water	27.2	1.1	7.49	56
February 11, 2014	Raw Water				
	Treated Water				
April 29, 2014	Raw Water	20.1	25.3	7.37	0.5
	Treated Water	30.5	3.5	7.46	53.5

Alkalinity - defined as its capacity to neutralize acid. (pH less than 7)

ug - A measure of the acidity or alkalinity of a solution (Neutral is 7)

THMs (Trihalomethanes) - Are created when chlorine is added to water. They are toxic chemical substances that consist of a methane molecule and one of the halogen elements.

Attachment B.8



Attachment B.12Customer Complaints

	Location	Received	Resolved	Complaint	Resolution
1.	116 First St. E.	June 3, 2013	June 3, 2013	Discoloured water	Flushed hydrant First St. E. at Central Ave. after attempting to find possible water main break. June 4, 2013 – Resolute F.P. reported a water break (Fire line) within mill property.
2.	427 Mowat Ave.	June 3, 2013	June 3, 2013	Discoloured water	Flushed hydrant First St. E. at Central Ave. after attempting to find possible water main break. June 4, 2013 – Resolute F.P. reported a water break (Fire Line) within mill property.
3.	308 Butler Ave.	June 5, 2013	June 5, 2013	Discoloured water	Valve exercising, using hydrant to flush out debris. Had Owner run cold water until cleared.
4.	317 Butler Ave.	June 5, 2013	June 5, 2013	Discoloured water	Valve exercising, using hydrant to flush out debris. Had Owner run cold water until cleared.
5.	703 Nelson St.	June 12, 2013	June 12, 2013	Discoloured water	No action required. Valve exercising, using hydrant to flush out debris. Owner reported discoloured water and ran cold water until cleared.
6.	1124 Fourth St. E.	June 25, 2013	June 26, 2013	Water smells – Algie smell	Valve exercising, using hydrant to flush out debris. Had Owner run cold water until cleared.
7.	1124 Fourth St. E.	July 15, 2013	July 16, 2013	Discoloured water	Flushed mid block hydrant, had 1136 Fourth St. E. leave sprinkler on. Dead end main due to reconstruction of Williams Ave.
8.	1146 Fourth St. E.	July 16, 2013	July 16, 2013	Discoloured water	Turned mid block hydrant down to reduce demand. Dead end main due to reconstruction of Williams Ave.

Page 1 of 2

9.	933 Banta Blvd.	Aug. 21, 2013	Aug. 23, 2013	Discoloured water	Flushed hydrant until clear, checked cl2.
10.	817 McKenzie Ave.	Aug. 28, 2013	Aug. 29, 2013	Discoloured water	Re-flushed hydrant and turned off – okay.
11.	960 First St. E.	Sept. 5, 2013	Sept. 5, 2013	Discoloured water	Had Owner run their cold water until clear.
12.	910 Smith St.	Feb. 12, 2014	Feb. 18, 2014	Discoloured water	Had Owner run their cold water until clear. Flushed hydrant to clear up issue.
13.	711 Victoria Ave.	Feb. 12, 2014	Feb. 14, 2014	Yellow film on water	Water main break Scott St. at Armit Ave. Had Owner run their cold water until clear.
14.	201 Eighth St. E.	Feb. 12, 2014	Feb. 19, 2014	Discoloured water	Had Owner flush out hot water tanks. Cold water supply into house is clear.
15.	1007 Second St. E.	March 5, 2014	March 10, 2014	Discoloured water	Customer ran the water until clear.
16.	700 Church St.	March 31, 2014	March 31, 2014	Discoloured water	Water main break Mosher Ave. at Church St. Owner on dead end main (valve closed). Had Owner run cold water and Town flush hydrant until water clear.
17.	320 Victoria Ave.	April 21, 2014 May 2, 2014 May 6, 2014	June 2, 2014	Low water pressure	Water main break in front of property (February 26, 2014). Checked water flow into house, good. April 17, 2014 - spoke to Owner, may have plugged filter in house. He will investigate and call back. Never called back. May 30, 2014 - Owner called still having issues. Town investigated, external problem. Arrange to excavate at water main to investigate further. June 2, 2014 - excavated to main, reconnected service at main stop. Cleared debris from inside main, pressure returned to normal. Reconnect service and backfilled.
18.	325 Sixth St. W.	May 8, 2014	May 9, 2014	Strong chlorine smell in water	Provides water to neighbour through garden hose, neighbour frozen. Asked to try disconnecting the hose and taste the water. She said that the water taste fine but once she reconnected the hose the taste came back.
19.	811 Armit Ave.	May 22, 2014	May 22, 2014	Water smells like sewage	Checked chlorine – 1.25 mg/L. Collected a water sample and sent to lab for testing. All clear.

Page 2 of 2

CAR LOG

Attachment B.5

CAR NUMBER	ELEMENT	DESCRIPTION (Non-conforming situation)	DATE ISSUED	ASSIGNED TO	REPLY REQUIRED BY	DATE RESOLVED	COMMENTS	OPERATIONAL PLAN REV. NUMBER
November 26, 2013 - 2014-01	5	External 12 Month Surveillance Audit by SAI Global - Accreditation Program for Operating Authorities. No non-conformances reported.	June 4, 2014	Doug Herr	July 18, 2014	July 16, 2014	Internal Auditor - Travis Rob (TOFF)	5
2014-02	7	Document and Records Control: Equipment Maintenance Manuals are not being marked as specified in the Operational Plan. Risk Assessment: Risk Assessment Review has not been completed within the last calendar year as specified in the Operational Plan.	June 4, 2014	Doug Herr	July 18, 2014	July 16, 2014	Internal Auditor - Travis Rob (TOFF) No Root Cause Analysis Required.	5
2014-03	11	Personnel Coverage: The operator contact list posted on the Water Treatment Plant bulletin board is not current.	June 4, 2014	Doug Herr	July 18, 2014	July 16, 2014	Internal Auditor - Travis Rob (TOFF)	5
2014-04	18	Procedure Document and Records Control: All staff have not reviewed the Emergency Response Binder within the last 12 months as specified in the Operational Plan.	June 4, 2014	Doug Herr	July 18, 2014	July 16, 2014	Internal Auditor - Travis Rob (TOFF) No Root Cause Analysis Required.	5
2014-05	19	Internal Audits: All Elements have not been reviewed within the last 12 months as specified in the Standard.	June 4, 2014	Doug Herr	July 18, 2014	July 16, 2014	Internal Auditor - Travis Rob (TOFF)	5



June 25, 2013

Report To: Mayor & Council

From: Doug Brown, Manager of Operations & Facilities

Subject: **Drinking Water Quality Management System (DWQMS) –
Management Review Meeting - Endorsement by Owners**

Over the past 8 months a couple of significant milestones have been completed in regards to the Drinking Water Quality Management System and are summarized below:

- 1) **External Audit** (Table Top/On-site verification process) completed by SAI Global on November 28, 2012-Auditor Mr. Rod Seabrook
- 2) **Certificate of Accreditation** for Full Scope – Entire Drinking Water Quality Management System issued on February 21, 2013. Expires on February 19, 2016.
- 3) **2nd Internal Audit** completed by Mr. Travis Rob from April 15 to May 7, 2013.
- 4) **2nd Management Review Meeting** held on Tuesday June 25, 2013 to review the implementation of the DWQMS for the period June 2012 to June 2013.

Please find attached the agenda package plus the associated documents which were reviewed at the June 25, 2013 Management Review meeting and the corresponding meeting minutes. Presently under the process outlined in the Operational Plan Element No. 20-Management Review (See attached a copy of Element No. 20) - there were two (2) action items that Council (owner) must review and endorse at this time:

Action Item No. 1) Hold Monthly DWQMS meetings between September to May to review the existing operational plan in order to develop a clear understanding of all the existing elements outlined in the DWQMS operational plan. All water operators and management will attend these monthly meetings. The timeline for this action item is from September 2013 to May 2014.

Action Item No. 2) Replace approximately 500 meters of 150mm diameter water main along Colonization Road West (from 1302 Colonization Road West to 1448 Colonization Road West). The timeline is in accordance with the 2014 budget process where the O & F Division Management will prepare the cost estimate for installation and present this capital expenditure to Council (owner).

The Operations & Facilities Executive Committee recommends the following;

- 1) That Council (owner) has reviewed the agenda package and minutes of the management review meeting held on June 25, 2013.

- 2) That Council (owner) has reviewed and accepted the following two (2) action items as a result of the management review meeting held on June 25, 2013;

Action Item No. 1) **Hold Monthly DWQMS meetings between September to May to review the existing operational plan in order to develop a clear understanding of all the existing elements outlined in the DWQMS operational plan.** All water operators and management will attend these monthly meetings. The timeline for this action item is from September 2013 to May 2014.

Action Item No. 2) **Replace approximately 500 meters of 150mm diameter water main along Colonization Road West (from 1302 Colonization Road West to 1448 Colonization Road West).** The timeline is in accordance with the 2014 budget process where the O & F Division Management will prepare the cost estimate for installation and present this capital expenditure to Council (owner).

Respectfully Submitted,
Operations & Facilities Division

RECOMMENDED

Doug Brown

D. Brown, P. Eng.
Manager of Operations & Facilities

JUL 03 2013
DIV. MNG. *Doug Brown*
EXECUTIVE COMM. *P. Widen*

Council approval of this report will ensure the following:

- 1) That Council (owner) has reviewed the agenda package and minutes of the management review meeting held on June 25, 2013.
- 2) That Council (owner) has reviewed and accepted the following two (2) action items as a result of the management review meeting held on June 25, 2013;

Action Item No. 1 – Hold Monthly DWQMS meetings between September to May to review the existing operational plan in order to develop a clear understanding of all the existing elements outlined in the DWQMS operational plan. All water operators and management will attend these monthly meeting. The timeline for this action item is from September 2013 to May 2014.

Action Item No. 2 – Replace approximately 500 meters of 150 mm diameter water main along Colonization Road West (from 1302 Colonization Road West to 1448 Colonization Road, West). The timeline is in accordance with the 2014 budget process where the O & F Division Management will prepare the cost estimate for installation and present this capital expenditure to Council (owner).

Town of Fort Frances Fort Frances Drinking Water System Meeting Minutes

DATE: Tuesday June 25, 2013

TIME: 8:30 a.m.

LOCATION: Fort Frances Water Treatment Plant

IN ATTENDANCE: Mark McCaig, Doug Brown, Doug Herr, Brad Webb, Randy White, Mike Allen, Paul Lemesurier and Greg Wiedenhoft.

Part of the QMS Operational Plans requires that management shall review the QMS once every twelve (12) months to assess and ensure the continuing suitability, adequacy and effectiveness of the QMS. Element 20 – Management Review was discussed. Management Reviews shall be included in the internal audit schedule.

Item #	Item Discussed	Action Taken
1.	<p>Incidents of regulatory non-compliance:</p> <p>Ministry of the Environment (MOE) Annual Inspection Report (2012 - 2013) – the were two items found that were non compliant with regulatory requirements:</p> <p>1. All continuous analysers were not calibrated, maintained and operated in accordance with the manufacturer's instruction or the regulation. Resolution: All monthly calibrations for the analyzers are not being logged in the Water Treatment Plan logbook, effective immediately.</p> <p>2. All sampling requirements for lead prescribed by schedule 15.1 of O.Reg 170/03 were not met. Resolution: a sampling plan outlining the requirements above was developed and forwarded by email to the Drinking Water Officer on February 22, 2013.</p> <p>2012 Annual Summary Report (Schedule 22) – O. Reg. 170/03 Submitted to the Ministry of the Environment on March 26, 2013.</p> <p>2012 Annual Report – O. Reg. 170/03 Submitted to the Ministry of the Environment on February 26, 2013.</p> <p>O. Reg 450/07: Charges for Industrial and Commercial Water Users Submitted to Ministry of the Environment on January 16, 2013. No incidents of non-compliance.</p>	<p>Resolved in a timely fashion.</p> <p>Changes have been made – see above.</p> <p>None</p> <p>None</p>

Regular Meeting Minutes

2.	<p>Incidents of adverse drinking water tests:</p> <p>WTP: No adverse treated water samples</p> <p>Distribution: Adverse water quality – Total Coliform</p> <ul style="list-style-type: none"> - 1109 Colonization Road West – May 15, 2013. 	Resolved in a Timely Fashion
3.	<p>Deviations from critical control-point limits and response actions:</p> <p>Operator review: No changes in limits or response actions</p> <p>Review SOP's with Operators on an annual basis.</p> <p>Risks above threshold (Threshold – 8):</p> <ol style="list-style-type: none"> 1. Rail car derailment (Spill of chemical or contamination): 2. Loss of pressure: water mains break, major fire 3. Cross connection 	On Going Process
4.	<p>The effectiveness of the risk assessment process:</p> <p>Risk Assessment Process and SOP's reviewed April 8, 2013 – no changes.</p> <p>Loss of pressure: Water main breaks – use SOP for Flushing of Water Mains (July 2004) and for Water Main Breaks and Repairs (February 13)</p> <p>Other SOPs – currently in the process of being updated in June 2012 – approved by Council June 25, 2012</p> <ol style="list-style-type: none"> 1. Policy 4.15 – SOP No.3 – for water main breaks and repairs. 2. Policy 4.6 – SOP No. 4 – for breakdown of equipment at the Water Treatment Plant 3. Policy 4.5 – SOP No. 5 – for hydropower outage for operating the water system 4. Policy 4.4 – SOP No. 6 – for raw water source contamination 	

5.	<p>Internal and third party audit results:</p> <p>Previous Audits:</p> <p>Internal Audit results – May 18, 2011 – five corrective actions identified and actions taken to resolve (CGSB – table top audit)</p> <p>June 13, 2012 – (Travis Rob – Town of Fort Frances) – ten corrective actions identified and actions taken to resolve them</p> <p>Audits During this Period:</p> <p>External Audit results – Desk Top audit – amended operational plan after audit review from SAI global – eight corrective actions identified and actions taken to resolve them. Issued October 15, 2012 - Resolved November 27, 2012.</p> <p>On Site Audit - - amended operational plan after audit review from SAI GLOBAL – five corrective actions were identified and actions were taken to resolve them. Issued November 28, 2012 – Resolved January 22, 2013.</p> <p>Internal Audit results (Travis Rob – Town of Fort Frances) – five corrective actions were identified. Actions were taken to resolve them. Issued May 7, 2013 – Resolved May 29, 2013.</p>	<p>All Corrective Actions have been resolved.</p> <p>All Corrective Actions have been resolved.</p> <p>All Corrective Actions have been resolved.</p> <p>All Corrective Actions have been resolved.</p> <p>All Corrective Actions have been resolved.</p>
6.	<p>Results of emergency response testing:</p> <p>Emergency Response Binder latest revision: February 21, 2013 – SOP No. 3 – Water Main Breaks and Repairs.</p> <p>Also a non-conforming situation as per the External Auditor, on-site – Emergency response testing had not been conducted, a requirement of Element 18 – CAR #2012-05 (minor)</p> <p>Emergency Response Testing and Evaluation – SOP No. 3 – Water Main Break and Repairs – December 4, 2012 – Water main break at 1202 Fifth Street East – December 11, 2012 meet with distribution operators to evaluate and review SOP. Found that not all protocols were being followed. Made changes to SOP – approved by Council of February 11, 2013.</p> <p>Additional emergency response training scheduled for this fall.</p>	<p>Updated February 21, 2013.</p>

7.	<p>Operational performance:</p> <p>WTP: Actions & recommendations from MOE No operational changes</p> <p>Personnel – full compliment</p> <p>Plant performance</p> <p>Maintenance issues – Honeywell is preparing to upgrade 60 hp high-lift motors with VFD's. Also included in the 2013 capital budget is an emergency standby generator.</p> <p>Distribution System: Actions & recommendations from MOE No operational changes</p> <p>Personnel – New OIT Water Distribution Operator on staff – replaces previous operator that went to WTP as a result of a retirement.</p> <p>Maintenance issues – due to numerous water main breaks on Colonization Road West (1300 block) it is recommended to replace the main.</p>	<p>No Changes</p> <p>No Issues</p> <p>No Changes</p> <p>To be determined</p>
8.	<p>Raw water supply and drinking water quality trends:</p> <p>No changes in raw water supply and drinking water quality trends.</p> <p>Regular seasonal water turnover of Rainy Lake.</p>	<p>No Changes</p>
9.	<p>Follow-up on action items from previous management review:</p> <p>No follow up actions arising from previous management review.</p>	<p>None to Report</p>

10.	<p>The status of management actions items identified between reviews:</p> <p>Three items were identified in the last management review</p> <p>1. To hold monthly DWQMS meetings to review the existing operational plan in order to develop a clear understanding of all the existing elements outlined in the DWQMS operational plan. Status: 7 meetings in 2012 8 meetings in 2013</p> <p>2. Install a back up electrical generator at the WTP to ensure potable drinking water can be produced during extended periods of time (more than 24 hours) when there is a power outage. Status: Back up generator is approved for purchase in the 2013 Capital Budget.</p> <p>3. Cross training existing members of the Public Works area to complete maintenance tasks on the water distribution system during periods of minimum staff. Status: Have new water distribution operator in training for water distribution system. Started in fall of 2012.</p>	Ongoing
11.	<p>Changes that could affect the Quality Management System (QMS):</p> <p>Internal Audit, Management Review and External Audit.</p> <p>New business development upstream of water intake: Contamination of raw water source or supply.</p> <p>Where to find OP – electronically found in W:\QMS Documentation\QMS Operational Plan\....file name.</p>	Ongoing
12.	<p>Consumer feedback:</p> <p>Customer complaints – last period 27 in comparison to 10 this period.</p> <p>Notes: No construction projects have begun – therefore no dead-end mains – thus no coloured water.</p> <p>Looping of water mains has eliminated water quality issues a) Mill yard from Nelson Street to Church Street and b) Sixth Street East from Portage Avenue North to McKenzie Avenue North</p>	

13.	<p>The resources needed to maintain the Quality Management System (QMS):</p> <p>Council's commitment to provide the following:</p> <p>Personnel</p> <p>Financial</p>	
14.	<p>The results of infrastructure review:</p> <p>Six (6) year capital plan (In OP – Appendix I) On an annual basis – Proposed Infrastructure upgrades are discussed and reviewed with operators. Council reviews and approves.</p> <p>WTP: On a monthly basis the WTP Overall responsible operator generates a report outlining operational and maintenance activities. The report is circulated and reviewed by the Environmental & Facilities Supt., Manager of O. & F., the O. & F. Executive Committee and Council.</p> <p><u>Upgrades for this period:</u></p> <p>Water Distribution System: On a monthly basis Environmental & Facilities Supt. generates a report outlining maintenance activities. The report is circulated and reviewed by the Manager of O. & F. and the O. & F. Executive Committee and Council.</p> <p>Upgrades during this period: Water Main valve exercise program – 20% per year Hydrant flushing – flushing annually Water main replacement – Third St. E. (200 & 300 blk.) Water main looping - East of Butler Ave. from Nelson St. to Church St. and Sixth St. E. from Portage Ave. to McKenzie Ave. Water meters/backflow device installations – ICI sector</p> <p>2013 Construction: - replacement of 6 fire hydrants and 6 isolation valves. Replacement of water mains and services along the following streets a) Mowat Avenue: Second Street, East to Third Street, East b) Second Street, East: Central Avenue to Mowat Avenue and c) Williams Avenue: Third Street, East to Fifth Street East.</p> <p>Water meters/backflow device installations – ICI Sector</p> <p>Subdivision Development – Huffman School Property (16 lots)</p>	

15.	<p>Operational plan currency, content and updates:</p> <p>Current revision date – May 29, 2013, Revision 5</p> <p>Content – brief overview of OP</p> <p>Updates – since previous period</p> <p>October 15, 2012 – amended OP after the audit review – eight corrective actions were identified and actions have been taken to resolve them.</p> <p>November 28, 2012 – amended OP after the audit review – ten corrective actions were identified and actions have been taken to resolve them.</p> <p>May 7, 2013 – amended OP after the audit review – five corrective actions were identified and actions have been taken to resolve them.</p> <p>List CAR's and provide copies of Corrective Action Records</p> <p>Document Request Changes (DRC) – 34 document changes to the Operation Plan other than the CAR changes as described above. (Spelling, grammar, personnel change, etc.) as a result of conducting 15 monthly staff meetings to review the Operation Plan.</p>	
16.	<p>Action Item No. 1) Hold Monthly DWQMS meetings to review the existing operational plan in order to develop a clear understanding of all the existing elements outlined in the DWQMS operational plan. All water operators and management will attend the monthly meetings. The timeline for this action item is from September 2013 to May 2014.</p> <p>Action Item No. 2) Replace approximately 500 meters of 150mm diameter water main along Colonization Road West (from 1302 Colonization Road, West to 1448 Colonization Road, West). The timeline is in accordance with the 2014 budget process where the O & F Division Management will prepare the cost estimate for installation and present this capital expenditure to Council (owner)</p>	QMS Representative Date to be announced
	<p>Meeting Adjourned 9:30 a.m.</p> <p>Please report any errors or omissions.</p> <p>Minutes prepared by: Lori Pattison</p>	

July 25, 2014

Report To: Mayor & Council

From: Doug Brown, Manager of Operations & Facilities

SUBJECT: June 2014 Drinking Water Systems Monthly Summary Report



Please find attached the June 2014 Summary Report on the drinking water systems, prepared by Randy White, Senior WTP Operator.

Your Administration recommends that Operations & Facilities Executive Committee accept the June 2014 report as presented.

Respectfully submitted,
Operations & Facilities Division

Doug Brown

Doug Brown, P. Eng.
Manager of Operations & Facilities

Council approval of this report will accept the June 2014 Drinking Water Systems Monthly Summary Report and approve the report prior to it being made available to the general public.

c.c. – Doug Herr, Environmental & Facilities Supt.
Randy White, Senior WTP Operator

06Council Water ReportJune 2014.doc

RECOMMENDED
SEP 03 2014
DIV. MFG. *Doug*
EXECUTIVE COMM. *R. White*



June, 2014

**Monthly Summary Report
Water Systems**

**Prepared by: Randy White, ORO
Senior Water Treatment Plant Operator**

Dated: July 29, 2014

1) Introduction:

This report contains the major maintenance activities and operational events that occurred during the month of June 2014 at the Water Treatment Plant - Water Works # 220000978 and the Airport Groundwater Well Water Works # 26002736. This information report has been prepared for Council to better understand how the water systems they own and operate are maintained on a monthly basis. Also, this report will assist Council as Directors of the Corporation in exercising its obligation to meet a reasonable Standard of Care as outlined in Section 19 of the Safe Drinking Water Act.

2) Flow Data:

Water Treatment Plant: See attached spreadsheet. No flow data for Airport groundwater well.

3) Microbiological (Health Related) Water Analysis – Main Water System No. 220000978:

Water Treatment Plant (treated): 4 samples taken no adverse results

Water Treatment Plant (raw): 4 samples taken no adverse results

Water Distribution System: 16 samples taken where 25% of samples were tested for heterotrophic plate count HPC no adverse results

We take microbiological samples on a weekly basis, which includes 1 raw sample, 1 treated sample and 4 distribution samples. The 4 distribution samples are taken at different locations throughout the distribution system.

4) Microbiological (Health Related) Water Analysis – Airport Groundwater Well No. 26002736:

No samples taken.

The Airport has signs posted in the men's and women's washroom stating that the water has not been tested or treated for drinking purposes in accordance with the Health Protection and Promotion Act – Section 7 of the Small Drinking Water Systems Regulation, O. Reg. 318/08 (*Amended to Safe Drinking Water Act, 2002 - Section 6 of Ontario Regulation 252/05*). The operators do a visual inspection of the warning notices at a minimum of once per week to ensure that they are legible and comply with Ontario Regulation 318/08, Section 7(5).

5) Free Available Chlorine Residual (FAC) – Main Water System
No. 220000978:

FAC residuals are taken at a minimum daily at both the Water Treatment Plant and within the Water Distribution System.

6) Free Available Chlorine residual (FAC) – Airport Groundwater Well
System No. 26002736:

Signs posted, exempt from testing.

7) Maintenance Activities at the WTP:

June 03rd - calibrated the Alum and Soda Ash feeders.

June 05th - calibrated distribution chlorine analyzer.
 - cleaned the four (4) check valves on the poly unit.
 - cleaned the top and bottom tank on the poly unit.
 - greased all the plant equipment.

June 10th - calibrated filter turbidity meters.

June 25th - calibrated Filter No. 1 turbidity meter.
 - calibrated Alum feeder.
 - flushed the Alum system with hot water.

8) Water Complaints:





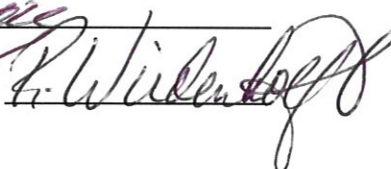
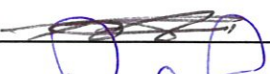
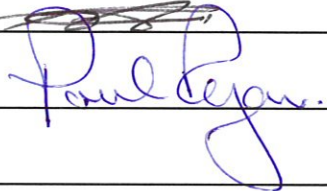

- Poor Pressure – 0 complaint.
- Water quality – 2 complaints:
 - 1) 622 Third Street East – discoloured water – due to construction in the area – the hydrant was flushed at Phair Avenue and Third Street East until water cleared.
 - 2) 230 Second Street East – discoloured water – due to flushing hydrants in that area – advised to run cold water and it would clear.

9) Other Miscellaneous Information:

June 02nd - took weekly routine bacti samples.

- June 03rd - samples taken on adverse, 362 Daniel Ave. – 1st set.
 - water service repair samples at 320 Victoria Ave. – 1st set.
- June 04th - water service repair samples at 320 Victoria Ave. – 2nd set.
- June 05th - samples taken on adverse, 362 Daniel Ave. – 2nd set.
- June 09th - re-samples taken on adverse, 362 Daniel Ave. – 1st set.
 - took weekly routine bacti samples.
- June 10th - re-samples taken on adverse, 362 Daniel Ave. – 2nd set.
- June 16th - took weekly routine bacti samples.
- June 18th - water main repair samples at Lillie Ave. (500 blk.) – 1st set.
- June 23rd - took weekly routine bacti samples.
 - water main repair samples at Lillie Ave. (500 blk.) – 2nd set.
- June 24th - took micro samples at Sunny Cove.
- June 26th - temporary water main samples – Third St. E. – 1st set.
- June 27th - temporary water main samples – Third St. E. – 2nd set

10) In order to acknowledge that all levels of responsibility within the Corporation of the Town of Fort Frances have received and reviewed this monthly report, it is necessary to sign-off in the appropriate location below:

- Randy White, ORO, Senior WTP Operator: 
- Doug Herr, Environmental & Facilities Supt.: 
- Doug Brown, Manager of Operations & Facilities: 
- Mark McCaig, CAO: 
- Rick Wiedenhoef, Chair O& F Exec Committee: 
- Roy Avis, Mayor: 
- Paul Ryan, Councillor: 
- John Albanese, Councillor: _____
- Andrew Hallikas, Councillor: _____
- Doug Kitowski, Councillor: _____
- Ken Perry, Councillor: 

Note: Once all signatures have been obtained, the report will be distributed and made available to the public. If you have any questions, please feel free to contact myself or Randy White, Senior WTP Operator at 274-2325.

