

# TOWN OF FORT FRANCES

## AGENDA - October 14, 2014

### MEETING - Council Chambers , Civic Centre

Page

#### **COUNCIL MEETING**

(Session No. 118) to immediately follow the Committee of the Whole

- 1.1 Call to Order
- 1.2 Prayer
- 1.3 Non-agenda items identified to be considered later in this meeting
- 1.4 Disclosure of pecuniary interest and the general nature thereof.

#### **Delegations/Deputations:**

- 2.1 Public Hearing re: - Section 357/348 - Applications for Tax Adjustment (786 Kings Hwy and 213 Sixth Street West). 3 - 10

#### **Consent Agenda:**

- 3.1 Summary Report: 11
- 3.2 Items Referred from Committee of the Whole
- 3.3 Ted Moroz, President, The Beer Store: Deregulation of the Alcohol Retail System. 12
- 3.4 Fort Frances Royal Canadian Legion Branch 29 - Proclamation Request - November 5th - 11th, 2014 as "Poppy Week" in the Town of Fort Frances. 13
- 3.5 Bruce Caldwell, Financial Request - Costs and Expenses - Snowbird Demo Team - June 2015. 14
- 3.6 Duane Hicks, President, Friends of the Fort Frances Museum: Wine and Cheese Fundraising Gala - November 6, 2014. 15 - 17
- 3.7 Canadian Diabetes Association Proclamation Request - November 2014 as "Diabetes Awareness Month" and November 14th, 2014 as "World Diabetes Day" in the Town of Fort Frances. 18 - 19
- 3.8 Shelly Armstrong, CAIB, Manager, Execuline & Claims Services, Gillons Insurance Brokers Ltd. - Request access to public record of Infrastructure Upgrading. 20 - 21

#### **Approval of Council Minutes: \***

- 4.1 Session No. 117 dated September 22, 2014.

#### **Approval of Committee of the Whole Minutes: \***

5.1 Session No. 146 dated September 22, 2014.

**Resolutions from tonight's Committee meeting**

**Information Correspondence:**

7.1	Association of Municipalities of Ontario Watch File dated October 9, 2014.	22 - 23
7.2	Ministry of the Environment and Climate Change - Notice of Completion of Environmental Assessment for the Rainy River Gold Mine Project - EA File No. 05-09-02/EAIMS No. 13102.	24 - 25
7.3	Township of Greater Madawaska resolution - Protection of Public Participation Act, 2014 (Bill 83).	26 - 32
7.4	Northwest Community Legal Clinic - September 2014 Newsletter.	33 - 36
7.5	New Gold Inc. Rainy River Project - Rainy River Resources Ltd. (Rainy River) - Notice of Amalgamation.	37
7.6	Municipality of Killarney - Resolution re: OPP Billing Model.	38 - 39
7.7	Rural Ontario Municipal Association (ROMA) - Protecting Rural Broadband.	40 - 41
7.8	Northwestern Health Unit - 2013 Audited Financial Statement.	42 - 79
7.9	Public Notice dated October 9th, 2014 from Town of Fort Frances Committee of Adjustment re: Regular Meeting October 12, 2014 - Committee Room, Civic Centre.	80

**Minutes:**

8.1	Community Services Executive Committee dated September 2, 2014*.	81 - 82
8.2	Planning & Development Executive Committee Minutes - September 15, 2014*.	83
8.3	Administration & Finance Executive Committee Minutes - September 16, 2014.	84 - 85
8.4	Operations and Facilities Executive Committee dated September 17, 2014.	86 - 88
8.5	Downtown Business Improvement Area Board of Management dated August 20th and September 10th, 2014.	89 - 94

**Non-agenda Items**

**\* Previously distributed to Council**

**\*\* Items can be viewed by contacting the Clerk**



**ADMINISTRATION & FINANCE DIVISION  
TREASURY REPORT 2014/99**

**TO:** Mayor Avis & Members of Council  
**FROM:** Laurie Witherspoon, Treasurer  
**DATE:** October 7, 2014  
**SUBJECT:** 357/358 Applications for Tax Adjustment  
 Re: 786 Kings Hwy (2014) Roll # 5912-010-004-00500-0000  
 213 Sixth Street W (2014) Roll # 5912-001-007-09600-0000

### **BACKGROUND**

Attached are the 357/358 Applications for reconsideration of assessment and adjustment of 2014 taxes for 786 Kings Hwy. for the period of June 3 – December 31, 2014 resulting from commercial building demolition and 213 Sixth Street W. resulting from cease of business operations therefore reverting back to residential assessment and tax rate.

The Municipality may object to the applications for the above referenced properties filed under Section 39.1 of the *Assessment Act*. In accordance with Section 357 (5) of the *Municipal Act* on or before September 30 of the year following the year in respect of which the application was made, council shall hold a meeting at which the applicants may make presentations to council.

Section 357 (5) (b) of the *Municipal Act* states that the Municipality must notify the applicant(s) of the meeting by mail sent 14 days before the meeting. Notice of Hearing to consider these Section 357/358 applications for 2014 was mailed to the applicants on September 25, 2014 indicating notification that the public hearing is scheduled for Tuesday, October 14, 2014.

### **RECOMMENDATION**

The Administration & Finance Executive Committee recommends that Council approve the adjustment of 2014 taxes under Section 357/358 of the *Municipal Act* for properties located at 786 Kings Highway and 213 Sixth Street W in Fort Frances.

Council Approval of This Report Will Agree to the recommendation of the Administration and Finance Executive Committee to approve the adjustment of 2014 taxes under Section 357/358 of the *Municipal Act* for properties located at 786 Kings Highway and 213 Sixth Street W. in Fort Frances.

## 2014 WRITE-OFFS/TAX ACCOUNT ADJUSTMENTS

Batch #	Year Affected	Roll #	Assessment Change	RTC/RTQ	Municipal Rate	School Rate	Municipal Amount	English Public	English Separate	French Public	French Separate	No Sup School	Capping Adjust	Penalty/Interest	BIA	TOTAL
	2014	1.7.096	26,650	RTEP	0.01687815	0.00203	449.80	54.10								503.90
	2014	1.7.096	-26,650	CT	0.03341874	0.01220	-890.61					-325.13				-1,215.74
							-440.81	54.10	0.00	0.00	0.00	-325.13	0.00	0.00	0.00	-711.84
212 Days 212 Days	2014	1.4.005	-180,000	CT	0.03341874	0.01220	-3,493.86					-1,275.48				-4,769.34
	2014	1.4.005	44,500	CX	0.02339312	0.00854	604.63	0.00	0.00	0.00	0.00	220.73	0.00	0.00	0.00	825.36
							-2,889.23					-1,054.75	0.00			-3,943.98
357 Application							-3,330.04	54.10	0.00	0.00	0.00	-1,379.88	0.00	0.00	0.00	-4,655.82

Administration & Finance Division  
Civic Centre

Operations & Facilities Division  
Fifth Street & Wright Avenue  
Phone: 807-274-9893  
Fax: 807-274-7360

Civic Centre  
320 Portage Avenue  
Phone: 807-274-5323  
Fax: 807-274-8479  
email: town@fort-frances.com



Planning & Development Division  
Civic Centre

Community Services Division  
740 Scott Street P9A 1H8  
Phone: 807-274-4561

Mailing Address:  
320 Portage Avenue  
Fort Frances, Ontario  
P9A 3P9

www.fort-frances.com

September 25, 2014

David & Sheila Simmons  
1712 Colonization Rd. W.  
Fort Frances, Ontario  
P9A 2V1

Dear Mr. & Mrs. Simmons

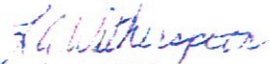
***Re: Hearing to Consider Section 357/358 Applications***

Please be advised that a public hearing has been scheduled for immediately following the Committee of the Whole Meeting of Council on Tuesday, October 14, 2014 in the Council Chambers located at the Civic Centre, 320 Portage Avenue, Fort Frances. The Committee of the Whole begins at 5:30 p.m.

The Council of the Town of Fort Frances will be conducting the hearing to consider Section 357/358 Applications, including the application with regard to the property located at 213 Sixth Street W. in the Town of Fort Frances for a tax rate change for the commercial portion that has not been in operation prior to January 1, 2014.

The hearing will give you the opportunity to speak to the application (copy of applications enclosed) if you should so desire.

Sincerely,

  
Laurie A. Witherspoon, CMO  
Treasurer

Enc.



## SECTION 357/358 APPLICATION

TO THE COUNCIL OR THE ASSESSMENT REVIEW BOARD

Application/Appell #

Taxation Year

Municipality: TOWN OF FRANCES Roll Number: 54-12-010-007-096.00  
 Property Address: 213 SIXTH STW Applicant Name: DAVID SIMMONS  
 Owner Name: DAVID & SHEILA SIMMONS Contact Number: 807-274-7655  
 Mailing Address: 401712 COLONIZATION RDW Alternative Num: \_\_\_\_\_  
PORT FRANCES ON, LA 211

Reason for Application: (Check one box only)

- ☒ Ceases to be liable for tax at rate it was taxed - 357(1)(a) ☐ Sickness or extreme poverty - 357(1)(d.1)  
☐ Became exempt - 357(1)(c) ☐ Mobile unit removed - 357(1)(e)  
☐ Razed by fire, demolition or otherwise - 357(1)(d)(I) ☐ Gross or manifest clerical/factual error - 357(1)(f)  
☐ Damaged and substantially unusable - 357(1)(d)(II) ☐ Repairs/Reno's preventing normal use (min. 3 months) - 357(1)(g)

Details of Reason: COMMERCIAL PROPERTIES HAS NOT BEEN IN OPERATION  
FOR A FEW YEARS - EXIST DATE UNKNOWN PREVIOUS TO 2014

Effective from: 01/01/14 to 12/31/14 Applicant Signature: David Simmons Date: 08/11/14  
 (MM/DD/YY) (MM/DD/YY)

ASSESSMENT REPORT: MUNICIPALITY				ASSESSOR				
Assessment Roll As Returned	Revised Since Roll Return <input type="checkbox"/>	Assessment Report			School Bd: <input type="checkbox"/> Eng <input type="checkbox"/> Fr <input type="checkbox"/> Other			
Enter Revisions Below		<input type="checkbox"/> No Change in Assessment			<input type="checkbox"/> 8357 Required for Next Year			
RTC/RTQ	2005 Base-year CVA	2008 Base-year CVA	Current Phased Assessment	Revised RTC/RTQ	Revised 2005 Base-year CVA	Revised 2008 Base-year CVA	Revised Current Phased Assessment	Change to Current Phased Assessment
Revised:				Reason for Change (Assessor Comments):				
Reason Original Assessment Revised:								

Assessor Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

## TREASURER'S REPORT ON TAX LIABILITY

RTC/RTQ	Taxable Assessment Reduction	Tax Rate	(Days / Months)	Tax Adjustment	Original Levy
CT	-26,650	.04561874	365	-1215.74	
RTP	26,650	.01890815	365	503.90	3,288.35

Recommended: ☐ No Adjustment ☒ Adjustment ☐ Cancellation ☐ Refund Total Amount -711.84

Comments: \_\_\_\_\_

Treasury Position: Treasurer Signature: D. G. Witherspoon Date: 09/25/14

## COUNCIL OR ASSESSMENT REVIEW BOARD DECISION:

Hearing Date (MM/DD/YY): 10/14/14

☐ Approved ☐ Amended & Approved ☐ Not Approved ☐ Applicant Did Not Appear ☐ Application Abandoned

Reason: \_\_\_\_\_

Appeared for Applicant \_\_\_\_\_ Appeared for Municipality \_\_\_\_\_

Signature of Council/ARB Member \_\_\_\_\_ Name/Title \_\_\_\_\_

442:2014-00004

Application made under Sec 357/358/359 of the Municipal Act, 2001

MPAC'S RESPONSE

Taxing Authority:	Town of Fort Frances	Application #:	7973149
Roll #:	5912 010 007 096 00	Application Reason:	No longer in business
Address:	213 Sixth St W	Tax Year:	2014
		Claimed Relief Period:	From 01-Jan To 31-Dec

(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)
Property Class	2012 CVA as returned or most recently revised for taxation year noted in application	2014 Phased-In Amount as returned or most recently revised	CVA as revised (Sec 40 or Sec 39.1) if applicable OR after the correction of a factual error. (CVA)	Notional Value of Structure damaged, demolished, razed or removed OR undergoing repairs or renovations (CVA)	Notional Value of Property (land and any remaining bldgs.) after damage, demolition, razing or removal OR undergoing repairs or renovations (CVA)	Assessment			
						2008 CVA	2012 CVA	2014 Phased-In Value Attributed to Value in (H)	2013 Phased-In Value Attributed to Value in (H)
FROM								0	0
RT	118,200	109,350				100,500	118,200	109,350	104,925
CT	28,800	26,650				24,500	28,800	26,650	25,575
								0	0
TO								0	0
RT	147,000	136,000				125,000	147,000	136,000	130,500
								0	0
								0	0

MPAC's Remarks:

MPAC has learned that the business at the property has ceased. MPAC will remove commercial portion.

Factor Methodology

Shown below is the CVA and classification that would have been returned for the taxation year of the application in order to reflect the physical circumstances and use set out in the application provided that those circumstances had existed at roll return.

Property Class	2008 CVA	2012 CVA	2014 Phased-In Value	2013 Phased-In Value	Factor Methodology Applied
RT	\$125,000	\$147,000	136,000	130,500	PSDF
			0	0	
			0	0	
			0	0	
			0	0	
			0	0	

Administration & Finance Division  
Civic Centre

Operations & Facilities Division  
Fifth Street & Wright Avenue  
Phone: 807-274-9893  
Fax: 807-274-7360

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Phone: 807-274-5323  
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email: town@fort-frances.com



Planning & Development Division  
Civic Centre

Community Services Division  
740 Scott Street P9A 1H8  
Phone: 807-274-4561

Mailing Address:  
320 Portage Avenue  
Fort Frances, Ontario  
P9A 3P9

www.fort-frances.com

September 25, 2014

Northco Commerce Corporation  
1001 William St. Ste 101-B  
Thunder Bay, Ontario  
P7B 6M1

Dear Property Owner

***Re: Hearing to Consider Section 357/358 Applications***

Please be advised that a public hearing has been scheduled for immediately following the Committee of the Whole Meeting of Council on Tuesday, October 14, 2014 in the Council Chambers located at the Civic Centre, 320 Portage Avenue, Fort Frances. The Committee of the Whole begins at 5:30 p.m.

The Council of the Town of Fort Frances will be conducting the hearing to consider Section 357/358 Applications, including the application with regard to the property located at 786 Kings Highway in the Town of Fort Frances resulting from structure demolition on June 3, 2014.

The hearing will give you the opportunity to speak to the application (copy of applications enclosed) if you should so desire.

