

TOWN OF FORT FRANCES

AGENDA - September 22, 2014

COMMITTEE OF THE WHOLE MEETING

Committee Room and Council Chambers, Civic Centre

(Session No. 146) 5:30 p.m. to 6:00 p.m.

Page

1. Call to Order

2. Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting.

3. Disclosure of pecuniary interest and the general nature thereof.

4. In-Camera: 5:30 p.m. to 5:31 p.m.

5. Public Session Resumes in Council Chambers: 5:35 p.m.

6. Consent Agenda: 5:35 p.m. to 5:45 p.m.

6.1	Fence Compliance (914 Armit Avenue)	3 - 5
6.2	M. McCaig, CAO - Purchase Card Expenses	6 - 8
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6.5	Rainy River Stewardship Donation Proposal for Revitalization of Property Located at 235 Scott Street	28 - 31
6.6	CN Railway Right-of-Way	32 - 36
6.7	August 2014 Drinking Water Systems Monthly Summary Report	37 - 44
6.8	Sister Kennedy Centre Policies and Procedures	45 - 51
6.9	Term Limits for Boards and Committees	52 - 54

7. Administration and Finance Division - 5:45 p.m

7.1	Compliance Audit Committee	55 - 59
7.2	J. Albanese - New Gold Rainy River Project Emo Office Grand Re-Opening Per Diem & Travel Expenses	60 - 65
7.3	2013 Capping By-law	66 - 69

8. Operations and Facilities Division: 5:50 p.m.

8.1	Update on Capital Projects	
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9. Information:

9.1	Capital Fund Budget vs Actual as at August 31, 2014	70 - 73
9.2	Water and Sewer Fund (Operating) Actuals to August 31, 2014	74
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9.10	Operations and Facilities Division - Public Works - Operations Statistics June 2014	106 - 110
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9.16	Invitation - Alzheimer Society Walk for Memories	130

10. Non-agenda items: 6:00 p.m.

Report To: Mayor and Council

From: Patrick Briere, By-Law Enforcement Officer

SEP 15 2014

Re: Letter dated September 4, 2014 from Mr. T. Parks, 914 Armit Avenue.

Council will recall at their meeting held September 8, 2014 a letter dated September 4, 2014, from Mr. T. Parks, 914 Armit Avenue was referred to the Planning and Development Executive Committee for their recommendation.

The Planning & Development Executive Committee discussed this matter at their September 15, 2014 meeting. At this meeting the Planning and Development Executive Committee heard verbal reports from By-Law Enforcement Officers and the Chief Building Official. These reports outlined the process and resolutions that were employed by By-Law Enforcement and the Chief Building Official. With this stated the Planning and Development Executive Committee has accepted the fence as being compliant with By-Law #75/09 and that no further actions will be taken in regards to the fence.

The Planning and Development Executive Committee is recommending that Council accept the fence as being compliant with By-Law 75/09 and that no further actions be taken.

Respectfully submitted



Patrick Briere
By-Law Enforcement Officer

Council approval of this report will: authorize a letter to be sent to Mr. T. Parks, 914 Armit Avenue that advises Mr. Parks that the fence is in full compliance with By-Law #75/09 and that no further actions will be taken.

Administration & Finance Division
Civic Centre

Operations & Facilities Division
Fifth Street & Wright Avenue
Phone: 807-274-9893
Fax: 807-274-7360

Civic Centre
320 Portage Avenue
Phone: 807-274-5323
Fax: 807-274-8479
email: town@fort-frances.com



Planning & Development Division
Civic Centre

Community Services Division
740 Scott Street P9A 1H8
Phone: 807-274-4561

Mailing Address:
320 Portage Avenue
Fort Frances, Ontario
P9A 3P9

www.fort-frances.com

September 11, 2014

Terry Parks
914 Armit Avenue
Fort Frances, Ontario
P9A 2J6

Dear Sir:

At their meeting, September 8, 2013, Council referred the letter dated September 4, 2014 from T. Parks re: Fencing Issues to the Planning and Development Executive Committee for recommendation.

By copy of this letter, your request has been referred as directed.

Please direct any questions you may have to F. Flatt, Municipal Planner, at 274-5323, ext 275.

Yours very truly,

ADMINISTRATION & FINANCE DIVISION

Kathryn M. Lawson, Deputy Clerk

/kl

c.c. Planning and Development Executive Committee
-Attn: F. Flatt, Municipal Planner
M. McCaig, CAO

SEP 4 2014

Terry Parks

914 Armit Avenue

Fort Frances, On P9A 2J6

Tel: 274-7537

September 4, 2014

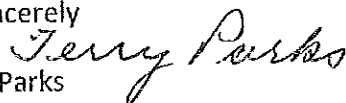
Mayor and Council of the Town of Fort Frances

Mr. Mayor and Council Members,

With regret I submit this letter to Council. It is a short version of time and events concerning the neighbor on the north side of my property at 914 Armit Avenue, building a rear yard fence between the properties that has the posts and structural port exposed to our side. No prior conversation on the matter with my wife or I has resulted in the involment of the By-Law Officers of Fort Frances. At first I thought the solution would be prompt as the by-law Officer had indicated to me that other town residents had been ordered to to turn the fences around in compliance with the by-Law. The result I look at now is simply the addition of fence pickets nailed at random spaces to the back of the support rails, which themselves do not meet requiremens as mentioned in number 14 of the provisions section of the By-Law. By-law Officers now say this fence is considered to be a sturdy shadow box fence. Not understanding the term , I checked the internet to find it described as a fence constucted with both sides equal. The dispute between neighbors over this fence and the exclusion of input from my wife and I in the resolution or comprmise in the matter has, in my opinion, resulted in by-Law Officers accepting a fence sub-standard to requirements of the By-Law and is doing so have overstepped their authority in this matter. I feel a resolution or comprmise has yet to be reached.

Sincerely

T. Parks





**ADMINISTRATION & FINANCE DIVISION
TREASURY REPORT 2014/92**

TO: Mayor Avis & Members of Council
FROM: Laurie Witherspoon, Treasurer
DATE: September 16, 2014
SUBJECT: M. McCaig, CAO – Purchase Card Expenses

BACKGROUND

Attached is a copy of the Purchase Card expenses for Mark McCaig, CAO for ground transportation and airport parking in the amount of \$161.50 with regard to travel expenses for the AMO Conference held in London, Ontario.

RECOMMENDATION

The Administration & Finance Executive Committee recommend that Council approves the Purchase Card expenses for Mark McCaig, CAO for ground transportation and airport parking in the amount of \$161.50 with regard to travel expenses for the AMO Conference held in London, Ontario.

Council Approval of This Report Will Agree to the recommendation of the Administration & Finance Executive Committee to approve the purchase card expenses for Mark McCaig, CAO. in the amount of \$161.50 for AMO Conference travel expenses.

MARK MCCAIG
4715-6269

CREDITS
\$0.00

PURCHASES
\$161.50

CASH ADV
\$0.00

TOTAL ACTIVITY
\$161.50 AGENDA ITEM #6.2

Post Date	Tran Date	Reference Number	Transaction Description	Amount
08-18	08-17	74064494229820112716856	VOYAGEUR - CHECKER LONDON ON	30.75
08-21	08-20	74064494232820111479998	VOYAGEUR - CHECKER LONDON ON	30.75
08-21	08-20	74500014232463698014082	WINNIPEG AIRPORTS AUTH WINNIPEG MB	100.00

G 110-1500-1531 - AMO conference tax,
G 110-1500-1531 - AMO conference tax,
G 110-1500-1531 - AMO conference parking

MM

Mark's Visa



WINNIPEG
RICHARDSON
INTERNATIONAL AIRPORT

AMO 2014 PARKING
AGENDA ITEM #6.2
GST 136628591

Winnipeg Airports Authority Inc. is not responsible for any loss or damage resulting to any item or vehicle using this parking lot. Owners park at their own risk.
L'Administration aéroportuaire de Winnipeg n'assume aucune responsabilité en cas de perte ou de dommage causés à tout véhicule ou article se trouvant dans le stationnement. Le stationnement est aux risques du propriétaire.



2/0488
08:08



7533/170079805/040679
17/08/14 PRAMPE2
Parkade

checkerlim.

AMO-TAXI

Checker
573 Admiral Court
London, ON N5V 4L3
519-659-0400

Terminal 110/66186942
Driver 6698
14/08/17 13:31:28

VISA
Card : *****6269
Ref # 0014100040 S
Auth # 038444

PURCHASE
FARE : \$ 25.75

TIP : \$ 5.00

TOTAL : \$ 30.75

X _____

APPROVED - THANK YOU
(01-027)

Cardholder will pay card
issuer above amount
pursuant to Cardholder
Agreement

IMPORTANT: Retain a
copy for your records

Merchant Copy

checkerlimousine.

\$100.00 15 VISA
20/08/14 15:10



749600

AMO-TAXI

Checker Limousine
573 Admiral Court
London, ON N5V 4L3
519-659-0400

CAR: 140/66186907
DRIVER: 3293
14/08/20 11:47:09

VISA *****6269
EXPIRY : XX/XX
ORDER #: 9698566
REF #: 0018530040 S
AUTH #: 012945

PURCHASE
FARE : \$ 25.75

TIP : \$ 5.00

TOTAL : \$ 30.75

X _____

Approved - Thank You
(01-027)

IMPORTANT: Retain a
copy for your records

checkerlimousine.com



**ADMINISTRATION & FINANCE DIVISION
TREASURY REPORT 2014/93**

TO: Mayor Avis & Members of Council
FROM: Laurie Witherspoon, Treasurer
DATE: September 16, 2014
SUBJECT: Uncollectible Accounts Receivable Customer Accounts

BACKGROUND

Attached is the background for Accounts Receivable Customers #4319, #4489, #10647, #10658 and #10708 outlining the account history and collection attempts for the account balance owing.

These accounts have exhausted our collection efforts and therefore we are requesting consideration to write this account off as bad debt expense in the amount of \$1,444.79 inclusive of interest/penalty.

RECOMMENDATION

The Administration & Finance Executive Committee recommendation is that Council approves the write off of Customers #4319, #4489, #10647, #10658 and #10708 Accounts Receivable balances owing in the total amount of \$1,444.79 as uncollectible.

Council Approval of This Report Will Agree to the recommendation of the Administration & Finance Executive Committee to approve the write off of Customers #4319, #4489, #10647, #10658 and #10708 Accounts Receivable balances owing in the total amount of \$1,444.79 as uncollectible.

Name: Lockhart Air
Account: 004319
Outstanding Amount: \$519.25

Background:

- Original invoices were for the cost of Airport fuel and landing fees in the amount of \$437.20.
- No payments have been received towards this invoice.
- The company filed for Bankruptcy in 2012.
- We have submitted our statement of claims but have not received any monies towards this invoice, as it is considered an unsecured liability.

Requesting approval to write off account.

INVOICE	DATE	DEPT	INVOICE	AMOUNT	PAYMENTS	INT	CHGS	BALANCE	OWING
					DR/CR/WRT-OFF				
0014407	AUG. 8, 2011	AIRP		437.20	0.00		82.05		519.25

ENTER:
F1=NEXT PAGE, F2=PREVIOUS PAGE, F3=HEADER, F4=EXIT, F5=NOTES, F8=INQUIRIES

INVOICE NUMBER: 0014407

CUSTOMER: LOCKHART AIR
DEPARTMENT: AIRPORT DEPARTMENT

INVOICE LINE NUMBER: 01

QUANTITY: 0.00

ITEM NUMBER:

LINE DESCRIPTION: RE: AVIATION FUEL @ FORT FRANCES AIRPORT

LINE COMMENT: JULY 21 & 22/11

UNIT OF MEASURE:

VOLUME DISCOUNT: 0.00

HST IDENTIFIER: RBTH

PST IDENTIFIER: ZERO

UNIT PRICE: 0.00

EXTENDED AMOUNT: 364.00

13.00% HST AMOUNT: 47.32

0.00% PST AMOUNT: 0.00

411.32

DISTRIBUTION ACC'T: G-390-0330-0611

GASOLINE SALES

DISTRIBUTION AMOUNT: 364.00

G/L REFERENCE: SALES

ENTER: ☐

F1=HEADER, F2=NEXT, F3=TRANS, F4=EXIT, F5=COMMENTS, F6=DR/CR, F8=INQUIRIES, F9=DIST'N

INVOICE NUMBER: 0014407

CUSTOMER: LOCKHART AIR
DEPARTMENT: AIRPORT DEPARTMENT

INVOICE LINE NUMBER: 02

QUANTITY: 0.00

ITEM NUMBER:

LINE DESCRIPTION: RE: LANDING FEES @ FORT FRANCES AIRPORT

LINE COMMENT: JULY 21 & 22/11

UNIT OF MEASURE:

VOLUME DISCOUNT: 0.00

HST IDENTIFIER: RBTH

PST IDENTIFIER: ZERO

UNIT PRICE: 0.00

EXTENDED AMOUNT: 22.90

13.00% HST AMOUNT: 2.98

0.00% PST AMOUNT: 0.00

25.88

DISTRIBUTION ACC'T: G-390-0330-0614

LANDING FEES

DISTRIBUTION AMOUNT: 22.90

G/L REFERENCE: SALES

ENTER: █

F1=HEADER, F2=NEXT, F3=TRANS, F4=EXIT, F5=COMMENTS, F6=DR/CR, F8=INQUIRIES, F9=DIST'N

Name: Kiel Martin

Account: 004489

Outstanding Amount: \$748.25

Background:

- Original invoices were for the cost of Bylaw Dog Impoundment fees in the amount of \$780.00.
- We recovered a portion of the costs from small payments from Kiel.
- The account was sent to the Collection Agency for satisfaction in April 2013.
- The claim has gone to small claims and we have a positive judgement, however, the collection agency has been unsuccessful at collecting due to employment issues with this person.
- The judgment remains against Kiel and we have not received a payment since September 2013.

Requesting approval to write off account.

INVOICE	DATE	DEPT	INVOICE	AMOUNT	PAYMENTS	INT	CHGS	BALANCE	OWING
					DR/CR/WRT-OFF				
0011444	JAN.19,2010	BYL		780.00	450.00-		418.25		748.25

ENTER:
F1=NEXT PAGE, F2=PREVIOUS PAGE, F3=HEADER, F4=EXIT, F5=NOTES, F8=INQUIRIES

INVOICE NUMBER: 0011444

CUSTOMER: MARTIN KIEL
DEPARTMENT: BY-LAW DEPARTMENT

INVOICE LINE NUMBER: 01

QUANTITY: 0.00

ITEM NUMBER:

LINE DESCRIPTION: IMPOUND FEES: 78 DAYS X \$10/DAY

LINE COMMENT:

UNIT OF MEASURE:

VOLUME DISCOUNT: 0.00

HST IDENTIFIER: ZERO

PST IDENTIFIER: ZERO

UNIT PRICE: 0.00

EXTENDED AMOUNT: 780.00

0.00% HST AMOUNT: 0.00

0.00% PST AMOUNT: 0.00

780.00

DISTRIBUTION ACC'T: G-271-0430-0591

IMPOUND FEES

DISTRIBUTION AMOUNT: 780.00

G/L REFERENCE: SALES

ENTER:

F1=HEADER, F3=TRANS, F4=EXIT, F5=COMMENTS, F6=DR/CR, F8=INQUIRIES, F9=DIST'N

Name: Giselle Oliver
Account: 010647
Outstanding Amount: \$109.13

Background:

- Original invoices were for the cost of Daycare services in the amount of \$164.60.
- We recovered a portion of one of the invoices via the daycare deposit that was on file.
- The account was sent to the Collection Agency for satisfaction in December 2012. They have been unsuccessful at recovering the amount owing.
- The claim is listed as a "suspended" file with the collection agency.
- The collection agency will not proceed to take this claim to small claims court, as the amount is too small.
- The invoices are now past the statute of limitations for collections.

Requesting approval to write off account.

INVOICE	DATE	DEPT	PAYMENTS		INT	CHGS	BALANCE	OWING
			INVOICE	AMOUNT				
-----	----	----	-----	-----	-----	-----	-----	-----
0016317	MAY 8, 2012	DAYC		125.91	83.27-	14.84		57.48
0016705	JUNE 15, 2012	DAYC		38.69	0.00	12.96		51.65

ENTER:
F1=NEXT PAGE, F2=PREVIOUS PAGE, F3=HEADER, F4=EXIT, F5=NOTES, F8=INQUIRIES

INVOICE NUMBER: 0016317

CUSTOMER: OLIVER GISELLE
DEPARTMENT: DAY CARE

INVOICE LINE NUMBER: 01

QUANTITY: 0.00

ITEM NUMBER:

LINE DESCRIPTION: DAYC FOR APRIL 2012: DUE MAY 23, 2012

LINE COMMENT: RE: KAITLYN

UNIT OF MEASURE:

VOLUME DISCOUNT: 0.00

HST IDENTIFIER: ZERO

PST IDENTIFIER: ZERO

UNIT PRICE: 0.00

EXTENDED AMOUNT: 125.91

0.00% HST AMOUNT: 0.00

0.00% PST AMOUNT: 0.00

125.91

DISTRIBUTION ACC'T: G-641-0430-0631

FEEES FOR CHILDREN - DAY CARE

DISTRIBUTION AMOUNT: 125.91

G/L REFERENCE: SALES

ENTER:

F1=HEADER, F3=TRANS, F4=EXIT, F5=COMMENTS, F6=DR/CR, F8=INQUIRIES, F9=DIST'N

INVOICE NUMBER: 0016705

CUSTOMER: OLIVER GISELLE
DEPARTMENT: DAY CARE

INVOICE LINE NUMBER: 01

QUANTITY: 0.00

ITEM NUMBER:

LINE DESCRIPTION: DAYC FOR MAY 2012: DUE JULY 3,2012

LINE COMMENT: RE: KAITLYN

UNIT OF MEASURE:

VOLUME DISCOUNT: 0.00

HST IDENTIFIER: ZERO

PST IDENTIFIER: ZERO

UNIT PRICE: 0.00

EXTENDED AMOUNT: 38.69

0.00% HST AMOUNT: 0.00

0.00% PST AMOUNT: 0.00

38.69

DISTRIBUTION ACC'T: G-641-0430-0631

FEEs FOR CHILDREN - DAY CARE

DISTRIBUTION AMOUNT: 38.69

G/L REFERENCE: SALES

ENTER: _

F1=HEADER, F3=TRANS, F4=EXIT, F5=COMMENTS, F6=DR/CR, F8=INQUIRIES, F9=DIST'N

Name: Sadie & Jeremiah Windego

Account: 010658

Outstanding Amount: \$43.66

Background:

- Original invoice was for the cost of Daycare services in the amount of \$33.58.
- No amount has been received towards this outstanding invoice.
- The account was sent to the Collection Agency for satisfaction in April 2013. They have been unsuccessful at recovering the amount owing.
- The claim is listed as a "suspended" file with the collection agency.
- The collection agency will not proceed to take this claim to small claims court, as the amount is too small.

Requesting approval to write off account.

----- INVOICE DETAIL -----
CUSTOMER: 010658 WINDEGO SADIE & JEREMIAH

INVOICE	DATE	DEPT	INVOICE	AMOUNT	PAYMENTS	INT	CHGS	BALANCE	OWING
					DR/CR/WRT-OFF				
0017283	SEPT17,2012	DAYC		33.58	0.00		10.08		43.66

ENTER:
F1=NEXT PAGE, F2=PREVIOUS PAGE, F3=HEADER, F4=EXIT, F5=NOTES, F8=INQUIRIES

INVOICE NUMBER: 0017283

CUSTOMER: WINDEGO SADIE & JEREMIAH

DEPARTMENT: DAY CARE

INVOICE LINE NUMBER: 01

QUANTITY: 0.00

ITEM NUMBER:

LINE DESCRIPTION: DAYC FOR AUG/12 RE: DREW

LINE COMMENT: DUE: OCT 2/12

UNIT OF MEASURE:

VOLUME DISCOUNT: 0.00

HST IDENTIFIER: ZERO

PST IDENTIFIER: ZERO

UNIT PRICE: 0.00

EXTENDED AMOUNT: 33.58

0.00% HST AMOUNT: 0.00

0.00% PST AMOUNT: 0.00

33.58

DISTRIBUTION ACC'T: G-641-0430-0631

FEEs FOR CHILDREN - DAY CARE

DISTRIBUTION AMOUNT: 33.58

G/L REFERENCE: SALES

ENTER:
F1=HEADER, F3=TRANS, F4=EXIT, F5=COMMENTS, F6=DR/CR, F8=INQUIRIES, F9=DIST'N

Name: Justine Chiefson
Account: 010708
Outstanding Amount: \$24.50

Background:

- Original invoice was for the cost of Daycare services in the amount of \$109.44.
- We recovered the majority of the invoice via the daycare deposit that was on file.
- The remaining amount was sent to the Collection Agency for satisfaction in September 2013. They have been unsuccessful at recovering the amount owing.
- The claim is listed as a “suspended” file with the collection agency.
- The collection agency will not proceed to take this claim to small claims court, as the amount is too small and the account holder has no income.

Requesting approval to write off account.

INVOICE	DATE	DEPT	INVOICE	AMOUNT	PAYMENTS	INT	CHGS	BALANCE	OWING
					DR/CR/WRT-OFF				
0018455	APR.12,2013	DAYC		109.44	89.19-		4.25		24.50

ENTER:
F1=NEXT PAGE, F2=PREVIOUS PAGE, F3=HEADER, F4=EXIT, F5=NOTES, F8=INQUIRIES

INVOICE NUMBER: 0018455

CUSTOMER: CHIEFSON JUSTINE
DEPARTMENT: DAY CARE

INVOICE LINE NUMBER: 01

QUANTITY: 0.00

ITEM NUMBER:

LINE DESCRIPTION: DAYC FOR MAR/13 RE: BROLY

LINE COMMENT: DUE: APR 30/13

UNIT OF MEASURE:

VOLUME DISCOUNT: 0.00

HST IDENTIFIER: ZERO

PST IDENTIFIER: ZERO

UNIT PRICE: 0.00

EXTENDED AMOUNT: 109.44

0.00% HST AMOUNT: 0.00

0.00% PST AMOUNT: 0.00

109.44

DISTRIBUTION ACC'T: G-641-0430-0631

FEES FOR CHILDREN - DAY CARE

DISTRIBUTION AMOUNT: 109.44

G/L REFERENCE: SALES

ENTER:

F1=HEADER, F3=TRANS, F4=EXIT, F5=COMMENTS, F6=DR/CR, F8=INQUIRIES, F9=DIST'N



ADMINISTRATION & FINANCE DIVISION TREASURY REPORT 2014/94

TO: Mayor Avis & Members of Council
FROM: Laurie Witherspoon, Treasurer
DATE: September 16, 2014
SUBJECT: Signing Officers Update

BACKGROUND

Signing Officers on behalf of the Corporation of the Town of Fort Frances are the Mayor, CAO, Treasurer and Clerk. Any two of these four signing officers are authorized to conduct financial transactions.

With the recent retirement of the Clerk, CIBC has been instructed to remove Glenn Treftlin, from the list of authourized signing officers. In order to maintain the structure of the signing officers, Elizabeth Slomke, Clerk should be added on as an authourized Signing Officer for the Corporation.

RECOMMENDATION

The Administration & Finance Executive Committee recommends approval to amend the Elizabeth Slomke, Clerk as a signing officer authorized to conduct financial transactions on behalf of the Corporation.

Council Approval of This Report Will Approve the Administration & Finance Executive Committee recommendation to amended the list of Signing Officers authorized to conduct financial transactions on behalf of the Corporation of the Town of Fort Frances, are any two of the following:

- | | | |
|------|-----------|--------------------|
| i) | Mayor | Roy Avis |
| ii) | CAO | Mark McCaig |
| iii) | Treasurer | Laurie Witherspoon |
| iv) | Clerk | Elizabeth Slomke |



**ADMINISTRATION & FINANCE DIVISION
TREASURY REPORT 2014/95**

TO: Mayor Avis & Members of Council
FROM: Laurie Witherspoon, Treasurer
DATE: September 16, 2014
SUBJECT: Rainy River Stewardship Donation Proposal for Revitalization of Property
 Located at 235 Scott Street

BACKGROUND

At the September 8, 2014 Council Meeting, the request received from Rainy River District Stewardship to partner in the development of a market square in downtown Fort Frances was referred to the Administration & Finance Executive Committee for recommendation with input from Operations & Facilities and Planning and Development Executive Committees.