Monthly Report June 2014

Town of Fort Frances - WTP - 220000978
 June 2012/2013 vs. June 2014
 Flow and Operating Data

Flow Data	JUNE	Units	2012		2013		2014	
			Day of the Month		Day of the Month		Day of the Month	
Total Raw Water		m ³		174480		144280		161770
Raw Maximum Day		m ³	Friday 29th	7830	Friday 26th	5590	Monday 02nd	6620
Raw Minimum Day		m ³	Friday 01st	5060	Monday 10th	3970	Saturday 21st	4750
Raw Average Daily Consumption		m ³		5820		4810		5390
Total Treated Water		m ³		141540		119730		123240
Treated Water Maximim Day Consumption		m ³	Friday 29th	6530	Friday 26th	5730	Tuesday 17th	6250
Treated Water Minimim Day Consumption		m ³	Friday 01st	3550	Monday 10th	3230	Sunday 29th	3330
Treated Water Average Day Consumption		m ³		4720		3990		4110
Daily Average Per Household Consumption Rate		m ³		1.248		1.055		1.086
* Daily Average Per Person Consumption Rate		m ³		0.591		0.500		0.515
Monthly Averages - Operating Parameters WTP:								
FAC Residual - Treated Water		mg/L		1.96		1.72		1.68
Total Chlorine Residual - Treated Water		mg/L		2.18		2.03		1.97
Aluminum Sulphate - Raw Water		mg/L		34.0		34.0		34.8
Aluminum Sulphate - Treated Water Residual		mg/L		0.05		0.06		0.04
Fluoride - Treated Water		mg/L		0.63		0.57		0.62
Soda Ash - Raw Water		mg/L		34.0		34.0		34.8
PH - Adjusted		mg/L		7.23		7.17		7.18
Temperature		C		17.5		15.8		15.2
Quantity of Chemical Used:								
Aluminum Sulphate		kg		5932.3		4905.5		5619.8
Polyelectrolyte		kg		50.0		62.5		75.0
Chlorine Gas		kg		722.0		545.0		686.0
Soda Ash - Used for PH Adjustment		kg		5932.3		4905.5		5633.6
Fluoride		kg		400.0		327.0		406.0

* The Canadian Average is 450 Litres (0.45 m³) per day.

* Population is 7986

* Number of Households is 3783

Town of Fort Frances - Water treatment Plant - Water Works # 220000978
Monitoring Record
June 2014

Operating Data			Units	*MAC or Range	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	Total	Average
Flow rates																																				
Raw Water	10³ M³	17	5.92	8.62	5.04	5.37	5.28	5.19	5.06	5.39	5.10	5.19	5.38	5.30	5.13	5.23	5.29	5.08	5.56	5.47	5.39	4.75	5.40	5.08	5.20	5.25	5.24	5.0	5.4	4.9	5.4	161.77	5.39			
	Us	n/a	65.94	66.16	66.11	61.32	61.60	61.86	61.70	60.34	61.81	61.95	61.89	62.05	62.24	60.66	61.02	76.37	76.52	76.65	76.63	60.87	60.87	60.88	61.00	61.10	61.18	61.71	61.89	61.24	61.34	61.22	1916.12	63.87		
	Treated Water	10³ M³	17	3.99	4.01	3.73	3.87	4.25	4.15	3.77	4.25	4.17	3.90	4.23	4.17	3.90	3.47	4.05	5.01	6.25	5.10	4.17	3.89	4.01	3.74	3.86	4.03	3.73	3.76	3.89	4.14	3.33	3.99	123.24	4.11	
	Us	n/a	77.67	78.24	80.42	81.22	79.84	81.55	78.51	77.60	80.16	78.23	86.89	89.40	78.66	75.93	80.26	90.47	89.88	90.37	82.45	82.45	75.63	75.63	79.22	79.44	78.62	78.64	84.12	78.27	78.71	2150.80	81.14			
Backwash Water	10³ M³	n/a	0.237	0.220	0.26	0.258	0.166	0.241	0.469	0.220	0.243	0.262	0.228	0.702	0.244	0.262	0.219	0.241	0.226	0.220	0.235	0.220	0.235	0.220	0.260	0.240	0.230	0.220	0.239	0.262	0.230	0.218	8.560	0.265		
Fluoride Information																																				
Fluoride Residual - Treated Water	mg/l	0.5 to 0.8	0.50	0.56	0.59	0.59	0.62	0.64	0.66	0.68	0.69	0.75	0.60	0.62	0.61	0.63	0.61	0.63	0.68	0.59	0.47	0.45	0.42	0.53	0.65	0.69	0.68	0.69	0.69	0.71	0.69	18.61	0.62			
Turbidity Information																																				
Raw Water	NTU	n/a	1.67	1.08	1.16	1.19	1.07	1.03	1.00	1.06	1.10	1.19	1.07	1.16	1.20	1.17	1.20	1.29	1.31	1.36	1.66	1.72	1.53	1.44	1.50	1.56	1.62	1.69	1.57	1.66	1.62	1.52	40.40	1.35		
Settled Water	NTU	n/a	0.17	0.16	0.15	0.14	0.14	0.14	0.14	0.14	0.13	0.19	0.18	0.19	0.19	0.18	0.19	0.18	0.19	0.23	0.24	0.25	0.20	0.21	0.22	0.20	0.16	0.17	0.14	0.14	0.11	0.13	5.21	0.17		
Treated Water	NTU	1	0.11	0.11	0.09	0.09	0.10	0.12	0.10	0.09	0.08	0.14	0.12	0.11	0.11	0.10	0.12	0.09	0.11	0.11	0.11	0.10	0.11	0.12	0.11	0.10	0.08	0.07	0.06	0.08	0.06	0.10	3.00	0.10		
Other Operating Parameters																																				
pH - Treated Water	no units	6.5 to 8.5	7.14	7.51	7.42	7.47	7.19	7.2	7.17	7.21	7.19	7.00	7.06	7.07	7.05	7.10	7.15	7.10	7.10	7.09	7.21	7.47	7.37	7.26	7.17	7.09	7.23	7.18	7.11	6.91	7.04	7.11	215.37	7.18		
pH - Settled water	no units	n/a	6.47	6.49	6.37	6.35	6.36	6.39	6.55	6.41	6.42	6.32	6.34	6.39	6.41	6.32	6.40	6.36	6.41	6.59	6.46	6.51	6.54	6.34	6.41	6.41	6.46	6.03	6.09	6.14	6.26	6.31	191.31	6.38		
pH - Raw Water	no units	n/a	6.75	6.75	6.98	7.02	6.98	7.06	7.02	7.04	7.00	6.87	6.96	6.71	6.82	6.97	7.00	6.89	6.91	6.71	6.71	6.76	6.81	6.76	6.76	6.70	6.97	6.94	7.01	7.02	7.02	6.96	6.98	207.08	6.90	
FAC - Treated Water	mg/l	0.2 to 4	1.31	1.18	1.33	1.69	1.65	1.56	1.59	1.62	1.74	1.68	1.72	1.66	1.80	1.49	1.51	1.96	1.82	1.79	1.48	1.39	1.44	1.49	1.85	1.74	1.74	1.96	1.99	2.20	2.28	2.00	50.46	1.68		
Total Chlorine Residual Treated	mg/l	0.3 to 7	1.58	1.47	1.49	1.94	1.96	1.99	1.94	1.91	2.09	1.86	1.89	1.92	1.80	1.69	1.77	2.20	2.19	2.10	1.78	1.65	1.76	1.85	2.01	2.16	2.18	2.29	2.27	2.44	2.47	2.32	58.97	1.97		
Temperature	°C	15	15.0	16.0	15.0	14.0	14.0	14.0	14.0	14.0	14.0	13.0	15.0	13.0	15.0	14.0	14.0	14.0	14.0	14.0	15.0	16.0	17.0	17.0	17.0	17.0	17.0	17.0	17.0	17.0	17.0	17.0	457.0	15.2		
Fluoride used (Total Daily Consumption)	kg	n/a	14.0	13.0	12.0	13.0	14.0	14.00	14.0	14.0	13.0	14.0	14.0	14.0	14.0	15.0	13.0	13.0	15.0	17.0	16.0	13.0	12.0	13.0	13.0	12.0	13.0	12.0	14.0	13.0	13.0	13.0	406.0	13.5		
Chlorine used (Total Daily Consumption)	kg	n/a	20.0	20.0	18.0	22.0	21.00	22.0	20.0	23.0	21.0	21.0	23.0	22.0	22.0	21.0	22.0	27.0	25.0	33.0	23.0	22.0	20.0	24.0	23.0	24.0	26.0	24.0	26.0	23.0	25.0	686.0	22.8			
Soda ash (Total Daily Consumption)	kg	n/a	201.3	225.1	171.4	182.6	178.8	176.5	172.0	183.3	173.4	176.5	188.3	185.5	179.6	183.1	185.2	205.8	227.5	229.6	191.5	188.7	166.3	189.0	177.8	182.0	183.8	188.6	178.2	193.0	177.1	192.6	5633.63	187.8		
Soda ash - Dosage	mg/l	n/a	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	36.0	36.0	36.0	36.0	1045.0	34.8			
Alum residual - (Total Daily Consumption)	kg	n/a	204.2	228.4	173.9	185.3	181.5	179.1	174.6	186.0	176.0	179.1	185.6	182.9	177.0	180.4	182.5	202.9	224.3	226.3	188.7	186.0	163.9	186.3	175.3	179.4	181.1	188.6	178.2	193.0	177.1	192.6	5619.80	187.4		
Alum residual - Dosage	mg/l	n/a	34.5	34.5	34.5	34.5	34.5	34.5	34.5	34.5	34.5	34.5	34.5	34.5	34.5	34.5	34.5	34.5	34.5	34.5	34.5	34.5	34.5	34.5	34.5	34.5	34.5	36.0	36.0	36.0	36.0	1042.5	34.8			
Alum residual - Treated Water	mg/l	0.1	0.02	0.05	0.03	0.04	0.02	0.03	0.02	0.02	0.03	0.04	0.08	0.07	0.06	0.05	0.04	0.04	0.07	0.03	0.03	0.03	0.03	0.03	0.04	0.06	0.06	0.04	0.06	0.06	0.07	0.06	1.31	0.04		
Poly bags added (25 kg bags)	kg		0.5						0.5					0.5							0.5			0.5										75.0		

August 19, 2014

Report To: Mayor & Council

From: Doug Brown, Manager of Operations & Facilities

SUBJECT: July 2014 Drinking Water Systems Monthly Summary Report



Please find attached the July 2014 Summary Report on the drinking water systems, prepared by Randy White, Senior WTP Operator.

Your Administration recommends that Operations & Facilities Executive Committee accept the July 2014 report as presented.

Respectfully submitted,
Operations & Facilities Division

Doug Brown

Doug Brown, P. Eng.
Manager of Operations & Facilities

Council approval of this report will accept the July 2014 Drinking Water Systems Monthly Summary Report and approve the report prior to it being made available to the general public.

c.c. – Doug Herr, Environmental & Facilities Supt.
Randy White, Senior WTP Operator

07Council Water ReportJuly 2014.doc

RECOMMENDED
SEP 03 2014
DIV. MISC. *Dave*
EXECUTIVE COMM. *R. White*



July, 2014

**Monthly Summary Report
Water Systems**

**Prepared by: Randy White, ORO
Senior Water Treatment Plant Operator**

Dated: August 15, 2014

1) **Introduction -**

This report contains the major maintenance activities and operational events that occurred during the month of July 2014 at the Water Treatment Plant - Water Works # 220000978 and the Airport Groundwater Well Water Works # 26002736. This information report has been prepared for Council to better understand how the water systems they own and operate are maintained on a monthly basis. Also, this report will assist Council as Directors of the Corporation in exercising its obligation to meet a reasonable Standard of Care as outlined in Section 19 of the Safe Drinking Water Act.

2) **Flow Data**

Water Treatment Plant: See attached spreadsheet. No flow data for Airport groundwater well.

3) **Microbiological (Health Related) Water Analysis– Main Water System #220000978**

Water Treatment Plant (treated): 5 samples taken no adverse results
 Water Treatment Plant (raw): 5 samples taken no adverse results
 Water Distribution System: 20 samples taken where 25% of samples were tested for heterotrophic plate count HPC no adverse results

We take microbiological samples on a weekly basis, which includes 1 raw sample, 1 treated sample and 4 distribution samples. The 4 distribution samples are taken at different locations throughout the distribution system.

4) **Microbiological (Health Related) Water Analysis– Airport Groundwater Well # 26002736**

No samples taken.

The Airport has signs posted in the men's and women's washroom stating that the water has not been tested or treated for drinking purposes in accordance with the Health Protection and Promotion Act – Section 7 of the Small Drinking Water Systems Regulation, O. Reg. 318/08 (*Amended to Safe Drinking Water Act, 2002 - Section 6 of Ontario Regulation 252/05*). The operators do a visual inspection of the warning notices at a minimum of once per week to ensure that they are legible and comply with Ontario Regulation 318/08, Section 7(5).

5) Free Available Chlorine Residual (FAC) – Main Water System – #220000978

FAC residuals are taken at a minimum daily at both the Water Treatment Plant and within the Water Distribution System.

6) Free Available Chlorine residual (FAC) – Airport Groundwater Well System # 26002736

Signs posted, exempt from testing.

7) Maintenance Activities at the WTP

- July 3rd
 - repaired level indicator on No. 2 Clear Well.
 - cleaned top and bottom tanks on the poly unit.
 - cleaned all 4 check valves on the poly unit.
- July 9th
 - repaired the Water Tower chlorine pump.
- July 10th
 - worked on Sunny Cove Water System.
- July 11th
 - calibrated filter turbidity meters.
- July 17th
 - greased and adjusted clarifier chains and gears.
- July 22nd
 - calibrated distribution chlorine analyzer.
- July 25th
 - cleaned top and bottom tanks on the poly unit.
 - cleaned all 4 check valves on the poly unit.
- July 29th
 - worked on Clarifier No. 2 rake drive.
- July 30th
 - calibrated Alum and Soda Ash feeders.
 - flushed poly line No. 2 to the clarifier.
- July 31st
 - flushed poly line No.1 to the clarifier.
 - calibrated Alum and Soda Ash feeders.

8) Water Complaints:

- Poor Pressure – 0 complaints.
- Water quality – 0 complaints.

9) Other Miscellaneous Information:

- July 2nd - routine micro sample collection.
- valve replacement samples - Third St. E. and Crowe Ave. - 1st set.
- July 3rd - valve replacement samples - Third St. E. and Crowe Ave. - 2nd set.
- July 7th - routine micro sample collection.
- July 14th - routine micro sample collection.
- July 15th - took micro sample at Sunny Cove.
- July 16th - Q.M.S. meeting at water plant.
- July 21st - routine micro sample collection.
- July 22nd - Q.M.S. review on Risk Assessment.
- July 23rd - course at Library - Working Under Pressure.
- July 24th - course at Library - Leak Detection.
- July 25th - valve repair samples - Phair Ave. (Dead End) - 1st set.
- July 28th - routine micro sample collection.
- July 29th - valve repair samples - Phair Ave. (Dead End) - 2nd set.

10) In order to acknowledge that all levels of responsibility within the Corporation of the Town of Fort Frances have received and reviewed this monthly report, it is necessary to sign-off in the appropriate location below:

- Randy White, ORO, Senior WTP Operator: Brad Webb
- Doug Herr, Environmental & Facilities Supt.: Dzh H-
- Doug Brown, Manager of Operations & Facilities: Doug Brown
- Mark McCaig, CAO: Mark McCaig
- Rick Wiedenhoeft, Chair O & F Exec Committee: Rick Wiedenhoeft
- Roy Avis, Mayor: [Signature]
- Paul Ryan, Councillor: Paul Ryan
- John Albanese, Councillor: _____
- Andrew Hallikas, Councillor: _____
- Doug Kitowski, Councillor: _____
- Ken Perry, Councillor: Ken Perry

Note: Once all signatures have been obtained, the report will be distributed and made available to the public. If you have any questions, please feel free to contact myself or Randy White, Senior WTP Operator at 274-2325.

Monthly Report July 2014

Town of Fort Frances - WTP - 220000978
 2012/2013 vs. July 2014
 Flow and Operating Data

Flow Data	JULY	Units	2012		2013		2014	
			Day of the Month		Day of the Month		Day of the Month	
Total Raw Water		m ³		246920		180670		168590
Raw Maximum Day		m ³	Monday 16th	8910	Sunday 04th	7320	Friday 25th	6470
Raw Minimum Day		m ³	Monday 09th	6660	Tuesday 27th	3790	Sunday 06th	4480
Raw Average Daily Consumption		m ³		7970		5830		5440
Total Treated Water		m ³		176020		134850		129810
Treated Water Maximim Day Consumption		m ³	Friday 13th	7740	Sunday 04th	5780	Thursday 31st	5540
Treated Water Minimim Day Consumption		m ³	Saturday 07th	4040	Tuesday 27th	2360	Wednesday 02nd	3350
Treated Water Average Day Consumption		m ³		5680		4350		4190
Daily Average Per Household Consumption Rate		m ³		1.50		1.15		1.11
* Daily Average Per Person Consumption Rate		m ³		0.71		0.54		0.52
Monthly Averages - Operating Parameters WTP:								
FAC Residual - Treated Water		mg/L		2.07		1.83		1.83
Total Chlorine Residual - Treated Water		mg/L		2.29		2.12		2.16
Aluminum Sulphate - Raw Water		mg/L		34.1		34.0		36
Aluminum Sulphate - Treated Water Residual		mg/L		0.06		0.06		0.05
Fluoride - Treated Water		mg/L		0.64		0.61		0.59
Soda Ash - Raw Water		mg/L		34		34		36
PH - Adjusted		mg/L		7.17		7.12		7.15
Temperature		C		23.4		21.4		18.8
Quantity of Chemical Used:								
Aluminum Sulphate		kg		8431.8		6142.8		6069.2
Polyelectrolyte		kg		75		75		75
Chlorine Gas		kg		1068		800		797
Soda Ash - Used for PH Adjustment		kg		8395.3		6142.8		6069.2
Fluoride		kg		690		453		408

* The Canadian Average is 450 Litres (0.45 m³) per day.

* Population is 7986

* Number of Households is 3783

Town of Fort Frances - Water treatment Plant - Water Works # 220000978
Monitoring Record
July 2014

Operating Data		Units	*MAC or Range	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	Total	Average	
Flow rates																																					
Raw Water	10³ M³/3			5.42	5.00	5.26	5.18	5.08	4.43	5.21	5.23	5.33	5.28	5.35	5.03	5.16	5.23	5.22	5.34	5.27	5.30	5.06	5.30	5.26	5.73	5.49	6.20	5.47	6.02	6.15	5.98	6.08	6.04	5.46	168.59	5.44	
Peak Instantaneous - Raw Water	L/s			61.19	61.31	61.24	60.74	60.68	60.43	59.39	61.25	62.17	62.49	62.45		83.33	62.35	61.81	61.87	61.70	61.57	61.27	61.72	61.77	70.78	70.83	71.40	71.17	71.07	70.89	70.89	70.97	70.55	1951.05	65.04		
Treated Water	10³ M³/3			3.64	3.35	3.94	4.72	3.93	3.41	4.15	4.43	4.55	3.99	4.94	3.98	3.63	3.91	3.95	3.99	4.05	4.29	4.47	3.76	4.15	4.73	4.01	4.10	4.73	4.16	3.88	4.39	4.69	4.35	5.54	129.81	4.19	
Peak Instantaneous - Treated Water	L/s			78.73	73.90	86.86	91.34	91.99	79.09	77.21	93.62	91.62	88.73	93.41		126.85	72.69	80.75	78.27	89.15	88.72	83.63	86.64	79.24	80.07	119.22	85.25	83.33	94.42	96.94	82.81	88.50	95.46	2674.90	89.16		
Backwash Water	10³ M³/3			0.265	0.245	0.231	0.216	0.262	0.240	0.230	0.219	0.264	0.240	0.229	0.264	0.259	0.225	0.237	0.225	0.263	0.228	0.234	0.220	0.263	0.229	0.240	0.219	0.264	0.223	0.235	0.216	0.262	0.236	7.419	0.239		
Fluoride Information																																					
Fluoride Residual - Treated Water	mg/l			0.5 to 0.8	0.67	0.49	0.50	0.49	0.55	0.62	0.65	0.62	0.65	0.62	0.65	0.67	0.64	0.66	0.58	0.61	0.59	0.60	0.60	0.59	0.57	0.60	0.56	0.60	0.59	0.61	0.57	0.51	0.59	0.51	18.42	0.59	
Turbidity Information																																					
Raw Water	NTU			1.61	1.65	1.44	1.26	1.27	1.23	1.47	1.42	1.37	1.42	1.45	1.49	1.56	1.61	1.56	1.52	1.47	1.56	1.41	1.37	1.42	1.42	1.43	1.40	1.36	1.41	1.47	1.49	1.46	1.44	1.49	44.93	1.45	
Settled Water	NTU			0.17	0.15	0.13	0.12	0.11	0.11	0.10	0.12	0.15	0.14	0.14	0.14	0.13	0.12	0.13	0.10	0.10	0.10	0.11	0.11	0.12	0.10	0.12	0.12	0.11	0.12	0.14	0.12	0.14	0.14	0.16	3.89	0.13	
Treated Water	NTU			0.10	0.11	0.11	0.11	0.10	0.10	0.08	0.08	0.08	0.09	0.10	0.11	0.09	0.07	0.07	0.07	0.08	0.08	0.05	0.06	0.06	0.06	0.09	0.07	0.10	0.10	0.09	0.07	0.08	0.07	0.08	2.57	0.08	
Other Operating Parameters																																					
pH - Treated Water	no units			7.15	6.96	7.1	7.24	7.34	7.28	7.17	7.15	7.10	7.15	7.00	7.10	7.16	7.14	7.12	7.07	7.10	7.15	7.12	7.08	7.11	7.09	7.12	7.15	7.12	7.15	7.12	7.18	7.36	7.35	7.21	214.49	7.15	
pH - Settled water	no units			6.43	6.34	6.36	6.51	6.33	6.20	6.16	6.12	6.09	6.12	6.20	6.21	6.24	6.21	6.30	6.36	6.31	6.29	6.34	6.31	6.34	6.36	6.45	6.38	6.40	6.37	6.41	6.41	6.37	6.04	6.24	195.00	6.29	
FAC - Raw Water	no units			6.95	6.65	6.69	6.78	6.70	6.97	6.91	6.80	6.85	6.91	6.86	6.91	6.96	6.91	6.94	6.82	6.86	6.88	6.94	6.90	6.87	6.91	6.90	6.95	6.91	6.89	6.79	6.87	7.10	6.93	6.67	212.98	6.87	
FAC - Treated Water	mg/l			1.70	1.73	1.78	1.71	1.64	1.74	1.99	1.95	1.94	1.90	1.89	1.86	1.83	1.86	1.83	1.85	1.85	1.87	1.83	1.78	1.86	2.04	2.24	1.70	1.89	1.54	1.70	1.76	1.93	1.88	1.79	56.70	1.83	
Total Chlorine Residual Treated	mg/l			1.97	2.10	2.06	2.08	1.99	2.00	2.13	2.20	2.15	2.20	2.17	2.15	2.19	2.16	2.22	2.19	2.75	2.11	2.17	2.03	2.12	2.29	2.36	2.16	2.15	1.89	2.01	2.11	2.25	2.21	2.24	66.81	2.16	
Temperature	°C			15	17.0	17.0	17.0	17.0	17.0	17.0	17.0	17.0	18.0	18.0	18.0	18.0	18.0	18.0	18.0	19.0	18.0	18.0	19.0	20.0	20.0	20.0	21.0	21.0	21.0	21.0	21.0	21.0	21.0	21.0	582.0	18.8	
Fluoride used (Total Daily Consumption)	kg			14.0	11.0	13.0	12.0	14.0	17.0	15.0	15.0	14.0	14.0	14.0	13.0	12.00	12.0	12.0	12.0	12.0	12.0	12.0	12.0	12.0	14.0	13.0	14.0	15.0	14.0	14.0	14.0	14.0	13.0	408.0	13.2		
Chlorine used (Total Daily Consumption)	kg			25.0	23.0	24.0	23.0	23.0	22.0	23.0	24.0	24.0	24.0	25.0	23.0	24.0	24.0	24.0	25.0	25.0	24.0	23.0	24.0	24.0	28.0	29.0	31.0	33.0	30.0	30.0	30.0	30.0	30.0	26.0	797.0	25.7	
Soda ash (Total Daily Consumption)	kg			195.1	180.0	189.4	186.5	182.2	167.3	187.6	188.3	191.9	190.1	192.6	181.1	185.8	188.3	187.9	192.2	189.7	190.8	182.2	190.8	189.4	206.3	197.6	223.2	232.9	216.7	221.4	215.3	218.9	217.4	196.6	6069.2	195.8	
Soda Ash - Dosage	kg			36.0	36.0	36.0	36.0	36.0	36.0	36.0	36.0	36.0	36.0	36.0	36.0	36.0	36.0	36.0	36.0	36.0	36.0	36.0	36.0	36.0	36.0	36.0	36.0	36.0	36.0	36.0	36.0	36.0	36.0	36.0	36.0	1116.0	36.0
Alum residual - (Total Daily Consumption)	kg			195.1	180.0	189.4	186.5	182.2	167.3	187.6	188.3	191.9	190.1	192.6	181.1	185.8	188.3	187.9	192.2	189.7	190.8	182.2	190.8	189.4	206.3	197.6	223.2	232.9	216.7	221.4	215.3	218.9	217.4	196.6	6069.2	195.8	
Alum residual - Dosage	kg			36.0	36.0	36.0	36.0	36.0	36.0	36.0	36.0	36.0	36.0	36.0	36.0	36.0	36.0	36.0	36.0	36.0	36.0	36.0	36.0	36.0	36.0	36.0	36.0	36.0	36.0	36.0	36.0	36.0	36.0	36.0	1116.0	36.0	
Alum residual - Treated Water	mg/l			0.1	0.09	0.03	0.02	0.03	0.04	0.04	0.05	0.04	0.04	0.04	0.03	0.06	0.04	0.05	0.04	0.02	0.06	0.08	0.06	0.06	0.05	0.06	0.04	0.04	0.04	0.03	0.04	0.05	0.06	1.44	0.05		
Poly bags added (25 kg bags)	kg			0.5	0.5	0.5	0.5	0.5	0.5	0.5	0.5	0.5	0.5	0.5	0.5	0.5	0.5	0.5	0.5	0.5	0.5	0.5	0.5	0.5	0.5	0.5	0.5	0.5	0.5	0.5	0.5	0.5	0.5	75.0	0.5		

August 22, 2014

Report To: Mayor and Council

From: Doug Brown, Manager of Operations & Facilities

SUBJECT: Request from James & Barbara Adair of 320 Victoria Avenue to Waive Half of the water portion of the water/sewer fees for the months of March, April & May of 2014.