Sincerely,

  
Laurie A. Witherspoon, CMO  
Treasurer

Enc.





mailed NPAE July 22/14  
SECTION 357/358 APPLICATION

TO THE COUNCIL OR THE ASSESSMENT REVIEW BOARD

Application/Appeal #

Taxing Year: 2014

Municipality: TOWN OF FORT FRANCES

Property Address: 786 KINGS HWY

Owner Name: NORTHCO COMMERCIAL CORP

Mailing Address: 1001 WILLIAM ST STE 101-B

THUNDER BAY ON PTB6M1

Roll Number: 59-12-010-004-005-00

Applicant Name: NORTHCO COMMERCIAL CORPORATION

Contact Number: (807) 623-1666

Alternative Num:

HARVEY  
CARROLL

Reason for Application: (Check one box only)

- ☐ Ceases to be liable for tax at rate it was taxed - 357(1)(a) ☐ Sickness or extreme poverty - 357(1)(d.1)
- ☐ Became exempt - 357(1)(c) ☐ Mobile unit removed - 357(1)(e)
- ☒ Razed by fire, demolition or otherwise - 357(1)(d)(i) ☐ Gross or manifest clerical/factual error - 357(1)(f)
- ☐ Damaged and substantially unusable - 357(1)(d)(ii) ☐ Repairs/Reno's preventing normal use (min. 3 months) - 357(1)(g)

Details of Reason: BUILDING DEMOLISHED JUNE 3, 2014

Effective from: 06/03/14 to 12/31/14

Applicant Signature: HC

Date: 07/17/14

ASSESSMENT REPORT: MUNICIPALITY

ASSESSOR

Assessment Roll As Returned

Revised Since Roll Return

Enter Revisions Below

Assessment Report School Bd: ☐ Eng ☐ Fr ☒ Other

☐ No Change In Assessment ☐ S357 Required for Next Year

RTC/RTQ	2005 Base-year CVA	2008 Base-year CVA	Current Phased Assessment	Revised RTC/RTQ	Revised 2005 Base-year CVA	Revised 2008 Base-year CVA	Revised Current Phased Assessment	Change to Current Phased Assessment
CT			180,000					

Revised:

Reason for Change (Assessor Comments):

Reason Original Assessment Revised:

Assessor Name:

Signature:

Date: 07/17/14

TREASURER'S REPORT ON TAX LIABILITY

RTC/RTQ	Taxable Assessment Reduction	Tax Rate	Days/Months	Tax Adjustment	Original Levy
CT	-180,000	.04561874	212	-4,769.34	8,211.37
CX	44,500	.03193312	212	825.36	-

Recommended: ☐ No Adjustment ☒ Adjustment ☐ Cancellation ☐ Refund Total Amount: -3,943.98

Comments:

Treasury Position: Treasurer

Signature: S.G. Witherspoon

Date: 09/25/14

COUNCIL OR ASSESSMENT REVIEW BOARD DECISION:

Hearing Date (MM/DD/YY): 10/14/14

☐ Approved ☐ Amended & Approved ☐ Not Approved ☐ Applicant Did Not Appear ☐ Application Abandoned

Reason:

Appeared for Applicant

Appeared for Municipality

Signature of Council/ARB Member

Name/Title

442: 2014-00005

Application made under Sec 357/358/359 of the Municipal Act, 2001  
MPAC'S RESPONSE

Taxing Authority:	Town of Fort Frances	Application #:	7915782
Roll #:	5912 010 004 00500	Application Reason:	Demolition
Address:	786 Kings Hwy	Tax Year:	2014
		Claimed Relief Period:	From 03-Jun To Dec.31

(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)
Property Class	2012 CVA as returned or most recently revised for taxation year noted in application	2014 Phased-In Amount as returned or most recently revised	CVA as revised (Sec 40 or Sec 39.1) if applicable OR after the correction of a factual error. (CVA)	Notional Value of Structure damaged, demolished, razed or removed OR undergoing repairs or renovations (CVA)	Notional Value of Property (land and any remaining bldgs.) after damage, demolition, razing or removal OR undergoing repairs or renovations (CVA)	Assessment			
						2008 CVA	2012 CVA	2014 Phased-In Value Attributed to Value in (H)	2013 Phased-In Value Attributed to Value in (H)
CT	180,000	180,000		135,500	44,500	256,000	180,000	180,000	180,000
								0	0
TO:								0	0
CX	63,289	44,500				63,289	44,500	44,500	44,500
								0	0
								0	0
								0	0
								0	0

## MPAC's Remarks:

Structure was demolished June 3, 2014. MPAC will remove building from Assessment Roll. Property now Vacant commercial land.

## Factor Methodology

Shown below is the CVA and classification that would have been returned for the taxation year of the application in order to reflect the physical circumstances and use set out in the application provided that those circumstances had existed at roll return.

Property Class	2008 CVA	2012 CVA	2014 Phased-In Value	2013 Phased-In Value	Factor Methodology Applied
CX	\$63,289	\$44,500	44,500	44,500	PSDF
			0	0	
			0	0	
			0	0	
			0	0	
			0	0	



**REPORT TO:** Mayor and Council

**FROM:** E. Slomke

**SUBJECT:** Town of Fort Frances  
Council Meeting – Tuesday, October 14, 2014  
Consent Agenda Items

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1. Items referred from Committee of the Whole:  
See individual reports.
2. Correspondence dated September 15, 2014 from The Beer Store re: Impact on Communities of Deregulation of the current alcohol retail system.  
- will be referred to Administration and Finance Executive Committee for recommendation.
3. Request from the Fort Frances Branch 29 Royal Canadian Legion re: Proclaiming November 5<sup>th</sup> to 11<sup>th</sup>, 2014 as “Poppy Week” in the Town of Fort Frances.  
- requester will be advised of Council’s proclamation.
4. Financial request dated September 18, 2014 from B. Caldwell re: Costs and Expenses to cover the Snowbird Demo Team to fly at the Fort Frances Airport – June 2015.  
- will be referred to the 2015 Budget Process.
5. Request dated October 3, 2014 from Friends of the Fort Frances Museum Wine and cheese Fundraising Gala re: Third Annual Fall Soiree and Fundraiser Gala – November 6<sup>th</sup> – Fort Frances Museum.  
- will be referred to Administration and Finance Executive Committee for recommendation.
6. Request dated October 6, 2014 from Canadian Diabetes Association re: Proclaiming November 2014 as “Diabetes Awareness Month” and November 14<sup>th</sup>, 2014 as “World Diabetes Day” in the Town of Fort Frances.  
- requester will be advised of Council’s proclamation.
7. Request dated September 25, 2014 from Gillons Insurance Brokers Ltd. re: Permission to Access Public Records to Infrastructure Upgrading.  
- will be referred to Operations and Facilities Executive Committee for recommendation.

/kl

**October 9, 2014**

T 905.361.4204  
F 905.361.4204

**Corporate Office**  
5900 Explorer Drive  
Mississauga, ON L4W  
www.thebeerstore.ca 5L2

September 15, 2014

Roy Avis, Mayor  
Town of Fort Frances  
320 Portage Avenue,  
Fort Frances, ON  
P9A 3P9



Your Worship:

On behalf of The Beer Store, I want to thank you for your participation in the recent Association of Municipalities of Ontario's 2014 Conference in London. We were very pleased to support the event and help bring together the Conference's 1800 delegates to discuss AMO's role in strengthening our province.

During the Conference, we facilitated a breakfast panel that included London's Chief of Police Bradley Duncan, Peterborough Medical Officer of Health Dr. Rosana Pellizarri and environmental consultant Usman Valiante. The session focused on the relationship between the Beer Store and the communities it operates in across the province. The panellists discussed the potential impacts that deregulation of the current alcohol retail system would have on municipalities, police services and public health units.

This discussion took place in context of calls by the Ontario Convenience Store Association to allow sale of liquor in over 10,000 locations across Ontario. Panellists concluded that the Beer Store's commitment to communities results in:

- \$40M in annual savings to municipalities as a result of the Beer Store recycling program;
- Cost-savings to policing as a result of the Beer Store's investment in security and staff training; and
- Prevention of underage drinking and other public health challenges that would increase should the retail system be de-regulated.

The Beer Store helps Ontario achieve all of this while also maintaining the lowest beer prices in Canada. A recent report by Navigant Economics, which analyzed the price of beer in Ontario's Beer Store and Quebec grocers for the entire 2013 calendar year, found that even though Ontario beer taxes were nearly double those in Quebec, the Beer Store's average retail price was still lower. When prices before government taxes were examined the study found average Ontario prices – for 6, 12 and 24-packs – were 18 percent lower in the Beer Store.

That is further evidence that deregulation of the alcohol retail system would increase prices for consumers – which is exactly what happened when Alberta and British Columbia deregulated their retail systems.

We thank you for your participation in the AMO Conference and we look forward to working together in the future to keep your community safe, clean and liveable.

Sincerely,

Ted Moroz  
President



FORT FRANCES BRANCH 29, MANITOBA AND NORTHWESTERN  
ONTARIO COMMAND

*The Royal Canadian Legion*

Box 819, 250 Church Street

Fort Frances, ON

P9A 3N1

Office Phone 807-274-0129 Lounge Phone 807-274-5462

Kitchen Phone 807-274-3772 Fax # 807-274-6740



Comrade Norris Piccinato  
PRESIDENT

Jennifer Soderholm  
OFFICE MANAGER

September 17, 2014

Town of Fort Frances  
320 Portage Ave.  
Fort Frances, ON  
P9A 3P9

RE: PROCLAMATION REQUEST

Dear Lisa Flomke:

I am writing on behalf of the Fort Frances Royal Canadian Legion in regard to Poppy Week. As November 11<sup>th</sup> approaches, we at the Legion begin our preparation of poppy selling and cenotaph activities.

In honour of our Legion, the week of November 5<sup>th</sup> – 11<sup>th</sup> has been designated "Poppy Week" and we were hoping the Town would make a proclamation in the paper as well as a photo shoot to make it public.

We are also asking permission from the Town to sell poppies on the corners of Scott Street with the permission of the businesses to do so.

Please feel free to contact me if you have any questions. I can be reached at 274 0129 or at [rcl29@bellnet.ca](mailto:rcl29@bellnet.ca). We thank you in advance for your consideration of this matter.

Sincerely,

Jennifer Soderholm  
Office Manager



September 18, 2014

Mayor & Council  
The Corporation of the Town of Fort Frances  
320 Portage Avenue  
Fort Frances, Ontario  
P9A 3P9

Dear Mayor Avis and Council:

I am currently in the process of asking the Snowbird Demo Team to fly at the Fort Frances Airport next June (2015).

I figured it will take approximately \$8,000 to cover all costs and expenses. We are hoping that ticket sale will cover these costs. I am asking for \$1500-\$2000 to be used for tickets and advertising at that time. I would also like to have help from the Rainy River Future Development Corporation.

We will not know for certain if we are able to have the Snowbirds until next February or early March (2015), but we would like to be ready if it comes to pass. I am also hoping to have 4-5 volunteers to help with this event.

Thanking you in advance...

Yours truly,

Bruce Caldwell

OCT - 6 2014

*Friends of the Fort Frances Museum  
Wine and Cheese Fundraising Gala*

October 3, 2014

Dear Mayor and Council,

The Friends of the Fort Frances Museum would appreciate your attendance at its third-annual fall soirée and fundraiser gala on Thursday, Nov. 6 at the Fort Frances Museum.

The gala, which will take place from 6:30-9:30 p.m., will be a fun event featuring interesting exhibits, live music from the Rainy Lake Orchestra, a silent auction, games, and socializing with wine, cheese, and hors d'oeuvres.

Tickets cost \$35 each or 2 for \$60.

Tickets are available at the museum, Fort Frances Times, and from Friends of the Museum members.

They also can be reserved by calling 274-7891 or emailing [ffmuseum@fort-frances.com](mailto:ffmuseum@fort-frances.com)

The focus of the gala this year will be "We Remember Them," the exhibit commemorating World War I and II and the ties local men and women had to those historic conflicts.

While some members of council already attended the exhibition opening in mid-September, the exhibit continues to grow every day, as more and more local people come to the museum to tell museum curator Sherry George about their war stories.

Friends of the Museum is a non-profit group of volunteers which has been working over the past two years to raise funds for "extras" at the museum which go beyond its annual operating budget.

All money raised by the Friends goes back into the community. In the past year, we've put on a public events, SnOasis, put on three workshops focusing on songwriting and paper lantern making, and assisted the museum to make purchases that it could not otherwise afford. The promo cards, which I showed to council this past spring, were produced this year as a means to help promote the museum locally, within the region, and as far away as Wisconsin and southern Minnesota.

We truly appreciated attendance by council and town staff at our event in previous years, and urge you to attend our fall soirée again on Nov. 6.

Sincerely,

A handwritten signature in blue ink, appearing to read 'D. Hicks', with a stylized, cursive script.

Duane Hicks  
President,  
Friends of the Fort Frances Museum



October 6, 2014

Ms. Lisa Slomke, Clerk  
 Town of Fort Frances  
 320 Portage Ave.,  
 Fort Frances, ON, P9A 3P9



Dear Ms. Slomke:

I am writing on behalf of the Canadian Diabetes Association's Northwestern Ontario Region to respectfully request that Mayor Roy Avis and the Town of Fort Frances join us in officially proclaiming the month of November as **Diabetes Awareness Month** and November 14<sup>th</sup> as **World Diabetes Day**. More than nine million Canadians are living with diabetes or prediabetes.

Volunteers, employees, healthcare professionals, researchers and supporters of the Canadian Diabetes Association are observing Diabetes Awareness Month and World Diabetes Day as a time to help raise awareness and acknowledge the seriousness of diabetes.

We hope you will give official recognition to Diabetes Awareness Month and World Diabetes Day by issuing the attached proclamation. It is also available in electronic Word format for easier insertion of the date of issue or for publication purposes. Please contact our Branch Coordinator, Richard Boon, at (807) 577-4232 ext. 224 or by email: richard.boon@diabetes.ca if you would like the electronic copy, or to return the signed Proclamation.

Thank you for your time and consideration.

Sincerely,

A handwritten signature in cursive script that reads 'Stacey Livitski'.