Rainy River District Stewardship would like to contribute up to \$5,000.00 towards the revitalization of the current Rainy Lake Hotel property downtown Fort Frances with funds designated for bike racks, landscaping or other environmentally themed portion of the project. They ask that their name be displayed as a contributor on a plaque at the redeveloped market square site.

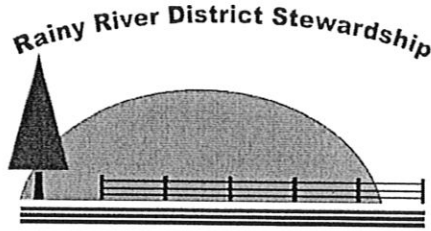
Attached are the comments received from the Operations & Facilities Executive Committee and the Planning & Development Executive Committee for your review.

RECOMMENDATION

The Administration & Finance Executive Committee recommends supporting and accepting with appreciation the donation proposal received from Rainy River District Stewardship towards bike racks, landscaping or other environmentally themed portion of the redevelopment project at 235 Scott Street.

Council Approval of This Report Will Approve the Administration & Finance Executive Committee recommendation to support and accept with appreciation the Rainy River District Stewardship donation contribution of up to \$5,000 to be used towards bike racks, landscaping or other environmentally themed portion of the redevelopment project at 235 Scott Street and as set out in their correspondence dated July 23, 2014.

Rainy River District Stewardship
P.O. Box 874
Emo, ON
POW 1E0



July 23, 2014

RE: Request to Partner in the Development of a Market Square in Downtown Fort Frances

Mayor and Council
Town of Fort Frances
Fort Frances, Ontario
P9A 3P9

Dear Mayor and Council,

We are the Rainy River District Stewardship, a community not for profit group comprising of members with a wide and varied background, with one common mission; to advance the responsible care of Nature in the Rainy River District for benefits now and in the future. For numerous years we have participated in projects throughout the district to promote environmental preservation, restoration, and education.

We have discussed the hopeful revitalization of the property that currently houses the Rainy Lake Hotel in Downtown Fort Frances, and feel that this project would be an excellent opportunity to participate and contribute to a project within the Town of Fort Frances. The Rainy River District Stewardship would like to contribute up to \$5000.00 towards this redevelopment project, with the funds to be used for bike racks, landscaping, or another environmentally themed portion of the project. We do, however, ask that our name be displayed as a contributor on a plaque at the finished site. We are, of course, always open and available for discussion and negotiation regarding what our contribution will be used for, but feel that this project will be an exceptional contribution to the downtown area of Fort Frances and a welcome site for farmers and open air markets. We thank you for your consideration and look forward to hearing from you in the near future.

Best Regards,

A handwritten signature in dark ink, appearing to read "Joe Reynolds".

Joe Reynolds,

Chair of Rainy River District Stewardship Council.

September 15, 2014

Report To: Administration & Finance Executive Committee

From: Operations & Facilities Executive Committee

SUBJECT: Rainy River District Stewardship Proposal for the Rainy Lake Hotel Property- 235 Scott Street

The Operations & Facilities Executive committee was to provide input to the lead executive committee, the Administration & Finance Executive committee in regards to the Rainy River District Stewardship Proposal for the Rainy Lake Hotel Property outlined in the letter dated July 23, 2014 from Joe Reynolds, Chair of Rainy River District Stewardship Council. See attached copy of the letter for your review.

The Operations & Facilities Executive Committee reviewed the Rainy River District Stewardship Proposal -Rainy Lake Hotel Property at the September 17th, 2014 O & F executive committee meeting.

At this time the O & F executive committee supports the donation of \$ 5000 from the Rainy River District Stewardship towards any future environmentally friendly landscaping features developed on the Rainy Lake hotel property located at 235 Scott Street.

Respectfully submitted,

Rick Wiedenhoeft, Chairman
Operations & Facilities Executive Committee

2014SeptemberRiverRiverDistrictStewardshipProposal



Faye Flatt/Frances
09/15/2014 08:42 AM

To Laurie Witherspoon/Frances@Frances
cc Mark McCaig/Frances@Frances, Doug
Brown/Frances@Frances
bcc
Subject Rainy River Stewardship

Laurie,

The Planning and Development Executive Committee was to provide input on this matter to the Administration and Finance Executive Committee. Be advised that after considering the matter this morning, the Planning and Development Executive Committee recommends that the Town accept with appreciation, the donation of \$5000 from Rainy River District Stewardship to be used as set out in correspondence dated July 23rd and that a recognition plaque be considered as part of the project.

regards,
Faye

N. Faye Flatt, AMCT, ACST, CPT
Municipal Planner
Town of Fort Frances,
www.fort-frances.com/departments/planning-zoning
(ph) 807-274-5323 ex. 275
(fax) 807-274-8479



**ADMINISTRATION & FINANCE DIVISION
TREASURY REPORT 2014/96**

TO: Mayor Avis & Members of Council
FROM: Laurie Witherspoon, Treasurer
DATE: September 16, 2014
SUBJECT: CN Railway Right-of-Way

BACKGROUND

At the September 8, 2014 Council Meeting, the CN Railway Right-of-Way taxes imposed as prescribed in Ontario Regulation 387/98 Tax Matters – Taxation of Certain Railway, Power Utility Lands was referred to the Administration & Finance Executive Committee for their recommendation.

Ontario Regulation 387/98 Tax Matters – Taxation of Certain Railway, Power Utility Lands sets out the municipal tax rate for railway rights-of-way (expressed as dollars per acre) is \$35.26/acre for the Town of Fort Frances. The returned Assessment Roll WT assessment for CN Railway right-of-way is 102.75 acres; thereby the municipal tax imposed per year is \$3,622.97. Public safety threats/risks increase with the volume of trains and hazardous materials transported through the municipality with little compensation.

In Saskatchewan, railways are assessed for property tax purposes, in accordance with Saskatchewan Assessment Management Agency guidelines, placing differing values on different classes of railways based on their gross tonnage movements in the previous year.

RECOMMENDATION

The Administration & Finance Executive Committee recommend that Council forward the CN Railway right-of way prescribed taxation matter to the Rainy River District Municipal Association for support and request that the RRDMA refer this matter to NOMA for consideration.

Council Approval of This Report Will Approve the Administration & Finance Executive Committee recommendation forward the CN Railway right-of way prescribed taxation matter to the Rainy River District Municipal Association (RRDMA) for support and request that the RRDMA refer this matter to NOMA for support consideration.



ServiceOntario

e-Laws

Municipal Act, 2001
Loi de 2001 sur les municipalités

ONTARIO REGULATION 387/98

formerly under Municipal Act

TAX MATTERS — TAXATION OF CERTAIN RAILWAY, POWER UTILITY LANDS

Consolidation Period: From March 28, 2007 to the e-Laws currency date.

Last amendment: O. Reg. 124/07

*This Regulation is made in English only.*SKIP TABLE OF CONTENTS

CONTENTS

	<u>TAX RATES</u>	Sections
	<u>WHEN TAXES DISTRIBUTED TO UPPER-TIER</u>	1
	<u>PRESCRIBED POWER UTILITIES</u>	3
		4
<u>Table 1</u>	Rates of tax under subsection 368.3 (1) of the Act	

TAX RATES

1. The rates of tax set out in Table 1 are prescribed, for the geographic areas described in subsection 315 (6) of the Act, as the rates of tax to be imposed by a local municipality on land described in subsection 315 (1) of the Act. O. Reg. 82/04, s. 1.

2.-2.6 Revoked: O. Reg. 124/07, s. 1

WHEN TAXES DISTRIBUTED TO UPPER-TIER

3. (1) A local municipality that forms part of an upper-tier municipality for municipal purposes shall distribute taxes for a year under section 315 of the Act to the upper-tier municipality in accordance with the following:

1. The taxes shall be distributed in four instalments due on or before March 31, June 30, September 30 and December 15 of the year.
2. The first instalment must be 25 per cent of the amount the local municipality was required to distribute to the upper-tier municipality in respect of taxes for the previous year under section 315 of the Act.

3. The second instalment must be 50 per cent of the amount the local municipality is required to distribute to the upper-tier municipality for the year less the amount of the first instalment.
 4. The third instalment must be 25 per cent of the amount the local municipality is required to distribute to the upper-tier municipality for the year.
 5. The fourth instalment must be equal to the balance of the amount the local municipality is required to distribute to the upper-tier municipality for the year.
O. Reg. 706/98, s. 1; O. Reg. 82/04, s. 8 (1, 2).
- (2) Revoked: O. Reg. 124/07, s. 2.

PRESCRIBED POWER UTILITIES

4. (1) A designated electricity utility, as defined in subsection 19.0.1 (5) of the *Assessment Act*, is prescribed as a power utility for the purposes of paragraph 2 of subsection 315 (1) of the Act. O. Reg. 342/99, s. 2; O. Reg. 82/04, s. 9 (1).

(2) The following corporations are prescribed as power utilities for the purposes of paragraph 2 of subsection 368.3 (1) of the old Act or subsection 315 (1) of the Act, commencing January 1, 2001:

1. Great Lakes Power Limited.
2. Canadian Niagara Power Company Limited.
3. Cedar Rapids Transmission Company Limited.
4. Inco Limited.
5. NAV Canada.
6. Cornwall Street Railway Light & Power Company Limited. O. Reg. 132/02, s. 4;
O. Reg. 82/04, s. 9 (2).

TABLE 1
RATES OF TAX UNDER SUBSECTION 368.3 (1) OF THE ACT

Item	Column 1	Column 2	Column 3
	Geographic area described in subs. 315 (6) of the Act	Tax rate for land described in para. 1 of subs. 315 (1) of the Act (railway rights-of-way), expressed as dollars per acre	Tax rate for land described in para. 2 of subs. 315 (1) of the Act (electrical corridors), expressed as dollars per acre
1.	The regional municipalities of Durham, Halton, Peel and York	611.33	834.02
2.	The Regional Municipality of Ottawa-Carleton and the counties of Lanark, Leeds and Grenville, Prescott and Russell, Renfrew and Stormont, Dundas and Glengarry,	85.05	367.09

	including the separated municipalities situated in those counties		
3.	The counties of Frontenac, Haliburton, Hastings, Lennox and Addington, Northumberland, Peterborough, Prince Edward and Victoria, including the separated municipalities situated in those counties	41.59	19.86
4.	The regional municipalities of Hamilton-Wentworth, Niagara and Waterloo	264.83	396.09
5.	The Regional Municipality of Haldimand-Norfolk, the County of Oxford, and the counties of Brant, Elgin, Essex, Kent, Lambton and Middlesex, including the separated municipalities situated in those counties	85.58	60.82
6.	The counties of Bruce, Dufferin, Grey, Huron, Perth, Simcoe and Wellington, including the separated municipalities situated in those counties	54.18	19.94
7.	The Regional Municipality of Sudbury and the districts of Algoma, Manitoulin and Sudbury	75.66	12.54
8.	The District Municipality of Muskoka, and the districts of Cochrane, Nipissing, Parry Sound and Temiskaming	38.89	72.89
9.	The districts of Kenora, Rainy River, and Thunder Bay	35.26	122.15

CN - 102.75 Ac
Hydro - 12912 Ac

O. Reg. 495/98, s. 1; O. Reg. 82/04, s. 10; O. Reg. 124/07, s. 3.

TABLES 2-21 Revoked: O. Reg. 124/07, s. 4.

[Back to top](#)

County/Region/District
Comté/Région/District
RAINY RIVER
City/Mun
Cité/Mun
59 12

REGION 32

Assessment Roll / Rôle d'évaluation

Assessment Compiled in the Year 2013 for Taxation in the Year 2014
Évaluation compilée au cours de l'année 2013 pour l'impôt foncier de l'année 2014

Date Printed/Date d'impression
Nov. 17 nov. 2013
Municipality/Taxing Authority/Municipalité/Autorité fiscale
FORT FRANCES TOWN

016229

**TOTAL ACREAGE
SUPERFICIE TOTALE (EN ACRES)**

CNTY MUN
59 12

CTÉ MUN
59 12

UH Utility Transmission/Distribution
WT Railway Right-of-Way

*** TOTAL ***

129.12
102.75

231.87AC

UH Distribution/Transmission service public
WT Droit de passage de chemin de fer

*** TOTALE ***

September 5, 2014

Report To: Mayor & Council

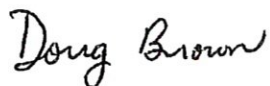
From: Doug Brown, Manager of Operations & Facilities

SUBJECT: August 2014 Drinking Water Systems Monthly Summary Report

Please find attached the August 2014 Summary Report on the drinking water systems, prepared by Randy White, Senior WTP Operator.

Your Administration recommends that Operations & Facilities Executive Committee accept the August 2014 report as presented.

Respectfully submitted,
Operations & Facilities Division



Doug Brown, P. Eng.
Manager of Operations & Facilities

Council approval of this report will accept the August 2014 Drinking Water Systems Monthly Summary Report and approve the report prior to it being made available to the general public.

c.c. – Doug Herr, Environmental & Facilities Supt.
Randy White, Senior WTP Operator

08Council Water ReportAugust 2014.doc

RECOMMENDED

SEP 17 2014

DIV. MNG.

EXECUTIVE COMM.

August, 2014

**Monthly Summary Report
Water Systems**

**Prepared by: Randy White, ORO
Senior Water Treatment Plant Operator**

Dated: September 03, 2014

1) **Introduction -**

This report contains the major maintenance activities and operational events that occurred during the month of August 2014 at the Water Treatment Plant - Water Works # 220000978 and the Airport Groundwater Well Water Works # 26002736. This information report has been prepared for Council to better understand how the water systems they own and operate are maintained on a monthly basis. Also, this report will assist Council as Directors of the Corporation in exercising its obligation to meet a reasonable Standard of Care as outlined in Section 19 of the Safe Drinking Water Act.

2) **Flow Data**

Water Treatment Plant: See attached spreadsheet. No flow data for Airport groundwater well.

3) **Microbiological (Health Related) Water Analysis– Main Water System #220000978**

Water Treatment Plant (treated): 4 samples taken no adverse results

Water Treatment Plant (raw): 4 samples taken no adverse results

Water Distribution System: 16 samples taken where 25% of samples were tested for heterotrophic plate count HPC no adverse results

We take microbiological samples on a weekly basis, which includes 1 raw sample, 1 treated sample and 4 distribution samples. The 4 distribution samples are taken at different locations throughout the distribution system.

4) **Microbiological (Health Related) Water Analysis– Airport Groundwater Well # 26002736**

No samples taken.

The Airport has signs posted in the men's and women's washroom stating that the water has not been tested or treated for drinking purposes in accordance with the Health Protection and Promotion Act – Section 7 of the Small Drinking Water Systems Regulation, O. Reg. 318/08 (*Amended to Safe Drinking Water Act, 2002 - Section 6 of Ontario Regulation 252/05*). The operators do a visual inspection of the warning notices at a minimum of once per week to ensure that they are legible and comply with Ontario Regulation 318/08, Section 7(5).

5) Free Available Chlorine Residual (FAC) – Main Water System – #220000978

FAC residuals are taken at a minimum daily at both the Water Treatment Plant and within the Water Distribution System.

6) Free Available Chlorine residual (FAC) – Airport Groundwater Well System # 26002736

Signs posted, exempt from testing.

7) Maintenance Activities at the WTP

August 07th - cleaned top and bottom tanks on poly unit.
- cleaned all 4 check valves on the poly unit.

August 08th - greased motors and chains on clarifiers.

August 11th - greased motors and chains on clarifiers.

August 12th - annual calibrations completed by Lakeside Controls.

August 13th - annual calibrations completed by Lakeside Controls.
- installed new turbidity meters on filters # 1 & 3.

August 14th - annual calibrations completed by Lakeside Controls.

August 20th - flushed the poly lines to the clarifier # 2.

August 21st - flushed the poly lines to the clarifier # 1.

August 25th - worked on low lift # 3.

August 26th - greased motors and chains on clarifiers.

August 28th - cleaned top and bottom tanks on poly unit.
- cleaned all 4 check valves on the poly unit.

August 29th - worked on soda ash dust collector.

8) **Water Complaints:**

- Poor Pressure – 0 complaints.
- Water quality – 0 complaints.

9) **Other Miscellaneous Information:**

August 05th - routine micro sample collection.
- received a load of alum.

August 11th - routine micro sample collection.

August 12th - completed leachate sampling at 6 test wells at the landfill site
- took micro samples at Sunny Cove Camp.

August 18th - routine micro sample collection.
- service repair samples – water service break at 613 Riverview Drive -1st set.


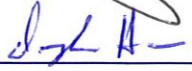
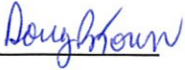

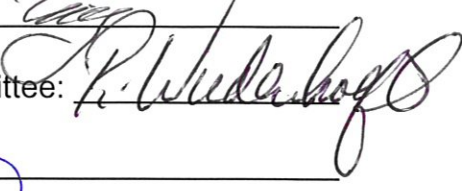

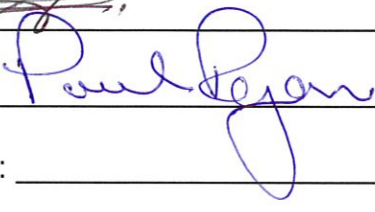

August 19th - service repair samples – water service break at 613 Riverview Drive - 2nd set.

August 25th - routine micro sample collection.

August 27th - new water main (Third St. E. – 600 blk.) samples – Third St. E. and Phair Ave - 1st set.

August 28th - new water main (Third St. E. – 600 blk.) samples – Third St. E. and Phair Ave - 2nd set.

10) In order to acknowledge that all levels of responsibility within the Corporation of the Town of Fort Frances have received and reviewed this monthly report, it is necessary to sign-off in the appropriate location below:

- Randy White, ORO, Senior WTP Operator: 
- Doug Herr, Environmental & Facilities Supt.: 
- Doug Brown, Manager of Operations & Facilities: 
- Mark McCaig, CAO: 
- Rick Wiedenhoeft, Chair O & F Exec Committee: 
- Roy Avis, Mayor: 
- Paul Ryan, Councillor: 
- John Albanese, Councillor: _____
- Andrew Hallikas, Councillor: _____
- Doug Kitowski, Councillor: _____
- Ken Perry, Councillor: 

Note: Once all signatures have been obtained, the report will be distributed and made available to the public. If you have any questions, please feel free to contact myself or Randy White, Senior WTP Operator at 274-2325.

Monthly Report August 2014

Town of Fort Frances - WTP - 220000978
 August 2012/2013 vs. August 2014
 Flow and Operating Data

Flow Data	August	Units	2012		2013		2014	
			Day of the Month		Day of the Month		Day of the Month	
Total Raw Water		m ³		198830		161980		184830
Raw Maximum Day		m ³	Tuesday 07th	7990	Sunday 25th	5920	Friday 22nd	6860
Raw Minimum Day		m ³	Wednesday 29th	5130	Wednesday 14th	4460	Wednesday 27th	4960
Raw Average Daily Consumption		m ³		6410		5230		5960
Total Treated Water		m ³		147770		129740		129750
Treated Water Maximim Day Consumption		m ³	Thursday 30th	6700	Friday 23rd	5130	Thursday 28th	5080
Treated Water Minimim Day Consumption		m ³	Sunday 19th	3640	Sunday 04th	3430	Monday 25th	3480
Treated Water Average Day Consumption		m ³		4770		4190		4190
Daily Average Per Household Consumption Rate		m ³		1.26		1.11		1.11
* Daily Average Per Person Consumption Rate		m ³		0.60		0.52		0.52
Monthly Averages - Operating Parameters WTP:								
FAC Residual - Treated Water	mg/L			1.75		1.83		1.78
Total Chlorine Residual - Treated Water	mg/L			2.03		2.15		2.09
Aluminum Sulphate - Raw Water	mg/L			34.5		34.0		36.0
Aluminum Sulphate - Treated Water Residual	mg/L			0.04		0.06		0.06
Fluoride - Treated Water	mg/L			0.67		0.60		0.57
Soda Ash - Raw Water	mg/L			34		34.0		36.0
PH - Adjusted	mg/L			7.18		7.11		7.29
Temperature	C			22.0		20.0		22.3
Quantity of Chemical Used:	kg							
Aluminum Sulphate	kg			6859.6		5507.3		6653.9
Polyelectrolyte	kg			75		87.5		75.0
Chlorine Gas	kg			804		716		933
Soda Ash - Used for PH Adjustment	kg			6760.2		5507.3		6653.9
Fluoride	kg			731		458		441

* The Canadian Average is 450 Litres (0.45 m³) per day.