Please find attached a letter dated July 23, 2014 from Barbara Adair, which was referred to the Operations & Facilities Executive committee for a recommendation for Council to consider. Please find attached a report prepared by Doug Herr, Environmental & Facilities Superintendent outlining all pertinent details in regards to trying to ensure adequate water pressure was received & restored at 320 Victoria Avenue

The monthly 2014 residential water and sewer fees are as follows;

Monthly Water portion -	\$ 38.06
Monthly Sanitary Sewer portion	\$ 33.64
Total Monthly Bill	\$ 71.70

Due to extended period of time to address the water pressure issue at 320 Victoria venue, I would support waiving half of the water portion of the monthly sewer and water fees for the 3 months period; March, April & May of 2014 as requested by the James & Barbara Adair.

The Operations & Facilities Executive Committee recommends the following;

- 1) That James & Barbara Adair of 320 Victoria Avenue receive a 50% discount off the water portion of the total water and sewer fee for the months of March, April & May of 2014 or a total discount in the amount of \$ 57.09.

Respectfully Submitted
Operations & Facilities Division,

Doug Brown

Doug Brown, P. Eng.
Operations & Facilities Manager

RECOMMENDED

SEP 03 2014

DIV. MNG.

EXECUTIVE COMM.

Council approval of this report will ensure the following:

1. That James and Barbara Adair of 320 Victoria Avenue receive a 50% discount off the water portion of the total water and sewer fee for the months of March, April and May of 2014 or a total discount in the amount of \$57.09.

2014AugustBarb320VictoriaAvenue

Town of Fort Frances Public Works

July 23, 2014

Ref: Water Bill

Acct.#014853 B

James & Barbara Adair

320 Victoria Ave.

Fort Frances



To Whom It May Concern;

I am writing in regards to my outstanding water bill to inform you I feel it is wrong to bill me for water I did not receive and therefore am unwilling to pay. February 27th 2014 or there abouts the water main out in front of our house burst and was fixed. After it was fixed we really did not have enough pressure to adequately serve our needs. We realized there were many breaks around town and thought this may be the problem but found out it was not. We proceeded to try to talk to someone in PW to address this issue. We were told the problem was ours and we should check the facets and such in our home, so we did. This did not resolve our issue of no water pressure so for the next three months of phoning leaving messages we were told it was our problem. Having had enough I went to the office of Pubilc Works and spoke to Doug Herr in person who said he would send a guy out to check the curbside and come into the house to check the water pressure if I would be home. I stated I would make sure I was home as I just wanted this resolved. I waited at home all day and no one showed up and no one phoned! Having had more than Enough I ph'd public works the very next day to speak to Doug Herr and was told he was on vacation so I asked to speak to his supervisor, Doug Brown. I left a message on his phone stating my frustration over the way his department had handled this and I would like it resolved. June 5th I returned home from work to allow entry to our home to assess the water pressure. It was determined that I had Very low pressure and things I was told that had been checked had not been checked. June 9th they once again dug up the road in front of our house and found a blockage a the entry to our water line that had been the cause of the low pressure.

My major complaint in this is that this department gave nothing but lip service over this issue. It could have been resolved back in March if they had really listened to my complaint. I realize it was a very busy time and many were without water but this is a service I pay for and the service was not there.

I pay \$152.24 +HST per billing and as I was not getting the water I pay for I am willing to only pay for half the water, even though I feel I was getting even less than that. As you can see on my acct I have fully paid the sewer portion and only half the water portion. I intend to only pay half for March, April and May.

Barbara Adair

August 15, 2014

Report To: Doug Brown, Manager of Operations & Facilities
From: Douglas Herr, Environmental & Facilities Superintendent
SUBJECT: James & Barbara Adair
Re: 320 Victoria Avenue
Letter Dated July 23, 2014 – Water Bill Account #014853B

Find attached a letter from James and Barbara Adair complaining about the service they received regarding their complaint about low water pressure/flow they experienced during the months of March to May before being fixed June 2, 2014. They are also concerned about paying for water they did not receive. She indicated in her letter that she only paid for half the water, all of the sewer during this period and felt that this was more than fair.

I have also attached a Chain of Events document outlining the particulars regarding this issue. As you can see this issue first came to light on February 26, 2014 and was resolved on June 2, 2014. Due to the extreme winter season the Town had to deal with a large number of frozen water service lines (approx. 270) and broken water mains/services (approx. 21), from March to May. Even though the water operators were quite busy during this time they should have dealt with this matter earlier.

I can understand what the Adair's had to go through in order to have their water supply returned back to normal. Therefore due to the timelines the Adair's had to wait and the Town's lacking to resolve this matter in a more efficient matter, I would recommend that the Adair's only pay half the water bill during the period of March to May only.



Chain of Events
320 VICTORIA AVENUE
Low Pressure/Flow Complaint

- February 26, 2014 – day of the excavation to repair the water main break, Jack Fiset, Town worker went into the residence to check if the water was flowing as it may have froze during the repair. He reported an excellent flow.
- April 21, 2014 – when complaint form was initially received the water distribution operator was too busy to address it immediately.
- May 2, 2014 – Greg Wiedenhoeft and Paul Lemesurier happened across the Owner of the property. Asked Owner if he was still having water pressure/flow issues. Owner indicated so and also mentioned something about a filtration system in the house. Greg/Paul speculated that the filters within filtration system had gotten plugged with scale from the water distribution system. The Owner said he would check and get back to them. He never did call back.
- May 6, 2014 – second complaint form came in. Still hadn't heard from Owner if filters were plugged or clear. Appears that the couple hadn't discussed the issue.
- May 30, 2014 – Homeowner called the Public Work Office and talked with Doug Brown. Doug then called Paul Lemesurier and made arrangements to meet with her, Owner. Investigation showed that the problem was likely external and excavation at the water main was required to determine/resolve the issue.
- June 2, 2014 – Town crew on site to excavate and determine/resolve the low pressure/flow issue. Excavation was done at the water main where the main stop and water service line was exposed. The main stop was turned off and the service line disconnected. The main stop was turned back on, without the service attached only to find a partial blockage/obstruction. A probe was inserted into the main stop to determine what was blocking the water from passing through. The obstruction, piece of scaling, undetermined was removed and the water resumed back to proper pressure/flow. Reconnected service, issued a drinking water advisory and backfilled excavation.

August 21, 2014

Report To: Mayor & Council

From: Doug Brown, Manager Operations & Facilities

SUBJECT: Airport Facility – Private Hangar-Renewal of Hangar Lot Lease Rate with Mr. John Meyers for a Five (5) Year Term Commencing on June 30, 2014.

The hangar lot lease agreement is for a 25-year term with the lease rate to be renegotiated every five (5) years. The last hangar land lot increase with Mr. John Meyers commenced on July 1st, 2004 where the rate over the past 5 years per square meter was \$ 0.96 plus HST. The existing 2014 rate for land lease for private hangar is \$1.70 per square meter plus HST. The hanger lot is 400 square meters in size.

It is recommended by the Operations & Facilities Executive Committee that Council renew the hangar lot lease rate with John Meyers at \$ 1.70 per square meter for the next five (5) years and that the Mayor and Clerk be authorized to execute the updated lease rate agreement on behalf of the Corporation.

Respectfully submitted,
Operations & Facilities Division

Doug Brown

Doug Brown, P. Eng.
Manager Operations & Facilities

RECOMMENDED

SEP 03 2014

DIV. MNG.

EXECUTIVE COMM.

Council approval of this report will ensure that Council renews the hangar lot lease rate with Mr. John Meyers at \$1.70 per square meter plus HST for the next five (5) years and that the Mayor and Clerk be authorized to execute the updated lease rate agreement on behalf of the Corporation.

2014August1HangarLeaseJohnMeyers.doc

2014-08-19

To: Doug Brown

From: Tom Batiuk

Re: Lot Lease renewal for John Myers

Please find attached the agreement for Lot lease renewal for John Myers. The new lease is for five years. Please forward to Town Council for their approval at the next regular meeting

Kind Regards,

A handwritten signature in black ink, appearing to read 'Tom Batiuk', with a large, stylized initial 'T' and 'B'.

Tom Batiuk
Airport Supervisor

THIS AGREEMENT made this 1st day of July, Two Thousand and Fourteen

BETWEEN:

THE CORPORATION OF THE TOWN OF FORT FRANCES
(The "Town")

-And-

JOHN MYERS
(The "Tenant")

WHEREAS:

- A. The Town and the Tenant hereinafter collectively referred to as the "Parties" entered into an agreement of lease (the "Lease") dated July 1, 2004 with respect to the property ("Demised Premises") described as: A hangar lot comprising of approximately 400 square meters at the Fort Frances Airport.
- B. The copy of the lease dated July 1, 2004, in each of the Parties possession forms Part of this Agreement as Schedule "A".
- C. The term (the "Term") of this lease and subsequent renewals is due to expire and end June 30, 2019.
- D. The Town desires to lease to the Tenant and the Tenant desires to lease from the Town the Demised Premises for a further Term, namely, from July 1, 2014 to and including June 30, 2019 on substantially the same terms and conditions as set out in the Lease.

NOW THEREFORE the Parties agree as follows:

- 1. The Town agreed to lease to the Tenant and the Tenant agrees to lease from the Town the Demised Premises for a further Term from and including July 1, 2014 to June 30, 2019.
- 2. The annual amount payable by the Tenant to the Town in respect of the Tenant's lease of the Demised Premises for the Term July 1, 2014 to June 30, 2019 shall be the sum of \$768.40, HST included, which amount shall be payable by the Tenant to the Town upon the signing of this agreement.
- 3. Except as set out in this agreement, the Lease by the Tenant of the Demised Premises from the Town for the term shall be upon the same terms and conditions as set out in the Lease.

IN WITNESS WHERE OF the Parties have executed this Agreement.

For the Corporation of the Town of Fort Frances:

Per: _____
Mayor

Per: _____
Clerk

For John Myers

Witness: _____

Per: _____
John Myers



ADMINISTRATION & FINANCE DIVISION
TREASURY REPORT 2014/085

TO: Mayor Avis & Members of Council
FROM: Debbie Scofield, Deputy-Treasurer
DATE: September 2, 2014
SUBJECT: 2014-2015 Insurance Renewal

BACKGROUND

Attached is an email from Bruce Armstrong of Gillons' Insurance and Mahsa Hosseinnnejad of BFL Canada regarding the increase in Municipal Insurance for the 2014/15 term. As noted, there will be an approximate 5% overall increase in premiums, including the 3% increase in property values, which would be approximately \$9,900 more than the 2013/14 term. The formal quote will not be supplied until after BFL's mid September meeting to discuss 2015 renewals and pricing. For your information, an article from Northern Life regarding increases in Municipal Insurance rates is also attached.

On November 1, 2014, the Town will be entering the fourth year of a four-year term of insurance before a Request for Proposal must be undertaken in 2015. This does not preclude the option for the Town to issue a Request for Proposal for Municipal Insurance in any given term.

Administration is seeking Council's direction whether to proceed with a RFP before the formal quote is received from BFL Canada or to wait for the quote and proceed accordingly.

RECOMMENDATION

That the Administration and Finance Executive Committee recommends not proceeding with a Municipal Insurance RFP at this time, providing the formal quote received from BFL Canada is within range of their preliminary estimate of a five percent increase including the three percent increase in property values, over the 2013/14 term of insurance.

Council Approval of This Report Will Agree with the Administration and Finance Executive Committee's recommendation to not proceed with a Municipal Insurance RFP providing the formal quote received from BFL Canada is within range of their preliminary estimate of a five percent increase including the three percent increase in property values, over the 2013/14 term of insurance.



Bruce Armstrong
<Bruce.Armstrong@gillons.on.ca>

08/27/2014 02:51 PM

To "dscofield@fort-frances.com" <dscofield@fort-frances.com>

cc Carrie Shouldice <Carrie.Shouldice@gillons.on.ca>

bcc

Subject FW: 2014/15 Renewal - Fort Frances

Hi Debbie,

Hope your day is going well. Below is a response from the underwriter at BFL Canada to your question regarding the overall 5% increase. I believe this number would be safe to use in estimating the 2014/2015 policy term. The 5% increase is based on the expiring premium not the inception premium so all changes incorporated over the last yr. will be over and above the inception premium. Hope this makes sense. If not please call me. Thank you Debbie.

Bruce Armstrong CAIB
Account Executive, Business Insurance

(807) 274-8595 ext 230

(807) 276-5490 (Cell)

(807) 274-2416 (Fax)

bruce.armstrong@gillons.on.ca

www.gillons.on.ca

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From: Mahsa Hosseinnejad [<mailto:mhosseinnejad@bflcanada.ca>]

Sent: Wednesday, August 27, 2014 1:53 PM

To: Bruce Armstrong; Chris Sinardo

Cc: Carrie Shouldice

Subject: RE: 2014/15 Renewal - Fort Frances

Hi Bruce,

The approximate 5% overall increase would include the 3% increase in property values for the cost of inflation. However, this would not include any new property additions as the property values will affect the pricing and at this time we do not know what the values are if any.

We are meeting with our markets mid-September to discuss the 2015 renewals and their pricing. At that time we will have a better understanding of how the markets will be rating the Municipal Insurance program that is currently in place and will know what the possible increases may be.

We will get back to you once we have had our discussion with our markets.

Regards,

Mahsa Hosseinnejad, BA, RIBO, CAIB

Client Service Manager, Public Sector



BFL CANADA Risk and Insurance Services Inc.

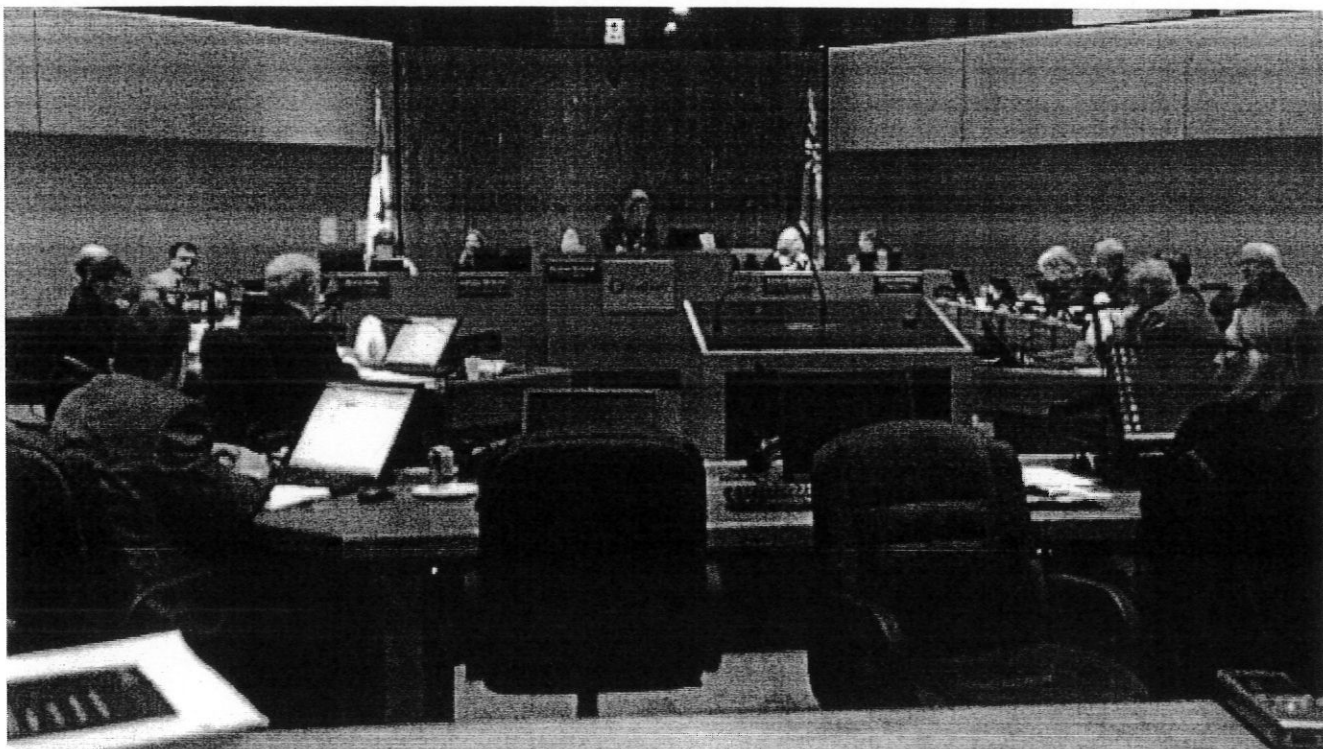
181 University Avenue, Suite 1700, Toronto, Ontario M5H 3M7

Direct Line: 416-915-3449 | Email: mhosseinnejad@BFLCANADA.ca

Toll Free: 1-800-668-5901 ext. 3449 | Fax: 416-599-5458

Province takes slow approach to reforming liability legislation

By: Darren MacDonald - Sudbury Northern Life | Aug 20, 2014 - 7:41 PM |



There will be no quick relief for Ontario municipalities who are having to shell out millions due to the rising number of lawsuits filed against cities -- and the climbing damage awards that accompany them. The province has said it's open to reform, but change will take time. File photo.

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Current rules driving double-digit increase in municipal insurance rates

Hopes the province would act quickly to help cities stem soaring insurance costs were dashed at this week's meeting of the Association of Municipalities of Ontario.

What's known as 'joint and several liability' rules in the province often force municipalities to pay the bulk of multi-million dollar damage awards in lawsuits.

The Latest

- Sudbury steel fabricator fined for workplace death
- Show your Valley pride Sept. 5-7

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Province takes slow approach to reforming liability legislation

Under the 'one per cent rule,' even when cities are found to have played an extremely minor role in an accident, judges can order them to pay most of a damage claim if the other defendants don't have the resources.

Ring of Fire announcement greeted with shrugs from critics

Ward 1 candidate drops out of race

Sudbury woman to appear on The Bachelor Canada

Premiers agree more federal money needed, but they don't have a price tag

Showers forecast for Ribfest opening

Early learning kindergarten program now fully implemented

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- Rising rates cost taxpayers \$300K in 2014
- Lawsuits driving up municipal insurance costs

That's because cities are viewed as having deep pockets when it comes to compensating accident victims.

In one case a few years ago in southern Ontario, a man who had been drinking – even had a beer in his lap while he was driving – blew threw a stop sign and caused a serious accident. The judge in the case ruled the municipality had to pay the bulk of the award because was partially responsible since the signage alerting drivers about the stop sign was inadequate.

Joint and several liability is particularly costly in Ontario for municipalities because of no-fault vehicle insurance rules. With lawsuit awards usually capped at \$1 million for car insurance companies, plaintiffs often will include cities because there's no limit in place on what they can be forced to pay.

That's driving up municipal insurance costs across the province, including Sudbury. Premiums are up this year by 40 per cent in the city's police budget, almost 55 per cent in building services, 37.1 per cent in waste collection, 48.6 in Ontario Works, 40.3 per cent in children's services and 29.1 per cent in emergency services.

In dollar terms, rising premiums cost local taxpayers \$300,000 in added costs this year alone. AMO has long lobbied for reform, and there was hope the new Liberal majority government would be receptive.

But in his remarks to delegates meeting this week in London, AMO president Russ Powers said they had been informed that change was not coming any time soon.

“This week the Ontario government informed AMO that it would not act on this,” Powers said, describing the current rules as “immoral and wrong.

“Other provinces have introduced sensible limits on municipal liability and protections for property tax payers. We won’t stop until we get that done.”

While not ruling out changes, Attorney General Madeleine Meilleur told the Ontario Legislature in July the government wants to ensure that whatever changes they make won't end up hurting victims or have other unintended consequences.

That's what happened under the no-fault insurance rules, which were aimed at slowing the rise in automobile insurance rates. Another example is a Supreme Court of Canada ruling that capped general damage awards at \$100,000, and tied it to inflation. That prompted judges to look for other parties who could pay compensation to accident victims. So reform will take time, Meilleur said.

“Legal liability reform is an important and complex issue,” she said, in response to a question from PC MPP Randy Pettapiece. Whatever the province does, she said “there will be winners and losers. It’s a very complex matter, and we want to make sure that we have it right before we move forward.”

Ontario is reviewing rules used by Saskatchewan, she said, to see whether they could work here. Under that model, “if there is a shortfall because one defendant is insolvent and the plaintiff’s own negligence contributed to the harm, the shortfall is divided among the remaining defendants and the plaintiff, in proportion to their fault,” says a post on AMO's website.

“Another model will limit municipal liability for negligence in road maintenance to two times the proportion of damage,” Meilleur said. “It could look very simple for some of us, but it’s a very complex issue. Indeed, if this bill is passed, (as I said) there will be winners and losers, and that’s what we have to consider before moving forward with it.”

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Darren MacDonald
Staff Writer
@Darrenmacd

Reader's Feedback

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**ADMINISTRATION & FINANCE DIVISION
TREASURY REPORT 2014/89**

TO: Mayor Avis & Members of Council
FROM: Laurie Witherspoon, Treasurer
DATE: September 2, 2014
SUBJECT: 2015 Budget Timetable

BACKGROUND

Early preparation and planning are critical components of an effective budget process. The budget timetable provides a logical process and ensures that all information is available when required. The attached proposed 2015 Budget Timetable has been prepared based on time lines and experience of previous years.

RECOMMENDATION

The Administration & Finance Executive Committee recommends that Council approve the 2015 Budget Timetable as presented.

Council Approval of This Report Will Agree to Administration & Finance Executive Committee recommendation to approve the 2015 Budget Timetable as presented.
--

TOWN OF FORT FRANCES 2015 BUDGET TIMETABLE

DATE	RESPONSIBILITY	PURPOSE
September 8, 2014	Council	Approval of Timetable
September 22, 2014	Council	Public Meeting
October 6 - 10, 2014	Executive Committees	Review Information received at Public Meeting
November 17 - 21, 2014	Executive Committees	Review of Division Budgets and Recommendations
November 24, 2014	Administration	Documents to Treasurer
December 5, 2014	Treasurer	Consolidate Budget
December 9, 2014	Administration	Review
January 12, 2015	Committee of the Whole	Receive Preliminary Budget
January 13, 2015	Administration	Review
January 19, 2015	Special Committee of the Whole	Review/Revisions
January 20, 2015	Administration	Review
February 2, 2015	Special Committee of the Whole	Review/Revisions
February 3, 2015	Administration	Review
February 16, 2015	Special Committee of the Whole	Review/Revisions
February 17, 2015	Administration	Review
March 2, 2015	Special Committee of the Whole	Review/Revisions
March 3, 2015	Administration	Review
March 30, 2015	Special Committee of the Whole	Review/Revisions
March 31, 2015	Administration	Review
April 7, 2015	Council	Ratification
April 21, 2015	Council	Public Meeting
April 21, 2015	Council	Anticipated Passage



**ADMINISTRATION & FINANCE DIVISION
TREASURY REPORT 2014/88**

To: Mayor Avis & Members of Council
FROM: Laurie Witherspoon, Treasurer
DATE: September 2, 2014
SUBJECT: Northwest Ontario's Sunset Country Travel Association

BACKGROUND

At the August 11, 2014 Council Meeting, the annual per capita marketing contribution request received from Northwest Ontario's Sunset Country Travel Association was referred to the Administration & Finance Executive Committee for their recommendation.

The Northwest Ontario's Sunset Country Travel Association annual membership supports tourism marketing and promotional advertising activities funded through per capita membership contributions. The Town of Fort Frances supported their marketing activities through per capita membership contributions since 2005. The 2014/15-membership request is for \$0.25 per capita which would be \$1,988.00 plus HST (based on Census Canada population of 7,952).

RECOMMENDATION

The Administration & Finance Executive Committee recommends that Council approve the Northwest Ontario's Sunset Country Travel Association annual 25cents capita request in the amount of \$1,988.00 plus HST.

Council Approval of This Report Will Agree to the recommendation of the Administration and Finance Executive Committee to approve the Northwest Ontario's Sunset Country Travel Association annual 25cents capita request in the amount of \$1,988.00 plus HST.

Box 647, Kenora, ON P9N 3X6 • 1-800-665-7567 • 807-468-5853 • Fax 807-468-5484 • www.sunsetcountry.net • Email gcarion@sunsetcountry.net

August 1, 2014

AUG - 5 2014

Mayor Roy Avis and Council
Town of Fort Frances
Box 38
Fort Frances, ON P9A 3M5

Dear Mayor Avis & Council:

Re: Annual Per Capita Marketing Contribution – Sunset Country Travel Association

Sunset Country Travel Association has launched its annual membership drive and we are looking forward to working with Fort Frances in 2014/15. The Town of Fort Frances has been an important marketing partner over the past years by providing the Association with a per capita contribution. Our request is that Fort Frances make a contribution of 25 cents per capita. This rate has been held steady for the past 5 years.

I want to highlight a number of improvements we have made this year specific to promoting towns and cities in Sunset Country. These include:

- More prominent listings on our product specific websites promoting the towns and cities including a large photo, description, map and links to websites and social media accounts.
- We have also done extensive work identifying “points of interest” in each community including local attractions such as museums, beaches, parks and other community assets. These points of interest also receive a photo, description and map showing their location.

Your contribution includes the allocation of a Summer Student grant (depending on approved funds from Ontario) for the Fort Frances Border Project valued at \$2,500. This student works during the summer and the wages are paid for through a grant administered by Sunset Country.

Our per capita request to Council is simply asking for a show of support by your municipality for the regional tourism marketing that we undertake. Over the last year, we have launched a new mobile phone application designed to deliver info about tourism opportunities to people over their phone. A full section on Fort Frances is included in this app. We also feature the Fort in our annual Travel Guide and Map and on our 28 Internet websites. The Association also attends 5 consumer sport shows in key travel markets.

Clearly, our partnership of promoting tourism with the Town of Fort Frances has proven worthwhile over the past years. It is my hope that the Fort will support our marketing activities through its per capita contribution. This contribution is greatly valued by our Association and the tourism industry in the area. Enclosed is a copy of our 2014 Travel Guide we produced. This is one example of what we do but there are many more. By your contribution, Fort Frances is supporting a marketing plan that averages a travel inquiry received from real people every 3 hours, each day, 365 days a year.

Respectfully yours,



Gerry Cariou
Executive Director

/enclosure

SUNSET COUNTRY

Phone: 800-665-7567 ■ 807-468-5853 ■ Fax: 807-468-5484

www.sunsetcountry.net ■ info@sunsetcountry.net

Box 647, Kenora, ON P9N 3X6

News

Summer 2014



Congrats Mike Richards!

*"Nothing is impossible,
the word itself says
'I'm possible'!"*

- Audrey Hepburn

IN THIS ISSUE:

- ☐ Make your marketing dollars go further - become a member of Sunset Country in 2014-15
 - ☐ Northernontario.Travel Update
 - ☐ Have you visited OntarioWalleyeFishing.ca?
 - ☐ Opportunity: Host an episode of "The Wilderness Journal" at your facility - deer hunting
- ... and more!