Stacey Livitski,  
 Regional Chair

/rb

enclosure

## PROCLAMATION: DIABETES AWARENESS MONTH

WHEREAS, Diabetes is a serious condition affecting more than 382 million people worldwide, and

WHEREAS, more than nine million Canadians live with diabetes or prediabetes, and

WHEREAS, this means one in four Canadians either has diabetes or prediabetes, and

WHEREAS, 1.46 million Ontarians currently live with diabetes, and

WHEREAS, the cost of diabetes in Canada is approximately \$13.5 billion and is expected to rise to \$17 billion by 2024, and

WHEREAS, the cost of diabetes in Ontario is approximately \$5.8 billion and is expected to rise to \$7.6 billion by 2024, and

WHEREAS, there is a great need to raise funds for research into better methods of treatment, and ultimately a cure, and

WHEREAS, the Canadian Diabetes Association is leading the fight against diabetes by helping people with diabetes live healthy lives while working to find a cure, and

WHEREAS, maintaining positive health and wellness can in many cases lead to the prevention of prediabetes and type 2 diabetes as well as better diabetes management, and

WHEREAS, this year, the Diabetes Awareness Month campaign focuses on prevention and early detection of prediabetes and type 2 diabetes and people across Canada are being encouraged to take the CANRISK test at DontBeRisky.ca, and

WHEREAS, the Canadian Diabetes Association encourages governmental and non-governmental organizations to observe Diabetes Awareness Month and recognize World Diabetes Day in order to raise public awareness of diabetes and its related complications, and

THEREFORE, I, \_\_\_\_\_, do hereby proclaim the month of November 2014 as Diabetes Awareness Month and November 14<sup>th</sup>, 2014 as World Diabetes Day in the Town of Fort Frances. I call upon all citizens to combat this disease and its life-threatening complications by familiarizing themselves with the diabetes warning signs, making healthy lifestyle choices and by accessing the best quality of care that Ontario provides to its citizens with diabetes.

Dated at \_\_\_\_\_, this \_\_\_\_\_ day of \_\_\_\_\_, 2014.

September 25, 2014

Corporation of the Town of Fort Frances  
 320 Portage Ave  
 Fort Frances, Ontario P9A3P9

Dear Mayor and Council:

Recent water events across the country have changed insurers approach to coverage. The summer of 2014 suggest that the Town of Fort Frances is on the right road to managing excess water.

For the good of the tax payers of Fort Frances we would like to pre-emptively present to insurers the infrastructure work that has been done in Fort Frances over the last 15 years. We would like to access public record to infrastructure upgrading over the last number of years.

If I could be assistance to you in this process, I would be pleased to help.

Thanking you in advance for your consideration.

Yours very truly,

Gillons' Insurance Brokers Ltd



Shelly Armstrong C.A.I.B.  
 Manager, Execuline & Claims Services

cc: Duane Cridland CAIB,CIP  
 President and CEO, Claims Liaison



Gillons Insurance  
 Brokers Ltd.

326 Church St.  
 Fort Frances, Ontario  
 P9A 1E1

807-274-7716  
 807-274-2416 (Fax)  
[www.gillons.on.ca](http://www.gillons.on.ca)

**Shelly Armstrong**

---

**To:** Duane Cridland  
**Subject:** FW: Flood Information - June of 2014  
**Attachments:** 2014Junedelcarationofemergency.doc; 2014JuneStormactivities.xls

**From:** [dbrown@fort-frances.com](mailto:dbrown@fort-frances.com) [<mailto:dbrown@fort-frances.com>]

**Sent:** Wednesday, September 24, 2014 8:56 AM

**To:** Duane Cridland; [dherr@fort-frances.com](mailto:dherr@fort-frances.com); [tlaw@fort-frances.com](mailto:tlaw@fort-frances.com); [mmccaig@fort-frances.com](mailto:mmccaig@fort-frances.com); [lslomke@fort-frances.com](mailto:lslomke@fort-frances.com)

**Subject:** Re: Flood Information - June of 2014

Hi Duane, further to our telephone conversation, please find attached summary of the reasons for the declaration of the State of Emergency on June 12, 2014. It is my understanding that you require additional capital & property information in the near future in order for you to prepare a report to your Insurance companies to try to keep insurance rates low for the citizens of Fort Frances and in order for property owners to obtain full coverage for flood events. Also you will be submitting to the Clerk with a written request in the near future. Regards

Doug Brown, P. Eng.  
Operations & Facilities Manager  
320 Portage Avenue, Fort Frances, Ontario  
Town of Fort Frances  
Work #-807-274-9893 Ext. 306  
Cell # 807-275-9755

AMO Watch File not displaying correctly? [View the online version](#) | [Send to a friend](#)  
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October 9, 2014

### In This Issue

- 2014 Municipal Election - Ontario Votes.
- 2013 Gas Tax Annual Report available now.
- So You Want to Run for Council?
- What does it mean to be a Head of Council?
- Prepare for the term ahead with AMO's Councillor Training 101.
- What is Land Use Planning?
- What are you doing December 12th?
- Take the guesswork out of municipal investments.
- Career opportunities with AMO, Clarence-Rockland and OPS.

### AMO Matters

To date we have 170 municipalities who have already pre-populated their election information on the AMO elections site. We would ask that if you have not already pre-populated your information that you do so as soon as possible. Clerks and returning officers, if you can't remember your password sent to you a few weeks ago, please contact [Snezana Vukelic](#) or [Julia Shiu](#).

### Federal Matters

AMO's 2013 Gas Tax Annual Expenditure Report was submitted to the Government of Canada on September 30, 2014.

### Eye on AMO/LAS Events

So You Want to Run for Council? AMO's online self-directed course, offered through the Municipal Council Education Program (MCEP) provides an overview of what you need to know to about life on council.

What does it mean to be a Head of Council? What is the job description? How can you effectively lead, manage and collaborate? Discover tools, resources and gain a foundation on being a Head of Council with AMO's Heads of Council Training. In class sessions begin November 21st. Space is limited in these interactive, hands-on sessions. Reserve a spot today!

AMO's Councillor Training 101 is designed for newly elected councillors and experienced councillors looking for a refresher. Course content covers roles and responsibilities; personal liability; accountability and transparency; government challenges and implications, and much more. Get the complete details on the course and download a registration form today!

AMO presents a new addition to the Municipal Councillor Education Program - Land Use Planning. This online self-directed course is intended to provide an overview of what you need to know about land use planning and provides you with a basic understanding of the challenges faced by Councillors.

Keep December 12th free on your calendars as the Ontario West Municipal Conference returns to the Best Western Lamplighter Inn. Full conference details and registration will be made available shortly.

### LAS

Municipal "do-it-yourself" investing can be time consuming and complicated. The One Investment Program offers four professionally managed portfolios, each with competitive returns over different

investment durations, and all of which are fully compliant with the *Municipal Act*.

### Careers

Policy Advisor – Federal Gas Tax - AMO. (Up to 11 month contract) The ideal candidate must be an excellent communicator with a post secondary degree and at least 2 years experience in public policy, excel in policy research and analysis, possess effective advocacy skills and have an understanding of the current public policy and political environment. Please apply by noon, October 17, 2014 to: AMO, 200 University Avenue, Suite 801, Toronto, Ontario M5H 3C6, Attn: Federal Gas Tax Policy Advisor Search or email: [hr@amo.on.ca](mailto:hr@amo.on.ca).

Director of Financial Planning and Economic Development - City of Clarence-Rockland / Directeur de la Planification Financière et du Développement Économique - Cité de Clarence-Rockland. For more information, please email your resume in confidence to [cindy.larocque@quantum.ca](mailto:cindy.larocque@quantum.ca) or call directly at 613.369.5371.

Manager, Revenue Stewardship - Ontario Public Service. Location: Oshawa. Please apply online, by October 20, 2014, entering Job ID 69025 in the Job ID search field and following the instructions to submit your application.

Director, Regional Economic Development - Ontario Public Service. Location: Guelph. Job ID: 70172. Please apply online by October 20, 2014, and follow the instructions to submit your application.

### About AMO

AMO is a non-profit organization representing almost all of Ontario's 444 municipal governments. AMO supports strong and effective municipal government in Ontario and promotes the value of municipal government as a vital and essential component of Ontario's and Canada's political system. Follow [@AMOPolicy](https://twitter.com/AMOPolicy) on Twitter!

### AMO Contacts

AMO Watch File Team, Tel: 416.971.9856

Conferences/Events

Policy and Funding Programs

LAS Local Authority Services

MEPCO Municipal Employer Pension Centre of Ontario

OMKN Ontario Municipal Knowledge Network

Media Inquiries, Tel: 416.729.5425


Municipal Wire, Career/Employment and Council Resolution Distributions

\*Disclaimer: The Association of Municipalities of Ontario (AMO) is unable to provide any warranty regarding the accuracy or completeness of third-party submissions. Distribution of these items does not imply an endorsement of the views, information or services mentioned.



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and Climate Change**Environmental Approvals  
Branch2 St. Clair Avenue West  
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Toronto ON M4V 1L5  
Tel.: 416 314-8001  
Fax: 416 314-8452**Ministère de l'Environnement et  
de l'Action en matière de  
changement climatique**Direction des autorisations  
environnementales2, avenue St. Clair Ouest  
Étage 12A  
Toronto ON M4V 1L5  
Tél : 416 314-8001  
Télééc. : 416 314-8452

September 19, 2014

TO: Municipal Clerks

RE: Ministry Review of the Environmental Assessment for the Rainy River Project  
EA File No. 05-09-02/EAIMS No. 13102

Dear Sir/Madam:

Attached is a Notice of Completion of Environmental Assessment Review for the proposed Rainy River Project. The Ministry of the Environment and Climate Change has prepared this Review of the environmental assessment for public, Aboriginal and government comment, and is available at public viewing locations listed in the Notice and on the Ministry's website at <https://www.ontario.ca/environment-and-energy/rainy-river-gold-mine>. However, this Review does not make a decision on the environmental assessment. The decision is made by the Minister of the Environment and Climate Change after the comment period is over.

The Notice clarifies the procedures for making a submission or requesting a hearing on the Environmental Assessment or the Review with regard to this undertaking.

You will note that the expiry date for receipt, by the Ministry of the Environment and Climate Change, of submissions or requirements for requesting a hearing under this Notice is October 24, 2014. After that time, you will be kept informed of the status of the EA and the Review until a final decision is made.

If you have any questions, or if I can be of any assistance, please contact me at 416-314-8214 or by e-mail at [sasha.mcleod@ontario.ca](mailto:sasha.mcleod@ontario.ca).

Please note that the proposed Rainy River Project is also undergoing a federal environmental assessment in order to meet the requirements of the *Canadian Environmental Assessment Act* 2012. Any questions relating to the federal environmental assessment should be directed to Amy Liu, Project Manager at the Canadian Environmental Assessment Agency, at 416-952-1585 or by email at [RainyRiver@ceaa-acee.gc.ca](mailto:RainyRiver@ceaa-acee.gc.ca).

Sincerely,

Sasha McLeod, Project Officer  
Environmental Approvals Branch

Enclosures

- 2 -

**Municipalities**

Glenn Treftin, Clerk  
 Town of Fort Frances  
 320 Portage Avenue  
 Fort Frances ON P9A 3P9

Brenda Cooke, Chief Administrative Officer  
 Town of Emo  
 39 Roy Street  
 Emo ON P0W 1E0

Veldron Vogan, Chief Administrative Officer  
 Town of Rainy River  
 201 Atwood Ave.  
 Rainy River ON P0W 1L0

Dawn Hayes, CAO/Clerk-Treasurer  
 Township of Alberton  
 #3 Hwy 611 South, RR#1-B2  
 Fort Frances ON P9A 3M2

Peggy Johnson, CAO Clerk – Treasurer  
 Township of Chapple  
 54 Barwick Road  
 Barwick ON P0W 1A0

\*Note this is also a public viewing location for the Ministry Review report

Patrick Giles, Clerk-Treasurer  
 Township of Dawson  
 Box 212  
 Rainy River ON P0W 1L0

Slyvia Smeeth, Clerk-Treasurer  
 Township of La Vallee  
 56 Church Road  
 Devlin ON P0W 1C0

Teresa Desserre, Clerk-Treasurer  
 Township of Morley  
 11331 Highway 11  
 Stratton ON P0W 1N0



**Kathy Lawson /Frances**  
09/19/2014 01:06 PM

To Lisa Slomke/Frances@Frances  
cc  
bcc  
Subject Fw: Protection of Public Participation Act, 2014 (Bill 83)

Hi Lisa

Not sure if you received this.

Best regards,

Kathryn Lawson, Deputy Clerk  
Phone - 807-274-5323 ext 257  
fax - 807-274-8479  
klawson@fort-frances.com

----- Forwarded by Kathy Lawson/Frances on 19/09/2014 01:05 PM -----



**Township Of Greater  
Madawaska**  
<admin@greatermadawaska.com>  
19/09/2014 11:22 AM

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 info@powassan.net, ALatreille@prescott-russell.on.ca,  
 pgreco@twp.prince.on.ca, kwhite@pecounty.on.ca,  
 admin@puslinch.ca, donnaleec@quintewest.ca,  
 rainyriver@tbaytel.net, ramara@ramara.ca,  
 christine.goulet@redlake.ca, shelly.kocis@redlake.ca,  
 cao@shawbiz.ca, info@town.renfrew.on.ca,  
 info@countyofrenfrew.on.ca,  
 donna.mclarty@richmondhill.ca, info@twprideaulakes.on.ca,  
 clerk.greffe@russell.ca, admin@ryersontownship.ca,  
 inquiries@sables-spanish.ca, clerks@sarnia.ca,  
 harrisonr@saugeenshores.ca, cityclerk@cityssm.on.ca,  
 clerk@schreiber.ca, kcoates@scugog.ca, info@seguin.ca,  
 twpsel@nexicom.net, hsander@townshipofsevern.com,  
 jtelfer@townofshelburne.on.ca, nhunley@shuniah.org,  
 info@simcoe.ca, admin@siouxlookout.ca,  
 info@livethelakelife.ca, KCostello@smithsfalls.ca,  
 nbennett@smithsfalls.ca, vdion@townsrf.ca,  
 southalgonquin@xplornet.com,  
 clerk@town.southbruce.on.ca, mail@southdundas.com,  
 admin@township.southfrontenac.on.ca,  
 info@southglengarry.com, info@southhuron.ca,  
 info@southriverontario.com, info@southstormont.ca,  
 cwatson@southgate.ca, info@southgate.ca,  
 info@southwestmiddlesex.ca, cao@swox.org,  
 southwold@twp.southwold.on.ca, info@town.spanish.on.ca,  
 info@springwater.ca, bdunk@stcatharines.ca,  
 renee.chaperon@stcharlesontario.ca,  
 webmaster@twp.stclair.on.ca, stjoeadmin@bellnet.ca,  
 natlin@town.stmarys.on.ca, info@city.st-thomas.on.ca,  
 info@stirling-rawdon.com, caoclerk@stonemills.com,  
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 atoth@strathroy-caradoc.ca, clerk@strongtownship.com,  
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 taytownship@tay.ca, clerk@tayvalleytwp.ca,  
 info@tecumseh.ca, twptehk@amtelecom.net,  
 clerk@temagami.ca, municipality@temiskamingshores.ca,  
 info@terracebay.ca, inquiries@thamescentre.on.ca,  
 info@thebluemountains.ca, mmccuaig@nationmun.ca,  
 bgreen@ontera.net, townthess@bellnet.ca,  
 clerk@thorold.com, jhannam@thunderbay.ca,  
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 dluker@tiny.ca, clerk@toronto.ca, info@prescott.ca,  
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clerk@tudorandcashel.com, info@twp.tweed.on.ca,  
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 jeffrey.abrams@vaughan.ca, sluey@wainfleet.ca,  
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 ccyr@wawa.cc, clerk@welland.ca, gkosch@wellesley.ca,  
 donnab@wellington.ca, township@wellington-north.com,  
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 barb.mcleod@wilmot.ca, clerks@city.windsor.on.ca,  
 wollaston@bellnet.ca, lgartshore@cityofwoodstock.ca,  
 cbroughton@woolwich.ca, denis.kelly@york.ca,  
 RegionalClerk@halton.ca  
 "cao@greatermadawaska.com"

cc <cao@greatermadawaska.com>, 'Cathy Appleyard'  
 <cappleyard@greatermadawaska.com>