* Population is 7986

* Number of Households is 3783

AGENDA ITEM 47

Operating Data		Units	MAC or Range	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	Total	Average
Flow rates	Raw Water	10's M ³	17	6.01	5.93	6.33	5.77	5.92	5.87	6.09	5.99	5.90	6.16	6.17	6.12	6.22	6.18	6.25	6.41	6.35	5.87	6.19	6.20	6.22	6.86	5.26	5.45	5.06	5.08	4.96	5.81	6.18	5.94	6.07	184.83	5.96
	Peak Instantaneous - Raw Water	L/s	n/a	70.16	71.01	70.57	70.30	69.73	69.58	70.49	70.13	70.00	71.57	71.46	71.28	71.50	71.91	72.54	72.75	72.64	72.62	72.65	72.57	72.70	72.73	71.32	71.07	61.20	60.41	59.51	76.14	75.99	71.69	71.62	2190.14	70.60
	Treated Water	10's M ³	17	3.93	4.22	4.01	3.62	4.59	4.81	4.54	4.44	4.68	4.48	3.75	4.18	4.33	4.63	4.41	4.44	4.20	3.93	4.25	4.69	4.27	3.70	3.58	4.12	3.48	3.73	4.14	5.08	3.94	3.53	4.05	129.75	4.18
	Peak Instantaneous - Treated Water	L/s	n/a	96.55	81.82	80.39	78.92	76.86	82.25	86.98	85.56	83.17	84.92	83.25	78.96	81.22	82.14	81.29	81.97	87.39	80.90	83.05	85.68	83.18	80.84	79.71	78.21	74.08	85.68	87.64	92.13	96.60	89.00	88.55	2599.19	83.84
	Backwash Water	10's M ³	n/a	0.208	0.261	0.235	0.257	0.213	0.261	0.235	0.240	0.261	0.214	0.238	0.243	0.214	0.260	0.236	0.242	0.215	0.264	0.238	0.244	0.475	0.236	0.240	0.542	0.259	0.242	0.474	0.473	0.610	0.620	0.640	9.590	0.300
Fluoride Information																																				
Fluoride Residual - Treated Water	mg/l	0.5 to 0.8	0.52	0.51	0.52	0.59	0.59	0.58	0.59	0.59	0.57	0.59	0.56	0.59	0.55	0.57	0.59	0.55	0.58	0.55	0.50	0.52	0.62	0.54	0.55	0.51	0.51	0.59	0.57	0.60	0.61	0.62	0.64	17.57	0.57	
Turbidity Information																																				
Raw Water	NTU	n/a	1.40	1.42	1.39	1.45	1.51	1.47	1.56	1.60	1.47	1.40	1.46	1.42	1.45	1.49	1.45	1.42	1.31	1.27	1.44	1.22	1.43	1.33	1.15	1.29	1.15	1.36	1.57	1.52	1.54	1.47	1.49	43.90	1.42	
Settled Water	NTU	n/a	0.13	0.14	0.12	0.12	0.11	0.11	0.11	0.11	0.10	0.10	0.10	0.12	0.15	0.12	0.13	0.17	0.15	0.14	0.12	0.09	0.11	0.10	0.10	0.13	0.11	0.09	0.08	0.09	0.09	0.08	0.06	3.48	0.11	
Treated Water	NTU	1	0.06	0.08	0.06	0.07	0.06	0.06	0.05	0.05	0.05	0.05	0.05	0.07	0.06	0.07	0.08	0.08	0.09	0.07	0.09	0.04	0.07	0.06	0.04	0.06	0.04	0.06	0.07	0.05	0.04	0.04	0.04	1.86	0.06	
Other Operating Parameters																																				
pH - Treated Water	no units	6.5 to 8.5	7.30	7.41	7.31	7.38	7.40	7.36	7.35	7.32	7.36	7.26	7.31	7.30	7.25	7.20	7.25	7.15	7.25	7.12	7.22	7.17	7.28	7.28	7.22	7.27	7.28	7.40	7.33	7.41	7.36	7.27	7.34	226.11	7.29	
pH - Settled Water	no units	n/a	6.47	6.44	6.38	6.25	6.31	6.36	6.35	6.37	6.32	6.39	6.39	6.45	6.37	6.42	6.49	6.45	6.39	6.41	6.14	6.07	6.19	6.12	6.05	6.22	6.24	6.21	6.31	6.17	6.29	6.36	6.38	195.72	6.31	
pH - Raw Water	no units	n/a	7.08	7.09	7.00	7.05	6.94	6.88	7.12	7.00	6.96	6.94	6.95	6.89	6.80	6.85	6.91	6.88	7.00	6.89	7.13	6.97	7.03	7.01	6.66	7.03	6.97	7.16	6.87	7.05	7.01	6.95	6.90	215.87	6.96	
FAC - Treated Water	mg/l	0.2 to 4	1.71	1.70	1.63	1.60	1.78	1.90	1.93	1.87	2.01	1.92	1.85	1.89	1.80	1.88	2.03	1.79	1.70	1.92	1.77	1.69	1.74	1.72	1.48	1.41	1.43	1.22	2.12	2.13	1.90	1.77	1.92	35.21	1.78	
Total Chlorine Residual Treated	mg/l	0.3 to 7	2.18	2.10	2.02	1.93	2.09	2.19	2.22	2.17	2.26	2.23	2.21	2.15	2.01	2.18	2.20	1.99	1.86	2.17	2.18	2.07	2.14	2.12	1.87	1.73	1.77	1.51	2.39	2.43	2.26	2.08	2.19	64.90	2.09	
Temperature	C	15	22.0	22.0	22.0	22.0	22.0	22.0	22.0	23.0	23.0	23.0	23.0	23.0	23.0	23.0	23.0	23.0	23.0	23.0	22.0	23.0	23.0	23.0	23.0	23.0	23.0	21.0	21.0	21.0	21.0	21.0	20.0	69.10	22.3	
Fluoride used (Total Daily Consumption)	kg	n/a	14.0	12.0	15.0	15.0	15.0	15.0	15.0	14.0	15.0	15.0	14.0	14.0	15.0	15.0	15.0	15.0	15.0	15.0	14.0	13.0	16.0	14.0	12.0	12.0	25.0	28.0	32.0	32.0	31.0	31.0	31.0	93.0	30.1	
Chlorine used (Total Daily Consumption)	kg	n/a	29.0	30.0	31.0	29.0	29.0	29.0	30.0	30.0	29.0	30.0	30.0	31.0	32.0	31.0	32.0	31.0	33.0	32.0	31.0	32.0	31.0	31.0	30.0	26.0	26.0	18.2	18.3	17.8	20.9	22.5	21.3	218.5	66.53	
Soda ash (Total Daily Consumption)	kg	n/a	36.0	36.0	36.0	36.0	36.0	36.0	36.0	36.0	36.0	36.0	36.0	36.0	36.0	36.0	36.0	36.0	36.0	36.0	36.0	36.0	36.0	36.0	36.0	36.0	36.0	36.0	36.0	36.0	36.0	36.0	36.0	36.0	1116.0	36.0
Soda Ash - Dosage	mg/l	n/a	36.0	36.0	36.0	36.0	36.0	36.0	36.0	36.0	36.0	36.0	36.0	36.0	36.0	36.0	36.0	36.0	36.0	36.0	36.0	36.0	36.0	36.0	36.0	36.0	36.0	36.0	36.0	36.0	36.0	36.0	36.0	36.0	1116.0	36.0
Alum residual - (Total Daily Consumption)	kg	n/a	36.0	36.0	36.0	36.0	36.0	36.0	36.0	36.0	36.0	36.0	36.0	36.0	36.0	36.0	36.0	36.0	36.0	36.0	36.0	36.0	36.0	36.0	36.0	36.0	36.0	36.0	36.0	36.0	36.0	36.0	36.0	36.0	1116.0	36.0
Alum residual - Dosage	mg/l	n/a	36.0	36.0	36.0	36.0	36.0	36.0	36.0	36.0	36.0	36.0	36.0	36.0	36.0	36.0	36.0	36.0	36.0	36.0	36.0	36.0	36.0	36.0	36.0	36.0	36.0	36.0	36.0	36.0	36.0	36.0	36.0	36.0	1116.0	36.0
Alum residual - Treated Water	mg/l	0.1	0.03	0.07	0.08	0.07	0.07	0.07	0.07	0.07	0.09	0.07	0.04	0.05	0.04	0.05	0.04	0.05	0.04	0.03	0.04	0.04	0.05	0.08	0.07	0.06	0.07	0.07	0.04	0.06	0.08	0.06	0.04	0.04	1.83	0.06
Poly bags added (25 kg bags)	kg																																			75.0



REPORT



TO: Mayor Avis and Council

FROM: Jason Kabel, Manager of Community Services

DATE: September 18, 2014

RE: Sister Kennedy Centre Policies and Procedures

In the fall of 2013 the Sister Kennedy Centre board struck an ad-hoc committee to develop policies and procedures that were long past due for the centre. It is comprised of three (3) board members and the Community Services Manager; Irene Laing, George Bell, Shirley Nault, and Jason Kabel. Because there weren't any previous policies in place that guided the direction or decision making of the centre, the committee embarked on the task armed with policies from the Thunder Bay 55 plus centre. The committee used their policies as a guide for the development of the policies attached:

1. Purpose & Operating Values
2. Executive Roles
3. Complaint Policy

These policies have been posted with various amendments on the bulletin board at the Centre since November for the committee to garner feedback from the patrons of the Centre. The committee had received a few submitted suggestions for the policies that it has incorporated in subsequent revisions. On May 27, 2014 the board held a special meeting at the request of some of the patrons of the Sister Kennedy Centre to review the policies in fine detail. A laptop and screen were set up and each policy was read aloud carefully word-for-word for any participants in the gallery to have opportunity to speak to their concerns with any one policy. One member in attendance said he had several concerns and requested 5 days to respond to the board with a list. To date, the board has not received the concerns as suggested after the May 27th special meeting and has not received any further recommendations/concerns to specific items in the policies as presented.

Recommendation

The Community Services Executive Committee recommends to Mayor and Council to endorse the attached policies for the Sister Kennedy Centre as approved by the Sister Kennedy Centre board on September 9, 2014.

Respectfully Submitted,

Jason Kabel

Council approval of this report will endorse the following policies for the Sister Kennedy Centre as approved by the Sister Kennedy Centre board on September 9, 2014:

1. Purpose and Operating Value
2. Executive Roles
3. Complaint Policy

FINAL DRAFT

THE TOWN OF FORT FRANCES

Section: Sister Betty Kennedy Centre

Policy: Purpose & Operating Values

Creation Date: May 27, 2014

Resolution Number:

Policy Number:

The Sister Betty Kennedy Centre is operated by the Town of Fort Frances through the Community Services Division, Sister Kennedy appointed Board, and the volunteer manager of the Centre. The Board for Sister Betty Kennedy Centre consists of five members appointed by Town Council for two year terms. Each appointed member of the board is allowed a maximum of four consecutive terms of two years before having to step down for one year. At the first meeting of each new Board the Board will elect a Chair, Vice-chair and Secretary. At the inaugural meeting of each new Board the Manager of Community Services will serve as Chair until the new executive is elected. The Town also appoints two Councillors who are voting members. The Manager of Community Services is an ex-officio member and serves as the Board's primary contact with the Town.

Mission Statement:

To be the hub for social and recreational activities for seniors in Fort Frances and district.

Purpose of the Centre

Sister Betty Kennedy Centre's aim is to provide a variety of services and activities that meet the interests, concerns and needs specifically identified by older adults (55 years and over) as well as people with disabilities who are under the age of 55 and their attendants with permission of management. These services and activities are intended to enhance leisure and recreational opportunities, provide fellowship and individual independence. Seniors from the district are encouraged to attend.

Operating Values

The Centre places high emphasis on welcoming all participants regardless of race, religion, ethnic origin or ability in an open, non-judgmental manner so that they may pursue the social/recreational/educational activity of their choice.

The Manager and volunteers recognize that an individual's desire to participate ranges from infrequent visits to being heavily committed and providing leadership in the operation of the Centre. The Centre will encourage and attempt to involve everyone at their desired level of involvement.

FINAL DRAFT

The Centre seeks to achieve the following outcomes:

- To assist the improved mental and physical health of older adults and encourage optimal levels of mental and physical ability.
- To assist older adults in the community to gain access to a wide range of recreational, social and health services that may be offered within the Centre and elsewhere in the community.
- Help individuals to gain the skills, knowledge and ability necessary to maintain independence, well-being, self-worth and an increased sense of life satisfaction, interest and enjoyment.
- Enhance opportunity for social interaction and inclusion.
- Create an atmosphere of respect and friendship that enables older adults to assume responsibility for their own well-being and the well-being of their peers.

FINAL DRAFT

THE TOWN OF FORT FRANCES

Section: Sister Betty Kennedy Centre

Policy: Executive Roles

Creation Date: May 27, 2014

Resolution Number:

Policy Number:

Attributes of Board Members

Board members should display loyalty, reliability, responsibility, enthusiasm, co-operation, be able to maintain confidentiality, and able to work as a team player. They should possess a combination of knowledge, experience and expertise related to recreation and leisure and should have a demonstrated interest in enhancing the quality of life through recreation services and programs.

Role of the Board Member

Attend all scheduled meetings (typically ten per year). Three unexcused consecutive meetings by a member shall result in replacement of a member. A new appointee would be sought from Council.

- Represent the interests of the community and the Centre's users.
- Bring forward ideas for program and activity expansion
- Participate in centre activities
- Ensure prudent fiscal responsibility
- Provide input to the Manager for operation of the Centre
- Participate in problem solving
- Participate in evaluation of the Manager
- Be an advocate of the Centre
- Convey a positive image of the Centre to the community
- Avoid having any pecuniary interest directly or indirectly in any contract or work relating to the operations or functions of the board.

Role of the Chair

In addition to the role of a member the Chair shall:

- Organize Board meetings
- Chair Board meetings & ensure Robert's Rules of order are followed
- Represent the Centre externally and internally
- Ensure the agenda package is available to board members the Friday before the meeting (with secretary's assistance).

FINAL DRAFT

Role of the Secretary

In addition to the role of a member the Secretary shall:

- Record and distribute the minutes of all meetings.
- Post minutes of meetings on the bulletin board at the Centre.
- Prepare correspondence on behalf of the Board.

Role of the Treasurer

The town treasurer shall serve as treasurer to the board.

Role of the Volunteer Manager

The Manager is appointed by the Sister Betty Kennedy Board, reports to the Board, is evaluated by them, and cannot be a member of the board.

- Recruits, organizes and trains volunteers for kitchen and programming
- Orders supplies
- Organizes special events
- Organizes cleaning and maintenance
- Ensures that bills and documentation are brought for payment to the Community Services Manager.
- Ensures that all of the Town's applicable policies are adhered to
- Deals with all the Centre's correspondence and when necessary refers correspondence to the Board
- Attends Board meetings as a non-voting member
- Liaises with other community groups and district senior centres
- Promotes and advertises the Centre and its programs

Quorum

The quorum for a meeting will be a majority of the Board, four of seven members.

Committees

The Board may set up standing committees which will stay in place for the duration of the term of the Board. It may also elect to set up ad hoc committees which are tasked with a single assignment and whose job is finished when the assignment is finished.

FINAL DRAFT

THE TOWN OF FORT FRANCES

Section: Sister Betty Kennedy Centre

Policy: Complaint Policy

Creation Date: May 27, 2014

Resolution Number:

Policy Number:

Purpose

To ensure a fair and timely response to member complaints.

Definition

Complaints are matters or situations that the Centre can take action to rectify involving:

- A situation involving a hazard to health and safety
- Situations that reflect badly on the Sister Betty Kennedy Centre
- Situations of unnecessary inconvenience to patrons
- The manner in which a situation has been handled

This is distinct from a request for service such as a new program or increase in hours of operation.

Procedures

All complaints are to be recorded on the attached form which is available from the volunteer staff at the kitchen or from the Volunteer Manager.

The Volunteer Manager shall contact the complainant as soon as possible but in no case later than two business days to receive/or provide additional information.

If the Volunteer Manager is able to find a resolution to the complaint that is satisfactory to both parties the matter may be settled and the information sent to the Board for approval.

If the matter cannot be solved by the Manager the complaint should be forwarded to the Board for further discussion and to find a resolution to the problem. All complaints and their resolution will then be sent to the Manager of Community Services.

Upon resolution of the complaint the completed form will be forwarded to the Town of Fort Frances Service Coordinator at the Civic Centre.

All complaints will be forwarded to the Sister Betty Kennedy Centre Board as an information item at their monthly meeting.



September 17, 2014

REPORT TO: Mayor and Council
 FROM: Mark McCaig, CAO
 SUBJECT: Term Limits for Boards and Committees.

At the Administration and Finance Executive Committee meeting of September 16, the committee considered the by-law that limits the tenure for members of boards and committees appointed by Council.

Currently under By-Law No. 6/77-C, the maximum tenure of office of appointments by Council to boards and advisory committees is 8 years. In 2011, this by-law was further amended through By-Law 6/77-D to exempt the members of the Fort Frances Municipal Non-Profit Housing Corporation (FFMNPHC) board of directors from the 8 year limit. This was done in consideration of the difficulties encountered in receiving applications for the positions.

Over the last few years, the Town has noted a decline in applications to boards and committees. These entities are crucial to Town operations. In consideration of this decline in applications, the AFEC is recommending that the 8 year term limit for boards and committees be abolished. The rationale is that any persons wishing to volunteer for such a commitment on a continuing basis should have the opportunity to do so.

Respectfully submitted,

Mark McCaig, CAO

MM/kl

COUNCIL APPROVAL OF THIS REPORT will direct the preparation of a by-law which will rescind By-Law 6/77 and abolish term limits for those boards and committees appointed by Council.

TOWN OF FORT FRANCES

BY-LAW NO. 6/77-C

(Being a by-law to amend Town of Fort Frances By-Law No. 6/77, a by-law to limit the tenure of office of appointments by Council to boards and committees.)

WHEREAS on February 22, 2010, Council approved limiting the maximum tenure of office of appointments by Council to boards and advisory committees from 9 consecutive years to 8 years;

AND WHEREAS provisions in the *Planning Act*, with respect to appointment by a council of members to a Committee of Adjustment have changed such that members are now appointed with a term that coincides with the term of council;

AND WHEREAS the Committee of Adjustment now is performing the functions of planning advisory and the Planning Advisory Committee is no longer a separate committee.

NOW THEREFORE Council for the Corporation of the Town of Fort Frances HEREBY ENACTS as follows:

1. That Town of Fort Frances By-Law No. 6/77, as amended, be now further amended as follows:
 - 1) Section 1. be repealed and subsequently re-enacted as follows:
 - "1. That effective December 1, 2010, continuous reappointments of members to local boards and committees shall be limited to a maximum tenure of eight (8) consecutive years on any one board or committee."
 - 2) Section 2. be repealed and subsequently re-enacted as follows:
 - "2. That any board or committee member who, as of November 30th in the final year of their term of appointment, has served the maximum of eight (8) consecutive years on a board or committee, shall not be eligible for reappointment to such board or committee until December 1st in the next succeeding year.
 - 3) Section 3. be repealed.
 - 4) Sections 4. and 5. be renumbered Sections 3. and 4.

This by-law shall come into force and take effect on the final passing thereof.

READ THREE TIMES and finally passed in open Council this 9th day of August 2010.

TOWN OF FORT FRANCES

BY-LAW NO. 6/77-D

(Being a by-law to amend Town of Fort Frances By-Law No. 6/77, a by-law to limit the tenure of office of appointments by Council to boards and committees.)

WHEREAS on March 28th, 2011, Council approved a request from the Fort Frances Municipal Non-Profit Housing Corporation board of directors to exempt the appointment of their members from the limitations imposed by Town of Fort Frances By-Law No. 6/77.

NOW THEREFORE Council for the Corporation of the Town of Fort Frances HEREBY ENACTS as follows:

1. That Town of Fort Frances By-Law No. 6/77, as amended, be now further amended by the addition of the following section:


"3.2 That the provisions of this by-law do not apply to the appointment of members to the board of directors for the Fort Frances Municipal Non-Profit Housing Corporation."

This by-law shall come into force and take effect on the final passing thereof.

READ THREE TIMES and finally passed in open Council this 11th day of April 2011.



R. Avis, Mayor



G. Treftlin, Clerk



17 September 2014

REPORT TO: Mayor & Council

FROM: Elizabeth (Lisa) Slomke, Clerk

SUBJECT: Compliance Audit Committee

With the passage of Bill 212, the "Good Governance Act" a number of amendments have been made to the *Municipal Elections Act*, 1996.

One of the changes to the *Act*, is the requirement that all councils must establishment a Compliance Audit Committee before October 1.

In the past (2006 election and before), the appointment of a Compliance Audit Committee was optional.

PURPOSE

The purpose of the Compliance Audit Committee is to consider applications received by the Clerk for a compliance audit of a candidate's financial statements. Any elector who is entitled to vote in a municipal election and believes that a candidate has contravened a provision of the *Municipal Elections Act* pertaining to campaign expenses, may apply in writing to the Clerk, for a compliance audit of the candidate's election campaign finances.

The Committee is to be composed of not fewer than three and not more than seven members and shall **not** include,

- (a) employees or officers of the municipality;
- (b) members of council; or
- (c) any persons who are candidates in the election for which the committee is established.

The term of office of the Committee is the same as the term of office of the Council that takes office following the next regular election, and the term of office of the members of the Committee is the same as the term of the Committee to which they have been appointed.

ROLE OF THE COMMITTEE

The powers and functions of the Committee are set out in subsections 81 (4), (5), (7) and (14) of the *Municipal Elections Act*, 1996.

The Committee will be required to:

- (a) within 30 days after receiving an application from the Clerk, consider the application and decide whether it should be granted or rejected;
- (b) if the application is granted, appoint an auditor to conduct a compliance audit of the candidate's election campaign finances;

(c) receive and consider the auditor's report within 30 days after receiving it and decide whether legal proceedings should be commenced.

Only auditors licensed under the *Public Accounting Act, 2004* or prescribed persons are eligible to be appointed under subsection 81.

ROLE OF THE CLERK

The Clerk of the municipality shall establish administrative practices and procedures for the Committee and shall carry out any other duties required under this *Act* to implement the Committee's decisions.

Applications for a compliance audit must be made in writing to the Clerk of the municipality for which the candidate was nominated for office, and shall include the reasons for the elector's belief that the candidate has contravened the *Act*.

The application must be made within 90 days after the filing date for the financial statements of candidates .

Within 10 days after receiving an application for a compliance audit, the Clerk shall forward the application to the Compliance Audit Committee and provide a copy of the application to Council.

ROLE OF COUNCIL

Council shall pay all costs in relation to the Committee's operation and activities.

The Municipality shall pay the auditor's costs of performing the audit.

If the report indicates that there was no apparent contravention and the Committee finds that there were no reasonable grounds for the application, Council is entitled to recover the auditor's costs from the applicant.

ROLE OF AUDITOR

The auditor shall promptly conduct an audit of the candidate's election campaign finances to determine whether he or she has complied with the provisions of this *Act* relating to election campaign finances and shall prepare a report outlining any apparent contravention by the candidate.

The auditor shall submit the report to the candidate, Council, the Clerk, and the applicant.

OPTIONS

There is no requirement in the *Act* for the Compliance Audit Committee to be comprised of members who are residents of the municipality.

RECOMMENDATION

That Council pass appropriate By-law to establish a Compliance Audit Committee for the 2014 Municipal Elections as per the Terms of Reference attached to this report.

TERMS OF REFERENCE

FOR JOINT COMPLIANCE AUDIT COMMITTEE MANDATE

1. Authority:

The powers and functions of the Compliance Audit Committee (hereinafter referred to as the "Committee") are set out in Section 81 of the *Municipal Elections Act, 1996*.

2. Purpose of Committee:

- (a) Within 30 days of receipt of an application requesting a compliance audit, the Committee shall consider the compliance audit application and decide whether it should be granted or rejected;
- (b) If the application is granted, the Committee shall appoint an auditor to conduct a compliance audit of the candidate's election campaign finances;
- (c) The Committee will review the auditor's report within 30 days of receipt and decide whether legal proceedings should be commenced; and
- (d) If the auditor's report indicates that there were no apparent contraventions and if there appears there were no reasonable grounds for the application, the Committee shall advise Council accordingly.

3. Eligibility to Serve on Committee:

- (a) The Clerk or designate of each participating municipality shall be appointed as a Committee member for those participating municipalities as set out on Schedule "A" attached hereto.
- (b) If a designate is appointed in place of the Clerk, the designate must have the necessary qualifications and experience in municipal elections and accounting to perform the duties as a Committee member.
- (c) Any person who has:
 - (i) participated as a candidate in the elections of the participating municipalities on whose Committee he or she is appointed as a member; or
 - (ii) conducted audits or provided financial advice in respect of such campaigns,
 is not eligible to be appointed to the Committee for the participating municipalities during the subject term.
- (e) Members of Council, staff and candidates who are running for office in the 2014 municipal election are not eligible to be appointed to the Committee.

4. Rules Governing Committee Members:

- (a) In the event that a Committee member at any time during the term of his or her appointment, either accepts employment with or registers as a candidate for any of the participating municipalities on whose Committee he or she serves as a Member, his or her appointment to the Committee shall be terminated effective upon commencement of such employment or registration of candidacy.
- (b) Each Committee Member shall agree in writing that he or she will not at any time during the term of his or her appointment work for, or provide advice to, any candidate running for municipal office within the participating municipalities on whose Committee he or she serves as a Member.

- (c) To avoid any potential conflict of interest, any Committee member who has an accounting or auditing background shall agree in writing that he or she will not offer his or her services to any municipal election candidate.

5. Committee Composition:

The Committee of each participating municipality shall be comprised of three members.

When a municipality is in receipt of a compliance audit application, the Clerk of the municipality receiving the application shall contact that municipality's Committee members, as shown on Schedule "A" hereto, and shall arrange for the three Members to hear the audit request. In the event that one of the three appointed Committee members is unable to participate when the Committee is required to process a compliance audit application, the alternate cited in Schedule "A" shall be deemed to be appointed to the Committee in place of the member who is unable to participate.

5. Term of Appointment:

The term of appointment to the Committee shall be equivalent to the term of Council during which the appointment was made.

6. Committee Chair:

The three member Committee called to hear a request for a compliance audit shall, at its first meeting, select one of its Members to act as a Chair for the balance of its term of appointment.

7. Proposed Meeting Schedule:

The Committee shall meet as required when a compliance audit application is received. Committee meetings shall be scheduled by the Clerk of the municipality in which an application is received, in consultation with the Committee Chair.

8. Staffing and Funding:

Staff from the municipality requiring the services of the Committee shall provide administrative support to the Committee.

A municipality requiring the services of the Committee shall be responsible for all expenses associated with the Committee's processing of an application for a compliance audit on its behalf. The municipality requiring the compliance audit shall reimburse Committee members for mileage at the rate established by his or her municipality and for expenses incurred for which supporting documentation is provided.

9. Meetings:

Meetings of the Committee shall be conducted in accordance with the open meeting requirements of the provisions in the *Municipal Act, 2001*. Fax or email will be utilized to communicate the meeting notices and agendas.

10. Remuneration

Municipalities shall pay no retainer fee for participating in this agreement.