Make Your Marketing Dollars Go Further - Become a Member of Sunset Country in 2014-15!

Whether you are considering a membership with Sunset Country for the first time or looking at renewing your existing membership, here are a few things to consider:

- **Quality contacts** - people looking to go on a fishing trip, a hunting adventure or just a family vacation to Northwestern Ontario find us more often than not. Your business benefits from direct qualified referrals through the Travel Association.

- **Internet Visibility** - With close to 2 million visitors a year, and a well-established social media presence, every business can benefit from increased traffic coming off of our 28 websites. Last year, we had several members receive over 3,000 visitors from us - no one else can offer you potential numbers like that!

- **Mobile App** - With the introduction of our new Sunset Country mobile app, you can get in on the ground floor of this exciting technology and benefit from the wide use this application will receive - getting listed on the mobile app is included as part of this year's membership package!

- **High Quality Publication** - we produce the well-loved and well-used Sunset Country Travel Guide and fishing map and ensure it gets out to the right people. As a member, you get a listing in our guide and the opportunity for increased exposure by purchasing an ad.

- **Targeted Marketing Plan** - we implement an aggressive marketing strategy on an annual basis that includes multiple mediums, sports shows, television advertising, direct mail, print advertising and Internet marketing. As a non-profit organization, the bulk of our budget goes to advertising the region and promoting our members.

- **Newly-Designed Websites** - we just finished the first of a major re-design of our Internet micro-websites. Check out www.ontariowalleyefishing.ca

- **Great Value** - when you compare the cost of a membership with Sunset Country with other marketing opportunities there really is no comparison. Results are what matter and we have the numbers to back up what we do.

- **NEW! Brochure Distribution at Fort Frances Border Travel Centre** - the Town has recently re-opened the former Ontario Travel Information Centre - you know - the one visited by more Americans than any other Info Centre in Northern Ontario! If you are a Sunset Country member, your brochure gets racked in our display area at the Centre - but you have to be a member of Sunset Country!

Remember if you join or renew prior to July 31st, you get the early bird rate of 10% off the regular price - so don't delay and join today! ■

Executive Director's Message

It's the end of June and so that can only mean the Sunset Country annual membership drive is underway! Included with this Newsletter is your Membership Package that has everything you need to sign up with the Travel Association for 2014-15. I hope that as a business located in Northwestern Ontario, you believe that tourism is something we should actively promote and our destination region here in Sunset Country is something worth promoting. The fact is we can't do this job of destination marketing without the support of area businesses.

Your membership and advertising dollars form the basis for a strong regional marketing Association that promotes the geographic area your business operates in!

Why is that important you may ask? Because when you think about who and where our "competition" is, I can tell you that initially at least – when the person is first considering a vacation – they are deciding at a completely different level than "what lodge should we go to?" Instead the first decisions involve the country they are going to, then if they decide on Canada the

province they are going to visit, then the area in that province and then only do they consider what facility to stay at!

So before you even have a chance at booking these people, the region in which your business operates needs to be "on the list" so to speak of their initial destination considerations. It's kind of the same principle we look at when we book a tropical holiday – i.e. which island should we pick? It is likely the destination you select will be at least partially based on good marketing and promotion by that country or region vis-à-vis its competitors in the region.

When you understand how decisions on travel destinations are made, you will also understand how important destination marketing is and that is what Sunset Country Travel Association does! We put our area on the map and radar screen of potential customers looking for what your business offers. We compete at the highest levels – at the state, provincial and country levels.

So if you don't join the Association, that decision reduces the financial resources we need to compete with

those other destinations looking for the same customer – Northern Minnesota, Wisconsin, Manitoba, Saskatchewan and the other regions in Northern Ontario – and it limits our ability to reach consumers in our key tourism source markets when they are making their vacation decisions.

You are also benefitting from the marketing we do to promote the area that is paid for by those businesses in Sunset Country that do join the Association – but without contributing anything! My hope is that you will consider these points along with the obvious and tangible benefits you get from your membership investment and join with us this year in promoting incredible Sunset Country, Ontario, Canada.

Join with us and be a part of the solution. Together, we can build a strong regional tourism industry in Northwestern Ontario. ■

Gerry Cariou
Executive Director

President's Message

Well the ice finally came off the lakes and boy, it was touch and go there for a while. Hopefully, not too many folks lost parties due to our cold spring and late ice-out. It's now the end of June so if you're like me, business is really starting to heat up with the traditional June bump and into early July. There are some soft spots in the calendar this year but less than the past few years so I think things are really starting to improve.

As a camp owner who has been in business for over 20 years and a member of Sunset Country all that time, and now as President of the Association, I can certainly attribute business to my membership with Sunset Country and I know many other camp owners and retailers who tell me the same. The end of June marks the time of year when membership renewal packages go out to everyone and as

one business owner to another, I strongly encourage you to join the Association this year and contribute to our regional marketing efforts.

As a member, you also get significant direct benefits just for your business including exposure in the Sunset Country Guide and Map, on their many websites, social media pages and now on the new Sunset Country Mobile App. It always seems like the Association is a leader in adopting these new marketing vehicles and in my opinion, we are lucky we have such a strong and effective Association in place here in Northwestern Ontario.

There are operators I know who have businesses in other regions of Ontario and they always tell me they wish they had a strong regional marketing association like Sunset Country in their area of the Province. Part of the reason

for Sunset Country's success comes from businesses like ours which contribute to the regional marketing plan through our membership with the Association. There is definitely strength in numbers!

So please renew your membership with the Association for 2014-15 and help us build a stronger regional tourism economy. If you have never been a member or your membership has lapsed over the past few years you should join. Only by working together and pooling our resources through the Travel Association can we maintain our position as the destination of choice for freshwater fishing, hunting and the outdoors in North America. ■

Tom Pearson, President
Camp Narrows Lodge

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Visit Sunset Country's Retail & Service Members

AIR SERVICE

Chimo Air Service
Red Lake, 807-727-3245

ANTIQUES/ART/FRAMING

Gallery Z
Kenora, 807-467-2787

Tangled Tree Framing & Gifts
Kenora, 807-468-6755

AUTOMOTIVE

Dryden GM
Dryden, 807-223-7123,
866-638-3754

Pine Portage Service
Kenora, 807-468-7780

BAIT & TACKLE SHOP

Eagle Junction
Eagle River, 807-755-2226

Four Seasons Sport Shop
Ear Falls, 807-222-2200

Sunset Baits
Kenora, 807-468-9567

The Great Bear (Shell)
Fort Frances, 807-274-2221

BOATS/MOTORS/SPORTING GOODS

Lakeside Marina Ltd.
Red Lake, 807-727-2366

Red Lake Marine Products Ltd.
Red Lake, 807-727-2747,
877-727-9120

Tompkins' Hardware Ltd
Emo, 807-482-2754

BORDER CROSSING SERVICE

Canada Border Crossing Services
Winnipeg, 204-488-6350,
800-438-7020

BREWERY

Lake of the Woods Brewing Company
Kenora, 807-468-2337

BUILDING SUPPLIES & HARDWARE

Atikokan Home Hardware
Atikokan, 807-597-2117

Tompkins' Hardware Ltd
Emo, 807-482-2754

CASINO

Golden Eagle Bingo
Kenora, 807-548-1332

COMMUNITY ORGANIZATION

Atikokan Economic Development Corporation
Atikokan, 807-597-2757,
888-334-2332

Northwestern Ontario Tourism Association
Morsong, 807-488-5514

Perrault Falls Adventure Area
Perrault Falls, 807-529-6267

Rainy River Future Development Corp.
Fort Frances, 807-274-3276,
800-465-8502

Red Lake Publicity Board
Red Lake, 807-727-3021,
877-727-3021

FINANCIAL SERVICES

BDO Canada LLP
Dryden, 807-223-5321

BDO Canada LLP
Fort Frances, 807-274-9848

BDO Canada LLP
Kenora, 807-468-5531

Copperfin Credit Union
Kenora, 807-467-4400

MNP LLP
Kenora, 807-468-3338,
866-381-3338

FUEL/OIL/PROPANE

Superior Propane
Kenora (Calgary)
807-468-9163, 877-873-7467

FURNITURE/APPLIANCES

Gould Furniture & Appliances Ltd.
Dryden, 807-223-2275

Howarth's Home Centre
(Leon's Franchise)
Fort Frances, 807-274-2944

GOLF COURSE

Ear Falls Golf and Country Club
Ear Falls, 807-222-3470

GROCERY STORE

Consumers Frosted Foods Ltd.
Kenora, 807-468-8995,
800-461-8995

Wilson's Fine Foods
Ear Falls, 807-222-1080

HAIR SALON/SPA

All Tressed Up Salon & Boutique
Kenora, 807-468-2345

Day Spa Daughter
Keewatin, 807-464-2612

FreshHair
Kenora, 807-467-2662

Have Shear's Salon
Dryden, 807-223-3189

Penny's Hair Studio
Kenora, 807-466-1637

Shear Serenity
Fort Frances, 807-274-3586

INDEPENDENT GUIDE SERVICES

First Nation Guide Service
Nestor Falls, 807-484-2969

Jeff Gustafson Outdoors
Keewatin, 807-543-3741

INSURANCE BROKERS

Causeway General Insurance Brokers Ltd.
Fort Frances, 807-274-6688,
800-289-9917

Gillons' Insurance Brokers Ltd.
Fort Frances, 807-274-7716,
800-465-7797

Standard Insurance Brokers Ltd.
Kenora, 807-468-3333

INTERNET MARKETING

Cottage-Resort.com
705-789-3004,
800-363-6047

Fort Frances Times Ltd.
Fort Frances, 807-274-5373,
800-465-8508

MANUFACTURING WOOD PRODUCTS

Timber Signs
Sioux Narrows, 807-407-7446,
807-407-3023

MARINA

Minaki Marina
Minaki, 807-224-2581

MASSAGE/REFLEXOLOGY

The Zen Den
Kenora, 807-468-3378

MEDIA

CJRL - 89.5 The Lake
Kenora, 807-468-3181

PHARMACY

Johnson's Pharmacy
Kenora, 807-468-7412

Pharmasave
Fort Frances, 807-274-5383

PRINTING & PROMOTIONS/WEB DESIGN

AWCL Printing
Dryden, 807-223-2381,
800-465-7230

Fort Frances Times Ltd.
Fort Frances, 807-274-5373,
800-465-8508

Overdrive Design Labs Inc.
Kenora, 807-468-8555

Sportop Marketing
Thunder Bay, 807-346-5400,
888-776-7867

Visit Sunset Country's Retail & Service Members

REAL ESTATE

Cabin Country Realty Ltd.
Kenora, 807-468-3541,
800-528-8848

Latitude 50 Realty Inc.
Dryden, 807-223-4950,
866-880-4950

Northwoods Realty Ltd.
Sioux Narrows, 807-226-1024

Shelley Torrie Home &
Cottage Realty
Keewatin/Kenora,
807-547-4020

RESTAURANT

901 Westside
Keewatin, 807-547-2901

A & W Restaurant
Kenora, 807-468-8002

Borrelli's on the Harbourfront
Kenora, 807-467-2400

Boston Pizza
Kenora, 807-468-5597

Boston Pizza
Fort Frances, 807-274-2727

Casey's Bar & Grill
Kenora, 807-468-4106

Dino's Restaurant
Kenora, 807-468-3103

HoJoe Coffee & Books Inc.
Kenora, 807-468-6111

Kupper's Bakery & Restaurant
Dryden, 807-223-2419

Lake of the Woods Brewing
Company
Kenora, 807-468-2337

Rainbow Soft Serve
Kenora, 807-464-3324

The Boat House Restaurant
Kenora, 807-468-6565

The Plaza Restaurant
Kenora, 807-468-8173

Way North Leaves & Beans
Ear Falls, 807-222-3871

RETAIL OUTLET

Boardanyone Inc.
Kenora, 807-468-3211

Bulk Zone
Dryden, 807-223-4009

CanadaMapSales.com
Winnipeg, 204-945-6666,
877-627-7226

Egli's Sheep Farm & Animal
Park
Minnitaki, 807-755-5231,
800-465-2966

Evil & Innocence Clothing Co.
Kenora, 807-468-3845

Fabutan Sun Tan Studio / New
Dawn Clothing
Kenora, 807-468-8283

First Impression
Dryden, 807-223-8463

Interior Décor
Kenora, 807-468-7149

Island Girl
Kenora, 807-468-6116

Kano Reid
Dryden, 807-223-2859

Michelle's Top Drawer
Dryden, 807-223-7399

Nibbler's Nook
Kenora, 807-468-5396

Pets Plus
Red Lake, 807-727-2524

Playa Vida
Kenora, 807-467-8444

Sure Thing
Kenora, 807-468-7809

The "O" Zone
Kenora, 807-464-2630

The Hardwear Company
Kenora, 807-468-1226

Verti-Shade LTD
Kenora, 807-468-3980

Video Plus
Red Lake, 807-727-3110

Wind & Water Interiors
Kenora, 807-468-7843

RETAIL OUTLET — GIFTS

Abundance
Kenora, 807-468-8010

All That Is...
Dryden, 807-223-5744

Boffo Home & Cottage
Dryden, 807-223-8422,
800-268-3132

Fort Floral & Gifts
Fort Frances, 807-274-6782,
800-599-7796

Fragile Glass Studio
Kenora, 807-468-7100

Global Flags Souvenirs &
Clothing
Kakabeka Falls, 807-577-2435

Seasons Gift & Lifestyle Shop
Kenora, 807-468-3267

The Only One
Kenora, 807-468-9555

The Painted Sheep Boutique
Kenora, 807-468-4399

Treasure House of Red Lake
Red Lake, 807-727-2653

SERVICE STATION &/OR CONVENIENCE STORE

Eagle Junction
Eagle River, 807-755-2226

Gill's Trading Post
Sioux Narrows, 807-226-5252

Minaki Marina
Minaki, 807-224-2581

Norlund Oil (2003) Limited
Emo, 807-482-2680

The Great Bear (Shell)
Fort Frances, 807-274-2221

TANNING SALON

Fabutan Sun Tan Studio / New
Dawn Clothing
Kenora, 807-468-8283

TATTOO

Diamond Tattoo
Dryden, 807-220-2682

Tonic Tattoos
Fort Frances, 807-271-0290

TAXIDERMIST

Telesky Taxidermist Ltd.
Winnipeg, 204-775-6796,
888-774-5845

TOURS & ATTRACTIONS

Beaver Creek Ranch
Kenora, 807-548-1103

Egli's Sheep Farm & Animal
Park
Minnitaki, 807-755-5231,
800-465-2966

Fort Frances Museum
Fort Frances, 807-274-7891

Fort Vermilion
Vermilion Bay, 807-227-2640

Fort William Historical Park
Thunder Bay, 807-577-2341

Lake of the Woods Museum
Kenora, 807-467-2105

M.S. Kenora
Kenora, 807-468-9124

Red Lake Regional Heritage
Centre
Red Lake, 807-727-3006

Smooth Sailing Parasailing
Kenora, 807-407-7245

TRANSPORTATION

Kenora Airport Authority Inc.
Kenora, 807-548-5377,
888-640-0445

TRAVEL AGENCY

Prelude Travel Inc.
Kenora, 807 468 1928,
800-561-8907

WHOLESALE

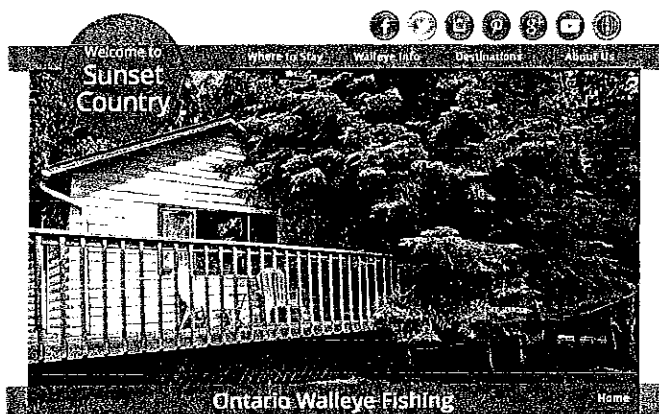
JN Webb & Sons Ltd.
Fort Frances, 807-274-5613,
800-465-5089

Sysco Food Services Inc.
Winnipeg, 204-478-4057,
800-665-5090

Consumers Frosted Foods
Ltd.
Kenora, 807-468-8995,
800-461-8995

Have You Visited www.ontariowalleyefishing.ca Yet?

Last year we embarked on a major upgrade of our product specific websites. Little did we know when planning the website that it would take so many months! If you've ever redone your website from the ground up, you'll probably understand what a major undertaking it is. So while it has taken longer than we expected, the resulting website is looking fantastic. We started with the walleye website.



Housekeeping Cabins

Renting a housekeeping cabin is by far the most common way people choose when they go walleye fishing in Ontario's Sunset Country. These are fully equipped cabins some with a deck and barbeque and/or fish fryer. Inside are a fridge and stove, sink, running water and inside outflowing including hot showers. Enjoy the Canadian wilderness on your schedule and avoid any fixed dining times. You are supplied with linens and the lodge is nearby for supplies or replacements.

Housekeeping cabins are affordable meaning you can visit paradise for a week and it won't break the bank. Since walleye bite at certain times of the day, a this package provides you the time flexibility to be out on the water when the fish are biting and come back for something to eat when they are not.



Yonge-Walton Camp
Our 126 "Huttor" cabins
Our housekeeping cabins on Lake of the Woods in the Hestor Falls area come equipped with a private washroom, hot shower, fridge, stove, microwave, gas barbeque, utensils, dishes, blankets, linens, and all towels.

307-484-2930



Northwestern Ontario
When planning your fishing or hunting trip to our remote area of Northwestern Ontario, Vermorel River Camp has clean, comfortable, 2.34 bedroom modern housekeeping cabins, fully equipped with all the amenities of home & a view of Little Bear Lake

307-222-2063

The image above is a screen capture of the Housekeeping resorts page on www.ontariowalleyefishing.ca. By listing the results better visually, more visitors will click through to our members' websites. They can click through to your website or go to your profile page where it will show your facility photo in large format, a description of your business and a Google map. Gold members will also have a YouTube video embedded and your category descriptions (ie a description about your housekeeping cabins). Platinum members will have that, as well as an additional 10 large horizontal photos and an optional Trip Advisor Widget.

Even though we have been asking for many months for a 'facility' photo, some of our members have not sent in a

suitable photo. If your listing says "photo coming soon" then you have not sent in a photo. We have spent many hours writing descriptions for those that did not send in a description and many more hours searching for facility photos for our members. We just cannot hold back the new websites any longer due to some of our members not sending us in information so the "photo coming soon" will be there until you send us in a photo. If you think you may have sent us in the photo, but it still has the generic photo, please call us at 1-800-665-7567 or 468-5853.

The horizontal photo must be good quality, at least 960 px wide (We will crop to 960px w by 540px h). Please make it a photo of your facility. For example, a photo of your lodge or outpost. If you are a retail or service member, please send in a photo of your products or the inside of your business. Please email your photos to erin@sunsetcountry.net. Your help is greatly appreciated and will go a long way to completing the websites. It's summer now, so please take a few minutes and take a photo of your lodge.

We have tried to design the website to make it user friendly for the consumer and useful enough that they bookmark the site for future visits. Other great features that can bring business to you or visitors to your website include:

- **Upload your photos with links to your website:** With only a few photos uploaded, the amount of traffic to these pages has been phenomenal. You'll be able to upload photos and write a short description. The photos will link back to your website. One member had a great idea of rewarding guests who upload their trip photos. If they uploaded their trip photos to the gallery, then he'd give them a dozen minnows free. Get your guests working for you!

- **Fishing reports:** You are now able to give fishing reports of your lake. The more our members or their guests update the fishing reports, the more anglers will keep coming back to our website. Please consider doing this. Go to the home page of www.ontariowalleyefishing.ca and update your lake today.

- **News & Fishing Tips:** You are now able to submit blog articles. The content cannot be an exact duplication of what is already on the web, but feel free to write a short story of any new happenings at your business. You will be given credit with links to your website. We are starting to send out email newsletters to those who sign up on our websites. These once monthly newsletters will have links to our new best performing blog posts, Facebook posts, portal articles etc. Take advantage of this opportunity!

We are doing the final tweaks to www.ontariowalleyefishing.ca and expect the other suite of websites to follow soon. Check it out today! 📸

Opportunity: Host An Episode Of "The Wilderness Journal" At Your Facility – Deer Hunting

Sunset Country Travel Association is frequently contacted by outdoor media from the USA and Canada looking for locations to film episodes of their shows or to write an article. While we never select or recommend the outfitter (the media has to select it) we do give them a list of our members who have indicated an interest in hosting media trips to their facility.

Currently, we have one request on the table. Kyle Randall, host of the show The Wilderness Journal on PBS Michigan has contacted us and is looking to film a whitetail deer hunting show in Northwestern Ontario this fall. The Wilderness Journal has been on the air for 16 years and is one of the top-rated fishing and hunting shows in the State of Michigan. The show also airs on stations in Ohio, Northern Illinois, Northern Indiana and Wisconsin. For more information visit www.wildernessjournal.com/index_2.html

They are looking for a 4-5 day guided deer hunting trip and your lodge will receive significant exposure in the show and in the credit rolls. However, it is up to any interested parties to work directly with the show producers to determine if what is being offered in exchange for the deer hunt is worth it to your business. Sunset Country is not a party to any agreements made between the show producer and your lodge so make sure you feel comfortable with what you get in return for hosting a show. In this case you would be putting up the host, a co-host and the Cameraman. American Plan is preferred but it is not a show stopper if you don't offer that package.

Please send an email to Gerry Cariou, Executive Director at gcariou@sunsetcountry.net if you want your lodge to be considered as a location. Your name and contact information will be forwarded to The Wilderness Journal. ■

Sunset Country And KDCA Team Up To Launch Intra-Regional Communication Plan

What is the public's perception of tourism and the tourism industry in Northwestern Ontario? The answer to that question likely depends on who you talk to but if you have been involved in the tourism industry for any length of time in this region, you know in many communities, that perception is sometimes negative or at the least, indifferent.

At the regional meetings of tourism players over the past couple of years, there has been consistent discussion about this very issue. The general conclusions that have been reached are that despite its size and economic importance, the general public is not well informed about the role tourism plays in creating jobs, about the expenditures by tourism businesses that impact the local economy and the expenditures that the tourists themselves make as they are traveling through the region.

The general consensus that has been reached is that something should and needs to be done about it. At this year's Spring KDCA meeting, representatives from Sunset Country Travel Association and KDCA agreed to pool their communication budgets together and launch by July 2014, a regional communications plan to educate and inform the public in Northwestern Ontario about the positive benefits and significant economic impacts the tourism industry has in the region. An application has been made to the Ministry of Tourism's Partnership Program with the hope we can double our combined investment of \$25K to \$50K.

The name of the communication plan is Tourism Matters! Look for this in your local newspapers, radio and other media channels across NW Ontario this summer. ■

Sunset Country And Town Of Fort Frances Negotiate Agreement For Former OTIC

As most of you have heard, the Town of Fort Frances has negotiated a lease with the Province of Ontario and will be re-opening the former Ontario Travel Information Centre (OTIC) located next door to the Canada Customs facility in Fort Frances. On behalf of our membership, we have negotiated an agreement where we will rent space in the re-opened Centre and look after the display of our member's regional tourism information – **(including the distribution of lodge and retailer/attraction brochures from facilities located in Sunset Country).**

This is now another strong reason to join Sunset Country Travel Association because only those lodges and businesses that are members of Sunset Country Travel Association will be allowed to rack their brochures in the

Sunset Country section of Travel Centre. The Fort Frances point of entry is the busiest border crossing used by Americans in Northern Ontario and almost all the Americans crossing there stop at the Centre on the way in to Canada. Better yet, they are almost all anglers and hunters or tourists of some kind!

So if you want the opportunity to rack your brochure at this busy border crossing, then join Sunset Country Travel Association in 2014-15 and you're in. Think about all the other benefits you get from your membership with us and now that it includes brochure distribution at this border crossing, it truly is the best marketing investment you'll make this year! ■

Welcome To Our Newest Members

The Board and staff of Ontario's Sunset Country wish to welcome the following businesses as members of the Association. [At the time of printing]:

Roofed:

- Kaiarskons Outposts, Nestor Falls
- Pickett's Lodge, Pickle Lake
- Swampers Guide Service and Outposts, Keewatin
- White Birch Lodge, Sioux Narrows
- White Pine Lodge, Sioux Narrows

Welcome To Our Newest Sunset Country Board Directors

Ontario's Sunset Country welcomes two new additions to its Board of Directors:

- Pat Beardsley, Lac Seul's Evergreen Lodge
- Harlan Schwartz, Red Lake Outfitters Inc.

Like us on Facebook at Facebook.com/SunsetCountry
Follow us on Twitter @Sunset_Country

Are you on the Sunset Country mobile app?

We are coming up to the summer tourist season where we see a dramatic increase in the number of app downloads. Don't lose out on future business. Download the free Sunset Country app now to see just how useful it is. The best part is that there is no extra cost, it's included in your membership*.

Some of the things you'll find on the app:

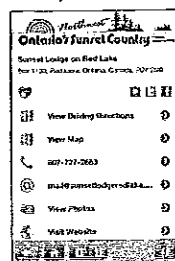
- Attractions
- Restaurants
- Gift Shops
- Retail Stores
- Accommodations
- Gas Stations
- Points of Interest
- Beaches & Parks
- Hiking Trails & More!

**Call today
and you can
get on the app
immediately.**
1-800-665-7567

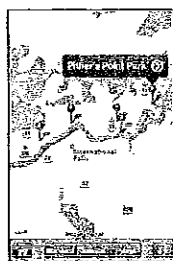


Comes complete with contact information, maps, driving directions & more

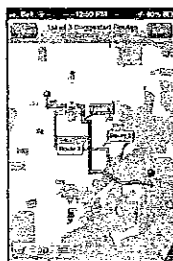
Sample Business Listing



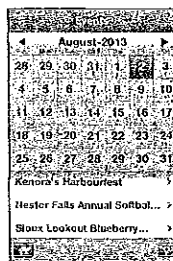
Heat Map for Public Parks



Driving Directions



Events Calendar



Scan to download the iPhone/iPad app or the Android version



**If you'd like to be listed on the app,
contact Sunset Country at 800-665-7567
or 468-5853 or info@sunsetcountry.net.**

* Memberships start at just \$185.00 per year.