Subject Protection of Public Participation Act, 2014 (Bill 83)

## VIA EMAIL

September 19, 2014

The Honourable Kathleen Wynne  
 Cheryl Gallant, MP  
 John Yakabuski, MPP  
 Jim Wilson, MPP  
 All Ontario Municipalities  
 Association of Municipalities of Ontario

Please be advised that at its meeting held Tuesday, August 26, 2014 the Council of The Township of Greater Madawaska adopted the following resolution :

### **PROTECTION OF PUBLIC PARTICIPATION ACT, 2104 (BILL 83)**

**WHEREAS** Bill 83, Protection of Public Participation Act, 2014, being “An Statutory Powers of Procedure Act in order to protect expression on matters of public interest” (hereinafter “Bill 83”), was introduced into the Provincial Legislature in June 2013;

**WHEREAS** Bill 83 was introduced by the government out of concern that Strategic Lawsuits Against Public Participation (SLAPP), being lawsuits brought before the court by one party against another party or individual as a tactic for silencing or intimidating the other party , are

having a chilling effect on public participation on contentious matters of public interest in Ontario;

**WHEREAS** Bill 83 is intended to protect persons from being subjected to legal proceedings that would stifle their ability to speak out on public issues or promote , in the public interest, action by the public or any level of government ;

**WHEREAS** the ability to engage in public participation forums is the foundation of a democratic society;

**WHEREAS** there exist a number of high profile environmental issues in Township of Greater Madawaska that are of public interest and that have generated a great deal of debate in the community;

**WHEREAS** Council is of the opinion that public participation in matters of public interest ought to be encouraged and not discouraged through tactics such as strategic lawsuits against public participation;

**WHEREAS** provision is made in Bill 83 to amend the Courts of Justice Act for such SLAPP legal proceedings to be dismissed at an early stage and for defendants subjected to such proceedings to be indemnified for incurred costs in such proceedings with the potential for additional damages to be awarded in appropriate circumstances ;

**WHEREAS** provision is made in Bill 83 to amend the Libel and Slander Act to state that any qualified privilege that applies in respect of an oral or written communication on a matter of public interest between two or more persons who have a direct interest in the matter applies regardless of whether the communication is witnessed or reported on by media representatives or other persons ;

**WHEREAS** provision is made in Bill 83 to amend the Statutory Powers Procedure Act to provide that submissions for a costs order in a proceeding must be made in writing , unless the tribunal determines that to do so is likely to cause a party to the proceeding significant prejudice ;

**THEREFORE BE IT RESOLVED THAT** the Council of The Township of Greater Madawaska advise the newly elected Premier of the Province of Ontario , the Honorable Kathleen Wynne, Renfrew County MP's and MPP's, party leaders and all Ontario municipalities of its support for the Protection of Public Participation Act, 2014 and request that Bill 83 be re-introduced forthwith in the Legislature;

**THAT** the Association of Municipalities of Ontario be requested to support this resolution .

As per the above resolution , please accept this correspondence for your information and consideration.

Sincerely,

Allison Holtzhauer  
CAO Clerk-Treasurer

**Cathy Appleyard** | Administrative Assistant

Township of Greater Madawaska | 19 Parnell St., PO Box 180 | Calabogie ON K0J 1H0

P: 613.752.2222 x206 | F: 613.752.2617 | TF: 1.800.347.7224

E: [cappleyard@greatermadawaska.com](mailto:cappleyard@greatermadawaska.com)

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Any dissemination or use of this email or its attachments is unauthorized and may be illegal without the expressed consent of the sender and/or Township of Greater Madawaska.*

SUPPORTING INDIVIDUALS  
AND OUR COMMUNITY BY  
PROVIDING QUALITY LEGAL  
SERVICES.

SEP 22 2014

# Northwest Community Legal Clinic

SEPTEMBER 2014

## VOTE!

Fay Clark, CLW, Kenora

The *Ontario Municipal Elections Act, 2006* states that municipal elections must be held every four years. On October 27<sup>th</sup>, 2014, eligible voters will be asked to cast their ballot for Mayor, Council and School Board, in the district in which they reside and/or own property in.

Most people 18 years or older are eligible to vote. People who are homeless are eligible to vote in the district they most often returned to sleep in 5 weeks before they requested to be added to the voter's list. Students who leave their home community to attend an educational institute are eligible to vote in both municipalities they reside in through-out the

year.

This year, some municipalities are changing the way they collect votes. For example,

Kenora will be sending out ballots to be filed electronically or through an automated telephone service.



[www.voterlookup.ca](http://www.voterlookup.ca)  
or call your municipality to  
make sure you're on the

To find out if you are on the voter's list either contact your municipality or you can check online at [www.voterlookup.ca](http://www.voterlookup.ca). If you can not find your name, contact the Deputy Returning Officer who is in charge of your local election to ask direction on how to be added to the list.

It is important to cast your vote on Election Day. It is your opportunity to choose the leaders who will be making decisions about your community for the next four years. On October 27<sup>th</sup>, 2014, VOTE!

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Earning Exemption for OW 2

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LAO Pilot Projects 3

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## AGM NOTICE

The Annual General Meeting (AGM) of the Northwest Community Legal Clinic will take place on **Friday, October 24th at 7pm at the Clinic's office in Kenora at Suite 6 - 308 Second Street South.**

All Association Members and members of the public and welcome to attend.

The Northwest Community Legal Clinic was founded in 2009 by the amalgamation of the Kenora Community Legal Clinic and the Rainy River District Community Legal Clinic. All three office locations continue to operate and provide services across our districts. Our staff also host sub-offices in Red Lake and Ear Falls. Not only do our staff provide legal services to our clients, we also offer Public Legal Education sessions across the districts on a

variety of topics. Legal clinic services are free and confidential. Our clinic is governed by a Board of Directors with representation from across the districts. If you are interested in learning more about the Clinic or in becoming an Association Member or even a Board Member, we encourage you to contact your local office for more information and/or to attend our AGM.

## A "Substantially Gainful" Occupation

Sallie Hunt, Staff Lawyer, Kenora

In order to qualify for disability benefits under the *Canada Pension Plan (CPP)*, one of the stated rules is that a person must have a disability that prevents that person from being able to regularly pursue a "substantially gainful" occupation.

Even with a disability, if that person can still be "substantially gainful" occupied, s/he will not

qualify for CPP Disability benefits.

In June 2014, the CPP Regulations amended the meaning of "substantially gainful." This was changed from the maximum amount someone could receive for a monthly CPP retirement benefit to the maximum amount someone could receive for monthly CPP Disability benefits.

In 2014, the monthly amount increased to \$1,236.35, or by

more than \$2,300/year to \$14,836.20 for 2014. Since this amount is indexed, it should increase every year.

If someone has a disability but is able to work minimally and earns less than the maximum amount for a monthly CPP Disability benefit, that person can argue that s/he not cannot regularly pursue a "substantially gainful" occupation.



### Our Pamphlet Stands

All three offices of the Northwest Community Legal Clinic carry a large supply of pamphlets relating to areas of law within the Clinic Mandate. We invite you to call or stop into your local office to view the selection. CLEO has produced a new line of Consumer pamphlets, available in our offices.

## Minimum Wage Increases

Increases to Ontario's minimum wage took effect on June 1, 2014. Minimum wages apply to most employees.

- General minimum wage is now \$11.00 per hour (was \$10.25).

- Student minimum wage is \$10.30 per hour (was \$9.60).
- Liquor Servers minimum wage is \$9.55 per hour (was \$8.90).
- Homeworkers minimum wage is \$12.10

per hour (was \$11.28). You can find more information on the Ontario government website: <http://www.labour.gov.on.ca/english/es/pubs/guide/minwage.php>

## Earning Exemption for Ontario Works

Thanks to Andrea Luey, Staff Lawyer at Justice for Children & Youth for the following....

In the last year or two, after some brief litigation and advocacy by JFCY, the *Ontario Works Act* (O.Reg 134/98) was amended to allow for earnings/assets exemptions for the employment income of any adult members of a benefit unit who are attending high school full-time. They can

keep all of their employment earnings without reduction of benefits and not have these earnings counted towards the benefit unit's asset limit. This exemption was previously only for people under age 18.

We are not yet confident that Ontario Works (OW) offices across the province are aware of this change and/or alerting recipients.

JFCY has seen how this exemption can lead to positive results for young sole recipients, allowing them to finish high school, apply for OSAP, get off OW and go on to post-secondary education. We can imagine that it may also have positive results for members of OW benefit units as well...perhaps a small step towards breaking the cycle of poverty.

# Employment Standards Act

Carol Grosset, OM, Kenora

The Ontario Ministry of Labour has released Version 5.0 of their poster: "What You Should Know About the Ontario Employment Standards Act". This poster must be printed and displayed in the workplace where all employees will see it. The poster describes important rights and responsibilities

under the *Employment Standards Act, 2000*. A pdf version of the poster can be printed from the Ministry's web site at [http://www.labour.gov.on.ca/english/es/pubs/poster.php#get\\_poster](http://www.labour.gov.on.ca/english/es/pubs/poster.php#get_poster)

A new version of the Employment Standards Workbook is also now available on the Ontario Ministry

of Labour's web site. This 58 page workbook assists both employers and employees in understanding some of their obligations and rights under the *Employment Standards Act, 2000*. The pdf version can be found on the Ministry's web site at <http://www.labour.gov.on.ca/english/es/tools/esworkbook/index.php>

## Legal Aid Ontario introduces pilot projects

Sallie Hunt, Staff Lawyer, Kenora

Legal Aid Ontario recently introduced two new pilot projects – *Separation Agreement Certificates* and *Independent Legal Advice Services for Mediation*.

A *Separation Agreement Certificate* will allow a person to take this Certificate to a family law lawyer in private practice. This lawyer can provide up to 10 hours of service to help negotiate and prepare a Separation Agreement, which, once signed by both parties, is a legally binding document that can be filed with the Court, if necessary.

People using mediation as a means to resolve outstanding family law matters will be able to get a Legal Aid Certificate for up to six hours of *Independent Legal Advice* from a family lawyer in private practice. So, before a mediated agreement is signed, each person will be able to access a family lawyer to discuss that agreement and discuss what legal obligations are contained within that agreement.

In July 2014, when Andreas Asmus, director general for the Northwest District of Legal Aid Ontario, spoke to CBC Thunder Bay about these new services, he explained that the *Separation Agreement Certificate* pilot

program is likely to be used more in Northern Ontario. Many separating couples represent themselves in Court because they cannot afford a lawyer. Mr. Andreas explained that the statistic for Northern Ontario is that about half of the people before the Court for family law matters are self-represented. It is hoped that this new pilot project will reduce the number of unrepresented people in Court and provide them with another means to help them resolve some, if not all, of their outstanding issues, such as custody and access (visitation), and child support. It is also hoped that by being able to solve their issues through a Separation Agreement, which involves negotiation rather than going to Court where a Judge orders a solution, that this will help to reduce the conflict that often arises when couples separate and do battle in Court.

What is new with this pilot project is that while one person of the separating couple must financially qualify for Legal Aid Services (i.e. about \$18,000/year for a single person), the other person can earn up to \$50,000.00. Mr. Asmus indicated that prior to this pilot project, financial eligibility qualifications had

not been increased since the mid-1990s. With this pilot project, since only one spouse has to qualify financially for Legal Aid services, these services should be available to many more people to use. And any service that helps people resolve family matters with less conflict is a good thing.

For more information, you can call Legal Aid Ontario's toll free line 1-800-738-2052, or go to their website: <http://www.legalaid.on.ca/en/about/default.asp>

Financial Eligibility:  
<http://www.legalaid.on.ca/en/getting/eligibility.asp>

Separation Agreement Certificates:  
[http://www.legalaid.on.ca/en/about/fact\\_separationagreementcertificates.asp](http://www.legalaid.on.ca/en/about/fact_separationagreementcertificates.asp)

Independent Legal Advice Services for Mediation:  
[http://www.legalaid.on.ca/en/about/fact\\_familymediationandILA.asp](http://www.legalaid.on.ca/en/about/fact_familymediationandILA.asp)

<http://www.legalaid.on.ca/en/about/downloads/factsheets/Family%20Mediation.pdf>



*Does your group require accessible meeting space in Fort Frances or Kenora during regular office hours? Please contact our office to discuss.*



Supporting individuals and our community  
by providing quality legal services.

#### Fort Frances

206 Scott Street

Fort Frances, ON

P9A 1G7

(807) 274-5327 Phone

1-800-799-2485 Toll Free

(807) 274-3141 Fax

#### Kenora

Ste. 6 - 308 Second St. S

Kenora, ON

P9N 1G4

(807) 468-8888 Phone

1-800-403-4757 Toll Free

(807) 468-4928 Fax

#### Atikokan

305 Main St. W

PO BOX 1676

Atikokan, ON

P0T 1C0

(807) 597-2811 Phone

(807) 597-6697 Fax

[www.northwestcommunitylegalclinic.ca](http://www.northwestcommunitylegalclinic.ca)

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by Legal Aid Ontario



Check us  
out on  
Facebook!



## Office Closures

October 13th - Thanksgiving

October 24th - Staff Meeting

November 11th - Remembrance Day

December 24th at noon to January 2nd

## Sub-Offices

**Red Lake** - October 8, October 29,  
December 2

**Ear Falls** - October 9, October 30,  
December 2

## Tenancy Tidbits

### ANNUAL RENT INCREASE

This year, the Ministry of Municipal Affairs and Housing is capping the annual rent increase guideline at 1.6%. This guideline applies to MOST tenancies in Ontario and is the most your landlord can raise your rent between January 1st and December 31st, 2015 without approval of the *Landlord and Tenant Board*.

The guideline is calculated under the *Residential Tenancies Act, 2006* which caps the guideline at a maximum 2.5%.

For more information, visit <http://news.ontario.ca/mah/en/2014/06/2015-rent-increase-guideline.html>

### EVICCTIONS

Despite what some people think, landlords CAN evict you in the winter, as long as they have a valid reason and they follow the proper procedure.

If you have questions about your tenancy or have been served any documents by your landlord, call or stop in to your local legal clinic right away to review your documents and situation. There are deadlines that must be met and our staff can assist with reviewing and responding to the Notices.

Have a question? Legal staff are able to review your rights and responsibilities and answer your questions.

### INSURANCE

Every tenant should consider purchasing Tenant's Insurance. Your landlord's insurance only covers the building - not your personal belongings - in the event of a fire, flood, water damage or theft.