SCHEDULE “A”
to
Terms of Reference for Joint Compliance Audit Committee Mandate

Joint Compliance Audit Committee membership for each Participating Municipality

NAME OF MUNICIPALITY	FIRST COMMITTEE MEMBER	SECOND COMMITTEE MEMBER	THIRD COMMITTEE MEMBER	ALTERNATE COMMITTEE MEMBER
Atikokan	Fort Frances	Alberton	LaVallee	Dawson
Fort Frances	Atikokan	Emo	Dawson	Chapple
Alberton	Fort Frances	Atikokan	Lake of the Woods	Morley
LaVallee	Fort Frances	Alberton	Atikokan	Lake of the Woods
Emo	Dawson	Alberton	LaVallee	Fort Frances
Chapple	Morley	Emo	Lake of the Woods	Rainy River
Morley	Rainy River	Emo	Lake of the Woods	Atikokan
Lake of the Woods	Rainy River	Chapple	LaVallee	Alberton
Dawson	Rainy River	Chapple	Morley	LaVallee
Rainy River	Dawson	Chapple	Morley	Emo



ADMINISTRATION & FINANCE DIVISION
TREASURY REPORT 2014/91

TO: Mayor Avis & Members of Council
FROM: Laurie Witherspoon, Treasurer
DATE: September 16, 2014
SUBJECT: Councillor John Albanese – New Gold Rainy River Project Emo Office
Grand Re-Opening Per Diem & Travel Expenses

BACKGROUND

Attached is a copy of the Travel Statement – Mayor/Council Honorarium per diem in the amount of \$75.00 and Schedule “B” – Travel Expense Statement in the amount of \$32.40 for his attendance at the New Gold Rainy River Project office grand re-opening held in Emo on August 28, 2014 as submitted by Councillor John Albanese.

The New Gold Rainy River Project Emo Office grand re-opening invitation was received in between Council Meetings and was not authorized by Council resolution to pay per diem and mileage.

RECOMMENDATION

The Administration & Finance Executive Committee recommends approval of the per diem and travel expense claims in the total amount of \$107.40 as submitted by Councillor John Albanese for his attendance at the New Gold Rainy River Project office grand re-opening held in Emo on August 28, 2014.

Council Approval of this Report Will Agree to the Administration & Finance Executive Committee recommendation to approve the per diem & travel claims for Councillor John Albanese in the amount of \$107.40 for his attendance at the New Gold Rainy River Project Emo Office grand re-opening held in Emo on August 28, 2014.

TOWN OF FORT FRANCES - SCHEDULE "B" - TRAVEL EXPENSE STATEMENT

1. Attendee	JOHN ALBANESE							
2. Conference/Seminar Attended	Opening of "New Gold Office"							
Location (Facility and City)	EMO, ONTARIO							
Dates	August 28, 2014							
3.	Sun.	Mon.	Tues.	Wed.	Thurs.	Fri.	Sat.	Total
Accommodation								
Transportation								
Breakfast								
Lunch								
Dinner								
Per Diem								
Other								
4. Prepaid Expenses	Registration		Air Travel		Other		Total	
5. Town Used Vehicle	Yes	No <input checked="" type="checkbox"/>	Reason					Total
Mileage Claimed	72	KM x \$0.45 =	Not available					\$ 32.40
6. Approved						Total Expenses		32.40
						Advance Received		
						Balance Claimed		
						Balance Refunded		

In claiming the above amounts, I certify that the expenses have been incurred on behalf of the Town, that the means of transportation were the most economical, with due regard to convenience, and that the expenditures were made in the exercise of my duties. NB - a valid and detailed receipt must accompany hotel Visa slips.

Date Sept 4/2014

John Albanese
Employee Signature

Date _____

Supervisor Signature _____

Date _____

Division Manager Signature _____

Date

Treasurer

A/P

Cashier

**Town of Fort Frances
Travel Statement - Mayor/Council Honorarium**

Attendee JOHN ALBANESE

Conference/Seminar Attended OPENING OF NEW GOLD OFFICE

Location EMO

Dates August 28, 2014

Details of Per Diem

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Total
Date				Wed. 28				
Amount				75 ⁰⁰				

Submitted by: John Albanese

Date: Sept. 4/2014

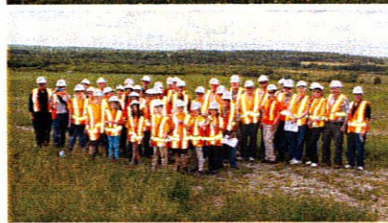
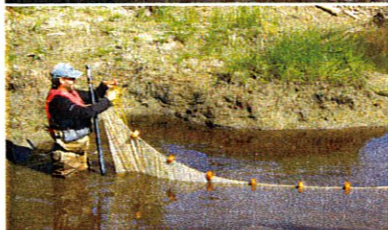
Approved by: _____

Date: _____

To be submitted to Payroll for processing when approved by Council

For Payroll

Pay period _____



An Invitation

You are cordially invited
to the
NEW GOLD RAINY RIVER PROJECT
EMO OFFICE

GRAND RE-OPENING

Thursday, August 28, 2014 • 11am-1pm

5967 Highway 11/71, Emo
Ribbon Cutting Ceremony
Barbecue to follow

newgoldTM
Rainy River Project

Mark McCaig/Frances
25/08/2014 01:03 PM

To hallikas@shaw.ca, jalbanese@nwhu.on.ca,
lakracer@yahoo.ca, ravis@fort-frances.com,
gpryan70@hotmail.com, doug@kitowskitrucking.com,
cc
bcc
Subject Fw: grand re-opening invite

I think it would be good if as many councillors as possible could attend this event. Maybe you could coordinate travel.

Mark

----- Forwarded by Mark McCaig/Frances on 08/25/2014 01:01 PM -----

Christine Ruppenstein
<Christine.Ruppenstein@newgold.com>

08/25/2014 12:22 PM

To "Mark_McCaig/Frances%FRANCES@fort-frances.com"
<Mark_McCaig/Frances%FRANCES@fort-frances.com>
cc "jruppenstein@fort-frances.com" <jruppenstein@fort-frances.com>
Subj FW: grand re-opening invite
ect

Hi Mark – hope you can make it!

Christine Ruppenstein, BA, CHRP
HR Supervisor

New Gold Inc.

Rainy River Project

P.O. Box 5, 5967 Highway 11/71

Emo, Ontario, Canada, P0W 1E0

T +1.807.482.2501 **F** +1.807.482.2834

www.newgold.com

TSX/NYSE MKT:NGD

From: Stacey Jack

Sent: Monday, August 25, 2014 12:21 PM

To: Christine Ruppenstein

Subject: grand re-opening invite

Stacey Jack

Community Coordinator

New Gold Inc.

Rainy River Project

P.O. Box 5, 5967 Highway 11/71

Emo, Ontario, Canada, P0W 1E0

T +1.807.482.2501 **F** +1.807.482.2834

www.newgold.com

TSX/NYSE MKT:NGD

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recipient, you are prohibited from using, distributing or copying this information.



invitation-black.pdf



**ADMINISTRATION & FINANCE DIVISION
TREASURY REPORT 2014/97**

TO: Mayor Avis & Members of Council
FROM: Laurie Witherspoon, Treasurer
DATE: September 18, 2014
SUBJECT: 2013 Capping By-Law

BACKGROUND

At the April 22, 2013 Council Meeting By-Law No. 23/13 was passed authorizing capping parameters for Commercial, Industrial and Multi-residential capped properties classes. The by-law enacted in Clause 4., "That properties that were at CVA Tax in 2012 or that would cross over to CVA Tax in 2013 be excluded from capping".

On May 13, 2013, an amending By-Law No. 23/13-A changed Clause 4. to read, "That Commercial and Multi-residential properties that were at CVA Tax in 2012 or that would cross over CVA Tax in 2013 be excluded from capping.", and added Clause 5. "That Industrial properties that were at CVA Tax in 2012 or that would cross over CVA in 2013 be included for capping". The 2013 OPTA sign off for capping parameter purposes reflected the amending By-Law.

However, when reviewing the calculations for 2013 taxation for certain properties, we became aware that the OPTA capping calculations for property(s) in the Industrial class did not reflect the changed capping parameter enacted in By-Law No 23/13-A. In order to be consistent with the 2013 taxes billed, it is necessary to rescind By-Law No. 23/13-A as provided for in Ontario Regulation 73/03 Tax Matters – Special Tax Rates and Limits 8.0.2 (4) states that a by-law that applies for the 2013 taxation year must be passed on or before September 30, 2014. O. Reg. 109/14, s.1.

RECOMMENDATION

Administration recommends that By-Law No. 23/13-A. be rescinded.

Council Approval of This Report Will Approve the Administration's recommendation to rescind By-Law No. 23-13-A being a by-law to amend capping parameters for the 2013 taxation year.

TOWN OF FORT FRANCESBY-LAW NO. 23/13

(Being a By-Law to authorize capping parameters for commercial, industrial and multi-residential capped property classes and to establish a minimum tax level for certain eligible properties).

WHEREAS S.329.1 of the *Municipal Act, 2001, S.O. 2001, c.25*, as amended, provides that Councils of upper-tier and single-tier municipalities may pass by-laws to increase the annual limit on tax increases on property by up to 10 per cent of the previous year's annualized taxes or by up to 5 per cent of what would have been the CVA taxes for the previous year. If these options are exercised, landlords of commercial and industrial property are required to adjust the amount of the tenant's cap accordingly. If a municipality establishes a threshold of up to the maximum \$250 for increasing properties or decreasing properties or both, and the resulting billing adjustment for a property is less than the threshold, the property would be liable for full CVA tax for the year. This section also provides municipalities the option of taxing commercial, industrial or multi-residential properties that become eligible new construction properties in 2007 at up to 90 per cent of the CVA taxes and the maximum percentage increases to 100 per cent of CVA taxes for properties that become eligible properties in 2008 and subsequent taxation years. Municipalities have the option to include or exclude properties from the capping and claw-back calculation if they were at CVA tax in the prior year and to include or exclude properties that would move from being capped in the prior year to being clawed-back in the current year or from being clawed-back in the prior year to being capped in the current year.

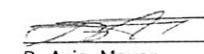
AND WHEREAS on April 22, 2013 Council supported the Treasurer's recommendation that capping on all capped classes (commercial, industrial and multi-residential) be applied in 2013 in the same manner as in 2012, and to exclude from capping those properties that were at CVA tax in 2012 or would cross over CVA tax in 2013 be exercised and that a minimum tax level threshold in 2013 for certain eligible properties be set.

NOW THEREFORE Council for the Corporation of the Town of Fort Frances **HEREBY ENACTS** as follows:

1. That revenue neutral shall be maintained within each class.
2. The annual limit on capping for Commercial, Industrial and Multi-Residential classes will be a 10 per cent increase of the annualized tax limit based on the previous year's annualized taxes.
3. There shall be a minimum tax level of 100% for properties eligible for New Construction or New to Class in 2013.
4. That properties that were at CVA Tax in 2012 or that would cross over CVA Tax in 2013 be excluded from capping.

This By-Law shall come into force and take effect on final passing.

READ THREE TIMES and finally passed in open Council this 22nd day of April 2013.


R. Avis, Mayor


G. Treftlin, Clerk

TOWN OF FORT FRANCESBY-LAW NO. 23/13-A

(Being a by-law to amend By-Law No. 23/13 to authorize capping parameters for commercial, industrial and multi-residential capped property classes and to establish a minimum tax level for certain eligible properties).

WHEREAS on April 22, 2013, Council enacted By-Law No. 23/13 to authorize capping parameters for commercial, industrial and multi-residential capped property classes and to establish a minimum tax level for certain eligible properties,

AND WHEREAS on May 13, 2013 Council supported the Administration and Finance Executive Committee's recommendation that certain changes be made to capping policies being applied in 2013 to certain Commercial, Multi-residential and Industrial properties.

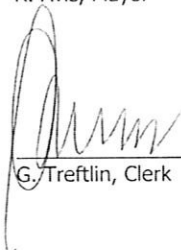
NOW THEREFORE Council for the Corporation of the Town of Fort Frances **HEREBY ENACTS** as follows:

1. That Section 4. of By-Law No. 23/13 be struck out and subsequently re-enacted as follows:
 - "4. That Commercial and Multi-residential properties that were at CVA Tax in 2012 or that would cross over CVA Tax in 2013 be excluded from capping."
2. That a new Section 5. be added to By-Law No. 23/13 as follows:
 - "5. That Industrial properties that were at CVA Tax in 2012 or that would cross over CVA in 2013 be included for capping."

This By-Law shall come into force and take effect on final passing.

READ THREE TIMES and finally passed in open Council this 13th day of May 2013.



R. Avis, Mayor

G. Treftlin, Clerk

Resort condominium property class

8.0.1 Property in the resort condominium property class is exempt from the application of Part IX of the Act. O. Reg. 214/05, s. 1.

Municipal options

8.0.2 (1) A property is exempt from the application of Part IX of the Act for a taxation year if a by-law has been enacted by a municipality that provides that this section applies within the municipality for the year. O. Reg. 160/09, s. 4.

(2) A by-law under subsection (1) may require that any of the following conditions must be met in order for a property to be exempt:

1. The taxes for the property in the previous year were equal to its uncapped taxes for that year.
2. As a result of Part IX of the Act, the taxes for the property in the previous year were lower than the property's uncapped taxes for that year, but in the current year, if Part IX of the Act applied, the property's taxes would be equal to its uncapped taxes, or a tax decrease for the property would be limited.
3. A tax decrease for the property in the previous year was limited under Part IX of the Act, but in the current year, if Part IX of the Act applied, the property's taxes would be equal to its uncapped taxes, or a tax increase for the property would be limited.
O. Reg. 160/09, s. 4.

(3) A by-law under subsection (1) must be passed on or before the time provided for in subsection 329.1 (2) of the Act. O. Reg. 160/09, s. 4.

(4) Despite subsection (3), for the territorial districts of Algoma, Cochrane, Kenora, Manitoulin, Nipissing, Parry Sound, Rainy River, Sudbury, Thunder Bay and Temiskaming, a bylaw under subsection (1) that applies for the 2013 taxation year must be passed on or before September 30, 2014. O. Reg. 109/14, s. 1.

Casino Niagara

8.1 The property located in the City of Niagara Falls with the assessment roll number 2725 030 002 042 00 0000 is exempt from the application of Part IX of the Act. O. Reg. 368/03, s. 1.

Darlington and Pickering Generation Stations

8.2 (1) The following property is exempt from the application of Part IX of the Act for the 2003, 2004 and 2005 taxation years:

- 0.1 Land at the Bruce Generation Station that is included in the commercial property class, the office building property class or the large industrial property class.
 1. Land at the Darlington Generation Station that is included in the commercial property class, the office building property class or the large industrial property class.
 2. Land at the Pickering Generation Station that is included in the commercial property class, the office building property class or the large industrial property class. O. Reg. 367/05, s. 1; O. Reg. 577/06, s. 1 (1).

(1.1) The following property is exempt from the application of Part IX of the Act for the 2006 taxation year:

- 0.1 Land at the Bruce Generation Station that is described in paragraph 0.1 of subsection (1).
 1. Land at the Pickering Generation Station that is described in paragraph 2 of subsection (1). O. Reg. 367/06, s. 1 (1); O. Reg. 577/06, s. 1 (2).

**Town of Fort Frances
Capital Fund Budget vs Actual
as at August 31, 2014**

		Actual to Date	2014 Budget	Variance
	Administration			
C-140-0490-0952	Contribution from Reserve Funds		(31,850.00)	(31,850.00)
C-140-9109-0000	Mobile Devices Project	6,151.82	6,850.00	698.18
C-140-9109-0000	Computer/Network Upgrades		25,000.00	25,000.00
	Total Revenue	-	(31,850.00)	(31,850.00)
	Total Expenditures	6,151.82	31,850.00	25,698.18
	TOTAL ADMINISTRATION	6,151.82	-	(6,151.82)
	Honeywell Project			
C-105-0490-0400	Federal Grants	(10,408.57)		10,408.57
C-105-0490-0490	OPA/FFPC Grants		(46,494.00)	(46,494.00)
C-105-0490-0952	Contribution from Reserve Fund		(47,176.00)	(47,176.00)
C-105-9280-0000	Honeywell Improvement Project	75,138.17	93,670.00	18,531.83
	Total Revenue	(10,408.57)	(93,670.00)	(83,261.43)
	Total Expenditures	75,138.17	93,670.00	18,531.83
	TOTAL CIVIC CENTRE	64,729.60	-	(64,729.60)
	EMERGENCY SERVICES			
C-211-0490-0589	Contribution from Reserve Funds	(44,000.00)	-	44,000.00
C-211-0490-0632	Donation	(2,500.00)		2,500.00
C-211-0490-0952	Contribution from Reserve Funds		(18,000.00)	(18,000.00)
C-211-9122-0000	SCBA Replacement	45,455.66	-	(45,455.66)
C-211-9284-1523	Training Facility		18,000.00	18,000.00
	Total Revenue	(46,500.00)	(18,000.00)	28,500.00
	Total Expenditures	45,455.66	18,000.00	(27,455.66)
	TOTAL EMERGENCY SERVICES	(1,044.34)	-	1,044.34
	PUBLIC WORKS			
	Transportation			
C-310-0490-0406	AMO Federal Gas Tax			-
C-310-0490-0952	Contribution from Reserve Funds		(5,000.00)	(5,000.00)
C-313-0490-0952	Contribution from Reserve Funds		(104,180.00)	(104,180.00)
C-333-0490-0952	Contribution from Reserve Funds		(67,000.00)	(67,000.00)
C-334-0490-0952	Contribution from Reserve Funds		(255,000.00)	(255,000.00)
C-345-0490-0952	Contribution from Reserve Funds		(5,000.00)	(5,000.00)
C-313-0490-0952	Contributions from Reserve Funds (Water & Sewer)		(543,683.00)	(543,683.00)
C-313-0490-0400	Federal Gas Tax Reserve (Federal Funding)		(536,718.00)	(536,718.00)
C-313-0490-0412	Provincial Grant		(147,556.00)	(147,556.00)
C-313-0490-0954	Expense Recovery (Alberton)		(22,439.00)	(22,439.00)
C-320-0490-0400	Federal Gas Tax Reserve (Federal Funding)		(169,470.00)	(169,470.00)
C-122-9282-1523	Huffman Development (Curb & Gutter/Sod Work)		130,810.00	130,810.00
C-310-9105-1471	Small Equipment Purchases		5,000.00	5,000.00
C-313-9110-1523	Upgrades to Pumping Station	1,234.68		(1,234.68)
C-313-9212-1523	5th Street Surface Treatment Portage to Wright	21,097.05	42,000.00	20,902.95
C-313-9246-1523	8th St Surface Treatment Portage to Christie	8,136.27	65,000.00	56,863.73
C-313-9259-1523	Williams Ave Sod Work		10,291.00	10,291.00
C-313-9268-1523	Frog Creek Road Surface Treatment	13,434.38	295,113.00	281,678.62
C-313-9283-1523	Oakwood Road Surface Treatment	110,445.56	44,877.00	(65,568.56)
C-313-9285-1523	Third St E from Crowe to Frenette	111,577.09	684,743.00	573,165.91
C-313-9287-1523	Storm Sewer Upgrades	3,968.04	81,742.00	77,773.96

Capital Fund Budget vs Actual as at August 31, 2014

		Actual to Date	2014 Budget	Variance
C-320-9285-1523	Sidewalks Third St E - Crowe to Frenette		169,470.00	169,470.00
C-333-9133-1471	2-Half ton Trucks (Crew Cab/1/2 ton truck)	64,834.40	67,000.00	2,165.60
C-334-9244-1471	Snow Plow Truck	271.25	255,000.00	254,728.75
C-345-9135-1471	Pole Replacement	888.19	5,000.00	4,111.81
	<u>Waste Management System</u>			
C-351-0490-0400	Federal Gas Tax Reserve (Federal Funding)		(100,575.00)	(100,575.00)
C-351-0490-0412	Provincial Grant (Transfer Station)		(117,700.00)	(117,700.00)
C-351-9128-1471	Transfer Station Upgrades		218,275.00	218,275.00
	<u>Airport</u>			
C-390-0490-0400	Federal Grant		(261,172.00)	(261,172.00)
C-390-0490-0952	Contribution from Reserve Funds			-
C-390-9257-1471	Front End Loader c/w sweeper		225,000.00	225,000.00
C-390-9288-1471	Electronic Runway Condition Reporting Equipment		36,172.00	36,172.00
	<u>Parks</u>			
C-580-0490-0952	Contribution from Reserve Funds		(60,000.00)	(60,000.00)
C-580-0490-0954	Lawn Tractor Trade-In		(2,500.00)	(2,500.00)
C-586-0430-0632	Lions Millennium Park- Donations	(2,100.00)		2,100.00
C-580-9105-1471	Small Equipment Replacement	2,648.71	5,000.00	2,351.29
C-580-9133-1471	Half-ton Truck Replacement	25,170.02	40,000.00	14,829.98
C-580-9174-1471	Replace Riding Tractors	9,666.20	12,500.00	2,833.80
C-585-9108-1471	Waterfront Dock Repairs		5,000.00	5,000.00
C-586-9232-1523	Lions Millennium Park Contracted Works	662.46		(662.46)
	Total Revenue	(2,100.00)	(2,397,993.00)	(2,395,893.00)
	Total Expenditures	374,034.30	2,397,993.00	2,023,958.70
	TOTAL PUBLIC WORKS	371,934.30	-	(371,934.30)
	FORT FRANCES CHILDREN'S COMPLEX			
C-641-0490-0432	RRDSSAB Grant		(29,100.00)	(29,100.00)
C-641-0490-0436	Health & Safety Grant (DSSAB)	(1,333.36)	(2,000.00)	(666.64)
C-641-0490-0952	Contribution from Reserve Funds			-
C-641-9105-1471	Training TV/DVD & Smart Board)	324.11	3,400.00	3,075.89
C-641-9106-0000	Vent Hood/Air Handling System for Hood		17,000.00	17,000.00
C-641-9108-0000	Windows Replaced/Preschool Room Renovations		6,400.00	6,400.00
C-641-9132-1471	Meeting Room Furniture/Resource Teacher's Desk	2,191.92	4,300.00	2,108.08
	Total Revenue	(1,333.36)	(31,100.00)	(29,766.64)
	Total Expenditures	2,516.03	31,100.00	28,583.97
	TOTAL FFCC	1,182.67	-	(1,182.67)
	SISTER KENNEDY CENTRE			
C-622-0490-0448	Provincial Grant			-
C-622-0490-0952	Contribution from Reserve Funds			-
C-622-9105-0000	Small Capital Purchases	4,312.00		(4,312.00)
C-622-9108-1523	Centre Upgrades (Roof Replacement).			-
C-622-9133-0000	Enabling Accessibility Van			-
	Total Revenue	-	-	-
	Total Expenditures	4,312.00	-	(4,312.00)
	TOTAL SKC	4,312.00	-	(4,312.00)