A Publication by:





**ADMINISTRATION & FINANCE DIVISION
TREASURY REPORT 2014/87**

TO: Mayor Avis & Members of Council
FROM: Laurie Witherspoon, Treasurer
DATE: September 2, 2014
SUBJECT: Request for Reconsideration M.O.S.
 RE: 1319 Idylwild Drive (2013 & 2014) Roll # 5916-030-007-19400-0000

BACKGROUND

Attached are the Minutes of Settlement for the 2014 taxation years under Section 39.1 of the *Assessment Act* from MPAC with regard to the following properties:

1. 1319 Idylwild Drive – Residential (RT) CVA reduction of prior Supp/Omit from 25,625 to 21,683 and reduces the effective date from November 1/13 to December 1/13 for 2013 taxation year and CVA reduction from 25,750 to 21,789 for 2014 taxation year resulting from changes value due to condition of structures.

The Municipality may object to the *Request for Consideration Minutes of Settlement* applications within 90 days after receiving the notice for the above referenced properties filed under Section 39.1 of the *Assessment Act* as listed on the M.O.S. applications.

That total financial impact of the Minutes of Settlement is \$120.84 consisting of a reduction of municipal revenue of \$107.63 and education revenue of \$13.22 as listed in the attached Write-offs/Tax Account Adjustment worksheet.

RECOMMENDATION

The Administration & Finance Executive Committee recommends that Council receive the Minutes of Settlement for property located at 1319 Idylwild Drive for the 2013 and 2014 taxation year.

Council Approval of This Report Will Agree to the recommendation of the Administration and Finance Executive Committee to receive the Minutes of Settlement for property located at 1319 Idylwild Drive in Fort Frances for the 2013 and 2014 taxation year.

2014 WRITE-OFFS/TAX ACCOUNT ADJUSTMENTS

Batch #	Year Affected	Roll #	Assessment Change	RTC/RTQ	Municipal Rate	School Rate	Municipal Amount	English Public	English Separate	French Public	French Separate	No Sup School	Capping Adjust	Penalty/ Interest	BIA	TOTAL
Nov 1/13 Supp Recon for 31 days	2013	3.7.194	-25,625	RTEP	0.01670548	0.00212	-71.54	-9.08								-80.62
	2013	3.7.194	21,683	RTEP	0.01670548	0.00212	30.77	3.90								34.67
							-40.77	-5.18	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-45.95
	2014	3.7.194	-3,961	RTEP	0.01687815	0.00203	-66.85	-8.04								-74.89
							-107.63	-13.22	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-120.84
Minutes of Settlement																



MUNICIPAL PROPERTY
ASSESSMENT CORPORATION
SOCIÉTÉ D'ÉVALUATION
FONCIÈRE DES MUNICIPALITÉS

MOS: 2013-00038
Request for Reconsideration
Property Assessment Change Notice
Minutes of Settlement 2013 Tax Year

AGENDA ITEM #6.13

MORRISON TARA LYNN
MORRISON WILLIAM ROBERT
SITE 101-8
RR 1 STN MAIN
FORT FRANCES ON P9A 3M2

Questions?

Call 1 866 296-MPAC (6722)
1 877 889-MPAC (6722) TTY
Monday to Friday - 8 a.m. to 5 p.m.

Web www.mpac.ca

Fax 1 866 297-6703

Write P.O. Box 9808 Toronto, ON M1S 5T9

If you have any accessibility needs,
please contact MPAC for assistance.

The Municipal Property Assessment Corporation (MPAC) received a Request for Reconsideration (RfR) for the property identified below. As a result of MPAC's review, we recommend your property assessment be revised according to the settlement shown below.

Roll number 59-12-030-007-19400-0000
Property location and description 1319 IDYLWILD DR
PLAN SM88 LOT 21 PCL 20-2
Municipality FORT FRANCES TOWN

Property Assessment	Current	Revised
Increase in assessed value as of Jan 1, 2012	\$26,000	\$22,000
Increase in assessed value as of Jan 1, 2008	\$25,500	\$21,577
Effective Date	November 01, 2013	December 01, 2013
Property Classification	Residential (RT)	Residential (RT)
Tax Year	Phased-in Assessment	Phased-in Assessment
2013	\$25,625	\$21,683
2014	\$25,750	\$21,789
2015	\$25,875	\$21,894
2016	\$26,000	\$22,000

Reason(s) why your property assessment changed

- Changed value due to condition of structure(s)

Please see reverse

Please check the appropriate box and sign below

I ☒ accept my revised assessment

or

I ☐ reject my revised assessment.

By signing, I agree the Request for Reconsideration (RfR) process is completed.

- I understand that if I accept the recommendation;
 - the revised phased-in assessment will be used by my municipality to adjust my property taxes; and
 - if I have already filed an Appeal to the Assessment Review Board (ARB), my Appeal is withdrawn.
- I understand that if I reject the recommendation;
 - my property assessment will remain unchanged for the current year; and
 - I have the option of appealing to the Assessment Review Board by October 29, 2014.
- I understand that a supplementary or omitted assessment may be made for any changes to the property not yet assessed.

You must sign and return this form for the change to take effect this year.

Signature of property owner/representative X <i>William F. Morrison</i>	Print Name X <i>William F. Morrison</i>	Date (yyyy/mm/dd) <i>2014/07/16</i>
--	--	--

Signature of MPAC representative X <i>Walter Venenuzzo</i>	Walter Venenuzzo, Director, Valuation and Customer Relations	Date (yyyy/mm/dd) 2014/07/21
---	--	---------------------------------

Objection by Municipality

Municipal Signature X	Print Name X	Date (yyyy/mm/dd)
--------------------------	-----------------	-------------------

To finalize your RfR, your signed Minutes can be mailed in the prepaid envelope provided or faxed to 1 866 297-6703.

Last date for a Municipal Appeal: November 27, 2014

PLEASE NOTE: If there is any change in the law that affects the determination of the adjusted 2008 CVA used as the starting point to determine the phased-in assessments in these Minutes of Settlement, MPAC reserves the right to re-state the phase-in amounts included in the Settlement to comply with the statutory or regulatory change.

Tax Year: 2013 Roll Number: 59-12-030-007-19400-0000



MUNICIPAL PROPERTY
ASSESSMENT CORPORATION
SOCIÉTÉ D'ÉVALUATION
FONCIÈRE DES MUNICIPALITÉS

MOS: 2014-00006
Request for Reconsideration
Property Assessment Change Notice
Minutes of Settlement 2014 Tax Year

ITEM #6.13

MORRISON TARA LYNN
MORRISON WILLIAM ROBERT
SITE 101-8
RR 1 STN MAIN
FORT FRANCES ON P9A 3M2

Questions?

Call 1 866 296-MPAC (6722)
1 877 889-MPAC (6722) TTY
Monday to Friday - 8 a.m. to 5 p.m.
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If you have any accessibility needs,
please contact MPAC for assistance.

The Municipal Property Assessment Corporation (MPAC) received a Request for Reconsideration (RfR) for the property identified below. As a result of MPAC's review, we recommend your property assessment be revised according to the settlement shown below.

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Property location and description 1319 IDYLWILD DR
PLAN SM88 LOT 21 PCL 20-2
Municipality FORT FRANCES TOWN

Property Assessment	Current	Revised
Increase in assessed value as of Jan 1, 2012	\$26,000	\$22,000
Increase in assessed value as of Jan 1, 2008	\$25,500	\$21,577
Effective Date	January 01, 2014	January 01, 2014
Property Classification	Residential (RT)	Residential (RT)
Tax Year	Phased-in Assessment	Phased-in Assessment
2014	\$25,750	\$21,789
2015	\$25,875	\$21,894
2016	\$26,000	\$22,000

Reason(s) why your property assessment changed

- Change in property use

Please see reverse

Please check the appropriate box and sign below

AGENDA ITEM #6.13

I ☒ accept my revised assessment

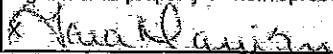
or

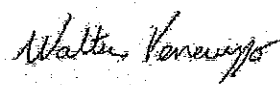
I ☐ reject my revised assessment.

By signing, I agree the Request for Reconsideration (RfR) process is completed.

- I understand that if I accept the recommendation;
 - the revised phased-in assessments will be used by my municipality to adjust my property taxes; and
 - if I have already filed an Appeal to the Assessment Review Board (ARB), my Appeal is withdrawn.
- I understand that if I reject the recommendation;
 - my property assessment will remain unchanged for the current year; and
 - I have the option of appealing to the Assessment Review Board by October 29, 2014.
- I understand that a supplementary or omitted assessment may be made for any changes to the property not yet assessed.

You must sign and return this form for the change to take effect this year.

Signature of property owner/representative 	Print Name Tara Morrison	Date (yyyy/mm/dd) 2014 10/01/07
---	-----------------------------	------------------------------------

Signature of MPAC representative X 	Walter Veneruzzo, Director, Valuation and Customer Relations	Date (yyyy/mm/dd) 2014/07/21
---	--	---------------------------------

Objection by Municipality

Municipal Signature X	Print Name X	Date (yyyy/mm/dd)
--------------------------	-----------------	-------------------

To finalize your RfR, your signed Minutes can be mailed in the prepaid envelope provided or faxed to 1 866 297-6703.

Last date for a Municipal Appeal: November 27, 2014

PLEASE NOTE: If there is any change in the law that affects the determination of the adjusted 2008 CVA used as the starting point to determine the phased-in assessments in these Minutes of Settlement, MPAC reserves the right to re-state the phase-in amounts included in the Settlement to comply with the statutory or regulatory change.

Tax Year: 2014 Roll Number: 59-12-030-007-19400-0000

[Home](#) | [Contact OPTA](#) | [Municipal Contacts](#) | [Feedback & Enquiries](#) | [User Agreement](#) |
[Bulletins](#) | [Glossary](#) | [Exit](#)

2013-2016 Phase-in Assessment Summary: 59-12-030-007-194-00

Roll Number:
[2009](#) | [2010](#) | [2011](#) | [2012](#) | [2013](#) | [2014](#) | [Next](#) | [Done](#)
[See Tracking Detail](#)

Fort Frances Town, 59-12-030-007-194-00, 1319 IDYLVILD DR, MORRISON TARA LYNN

2013-2016 Phase-in History:

Posted	Reason	Effective Date	Billable Taxes	Tax Adj. Summary	Municipal Flag	Details
May 27, 2013	Complete 2013 Billing Details		RT = 6,753.64	<input checked="" type="checkbox"/>	<input type="text" value="Processed"/>	Show All
Jun 27, 2014	Supp/Omit (Non-Cap)	Nov 1, 2013	RT = 6,834.26	<input checked="" type="checkbox"/>	<input type="text" value="Processed"/>	Show
Aug 15, 2014	Recon on Supp/Omit	Dec 1, 2013	RT = 6,788.31	<input checked="" type="checkbox"/>	<input type="text" value="Processed"/>	Below

Posted: Aug 15, 2014 | Reason: Recon on Supp/Omit Effective Date: Dec 1, 2013

	A		B		C = B - A if B - A is +ve otherwise C = 0		B - 75% * C	B - 50% * C	B - 25% * C	B			
RTC/Q	2008 Base Year CVA : Start Point	2008 Base Year CVA Change	2012 Base Year CVA : Destination	2012 Base Year CVA Change	Cumulative CVA Change for Phase-In	Tax Year CVA Change	2013 CVA	2014 CVA	2015 CVA	2016 CVA	CVA Tax	2013 Billable Taxes	Tax Adjustments

STARTING VALUE 2013

Effective Date: Jan 1, 2013 Billable Days: 365

RT 357,000 364,000 +7,000 358,750 360,500 362,250 364,000 6,753.64 ✓

Recon on Supp/Omit

Effective Date: Dec 1, 2013 Billable Days: 31

RT 378,577 +21,577 386,000 +22,000 +7,423 +21,683 380,433 382,289 384,144 386,000 7,161.84 6,788.31 -45.95 ✓

2012 Rates	RT	2013 Rates	RT
Education	0.00221000	Education	0.00212000
General	0.01648896	General	0.01670548
Total	0.01869896	Total	0.01882548

[See Tracking Detail](#)



**ADMINISTRATION & FINANCE DIVISION
TREASURY REPORT 2014/86**

TO: Mayor Avis & Members of Council
FROM: Laurie Witherspoon, Treasurer
DATE: September 2, 2014
SUBJECT: Northwestern Ontario Sports Hall of Fame and Museum Financial Request

BACKGROUND

On August 25th the attached letter was received from the Northwestern Ontario Sports Hall of Fame and Museum requesting advertising consideration for the 2014 inductees.

On September 27, 2014, the Northwestern Ontario Sports Hall of Fame will be inducting its newest Honoured Members at the Valhalla Inn in Thunder Bay and are in the process of putting together their 33rd Annual Induction Dinner Souvenir Program.

In prior years, the Town has placed advertisements for congratulatory messages in the souvenir programs for the Northwestern Ontario Sports Hall of Fame and Museum for inductees that were Fort Frances natives. This year Fort Frances born Gino Gasparini is among those being honoured. The Town has also participated by way of a 2014 Business/Organization Membership Fee in the amount of \$60.00.

RECOMMENDATION

The Administration and Finance Executive Committee recommend that Council approve a ½ page advertisement in the amount of \$250.00 plus applicable taxes in the Northwestern Ontario Sports Hall of Fame and Museum's 33rd Annual Induction Dinner Souvenir Program.

Council Approval of This Report Will Agree to the recommendation of the Administration and Finance Executive Committee to approve a half page advertisement in the Northwestern Ontario Sports Hall of Fame and Museum's 33rd Annual Induction Dinner Souvenir Program in the amount of \$250.00 plus applicable taxes.

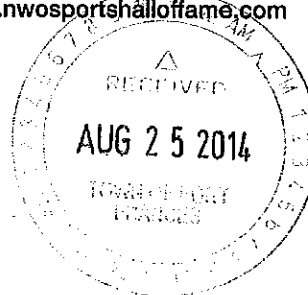


Northwestern Ontario Sports Hall of Fame and Museum

219 May Street South Thunder Bay Ontario P7E 1B5

Telephone (807) 622-2852 Fax (807) 622-2736

e-mail: nwosport@tbaytel.net www.nwosportshalloffame.com



August 22, 2014

Mayor Roy Avis
Town of Fort Frances
320 Portage Ave
Fort Frances ON P9A 3P9

Dear Mayor Avis & Council,

On Saturday September 27th, 2014, at the Valhalla Inn Ballroom, the Northwestern Ontario Sports Hall of Fame will be inducting it's newest Honoured Members. We have enclosed a listing of our 2014 Inductees for your review. We are in the process of putting together our commemorative **33rd Annual Induction Dinner Souvenir Program** and are contacting the **Town of Fort Frances** to invite you to once again be a part of it. The Souvenir Program is a keepsake for the Inductees, their families and friends and those patrons who attend the dinner.

Part of the Souvenir Program is used for congratulatory messages in the form of advertisements. You will note that Fort Frances born **Gino Gasparini** is among those being honoured, we thought you might be particularly interested in acknowledging Gino by congratulating him upon his induction into the Hall of Fame. We currently have the following formats available and have enclosed samples of each for your review.

Full Page Advertisement - \$500

- *opportunity to congratulate the 2014 Inductees with a full page advertisement
- *acknowledgement of your support on the Induction Dinner Video

1/2 Page Advertisement - \$250

- *opportunity to congratulate the 2014 Inductees with a 1/2 page advertisement
- *acknowledgement of your support on the Induction Dinner Video

There are only a limited number of advertisement spaces available. Don't miss this opportunity to congratulate Gino and the 2014 Inductees and show your support of our region's proud sports heritage. Reserve your spot by filling in the enclosed program advertisement form and returning it to our office. Thank you in advance for your consideration and support.

Sincerely,

Diane Imrie
Executive Director

Pride... Moments in Time... Memories...

Northwestern Ontario Sports Hall of Fame

33rd Annual Induction Dinner & Ceremonies

"An evening in honour of sports excellence"

Saturday, September 27th, 2014 ~ Valhalla Inn Ballroom

Doors Open: 5:30 p.m.

Dinner: 6:30 p.m.

Athletes

John Adams - Hockey

Jason Myslicki - Nordic Combined Skiing

Amber Peterson - Freestyle Skiing

Builders

John 'Gino' Gasparini - Hockey

Bill Salonen - All-Round

Team

1996-97 Thunder Bay AAA Kings Midget Hockey Team

Erik Adams, Bryson Busniuk, David Breton, Matt Britt, Paolo Campagnolo, Joey Gallant, Jeff Heerema, Rob Illson, Adam Levanen, Adam MacNeil, Nick Mallet, Lee Maunu, Nathan Saj, Jean-Paul Nault, Kyle Shaen, Colin Shaw, Stephen Silversides, Chris Sharp, Tyler Williamson, Rick Bragnalo (Coach), Doug Adams (Assistant Coach), Tom Annelin (Trainer), Cliff O'Brien (Mgr)

Share in a celebration of our region's proud sports heritage. Reserve your tickets today ~ seating is limited.

Number of tickets required _____ @ \$80 (\$40 Tax Deductible)

Amount enclosed \$ _____

Name: _____

Address: _____ Postal Code: _____

Phone: _____ E-mail: _____

Seating Request: _____
(Seating is pre-arranged, so please indicate your request and we will accommodate you as best we can.)

☐ Cheque ☐ MasterCard ☐ Visa ☐ Cash

Card Number _____ Card Expiry Date _____

Authorized Signature _____

Send orders to: Northwestern Ontario Sports Hall of Fame 219 May St S Thunder Bay ON P7E 1B5
Phone (807) 622-2852 / Fax (807) 622-2736 / e-mail: nwosport@tbaytel.net
www.nwosportshalloffame.com



Northwestern Ontario Sports Hall of Fame

33rd Annual Induction Dinner

Saturday, September 27th, 2014

33rd Annual Induction Dinner ~ Program Advertising

Town of Fort Frances
320 Portage Ave
Fort Frances ON P9A 3P9

Phone: _____

Fax: _____

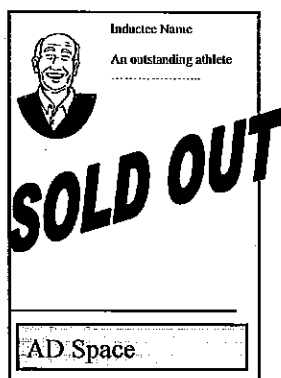
Email: _____

Contact Person: _____

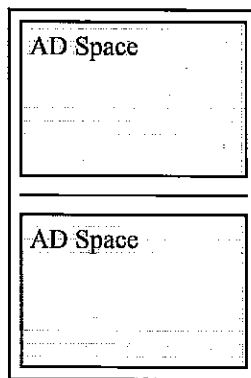
We have a variety of ways for you to congratulate the 2014 Hall of Fame Inductees, and show your support of our region's proud sports heritage....

Advertisement Options: please indicate your selection:

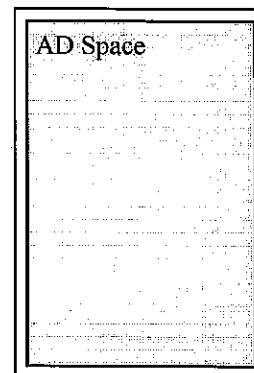
INDUCTEE PAGE

A

HALF PAGE

B

FULL PAGE

C

n/a ~ Inductee Page (\$125)

___ ~ 1/2 Page (\$250)

___ ~ Full Page (\$500)

_____ Please Invoice me at the address above

_____ Payment enclosed

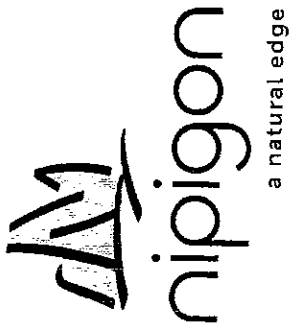
_____ Logo and/or ad copy enclosed

Please fill in and return to: Northwestern Ontario Sports Hall of Fame
219 May St S
Thunder Bay ON P7E 1B5

phone: (807) 622-2852 fax: (807) 622-2736 email: nwosport@tbaytel.net

Thank you for your support!

HALF PAGE

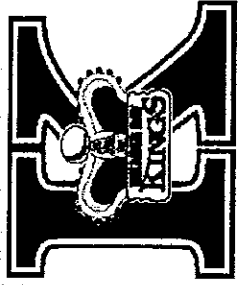


Proudly congratulates

Alex Dampier

and all of the 2012 inductees upon their induction into the
Northwestern Ontario Sports Hall of Fame

FULL PAGE



Thunder Bay Kings

AAA Hockey Association

PeeWee ~ Bantam ~ Minor Midget ~ Major Midget

proudly congratulates
all of the

2013 Hall of Fame Inductees

upon their induction into the

**Northwestern Ontario
Sports Hall of Fame**

www.thunderbaykings.com



FORT FRANCES, ONTARIO
CANADA

Congratulations

Bill Selman

and all the

2012 Inductees

upon their induction
into the

Northwestern Ontario Sports Hall of Fame



**ADMINISTRATION & FINANCE DIVISION
TREASURY REPORT 2014/84**

To: Mayor Avis & Members of Council
FROM: Laurie Witherspoon, Treasurer
DATE: September 2, 2014
Subject: Mark McCaig, CAO – AMO Conference Travel Claim

BACKGROUND

Attached is a copy of the Town of Fort Frances Schedule “B” Travel Expenses of \$312.00 to attend the Association of Municipalities of Ontario (AMO) General Meeting & Conference held in London, Ontario from August 16 – 20, 2014 as submitted by Mark McCaig, CAO.

The travel expense claim is in compliance with Town of Fort Frances Travel Policy Number 3.11.

RECOMMENDATION

The Administration & Finance Executive Committee recommends approval of the Travel Expense claim in the total amount of \$312.00 as submitted by Mark McCaig, CAO for his attendance at the AMO Conference held in London, Ontario.

Council Approval of this Report Will Agree to the Administration & Finance Executive Committee recommendation to approve the Travel Expense claim in the total amount of \$312.00 as submitted by Mark McCaig, CAO for his attendance at the AMO Conference held in London, Ontario.

TOWN OF FORT FRANCES - SCHEDULE "B"
TRAVEL EXPENSE STATEMENT

1. Attendee	MARK MCCAIG							
2. Conference/Seminar Attended	AMO 2014							
Location (Facility and City)	LONDON CONVENTION CENTER							
Dates	AUG 16 - 20							
3.	Sun.	Mon.	Tues.	Wed.	Thurs.	Fri.	Sat.	Total
Accommodation								
Transportation								
Breakfast	12.00	—	—	—			—	12.00
Lunch	20.00	—	20.00	20.00			—	60.00
Dinner	40.00	40.00	40.00	35.00			35.00	190.00
Per Diem	10.00	10.00	10.00	10.00			10.00	50.00
Other								
4. Prepaid Expenses	Registration		Air Travel		Other		Total	
5. Town Used Vehicle	Yes	No	Reason					Total
Mileage Claimed	KM x \$0.47 =							
6. Approved								
	Total Expenses							312.00
	Advance Received							—
	Balance Claimed							312.00
	Balance Refunded							

The agenda must be attached to process payment

In claiming the above amounts, I certify that the expenses have been incurred on behalf of the Town, that the means of transportation were the most economical, with due regard to convenience, and that the expenditures were made in the exercise of my duties. NB – a valid and detailed receipt must accompany hotel Visa slips.

Aug. 21, 2014
 Date

Mark McCaig
 Employee Signature

 Date

 Supervisor Signature

 Date

 Division Manager Signature

Date	Treasurer	A / P	Cashier

AMO Registration Form

AMO AGM and Annual Conference | August 17 - 20, 2014 | London, Ontario



Please send completed form to AMO Events via fax 416.971.9372 | via e-mail events@amo.on.ca
via mail to 200 University Avenue, Suite 801, Toronto, ON., M5H 3C6 or register online at www.amo.on.ca

REGISTRANT INFORMATION

Name:	Mark McCaig		
Title:	CAO		
Municipality/Organization:	Town of Fort Frances		
Full Mailing address:	320 Fortage Avenue Fort Frances, Ontario P9A 3P9	Phone:	807 274-5323
E-mail:	klawson@fort-frances.com	Fax:	807 274-8479
Dietary needs:	None	<input type="checkbox"/> This is my first time attending the AMO Conference	
Other needs (mobility, special requirements etc...):	None		

REGISTRATION FEES (FEES IN BRACKETS INCLUDE HST)

Registration Type	AMO Member and Supporter Rates (Rate ends Aug 15)	Non Member Rates (Rate ends Aug 15)
<input type="checkbox"/> Full with Social Evening Ticket	\$720 (\$813.60)	\$920 (\$1039.60)
<input checked="" type="checkbox"/> Full, No Social Evening Ticket	\$655 (\$740.15)	\$820 (\$926.60)
<input type="checkbox"/> One Day: Mon Aug 18	\$365 (\$412.45)	\$490 (\$553.70)
<input type="checkbox"/> One Day: Tues Aug 19	\$365 (\$412.45)	\$490 (\$553.70)
<input type="checkbox"/> Half Day: Wed Aug 20	\$205 (\$231.65)	\$245 (\$276.85)
<input type="checkbox"/> Extra Tuesday Evening Social Tickets	\$75 (\$84.75)	\$75 (\$84.75)

PAYMENT INFORMATION

Registration Fee including HST	\$ 740.15
extra Tuesday evening social tickets	\$
TOTAL to be remitted	\$ 740.15

PAYMENT METHOD

- ☐ Invoice me (only available to Ontario Municipalities)
- ☐ Cheque payable to Association of Municipalities of Ontario
- ☒ Credit Card please complete details below.

CAUCUS VOTING (AMO MEMBERS ONLY)

The AMO By-Law directs that each delegate who is an elected municipal official and an AMO member municipality is eligible to vote. It is up to each elected municipal official to indicate which caucus best represents his or her interests. Assignment of the Monday Lunch is also based on the identified caucus. You MUST declare a caucus when submitting this conference registration form.

July 18, 2014 is the last date for changing Caucus. After July 18, 2014 changes to a declared Caucus are not permitted.

Please indicate which caucus you wish to participate in:

- ☐ County ☐ Large Urban ☒ Northern ☐ Regional/Single Tier
- ☐ Rural ☐ Small Urban

PLAN YOUR MONDAY AFTERNOON

As indicated there are three options for educational learning in the afternoon of Monday, August 18.

Will you be attending:

- ☐ A concurrent session
- ☐ One of the Study Tours
- ☐ One of the Out Trips (dinner included, \$45 + HST)

If you and your companion wish to attend a study tour or out trip please complete the Tours and Trips Registration form.

Cancellation Policy: Cancellations must be made in writing before July 11, 2014. An administration charge of \$70.00 plus HST (\$79.10) will apply. Any cancellations made after July 11, 2014, will not be refunded.

By completing this registration form you are providing the Association of Municipalities of Ontario (AMO) with consent to send information on all activities related to current and future AMO AGM's and Annual Conferences. If you wish to no longer receive information from AMO on this program please contact events@amo.on.ca to unsubscribe.

CREDIT CARD PAYMENT

Please note a 5% (plus HST) administration fee will be applied to all credit card transactions.