The purpose of tenant's insurance is to help you replace your belongings (clothing, furniture, appliances etc) and pay for other extra costs relating to the loss or damage. It can also cover you if someone gets hurt or damages someone else's property because of your negligence.

Most insurance companies offer Tenant's Insurance. Shop around to get the best policy for you.

**DISCLAIMER:** These articles provide information only and are not to be considered as legal advice. Content reflects the laws that were current at the time of publication and the law may have since changed. Consult your community legal clinic or legal representative for legal advice on your specific situation.



Consider the environment...

Please recycle this newsletter!

# newgold<sup>TM</sup> Rainy River Project

October 1, 2014

**BY REGULAR MAIL**

Town of Fort Frances  
320 Portage Ave  
Fort Frances, Ontario  
P9A 3P9

To whom it may concern,

**RE: Rainy River Resources Ltd. ("Rainy River")**  
**RE: Notice of Amalgamation**

This letter is to advise you that effective October 1, 2014, Rainy River was amalgamated into and became part of its parent company, New Gold Inc. ("New Gold"). By operation of law, the obligations, liabilities and responsibilities of Rainy River arising pursuant to its prior and continuing agreement(s) with you are now the responsibility of New Gold, and such agreement(s) remains in full force and effect in accordance with its terms, with New Gold as the successor to Rainy River.

Going forward, please note that the address for notice to New Gold is:

New Gold Inc.  
5967 Highway 11 / 71, P.O. Box 5  
Emo, ON POW 1E0  
  
Attention: Julia Robertson Cowan  
Land and Corporate Manager  
  
Telephone: (807) 482-2501  
Fax: (807) 482-2834  
Email: julia.robertsoncowan@newgold.com

Should you have any questions or concerns, please do not hesitate to contact the undersigned.

Yours truly,

**NEW GOLD INC.**

Per:

  
Julia Robertson Cowan  
Land and Corporate Manager





# *Municipality of Killarney*

September 22, 2014

**Main Office:**

32 Commissioner Street  
Killarney, Ontario  
P0M 2A0

Tel: 705-287-2424

Tel: 888-597-2721

Fax: 705-287-2660

**E-mail:**

[townkill@vianet.on.ca](mailto:townkill@vianet.on.ca)

**Public Works Department:**

1096 Hwy 637  
Killarney, Ontario  
P0M 2A0

Tel: 705-287-1040

Tel: 866-512-5048

Fax: 705-287-1141

**E-mail:**

[killarney\\_pw@xplornet.ca](mailto:killarney_pw@xplornet.ca)

**Web site:**

[www.municipality.killarney.on.ca](http://www.municipality.killarney.on.ca)

The Hon. Kathleen Wynne  
Premier of Ontario  
Legislative Building, Queen's Park  
Toronto, Ontario M7A 1A1

Dear Premier:

Attached hereto is Resolution No. 14-385 that was passed at our Regular Meeting of Council held September 10<sup>th</sup>, 2014 which is self-explanatory.

Should you have any questions, please contact the undersigned.

Sincerely,

**THE MUNICIPALITY OF KILLARNEY**

(Mrs.) Candy K. Beauvais,  
Clerk-Treasurer

cc: FONOM

AMO

MPP – Norm Miller, Parry Sound

MPP – Michael Mantha, Algoma-Manitoulin

Encl: resolution

Word-s: general letters/Wynne-OPP Billing Model-22-09-2014



*The Corporation of the Municipality of Killarney  
32 Commissioner Street  
Killarney, Ontario  
P0M 2A0*

MOVED BY: Peggy Roque

SECONDED BY: Peter McMullen

**RESOLUTION NO. 14-385**

**BE IT RESOLVED THAT** the Municipality of Killarney acknowledge receipt of the new OPP billing model which will see invoices split between base costs and calls for service on an approximately 60/40 split. All municipalities will pay the same cost per property for base services which is estimated at \$203.00 per property.

**FURTHER THAT** this new model was given cabinet approval on August 13, 2014 and will commence on January 1, 2015. The new model will be phased-in over five years in order to give municipalities time to adjust to any increases in their policing costs.

**AND FURTHER THAT** the Province is currently responsible for policing costs associated with Unorganized Townships;

**AND FURTHER THAT** as the Ministry of Finance and the Ministry of Community Safety and Correctional Services will be reviewing various issues surrounding the new billing model, that the Municipality of Killarney request that the Province implement a billing method for those properties located in Unorganized Townships so that they contribute their fair share to the overall Provincial Policing Costs.

**AND FURTHER THAT** this resolution be forwarded to the Premier of Ontario, FONOM, AMO, our local MPP's and all municipalities that are currently serviced by the OPP.

**CARRIED**

I, Candy K. Beauvais, Clerk Treasurer of the Municipality of Killarney do certify the foregoing to be a true copy of Resolution #14-385 passed in a Regular Council Meeting of The Corporation of the Municipality of Killarney on the 10<sup>th</sup> day of September, 2014.

  
Candy K. Beauvais  
Clerk Treasurer



AMO Communications  
<communicate@amo.on.ca>

10/03/2014 02:39 PM

To "Islomke@fort-frances.com" <Islomke@fort-frances.com>

cc

bcc

Subject Protecting Rural Broadband



**Rural Ontario  
Municipal Association**

Dear Colleagues:

### **Protecting Rural Broadband**

Industry Canada has proposed changes that would seriously affect current rural internet service . The process involves reclassifying vast rural areas as "urban" and for all "urban" licenses to be taken away from rural internet service providers even though licenses are in use providing service to people today in rural Ontario. That spectrum would be allocated to cellular phone companies for future use not yet developed.

In effect, this policy change would see many rural communities across Ontario and Canada lose their existing high speed internet service. In our view, this short sighted proposal appears only to benefit the major telecommunication companies and is contrary to the Federal government's priority of providing high speed internet service to rural communities throughout Canada . For rural communities, access to high speed internet services allows them to compete globally . It also enhances economic returns for local businesses as well as attracts businesses and residents to the community .

The ROMA Board feels that this matter deserves the attention of rural communities across the province and urges municipal governments to raise this matter in submissions to Industry Canada . A draft mock-up of a letter is available for your use on the ROMA website to help in crafting your message to the Federal government. Additional information on this matter is also posted on the ROMA website. The turnaround time on these submissions is short. Comments **are due to Industry Canada electronically by Wednesday , October 8<sup>th</sup>**. If your Council has an existing position on access to rural high speed internet , we urge you to send that along as well.

Thank you for taking the time to respond to this important issue that affects all rural communities across Canada.

Sincerely,

Ron Eddy  
ROMA Chair

*Rural Section of the Association of Municipalities of Ontario*  
200 University Ave., Suite 801, Toronto, Ontario M5H 3C6 Website: [www.roma.on.ca](http://www.roma.on.ca)  
E-mail: [amo@amo.on.ca](mailto:amo@amo.on.ca)  
Toll-Free: 1-877-426-6527 \* Tel: (416) 971-9856 \* Fax: (416) 971-6191



210 First Street North  
Kenora, ON P9N 2K4

October 1, 2014

Kathy Lawson, Deputy Clerk  
The Town of Fort Frances  
320 Portage Avenue  
Fort Frances, ON P9A 3P9

Dear Ms. Lawson:

We are pleased to provide the Town of Fort Frances with a copy of our audited 2013 Financial Statements.

If you have any questions or concerns, please contact me directly at 807-468-3147, ext. 3260, or email [mperrault@nwhu.on.ca](mailto:mperrault@nwhu.on.ca).

Sincerely,

A handwritten signature in blue ink, which appears to read 'Mark Perrault', is located below the 'Sincerely,' text.

Mark Perrault  
Chief Executive Officer

**Northwestern Health Unit**  
**Audited Financial Statements**  
*December 31, 2013*

## Northwestern Health Unit

December 31, 2013

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210 First Street North  
Kenora, ON P9N 2K4

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## Management's Responsibility for the Financial Statements

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The accompanying financial statements of the Northwestern Health Unit are the responsibility of the Board of Health's management and have been reviewed and approved by the Board of Health. The financial statements have been prepared in accordance with generally accepted accounting principles for local governments established by the Public Sector Accounting Board of the Canadian Institute of Chartered Accountants. A summary of the significant accounting policies are described in the notes to the financial statements. The preparation of the financial statements necessarily involved the use of estimates based on management's judgements, particularly when transactions affecting the current accounting period cannot be finalized with certainty until future periods.

The Board of Health management maintains a system of internal controls designed to provide reasonable assurance that assets are safeguarded, transactions are properly authorized and recorded in compliance with legislative and regulatory requirements, and reliable financial information is available on a timely basis for preparation of the financial statements. These systems are monitored and evaluated by management.

The Board of Health meets with management and the external auditors to review the financial statements and discuss any significant financial reporting or internal control matters prior to their approval of the financial statements.

The financial statements have been audited by MNP LLP, independent external auditors appointed by the Board of Health. The accompanying Independent Auditors' Report outlines their responsibilities, the scope of their examination and their opinion on the Board of Health's financial statements.

Mark Perrault, Chief Executive Officer

Kenora, Ontario  
May 29, 2014



## Independent Auditors' Report

To the Board of Health  
of the Northwestern Health Unit

We have audited the statement of financial position of the Northwestern Health Unit as at December 31, 2013, and the statements of operations, change in net financial assets and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

### Management's Responsibility for the Financial Statements

Management is responsible for the preparation of these financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or misstatement.

### Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.



## Opinion

In our opinion, the financial statements present fairly, in all material respects, the financial position of the Northwestern Health Unit as at December 31, 2013 and the results of its operations, changes in its net financial assets and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

## Other Matters

The supplementary information contained in the schedules is presented for the purposes of additional analysis and is not part of the basic audited financial statements. The information in the schedules was derived from the accounting records tested in forming an opinion on the financial statements as a whole.

The financial statements for the year ended December 31, 2012 were audited by another firm of chartered professional accountants who expressed an unqualified opinion on the financial statements dated May 3, 2013.

MNP LLP

Kenora, Ontario

May 29, 2014

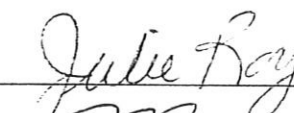
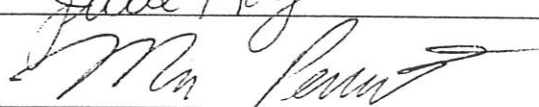
Chartered Professional Accountants

Licensed Public Accountants

# Northwestern Health Unit Statement of Financial Position

As at December 31	2013	2012
<b>Financial Assets</b>		
Cash (Note 3)	\$1,436,335	\$1,082,326
Temporary investments (Note 3)	1,332,790	1,312,844
Accounts receivable (Note 4)	430,850	713,359
	<u>3,199,975</u>	<u>3,108,529</u>
<b>Liabilities</b>		
Accounts payable (Note 6)	1,252,377	1,336,632
Accrued vacation pay	62,423	39,816
Deferred revenue and government contributions repayable (Note 7)	426,154	355,182
Employee future benefits (Note 8)	460,161	446,384
	<u>2,201,115</u>	<u>2,178,014</u>
<b>Net Financial Assets</b>	<u>998,860</u>	<u>930,515</u>
<b>Non-Financial Assets</b>		
Prepaid expenses	84,398	113,250
Capital assets (Note 5)	1,614,982	1,747,280
	<u>1,699,380</u>	<u>1,860,530</u>
<b>Accumulated Surplus (Note 9)</b>	<u>\$ 2,698,240</u>	<u>\$ 2,791,045</u>

On behalf of the Board:

  
 \_\_\_\_\_ Board Chair  
  
 \_\_\_\_\_ Chief Executive Officer

The accompanying summary of significant accounting policies and notes are an integral part of these financial statements.

**Northwestern Health Unit  
Statement of Operations**

For the year ended December 31	2013 Budget	2013 Actual	2012 Actual
	(Note 17)		
<b>Revenues</b>			
Ministry of Health and Long-Term Care (MOHLTC)	\$ 6,242,055	\$ 6,236,708	\$ 6,156,170
Ministry of Health and Long-Term Care - one time	424,093	416,093	615,547
MOHLTC Health Promotion Division	3,398,597	3,395,924	3,304,684
MOHLTC Health Promotion Division - one time	61,566	61,565	8,626
Ministry of Children and Youth Services	2,163,846	2,235,645	2,070,828
Ministry of Children and Youth Services - one time	20,000	92,800	111,500
Health Canada	114,732	114,732	160,080
Municipalities (Schedule 21)	2,462,236	2,337,606	2,333,850
Donations	-	840	2,000
Interest income	15,000	26,953	38,623
Other revenues and user fees	488,333	500,702	561,593
Transfers from deferred revenue	-	207,699	76,189
	<u>15,390,458</u>	<u>15,627,267</u>	<u>15,439,690</u>
<b>Expenses</b>			
Advertising	108,200	106,170	79,779
Amortization	400,000	491,261	517,397
Audit and legal	35,200	43,564	44,111
Bad debts	-	180	-
Board conference, honorariums and travel	35,000	58,832	75,451
Bursaries	1,000	500	1,000
Employee benefits	2,042,167	1,990,523	1,948,836
Insurance	66,000	60,897	64,987
Office supplies and equipment	153,445	158,283	210,165
One time costs	22,000	28,659	87,972
Postage and courier	62,500	55,959	71,891
Purchased services	999,136	864,369	870,845
Rent, maintenance and utilities	1,127,858	1,121,612	1,070,765
Salaries and wages	8,919,365	8,848,346	8,506,233
Supplies and services	474,129	605,831	649,873
Telephone	198,900	166,916	174,220
Travel - regular	497,792	439,813	455,521
Travel - conference	251,280	193,937	236,130
	<u>15,393,972</u>	<u>15,235,652</u>	<u>15,065,176</u>
<b>Annual surplus before deferred revenue and expected settlements</b>	(3,514)	391,615	374,514
Deferred revenue and expected government contribution settlements	(5,583)	(484,420)	(226,286)
<b>Annual surplus (deficit)</b>	(9,097)	(92,805)	148,228
<b>Accumulated surplus, beginning of year</b>	2,791,045	2,791,045	2,642,817
<b>Accumulated surplus, end of year</b>	<u>\$ 2,781,948</u>	<u>\$ 2,698,240</u>	<u>\$ 2,791,045</u>

The accompanying summary of significant accounting policies and notes are an integral part of these financial statements.

**Northwestern Health Unit**  
**Statement of Changes in Net Financial Assets**

For the year ended December 31	2013 Budget	2013 Actual	2012 Actual
	(Note 17)		
Annual surplus (deficit)	\$ (9,097)	\$ (92,805)	\$ 148,228
Acquisition of tangible capital assets	(412,461)	(358,962)	(678,759)
Amortization of tangible capital assets	400,000	491,261	517,397
	(21,558)	39,494	(13,134)
Acquisition of prepaid expenses	(115,000)	(114,059)	(145,882)
Use/consumption of prepaid expenses	115,000	142,910	157,500
	-	28,851	11,618
<b>Net change in net financial assets</b>	(21,558)	68,345	(1,516)
<b>Net financial assets, beginning of year</b>	930,515	930,515	932,031
<b>Net financial assets, end of year</b>	\$ 908,957	\$ 998,860	\$ 930,515

The accompanying summary of significant accounting policies and notes are an integral part of these financial statements.