Capital Fund Budget vs Actual as at August 31, 2014

	Actual to Date	2014 Budget	Variance
<u>MSC/Recreation</u>			
C-713-0490-0952	Contribution from Reserve Funds (TT)	(11,600.00)	(11,600.00)
C-722-0490-0400	Federal Grant	(42,857.00)	-
C-722-0490-0952	Contribution from Reserve Funds	(37,793.00)	(37,793.00)
C-732-0490-0632	Community Services Donation	(15,226.00)	(0.08)
C-732-0490-0954	Contribution from General Revenue Fund	(1,524.00)	(1,524.00)
C-740-0490-0448	Sunny Cove One Time Funding	-	9,000.00
C-740-0490-0952	Contribution from Reserve Funds	(8,000.00)	(8,000.00)
C-713-9107-0000	Townshend Theatre Sound board/Lighting/Curtains	4,691.00	6,909.00
C-722-9131-0000	East End Hall Accessibility Renovations	29,106.72	28,043.28
C-722-9132-0000	Tables & Chairs	2,500.00	345.00
C-722-9289-1523	Auditorium Kitchen Renovations	13,000.00	13,000.00
C-722-9624-0000	Fitness Equipment	8,000.00	8,000.00
C-732-9624-0000	Waterfront Fitness Equipment	16,750.00	16,750.00
C-740-9105-000	Sunny Cove Small Capital Equipment	-	(800.00)
C-740-9108-1523	Sunny Cove Russell Hall & Washroom Upgrades	8,000.00	8,000.00
	Total Revenue	(117,000.00)	(49,917.08)
	Total Expenditures	117,000.00	80,247.28
	TOTAL MSC	-	30,330.20
<u>LIBRARY</u>			
C-781-0490-0400	Federal Grant (CAPP)		-
C-781-0490-0412	Provincial Grant		-
C-781-0490-0952	Contribution from Reserve Funds		-
C-781-9132-0000	Office Furniture	813.06	(813.06)
C-781-9109-0000	Computer Equipment		-
C-781-9210-1471	Materials	1,668.53	(1,668.53)
	Total Revenue	-	-
	Total Expenditures	-	(2,481.59)
	TOTAL LIBRARY	-	(2,481.59)
<u>MUSEUM</u>			
C-791-0490-0400	Federal Grant	(50,000.00)	(50,000.00)
C-791-0490-0412	Provincial Grant		-
C-791-0490-0632	Donations	(4,855.00)	4,725.00
C-791-0490-0952	Contribution from Reserve Funds		-
C-791-9109-0000	Computer/Scanner & Photo Studio Lighting	4,855.00	1,030.70
C-791-9127-1523	Museum Roof	50,000.00	50,000.00
	Total Revenue	(5,580.00)	(45,275.00)
	Total Expenditures	54,855.00	51,030.70
	TOTAL MUSEUM	-	5,755.70
<u>PLANNING & DEVELOPMENT</u>			
C-122-0490-0400	Federal Grant	(655,000.00)	(655,000.00)
C-122-0490-0412	Provincial Grant	(1,000,000.00)	(1,000,000.00)
C-122-0490-0632	Donations	(160,000.00)	(160,000.00)
C-122-0490-0954	Contribution from Revenue Fund In-Kind	(180,000.00)	(180,000.00)
C-122-9282-1523	Huffman Development - Cont Works	10,863.13	(10,863.13)
C-122-9286-1523	Rainy Lake Hotel Demolition/Market Square	1,995,000.00	1,995,000.00
	Total Revenue	(1,995,000.00)	(1,995,000.00)
	Total Expenditures	1,995,000.00	1,984,136.87

Capital Fund Budget vs Actual as at August 31, 2014

	Actual to Date	2014 Budget	Variance
TOTAL PLANNING & DEVELOPMENT	10,863.13	-	(10,863.13)
SANITARY SEWER			
C-410-0490-0952 Contribution from Reserve Funds			-
C-410-0490-0954 Contribution from Revenue Funds		(587,531.00)	(587,531.00)
C-410-9105-1471 Sanitary Sewer Small Tools	1,158.03	12,000.00	10,841.97
C-410-9138-1523 Sanitary Manholes	7,641.89	156,658.00	149,016.11
C-410-9144-1523 Upgrades to Storm Sewer	617.36		(617.36)
C-410-9179-1523 Design for Infrastructure Renewal Project		37,500.00	37,500.00
C-410-9285-1523 3rd Street E Sanitary Main- Crowe to Frenette	223,018.85	381,373.00	158,354.15
Total Revenue	-	(587,531.00)	(587,531.00)
Total Expenditures	232,436.13	587,531.00	355,094.87
TOTAL SANITARY SEWER	232,436.13	-	(232,436.13)
SEWAGE TREATMENT PLANT			
C-413-0490-0954 Contribution from Revenue Fund		(135,378.00)	(135,378.00)
C-413-0490-0490 On Power Authority ERIP Grant		(32,880.00)	(32,880.00)
C-410-9280-0000 Honeywell Improvements - Paring Lot Lights		48,258.00	48,258.00
C-413-9105-1471 Small Miscellaneous Capital	38,204.39	120,000.00	81,795.61
Total Revenue	-	(168,258.00)	(168,258.00)
Total Expenditures	38,204.39	168,258.00	130,053.61
TOTAL STP	38,204.39	-	(38,204.39)
WATERWORKS ADMINISTRATION			
C-961-0330-0589 Expense Recovery	(3,632.14)		3,632.14
C-961-0490-0412 Provincial Grants			-
C-961-0490-0952 Contribution from Reserve Funds			-
C-961-0490-0954 Contribution from Revenue Fund		(528,073.00)	(528,073.00)
C-961-9105-1471 Miscellaneous Tools/Equipment	3,901.06	12,000.00	8,098.94
C-961-9179-1523 Design for Infrastructure Renewal Project		37,500.00	37,500.00
C-961-9137-1523 Replacing Main Line Water Valves/Hydrants	8,805.19	181,391.00	172,585.81
C-961-9285-1523 3rd Street E - Crowe to Frenette	109,731.92	297,182.00	187,450.08
Total Revenue	(3,632.14)	(528,073.00)	(524,440.86)
Total Expenditures	122,438.17	528,073.00	405,634.83
TOTAL WATERWORKS ADMIN	118,806.03	-	(118,806.03)
WATER TREATMENT PLANT			
C-965-0490-0954 Contribution from Revenue Fund		(360,000.00)	(360,000.00)
C-965-9105-1471 Misc. Small Capital	12,369.74	60,000.00	47,630.26
C-965-9260-1471 Backup Generator	11,234.31	300,000.00	288,765.69
Total Revenue	-	(360,000.00)	(360,000.00)
Total Expenditures	23,604.05	360,000.00	336,395.95
TOTAL WTP	23,604.05	-	(23,604.05)
TOTAL REVENUE	(140,636.99)	(6,383,330.00)	(6,242,693.01)
TOTAL EXPENDITURES	978,212.46	6,383,330.00	5,405,117.54
TOTAL CAPITAL	837,575.47	-	(837,575.47)

Water and Sewer Fund (Operating)
Actuals to August 31, 2014

WATER		Actuals to Date	2014 Budget	Variance
961	Waterworks Administration	-629,988.20	-638,113.00	-8,124.80
965	Water Treatment Plant	324,776.18	523,194.00	198,417.82
966	Water Storage Facility	112,349.66	114,919.00	2,569.34
		-192,862.36	0.00	192,862.36
L80	Surplus from Previous Year Before TCA	0.00	0.00	0.00
		-192,862.36	0.00	192,862.36

SEWER		Actual to Date	2014 Budget	Variance
410	Sanitary Sewer Administration	-286,455.14	-690,657.00	-404,201.86
413	Sewage Treatment Plant	436,596.78	690,657.00	254,060.22
		150,141.64	0.00	-150,141.64
L80	Surplus from Previous Year Before TCA	0.00	0.00	0.00
		150,141.64	0.00	-150,141.64

**Town of Fort Frances
General Fund (Operating)
Actuals as at August 31, 2014**

	Actuals to Date	2014 Budget	Variance
CORPORATE			
050 Municipal Tax Levy	(11,121,644.81)	(11,121,645.00)	(0.19)
051 Education Tax Levy	(1,837,698.91)	(1,838,831.00)	(1,132.09)
052 Supp/Omit Municipal Tax Levy	(6,457.84)		6,457.84
053 Supp/Omit Education Tax Levy	(970.01)		970.01
056 W/O Municipal	66,399.46	694,960.00	628,560.54
057 W/O Education	18,692.97		(18,692.97)
061 OMPF	(2,302,125.00)	(3,069,500.00)	(767,375.00)
061 One Time Assistance		(559,396.00)	
062 Payments-in-Lieu	(701,791.77)	(782,968.00)	(81,176.23)
062 Other Grant (In-Lieu of Write-off)			-
070 Contribution from Reserve Funds			-
080 Surplus/Deficit		63,205.00	
110 Mayor & Council	221,087.01	754,233.00	533,145.99
112 Contribution to Reserves & Reserve Funds		1,335,000.00	1,335,000.00
113 Long Term Debt	458,340.28	841,854.00	383,513.72
115 Election	7,377.84	30,000.00	22,622.16
161 Riverside Health Care/Dr Recruitment	50,334.00	74,000.00	23,666.00
161 Clinic Financing Interest		14,000.00	14,000.00
162 RR DSSAB	1,313,972.58	1,970,959.00	656,986.42
163 Rainycrest	121,255.60	181,885.00	60,629.40
164 Northwestern Health Unit	256,141.17	366,240.00	110,098.83
820 Economic Development	77,321.03	164,235.00	86,913.97
830 Solar Panel Project	(9,416.76)	(26,750.00)	(17,333.24)
991 English Public School Board	752,319.87	1,504,620.00	752,300.13
992 English Separate School Board	164,496.51	328,993.00	164,496.49
993 French Public School Board	797.89	1,596.00	798.11
994 French Separate School Board	1,811.34	3,622.00	1,810.66
Total Corporate	(12,469,757.55)	(9,069,688.00)	3,896,260.55
ADMINISTRATION AND FINANCE			
070 Other Unassigned Revenue	(260,654.46)	(304,996.00)	(44,341.54)
120 Administration	197,178.45	334,733.00	137,554.55
121 Admin Vehicle	2,351.58	1,460.00	(891.58)
122 Municipal Buildings	28,138.33	28,795.00	656.67
125 HR Department	19,993.94	38,750.00	18,756.06
130 Clerk	114,793.70	163,608.00	48,814.30
140 Treasury	296,203.67	360,770.00	64,566.33
910 PUC Administration	57,641.52	92,200.00	34,558.48
Total Administration and Finance	455,646.73	715,320.00	259,673.27
EMERGENCY SERVICES			
211 Emergency Services	540,955.14	889,045.00	348,089.86
227 Emergency Measures	76,708.26	20,569.00	(56,139.26)
228 911 Service	14,885.72	14,500.00	(385.72)
231 Police Revenue	(25,169.20)	(21,000.00)	4,169.20

**Town of Fort Frances
General Fund (Operating)
Actuals as at August 31, 2014**

		Actuals to Date	2014 Budget	Variance
232	Police Services Board	8,810.31	19,200.00	10,389.69
233	Police Administration	1,922,596.60	2,777,266.00	854,669.40
	Total Emergency Services	2,538,786.83	3,699,580.00	1,160,793.17

COMMUNITY SERVICES

622	Sister Kennedy Centre	18,593.96	31,660.00	13,066.04
641	Fort Frances Children's Complex	(118,578.32)	1,688.00	120,266.32
643	Best Start Hub/Resource Centre	(6,193.70)	-	6,193.70
644	Day Care Resource Teacher	(4,465.61)	4,504.00	8,969.61
653	Handi-Transit System	48,427.52	104,133.00	55,705.48
713	Townshend Theatre	(7,567.53)	1,653.00	9,220.53
722	Recreation Facilities	319,997.11	546,571.00	226,573.89
725	Recreation Programs	5,254.20	79,370.00	74,115.80
732	Community Services	75,213.87	103,097.00	27,883.13
740	Sunny Cove Camp	3,930.68	9,129.00	5,198.32
781	Fort Frances Public Library	350,419.66	471,396.00	120,976.34
791	Museum	91,706.11	129,798.00	38,091.89
817	Waterfront Development/Marina	30,409.52	54,432.00	24,022.48
	Total Community Services	807,147.47	1,537,431.00	730,283.53

OPERATIONS AND FACILITIES

310	PW Administration	(160,345.29)	(117,082.00)	43,263.29
311	PW Buildings & Yards	60,077.94	110,379.00	50,301.06
313	Municipal Roads	716,660.46	1,239,537.00	522,876.54
318	Public Parking Lots	7,594.90	21,646.00	14,051.10
320	Sidewalks	49,576.22	105,569.00	55,992.78
330	Private Works Charges	15,446.85	44,564.00	29,117.15
331	Private Crossing Charges	1,394.45	17,902.00	16,507.55
333	PW Vehicles	137,142.70	193,741.00	56,598.30
334	PW Equipment	193,021.59	223,692.00	30,670.41
344	PW Stores	54,367.54	62,917.00	8,549.46
345	Traffic Signal Maintenance	2,559.30	7,225.00	4,665.70
346	Streetlight Maintenance	19,917.38	45,487.00	25,569.62
350	Garbage Collection	(48,392.32)	(140,136.00)	(91,743.68)
351	Recycling Services	113,585.12	203,324.00	89,738.88
352	Sanitary Landfill	(110,650.83)	(63,188.00)	47,462.83
360	Engineering	16,805.61	27,870.00	11,064.39
390	Airport	(3,007.99)	25,969.00	28,976.99
391	Airport Building Maintenance	30,210.80	34,630.00	4,419.20
393	Airport Grounds Maintenance	24,163.85	65,830.00	41,666.15
580	Parks & Cemeteries Admin.	110,923.66	158,361.00	47,437.34
582	Fort Frances Cemetery	52,443.88	68,145.00	15,701.12
583	Riverview Cemetery	141,585.88	149,740.00	8,154.12
584	Point Park	10,475.66	22,803.00	12,327.34
585	Parks - Outdoor Facilities	142,862.81	251,507.00	108,644.19
586	Lions Millennium Park	4,854.18	8,047.00	3,192.82

**Town of Fort Frances
General Fund (Operating)
Actuals as at August 31, 2014**


		Actuals to Date	2014 Budget	Variance
	Total Operations and Facilities	1,583,274.35	2,768,479.00	1,185,204.65
PLANNING AND DEVELOPMENT				
150	Civic Centre	28,776.49	67,140.00	38,363.51
271	By-Law Enforcement	81,565.09	126,948.00	45,382.91
272	Animal Shelter	3,681.49	9,851.00	6,169.51
813	Building Official	(7,544.80)	47,957.00	55,501.80
815	Planning & Zoning	54,176.64	96,982.00	42,805.36
	Total Planning and Development	160,654.91	348,878.00	188,223.09
	Sub-Total General Fund (Operating)	(6,924,247.26)	-	7,420,438.26
L80	Surplus from Previous Year			-
	Deficit/(Surplus)	(6,924,247.26)	-	7,420,438.26
TOTAL BUDGET - Revenue				
		-19,383,416.12	-22,244,645.00	-2,861,228.88
TOTAL BUDGET - Expenditures				
		12,459,168.86	22,244,645.00	9,785,476.14
		-6,924,247.26	0.00	6,924,247.26

SEP 8 2014

MISCAMPBELL LOCAL ROADS BOARD
NOTICE OF ANNUAL MEETING

TO: LANDOWNERS OF MISCAMPBELL

TAKE NOTICE THAT THE ANNUAL MEETING OF THE MISCAMPBELL LOCAL
ROADS BOARD SHALL TAKE PLACE AT THE FRAN HAHKALA RESIDENCE
ON SEPTEMBER 23, 2014 AT 7:00 P.M. FOR THE ELECTION OF TRUSTEES FOR
THE YEAR 2015, AND FOR THE CONDUCT OF SUCH OTHER BUSINESS AS
SHALL BE REGULARLY PRESENTED. A DISCUSSION AND VOTE WILL TAKE
PLACE REGARDING THE MINIMUM TAX.


FRAN HAHKALA
SECRETARY- TREASURER



Office of the Clerk

September 10, 2014

File No. 230404

SEP 15 2014

The Honourable Ted McMeekin
Minister of Municipal Affairs and Housing
17th floor, 777 Bay Street
Toronto, ON M5G 2E5

Honourable and Dear Sir:

Re: Buffalo and Fort Erie Public Bridge Authority – Support to Amend the *Ontario Assessment Act*

The Municipal Council of the Town of Fort Erie at its meeting of September 8, 2014 passed the following resolution in response to a request received from the Buffalo and Fort Erie Public Bridge Authority, a copy of which is attached.

WHEREAS the Municipal Property Assessment Corporation recently changed its assessment methodology for international bridges and tunnels; and

WHEREAS the change has created a disincentive to invest in border facilities in Canada; and

WHEREAS municipal hosts of international bridges and tunnels like the Town of Fort Erie depend on tax revenue stability;

NOW THEREFORE be it resolved;

THAT: The Municipal Council of the Town of Fort Erie hereby supports the efforts of the Buffalo and Fort Erie Public Bridge Authority for amendments to the *Assessment Act* whereby taxes are based on an alternate methodology that maintains current taxation levels; and

THAT: The Hon. Ted McMeekin, MPP, Minister of Municipal Affairs and Housing; the Hon. Charles Sousa, MPP, Minister of Finance; Wayne Gates, MPP, John Teal, Regional Councillor, the Region of Niagara and other host municipalities be advised of council's action.
(CARRIED)

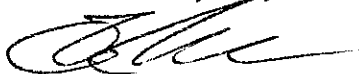
.../2

The Honourable Ted McMeekin
Minister of Municipal Affairs and Housing

Page two

We thank you for your attention to this matter.

Yours very truly,



Tom Mather, CMM III
Interim Town Clerk

tmather@forterie.on.ca

TM:dlk

Encl.

c.c. The Honourable Ted McMeekin, Minister of Municipal Affairs and Housing
W. Gates, MPP (Niagara Falls)
J.. Teal, Regional Councillor
R. Walton, Regional Clerk
D. Iorfida, City Clerk, City of Niagara Falls
H. Dowd, Clerk, Town of Niagara-on-the-Lake
V. Latimer, Clerk, Township of Leeds and the Thousand Islands
R. Helmer, CAO/Clerk, Town of Prescott
H. Finn, Clerk, City of Cornwall
✓ E. Slonke, Clerk, Town of Fort Frances
J. Burns, CAO/Clerk, Village of Point Edward
M. White, Clerk, City of Sault Ste. Marie
S. Vlachodimos, Deputy Clerk, City of Windsor
R. Rienas, GM, Buffalo and Fort Erie Public Bridge Authority



Office of the Clerk

September 10, 2014
File No. 230404

The Honourable Charles Sousa
Minister of Finance
7th floor, Frost Building South
7 Queen's Park Crescent
Toronto, ON M7A 1Y7

Honourable and Dear Sir:

Re: Buffalo and Fort Erie Public Bridge Authority – Support to Amend the *Ontario Assessment Act*

The Municipal Council of the Town of Fort Erie at its meeting of September 8, 2014 passed the following resolution in response to a request received from the Buffalo and Fort Erie Public Bridge Authority, a copy of which is attached.

WHEREAS the Municipal Property Assessment Corporation recently changed its assessment methodology for international bridges and tunnels; and

WHEREAS the change has created a disincentive to invest in border facilities in Canada; and

WHEREAS municipal hosts of international bridges and tunnels like the Town of Fort Erie depend on tax revenue stability;

NOW THEREFORE be it resolved;

THAT: The Municipal Council of the Town of Fort Erie hereby supports the efforts of the Buffalo and Fort Erie Public Bridge Authority for amendments to the *Assessment Act* whereby taxes are based on an alternate methodology that maintains current taxation levels; and

THAT: The Hon. Ted McMeekin, MPP, Minister of Municipal Affairs and Housing; the Hon. Charles Sousa, MPP, Minister of Finance; Wayne Gates, MPP, John Teal, Regional Councillor, the Region of Niagara and other host municipalities be advised of council's action.
(CARRIED)

.../2

The Honourable Charles Sousa
Minister of Finance

Page two

We thank you for your attention to this matter.

Yours very truly,



Tom Mather, CMM III
Interim Town Clerk

tmather@forterie.on.ca

TM:dlk

Encl.

c.c. The Honourable Ted McMeekin, Minister of Municipal Affairs and Housing
W. Gates, MPP (Niagara Falls)
J. Teal, Regional Councillor
R. Walton, Regional Clerk
D. Iorfida, City Clerk, City of Niagara Falls
H. Dowd, Clerk, Town of Niagara-on-the-Lake
V. Latimer, Clerk, Township of Leeds and the Thousand Islands
R. Helmer, CAO/Clerk, Town of Prescott
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✓ E. Slomke, Clerk, Town of Fort Frances
J. Burns, CAO/Clerk, Village of Point Edward
M. White, Clerk, City of Sault Ste. Marie
S. Vlachodimos, Deputy Clerk, City of Windsor
R. Rienas, GM, Buffalo and Fort Erie Public Bridge Authority



THE PEACE BRIDGE
CROSSING PATHS  BUILDING FUTURES

RECEIVED

SEP 3 2014

MAYOR'S OFFICE
TOWN OF FORT ERIE

August 29, 2014

Mayor Martin and the Council of the Town of Fort Erie
Town of Fort Erie
1 Municipal Centre Drive
Fort Erie, ON L2A 2S6

Dear Mayor Martin and members of Council:

Further to discussions with your Interim Chief Administrative Officer and Director of Financial Services, the purpose of this letter is to request support from the Town of Fort Erie, as a host municipality, for amending the *Ontario Assessment Act* relative to international bridges and tunnels.

As explained below, the Municipal Property Assessment Corporation (MPAC) recently changed the assessment methodology for international bridges and tunnels. This change resulted in the unintended consequence of creating a disincentive for investing in border facilities in Canada. The Buffalo & Fort Erie Public Bridge Authority (PBA), along with other international bridge and tunnel operators, will be requesting an amendment to the *Ontario Assessment Act* which would remove this disincentive, while providing stability to municipalities with respect to tax revenue.

The *Ontario Assessment Act* states that land used for the purposes of an international bridge or tunnel is liable to taxation, but does not address the mechanism of assessment (Appendix A). Historically, MPAC assessed only those portions of international border facilities that were capable of generating an income outside of the scope of the international crossing. Duty free stores and brokerage facilities are examples where MPAC used the income approach to establish the assessment on which the host municipality would apply the municipal tax rate. As you are aware, the bridge or tunnel itself is taxed at a flat rate of \$40,000 in accordance with the *Municipal Act*.

Beginning in 2013, MPAC changed the assessment methodology for international crossings from the income approach to the automated cost system approach. This resulted in the assessment of all land and buildings, including those occupied by Canada Border Services Agency (CBSA). The PBA and all border operators are required to construct, maintain and service all facilities utilized by CBSA free of charge, and receives no rental income for CBSA occupied building from the federal government. Taxation of these properties increases the financial burden borne by border operators.

While the facts above were known to MPAC, consideration may not have been given to the fact that as an international entity, the PBA has the ability to maintain and expand operations both in the U.S., where it is exempt from taxation, and in Canada where it is subject to assessment and taxation. For example, under the Canada/U.S. Beyond the Border Agreement, the PBA may

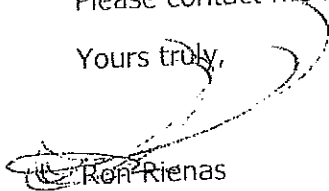
be given authority to host a \$30 million pre-inspection facility for U.S. Customs and Border Protection on the Canadian plaza. In the event that the PBA receives authority from the federal governments, the Board of Directors of the PBA would need to approve the expenditure and the location. MPAC's current assessment methodology would provide a disincentive for constructing a pre-inspection facility in Canada, as the same facility built in the U.S. would be exempt from taxes. Further, the PBA (as well as some other border operators) is legislatively required to pay the equivalent amount paid in property taxes to Fort Erie to Buffalo, New York. Accordingly, the impact on the PBA is double taxation.

In order to mitigate the disincentive to investment, the PBA, along with other international bridge and tunnel operators, will be requesting an amendment to the *Assessment Act* which establishes a payment in lieu of taxes based upon the number of vehicles crossing the border annually. While the proposed details have not yet been formulated, the nature of the amendment will be similar to the amendment made to the *Assessment Act* on behalf of certain airport authorities. Excerpts of the applicable sections of the *Assessment Act* and regulations related to the airport authorities have been attached as Appendices B and C for your reference and review.

In summary, the PBA requests the Town's support for amending the *Ontario Assessment Act*, whereby a payment in lieu of taxes, based upon the number of vehicles crossing the border annually, would be made to the host municipalities. This would provide tax revenue stability to municipalities, while providing an environment conducive to investment.

Please contact me should you require additional information regarding this request.