- ☐ MasterCard ☒ Visa

Credit Card # 4715-1680-0029-8250 Expiry 06/11-12

Name on Card: Kathryn Lawson

Signature: Kathryn MacLawson

on Kathy Lawson's VISA



DELTA

LONDON ARMOURIES

325 Dundas Street, London, Ontario, N6B 1T9

Tel: 519-679-6111 Fax: 519-679-3957

ASSOCIATION OF MUNICIPALITIES

Mark McCaig

Canada

Room: 1817
Folio: 211864
Cashier: 408
Arrival: 08-17-14
Departure: 08-20-14

Date	Description	Additional Information	Charges	Credits
08-17-14	Deposit Transferred at C/I			650.88
08-17-14	Room Charge		192.00	
08-17-14	Room - HST		24.96	
08-18-14	Room Charge		192.00	
08-18-14	Room - HST		24.96	
08-19-14	Room Charge		192.00	
08-19-14	Room - HST		24.96	

<u>HST Summary</u>	
Registration No: 860549062	
Room	74.88
F&B	0.00
Other	0.00
Total	74.88

Total	650.88	650.88
Balance Due	0.00	CDN

Guest Signature: _____

ON Kathy Lawson's VISA

AGENDA ITEM #6.15



PLUS

BEST WESTERN PLUS Winnipeg Airport Hotel
by FORTIS PROPERTIES

Mark McCaig
924 Kaitlyn Dr
Fort Frances ON P9A 3X4
Canada

Arrival : 08-16-14
Departure : 08-17-14
Room No. : 435
Invoice No. :
Conf. No. : 35787
Page : 1 of 1

GST 896932449 R0001
PST 896932449 MT0001

Date	Description	Charges	Payments
08-16-14	Room Individual	129.00	
08-16-14	Accommodation Tax	6.45	
08-16-14	GST	6.77	
08-16-14	PST	10.32	
08-17-14	Visa XXXXXXXXXXXX8250 XX/XX		152.54
Total		152.54	152.54
Balance			0.00

1715 Wellington Avenue, Winnipeg, Manitoba, R3H 0G1, Canada
Telephone: (204) 775-9889 Fax: (204) 775-4576

Each Best Western® branded hotel is independently owned and operated.



**ADMINISTRATION & FINANCE DIVISION
TREASURY REPORT 2014/83**

To: Mayor Avis & Members of Council
From: Laurie Witherspoon, Treasurer
Date: September 2, 2014
Subject: Mayor Roy Avis – AMO Conference Travel & Per Diem Claims

BACKGROUND

Attached is a copy of the Travel Statement – Mayor/Council Honorarium per diem in the amount of \$675.00 and Schedule “B” Travel Expenses of \$402.83 to attend the Association of Municipalities of Ontario (AMO) General Meeting & Conference held in London, Ontario from August 16 – 20, 2014 as submitted by Mayor Roy Avis.

Conference Expenses

1. Meals	\$262.00
2. Gasoline – Own Vehicle	140.83
3. Per Diem (4 1/2 days)	<u>675.00</u>
Total Per Diem & Travel Claims	\$1,077.83

The registration fee of \$740.15, airfare of \$593.78 and hotel accommodations of \$803.42 were paid by the Town resulting in the total cost of \$3,215.18 to attend the AMO Conference as authorized by Council.

The travel expenses and per diem claim is in compliance with Town of Fort Frances Travel Policy Number 3.11 and By-Law 02/10-B Schedule ‘A’.

RECOMMENDATION

The Administration & Finance Executive Committee recommends approval of the Travel Statement – Mayor/Council Honorarium per diem and Travel Expense claim in the total amount of \$1,077.83 as submitted by Mayor Roy Avis for his attendance at the AMO Conference held in London, Ontario.


Council Approval of this Report Will Agree to the Administration & Finance Executive Committee recommendation to approve the Travel Statement – Mayor/Council Honorarium per diem and Travel Expense claim in the total amount of \$1,077.83 as submitted by Mayor Roy Avis for his attendance at the AMO Conference held in London, Ontario.

TOWN OF FORT FRANCES - SCHEDULE "B" TRAVEL EXPENSE STATEMENT

1.	Attendee	Roy Avis							
2.	Conference/Seminar Attended	AMO CONFERENCE							
	Location (Facility and City)	LONDON ONTARIO							
	Dates	August 16, 17, 18, 19, 20, 2014							
3.		Sun. 17 th	Mon. 18 th	Tues. 19 th	Wed. 20 th	Thurs.	Fri.	Sat. 16 th	Total
	Accommodation							15.00	
	Transportation				140.83				140.83
	Breakfast	12.00	—	—					12.00
	Lunch	20.00	—	20.00	20.00				60.00
	Dinner	40.00	40.00	40.00	35.00			35.00	190.00
	Per Diem								
	Other								
4.	Prepaid Expenses	Registration		Air Travel		Other		Total	
5.	Town Used Vehicle	Yes	No	Reason					Total
	Mileage Claimed	KM x \$0.45 =							
6.	Approved					Total Expenses			
						Advance Received			
						Balance Claimed			
						Balance Refunded			

In claiming the above amounts, I certify that the expenses have been incurred on behalf of the Town, that the means of transportation were the most economical, with due regard to convenience, and that the expenditures were made in the exercise of my duties. NB – a valid and detailed receipt must accompany hotel Visa slips.

August 22 2014
Date


Employee Signature

Date

Supervisor Signature

Date

Division Manager Signature

Date	Treasurer	A / P	Cashier
------	-----------	-------	---------

CREDIT CARD TRANSACTION RECORD

CANADA SAFEWAY #674
417 SCOTT ST P9A1H3
PORT FRANCES ON
22260091
SF2226009146

DATE TIME STR# TRM# TRM# DPER#
08/23/14 08:52AM 674 46 0014 0384
AMOUNT \$140.83
NO: *****6746 C
Card Type VI
VISA CREDIT
A0000000031010
Visa PURCHASE
AUTHOR: 065705
SEQ: 001257007
MERCH #: 22260091 111-SF2226009146
(00) APPROVED - THANK YOU

IMPORTANT - retain this copy for
your records

Have a Nice Day
Please Come Again

Customer copy



STORE NO: 807-274-4521
GST/HST #831526503

PR GAS MIOGRADE 151.58
SE Fuel Discount 10.75-
GAS MIOGRADE 107 583LB \$1.309 P1
*** TAX .00 BAL 140.83
VF Visa 140.83
ACCOUNT NUMBER *****6746
AUTHOR: #: 065705
CHANEL .00

TOTAL SAVINGS 10.75
TOTAL NUMBER OF ITEMS SOLD = 1
GAS MIOGRADE
INCLUDES 13.0% GST/HST 16.20
8/23/14 07:52 0674 46 0014 0384

YOUR CASHIER TODAY WAS JUSTIN

Your Savings

Paper Coupons 10.75
Total 10.75
Total Savings Value 7%


LET US HEAR FROM YOU!
1-800-723-3929 OR VISIT SAFEWAY.CA

TOWN OF FORT FRANCES - SCHEDULE "E" TRAVEL WAIVER OF LIABILITY FORM

The Town of Fort Frances carries "Non-Owned Automobile" coverage for liability only. This coverage is for the situation where a liability claim exceeds the vehicle owner's liability insurance and does not include coverage for damages to the individual's vehicle.

Therefore, the undersigned acknowledges that:

- They have read and understood the above particularly with regards to insurance.
- The Town and its insurers will not be responsible for any damages, claims, deductibles or expenses (other than mileage or fuel costs as provided for in the Travel Policy) resulting from the use of one's own vehicle other than that provided for by the Non-Owned Automobile coverage.
- The Town will not be responsible for any additional insurance cost resulting from any claim(s) submitted to an individual's insurers.

Name (Please Print) <i>TOY AUIS</i>	Signature 
Approved	Date <i>AUGUST 16 2014</i>

AMO Registration Form

AMO AGM and Annual Conference | August 17 - 20, 2014 | London, Ontario



Please send completed form to AMO Events via fax 416.971.9372 | via e-mail events@amo.on.ca
via mail to 200 University Avenue, Suite 801, Toronto, ON, M5H 3C6 or register online at www.amo.on.ca

REGISTRANT INFORMATION	
Name:	Roy Avis
Title:	Mayor
Municipality/Organization:	Town of Fort Frances
Full Mailing address:	320 Portage Avenue Fort Frances, Ontario P9A 3P9
Phone:	807 274-5323
Fax:	807 274-8479
E-mail:	klawson@fort-frances.com
Dietary needs:	None
Other needs (mobility, special requirements etc...): None	

REGISTRATION FEES (FEES IN BRACKETS INCLUDE HST)			PAYMENT INFORMATION	
Registration Type	AMO Member and Supporter Rates (Rate ends Aug 15)	Non Member Rates (Rate ends Aug 15)	Registration Fee including HST	\$ 740.15
<input type="checkbox"/> Full with Social Evening Ticket	\$720 (\$813.60)	\$920 (\$1039.60)	extra Tuesday evening social tickets	\$
<input checked="" type="checkbox"/> Full, No Social Evening Ticket	\$655 (\$740.15)	\$820 (\$926.60)	TOTAL to be remitted	\$ 740.15
<input type="checkbox"/> One Day: Mon Aug 18	\$365 (\$412.45)	\$490 (\$553.70)	PAYMENT METHOD	
<input type="checkbox"/> One Day: Tues Aug 19	\$365 (\$412.45)	\$490 (\$553.70)	<input type="checkbox"/> Invoice me (only available to Ontario Municipalities)	
<input type="checkbox"/> Half Day: Wed Aug 20	\$205 (\$231.65)	\$245 (\$276.85)	<input type="checkbox"/> Cheque payable to Association of Municipalities of Ontario	
<input type="checkbox"/> Extra Tuesday Evening Social Tickets	\$75 (\$84.75)	\$75 (\$84.75)	<input checked="" type="checkbox"/> Credit Card please complete details below.	

CAUCUS VOTING (AMO MEMBERS ONLY)	PLAN YOUR MONDAY AFTERNOON
<p>The AMO By-Law directs that each delegate who is an elected municipal official and an AMO member municipality is eligible to vote. It is up to each elected municipal official to indicate which caucus best represents his or her interests. Assignment of the Monday Lunch is also based on the identified caucus. You MUST declare a caucus when submitting this conference registration form.</p> <p>July 18, 2014 is the last date for changing Caucus. After July 18, 2014 changes to a declared Caucus are not permitted.</p> <p>Please indicate which caucus you wish to participate in:</p> <p> <input type="checkbox"/> County <input type="checkbox"/> Large Urban <input checked="" type="checkbox"/> Northern <input type="checkbox"/> Regional/Single Tier <input type="checkbox"/> Rural <input type="checkbox"/> Small Urban </p>	<p>As indicated there are three options for educational learning in the afternoon of Monday, August 18.</p> <p>Will you be attending:</p> <p> <input type="checkbox"/> A concurrent session <input type="checkbox"/> One of the Study Tours <input type="checkbox"/> One of the Out Trips (dinner included, \$45 + HST) </p> <p>If you and your companion wish to attend a study tour or out trip please complete the Tours and Trips Registration form.</p>

Cancellation Policy: Cancellations must be made in writing before July 11, 2014. An administration charge of \$70.00 plus HST (\$79.10) will apply. Any cancellations made after July 11, 2014, will not be refunded.

By completing this registration form you are providing the Association of Municipalities of Ontario (AMO) with consent to send information on all activities related to current and future AMO AGM's and Annual Conferences. If you wish to no longer receive information from AMO on this program please contact events@amo.on.ca to unsubscribe.

CREDIT CARD PAYMENT	
Please note a 5% (plus HST) administration fee will be applied to all credit card transactions.	<input type="checkbox"/> MasterCard <input checked="" type="checkbox"/> Visa
Credit Card #	4715 1680 0029 8250 Expiry 06/18
Name on Card:	Kathryn Lawson
Signature:	Kathryn Mac Lawson



PLUS

BEST WESTERN PLUS Winnipeg Airport Hotel
by FORTIS PROPERTIES

^{Rey}
MR. Barbara-Avis
523 Colonization Road East
Fort Frances ON P9A2S1
Canada

Arrival : 08-16-14
Departure : 08-17-14
Room No. : 443
Invoice No. :
Conf. No. : 35786
Page : 1 of 1

GST 896932449 R0001
PST 896932449 MT0001

Date	Description	Charges	Payments
08-16-14	Room Individual	129.00	
08-16-14	Accommodation Tax	6.45	
08-16-14	GST	6.77	
08-16-14	PST	10.32	
08-17-14	Visa		152.54
	XXXXXXXXXXXX8250 XX/XX		
Total		152.54	152.54
Balance			0.00

1715 Wellington Avenue, Winnipeg, Manitoba, R3H 0G1, Canada
Telephone: (204) 775-9889 Fax: (204) 775-4576

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DELTA

LONDON ARMOURIES
325 Dundas Street, London, Ontario, N6B 1T9
Tel: 519-679-6111 Fax: 519-679-3957

ASSOCIATION OF MUNICIPALITIES
Mr Roy Avis
Fort Frances
Canada

Room: 1807
Folio:
Cashier: 432
Arrival: 08-17-14
Departure: 08-20-14

Group: TAPMO

Date	Description	Additional Information	Charges	Credits
08-17-14	Deposit Transferred at C/I			650.88
08-17-14	Room Charge		192.00	
08-17-14	Room - HST		24.96	
08-18-14	Room Charge		192.00	
08-18-14	Room - HST		24.96	
08-19-14	Room Charge		192.00	
08-19-14	Room - HST		24.96	

HST Summary	
Registration No: 860549062	
Room	74.88
F&B	0.00
Other	0.00
Total	74.88

Total	650.88	650.88
Balance Due	0.00	CDN

Guest Signature: _____

I agree that my liability for this bill is not waived and I agree to be held personally liable in the event that the indicated person, company, or association fails to pay for any part of or the full amount of these charges.

INTERNATIONAL TRAVEL 539647 ONTARIO LTD
 265 SCOTT ST
 FORT FRANCES ONT P9A 1G8
 807 274 9895 OR 1800 465 7795
 EMAIL ADDRESS IS PHERR SHAW CA

SALES PERSON: PH

ITINERARY/INVOICE NO. 0043609

DATE: 29 JUL 14

DCAJCW

PAGE: 03

TO: TOWN OF FORT FRANCES 320 PORTAGE AVE FORT FRANCES
 CONFIRMED WITH KATHRYN LAWSON

FOR: MCCAIG/MARK MR
 AVIS/ROY MR
 RYAN/PAUL MR

AIR TICKET	WS5249945383	MCCAIG MARK MR	529.25
ELEC TKT			
		27.66 G.S.T./H.S.T.	27.66
AIR TICKET	WS5249945384	AVIS ROY MR	529.25
ELEC TKT			
		27.66 G.S.T./H.S.T.	27.66
AIR TICKET	WS5249945385	RYAN PAUL MR	529.25
ELEC TKT			
		27.66 G.S.T./H.S.T.	27.66
		SUB TOTAL	1,687.75
		TOTAL G.S.T./H.S.T.	93.58
		TOTAL AMOUNT DUE	1,781.33

$1,781.33 / 3 = \$593.78$

CONTINUED ON PAGE 4

TOWN OF FORT FRANCES - SCHEDULE "F"
TRAVEL STATEMENT – MAYOR/COUNCIL HONORARIUM

Attendee 


Conference/Seminar Attended AMO CONFERENCE

Location LONDON ONTARIO

Dates AUGUST 16, 17, 18, 19, 20 2014

Details of Per Diem

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Total
Date	AUGUST 18	AUGUST 19	AUGUST 20			AUGUST 16	AUGUST 17	
Amount	150.00	150.00	150.00			75.00	150.00	675.00

Submitted by 

Date AUGUST 22/14

Approved by _____

Date _____

To be submitted to Payroll for processing when approved by Council



**ADMINISTRATION & FINANCE DIVISION
TREASURY REPORT 2014/82**

TO: Mayor Avis & Members of Council
FROM: Laurie Witherspoon, Treasurer
DATE: September 2, 2014
SUBJECT: Councillor Paul Ryan – AMO Conference Travel & Per Diem Claims

BACKGROUND

Attached is a copy of the Travel Statement – Mayor/Council Honorarium per diem in the amount of \$675.00 and Schedule “B” Travel Expenses of \$262.00 to attend the Association of Municipalities of Ontario (AMO) General Meeting & Conference held in London, Ontario from August 16 – 20, 2014 as submitted by Councillor Paul Ryan.

Conference Expenses

1. Meals	\$262.00
2. Per Diem (4 1/2 days)	<u>675.00</u>
Total Per Diem & Travel Claims	<u>\$937.00</u>

The registration fee of \$740.15, airfare of \$593.78 and hotel accommodations of \$803.42 were paid by the Town resulting in the total cost of \$3,074.35 to attend the AMO Conference as authorized by Council.

The travel expenses and per diem claim is in compliance with Town of Fort Frances Travel Policy Number 3.11 and By-Law 02/10-B Schedule ‘A’.

RECOMMENDATION

Administration recommends approval of the Travel Statement – Mayor/Council Honorarium per diem and Travel Expense claim in the total amount of \$937.00 as submitted by Councillor Paul Ryan for his attendance at the AMO Conference held in London, Ontario.

Council Approval of this Report Will Agree to the Administration’s recommendation to approve the Travel Statement – Mayor/Council Honorarium per diem and Travel Expense claim in the total amount of \$937.00 as submitted by Councillor Paul Ryan for his attendance at the AMO Conference held in London, Ontario.

TOWN OF FORT FRANCES - SCHEDULE "B" **TRAVEL EXPENSE STATEMENT**

1.	Attendee	PAUL RYAN							
2.	Conference/Seminar Attended	ASSOCIATION OF MUNICIPALITIES OF ONTARIO 115TH ANNUAL GENERAL MEETING AND CONFERENCE							
	Location (Facility and City)	LONDON CONVENTION CENTRE, LONDON ONTARIO							
	Dates	AUGUST 16, 17, 18, 19, 20 / 2014							
3.		Sun. 17 th	Mon. 18 th	Tues. 19 th	Wed. 20	Thurs.	Fri.	Sat. 21 st	Total
	Accommodation								
	Transportation								
	Breakfast	12.00	0	0	0			0	12.00
	Lunch	20.00	0	20.00	20.00			0	60.00
	Dinner	40.00	40.00	40.00	35.00			35.00	190.00
	Per Diem								
	Other								
4.	Prepaid Expenses	Registration		Air Travel		Other		Total	
	By Town of Ft. Frances	Yes		Yes		Rooms			
5.	Town Used Vehicle	Yes	<input checked="" type="radio"/> No	Reason	Passenger in R. Aris Private Vehicle				Total
	Mileage Claimed	KM x \$0.47 =							
6.	Approved					Total Expenses		262.00	
						Advance Received		0	
						Balance Claimed		262.00	
						Balance Refunded			

The agenda must be attached to process payment

In claiming the above amounts, I certify that the expenses have been incurred on behalf of the Town, that the means of transportation were the most economical, with due regard to convenience, and that the expenditures were made in the exercise of my duties. NB – a valid and detailed receipt must accompany hotel Visa slips.

Date

Date

Date

Employee Signature

Supervisor Signature

Division Manager Signature

Date	Treasurer	A / P	Cashier

AMO Registration Form

AMO AGM and Annual Conference | August 17 - 20, 2014 | London, Ontario



Please send completed form to AMO Events via fax 416.971.9372 | via e-mail events@amo.on.ca
via mail to 200 University Avenue, Suite 801, Toronto, ON., M5H 3C6 or register online at www.amo.on.ca

REGISTRANT INFORMATION

Name:	Paul Ryan		
Title:	Councillor		
Municipality/Organization:	Town of Fort Frances		
Full Mailing address:	300 Portage Avenue	Phone:	807 274-5323
	Fort Frances, Ontario P9A 3P9	Fax:	807 274-8479
E-mail:	klawson@fort-frances.com		<input type="checkbox"/> This is my first time attending the AMO Conference
Dietary needs:	None		
Other needs (mobility, special requirements etc...):	None		

REGISTRATION FEES (FEES IN BRACKETS INCLUDE HST)

Registration Type	AMO Member and Supporter Rates (Rate ends Aug 15)	Non Member Rates (Rate ends Aug 15)
<input type="checkbox"/> Full with Social Evening Ticket	\$720 (\$813.60)	\$920 (\$1039.60)
<input checked="" type="checkbox"/> Full, No Social Evening Ticket	\$655 (\$740.15)	\$820 (\$926.60)
<input type="checkbox"/> One Day: Mon Aug 18	\$365 (\$412.45)	\$490 (\$553.70)
<input type="checkbox"/> One Day: Tues Aug 19	\$365 (\$412.45)	\$490 (\$553.70)
<input type="checkbox"/> Half Day: Wed Aug 20	\$205 (\$231.65)	\$245 (\$276.85)
<input type="checkbox"/> Extra Tuesday Evening Social Tickets	\$75 (\$84.75)	\$75 (\$84.75)

PAYMENT INFORMATION

Registration Fee including HST	\$ 740.15
extra Tuesday evening social tickets	\$
TOTAL to be remitted	\$ 740.15
PAYMENT METHOD	
<input type="checkbox"/> Invoice me (only available to Ontario Municipalities)	
<input type="checkbox"/> Cheque payable to Association of Municipalities of Ontario	
<input checked="" type="checkbox"/> Credit Card please complete details below.	

CAUCUS VOTING (AMO MEMBERS ONLY)

The AMO By-Law directs that each delegate who is an elected municipal official and an AMO member municipality is eligible to vote. It is up to each elected municipal official to indicate which caucus best represents his or her interests. Assignment of the Monday Lunch is also based on the identified caucus. You MUST declare a caucus when submitting this conference registration form.

July 18, 2014 is the last date for changing Caucus. After July 18, 2014 changes to a declared Caucus are not permitted.

Please indicate which caucus you wish to participate in:

- ☐ County
 ☐ Large Urban
 ☒ Northern
 ☐ Regional/Single Tier
☐ Rural
 ☐ Small Urban

PLAN YOUR MONDAY AFTERNOON

As indicated there are three options for educational learning in the afternoon of Monday, August 18.

Will you be attending:

- ☐ A concurrent session
☐ One of the Study Tours
☐ One of the Out Trips (dinner included, \$45 + HST)

If you and your companion wish to attend a study tour or out trip please complete the Tours and Trips Registration form.

Cancellation Policy: Cancellations must be made in writing before July 11, 2014. An administration charge of \$70.00 plus HST (\$79.10) will apply. Any cancellations made after July 11, 2014, will not be refunded.

By completing this registration form you are providing the Association of Municipalities of Ontario (AMO) with consent to send information on all activities related to current and future AMO AGM's and Annual Conferences. If you wish to no longer receive information from AMO on this program please contact events@amo.on.ca to unsubscribe.

CREDIT CARD PAYMENT

Please note a 5% (plus HST) administration fee will be applied to all credit card transactions.	<input type="checkbox"/> MasterCard <input checked="" type="checkbox"/> Visa
Credit Card #	4715 1680 0029 8250 Expiry 06/18
Name on Card:	Kathryn Lawson
Signature:	Kathryn Lawson



PLUS

BEST WESTERN PLUS Winnipeg Airport Hotel
by FORTIS PROPERTIES

Paul Ryan
1226 fifth st e
Fort Frances ON P9A 1V9
Canada

Arrival : 08-16-14
Departure : 08-17-14
Room No. : 518
Invoice No. :
Conf. No. : 35788
Page : 1 of 1

GST 896932449 R0001
PST 896932449 MT0001

Date	Description	Charges	Payments
08-16-14	Room Individual	129.00	
08-16-14	Accommodation Tax	6.45	
08-16-14	GST	6.77	
08-16-14	PST	10.32	
08-17-14	Visa		152.54
	XXXXXXXXXXXX8250 XX/XX		
Total		152.54	152.54
Balance			0.00

Note: PAID IN ADVANCE BY THE TOWN OF FORT FRANCES ADMINISTRATION

1715 Wellington Avenue, Winnipeg, Manitoba, R3H 0G1, Canada
Telephone: (204) 775-9889 Fax: (204) 775-4576

Each Best Western® branded hotel is independently owned and operated.