**Northwestern Health Unit  
Statement of Cash Flows**

For the year ended December 31	2013	2012
<b>Operating Activities</b>		
Annual surplus (deficit)	\$ (92,805)	\$ 148,228
Non-cash charges to operations		
Amortization	491,261	517,397
	<u>398,456</u>	<u>665,625</u>
Changes in non-cash operating balances		
Decrease (increase) in accounts receivable	282,508	(203,068)
Decrease (increase) in prepaid expenses	28,852	11,620
Increase (decrease) in accounts payable	(84,255)	(161,148)
Increase (decrease) in accrued vacation pay	22,607	(17,997)
Increase (decrease) in employee future benefits	13,777	(160,753)
Increase (decrease) in deferred revenue and government contributions repayable	70,972	(80,155)
	<u>732,917</u>	<u>54,124</u>
<b>Capital transactions</b>		
Acquisition of capital assets	<u>(358,962)</u>	<u>(678,759)</u>
<b>Investing transactions</b>		
Decrease (Increase) in investments	<u>(19,946)</u>	<u>230,365</u>
<b>Net change in cash and cash equivalents</b>	354,009	(394,270)
<b>Cash and cash equivalents, beginning of year</b>	1,082,326	1,476,596
<b>Cash and cash equivalents, end of year</b>	<u>\$ 1,436,335</u>	<u>\$ 1,082,326</u>

The accompanying summary of significant accounting policies and notes are an integral part of these financial statements.

## Northwestern Health Unit Notes to Financial Statements

December 31, 2013

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### 1. ORGANIZATION

The Northwestern Health Unit provides public health services to the people resident in the Kenora-Rainy River District. The Northwestern Health Unit is a registered charity under the Income Tax Act.

### 2. SIGNIFICANT ACCOUNTING POLICIES

#### a) Management's Responsibility for the Financial Statements

The financial statements of the Health Unit are the responsibility of management. They have been prepared in accordance with Canadian generally accepted accounting principles established by the Public Sector Accounting Board of the Canadian Institute of Chartered Accountants.

#### b) Government Transfers

Government transfers are recognized in the financial statements as revenue in the financial period in which events giving rise to the transfer occur, providing the transfers are authorized, any eligibility criteria have been met and reasonable estimates of the amounts can be determined.

#### c) Revenue recognition

Grants for the acquisition of tangible capital assets are recognized in the period in which the eligible expenditures are made.

Users fees and other revenue are recorded as the service is provided and collection is reasonably assured. Interest income is recorded when earned.

#### d) Temporary Investments

Temporary investments include guaranteed investment certificates recorded at market value.

#### e) Capital Assets

The cost of capital assets are amortized on a straight line basis over their estimated useful lives as follows:

Equipment	5-20 years
Mobile dental van	10 years
Software and licenses	5 years
Leasehold improvements	4-20 years

#### f) Funding Settlements

Expected funding settlements for the current year represent the Health Unit's best estimate of funding receivable or repayable to be determined upon final settlement with the respective funding agency. Final settlements for March year end programs will be adjusted from a calendar year to a fiscal year before settlement and therefore the actual cash settlements will differ from the estimated settlements on the Statement of Operations. Actual results could differ from management's best estimates.

## Northwestern Health Unit Notes to Financial Statements

December 31, 2013

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### 2. SIGNIFICANT ACCOUNTING POLICIES (continued)

#### g) Employee Benefits

##### Pension Plan

The Health Unit accounts for its participation in the Ontario Municipal Employee Retirement System (OMERS), a multi-employer public sector pension fund, as a defined contribution plan. Contributions are expensed as incurred.

##### Vacation Pay

Employees are entitled to compensation for unused vacation credit when they leave the Health Unit's employ. The liability with respect to vacation pay is recorded in these financial statements.

##### Sick Leave Benefits

Employees may accumulate sick leave credits during their term of employment up to a maximum accumulation of 180 days. Unused sick leave at retirement or termination of employment is forfeited except for certain employees hired prior to specified dates as noted in contractual agreements who receive separation allowances based on up to 50% of their accumulated sick leave credits. The costs of these vesting and non-vesting sick leave benefits are actuarially determined using the projected unit credit actuarial cost method with attribution of the projected benefit obligation for each covered employee over the period from the employee's date of hire to the earlier of the assumed retirement date and the full eligibility date. The accrued benefit obligation is equal to the present value of the portion of the projected benefit obligation attributable to service before the valuation date. Actuarial gains and losses are amortized on a straight line basis over the expected average remaining service period. The liabilities are discounted using the Health Unit's cost of borrowing.

#### h) Reserves

Certain amounts, as approved by the Board of Health, are set aside in accumulated surplus for replacement of capital assets, coverage of Part 8 program deficits and deferral of donation revenue purposes. Transfers to/from these reserves are an adjustment to the respective reserve when approved.

#### i) Use of Estimates

The preparation of financial statements in accordance with Canadian public sector accounting standards requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements, and the reported amounts of revenue and expenses during the reporting period. Actual results could differ from management's best estimates as additional information becomes available in the future.

Amortization is based on the estimated useful lives of tangible capital assets. Government contributions repayable are based on management's best estimate of the funding repayable for programs. Employee future benefits are based on management's estimates of the expected rate of wage and salary escalation and discount rate.

**Northwestern Health Unit**  
**Notes to Financial Statements**

**December 31, 2013**

**3. CASH AND TEMPORARY INVESTMENTS**

The Health Unit's chequing accounts are held at one chartered bank. Interest is paid at a rate of prime minus 2% on balances in excess of \$150,000. The organization has an approved credit limit of \$500,000 from this chartered bank which bears interest at prime rate plus 1% and is secured by a general security agreement over the organization's assets.

Temporary investments consist of guaranteed investment certificates as follows:

	<u>2013</u>	<u>2,012</u>
Non-redeemable GIC, Interest at 4.5% escalating to 8.5% by 2013, maturing December 2013	\$ -	\$ 25,000
Non-redeemable GIC, Interest at 1.55%, maturing December 2014	25,000	-
Redeemable GIC, Interest at 1.2%, maturing January 2014	768,565	759,452
Non-redeemable GIC, Interest at 2.05%, maturing December 2013	-	528,392
Redeemable GIC, Interest at 1.65% escalating to 2.15% by 2015, maturing December 2016	539,225	-
	<u>\$ 1,332,790</u>	<u>\$ 1,312,844</u>

**4. ACCOUNTS RECEIVABLE**

	<u>2013</u>	<u>2012</u>
Province of Ontario	\$ 254,194	\$ 484,025
Accrued interest	7,324	10,376
Municipalities	34,416	57,750
Employee advances	1,660	5,362
HST rebates	99,546	92,515
Other	33,710	63,331
	<u>\$ 430,850</u>	<u>\$ 713,359</u>

**5. CAPITAL ASSETS**

	<u>2013</u>		<u>2012</u>	
	Cost	Accumulated Amortization	Cost	Accumulated Amortization
Equipment	\$ 1,122,039	\$ 508,343	\$ 1,196,007	\$ 568,108
Mobile dental van	416,445	132,695	416,445	87,170
Software and licenses	306,131	137,159	204,371	81,748
Leasehold improvements	1,259,820	711,256	1,177,459	509,976
	<u>\$ 3,104,435</u>	<u>\$ 1,489,453</u>	<u>\$ 2,994,282</u>	<u>\$ 1,247,002</u>
Cost less accumulated amortization	<u>\$1,614,982</u>		<u>\$1,747,280</u>	

**Northwestern Health Unit**  
**Notes to Financial Statements**

December 31, 2013

6. ACCOUNTS PAYABLE

	2013	2012
Trade	\$ 426,878	\$ 311,059
Payroll liabilities	341,091	314,840
Accrued salaries and wages	212,392	300,021
Municipalities	124,630	128,387
Ministry of Health and Long Term Care (MOHLTC)	95,829	145,582
MOHLTC Health Promotion Division	6,973	105,083
Ministry of Children and Youth Services	44,584	31,660
	<u>\$ 1,252,377</u>	<u>\$ 1,336,632</u>

7. DEFERRED REVENUE AND GOVERNMENT

CONTRIBUTIONS REPAYABLE

	2013	2012
Federal Government Children's Oral Health Initiative	\$ 7,622	\$ (5,468)
Province of Ontario		
Cost-Shared	63,959	-
Panorama	51,960	13,560
Bed Bugs	-	-
Blind Low Vision	-	(538)
Diabetes Prevention Strategy	21,962	42,964
Early Child Development	1,147	1,147
Focus Programs	4,158	4,158
Healthy Babies Healthy Children	23,894	23,894
Healthy Smiles Ontario	-	28,511
Heart Health/Healthy Communities Partnership	(1,659)	(1,659)
Infant Hearing Program	4,622	37,625
Preschool Speech and Language	65,209	117,065
Student Nourishment	150,830	45,645
Donations	12,057	18,453
Other	20,393	29,825
	<u>\$ 426,154</u>	<u>\$ 355,182</u>

8. EMPLOYEE FUTURE BENEFITS

	2013	2012
	Vested sick leave	Non-vesting sick leave
Accrued employee future benefit obligations at December 31	\$ 39,195	\$ 511,427
Unamortized actuarial gains (losses) at December 31	117,820	(208,281)
	(90,461)	45,894
Employee future benefits liability at December 31	<u>\$ 157,015</u>	<u>\$ 303,146</u>
	\$ 460,161	\$ 446,384

**Northwestern Health Unit  
Notes to Financial Statements**

**December 31, 2013**

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**8. EMPLOYEE FUTURE BENEFITS (continued)**

The Health Unit provides for the accumulation of unused sick days to be banked. The Health Unit provides these benefits through an unfunded defined benefit plan.

The accrued benefit obligation for the sick leave benefits as at December 31, 2013 is based on an actuarial valuation prepared as at December 31, 2013. These actuarial valuations are based on assumptions about future events. The economic assumptions used in the valuation are the Health Unit's best estimates of expected rate of:

	<u>2013</u>	<u>2012</u>
Wage and salary escalation	2.50%	2.50%
Discount rate	3.75%	3.75%

**9. ACCUMULATED SURPLUS**

The Health Unit segregates its accumulated surplus into the following categories:

	<u>2013</u>	<u>2012</u>
Investment in tangible capital assets	\$ 1,614,982	\$ 1,747,280
Current funds	465,481	410,373
Reserve funds		
Capital	496,622	492,095
Part 8	89,441	111,620
Endowment	31,714	29,677
	<u>\$ 2,698,240</u>	<u>\$ 2,791,045</u>

**10. CONTINGENT LIABILITIES**

- a) As at 31 December 2013 several employees were on pregnancy/parental leaves. The Northwestern Health Unit is contingently liable for the employer's portion of these employees' OMERS pension premiums, should the employees choose to buy back their contributed service on their return to work.
- b) The expected funding settlements for the current year as disclosed in the statement of financial activities represent the Health Unit's best estimate of the funding repayable (receivable) based on current agreements with funding agencies. If the funding sources do not approve all or a portion of the expenses, the accumulated surplus of the Health Unit could be reduced by a material amount.

## Northwestern Health Unit Notes to Financial Statements

December 31, 2013

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### 11. COMMITMENTS

The Northwestern Health Unit has various premises under lease with varying rents and expiry dates ranging from one to twenty years. Some of these leases provide for increasing rents to cover increasing costs. The minimum annual commitment is as follows:

2014	\$ 783,999
2015	723,255
2016	591,954
2017	406,620
2018	406,620

The Health Unit has entered into contracts with the Lake of the Woods Child Development Centre for the provision of speech and language services to preschool children. The Health Unit is committed to funding the Lake of the Woods Child Development Centre \$7,954 per month to March 31, 2014. As well the Health Unit has entered into a contract with a Dental Consultant for \$3,950 per month to December 31, 2014.

### 12. PUBLIC SECTOR SALARY DISCLOSURE ACT

For 2013, the following employees were paid salaries, as defined in the Public Sector Salary Disclosure Act,

Name	Salary and On Call	Taxable Benefits
James Arthurs	\$ 301,057	\$ -
Lois Bailey	104,296	890
Tanis Fretter	119,597	362
Kim Gardiman	100,283	871
Gillian Lunny	101,283	871
Jennifer McKibbin	100,283	871
Mark Perrault	123,483	982
Dawn Sauve	100,283	871
Donna Stanley	100,283	871

### 13. PENSION AGREEMENT

The Northwestern Health Unit makes contributions to the Ontario Municipal Employees Retirement Fund (OMERS), which is a multi-employer plan, on behalf of its employees. This plan is a defined benefit plan which specifies amount of retirement income to be received by the employees based on length of service and rates of pay. The amount contributed to OMERS for 2013 was \$816,592 (2012 - \$742,543). For employees who have a normal retirement age of 65, contributions are 9.0% of employee salaries up to \$51,100 and 14.6% thereafter.

Because OMERS is a multi-employer pension plan, the Health Unit does not recognize any share of the pension plan deficit of \$8,300 million (2012 - \$8,603 million) based on the fair market value of the Plan's assets as this is a joint responsibility of all Ontario municipalities and their employees.

## Northwestern Health Unit Notes to Financial Statements

December 31, 2013

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### 14. RELATED PARTY TRANSACTIONS

During the year ended December 31, 2013, honorariums of \$31,458 (2012 - \$36,807) were paid to the Board of Health.

### 15. ECONOMIC DEPENDENCE

The Northwestern Health Unit received approximately 80% (2012 - 80%) of its revenue from the Province of Ontario and approximately 15% (2012 - 15%) from the obligated municipalities in the Kenora-Rainy River District. In the event that either or both of these sources of funding were no longer available, the Health Unit would have to find other sources of funding or alter its operations.

### 16. SEGMENTED INFORMATION

The Northwestern Health Unit is a government institution that provides primarily health care services. For management reporting purposes the Health Unit's operations and activities are organized and reported by programs. Programs are created for the purposes of reporting specific activities to attain certain objectives in accordance with funding regulations.

No additional disclosure on a segmented basis was considered necessary as the Board of Health considers all the services and activities they provide to be encompassed in the segment of health care.