Yours truly,


Ron Rienas
General Manager

RR/kak
cc:

Tom Kuchyt, Interim Chief Administrative Officer
Jonathan Janzen, Director of Financial Services

Appendix A

Excerpt from *Assessment Act of Ontario* Related to International Bridges and Tunnels

International bridges and tunnels

(2) The following apply with respect to a bridge or tunnel that crosses a river forming the boundary between Ontario and the United States:

1. Subject to section 30, land used for the purposes of the bridge or tunnel is liable to taxation even if the land is owned by the Crown or would otherwise be exempt under a paragraph of subsection (1). However, the bridge or tunnel structure is taxable only under section 320 of the *Municipal Act, 2001*.
2. The bridge or tunnel structure shall not be considered in the assessment of the land used for the purposes of the bridge or tunnel.
3. Land used for the purposes of the bridge or tunnel is not liable to taxation for school purposes. 1997, c. 29, s. 3 (4); 2002, c. 17, Sched. F, Table.

Definition

(3) In subsection (2),

"land used for the purposes of the bridge or tunnel" includes land at the end of the bridge or tunnel used in connection with the bridge or tunnel, including duty-free stores. 1997, c. 29, s. 3 (4).

Appendix B

Excerpt from *Assessment Act of Ontario*

Related to Airport Authorities

Regulations re: airport authorities

(5) The Minister may make regulations for the purposes of subparagraph 24 ii of subsection 3 (1),

- (a) specifying a methodology for determining payments in lieu of taxes to be paid by a designated airport authority to the municipality in which it is located for 2001 and subsequent years;
- (b) requiring the designated airport authority to provide the information specified in the regulation to the specified persons within the time specified;
- (c) specifying the time or times that the payment in lieu of taxes must be paid to the municipality. 2000, c. 25, s. 1 (3).

General or specific

(6) A regulation made under subsection (5) may be general or specific in its application and may apply to different designated airport authorities differently. 2000, c. 25, s. 1 (3).

Airports

24. Land owned or leased by a designated airport authority within the meaning of the *Airport Transfer (Miscellaneous Matters) Act* (Canada) subject to the following:
- i. The authority must be designated by the Minister for the purposes of this paragraph.
 - ii. The authority must make payments in lieu of taxes to the municipality in which the land is located at the times and in the amounts determined in accordance with the regulations.
 - iii. The authority must provide any relevant information requested by the Minister, the municipality or the assessment corporation as soon as is practicable.
 - iv. The exemption does not apply to any portion of the land leased by a tenant, other than a designated airport authority, to whom section 18 applies.
 - v. If the authority fails to comply with the requirements specified in subparagraph ii, the authority shall pay the taxes for municipal and school purposes that would be payable for the taxation year if the property was taxable and the tax roll for the municipality shall be amended accordingly.

This paragraph applies to the 2001 and subsequent taxation years.

Appendix C

Excerpt from *Assessment Act of Ontario*

Ontario Regulation 282/98

DESIGNATED AIRPORT AUTHORITY

45.1 (1) Subject to subsection (2), for the purposes of this Regulation, the passenger total for a taxation year with respect to a designated airport authority is,

(a) for 2001, the total number of enplaned and deplaned passengers reported for 1998 for the designated airport authority in the Statistics Canada publication entitled "Air Carrier Traffic at Canadian Airports 1998", Catalogue No. 51-203-X1B, published in July 2000, as set out in Table 1.1 entitled "Top 100 Airports Ranked by Enplaned and Deplaned Passengers, Selective Services"; and

(b) for a taxation year after 2001, the total number of enplaned and deplaned passengers reported for the designated airport authority in the Statistics Canada publication entitled "Air Carrier Traffic at Canadian Airports", as set out in the table entitled "Top 100 Airports Ranked by Enplaned and Deplaned Passengers, Selective Services", published during the immediately preceding taxation year. O. Reg. 62/01, s. 1.

(2) If a designated airport authority and the municipality in which it is located agree in writing by March 31 of a taxation year, the passenger total for that year shall be equal to the total number of enplaned and deplaned passengers for the designated airport authority for the immediately preceding year, as reported by the designated airport authority to the municipality. O. Reg. 62/01, s. 1.

(2.1) For the purposes of this Regulation, a reference to a municipality in which a designated airport authority is located is a reference to all the municipalities in which the designated airport authority is located. O. Reg. 127/02, s. 1 (1).

(3) Subject to subsection (4), for each taxation year beginning with the 2001 taxation year, a designated airport authority shall make a payment in lieu of taxes to the municipality in which it is located in the amount determined by multiplying the passenger total for the year for the designated airport authority by the passenger rate set out in the following Table for that designated airport authority.

TABLE

Designated Airport Authority	Passenger Rate
Greater London International Airport Authority	\$1.66998
Greater Toronto Airports Authority	0.94029
Ottawa International Airport Authority	1.07735
Thunder Bay International Airports Authority	0.55403

O. Reg. 62/01, s. 1; O. Reg. 127/02, s. 1 (2).

(3.1) The Greater Toronto Airports Authority shall make its payment in lieu of taxes for a taxation year, beginning with the 2001 taxation year, by paying,

(a) to the City of Mississauga an amount equal to 99.43 per cent of the amount of the payment determined under subsection (3) for the taxation year; and

(b) to the City of Toronto an amount equal to 0.57 per cent of the amount of the payment determined under subsection (3) for the taxation year. O. Reg. 127/02, s. 1 (3).

(4) If the amount determined for a designated airport authority under subsection (3) for a taxation year after 2001 exceeds 105 per cent of the amount paid for the immediately preceding taxation year, the payment in lieu of taxes for the taxation year shall be equal to 105 per cent of the amount paid for the immediately preceding taxation year. O. Reg. 62/01, s. 1.

(5) A designated airport authority shall pay to the municipality in which it is located the amount owing under this section for a taxation year,

(a) in equal quarterly instalments by March 31, June 30, September 30 and December 15 of the taxation year; or

(b) in the proportions and at the times agreed to in writing by the designated airport authority and the municipality. O. Reg. 62/01, s. 1.

(6) The first instalment for the 2001 taxation year under clause (5) (a) shall be paid on or before the later of March 31, 2001 and the day that is 30 days after the day this Regulation is filed. O. Reg. 62/01, s. 1.

(6.1) Despite subsections (5) and (6), the Greater Toronto Airports Authority shall pay the amount owing under this section for the 2001 taxation year,

(a) in two equal instalments, with the first instalment payable by the day that is 30 days after this subsection comes into force and the second instalment payable by the day that is 60 days after this subsection comes into force; or

(b) in the proportions and at the times agreed to in writing by the Greater Toronto Airports Authority, the City of Mississauga and the City of Toronto. O. Reg. 127/02, s. 1 (3).

(7) If a designated airport authority fails to make a payment at the time it is required to do so under subsection (5), (6) or (6.1), the municipality may impose on the designated airport authority a penalty equal to the penalty that the municipality imposes on owners of property in the commercial property class for the non-payment of taxes under section 345 of the *Municipal Act, 2001*. O. Reg. 62/01, s. 1; O. Reg. 127/02, s. 1 (4); O. Reg. 198/04, s. 10.

(8) If a designated airport authority fails to pay all of the amount required under this section for a taxation year on or before the last day of the taxation year, the designated airport authority shall pay forthwith an amount equal to the taxes for municipal and school taxes that would be payable for the taxation year if the property were taxable and the collector's roll for the municipality shall be amended to show the designated airport authority's liability to pay that amount. O. Reg. 62/01, s. 1.

(9) If Statistics Canada fails to publish the publication referred to in clause (1) (b) by December 31 of the immediately preceding taxation year, the payment under subsection (3) shall be calculated for the taxation year using the passenger total determined for the

immediately preceding taxation year, and that amount shall be adjusted during the taxation year if the publication is subsequently published. O. Reg. 62/01, s. 1.

(10) By March 31 of each taxation year, or a later date agreed to by the designated airport authority and the municipality, the designated airport authority shall provide the following information to the municipality:

1. The number of enplaned and deplaned passengers reported for the designated airport authority in the Statistics Canada publication in clause (1) (a), as published for the immediately preceding taxation year, or, if subsection (2) applies, the total number of enplaned and deplaned passengers as determined by the designated airport authority for the immediately preceding taxation year.

2. The calculation of the payment in lieu of taxes for the year. O. Reg. 62/01, s. 1.

(11) If subsection (2) applies, the designated airport authority shall, within a reasonable time, provide to the municipality, upon request, an auditor's report verifying the passenger total that was reported for the taxation year by the designated airport authority. O. Reg. 62/01, s. 1.

(12) The designated airport authority shall provide to the Minister a copy of any information provided to the municipality under subsections (10) and (11) within 30 days after it is provided to the municipality. O. Reg. 62/01, s. 1.



SEP 15 2014

MNR5805MC-2014-407

SEP 08 2014

His Worship Roy Avis
Mayor
Town of Fort Frances
320 Portage Avenue
Fort Frances ON P9A 3P9

Dear Mayor Avis:

I am writing to convey my appreciation to the Town of Fort Frances delegation for taking part in a session with my ministry at the 2014 Annual Conference of the Association of Municipalities of Ontario.

This year's conference was particularly valuable, and I am grateful to everyone who had a hand in its success. Both my Parliamentary Assistant Eleanor McMahon and I place a great deal of importance on staying informed about the concerns, accomplishments and opportunities of our municipal partners.

We will meet challenges on the road ahead of us. The quality of municipal leadership and our shared commitment to partnership make me confident about the future. Eleanor and I look forward to working with you.

Thank you again and please accept my best wishes.

Sincerely,

Bill Mauro
Minister of Natural Resources and Forestry

c: Eleanor McMahon, Parliamentary Assistant

Fish Habitat Compensation Plan ***for MMER Schedule 2 Amendments***

The Rainy River Project is an advanced gold exploration project located within the Township of Chapple, approximately 65 kilometres northwest of Fort Frances in Northwestern Ontario. New Gold is pursuing environmental approvals for the development of a gold mine that will see a capital investment of approximately \$700M along with the creation of approximately 500 fulltime jobs with a projected project life of 16+ years.



Proposed Design & Impacts

Development of the Rainy River Project will require the permanent storage of mine waste such as mine rock, effluent, overburden, and mine tailings. Some of the storage facilities will result in the filling of natural creeks and ponds that contain small fish – minnows, for example.

Using a natural water body that contains fish for mine waste disposal requires an amendment to Schedule 2 of the Metal Mining Effluent Regulations (MMER) which was developed under subsections 34(2), 36(5) and 38(9) of the Federal Fisheries Act to regulate the deposit of mine waste into natural waters frequented by fish. As part of the MMER Schedule 2 consultation process under the coordinated Federal-Provincial Environmental Assessment, it is expected that the Federal government will undertake community consultations in the fall of 2014.

Before selecting the preferred storage locations, New Gold considered several alternative storage locations for mine waste. The assessment of alternative locations was based on:

- Technical applicability and/or system integrity & reliability;
- Ability to service the site effectively;
- Cost effectiveness;
- Adverse effects on the natural environment;
- Effects on the human environment; and
- Ease of reclamation.

The selected locations of the Tailings Management Area, and, the overburden and mine rock stockpiles will result in the filling with mine waste of creeks and ponds associated with Loslo Creek and Marr Creek sub-watersheds, small tributaries to the Pinewood River, which support several species of minnows and White Sucker.

Fish Habitat Compensation & No Net Loss Plan

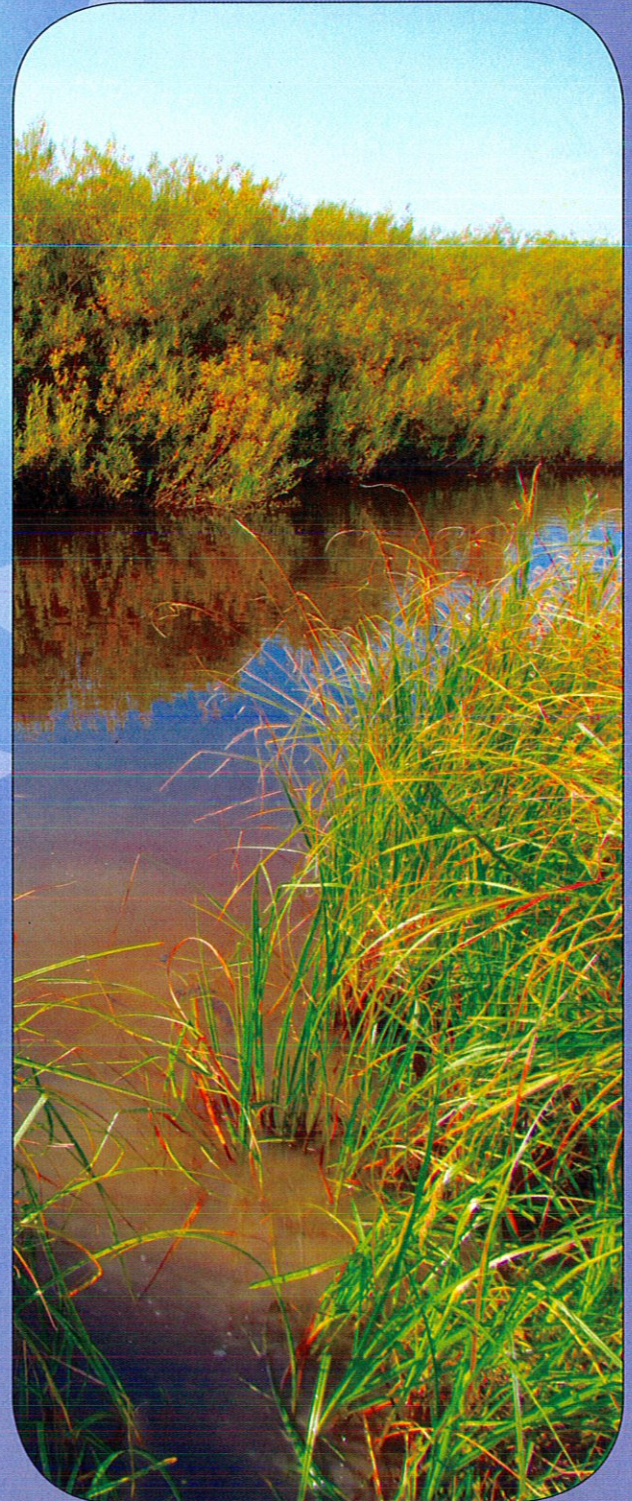
Prior to listing the affected water bodies on Schedule 2, a detailed fish habitat compensation plan (also called a No Net Loss Plan) is developed to ensure that there is no overall loss to fisheries productivity. In the case of the RRP, the Project team has committed to the construction of replacement habitat equal to or greater than the amount of the fish habitat that will be filled in.

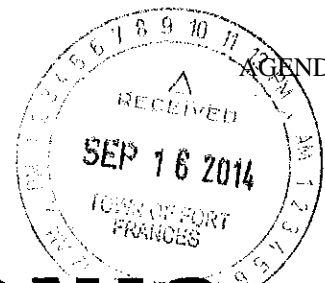
Approximately 21.32 hectares (ha) of fish frequented waters will be filled in to accommodate mine waste storage during site development and operation. To compensate for this lost fish habitat, the RRP will construct approximately 25.71 ha of new pond and creek habitat around the property. This will insure that more fish habitat is built than is lost – currently, the project design will result in a net gain of 4.39 ha. The table below summarizes the fisheries habitat lost and created due to the Project.

Lost Habitat (Filled in)		Developed Habitat (Compensation)
Tailings Area	15.83 ha	New Creek Channel 6.20 ha
Effluent Storage	4.74 ha	New Ponds 19.51 ha
Waste Rock	0.55 ha	
Overburden	0.20 ha	
TOTAL	21.32 ha	TOTAL 25.71 ha
COMPENSATION NET GAIN – 4.39 ha		

The Project team will monitor the constructed channels and ponds until it is demonstrated that they are functional and providing the required level of fisheries value.

To ensure the works are completed as proposed, a letter of credit for the full cost of the compensation plan will be filed with the government until monitoring has demonstrated that the commitments of the fish habitat compensation plan have been met.





THE EXPLORATIONIST

The Newsletter of the Ontario Prospectors Association

1000 Alloy Drive, Thunder Bay, ON P7B 6A5
T. 866.259.3727 or 807.622.3284 F. 807.622.4156 E. giclarck@ontarioprospectors.com
www.ontarioprospectors.com

September 2014

Fall 2014

In January, I forecasted a brutal year and so far I have been right. Geologists, drillers, labs and geophysical companies that service the exploration industry are hurting for work and income. The optimism from the Spring symposia seemed to be short lived and the general morose has set in over the summer.

There seems to be a fairly optimistic forecast for metals prices depending on which analysts you speak with? If the prices stay up maybe we can get exploration started again. The general trend of depletion of base metals in reserve in Canada is troubling for most explorers as there isn't much that looks like it will replace them. I am hopeful that there will be a flow through boom late in fall 2014 when people who have made money in other sectors of the market are trying to defer taxes. If this occurs maybe we will have a brighter 2015.

Ontario Exploration and Geoscience Symposium Sudbury: November 4th & 5th, 2014

Organizing and planning are fully underway for the OEGS 2014. We have been soliciting speakers and displays and supporters for the event.

We have 8 talks from the Targeted Geoscience Initiative 4 (TGI-4) focusing on Lode Gold/Cu-Ni-PGE. TGI-4 is a collaborative federal geoscience program that provides industry with the next generation of geoscience knowledge and innovative techniques, which will result in more effective targeting of buried mineral deposits.

As of writing this article we also have commitments for presentations from: Wallbridge, Transition Metals, Temex, Rapier Gold, Ginguro, SGS and Goldeye. If you are interested in presenting contact me (807.622.3284)!

The Registration forms are in this issue of your Explorationist!

Ontario Establishes Ring Of Fire Infrastructure Development Corporation

August 28, 2014

Province Supporting Growth in the North

Ontario has taken another step to drive progress in the Ring of Fire region, delivering on its July 3, 2014 commitment to establish a development corporation within 60 days.

With headquarters to be located in Thunder Bay, the ROF Infrastructure Development Corporation will work to bring First Nations and the public and private sectors together to create partnerships and facilitate investment decisions in strategic transportation infrastructure.

The not-for-profit corporation has an interim board of four Ontario public servants. The board will put the necessary structures in place in order to allow for partners to determine their participation in the corporation. This includes working with key partners including First Nations, industry, communities, and the federal government, to formalize partnerships through the corporation, and overseeing an economic and technical baseline feasibility report on transportation infrastructure.

As participation in the corporation evolves, the Board of Directors will be broadened to include membership from First Nations and industry partners. In its mature state, the corporation will be in a position to advise on crucial infrastructure investment decisions, including how to best utilize Ontario's \$1 billion dollar commitment to Ring of Fire infrastructure.

Investing in the development of the Ring of Fire is part of Ontario's economic plan to invest in people, build modern infrastructure and support a dynamic and innovative business climate.

Searching for the Silver Lining

A Brief to the 71st Energy and Mines Ministers' Conference

Sudbury, Ontario, August 2014

*Submitted by the Canadian Mineral Industry Federation (CMIF)**National Associations:*

The Mining Association of Canada
 Prospectors & Developers Association of Canada
 Mining Industry Human Resources Council
 Canadian Institute for Mining, Metallurgy and Petroleum
 Canadian Association of Mining Equipment and Services for Export
 Coal Association of Canada
 Canadian Fertilizer Institute
 Canada Mining Innovation Council (CMIC)

Provincial and Territorial Associations:

Ontario Mining Association
 Ontario Prospectors Association
 Mining Association of British Columbia
 Association for Mineral Exploration British Columbia
 Association minière du Québec
 Saskatchewan Mining Association
 Saskatchewan Potash Producers Association
 Mining Industry NL
 The Alberta Chamber of Resources
 The Mining Association of Manitoba
 Yukon Chamber of Mines
 NWT & Nunavut Chamber of Mines

CMIF members represent the majority of companies engaged in mineral exploration, mining and processing in Canada, and the supply sector that supports these industrial activities. Members account for most of Canada's production of base and precious metals, uranium, diamonds, metallurgical and thermal coal, potash and mined oil sands. We appreciate this opportunity to provide federal, provincial and territorial mines ministers with views and recommendations regarding policy issues of importance to our industry.

SUMMARY

At present, the minerals industry is enduring a period of protracted and significant market volatility. As some commodity prices decline in the short term and global economic uncertainty persists, majors are facing challenges forecasting future demand patterns and juniors are struggling to access financing, particularly for early-stage grassroots exploration. Uncertainty is pushing some companies to defer projects in the short term, yet global medium and long-term demand is likely to increase dramatically. To regain investor confidence, the industry is focused on cost-control, improving operational performance and enhancing balance sheets.

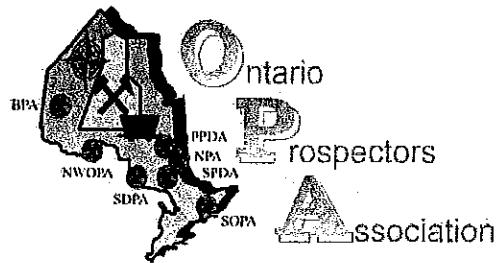
Despite anticipated periodic volatility, healthy demand for mined materials is likely to persist over the long term driven by growth in the emerging markets. For Canada to seize the significant economic opportunities that the next upswing will present, the industry requires focused support from governments now to provide the right domestic investment, regulatory and operational environments to enable that future growth.

Government support is essential in the following areas:

➤ **Support capital raising efforts**, particularly for grassroots mineral exploration to enable that segment of the industry to endure the current capital crisis and to access the capital required to address declining domestic base-metal reserves, sustain Canadian mineral production, and contribute to the sustainability of global minerals and metals supply chains.

➤ **Address regulatory uncertainty** and inefficiencies by ensuring that changes to the regulatory environment are accompanied by clearly defined and well-resourced transition plans which, to the extent possible, minimize the regulatory burden on the mining industry. Specifically, uncertainty should be addressed by:

- Engaging in Metal Mining Effluent Regulations (MMER) review and explore opportunities with Environment Canada to use the new provisions of the *Fisheries Act* for s4.2 equivalency and for s36(5.2) Ministerial Regulations based on provincial/territorial authorizations.
- Facilitating better coordination so federal approvals are integrated into the *Canadian Environmental Assessment Act* (CEAA) or Northern Board Environmental Assessments (EAs) to ensure robust assessments, meaningful consultation and timely permitting.
- Clarifying the interaction of the *Species At Risk Act* and the CEAA processes to create a more predictable and consistent project development and operational environment.
- **Maximize the land base available for mineral exploration and development** by ensuring that land withdrawal decisions are made following a reliable assessment of mineral potential and after careful consideration of economic, social and environmental factors.
- **Strengthen workforce capacity** by addressing the industry's human resources challenges to ensure a sustainable workforce for the future. Governments must work with industry, academic institutions, vocational schools, Aboriginal groups and other communities to address the sector's skills training, mobility and immigration needs.
- **Strategically invest in infrastructure** to facilitate new mining development in Canada's remote and northern regions where economic and social development is highlighted as a core priority in both Canada's Arctic Foreign Policy and Canada's Northern Strategy. As one of the only private sector actors that invests to such a large extent in remote and northern areas, the mineral industry is a logical partner to promote sustainable economic growth. However, the costs of operating in these areas can be prohibitive. Strategic investments in infrastructure would help unlock the resource potential of these regions, facilitating grassroots exploration and enhancing the economic viability of a host of mining projects.
- **Address declining reserves** and identify new opportunities by renewing the Targeted Geoscience Initiative (TGI). Programs like TGI promote geoscience innovation to enhance mineral production in more developed areas, which is critical to closing the discovery gap and ensuring the continued contributions of mining to the Canadian economy. CMIF also recommends that governments create incentives for technological and process innovations that reduce the risks and costs associated with mineral exploration and development.
- **Enhance Canadian mineral innovation capabilities** by supporting crucial innovation activities of the Canada Mining Innovation Council (CMIC) through a direct five-year contribution enabling the industry to collectively address innovation priorities and support additional investments in business innovation.
- **Improve Aboriginal relations** by working collaboratively, and in consultation with industry across jurisdictions and in consultation with industry and Aboriginal communities to ensure the Crown's duty to consult and accommodate is carried out consistently, respectfully, efficiently and effectively.
- **Increase Energy Cost Competitiveness** at the provincial level, across Canada.