DELTA
LONDON ARMOURIES
325 Dundas Street, London, Ontario, N6B 1T9
Tel: 519-679-6111 Fax: 519-679-3957

ASSOCIATION OF MUNICIPALITIES
Paul Ryan
Canada

Room: 1804
Folio: 211858
Cashier: 408
Arrival: 08-17-14
Departure: 08-20-14

Group: TAPMO

Date	Description	Additional Information	Charges	Credits
08-17-14	Deposit Transferred at C/I			650.88
08-17-14	Room Charge		192.00	
08-17-14	Room - HST		24.96	
08-18-14	Room Charge		192.00	
08-18-14	Room - HST		24.96	
08-19-14	Room Charge		192.00	
08-19-14	Room - HST		24.96	
HST Summary			Total	650.88
Registration No: 860549062			Balance Due	0.00 CDN
Room 74.88				
F&B 0.00				
Other 0.00				
Total 74.88				

Note: Paid in Advance By The Town of Fort Frances Administration

Guest Signature: _____

INTERNATIONAL TRAVEL 539647 ONTARIO LTD
 265 SCOTT ST
 FORT FRANCES ONT P9A 1G8
 807 274 9895 OR 1800 465 7795
 EMAIL ADDRESS IS PHERR SHAW CA

SALES PERSON: PH

ITINERARY/INVOICE NO. 0043609
 DCAJCW

DATE: 29 JUL 14

PAGE: 03

TO: TOWN OF FORT FRANCES 320 PORTAGE AVE FORT FRANCES
 CONFIRMED WITH KATHRYN LAWSON

FOR: MCCAIG/MARK MR
 AVIS/ROY MR
 RYAN/PAUL MR

AIR TICKET	WS5249945383	MCCAIG MARK MR	529.25
ELEC TKT			
		27.66 G.S.T./H.S.T.	27.66
AIR TICKET	WS5249945384	AVIS ROY MR	529.25
ELEC TKT			
		27.66 G.S.T./H.S.T.	27.66
AIR TICKET	WS5249945385	RYAN PAUL MR	529.25
ELEC TKT			
		27.66 G.S.T./H.S.T.	27.66
		SUB TOTAL	1,687.75
		TOTAL G.S.T./H.S.T.	93.58
		TOTAL AMOUNT DUE	1,781.33

1,781.33/3 = \$ 593.78

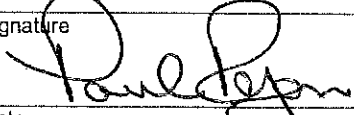
CONTINUED ON PAGE 4

TOWN OF FORT FRANCES - SCHEDULE "F"
TRAVEL STATEMENT – MAYOR / COUNCIL HONORARIUM

Attendee	PAUL RYAN
Conference / Seminar Attended	ASSOCIATION OF MUNICIPALITIES OF ONTARIO 115 TH ANNUAL GENERAL MEETING AND CONFERENCE
Location	LONDON CONVENTION CENTRE, LONDON ONT.
Dates	AUGUST 16, 17, 18, 19, 20 / 2014

Details of Per Diem

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Total
Date	Aug 18	Aug 19	Aug 20			Aug 16	Aug 17	
Amount	150. ⁰⁰	150. ⁰⁰	150. ⁰⁰			75. ⁰⁰	150. ⁰⁰	675. ⁰⁰

Name (Please Print)	PAUL RYAN	Signature	
Approved		Date	AUGUST 25 / 2014

To be submitted to Payroll for processing when approved by Council

2014 Operations & Facilities Division Capital Budget- June 3rd, 2014	G/L Code	TOTAL APPROVED BUDGET	Budget Actuals as of July 31, 2014	Variance	Notes
TRANSPORTATION					AGENDA ITEM #9.1
Public Works Buildings/General Misc					
Public Works Small Equipment	C-310-9105-1471	\$5,000.00		\$5,000.00	
		\$5,000.00	\$0.00	\$5,000.00	
Large Equipment & Vehicles					
Snow Plow Truck (1997) Replacement	C- 334-9244-1471	\$255,000.00		\$255,000.00	Awarded to Supplier on August 11, 2014
		\$255,000.00	\$0.00	\$255,000.00	
Small Vehicles					
Replace V134 - 1996 Ford 1/2 Ton Truck	C-333-9133-1471	\$32,000.00		\$32,000.00	Approved by Council on March 24 net cost to Town \$ 31,906.88 Delivered on July 8
Replace V177 - 2001 Ford F250 Crew Cab Truck c/w 4 Wheel Drive	C-333-9133-1471	\$35,000.00			Approved by Council on March 24 net cost to Town \$ 39,795.21 Delivered on July 23
		\$67,000.00	\$0.00	\$32,000.00	
Roads					
Williams Ave Sod Work	C-313-9259-1523	\$10,291.00		\$10,291.00	Wagner Construction- to be completed by September 15, 2014
Huffman Residential Development (Curb & Gutter and Sod Work)	C-122-9282-1523	\$130,810.00		\$130,810.00	Wagner Construction- to be completed by September 15, 2014
Third St E. from Crowe to Frenette - Replacement of 284 Meters	C-313-9285-1523	\$684,734.00	\$15,026.53	\$669,707.47	Awarded to Tom Veert on May 12
		\$44,877.00	\$4,418.64	\$40,458.36	
Oakwood Road Surface Treatment - Double Lift (Dependant on Funding)	C-313-9283-1523	\$295,113.00	\$13,290.28	\$281,822.72	Tender Advertised on May 14, 2014 closing on June 10, 2014
Frog Creek Road Surface Treatment (Dependant on Funding)	C-313-9285-1523	\$65,000.00		\$65,000.00	Tender Advertised on May 14, 2014 closing on June 10, 2014
8th Street Surface Treatment from 216 meters Portage to Christie plus 87 meters near York Ave.	C-313-9246-1523	\$42,000.00		\$42,000.00	Tender Advertised on May 14, 2014 closing on June 10, 2014
5th Street Surface Treatment from Portage Ave to Wright Ave (2nd Layer)	C-313-9212-1523	\$81,742.00	\$1,437.94	\$80,304.06	Awarded to Tom Veert on May 12
Storm Sewer Upgrades	C-313-9287-1523	\$1,354,567.00	\$34,173.39	\$1,320,393.61	
sidewalks					
Replacement Third St E from Crowe Ave to Frenette Ave	C-320-9285-1523	\$169,470.00		\$169,470.00	
		\$169,470.00	\$0.00	\$169,470.00	
Streetlight Pole Replacement					
Pole Replacement	C-345-9135-1471	\$5,000.00		\$5,000.00	Replacing 12 poles - phase 1 of Waterfront Walkway - Will go over budget in 2014
		\$5,000.00	\$0.00	\$5,000.00	
TOTAL TRANSPORTATION		\$1,856,037.00	\$34,173.39	\$1,786,863.61	
PARKS & CEMETERIES					
Parks					
Small Equipment Replacement (Mowers & whipper snippers)	C-580-9105-1471	\$5,000.00		\$5,000.00	
Trade-In 2002 445 JD Tractor Replace with X720 Tractor	C-580-9174-1471	\$12,500.00	\$9,666.20	\$2,833.80	Delivered on May 2, 2014
					Approved by Council on March 24 net cost to Town \$ 27,937.99
Replace V145 - 1988 Super cab Truck	C-580-9133-1471	\$40,000.00		\$40,000.00	
Waterfront Dock Repairs & Replacement	C-585-9108-1471	\$5,000.00		\$5,000.00	
TOTAL PARKS & CEMETERIES		\$62,500.00	\$9,666.20	\$52,833.80	
AIRPORT					
Electronic Runway Condition Reporting Equipment & Friction Tester	C-390-9288-1471	\$36,172.00		\$36,172.00	Transport Canada approved & waiting for agreement execution
Front End Loader c/w Sweeper - ACAP Funding (Dependant on Funding)	C-390-9257-1471	\$225,000.00		\$225,000.00	application submitted to Transport Canada as of May 2, 2014
TOTAL AIRPORT		\$261,172.00	\$0.00	\$261,172.00	
WASTE MANAGEMENT SYSTEM					
Transfer Station Upgrades - Installation of 2 Stationary Compactors	C-351-9128-1471	\$218,275.00		\$218,275.00	Stewardship Ontario & Waste Diversion Ontario negotiating with Winnipeg MRFs
		\$218,275.00	\$0.00	\$218,275.00	
ENVIRONMENT					
Sanitary Sewer - Collection System					
Sanitary Sewer Tools & Equipment	C-410-9105-1471	\$12,000.00		\$12,000.00	
Refurbishing Sanitary Manholes	C-410-9138-1523	\$156,658.00	\$2,792.94	\$153,865.06	Awarded to Tom Veert on May 12
Sanitary main Replacement Third St E from Crowe Ave to Frenette Ave	C-410-9285-1523	\$381,373.00	\$84,348.65	\$297,024.35	Awarded to Tom Veert on May 12
Design for Infrastructure Renewal Project	C-410-9179-1523	\$37,500.00		\$37,500.00	
		\$587,531.00	\$87,141.59	\$500,389.41	
Sewage Treatment Plant					
Misc Capital Upgrades	C-413-9105-1471	\$120,000.00	\$576.98	\$119,423.02	
Honeywell Improvements & Parking Lot Lights	C-410-9280-0000	\$48,258.00			
		\$168,258.00			
Water System					
Water Distribution System					
Miscellaneous Tools/Equipment	C-961-9105-1471	\$12,000.00	\$1,924.14	\$10,075.86	Finalizing Elster water meter project from 2011
Design for Infrastructure Renewal Project	C-961-9179-1523	\$37,500.00			
Replacing Main Line Water Valves/Hydrants	C-961-9137-1523	\$181,391.00	\$3,190.70		Awarded to Tom Veert on May 12
Water main Replacement Third St E from Crowe Ave to Frenette Ave	C-961-9285-1523	\$297,182.00	\$82,867.57		Awarded to Tom Veert on May 12
		\$528,073.00	\$87,982.41	\$10,075.86	
Water Treatment Plant					
Misc Small Capital Equipment	C-965-9105-1471	\$60,000.00	\$7,795.04	\$52,204.96	
Back-up Generator	C-965-9260-1471	\$300,000.00	\$8,792.07	\$291,207.93	Hatch Mott MacDonald preparing tender
		\$360,000.00	\$16,587.11	\$343,412.89	
TOTAL ENVIRONMENT		\$1,643,862.00	\$191,711.11	\$853,878.16	
Total O & F Budget		\$4,041,846.00	\$235,550.70	\$3,173,022.57	

TOWN OF FORT FRANCES
Operations and Facilities Division - Environmental Area - Operations Statistics
 (June 2014)



STAFFING:

See Operations Statistics (June) 2014 prepared by M. Strachan, Superintendent of Transportation

OVERTIME HOURS - Equivalent Straight Time Hours

See Operations Statistics (June) 2014 prepared by M. Strachan, Superintendent of Transportation

WATER DISTRIBUTION:

Water Main Breaks:

- Number of water main breaks: One (1)
- In front of 517 Lillie Ave. (3 locations)

Hydrant Repairs:

- Number of hydrant repairs: Two (2)
- Third St. W. at Lillie Ave. (HYD 114) and Cornwall Ave. at Fourth St. W. (HYD 106)

Hydrant Replacements:

- Number of hydrant replacements: None

Hydrant Installations (NEW):

- Number of new hydrant installations: None

Main Valve Repairs:

- Number of water main valve repairs: One (1)
- Lillie Ave. at King's Hwy. (VAL160)

Main Valve Replacements:

- Number of water main valve repairs: None

Water Service Breaks:

- Number of water service breaks: Three (3)
- 953 Phair Ave., Elm Ave. at Riverview Dr. and Mowat Ave. at First St. E.

Water Service Repairs:

- Number of water service repairs: Six (6)
- 1005 Portage Ave. N., 1021 Portage Ave. N., 1025 Portage Ave. N., 1035 Portage Ave. N., 145 Hudson Dr.
- and 1227 Third St. E.

Water Service Installations (NEW):

- Number of water service installations: None

Water Service Replacements:

- Number of water service installations: None

Water Service Terminations:

- Number of water service terminations: None

Water Service Turn "Off/On":

- Number of water service turn "Off/On": Twelve (12)
 - 1319 Colonization Rd. W. (2), 237 Fifth St. E., 236 Second St. E. (2), 1108 Second St. E., 314 Kerr Pl. (2),
 - 1031 King's Hwy. (2) and Point Park (2)

Frozen Water Services:

- Number of frozen water services: One (1)
 - 237 Fifth St. E.

Water Meter Installations/Replacements:

- Number of water meter installations/replacements: None

Backflow Preventer Installations/Replacements:

- Number of backflow preventer installations/replacements: None

Backflow Prevention - Testing:

- Number of backflow preventers tested: Nine (9)
 - 921 Sixth St. W., 353 Church St., Pit Rd. #2 (2), 1404 King's Hwy., 1201 Idlywild Dr., 237 Fifth St. E.,
 - 801 Colonization Rd. W. (2)

Other Information:

- Summarized final costs for invoicing of private works associated with private works
- Traced various building water services.
- Performed connection inspection for water service at 1301 King's Hwy. (Private Work)
- Continued with the valve exercising program (Area 4) and hydrant valve exercising.
- Recorded locations of curb stops at various locations.

WATER TREATMENT PLANT:

- June, 2014 - In receipt of the Water Treatment Facility Monthly Report.

SEWERAGE COLLECTION:

Wastewater Main Backups:

- Number of wastewater main backup: One (1)
 - Wright Ave. (500 blk.)

Wastewater Main Repairs:

- Number of wastewater main repairs: Two (2)
 - 853 Phair Ave. and Webster Ave. at Fourth St. W.

Wastewater Manhole Repairs:

- Number of wastewater manhole repairs: None

Sewer Service Repairs:

- Number of sewer service repairs: Two (2)
-626 Church St. and 413 Mosher Ave.

Sewer Service Replacements:

- Number of sewer service installations: None

Sewer Service Installations (NEW):

- Number of sewer service installations: None

Sewer Service Terminations:

- Number of water service terminations: None

Other Information:

- Cleaned thirteen (13) plugged sewer services at the following locations:
 - 1024 Fifth St. E., 812 Cornwall Ave., 1000 First St. E., 401 King's Hwy., 610 First St. W., 810 Armit Ave.,
 - 902 Phair Ave., 806 Shevlin Ave., 626 Church St., 831 Armit Ave., 810 Crowe Ave., 831 King's Hwy.
 - and 702 Armit Ave.
- CCTV inspected and traced various building sewer services.
- Performed connection inspection of sanitary service at 1024 Fifth St. E. (Private Work)
- Recorded locations of cleanouts at various locations.
- June 12 & 13, 2014 - Rainfall event put sanitary system into overload. Pumped from collection system into storm system (Rainy River) - Estimated 2226 m3 of raw sewage discharged.
- June 15 & 16, 2014 - Rainfall event put sanitary system into overload. Pumped from collection system into storm system (Rainy River) - Estimated 2349 m3 of raw sewage discharged.

WASTE-WATER TREATMENT FACILITY:

- June 12, 2014 - Wastewater Treatment Facility in bypass as of 5:10 a.m.
- June 13, 2014 - Wastewater Treatment Facility out of bypass as of 3:00 p.m.
- June 14, 2014 - Wastewater Treatment Facility in bypass as of 11:00 p.m.
- June 18, 2014 - Wastewater Treatment Facility out of bypass as of 12:25 p.m.
- In receipt of the Wastewater Treatment Facility Monthly Report for June 2014.

WASTE MANAGEMENT:

Garbage Collection:

- Number of complaints regarding garbage collection:
 - Town - 0 complaints, Asselin's - 6 complaints

Sanitary Landfill (Waste Disposal Site):

Landfill Scales functioning properly during this period.

- Amount of residential waste delivered to the landfill:
 - 294,700 kgs (294.70 tonnes)
- Amount of ICI waste delivered to the landfill:
 - 429,390 kgs (429.39 tonnes)
- June 10, 2014 - Trillium on site to remove some vehicle tires.
- June 20, 2014 - Asselins Transport removed steel (28.9) tonnes from the landfill site.
- June 23, 2014 - Asselins Transport removed steel (12.68) tonnes from the landfill site.

Recycling:

- Number of complaints regarding recycled materials:
 - Town - 0 complaints, Asselin's - 5 complaints
- Amount of recycled waste diverted from the landfill:
 - 26,870 kgs (26.87 tonnes) Cascade Recovery Inc.

Prepared By: 

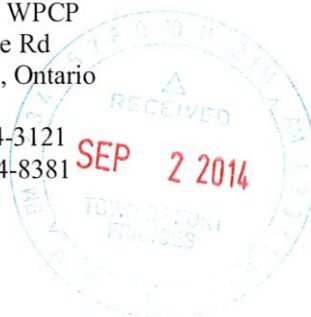
Environmental & Facilities Superintendent

Date: 14-08-2014



Ontario Clean Water Agency
Agence Ontarienne Des Eaux

Fort Frances WPCP
200 McIrvine Rd
Fort Frances, Ontario
P9A 3S3
Tel: 807-274-3121
Fax: 807-274-8381



August 7, 2014

Town of Fort Frances
320 Portage Avenue
Fort Frances Ontario
P9A 3M5

Attention: Mr. Doug Herr
Environmental and Facilities Superintendent

Dear Doug:

**Re: Fort Frances Wastewater Treatment Facility
July 2014 Monthly Report**

As per the operating agreement, the attached document is the July 2014 monthly report for the Fort Frances Wastewater Treatment Facility.

The report highlights the influent and effluent quality and the process parameters. Additionally, the routine operation and maintenance activities conducted by the operators are summarized.

If you have any questions regarding this report do not hesitate to contact Mr. Larry Wachter – Operations Manager.

Yours truly,

A handwritten signature in blue ink, appearing to read "Kelly G.D.".

Kelly Cunningham
Senior Operator

For Larry Wachter
Operations Manager

**The Corporation of the Town of Fort Frances
Wastewater Treatment Plant
(Sewage Plant)
July 2014 Monthly Operations Report**

INTRODUCTION

In accordance with the Agreement between the Ontario Clean Water Agency (Operating Authority) and the Town of Fort Frances, the Fort Frances Sewage Treatment Plant is required to prepare a monthly report. This document covers the reporting month of July 2014; the facility performance report summarizes important information regarding the quality of the effluent, wastewater, analytical test results, maintenance operations, and relevant activities of the WWTP.

DESCRIPTION OF WORKS

Capacity of Works	9000 m ³ /day (average flow)
Service Area	Town of Fort Frances and Couchiching Reserve
Service Population	9000
Effluent Receiver	Rainy River
Major Process	Secondary treatment facility complete with a phosphorus removal system; ultra violet disinfection; aerobic sludge stabilization and dewatering

The Fort Frances Sewage Treatment Plant received and operates its operation under *Certificate of Approval Number 3-0049-96-006*, in accordance with Section 53 of the Ontario Water Resources Act. The Certificate of Approval outlines the terms and conditions and the report captures these terms and conditions in the following sections.

LABORATORY

ALS Laboratory Group – Thunder Bay is contracted to conduct the required analytical tests of the influent (raw) and effluent samples; weekly requirement.

JULY 2014 EFFLUENT QUALITY

<i>Parameters</i>	<i>Monthly Actual Concentration mg/L</i>	<i>Compliance Criteria Concentration mg/L</i>	<i>Performance Objective Concentration mg/L</i>	<i>Monthly Actual Loading, kg/d</i>	<i>Compliance Criteria Loading kg/d</i>	<i>Performance Objective Loading kg/d</i>
CBOD ₅	2.5 mg/L	25 mg/L	15 mg/L	23.3 kg/d	225 kg/d	135 kg/d
Suspended Solids	7.4 mg/L	25 mg/L	15 mg/L	68.2 kg/d	225 kg/d	135 kg/d
Total Phosphorus	0.34 mg/L	1.0 mg/L	1.0 mg/L	3.1 kg/d	9 kg/d	9 kg/d
Ammonia as N	1.65 mg/L					
Nitrite as N	0.14 mg/L					
Nitrate as N	4.73 mg/L					
Total Cl ₂ Residual		<0.01 mg/L (when in use)				
E-Coli		11.6 count/100 ml (geometric mean)		200 count/100ml (geometric mean)		E-coli not to exceed 150 organisms/100ml (monthly geometric mean density)
pH				pH range 7.1 to 7.8; average pH was 7.5		
Temperature degrees C				Temperatures ranged from 12.0 – 14.5 average temperature of effluent at 13.2		

Compliance criteria are mandatory requirements of the C of A and performance objectives are a goal to be achieved using best reasonable efforts.

WASTEWATER LIQUID PROCESS

The average daily flow for July was 9,034.0 m³/day. This represents 100% of the design average flow. Total treated flow for the month was 280,055 m³.

The Fort Frances WWTP met all effluent compliance criteria for the parameters listed above and additionally was well within the recommended more stringent monthly performance objective levels as outlined in the Certificate of Approval.

INVENTORY

Chemical	End of Month Status	Units
Hypochlorite	500 +/- @ 12.0% + 410 @ 12%	Litres
Alum	13 +/- @ 60 %	Cubic meters
Polymer	29 Bags (725 kg)	Bags (25 kg/bag)

MAINTENANCE

The operators performed the routine operations and maintenance at the treatment plant and pumping stations. The activities are highlighted as follows:

Treatment Plant:

- Alternated lead/lag pumps
- Adjusted fluidizing water to head cell and grit snail as needed
- Greased GBT, mechanical bar screen and grit snail. Lubricated drive chain on grit snail and bar screen
- Regular cleaning of head works EW basket strainer
- Greased all blowers
- Regular cleaning of seal water strainer TFP 9-5
- Calibrated automatic samplers and replaced tubing influent sampler
- Shoveled sand from head works inlet channel
- Cleaned DO probes
- Changed oil blowers 2 and 4
- Installed 2 new gas heads in head works building
- Replaced rear tires on John Deere tractor
- Cleaned headcell inlet
- Removed debris from teacup and snail
- Rotated wear bars grit snail
- Installed new pH electrode in lab

Pump Stations:

- Ran gen sets
- Changed seal water strainers
- Cleaned bar screens
- Replaced the sump pump in Central Avenue lift station dry well

OPERATIONAL ISSUES

The facility met all operational requirements for the month.

SLUDGE SUMMARY

The volume directed to the gravity belt thickener totaled 682.8 m³ for the month. Hammond Landscaping (Certificate of Approval Hauler # 11000025801) hauled/transported 187.4 m³ (average 11.0 m³/load) to the agricultural drying bed.

The Organic Soil Conditioning site has a valid Certificate of Approval - number S-71048-31.

COMPLAINTS

There were no complaints during the report period.

BY-PASS REPORT(S)

There were no bypass events in the report period.

COMMENTS

Plant power consumption for the month was 679 (x 180 multiplier) kWh.

The additional effluent testing that is required as of January 1, 2013 to meet the requirements of the Wastewater Systems Effluent Regulations is now a part of our regular sampling regimen.

REPORTS

ALS – Environmental Analytical Reports (on-file at plant)

Fort Frances WPCP Equipment Run Time Report (on-file at plant)

Bypass Report (on-file at plant as per occurrence)

Month	Sewage Flows Year 2014						Usage	Sludge	Removal Efficiency
	Avg. Day Flow	Max Day Flow	Total Treated	Total ByPass	Total Volume	% Plant Capacity	Volume Hauled	CBOD5	
	m3	m3	Volume ML	Volume ML	ML		M3	Suspended Solids	
								Total Phosphorus	
January	5057.6	5552	156785		156785	56%	143.5		
February	5630.1	6812	157644		157644	63%	129.8		
March	8118.8	10455	251682		251682	90%	217.9		
April	10927.7	14036	327830		327830	121%	198.3		
May	10855.8	18381	336530		336530	121%	243.5		
June	14683.4	21000	440501	33807.4	474308.4	163%	286.8		
July	9034.0	13527	280055		280055	100%	187.4		
August						0%			
September						0%			
October						0%			
November						0%			
December						0%			
Sum				33807.4	1984834.4		1407.2		
Average	9187		278718		283548	102%	201.0		
Max		21000	440501		474308.4				
C of A	9000	18000							

Month	CBOD5				Suspended Solids				Total Phosphorus				E. Coli		pH	
	Avg Raw CBOD (mg/L)	Avg. Eff. CBOD (mg/L)	Avg. Load CBOD (kg/day)	Avg Raw S.S. (mg/L)	Avg. Eff. S.S. (mg/L)	Avg. Load S.S. (kg/day)	Avg Raw T.P. (mg/L)	Avg. Eff. T.P. (mg/L)	Avg. Load T.P. (kg/day)	Geo Mean Counts /100ml	Monthly Minimum	Monthly Maximum				
January	76.0	3.7	18.2	147.0	7.3	36.8	2.2	0.20	1.02	2.8	7.2	7.7				
February	88.3	4.3	23.2	146.9	7.4	42.6	2.6	0.18	1.02	10.4	7.2	7.5				
March	49.8	5.0	42.4	183.0	12.2	102.0	1.6	0.18	1.42	11.9	7.3	7.5				
April	40.6	3.0	31.3	92.5	9.1	93.2	1.2	0.25	2.80	29.6	6.9	7.6				
May	36.3	4.0	46.7	78.6	7.6	81.2	1.1	0.36	3.8	36.0	7.2	7.7				
June	23.8	3.5	49.0	85.4	7.6	113.7	0.8	0.37	5.30	155.7	7.0	7.8				
July	39.2	2.5	23.3	107.5	7.4	68.2	1.3	0.34	3.10	11.6	7.1	7.8				
August																
September																
October																
November																
December																
Average	50.6	3.7	33.4	120.1	8.4	76.8	1.5	0.27	2.64	36.9	7.1	7.7				
Max	88.3	5	49.0	183.0	12.2	113.7	2.6	0.37	5.3	155.7	7.3	7.8				
C of A		25	225		25	225		1	9	200	6.0	9.5				

Statistics Canada Report - TOWN OF FORT FRANCES

Statistics Canada Report - TOWN OF FORT FRANCES Reporting Period: 08-01-2014 - 08-31-2014

Municipality	Fort Frances	Permit	Applicant	Contractors	Property Address	Work Description	Units / Area	Value
		RollNo						
		2014024	ALBRIGHT EARL WILLIAM ALBRIGHT KRISTI ANNA-LEE	Claude Jodoin CJ CONTRACTING	755 THOMPSON ST	Lift Existing Garage, Pour new Slab, construct pony walls to increase ceiling height, and construct an 8 x 14 addition on south side and a 4' x 24' addition to front		\$9,366.60
		59-12-010-002-05700-0000	FORT FRANCES P9A 2W7		Legal Description: PLAN SM165 W/2 LOT 5 & 6;PCLS 5-1 & 6-1	Stat's Canada Codes Building: 450 Work: 03	1 63.92	
		2014074	JOHN DEGAGNE 710 5TH STREET	JOHN DEGAGNE 710 5TH STREET FORT FRANCES	544 THIRD ST W	Demolish and remove From Site Existing Frame Garage Construct new 16 x 24 Accessory Use Building	1	\$10,000.00
		59-12-010-003-07600-0000	FORT FRANCES ONTARIO		Legal Description: PLAN SM16 LOT 26 PCL5886	Stat's Canada Codes Building: 450 Work: 01	35.95	
		2014081	JOHNSON HAROLD ELMER 401 FOURTH ST W	JOHNSON HAROLD ELMER 401 FOURTH ST W FORT FRANCES ON	401 FOURTH ST W	Remove existing east and north concrete block wall and replace with wood, insulate and vapo rbarrier	1	\$3,000.00
		59-12-010-003-07700-0000	FORT FRANCES ON P9A 3C2		Legal Description: PLAN SM29 LOT 10 PCL 10-1	Stat's Canada Codes Building: 110 Work: 03		
		2014071	Kyle Gikowaski	Kyle Gikowaski FORT FRANCES	416 SIXTH ST W	Construct a 12 x 16 deck to rear of dwelling	1	\$5,000.00
		59-12-010-007-14800-0000	FORT FRANCES ONTARIO		Legal Description: PSM140 PT LOT 9 PT LOT 10;PCL12568 & 15900	Stat's Canada Codes Building: 110 Work: 02	17.84	
		2014077	BOMBAY DARREL LINDSAY 408 NELSON ST	BOMBAY DARREL LINDSAY 408 NELSON ST FORT FRANCES ON	1027 VICTORIA AVE N	Remove Exterior Siding, add vapor barrier, insulation, reinstall sheathing and siding to North Wall.	1	\$1,000.00
		59-12-020-006-06800-0000	FORT FRANCES ON P9A 1B2		Legal Description: PLAN SM120 LOT 31 TO 32 PCL13209	Stat's Canada Codes Building: 110 Work: 03	1	

Tuesday, September 02, 2014

Page 1 of 2

Statistics Canada Report - TOWN OF FORT FRANCES Reporting Period:08-01-2014 - 08-31-2014