### 17. BUDGET

The budget adopted by the Board of Health was not prepared on a basis consistent with that used to report actual results (Public Sector Accounting Standards). The budget expensed all tangible capital expenses. As a result, the budget figures presented in the statement of operations and statement of changes in net financial assets represents the budget adopted by the Board of Health on February 22, 2013 with adjustments as follows:

	<u>2013</u>
Budget surplus (deficit) for the year	\$ (9,098)
Add:	
Capital expenditures	372,111
Less:	
Amortization	(400,000)
	<u>\$ (36,987)</u>

**Northwestern Health Unit**

**Statement of Financial Activities - Mandatory Cost Shared & Other Related Programs**

**Schedule 1**  
(Unaudited - see Independent Auditors' Report)

For the year ended December 31	2013	2012
<b>Revenues</b>		
Ministry of Health and Long-Term Care (MOHLTC)	\$ 3,298,287	\$ 3,260,409
Ministry of Health and Long-Term Care - one time	354,525	540,018
MOHLTC Health Promotion Division	2,824,335	2,768,956
MOHLTC Health Promotion Division - one time	56,265	-
Ministry of Children and Youth Services - one time	8,000	-
Municipalities (Schedule 21)	2,238,107	2,249,680
Donations	10	-
Interest income	26,953	38,623
Other revenues and user fees	200,897	187,781
Transfers from deferred revenue	-	50,320
	<u>9,007,379</u>	<u>9,095,787</u>
<b>Expenses</b>		
Advertising	50,449	51,115
Amortization	410,597	428,987
Audit and legal	27,235	32,208
Bad debts	149	-
Board conference, honorariums and travel	48,661	62,454
Bursaries	414	828
Employee benefits	1,180,499	1,178,830
Insurance	33,103	35,582
Office supplies and equipment	110,551	155,403
One time costs	22,144	64,934
Postage and courier	42,740	53,637
Purchased services	331,910	332,642
Rent, maintenance and utilities	892,371	848,634
Salaries and wages	5,064,554	4,854,498
Supplies and services	321,186	283,455
Telephone	124,779	129,984
Travel - regular	187,267	202,255
Travel - conference	132,588	153,082
	<u>8,981,197</u>	<u>8,868,528</u>
<b>Excess of revenue over expenses (expenses over revenue) for the year before expected settlements and undernoted items</b>	26,182	227,259
Deferred revenue and expected government contribution settlements	<u>(83,343)</u>	<u>(16,732)</u>
<b>Excess of revenue over expenses (expenses over revenue) for the year</b>	<u>\$ (57,161)</u>	<u>\$ 210,527</u>
<b>Reconciliation for funding purposes:</b>		
Excess of revenue over expenses for the year as above	\$ (57,161)	\$ 210,527
Add: amortization	410,597	428,987
Less: capital assets	<u>(292,853)</u>	<u>(645,634)</u>
<b>Excess of revenue over expenses (expenses over revenue) for the year for funding purposes</b>	<u>\$ 60,583</u>	<u>\$ (6,120)</u>

**Northwestern Health Unit**  
**Statement of Financial Activities - Unorganized**  
**Schedule 2**  
(Unaudited - see Independent Auditors' Report)

For the year ended December 31	2013	2012
<b>Revenue</b>		
Ministry of Health and Long-Term Care (MOHLTC)	\$ 1,791,454	\$ 1,756,327
<b>Expenses</b>		
Advertising	10,545	10,637
Audit and legal	5,693	6,703
Bad debts	31	-
Board conference, honorariums and travel	10,171	12,997
Bursaries	86	172
Employee benefits	246,752	245,323
Insurance	6,919	7,405
Office supplies and equipment	23,108	32,340
One time costs	4,629	13,513
Postage and courier	8,934	11,162
Purchased services	69,377	69,225
Rent, maintenance and utilities	186,526	176,607
Salaries and wages	1,058,609	1,010,255
Supplies and services	67,135	58,989
Telephone	26,082	27,051
Travel - regular	39,143	42,091
Travel - conference	27,714	31,857
	<u>1,791,454</u>	<u>1,756,327</u>
<b>Excess of revenue over expenses (expenses over revenue) for the year</b>	<u>\$ -</u>	<u>\$ -</u>
<b>Reconciliation for funding purposes:</b>		
Excess of revenue over expenses for the year as above	\$ -	\$ -
Add: amortization	-	-
Less: capital assets	-	-
<b>Excess of revenue over expenses (expenses over revenue) for the year for funding purposes</b>	<u>\$ -</u>	<u>\$ -</u>

**Northwestern Health Unit**  
**Statement of Financial Activities - Small Drinking Water Systems**

**Schedule 3**

(Unaudited - see Independent Auditors' Report)

For the year ended December 31	2013	2012
<b>Revenues</b>		
Ministry of Health and Long-Term Care (MOHLTC)	\$ 214,900	\$ 214,900
Municipalities (Schedule 21)	71,633	63,155
Other revenues and user fees	2,907	2,665
	<u>289,440</u>	<u>280,720</u>
<b>Expenses</b>		
Amortization	-	7,568
Employee benefits	39,714	36,175
Office supplies and equipment	26	124
Postage and courier	1,964	5,223
Purchased services	2,442	157
Salaries and wages	164,678	160,455
Supplies and services	12,799	13,806
Telephone	59	-
Travel - regular	48,909	38,105
Travel - conference	1,325	1,236
	<u>271,916</u>	<u>262,849</u>
<b>Excess of revenue over expenses (expenses over revenue) for the year before expected settlements and undernoted items</b>	17,524	17,871
Deferred revenue and expected government contribution settlements	<u>(17,524)</u>	<u>(25,439)</u>
<b>Excess of revenue over expenses (expenses over revenue) for the year</b>	<u>\$ -</u>	<u>\$ (7,568)</u>
<b>Reconciliation for funding purposes:</b>		
Excess of revenue over expenses for the year as above	\$ -	\$ (7,568)
Add: amortization	-	7,568
Less: capital assets	<u>-</u>	<u>-</u>
<b>Excess of revenue over expenses (expenses over revenue) for the year for funding purposes</b>	<u>\$ -</u>	<u>\$ -</u>

**Northwestern Health Unit**  
**Statement of Financial Activities - Vector Borne Disease**

**Schedule 4**

(Unaudited - see Independent Auditors' Report)

For the year ended December 31	2013	2012
<b>Revenues</b>		
Ministry of Health and Long-Term Care (MOHLTC)	\$ 67,472	\$ 67,472
Municipalities (Schedule 21)	22,491	15,745
	<u>89,963</u>	<u>83,217</u>
<b>Expenses</b>		
Advertising	801	984
Employee benefits	11,316	9,971
Postage and courier	1,570	-
Purchased services	6,084	4,978
Salaries and wages	47,842	43,342
Supplies and services	4,108	1,647
Travel - regular	3,149	1,528
Travel - conference	-	530
	<u>74,870</u>	<u>62,980</u>
<b>Excess of revenue over expenses (expenses over revenue) for the year before expected settlements and undernoted items</b>	15,093	20,237
Deferred revenue and expected government contribution settlements	<u>(15,093)</u>	<u>(20,237)</u>
<b>Excess of revenue over expenses (expenses over revenue) for the year</b>	<u>\$ -</u>	<u>\$ -</u>
<b>Reconciliation for funding purposes:</b>		
Excess of revenue over expenses for the year as above	\$ -	\$ -
Add: amortization	-	-
Less: capital assets	<u>-</u>	<u>-</u>
<b>Excess of revenue over expenses (expenses over revenue) for the year for funding purposes</b>	<u>\$ -</u>	<u>\$ -</u>

**Northwestern Health Unit**  
**Statement of Financial Activities - CINOT Expansion**  
**Schedule 5**  
(Unaudited - see Independent Auditors' Report)

For the year ended December 31	2013	2012
<b>Revenues</b>		
MOHLTC Health Promotion Division	\$ 16,125	\$ 20,743
Municipalities (Schedule 21)	5,375	5,270
	<u>21,500</u>	<u>26,013</u>
<b>Expenses</b>		
Purchased services	<u>12,469</u>	<u>21,079</u>
<b>Excess of revenue over expenses (expenses over revenue) for the year before expected settlements and undernoted items</b>	9,031	4,934
Deferred revenue and expected government contribution settlements	<u>(9,031)</u>	<u>(4,934)</u>
<b>Excess of revenue over expenses (expenses over revenue) for the year</b>	<u>\$ -</u>	<u>\$ -</u>
<b>Reconciliation for funding purposes:</b>		
Excess of revenue over expenses for the year as above	\$ -	\$ -
Add: amortization	-	-
Less: capital assets	<u>-</u>	<u>-</u>
<b>Excess of revenue over expenses (expenses over revenue) for the year for funding purposes</b>	<u>\$ -</u>	<u>\$ -</u>

**Northwestern Health Unit**  
**Statement of Financial Activities - Infection Control**  
**Schedule 6**  
(Unaudited - see Independent Auditors' Report)

<b>For the year ended December 31</b>	<b>2013</b>	<b>2012</b>
<b>Revenues</b>		
Ministry of Health and Long-Term Care (MOHLTC)	\$ 254,975	\$ 253,244
<b>Expenses</b>		
Employee benefits	28,994	26,764
Office supplies and equipment	165	109
Postage and courier	-	64
Salaries and wages	206,735	200,346
Supplies and services	8,153	3,918
Travel - regular	3,199	6,043
Travel - conference	7,729	3,796
	<u>254,975</u>	<u>241,040</u>
<b>Excess of revenue over expenses (expenses over revenue) for the year before expected settlements and undernoted items</b>	-	12,204
Deferred revenue and expected government contribution settlements	-	(12,204)
<b>Excess of revenue over expenses (expenses over revenue) for the year</b>	<u>\$ -</u>	<u>\$ -</u>
<b>Reconciliation for funding purposes:</b>		
Excess of revenue over expenses for the year as above	\$ -	\$ -
Add: amortization	-	-
Less: capital assets	-	-
<b>Excess of revenue over expenses (expenses over revenue) for the year for funding purposes</b>	<u>\$ -</u>	<u>\$ -</u>

**Northwestern Health Unit**  
**Statement of Financial Activities - Healthy Smiles Ontario**  
**Schedule 7**  
(Unaudited - see Independent Auditors' Report)

For the year ended December 31	2013	2012
<b>Revenues</b>		
Ministry of Health and Long-Term Care (MOHLTC)	\$ 313,677	\$ 313,677
Other revenues and user fees	114,106	101,880
	<u>427,783</u>	<u>415,557</u>
<b>Expenses</b>		
Advertising	-	199
Allocated administrative costs	31,368	31,368
Amortization	53,321	53,320
Employee benefits	28,067	23,207
Insurance	2,875	4,000
Office supplies and equipment	12,994	4,599
One time costs	345	50
Postage and courier	20	141
Purchased services	168,104	154,757
Rent, maintenance and utilities	3,933	4,863
Salaries and wages	115,256	120,359
Supplies and services	23,735	28,599
Telephone	649	106
Travel - regular	37,237	38,212
Travel - conference	3,698	3,062
	<u>481,602</u>	<u>466,842</u>
<b>Excess of revenue over expenses (expenses over revenue) for the year before expected settlements and undernoted items</b>	(53,819)	(51,285)
Deferred revenue and expected government contribution settlements	-	(2,035)
<b>Excess of revenue over expenses (expenses over revenue) for the year</b>	<u>\$ (53,819)</u>	<u>\$ (53,320)</u>
<b>Reconciliation for funding purposes:</b>		
Excess of revenue over expenses for the year as above	\$ (53,819)	\$ (53,320)
Add: amortization	53,321	53,320
Less: capital assets	-	-
<b>Excess of revenue over expenses (expenses over revenue) for the year for funding purposes</b>	<u>\$ (498)</u>	<u>\$ -</u>

**Northwestern Health Unit**  
**Statement of Financial Activities - 9000 Nurses**  
 Schedule 8  
 (Unaudited - see Independent Auditors' Report)

For the year ended December 31	Chief Nursing Officer	Community Outreach Nurses	Total 2013	2012
<b>Revenues</b>				
Ministry of Health and Long-Term Care (MOHLTC)	\$ 119,033	\$ 176,910	\$ 295,943	\$ 290,141
<b>Expenses</b>				
Employee benefits	22,038	33,112	55,150	51,748
Salaries and wages	96,995	143,798	240,793	220,095
Travel - regular	-	-	-	738
Travel - conference	-	-	-	546
	<u>119,033</u>	<u>176,910</u>	<u>295,943</u>	<u>273,127</u>
<b>Excess of revenue over expenses (expenses over revenue) for the year before expected settlements and undernoted items</b>	-	-	-	17,014
Deferred revenue and expected government contribution settlements	-	-	-	(18,298)
<b>Excess of revenue over expenses (expenses over revenue) for the year</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ (1,284)</u>
<b>Reconciliation for funding purposes:</b>				
Excess of revenue over expenses for the year as above	\$ -	\$ -	\$ -	\$ (1,284)
Add: amortization	-	-	-	-
Less: capital assets	-	-	-	-
<b>Excess of revenue over expenses (expenses over revenue) for the year for funding purposes</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ (1,284)</u>

**Northwestern Health Unit**  
**Statement of Financial Activities - Bed Bug Infestations**  
**Schedule 9**  
(Unaudited - see Independent Auditors' Report)

For the year ended December 31	2013	2012
<b>Revenues</b>		
Ministry of Health and Long-Term Care - one time	\$ -	\$ -
Transfers from deferred revenue	-	12,346
	-	12,346
<b>Expenses</b>		
Employee benefits	-	637
Salaries and wages	-	6,425
Supplies and services	-	601
Travel - regular	-	208
	-	7,871
<b>Excess of revenue over expenses (expenses over revenue) for the year before expected settlements and undernoted items</b>	-	4,475
Deferred revenue and expected government contribution settlements	-	(4,475)
<b>Excess of revenue over expenses (expenses over revenue) for the year</b>	\$ -	\$ -
<b>Reconciliation for funding purposes:</b>		
Excess of revenue over expenses for the year as above	\$ -	\$ -
Add: amortization	-	-
Less: capital assets	-	-
<b>Excess of revenue over expenses (expenses over revenue) for the year for funding purposes</b>	\$ -	\$ -

**Northwestern Health Unit**  
**Statement of Financial Activities - Panorama**  
 Schedule 10  
 (Unaudited - see Independent Auditors' Report)

For the year ended December 31	Panorama Phase I	Panorama Phase II	Total 2013	2012
<b>Revenues</b>				
Ministry of Health and Long-Term Care - one time	\$ 6,041	\$ 55,527	\$ 61,568	\$ 60,279
Transfers from deferred revenue	-	13,560	13,560	-
	6,041	69,087	75,128	60,279
<b>Expenses</b>				
Employee benefits	392	4,060	4,452	8,528
Salaries and wages	4,918	13,798	18,716	37,460
	5,310	17,858	23,168	45,988
<b>Excess of revenue over expenses (expenses over revenue) for the year before expected settlements and undernoted items</b>	731	51,229	51,960	14,291
Deferred revenue and expected government contribution settlements	(731)	(51,229)	(51,960)	(14,291)
<b>Excess of revenue over expenses (expenses over revenue) for the year</b>	\$ -	\$ -	\$ -	\$ -
<b>Reconciliation for funding purposes:</b>				
Excess of revenue over expenses for the year as above	\$ -	\$ -	\$ -	\$ -
Add: amortization	-	-	-	-
Less: capital assets	-	-	-	-
<b>Excess of revenue over expenses (expenses over revenue) for the year for funding purposes</b>	\$ -	\$ -	\$ -	\$ -