September 3, 2014

Ministry of Natural Resources and Forestry
Attention: Minister Bill Mauro
Suite 6630, 6th Floor, Whitney Block
99 Wellesley Street West
Toronto, Ontario M7A 1W3

RE: Trails versus Roads

Dear Minister,

Recently I have had questions from members that have come in conflict with Ministry of Natural Resources staff on the definition of a trail versus a road.

The issue seems to vary dependent on where we are in the Province. Is there a manual or operations statement my members could work from to stay within the legislation?

My members strive to work within the rules of the Province but when the rules are interpreted differently in jurisdictions within the same Province this becomes problematic.

The OPA would like to get some clarity on this issue to provide members on a method to stay within the legislative structure.

Yours truly,

Garry Clark
Executive Director

cc. Minister Michael Gravelle
OPA Board of Directors

ONTARIO EXPLORATION AND GEOSCIENCE SYMPOSIUM

November 4 & 5, 2014

United Steelworkers Local 6500 Hall, Sudbury, Ontario, Canada

Delegate Registration

Name: _____

Company/Organization: _____

Address: _____

City: _____ Province: _____ Postal Code: _____

Telephone: _____ Fax: _____

Email: _____ @ _____

EMAIL IS THE METHOD OF COMMUNICATION

Symposium Registration* BEFORE OCTOBER 20/14	@	\$260.00	
Symposium Registration* AFTER OCTOBER 20/14	@	\$300.00	
Student Registration* Includes entry to symposium and 2015 OPA Membership	@	\$85.00	
One Day Only	@	\$150.00	
Awards Dinner Ticket Howard Johnson Tuesday, November 4 th 6:00 p.m.	@	\$45.00	
*Symposium Registration Includes: 2014 OPA Membership, Refreshment breaks, Lunches on Tuesday & Wednesday (November 4 & 5)	TOTAL (Includes HST)		

Payment Information

Cheque _____ VISA _____ MC _____

Signature: _____

Cardholder: _____

Expiry: Month _____ Year _____

Card #: _____

Cheques should be made payable and mailed with this application to: Ontario Prospectors Association
1000 Alloy Drive
Thunder Bay, ON P7B 6A5
Tel. 866.259.3727 Fax 807.622.4156

I wish to be affiliated with the following Regional Prospectors Association _____

BOREAL PROSPECTORS ASSOCIATION (BPA)

NORTHERN PROSPECTORS ASSOCIATION
(NPA)NORTHWESTERN ONTARIO PROSPECTORS
ASSOCIATION (NWOPA)PORCUPINE PROSPECTORS & DEVELOPERS
ASSOCIATION (PPDA)SAULT & DISTRICT PROSPECTORS
ASSOCIATION (SDPA)SOUTHERN ONTARIO PROSPECTORS
ASSOCIATION (SOPA)SUDBURY PROSPECTORS & DEVELOPERS
ASSOCIATION (SPDA)

NON AFFILIATED

Once payment has been received, confirmation and receipt will be sent to you by email

Pre-registration Draw Deadline is October 20, 2014

Registrations received after this date will be processed but will not be eligible for the pre-registration draw.

AFTER OCTOBER 24st REGISTRATIONS ACCEPTED ON SITE ONLY**Cancellation Policy:** Full refunds will be given for cancellations received in writing in our office by mail/fax/email subject to an administrative fee of \$100.00. Cancellations received (10) business days prior to the event, no refund will be given but delegate substitution is permitted.For more information visit us at www.ontarioprospectors.com or
oegs@ontarioprospectors.com or 866-259-3727 (807.622.3284)

ONTARIO EXPLORATION AND GEOSCIENCE SYMPOSIUM
November 4 & 5, 2014
United Steelworkers Local 6500 Hall, Sudbury, Ontario, Canada

Exhibitor Application

Exhibitor/booth purchase includes: 8 X 8 foot space suitable for standard trade show display units with one 6 foot skirted table, electrical outlet, chair(s). Wireless Internet is available. **One** 2015 OPA Membership, **Two** exhibitor/conference passes which include: entry to presentations, refreshment breaks and lunches Tuesday & Wednesday (November 4 & 5). Additional exhibitor passes may be purchased at \$100.00/per pass. Please let us know any other requirements at time of booth registration.

Company / Exhibitor Name: _____

First Exhibitor Pass: _____

Second Exhibitor Pass: _____

Additional exhibitor Pass(s): _____

Name of Person to Receive Membership: _____

E-mail: _____ @ _____ **EMAIL IS THE METHOD OF COMMUNICATION**

Address: _____

City: _____ Province: _____ Postal Code: _____

Telephone: _____ Fax: _____

Payment Information (Includes HST)

Price \$900.00 -- Additional exhibitor pass \$100.00

Cheque _____ Visa _____ MasterCard _____ Amount: \$ _____

Signature: _____ Card #: _____

Cardholder: _____ Expiry: Month _____ Year _____

Cheques should be made payable and mailed with this application to:

Ontario Prospectors Association

1000 Alloy Drive

Thunder Bay, ON P7B 6A5

Tel. 866-259-3727 Fax 807-622-4156

Email: oegs@ontarioprospectors.com

Website: www.ontarioprospectors.com

Contact Person(s): _____

Address: _____

City: _____ Province: _____ Postal Code: _____

Telephone: _____ Fax: _____ E-mail: _____ @ _____

This application must be accompanied by amount due.

Applications will not be processed or confirmed until payment is received.

Confirmations and receipts will be sent to you via email

Cancellation Policy: Full refunds will be given for cancellations received in writing in our office by mail/fax/email subject to an administrative fee of \$100.00. Cancellations received (10) business days prior to the event, no refund will be issued. For more information visit us at www.ontarioprospectors.com or oegs@ontarioprospectors.com or 866-259-3727

ONTARIO EXPLORATION AND GEOSCIENCE SYMPOSIUM

****November 4th & 5th, 2014****United Steelworkers Local 6500 Hall, Sudbury****SPONSORSHIP OPPORTUNITIES**

Your sponsorship supports the Ontario Prospectors Association throughout the year.

All sponsorships provide you as a sponsor with the following benefits: Signage at the Event, PowerPoint Presentation in the Talks, Recognition in the Program and on the OPA website. And as a sponsor you may contribute items for delegate bags.

Awards Dinner, Diamond and Platinum sponsors will, in addition to the benefits listed above, have their corporate logo stenciled onto the delegate bags.

Deadline for these levels is October 14th.

When forwarding your sponsorship send us your logo in jpg format to oegs@ontarioprospectors.com

Please make your sponsorship donation payable to "Ontario Prospectors Association". Your sponsorship request should be forwarded to Susan Warren, Special Projects Administrator, Ontario Prospectors Association, 1000 Alloy Drive, Thunder Bay, ON P7B 6A5. If you have any questions or need further details please contact Susan or Garry at 866.259.3727 or via email oegs@ontarioprospectors.com or fax 807.622.4156

Type of Support	Amount	Deadline
Awards Dinner (Tuesday, November 4 th)	\$1,600.00	October 14
Diamond	>\$1,600.00	October 14
Platinum	>\$1,500.00	October 14
Gold	>\$800.00	October 23
Palladium	>\$501.00	October 23
Silver	\$50.00 - \$500.00	October 23

Payment Information

Cheque _____ VISA _____ MC _____

Card #: _____ Amount \$ _____

Expiry Date: Month _____ Year _____ Signature: _____

Supporter's Name to appear as: _____

Logo emailed in jpg format to oegs@ontarioprospectors.com Yes No

Contact Name, Address, Telephone, Email: _____

TOWN OF FORT FRANCES
Operations and Facilities Division - Environmental Area - Operations Statistics
(July 2014)

STAFFING:

See Operations Statistics (July) 2014 prepared by M. Strachan, Superintendent of Transportation

OVERTIME HOURS - Equivalent Straight Time Hours

See Operations Statistics (July) 2014 prepared by M. Strachan, Superintendent of Transportation

WATER DISTRIBUTION:

Water Main Breaks:

- Number of water main breaks: None

Hydrant Repairs:

- Number of hydrant repairs: None

Hydrant Replacements:

- Number of hydrant replacements: None

Hydrant Installations (NEW):

- Number of new hydrant installations: None

Main Valve Repairs:

- Number of water main valve repairs: Two (2)
- Third St. E. at Christie Ave. (HYD199) and Mowat Ave. at Second St. E. (HYD158)

Main Valve Replacements:

- Number of water main valve replacements: None

Water Service Breaks:

- Number of water service breaks: None

Water Service Repairs:

- Number of water service breaks: One (1)
- 953 Phair Ave.

Water Service Installations (NEW):

- Number of water service breaks: None

Water Service Replacements:

- Number of water service breaks: None

Water Service Terminations:

- Number of water service terminations: None

Water Service Turn "Off/On":

- Number of water service turn "Off/On": Six (6)
 - 1033 Victoria Ave. N. (2), 953 Phair Ave. (2) and 540 Front St. (2)

Frozen Water Services:

- Number of frozen water services: None

Water Meter Installations/Replacements:

- Number of water meter installations/replacements: None

Backflow Preventer Installations/Replacements:

- Number of backflow preventer installations/replacements: None

Backflow Prevention - Testing:

- Number of backflow preventers tested: Two (2)
 - 1301 Calder Dr. and 401 Mowat Ave.

Other Information:

- Summarized final costs for invoicing of private works associated with private works
- Traced various building water services.
- Recorded locations of curb stops at various locations.
- Performed connection inspection for water service at 1033 Victroia Ave. N. (Private Work)
- Continued with locates (as required) of the Town's infrastructure for various Contractors/Utility Companies.
- Continued with the valve exercising program (Area 4)
- Worked in conjunction with T. Veert Contracting to disinfect and test water quality before putting the temporary water service line (Third St. E. - Crowe Ave. to Frenette Ave.) into service.

WATER TREATMENT PLANT:

- July, 2014 - In receipt of the Water Treatment Facility Monthly Report.

SEWERAGE COLLECTION:

Wastewater Main Backups:

- Number of wastewater main backup: None

Wastewater Main Repairs:

- Number of wastewater main repairs: None

Wastewater Manhole Repairs:

- Number of wastewater manhole repairs: None

Sewer Service Breaks:

- Number of sewer service breaks: One (1)
- 953 Phair Ave.

Sewer Service Repairs:

- Number of sewer service repairs: None

Sewer Service Installations (NEW):

- Number of sewer service installations: None

Sewer Service Terminations:

- Number of water service terminations: None

Other Information:

- Cleaned twenty (20) plugged sewer services at the following locations:
 - 654 Third St. E. (3), 622 Scott St., 811 Scott St., 1007 Second St. E., 423 Second St. E.,
 - 200 Sixth St. E., 302 Williams Ave., 440 Nelson St. (2), 817 McKenzie Ave., 520 First St. E.,
 - 812 Portage Ave., 1219 Second St. E., 941 Fourth St. E., 205 Third St. E., 713 Webster Ave.,
 - 930 Christie Ave. and 318 Third St. W.
- July 7, 2014 - Roto Rooter in Town to commence cleaning and televising sanitary sewer mains (Year 2 of 3).
- CCTV inspected various building sewer services.
- Performed connection inspection of sanitary service at 953 Phair Ave. and 1024 Fifth St. E. (Private Work)
- Traced various building sewer services.
- Completed locates (as required) of the Town's infrastructure for various Contractors/Utility Companies.
- Recorded locations of cleanouts at various locations.

WASTE-WATER TREATMENT FACILITY:

- July, 2014 - In receipt of the Wastewater Treatment Facility Monthly Report

WASTE MANAGEMENT:

Garbage Collection:

- Number of complaints regarding garbage collection:
 - Town - 0 complaints, Asselin's - 4 complaints

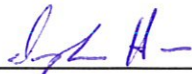
Sanitary Landfill (Waste Disposal Site):

Landfill Scales functioning properly during this period.

- Amount of residential waste delivered to the landfill:
 - 297,130 kgs (297.13 tonnes)
- Amount of ICI waste delivered to the landfill:
 - 349,420 kgs (349.42 tonnes)
- July 24, 2014 - Trillium on site to remove some vehicle tires.
- July 24 & 25, 2014 - Fire at the landfill - in the garbage refuge, northwest corner.
- July, 2014 - Hauled material from construction project to landfill - cover garbage.

Recycling:

- Number of complaints regarding recycled materials:
 - Town - 0 complaints, Asselin's - 0 complaints
- Amount of recycled waste diverted from the landfill:
 - 58,120 kgs (58.12 tonnes) Metro

Prepared By: 

Environmental & Facilities Superintendent

Date: 15-09-2014

OPERATIONS AND FACILITIES DIVISION - PUBLIC WORKS AREA
OPERATIONS STATISTICS
June 2014

STAFFING

The following table is a breakdown of lost man shifts during the month:

	2013	2014
WSIB	0.00	0.00
WI/LTD	0.00	0.00
SICK DAYS	12.00	8.50
COMPASSIONATE LEAVE	7.00	0.00
FLOATERS	3.00	1.00
VACATION	35.50	29.00
BANKED TIME USED	6.49	9.13
OFF	3.25	4.31
STATUTORY HOLIDAYS	0.00	0.00
TOTAL	67.24	51.94

OVERTIME HOURS

Equivalent Straight Time Hours:

	2013	2014	2013	2014
	June	June	Year To	Year To
			Date	Date
ADMINISTRATION	0.00	0.00	0.00	0.00
FLOODING	0.00	1124.75	0.00	1124.75
ENGINEERING	0.00	0.00	0.00	4.50
INTERDEPARTMENTAL	8.50	0.00	21.25	4.50
PRIVATE WORK	0.00	0.00	24.00	23.50
RECYCLE/GARBAGE	0.00	3.75	0.75	3.75
ROADS	7.00	3.00	636.50	600.50
SEWER COLLECTION	18.00	74.50	253.50	586.38
SIDEWALKS	0.00	0.00	39.00	45.00
STORES	0.00	0.00	9.00	39.00
VEHICLE & EQUIPMENT	14.75	1.50	180.75	79.00
WATER TREATMENT PLANT	30.25	22.00	55.25	185.88
WATER DISTRIBUTION	19.75	134.00	249.25	2674.75
WATER TOWER	0.00	0.00	0.00	0.75
TOTAL	166.25	1363.50	1469.25	5372.25

TRANSPORTATION REPORT

JUNE 2014

ROADS:

Storm Water Management – Water:

- Cleaned debris from catch basins during rainy days

Storm Water Management - Rural:

- Cleaned debris from ditches
- Flushed culverts to get water moving

Hard Top Maintenance:

- Levelled utility cuts – twice weekly
- Pothole patching as required
- Street sweeping daily – Downtown area and Front Street swept once weekly
- Initial sweep of entire town was completed on June 12th
- Replaced curb and gutter in areas identified for repairs
- Used recycled asphalt to cover damaged CN crossing on the 900 block of Keating Avenue (out of service)

Loose Top Maintenance:

- Graded all loose top roads twice
- Continued grading lanes as required.

Roadside Maintenance:

- Cleaned debris from boulevards and ditches
- Cut grass at dead ends and CN crossings.

Winter Control:

Traffic Operations:

- Repaired and replaced signs as required
- Painted crosswalks, parking spaces, handi-cap parking spaces and no parking areas in the Downtown area
- Painted 24 new barricades

Regular Maintenance:

- Garbage pickup - Tuesday and Friday - Downtown and Public Works Shop
- Assisted Engineering with locates and CCTV inspections.
- Assisted with tasks at Civic Centre as required.
- Maintenance checks at the Civic Centre as required
- Repaired deficiencies found in Routine Road Patrols

Buildings and Grounds:

- Cleaned Shop as required
- Cleaned vehicles and equipment as required
- Cut grass at Public Works building and yards

Private Work:

- Installed a concrete pad and memorial bench on Front Street

Sidewalks – Winter:**Sidewalks – Summer:**

- Swept sidewalks along priority routes
- Swept sidewalk and bike path along Water Front
- Replaced sidewalk in areas identified for repairs.

Vehicles and Equipment:

- Preventive Maintenance - pre-trip inspections 5:30 -7:30 a.m. Monday to Friday
- Regular scheduled maintenance of all vehicles and equipment
- Maintenance and repairs, Fire Department, Water Treatment Plant, Memorial Sportsplex, Day Care, Handi-Van and Civic Centre vehicles as required.

Public Relations:**Sewer and Water:**

- Provided labour and equipment for Water Distribution and Sewer Collection repairs and maintenance.
- Handed out “Water Turn Off Advisories”, “Drinking Water Advisories” and “Lifting of Drinking Water Advisories” when required

- Issued "Delinquent Account Notices" and turned off water for non-compliance as required.
- Provided labour for thawing frozen water lines as required.
- Replaced curb and gutter and sidewalks removed during winter sewer and water repairs.

Interdepartmental:

- Vacuum excavated for some utility pole installations for FFPC on June 3rd.
- Installed handi-cap access curb and new sidewalk at the East End Hall.
- Dale Gill provided coverage for vacation at the Airport from June 1 to June 5 and again from June 13 to 22 and also on June 31.

Recycling:

- Emptied glass recycling bin as required
- Pushed up piles in recycling building as required
- Loaded recycling trailer two (2) times
- Emptied bins from "drop off" centre as required
- Cleaned up debris around recycling yard

Training:

Health & Safety:

- A workplace Health and Safety inspection was done at the Public Works building on June 18th.

Emergency Disaster: (Flooding)

- Flushed culverts and diverted water in low lying areas around town during heavy rains on June 12.
- Hauled sandbags to the Sewage Treatment Plant on June 16th
- Hauled sandbags to La Place Rendez-Vous Hotel
- Filled sandbags at Armstrongs for various locations
- Hauled sandbags to various locations
- Covered all sanitary sewer manholes and cleanouts in critical areas along waterfront with sandbags and sealant
- Cut foundation sealant into pieces sized for covering storm sewer catchbasins in the critical areas along waterfront.
- Repaired storm sewer sinkhole at Keating Avenue and Sixth Street West
- Repaired storm sewer sinkhole at Shevlin Avenue and Third Street East
- Sandbagged the lift station on Church Street in critical area
- Did some ditching on 200 block of Eighth Street West to remove water from low areas in the middle of the block

- Removed Point Park dock
- Put barricades around washed out areas along waterfront
- Put barricades around gas tank at Marina
- Assisted with sandbagging along critical areas of waterfront
- Installed concrete barriers rented from Belluz along critical area in front of Hospital
- Delivered sandbags to properties along Idylwild Drive
- Delivered sandbags to Rusty Myers on School Road
- Delivered door to door flyers informing homeowners to disconnect sump pumps from sanitary sewer system
- Repaired storm sewer sinkhole at Church Street and Mowat Avenue
- Repaired storm sewer sinkhole at Keating Avenue and Third Street West
- Supplied sand truck for sand bagging effort along waterfront
- Supplied labour and equipment for all sanitary sewer repair caused by Emergency



Milt Strachan,
Superintendent of Transportation

OPERATIONS AND FACILITIES DIVISION - PUBLIC WORKS AREA
OPERATIONS STATISTICS
July 2014

STAFFING

The following table is a breakdown of lost man shifts during the month:

	2013	2014
WSIB	0.00	0.00
WI/LTD	0.00	9.00
SICK DAYS	6.75	3.69
COMPASSIONATE LEAVE	0.00	0.00
FLOATERS	3.00	7.50
VACATION	111.69	105.00
BANKED TIME USED	9.50	5.50
OFF	2.50	3.00
STATUTORY HOLIDAYS	29.00	28.00
TOTAL	162.44	161.69

OVERTIME HOURS

Equivalent Straight Time Hours:

	2013	2014	2013	2014
	July	July	Year To	Year To
			Date	Date
ADMINISTRATION	0.00	0.00	0.00	0.00
FLOODING	0.00	37.50	0.00	1162.25
ENGINEERING	0.00	0.75	0.00	5.25
INTERDEPARTMENTAL	14.50	9.00	35.75	13.50
PRIVATE WORK	16.50	0.00	40.50	23.50
RECYCLE/GARBAGE	0.00	2.25	0.75	6.00
ROADS	3.00	8.00	639.50	608.50
SEWER COLLECTION	55.25	26.00	308.75	612.38
SIDEWALKS	10.50	3.75	49.50	48.75
STORES	0.00	0.00	9.00	39.00
VEHICLE & EQUIPMENT	0.00	0.00	180.75	79.00
WATER TREATMENT PLANT	39.00	34.00	94.25	219.88
WATER DISTRIBUTION	4.50	17.50	253.75	2692.25
WATER TOWER	0.00	0.00	0.00	0.75
TOTAL	431.50	138.75	1612.50	5511.00

TRANSPORTATION REPORT

JULY 2014

ROADS:

Storm Water Management – Water:

- Repaired a culvert crossing at Oakwood Road on July 28th

Storm Water Management - Rural:

- Dug out beaver dams along Balsam Street to behind Caul's field on July 11 and July 16
- Repaired storm sewer lateral on the 500 block of Kings Highway on July 24

Hard Top Maintenance:

- Levelled utility cuts – twice weekly
- Pothole patching as required
- Street sweeping daily – Downtown area and Front Street done once weekly
- Continued replacing curb and gutter in need of repairs

Loose Top Maintenance:

- Graded all loose top roads twice
- Continued grading lanes as required.

Roadside Maintenance:

- Removed tree blown down by high winds at Eighth Street East and Mill Road on July 2
- Removed tree blown down by high winds at 315 Armit Avenue on July 22

Winter Control:

Traffic Operations:

- Repaired and replaced signs as required
- Painted crosswalks, stop bars and no parking areas
- Cut grass at dead ends and CN Crossings

Regular Maintenance:

- Garbage pickup - Tuesday and Friday - Downtown and Public Works Shop
- Assisted Engineering with locates and CCTV inspections.
- Assisted with tasks at Civic Centre as required.
- Maintenance checks at the Civic Centre as required
- Repaired deficiencies found in Routine Road Patrols

Buildings and Grounds:

- Cleaned Shop as required
- Cleaned vehicles and equipment as required
- Cut grass at Public Works building and yards
- Stockpiled 1665 tonnes of Granular B material July 15

Private Work:**Sidewalks – Winter:****Sidewalks – Summer:**

- Continued replacing sidewalks in need of repairs

Vehicles and Equipment:

- Preventive Maintenance - pre-trip inspections 5:30 -7:30 a.m. Monday to Friday
- Regular scheduled maintenance of all vehicles and equipment
- Maintenance and repairs, Fire Department, Water Treatment Plant, Memorial Sportsplex, Day Care, Handi-Van and Civic Centre vehicles as required.

Public Relations:

- Delivered barricades to block off the 100, 200 and 300 blocks of Scott Street for Mall Days on July 3 and removed them on July 4
- Installed tent pegs for the Bass Tournament
- Installed detour signs and road closure signs and barricades for Bass Tournament
- Bagged all detour and road closed signs – removed tent pegs and capped the anchors after completion of Bass Tournament

Sewer and Water:

- Provided labour and equipment for Water Distribution and Sewer Collection repairs and maintenance.
- Handed out “Water Turn Off Advisories”, “Drinking Water Advisories” and “Lifting of Drinking Water Advisories” when required
- Issued “Delinquent Account Notices” and turned off water for non-compliance as required.
- Continued replacing curb and gutter and sidewalks removed during winter digs

Interdepartmental:

- Vacuum excavated for some utility pole installations for FFPC on July 8th
- Dale Gill provided coverage for vacation at the Airport July 3 and July 15th to 31st.

Recycling:

- Emptied glass recycling bin as required
- Pushed up piles in recycling building as required
- Loaded recycling trailer three times (3)
- Emptied bins from “drop off” centre as required

Training:**Health & Safety:**

- A workplace inspection was done at the Water Treatment Plant and Water Tower on July 16th
- A workplace inspection was done at the Public Works Building on July 23rd.

Capital Work:

- Removed old surface treatment on Eighth Street from Portage Avenue to Victoria Avenue
- Added Granular A and brought Eighth Street up to grade for surface treatment
- Dug out a soft spot on Oakwood Road – filled with granular A material and packed on July 29th
- Started removing a one meter strip of surface treatment from the south side of Fifth Street West.