2014069	Travis Wood RR#2 SITE 218-125	Travis Wood RR#2 SITE 218-125 WATTEN		261 SCOTT ST	Convert Existing single suite Beauty Parlour into a beauty parlour suite and separate message therapy suite	\$8,000.00	
59-12-020-007-05200-0000	WATTEN P9A 3M3	ONTARIO	P9A 3M3	Legal Description: PSM97 W PT LOT 11 PCL 11-2	Stat's Canada Codes Building: 510 Work: 03	2 417.78	
2014067	Dan Thurber 30 ELMCREST	Dan Thurber 30 ELMCREST FORT FRANCES		204 SECOND ST E	Construct a Accessibility ramp to front entry of dwelling	\$2,500.00	
59-12-020-008-02000-0000	FORT FRANCES P9A 3M3	ONTARIO	P9A 3M3	Legal Description: PLAN M68 BLK 3 LOT 9 PCL 3-9,-2	Stat's Canada Codes Building: 110 Work: 02	1 14.12	
2014073	CALDER RAYMOND WESLEY JR 834 CHRISTIE AVE	CALDER RAYMOND WESLEY JR 834 CHRISTIE AVE FORT FRANCES		629 THIRD ST E	Replacing Sewer and Water Services from dwelling to proerty line	\$1,000.00	
59-12-030-003-02000-0000	FORT FRANCES ON P9A 2G3		P9A 2G3	Legal Description: PLAN SM2 BLK 4 LOT 15 E8FT;LOT 14 PCL BLK 4-14-2, & 4-15-1	Stat's Canada Codes Building: 110 Work: 03	1	
2014025	GERVAIS JASON MICHAEL 934 PHAIR AVE	GARY DURBIN ALBERTON		934 PHAIR AVE	Construct a Two Storey 17 x 26 Addition to the rear of the existing house, Construct new footings and foundation walls under existing rear porch	\$79,500.00	
59-12-030-003-12400-0000	FORT FRANCES ON P9A 2M7			Legal Description: PLAN SM159 LOT 20 PCL16412	Stat's Canada Codes Building: 110 Work: 02	1 39.21	
2014070	SELMAN DENNIS O'BRIEN 1035 FIFTH ST E	SELMAN DENNIS O'BRIEN 1035 FIFTH ST E FORT FRANCES		1035 FIFTH ST E	Demolish and Remove from Site Existing Accessory Use Building	\$1,000.00	
59-12-030-005-11100-0000	FORT FRANCES ON P9A 1V6	(807) 274 2506	P9A 1V6	Legal Description: PLAN SM135 BLK E PCL E-1	Stat's Canada Codes Building: 450 Work: 16	0 39.88	
Sum	Summary (10 detail records)					10	\$120,366.60
Grand Total	Summary (10 detail records)					10	\$120,366.60

Tuesday, September 02, 2014

Page 2 of 2

**Town of Fort Frances
Capital Fund Budget vs Actual
as at July 31, 2014**

		Actual to Date	2014 Budget	Variance
	Administration			
C-140-0490-0952	Contribution from Reserve Funds		(31,850.00)	(31,850.00)
C-140-9109-0000	Mobile Devices Project	5,487.94	6,850.00	1,362.06
C-140-9109-0000	Computer/Network Upgrades		25,000.00	25,000.00
	Total Revenue	-	(31,850.00)	(31,850.00)
	Total Expenditures	5,487.94	31,850.00	26,362.06
	TOTAL ADMINISTRATION	5,487.94	-	(5,487.94)
	Honeywell Project			
C-105-0490-0400	Federal Grants	(10,408.57)		10,408.57
C-105-0490-0490	OPA/FFPC Grants		(46,494.00)	(46,494.00)
C-105-0490-0952	Contribution from Reserve Fund		(47,176.00)	(47,176.00)
C-105-9280-0000	Honeywell Improvement Project	75,138.17	93,670.00	18,531.83
	Total Revenue	(10,408.57)	(93,670.00)	(83,261.43)
	Total Expenditures	75,138.17	93,670.00	18,531.83
	TOTAL CIVIC CENTRE	64,729.60	-	(64,729.60)
	EMERGENCY SERVICES			
C-211-0490-0589	Contribution from Reserve Funds	(44,000.00)	-	44,000.00
C-211-0490-0952	Contribution from Reserve Funds		(18,000.00)	(18,000.00)
C-211-9122-0000	SCBA Replacement	14,530.74	-	(14,530.74)
C-211-9284-1523	Training Facility		18,000.00	18,000.00
	Total Revenue	(44,000.00)	(18,000.00)	26,000.00
	Total Expenditures	14,530.74	18,000.00	3,469.26
	TOTAL EMERGENCY SERVICES	(29,469.26)	-	29,469.26
	PUBLIC WORKS			
	Transportation			
C-310-0490-0406	AMO Federal Gas Tax			-
C-310-0490-0952	Contribution from Reserve Funds		(5,000.00)	(5,000.00)
C-313-0490-0952	Contribution from Reserve Funds		(104,180.00)	(104,180.00)
C-333-0490-0952	Contribution from Reserve Funds		(67,000.00)	(67,000.00)
C-334-0490-0952	Contribution from Reserve Funds		(255,000.00)	(255,000.00)
C-345-0490-0952	Contribution from Reserve Funds		(5,000.00)	(5,000.00)
C-313-0490-0952	Contributions from Reserve Funds (Water & Sewer)		(543,683.00)	(543,683.00)
C-313-0490-0400	Federal Gas Tax Reserve (Federal Funding)		(536,718.00)	(536,718.00)
C-313-0490-0412	Provincial Grant		(147,556.00)	(147,556.00)
C-313-0490-0954	Expense Recovery (Alberton)		(22,439.00)	(22,439.00)
C-320-0490-0400	Federal Gas Tax Reserve (Federal Funding)		(169,470.00)	(169,470.00)
C-122-9282-1523	Huffman Development (Curb & Gutter/Sod Work)		130,810.00	130,810.00
C-310-9105-1471	Small Equipment Purchases		5,000.00	5,000.00
C-313-9110-1523	Upgrades to Pumping Station	1,234.68		(1,234.68)
C-313-9212-1523	5th Street Surface Treatment Portage to Wright	204.30	42,000.00	41,795.70
C-313-9246-1523	8th St Surface Treatment Portage to Christie	2,540.73	65,000.00	62,459.27
C-313-9259-1523	Williams Ave Sod Work		10,291.00	10,291.00
C-313-9268-1523	Frog Creek Road Surface Treatment	13,434.38	295,113.00	281,678.62
C-313-9283-1523	Oakwood Road Surface Treatment	11,257.55	44,877.00	33,619.45
C-313-9285-1523	Third St E from Crowe to Frenette	54,767.13	684,743.00	629,975.87
C-313-9287-1523	Storm Sewer Upgrades	2,352.54	81,742.00	79,389.46
C-320-9285-1523	Sidewalks Third St E - Crowe to Frenette		169,470.00	169,470.00

**Capital Fund Budget vs Actual
as at July 31, 2014**

		Actual to Date	2014 Budget	Variance
C-333-9133-1471	2-Half ton Trucks (Crew Cab/1/2 ton truck)	28,733.01	67,000.00	38,266.99
C-334-9244-1471	Snow Plow Truck	271.25	255,000.00	254,728.75
C-345-9135-1471	Pole Replacement	888.19	5,000.00	4,111.81
	<u>Waste Management System</u>			
C-351-0490-0400	Federal Gas Tax Reserve (Federal Funding)		(100,575.00)	(100,575.00)
C-351-0490-0412	Provincial Grant (Transfer Station)		(117,700.00)	(117,700.00)
C-351-9128-1471	Transfer Station Upgrades		218,275.00	218,275.00
	<u>Airport</u>			
C-390-0490-0400	Federal Grant		(261,172.00)	(261,172.00)
C-390-0490-0952	Contribution from Reserve Funds			-
C-390-9257-1471	Front End Loader c/w sweeper		225,000.00	225,000.00
C-390-9288-1471	Electronic Runway Condition Reporting Equipment		36,172.00	36,172.00
	<u>Parks</u>			
C-580-0490-0952	Contribution from Reserve Funds		(60,000.00)	(60,000.00)
C-580-0490-0954	Lawn Tractor Trade-In		(2,500.00)	(2,500.00)
C-586-0430-0632	Lions Millennium Park- Donations	(2,100.00)		2,100.00
C-580-9105-1471	Small Equipment Replacement	659.38	5,000.00	4,340.62
C-580-9174-1471	Replace Riding Tractors	9,666.20	12,500.00	2,833.80
C-580-9133-1471	Half-ton Truck Replacement		40,000.00	40,000.00
C-585-9108-1471	Waterfront Dock Repairs		5,000.00	5,000.00
C-586-9232-1523	Lions Millennium Park Contracted Works	662.46		(662.46)
	Total Revenue	(2,100.00)	(2,397,993.00)	(2,395,893.00)
	Total Expenditures	126,671.80	2,397,993.00	2,271,321.20
	TOTAL PUBLIC WORKS	124,571.80	-	(124,571.80)
	FORT FRANCES CHILDREN'S COMPLEX			
C-641-0490-0432	RRDSSAB Grant		(29,100.00)	(29,100.00)
C-641-0490-0436	Health & Safety Grant (DSSAB)	(1,333.36)	(2,000.00)	(666.64)
C-641-0490-0952	Contribution from Reserve Funds			-
C-641-9105-1471	Training TV/DVD & Smart Board)	324.11	3,400.00	3,075.89
C-641-9106-0000	Vent Hood/Air Handling System for Hood		17,000.00	17,000.00
C-641-9108-0000	Windows Replaced/Preschool Room Renovations		6,400.00	6,400.00
C-641-9132-1471	Meeting Room Furniture/Resource Teacher's Desk	2,191.92	4,300.00	2,108.08
	Total Revenue	(1,333.36)	(31,100.00)	(29,766.64)
	Total Expenditures	2,516.03	31,100.00	28,583.97
	TOTAL FFCC	1,182.67	-	(1,182.67)
	SISTER KENNEDY CENTRE			
C-622-0490-0448	Provincial Grant			-
C-622-0490-0952	Contribution from Reserve Funds			-
C-622-9105-0000	Small Capital Purchases	4,312.00		(4,312.00)
C-622-9108-1523	Centre Upgrades (Roof Replacement).			-
C-622-9133-0000	Enabling Accessibility Van			-
	Total Revenue	-	-	-
	Total Expenditures	4,312.00	-	(4,312.00)
	TOTAL SKC	4,312.00	-	(4,312.00)

MSC/Recreation

Capital Fund Budget vs Actual as at July 31, 2014

		Actual to Date	2014 Budget	Variance
C-713-0490-0952	Contribution from Reserve Funds (TT)		(11,600.00)	(11,600.00)
C-722-0490-0400	Federal Grant	(42,857.00)	(42,857.00)	-
C-722-0490-0952	Contribution from Reserve Funds		(37,793.00)	(37,793.00)
C-732-0490-0632	Community Services Donation	(15,225.92)	(15,226.00)	(0.08)
C-732-0490-0954	Contribution from General Revenue Fund		(1,524.00)	(1,524.00)
C-740-0490-0448	Sunny Cove One Time Funding	(9,000.00)	-	9,000.00
C-740-0490-0952	Contribution from Reserve Funds		(8,000.00)	(8,000.00)
C-713-9107-0000	Townshend Theatre Sound board/Lighting/Curtains	4,691.00	11,600.00	6,909.00
C-722-9131-0000	East End Hall Accessibility Renovations	29,106.72	57,150.00	28,043.28
C-722-9132-0000	Tables & Chairs	2,155.00	2,500.00	345.00
C-722-9289-1523	Auditorium Kitchen Renovations		13,000.00	13,000.00
C-722-9624-0000	Fitness Equipment		8,000.00	8,000.00
C-732-9624-0000	Waterfront Fitness Equipment		16,750.00	16,750.00
C-740-9105-000	Sunny Cove Small Capital Equipment	800.00	-	(800.00)
C-740-9108-1523	Sunny Cove Russell Hall & Washroom Upgrades		8,000.00	8,000.00
	Total Revenue	(67,082.92)	(117,000.00)	(49,917.08)
	Total Expenditures	36,752.72	117,000.00	80,247.28
	TOTAL MSC	(30,330.20)	-	30,330.20
LIBRARY				
C-781-0490-0400	Federal Grant (CAPP)			-
C-781-0490-0412	Provincial Grant			-
C-781-0490-0952	Contribution from Reserve Funds			-
C-781-9132-0000	Office Furniture	813.06		(813.06)
C-781-9109-0000	Computer Equipment			-
C-781-9210-1471	Materials	1,668.53		(1,668.53)
	Total Revenue	-	-	-
	Total Expenditures	2,481.59	-	(2,481.59)
	TOTAL LIBRARY	2,481.59	-	(2,481.59)
MUSEUM				
C-791-0490-0400	Federal Grant		(50,000.00)	(50,000.00)
C-791-0490-0412	Provincial Grant			-
C-791-0490-0632	Donations	(9,580.00)	(4,855.00)	4,725.00
C-791-0490-0952	Contribution from Reserve Funds			-
C-791-9109-0000	Computer/Scanner & Photo Studio Lighting	3,824.30	4,855.00	1,030.70
C-791-9127-1523	Museum Roof		50,000.00	50,000.00
	Total Revenue	(9,580.00)	(54,855.00)	(45,275.00)
	Total Expenditures	3,824.30	54,855.00	51,030.70
	TOTAL MUSEUM	(5,755.70)	-	5,755.70
PLANNING & DEVELOPMENT				
C-122-0490-0400	Federal Grant		(655,000.00)	(655,000.00)
C-122-0490-0412	Provincial Grant		(1,000,000.00)	(1,000,000.00)
C-122-0490-0632	Donations		(160,000.00)	(160,000.00)
C-122-0490-0954	Contribution from Revenue Fund In-Kind		(180,000.00)	(180,000.00)
C-122-9282-1523	Huffman Development - Cont Works	102.00		(102.00)
C-122-9286-1523	Rainy Lake Hotel Demolition/Market Square		1,995,000.00	1,995,000.00
	Total Revenue	-	(1,995,000.00)	(1,995,000.00)
	Total Expenditures	102.00	1,995,000.00	1,994,898.00
	TOTAL PLANNING & DEVELOPMENT	102.00	-	(102.00)

Capital Fund Budget vs Actual as at July 31, 2014

	Actual to Date	2014 Budget	Variance
SANITARY SEWER			
C-410-0490-0952	Contribution from Reserve Funds		-
C-410-0490-0954	Contribution from Revenue Funds	(587,531.00)	(587,531.00)
C-410-9105-1471	Sanitary Sewer Small Tools	12,000.00	12,000.00
C-410-9138-1523	Sanitary Manholes	4,545.79	156,658.00
C-410-9144-1523	Upgrades to Storm Sewer	617.36	(617.36)
C-410-9179-1523	Design for Infrastructure Renewal Project		37,500.00
C-410-9285-1523	3rd Street E Sanitary Main- Crowe to Frenette	87,700.00	381,373.00
	Total Revenue	-	(587,531.00)
	Total Expenditures	92,863.15	587,531.00
	TOTAL SANITARY SEWER	92,863.15	-
SEWAGE TREATMENT PLANT			
C-413-0490-0954	Contribution from Revenue Fund	(135,378.00)	(135,378.00)
C-413-0490-0490	On Power Authority ERIIP Grant	(32,880.00)	(32,880.00)
C-410-9280-0000	Honeywell Improvements - Paring Lot Lights		48,258.00
C-413-9105-1471	Small Miscellaneous Capital	37,110.68	120,000.00
	Total Revenue	-	(168,258.00)
	Total Expenditures	37,110.68	168,258.00
	TOTAL STP	37,110.68	-
WATERWORKS ADMINISTRATION			
C-961-0330-0589	Expense Recovery	(3,632.14)	3,632.14
C-961-0490-0412	Provincial Grants		-
C-961-0490-0952	Contribution from Reserve Funds		-
C-961-0490-0954	Contribution from Revenue Fund	(528,073.00)	(528,073.00)
C-961-9105-1471	Miscellaneous Tools/Equipment	3,322.63	12,000.00
C-961-9179-1523	Design for Infrastructure Renewal Project		37,500.00
C-961-9137-1523	Replacing Main Line Water Valves/Hydrants	5,220.28	181,391.00
C-961-9285-1523	3rd Street E - Crowe to Frenette	96,225.78	297,182.00
	Total Revenue	(3,632.14)	(528,073.00)
	Total Expenditures	104,768.69	528,073.00
	TOTAL WATERWORKS ADMIN	101,136.55	-
WATER TREATMENT PLANT			
C-965-0490-0954	Contribution from Revenue Fund	(360,000.00)	(360,000.00)
C-965-9105-1471	Misc. Small Capital	9,437.40	60,000.00
C-965-9260-1471	Backup Generator	11,234.31	300,000.00
	Total Revenue	-	(360,000.00)
	Total Expenditures	20,671.71	360,000.00
	TOTAL WTP	20,671.71	-
TOTAL REVENUE	(138,136.99)	(6,383,330.00)	(6,245,193.01)
TOTAL EXPENDITURES	527,231.52	6,383,330.00	5,856,098.48
TOTAL CAPITAL	389,094.53	-	(389,094.53)

Water and Sewer Fund (Operating)
Actuals to July 31, 2014

WATER	Actuals to Date	2014 Budget	Variance
961 Waterworks Administration	-700,490.80	-638,113.00	62,377.80
965 Water Treatment Plant	291,855.91	523,194.00	231,338.09
966 Water Storage Facility	111,327.94	114,919.00	3,591.06
	-297,306.95	0.00	297,306.95
L80 Surplus from Previous Year Before TCA	0.00	0.00	0.00
	-297,306.95	0.00	297,306.95

SEWER	Actual to Date	2014 Budget	Variance
410 Sanitary Sewer Administration	-707,820.76	-690,657.00	17,163.76
413 Sewage Treatment Plant	384,940.87	690,657.00	305,716.13
	-322,879.89	0.00	322,879.89
L80 Surplus from Previous Year Before TCA	0.00	0.00	0.00
	-322,879.89	0.00	322,879.89

**Town of Fort Frances
General Fund (Operating)
Actuals as at July 31, 2014**

	Actuals to Date	2014 Budget	Variance
CORPORATE			
050 Municipal Tax Levy	(11,121,644.81)	(11,121,645.00)	(0.19)
051 Education Tax Levy	(1,837,698.91)	(1,838,831.00)	(1,132.09)
052 Supp/Omit Municipal Tax Levy	(2,902.39)		2,902.39
053 Supp/Omit Education Tax Levy	(542.38)		542.38
056 W/O Municipal	65,121.42	694,960.00	629,838.58
057 W/O Education	17,540.63		(17,540.63)
061 OMPF	(2,302,125.00)	(3,069,500.00)	(767,375.00)
061 One Time Assistance		(559,396.00)	
062 Payments-in-Lieu	(304,823.22)	(782,968.00)	(478,144.78)
062 Other Grant (In-Lieu of Write-off)			-
070 Contribution from Reserve Funds			-
080 Surplus/Deficit		63,205.00	
110 Mayor & Council	204,800.65	754,233.00	549,432.35
112 Contribution to Reserves & Reserve Funds		1,335,000.00	1,335,000.00
113 Long Term Debt	446,539.91	841,854.00	395,314.09
115 Election	7,136.91	30,000.00	22,863.09
161 Riverside Health Care/Dr Recruitment	44,667.25	74,000.00	29,332.75
161 Clinic Financing Interest		14,000.00	14,000.00
162 RR DSSAB	1,149,726.01	1,970,959.00	821,232.99
163 Rainycrest	106,098.65	181,885.00	75,786.35
164 Northwestern Health Unit	195,101.41	366,240.00	171,138.59
820 Economic Development	83,073.14	164,235.00	81,161.86
830 Solar Panel Project	(6,263.46)	(26,750.00)	(20,486.54)
991 English Public School Board	752,319.87	1,504,620.00	752,300.13
992 English Separate School Board	164,496.51	328,993.00	164,496.49
993 French Public School Board	797.89	1,596.00	798.11
994 French Separate School Board	1,811.34	3,622.00	1,810.66
Total Corporate	(12,336,768.58)	(9,069,688.00)	3,763,271.58
ADMINISTRATION AND FINANCE			
070 Other Unassigned Revenue	(187,880.90)	(304,996.00)	(117,115.10)
120 Administration	173,511.14	334,733.00	161,221.86
121 Admin Vehicle	2,351.58	1,460.00	(891.58)
122 Municipal Buildings	27,858.49	28,795.00	936.51
125 HR Department	16,275.87	38,750.00	22,474.13
130 Clerk	111,234.81	163,608.00	52,373.19
140 Treasury	251,138.83	360,770.00	109,631.17
910 PUC Administration	50,218.19	92,200.00	41,981.81
Total Administration and Finance	444,708.01	715,320.00	270,611.99
EMERGENCY SERVICES			
211 Emergency Services	479,745.93	889,045.00	409,299.07
227 Emergency Measures	166,481.60	20,569.00	(145,912.60)
228 911 Service	12,165.72	14,500.00	2,334.28
231 Police Revenue	(16,597.05)	(21,000.00)	(4,402.95)

**Town of Fort Frances
General Fund (Operating)
Actuals as at July 31, 2014**

		Actuals to Date	2014 Budget	Variance
232	Police Services Board	8,810.31	19,200.00	10,389.69
233	Police Administration	1,681,617.21	2,777,266.00	1,095,648.79
	Total Emergency Services	2,332,223.72	3,699,580.00	1,367,356.28

COMMUNITY SERVICES

622	Sister Kennedy Centre	16,942.01	31,660.00	14,717.99
641	Fort Frances Children's Complex	(179,201.32)	1,688.00	180,889.32
643	Best Start Hub/Resource Centre	(14,817.45)	4,504.00	19,321.45
644	Day Care Resource Teacher	(12,365.41)	-	12,365.41
653	Handi-Transit System	49,110.96	104,133.00	55,022.04
713	Townshend Theatre	(9,647.55)	1,653.00	11,300.55
722	Recreation Facilities	296,480.35	546,571.00	250,090.65
725	Recreation Programs	(11,975.62)	79,370.00	91,345.62
732	Community Services	66,099.42	103,097.00	36,997.58
740	Sunny Cove Camp	22,825.53	9,129.00	(13,696.53)
781	Fort Frances Public Library	311,177.71	471,396.00	160,218.29
791	Museum	76,929.04	129,798.00	52,868.96
817	Waterfront Development/Marina	29,842.68	54,432.00	24,589.32
	Total Community Services	641,400.35	1,537,431.00	896,030.65

OPERATIONS AND FACILITIES

310	PW Administration	(189,831.47)	(117,082.00)	72,749.47
311	PW Buildings & Yards	55,602.45	110,379.00	54,776.55
313	Municipal Roads	657,656.75	1,239,537.00	581,880.25
318	Public Parking Lots	7,594.90	21,646.00	14,051.10
320	Sidewalks	47,725.51	105,569.00	57,843.49
330	Private Works Charges	13,380.55	44,564.00	31,183.45
331	Private Crossing Charges	1,394.45	17,902.00	16,507.55
333	PW Vehicles	127,457.29	193,741.00	66,283.71
334	PW Equipment	179,951.41	223,692.00	43,740.59
344	PW Stores	48,109.96	62,917.00	14,807.04
345	Traffic Signal Maintenance	1,723.08	7,225.00	5,501.92
346	Streetlight Maintenance	18,043.76	45,487.00	27,443.24
350	Garbage Collection	(58,698.16)	(140,136.00)	(81,437.84)
351	Recycling Services	97,685.78	203,324.00	105,638.22
352	Sanitary Landfill	(98,679.32)	(63,188.00)	35,491.32
360	Engineering	15,939.01	27,870.00	11,930.99
390	Airport	(12,123.40)	25,969.00	38,092.40
391	Airport Building Maintenance	28,765.80	34,630.00	5,864.20
393	Airport Grounds Maintenance	13,902.63	65,830.00	51,927.37
580	Parks & Cemeteries Admin.	87,659.55	158,361.00	70,701.45
582	Fort Frances Cemetery	50,458.31	68,145.00	17,686.69
583	Riverview Cemetery	93,939.81	149,740.00	55,800.19
584	Point Park	9,205.27	22,803.00	13,597.73
585	Parks - Outdoor Facilities	124,629.34	251,507.00	126,877.66
586	Lions Millennium Park	3,456.52	8,047.00	4,590.48

**Town of Fort Frances
General Fund (Operating)
Actuals as at July 31, 2014**

		Actuals to Date	2014 Budget	Variance
Total Operations and Facilities		1,324,949.78	2,768,479.00	1,443,529.22
PLANNING AND DEVELOPMENT				
150	Civic Centre	27,672.00	67,140.00	39,468.00
271	By-Law Enforcement	70,620.06	126,948.00	56,327.94
272	Animal Shelter	3,122.78	9,851.00	6,728.22
813	Building Official	(6,794.73)	47,957.00	54,751.73
815	Planning & Zoning	47,395.85	96,982.00	49,586.15
Total Planning and Development		142,015.96	348,878.00	206,862.04
Sub-Total General Fund (Operating)		(7,451,470.76)	-	7,947,661.76
L80	Surplus from Previous Year			-
	Deficit/(Surplus)	(7,451,470.76)	-	7,947,661.76
TOTAL BUDGET - Revenue		-18,535,937.92	-22,244,645.00	-3,708,707.08
TOTAL BUDGET - Expenditures		11,084,467.16	22,244,645.00	11,160,177.84
		-7,451,470.76	0.00	7,451,470.76



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June 23, 2014

Mrs. Laurie Witherspoon, Treasurer
The Corporation of the Town of Fort Frances
320 Portage Avenue
Fort Frances, Ontario
P9A 3P9

Dear Mrs. Witherspoon:

Re: Management Letter
The Corporation of the Town of Fort Frances

During the course of our audit of the financial statements of The Corporation of the Town of Fort Frances for the year ended December 31, 2013, we identified matters which may be of interest to management. The objective of an audit is to obtain reasonable assurance whether the financial statements are free of any material misstatement and it is not designed to identify matters that may be of interest to management in discharging its responsibilities. Accordingly an audit would not usually identify all such matters.

The responsibility for producing consolidated financial statements and ensuring adequate internal controls and sound business practices is the responsibility of the Council through management and is a part of management's overall responsibility for the ongoing activities of the Municipality. Policies and procedures developed by the Municipality to safeguard its assets and to provide reasonable assurance that errors and irregularities or illegal acts are promptly identified, must be properly monitored to ensure that all staff are complying with the guidelines provided. Where we determined, from our testing, that there exists a need for improvement in existing systems of internal control or if we detected that the Municipality's staff are not complying with the critical accounting policies and procedures provided by management, we increased our year-end testing of account balances to ensure that audit risk was kept to an appropriate low level.

The comments and concerns expressed herein did not have a material effect on the Municipality's consolidated financial statements and, as such, our opinion thereon was without reservation. However, in order for the Municipality to ensure the safeguarding of its assets and the accuracy of its records, we believe our comments and concerns should be taken into consideration by management. Our comments are not intended to reflect upon the honesty or competence of the Municipality's employees.

The matters we have identified are discussed in the attached appendices.

This communication is prepared solely for the information of management and is not intended for any other purposes. We accept no responsibility to a third party who uses this communication.

We would like to express our appreciation for the cooperation and assistance which we received during the course of our audit from Laurie Witherspoon, Debbie Scofield and all other staff within the administration and treasury departments.

We shall be pleased to discuss with you further any matters mentioned in this report at your convenience.

Yours truly,

Jon Evans, CPA, CA
Partner

The Corporation of the Town of Fort Frances

Appendix 1

Summary of Matters Identified

December 31, 2013

Review and Approval of Bank Reconciliations

In order to ensure that bank reconciliations are being accurately completed on a monthly basis, it is important that someone other than the preparer of the reconciliations is reviewing and approving them. While review of the bank reconciliations is likely already being performed, we did not see any formal evidence that the review was completed (e.g. reviewer initials or signature on the reconciliation). Please ensure that the bank reconciliation process is being reviewed and approved by someone other than the preparer on a monthly basis. Evidence of the review and approval should be indicated directly on the bank reconciliation by the signature or initial of the reviewer.