Emergency Disaster: (Flooding)

- Continued removal of Point Park dock – moved all materials to the yard on McIrvine Road
- Removed seals from barriers on waterfront for clean up

Emergency Disaster: (Flooding) cont'd

- Hauled pallets of unused sandbags to Public Works yard
- Removed sandbags from critical area – Manholes, catchbasins and Pump Station
- Replaced curb and gutter from repairs done due to Emergency
- Removed guard rails at Calder Drive for Armstrong to do erosion repairs on waterfront



Milt Strachan,
Superintendent of Transportation

OPERATIONS AND FACILITIES DIVISION - PUBLIC WORKS AREA
OPERATIONS STATISTICS
August 2014

STAFFING

The following table is a breakdown of lost man shifts during the month:

	2013	2014
WSIB	0.00	0.00
WI/LTD	0.00	21.00
SICK DAYS	14.63	9.44
COMPASSIONATE LEAVE	5.00	0.00
FLOATERS	4.00	0.00
VACATION	81.44	83.75
BANKED TIME USED	14.41	9.75
OFF	4.66	2.00
STATUTORY HOLIDAYS	24.00	26.00
TOTAL	148.14	151.94

OVERTIME HOURS

Equivalent Straight Time Hours:

	2013	2014	2013	2014
	August	August	Year To	Year To
			Date	Date
ADMINISTRATION	0.00	0.00	0.00	0.00
CAPITAL FLOODING <i>DR</i>	0.00	0.00	0.00	1162.25
ENGINEERING	0.00	0.00	0.00	5.25
INTERDEPARTMENTAL	3.75	1.50	39.50	15.00
PRIVATE WORK	0.00	0.00	40.50	23.50
RECYCLE/GARBAGE	0.00	1.50	0.75	7.50
ROADS	13.50	7.00	653.00	615.50
SEWER COLLECTION	254.50	15.00	563.25	627.38
SIDEWALKS	0.00	0.00	49.50	48.75
STORES	0.00	0.00	9.00	39.00
VEHICLE & EQUIPMENT	0.00	6.00	180.75	85.00
WATER TREATMENT PLANT	37.50	16.25	131.75	236.13
WATER DISTRIBUTION	28.75	3.00	282.50	2695.25
WATER TOWER	8.00	0.00	8.00	0.75
TOTAL	842.00	50.25	1958.50	5561.25

TRANSPORTATION REPORT AUGUST 2014

ROADS:

Storm Water Management – Water:

- Flushed storm sewer laterals and cleaned all catchbasins in the new Huffman Development on August 13th

Storm Water Management - Rural:

Hard Top Maintenance:

- Levelled utility cuts – twice weekly
- Pothole patching as required
- Street sweeping daily – Downtown area and Front Street done once weekly

Loose Top Maintenance:

- Graded all loose top roads twice
- Continued grading lanes as required.

Roadside Maintenance:

- Removed a fallen tree at the end of the 1000 block of Crowe Avenue
- Trimmed trees along boulevards and sidewalks

Winter Control:

Traffic Operations:

- Repaired and replaced signs as required
- Cut grass at dead ends and CN Crossings
- Painted stop bars, crosswalks and no parking areas
- Replaced several signs that did not pass reflectivity testing

Regular Maintenance:

- Garbage pickup - Tuesday and Friday - Downtown and Public Works Shop
- Assisted Engineering with locates and CCTV inspections.
- Assisted with tasks at Civic Centre as required.
- Maintenance checks at the Civic Centre as required
- Repaired deficiencies found in Routine Road Patrols

Buildings and Grounds:

- Cleaned Shop as required
- Cleaned vehicles and equipment as required
- Cut grass at Public Works building and yards

Private Work:**Sidewalks – Winter:****Sidewalks – Summer:**

- Swept sidewalk and bike path along waterfront

Vehicles and Equipment:

- Preventive Maintenance - pre-trip inspections 5:30 -7:30 a.m. Monday to Friday
- Regular scheduled maintenance of all vehicles and equipment
- Maintenance and repairs, Fire Department, Water Treatment Plant, Memorial Sportsplex, Day Care, Handi-Van and Civic Centre vehicles as required.

Public Relations:

- Delivered barricades, 2 loads of sand and the Bobcat to Seven Oaks on August 8th for Fireworks and picked them up and cleaned up area on August 11th.

Sewer and Water:

- Provided labour and equipment for Water Distribution and Sewer Collection repairs and maintenance.
- Handed out "Water Turn Off Advisories", "Drinking Water Advisories" and "Lifting of Drinking Water Advisories" when required
- Issued "Delinquent Account Notices" and turned off water for non-compliance as required.
- Replaced uni-stone driveway at 813 Kaitlyn Drive – repairs from water dig

- Flushed deadend sanitary sewer mains
- Removed clarifier lids at the Sewage Treatment Plant on August 26th

Interdepartmental:

- Vacuum excavated for 3 utility pole installations on August 11th (FFPC)
- Vacuum excavated for a utility pole installation on August 12th (FFPC)
- Moved furniture out of Clerk's office for painting and moved it back in when painting of office was complete
- Painted no parking areas and light pole bases in the Library parking lot
- Vacuum excavated for some utility pole installations on August 27th (FFPC)
- Dale Gill provided coverage for vacation at the Airport from August 1 to 3 again on August 7 and from August 25 to 31.

Recycling:

- Emptied glass recycling bin as required
- Pushed up piles in recycling building as required
- Loaded recycling trailer three times (3)
- Emptied bins from "drop off" centre as required
- Loaded tires from Landfill on to a truck for Trillium on August 12th
- Cleaned up debris from recycling yard

Training:

Health & Safety:

- A workplace inspection was completed at the Public Works building on August 20th

Capital Work:

- Added granular A material to Oakwood Road to bring up to grade for surface treatment
- Removed one meter of surface treatment on the south side of Fifth Street from Portage Avenue to Wright Avenue and added granular A to bring up to grade for new surface treatment
- Prepared area on Eighth Street between York Avenue and Cornwall Avenue for surface treatment
- Covered and sealed all manholes and valves in areas to be surface treated and uncovered them when surface treatment was complete
- Used sidewalk sweeper to remove excess granular material from Fifth Street after surface treatment

Emergency Disaster: (Flooding)

- Removed barrier blocking Calder Drive on August 8th to open road for Fireworks
- Filled in low spots along sidewalk on Calder Drive to remove trip hazards before opening road to public
- Picked up pallets of used sandbags along Idylwild Drive and disposed of them at the Landfill Site.



Milt Strachan,
Superintendent of Transportation



Ontario Clean Water Agency
Agence Ontarienne Des Eaux

Fort Frances WPCP
200 McIrvine Rd
Fort Frances, Ontario
P9A 3S3
Tel: 807-274-3121
Fax: 807-274-8381

September 10, 2014

Town of Fort Frances
320 Portage Avenue
Fort Frances Ontario
P9A 3M5

Attention: Mr. Doug Herr
Environmental and Facilities Superintendent

Dear Doug:

Re: Fort Frances Wastewater Treatment Facility
August 2014 Monthly Report

As per the operating agreement, the attached document is the August 2014 monthly report for the Fort Frances Wastewater Treatment Facility.

The report highlights the influent and effluent quality and the process parameters. Additionally, the routine operation and maintenance activities conducted by the operators are summarized.

If you have any questions regarding this report do not hesitate to contact Mr. Larry Wachter – Operations Manager.

Yours truly,

A handwritten signature in blue ink, appearing to read "Kelly GT".

Kelly Cunningham
Senior Operator

For Larry Wachter
Operations Manager

**The Corporation of the Town of Fort Frances
Wastewater Treatment Plant
(Sewage Plant)
August 2014 Monthly Operations Report**

INTRODUCTION

In accordance with the Agreement between the Ontario Clean Water Agency (Operating Authority) and the Town of Fort Frances, the Fort Frances Sewage Treatment Plant is required to prepare a monthly report. This document covers the reporting month of August 2014; the facility performance report summarizes important information regarding the quality of the effluent, wastewater, analytical test results, maintenance operations, and relevant activities of the WWTP.

DESCRIPTION OF WORKS

Capacity of Works	9000 m ³ /day (average flow)
Service Area	Town of Fort Frances and Couchiching Reserve
Service Population	9000
Effluent Receiver	Rainy River
Major Process	Secondary treatment facility complete with a phosphorus removal system; ultra violet disinfection; aerobic sludge stabilization and dewatering

The Fort Frances Sewage Treatment Plant received and operates its operation under *Certificate of Approval Number 3-0049-96-006*, in accordance with Section 53 of the Ontario Water Resources Act. The Certificate of Approval outlines the terms and conditions and the report captures these terms and conditions in the following sections.

LABORATORY

ALS Laboratory Group – Thunder Bay is contracted to conduct the required analytical tests of the influent (raw) and effluent samples; weekly requirement.

AUGUST 2014 EFFLUENT QUALITY

<i>Parameters</i>	<i>Monthly Actual Concentration mg/L</i>	<i>Compliance Criteria Concentration mg/L</i>	<i>Performance Objective Concentration mg/L</i>	<i>Monthly Actual Loading, kg/d</i>	<i>Compliance Criteria Loading kg/d</i>	<i>Performance Objective Loading kg/d</i>
CBOD ₅	2.0 mg/L	25 mg/L	15 mg/L	12.3 kg/d	225 kg/d	135 kg/d
Suspended Solids	4.7 mg/L	25 mg/L	15 mg/L	29.0 kg/d	225 kg/d	135 kg/d
Total Phosphorus	0.28 mg/L	1.0 mg/L	1.0 mg/L	1.7 kg/d	9 kg/d	9 kg/d
Ammonia as N	0.07 mg/L					
Nitrite as N	0.21 mg/L					
Nitrate as N	6.43 mg/L					
Total Cl ₂ Residual		<0.01 mg/L (when in use)				
E-Coli		6.8 count/100 ml (geometric mean)		200 count/100ml (geometric mean)	E-coli not to exceed 150 organisms/100ml (monthly geometric mean density)	
pH			pH range 7.5 to 7.7; average pH was 7.6			
Temperature degrees C			Temperatures ranged from 14.5 – 16.5 average temperature of effluent at 15.6			

Compliance criteria are mandatory requirements of the C of A and performance objectives are a goal to be achieved using best reasonable efforts.

WASTEWATER LIQUID PROCESS

The average daily flow for August was 6,098.7 m³/day. This represents 68% of the design average flow. Total treated flow for the month was 189,059 m³.

The Fort Frances WWTP met all effluent compliance criteria for the parameters listed above and additionally was well within the recommended more stringent monthly performance objective levels as outlined in the Certificate of Approval.

INVENTORY

Chemical	End of Month Status	Units
Hypochlorite	480 +/- @ 10.0% + 410 @ 12%	Litres
Alum	10 +/- @ 60 %	Cubic meters
Polymer	23 Bags (575 kg)	Bags (25 kg/bag)

MAINTENANCE

The operators performed the routine operations and maintenance at the treatment plant and pumping stations. The activities are highlighted as follows:

Treatment Plant:

- Alternated lead/lag pumps
- Adjusted fluidizing water to head cell and grit snail as needed
- Greased GBT, mechanical bar screen and grit snail. Lubricated drive chain on grit snail and bar screen
- Regular cleaning of head works EW basket strainer
- Greased all blowers
- Regular cleaning of seal water strainer TFP 9-5
- Calibrated automatic effluent sampler
- Replaced belt head works exhaust fan EF 02
- Cleaned DO probes
- Changed oil blowers 2 and 4
- Installed 2 new gas heads in head works building
- Parks and Rec. serviced John Deere tractor
- Inspected GBT compressor and air drier
- Removed debris from teacup and snail
- Checked gear box oil level TWAS pumps and TFP 9-5
- Replaced belt and filters ASU 101 and greased bearings
- Cleaned check valve sump pump SP 11-1
- Exercised isolation valves sump pumps SP 11-1 and 11-2

Pump Stations:

- Ran gen sets
- Changed seal water strainers
- Cleaned bar screens
- Pulled and cleaned pump 1 at Central Avenue lift station
- A new pressure transducer was installed and commissioned to replace the bubbler level control system at White Pine lift station

OPERATIONAL ISSUES

The facility met all operational requirements for the month.

SLUDGE SUMMARY

The volume directed to the gravity belt thickener totaled 529.4 m³ for the month. Hammond Landscaping (Certificate of Approval Hauler # 11000025801) hauled/transported 131.6 m³ (average 11.0 m³/load) to the agricultural drying bed.

The Organic Soil Conditioning site has a valid Certificate of Approval - number S-71048-31.

COMPLAINTS

There were no complaints during the report period.

BY-PASS REPORT(S)

There were no bypass events in the report period.

COMMENTS

Plant power consumption for the month was 693 (x 180 multiplier) kWh.

The bubbler system at White Pine lift station will be decommissioned and removed in the near future as it was replaced by a new pressure transducer level sensor.

The additional effluent testing that is required as of January 1, 2013 to meet the requirements of the Wastewater Systems Effluent Regulations is now a part of our regular sampling regimen.

REPORTS

ALS – Environmental Analytical Reports (on-file at plant)

Fort Frances WPCP Equipment Run Time Report (on-file at plant)

Bypass Report (on-file at plant as per occurrence)

Month	Sewage Flows Year 2014					Usage % Plant Capacity	Sludge Volume Hauled M3	Removal Efficiency	
	Avg. Day Flow m3	Max Day Flow m3	Total Treated Volume ML	Total ByPass Volume ML	Total Volume ML			Suspended Solids	Total Phosphorus
January	5057.6	5552	156785		156785	56%	143.5		
February	5630.1	6812	157644		157644	63%	129.8		
March	8118.8	10455	251682		251682	90%	217.9		
April	10927.7	14036	327830		327830	121%	198.3		
May	10855.8	18381	336530		336530	121%	243.5		
June	14683.4	21000	440501	33807.4	474308.4	163%	286.8		
July	9034.0	13527	280055		280055	100%	187.4		
August	6098.7	7079	189059		189059	68%	131.6		
September						0%			
October						0%			
November						0%			
December						0%			
Sum				33807.4	2173893.4		1538.8		
Average	8801		267511		271737	98%	192.4		
Max		21000	440501		474308.4				
C of A	9000	18000							

Month	CBOD5				Suspended Solids				Total Phosphorus				E. Coli		pH	
	Avg Raw CBOD (mg/L)	Avg. Eff. CBOD (mg/L)	Avg. Load CBOD (kg/day)	Avg Raw S.S. (mg/L)	Avg. Eff. S.S. (mg/L)	Avg. Load S.S. (kg/day)	Avg Raw T.P. (mg/L)	Avg. Eff. T.P. (mg/L)	Avg. Load T.P. (kg/day)	Geo Mean Counts /100ml	Monthly Minimum	Monthly Maximum				
January	76.0	3.7	18.2	147.0	7.3	36.8	2.2	0.20	1.02	2.8	7.2	7.7				
February	88.3	4.3	23.2	146.9	7.4	42.6	2.6	0.18	1.02	10.4	7.2	7.5				
March	49.8	5.0	42.4	183.0	12.2	102.0	1.6	0.18	1.42	11.9	7.3	7.5				
April	40.6	3.0	31.3	92.5	9.1	93.2	1.2	0.25	2.80	29.6	6.9	7.6				
May	36.3	4.0	46.7	78.6	7.6	81.2	1.1	0.36	3.80	36.0	7.2	7.7				
June	23.8	3.5	49.0	85.4	7.6	113.7	0.8	0.37	5.30	155.7	7.0	7.8				
July	39.2	2.5	23.3	107.5	7.4	68.2	1.3	0.34	3.10	11.6	7.1	7.8				
August	60.8	2.0	12.3	148.3	4.7	29.0	1.9	0.28	1.71	6.8	7.5	7.7				
September																
October																
November																
December																
Average	51.9	3.5	30.8	123.7	7.9	70.8	1.6	0.27	2.52	33.1	7.2	7.7				
Max	88.3	5	49.0	183.0	12.2	113.7	2.6	0.37	5.3	155.7	7.5	7.8				
C of A		25	225		25	225		1	9	200	6.0	9.5				

Month	Days per month	2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014		2014	
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Aircraft Landings 2014
As of August 31, 2014 Statistics - Page 1/2

Month	Bearskin Flights				Bearskin Passengers				Government				Private				Med-I-vacs				International				Commercial				Totals				Variance 2014-2013
	2014	2013	2012	2011	2014	2013	2012	2011	2014	2013	2012	2011	2014	2013	2012	2011	2014	2013	2012	2011	2014	2013	2012	2011	2014	2013	2012	2011	2014	2013	2012	2011	
January	79	79	90	93	311	306	447	354	0	5	11	4	3	41	33	41	44	2	3	5	67	40	50	45	194	165	188	190	20	20	20	20	
February	74	75	90	80	308	370	465	380	0	7	16	16	7	22	49	45	45	5	4	9	50	46	41	40	156	195	197	176	16	16	16	16	
March	82	87	89	97	346	435	469	381	3	10	13	8	21	40	40	44	45	0	7	4	52	47	56	56	187	200	206	232	13	13	13	13	
1/4 Total	235	241	269	270	965	1111	1381	1115	3	20	40	28	31	103	122	130	134	7	11	12	169	133	147	141	537	560	591	598	23	23	23	23	
April	74	83	87	77	276	448	408	329	2	1	2	0	18	26	18	26	22	34	36	30	1	4	13	4	47	49	50	55	164	197	206	192	
May	81	89	90	96	308	408	402	374	6	7	13	24	45	14	38	23	43	59	46	30	25	37	76	71	73	83	240	280	278	313	40	40	40
June	77	86	89	92	292	400	399	429	7	4	12	5	37	66	48	64	35	27	44	47	89	75	104	104	69	49	76	95	314	307	373	407	
1/2 Total	467	499	535	535	1841	2367	2590	2247	18	25	26	22	99	177	108	159	183	226	269	257	127	115	164	163	361	302	346	374	1255	1344	1448	1510	
July	75	87	89	92	230	378	414	389	7	6	7	2	35	52	80	52	18	37	29	35	59	79	95	97	59	55	111	72	253	316	411	350	
August	71	88	88	90	241	390	352	373	3	1	0	0	37	74	45	38	26	24	52	42	65	67	81	62	57	68	89	71	259	322	355	303	
September	78	81	88	88	432	410	312	321	5	5	7	4	4	43	51	42	41	34	42	44	40	53	42	61	80	0	253	274	309	274	309	253	
3/4 Total	613	752	793	805	2312	3567	3766	3321	28	37	40	28	171	346	284	291	227	328	384	376	251	305	380	375	477	467	607	597	1767	2235	2488	2472	
October	92	87	88	88	398	432	371	402	0	11	5	28	22	36	37	37	35	37	61	12	9	19	12	9	19	57	73	72	0	224	239	281	
November	85	78	93	93	309	361	492	321	3	2	2	7	13	9	9	32	44	46	46	4	6	5	4	6	5	4	39	53	52	0	172	195	206
December	69	67	78	78	216	248	325	325	0	1	0	2	7	4	26	28	39	39	39	0	0	4	6	4	6	34	54	46	0	131	161	173	
Total	613	998	1025	1064	2312	4490	4807	4509	28	40	54	35	171	383	326	340	227	421	493	522	251	323	398	404	477	597	767	767	1762	2361	3083	3132	

Fort Frances Airport- Page 2/2 - Fuel Sales - As of August 31, 2014																			
Fuel Sales Recap - 2014										2013									
Month	100LL		Jet Trk		Jet Cab		Month		Year		2012	2011	2010	2009	2008	2007	7 year	Variance 2014-2013	
	Liters	Total	Liters	Total	Liters	Total	Total	Total	Total	Total	per month	per month	per month	per month	per month	per month	Average 2013 to 2007	per month	per month
January	114	114	11,062	11,062	367	367	11,543	11,543	11,543	7,216	10,252	7,308	10,971	15,989	29,926	16,283	13,992	4,327	
February	327	441	11,977	23,039	0	367	12,304	23,847	23,847	6,197	6,918	3,687	5,782	13,135	21,134	11,782	9,805	6,107	
March	2,527	2,968	7,981	31,020	0	367	10,508	34,355	34,355	12,077	9,329	10,390	15,539	9,612	27,435	19,969	14,907	-1,569	
April	508	3,476	7,869	38,889	0	367	8,377	42,732	42,732	4,453	8,251	5,294	24,825	10,676	22,466	28,609	14,939	3,924	
May	1,555	5,031	28,198	67,087	0	367	29,753	72,485	72,485	18,350	21,891	19,790	25,375	24,033	30,287	47,258	26,712	11,403	
June	5,479	10,510	25,310	92,397	0	367	30,789	103,274	103,274	22,786	23,537	25,723	27,768	22,395	35,995	40,736	28,420	8,003	
July	3,628	14,138	10,813	103,210	0	367	14,441	117,715	117,715	19,232	32,650	19,124	30,455	24,925	33,390	44,875	29,236	-4,791	
August	5,092	19,230	15,358	118,568	0	367	20,450	138,165	138,165	20,075	30,783	21,467	33,139	28,250	40,177	41,630	30,789	375	
September							0	138,165	138,165	18,005	19,431	22,511	23,363	18,937	28,822	30,341	23,059	-18,005	
October							0	138,165	138,165	13,109	11,325	13,677	15,033	21,304	16,631	28,020	17,014	-13,109	
November							0	138,165	138,165	6,398	8,170	6,785	17,747	10,754	16,951	16,842	11,950	-6,398	
December							0	138,165	138,165	2,028	8,179	2,446	7,641	7,596	13,083	14,733	7,958	-2,028	
Total							138,165	138,165	138,165	149,926	190,716	158,202	237,638	207,606	316,297	341,078	228,780	32,195	
							Jan to Aug			110,386	143,611	112,783	173,854	149,015	240,810	251,142	108,776		

Lowest month in last 7 years

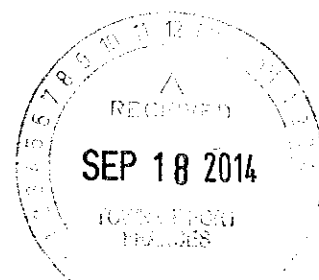
Highest month in last 7 years

Lowest month

Highest month

Alzheimer Society

KENORA/RAINY RIVER DISTRICTS



Alzheimer Society of Kenora/Rainy River Districts

618-9th Street N

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To: Fort Frances Town Council Meeting

Date: September 22, 2014

Re: Invitation – Alzheimer Society Walk for Memories

Mary O'Connor, Client Services Coordinator for the Alzheimer Society, Kenora/Rainy River Districts.

First off, I want to let you know about the Alzheimer Society. The Alzheimer Society is a nationwide, charity organization dedicated to helping people affected by Alzheimer's disease and their families.

The Society develops and provides support, educational programs and information to people with the disease, their families, caregivers and members of the health-care team.

The Alzheimer Society provides support throughout the Kenora and Rainy River Districts, which is a large geographical area. As the local Client Service Coordinator, I cover from Mine Center to Rainy River and as far north as Nestor Falls

The services we provided are:

- *Family & Individual Support
- *Support Groups
- *Phone Support
- *Education for families and professionals
- *MediAlert Safely Home
- *Virtual Dementia Tours

The need for the Alzheimer Society of Kenora/Rainy River Districts programs and services is now greater than ever. Currently, over 1,071 people in the Kenora and Rainy River Districts have been affected by disease. Demand for services is steadily climbing as the number of Canadians with dementia surges. An estimated 1.3 million Canadians will be affected by 2038. The risk for dementia doubles every five years after age 65.

The Alzheimer Society of Kenora/Rainy River Districts is only funded 45% by the Ministry of Health & Long-Term Care (Northwest Local Integration Health Network), and the remaining 55% must come from the community to provide on-going services, operations and programs. Our programs are increasingly vital. We need funds to keep them active.

Today, I'm here to invite you and the community to participate in our Walk for Memories. It will take place on Saturday, October 4, 2014 at the New Beginnings Fellowship Centre in Fort Frances from 1:00 p.m. to 3:00 p.m. It is an awareness walk for those coping with dementia and an fundraising event to support your local Alzheimer Society.

Is hope today, is that you will come out and participate.



Charitable Business Number: 88961-4970-RR0001