**Northwestern Health Unit**  
**Statement of Financial Activities - Part 8**  
**Schedule 11**  
(Unaudited - see Independent Auditors' Report)

For the year ended December 31	2013	2012
<b>Revenues</b>		
Other revenues and user fees	\$ 167,911	\$ 165,367
<b>Expenses</b>		
Advertising	1,920	250
Employee benefits	28,094	26,516
Insurance	18,000	18,000
Office supplies and equipment	47	66
Postage and courier	58	46
Purchased services	613	-
Salaries and wages	125,135	122,999
Supplies and services	2,110	195
Telephone	770	1,141
Travel - regular	12,086	13,791
Travel - conference	2,283	1,583
	<u>191,116</u>	<u>184,587</u>
<b>Excess of revenue over expenses (expenses over revenue) for the year</b>	<u>\$ (23,205)</u>	<u>\$ (19,220)</u>
<b>Reconciliation for funding purposes:</b>		
Excess of revenue over expenses for the year as above	\$ (23,205)	\$ (19,220)
Add: amortization	-	-
Less: capital assets	<u>-</u>	<u>-</u>
<b>Excess of revenue over expenses (expenses over revenue) for the year for funding purposes</b>	<u>\$ (23,205)</u>	<u>\$ (19,220)</u>

**Northwestern Health Unit**  
**Statement of Financial Activities - Healthy Babies Healthy Children (HBHC)**  
 Schedule 12  
 (Unaudited - see Independent Auditors' Report)

For the year ended December 31	HBHC Mandatory	HBHC 9000 Nurses Initiative	Total 2013	2012
<b>Revenues</b>				
Ministry of Children and Youth Services	\$ 808,525	\$ 100,000	\$ 908,525	\$ 815,508
Donations	230	-	230	-
	<u>808,755</u>	<u>100,000</u>	<u>908,755</u>	<u>818,610</u>
<b>Expenses</b>				
Advertising	-	-	-	169
Amortization	2,338	-	2,338	3,233
Employee benefits	136,599	15,372	151,971	136,768
Office supplies and equipment	7,097	1,200	8,297	7,351
One time costs	-	-	-	3,102
Postage and courier	(677)	46	(631)	708
Purchased services	6	-	6	129
Rent, maintenance and utilities	1,140	-	1,140	1,520
Salaries and wages	609,777	70,511	680,288	603,006
Supplies and services	1,311	-	1,311	23,448
Telephone	3,437	666	4,103	3,898
Travel - regular	26,438	2,492	28,930	25,308
Travel - conference	3,579	543	4,122	7,161
	<u>791,045</u>	<u>90,830</u>	<u>881,875</u>	<u>815,801</u>
<b>Excess of revenue over expenses (expenses over revenue)</b>				
for the year before expected settlements and undernoted items	17,710	9,170	26,880	2,809
	<u>(26,000)</u>	<u>-</u>	<u>(26,000)</u>	<u>(36)</u>
Deferred revenue and expected government contribution settlements				
<b>Excess of revenue over expenses (expenses over revenue) for the year</b>	\$ (8,290)	\$ 9,170	\$ 880	\$ 2,773
<b>Reconciliation for funding purposes:</b>				
Excess of revenue over expenses for the year as above	\$ (8,290)	\$ 9,170	\$ 880	\$ 2,773
Add: amortization	2,338	-	2,338	3,233
Less: capital assets	-	-	-	(6,006)
<b>Excess of revenue over expenses (expenses over revenue) for the year for funding purposes</b>	\$ (5,952)	\$ 9,170	\$ 3,218	\$ -

**Northwestern Health Unit**  
**Statement of Financial Activities - Children's Oral Health Initiative**  
**Schedule 13**  
(Unaudited - see Independent Auditors' Report)

For the year ended December 31	2013	2012
<b>Revenues</b>		
Health Canada	\$ 114,732	\$ 124,194
<b>Expenses</b>		
Allocated administrative costs	11,473	12,419
Office supplies and equipment	477	316
Postage and courier	197	302
Salaries and wages	73,096	99,729
Supplies and services	7,278	9,318
Telephone	491	392
Travel - regular	8,210	14,859
Travel - conference	420	1,600
	101,642	138,935
<b>Excess of revenue over expenses (expenses over revenue) for the year before expected settlements and undernoted items</b>	13,090	(14,741)
Deferred revenue and expected government contribution settlements	(13,090)	14,468
<b>Excess of revenue over expenses (expenses over revenue) for the year</b>	\$ -	\$ (273)
<b>Reconciliation for funding purposes:</b>		
Excess of revenue over expenses for the year as above	\$ -	\$ (273)
Add: amortization	-	-
Less: capital assets	-	-
<b>Excess of revenue over expenses (expenses over revenue) for the year for funding purposes</b>	\$ -	\$ (273)

**Northwestern Health Unit**  
**Statement of Financial Activities - Healthy Communities Partnership**  
**Schedule 14**  
(Unaudited - see Independent Auditors' Report)

For the year ended December 31	2013	2012
<b>Revenues</b>		
MOHLTC Health Promotion Division	\$ 53,737	\$ -
<b>Expenses</b>		
Advertising	40,508	-
Purchased services	10,178	-
Supplies and services	286	-
Travel - regular	784	-
Travel - conference	527	-
	<u>52,283</u>	<u>-</u>
<b>Excess of revenue over expenses (expenses over revenue) for the year before expected settlements and undernoted items</b>	1,454	-
Deferred revenue and expected government contribution settlements	<u>(1,454)</u>	<u>-</u>
<b>Excess of revenue over expenses (expenses over revenue) for the year</b>	<u>\$ -</u>	<u>\$ -</u>
<b>Reconciliation for funding purposes:</b>		
Excess of revenue over expenses for the year as above	\$ -	\$ -
Add: amortization	-	-
Less: capital assets	<u>-</u>	<u>-</u>
<b>Excess of revenue over expenses (expenses over revenue) for the year for funding purposes</b>	<u>\$ -</u>	<u>\$ -</u>

**Northwestern Health Unit**  
**Statement of Financial Activity - Speech, Hearing & Vision Programs**  
 Schedule 15  
 (Unaudited - see Independent Auditors' Report)

For the year ended December 31	Preschool Speech and Language	Infant Hearing	Blind Low Vision	2013 Total	2012 Total
<b>Revenues</b>	\$ 829,941	\$ 116,878	\$ 47,630	\$ 994,449	\$ 994,449
Ministry of Children and Youth Services	-	38,800	-	38,800	111,500
Ministry of Children and Youth Services - one time	87,315	-	-	87,315	133,129
Other revenues and user fees	51,856	44,021	-	95,877	-
Transfers from deferred revenue	969,112	199,699	47,630	1,216,441	1,239,078
<b>Expenses</b>	1,187	-	-	1,187	1,610
Advertising	-	-	938	938	3,605
Allocated administrative costs	5,892	19,113	-	25,005	24,289
Amortization	3,000	1,200	-	4,200	5,200
Audit and legal	114,066	20,608	1,247	135,921	128,808
Employee benefits	2,039	577	-	2,616	9,263
Office supplies and equipment	1,541	-	-	1,541	6,159
One time costs	11	719	-	730	492
Postage and courier	160,421	18,897	35,750	215,068	244,158
Purchased services	32,998	4,644	-	37,642	39,141
Rent, maintenance and utilities	566,622	81,643	5,168	653,433	615,764
Salaries and wages	5,306	1	-	5,307	21,810
Supplies and services	5,611	-	-	5,611	7,498
Telephone	36,435	3,073	3,961	43,469	39,629
Travel - regular	4,754	1,518	28	6,300	21,524
Travel - conference	939,883	151,993	47,092	1,138,968	1,168,950
<b>Excess of revenue over expenses (expenses over revenue)</b>	29,229	47,706	538	77,473	70,128
<b>for the year before expected settlements and undernoted items</b>	(31,208)	(4,623)	(538)	(36,369)	(67,298)
Deferred revenue and expected government contribution settlements					
<b>Excess of revenue over expenses (expenses over revenue) for the year</b>	\$ (1,979)	\$ 43,083	\$ -	\$ 41,104	\$ 2,830
<b>Reconciliation for funding purposes:</b>					
Excess of revenue over expenses for the year as above	\$ (1,979)	\$ 43,083	\$ -	\$ 41,104	\$ 2,830
Add: amortization	5,892	19,113	-	25,005	24,289
Less: capital assets	(3,913)	(62,196)	-	(66,109)	(27,119)
<b>Excess of revenue over expenses (expenses over revenue) for the year for funding purposes</b>	\$ -	\$ -	\$ -	\$ -	\$ -

**Northwestern Health Unit**  
**Statement of Financial Activity - Smoke Free Ontario Programs**  
 Schedule 16  
 (Unaudited - see Independent Auditors' Report)

For the year ended December 31	Coordination	Youth Engagement	Enforcement	Total 2013	Total 2012
<b>Revenues</b>					
MOHLTC Health Promotion Division	\$ 100,000	\$ 80,000	\$ 106,400	\$ 286,400	\$ 286,324
MOHLTC Health Promotion Division - one time	-	-	5,300	5,300	8,626
	<u>100,000</u>	<u>80,000</u>	<u>111,700</u>	<u>291,700</u>	<u>294,950</u>
<b>Expenses</b>					
Allocated administrative costs	-	2,033	-	2,033	8,600
Employee benefits	19,112	9,647	7,635	36,394	37,763
Office supplies and equipment	-	2	-	2	205
Postage and courier	90	287	-	377	95
Purchased services	-	-	5,301	5,301	-
Salaries and wages	78,325	51,348	75,688	205,361	200,288
Supplies and services	-	5,541	200	5,741	8,365
Telephone	50	822	3,500	4,372	4,110
Travel - regular	1,599	7,073	16,376	25,048	25,865
Travel - conference	824	3,247	3,000	7,071	3,123
	<u>100,000</u>	<u>80,000</u>	<u>111,700</u>	<u>291,700</u>	<u>288,414</u>
<b>Excess of revenue over expenses (expenses over revenue) for the year before expected settlements and undernoted items</b>	-	-	-	-	6,536
Deferred revenue and expected government contribution settlements	-	-	-	-	(8,741)
<b>Excess of revenue over expenses (expenses over revenue) for the year</b>	\$ -	\$ -	\$ -	\$ -	\$ (2,205)
<b>Reconciliation for funding purposes:</b>					
Excess of revenue over expenses for the year as above	\$ -	\$ -	\$ -	\$ -	\$ (2,205)
Add: amortization	-	-	-	-	-
Less: capital assets	-	-	-	-	-
<b>Excess of revenue over expenses (expenses over revenue) for the year for funding purposes</b>	\$ -	\$ -	\$ -	\$ -	\$ (2,205)

Northwestern Health Unit  
**Statement of Financial Activities - Children's Nutrition Program**  
**Schedule 17**  
(Unaudited - see Independent Auditors' Report)

For the year ended December 31	2013	2012
<b>Revenues</b>		
Ministry of Children and Youth Services	\$ 332,671	\$ 260,871
Ministry of Children and Youth Services - one time	46,000	-
Donations	-	2,000
Transfers from deferred revenue	45,644	-
	<u>424,315</u>	<u>262,871</u>
<b>Expenses</b>		
Allocated administrative costs	11,881	14,257
Employee benefits	12,651	10,558
Purchased services	42,817	39,513
Salaries and wages	59,399	52,434
Supplies and services	140,182	157,909
	<u>266,930</u>	<u>274,671</u>
<b>Excess of revenue over expenses (expenses over revenue) for the year before expected settlements and undernoted items</b>	157,385	(11,800)
Deferred revenue and expected government contribution settlements	<u>(157,385)</u>	<u>11,800</u>
<b>Excess of revenue over expenses (expenses over revenue) for the year</b>	<u>\$ -</u>	<u>\$ -</u>
<b>Reconciliation for funding purposes:</b>		
Excess of revenue over expenses for the year as above	\$ -	\$ -
Add: amortization	-	-
Less: capital assets	<u>-</u>	<u>-</u>
<b>Excess of revenue over expenses (expenses over revenue) for the year for funding purposes</b>	<u>\$ -</u>	<u>\$ -</u>

**Northwestern Health Unit**  
**Statement of Financial Activities - Diabetes Prevention Strategy**  
**Schedule 18**  
(Unaudited - see Independent Auditors' Report)

For the year ended December 31	2013	2012
<b>Revenues</b>		
MOHLTC Health Promotion Division	\$ 215,327	\$ 228,661
Other revenues and user fees	-	20
Transfers from deferred revenue	42,964	-
	<u>258,291</u>	<u>228,681</u>
<b>Expenses</b>		
Advertising	\$ 304	3,624
Allocated administrative costs	21,000	18,875
Employee benefits	29,011	18,202
Office supplies and equipment	-	386
Purchased services	-	1,207
Salaries and wages	128,295	110,013
Supplies and services	4,108	18,810
Telephone	-	40
Travel - regular	2,244	3,601
Travel - conference	160	645
	<u>185,122</u>	<u>175,403</u>
<b>Excess of revenue over expenses (expenses over revenue) for the year before expected settlements and undernoted items</b>	<b>73,169</b>	<b>53,278</b>
Deferred revenue and expected government contribution settlements	<u>(73,169)</u>	<u>(53,278)</u>
<b>Excess of revenue over expenses (expenses over revenue) for the year</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Reconciliation for funding purposes:</b>		
Excess of revenue over expenses for the year as above	\$ -	\$ -
Add: amortization	-	-
Less: capital assets	<u>-</u>	<u>-</u>
<b>Excess of revenue over expenses (expenses over revenue) for the year for funding purposes</b>	<b>\$ -</b>	<b>\$ -</b>

**Northwestern Health Unit**  
**Statement of Financial Activities - Youth Action on Drugs**  
**Schedule 19**  
(Unaudited - see Independent Auditors' Report)

For the year ended December 31	2013	2012
<b>Revenues</b>		
Health Canada	\$ -	\$ 35,886
<b>Expenses</b>		
Advertising	-	10,051
Allocated administrative costs	-	1,250
Employee benefits	-	866
Postage and courier	-	5
Purchased services	-	3,000
Salaries and wages	-	8,525
Supplies and services	-	10,221
Travel - regular	-	1,968
	-	35,886
<b>Excess of revenue over expenses (expenses over revenue) for the year before expected settlements and undernoted items</b>	-	-
Deferred revenue and expected government contribution settlements	-	-
<b>Excess of revenue over expenses (expenses over revenue) for the year</b>	\$ -	\$ -
<b>Reconciliation for funding purposes:</b>		
Excess of revenue over expenses for the year as above	\$ -	\$ -
Add: amortization	-	-
Less: capital assets	-	-
<b>Excess of revenue over expenses (expenses over revenue) for the year for funding purposes</b>	\$ -	\$ -

**Northwestern Health Unit**  
**Statement of Financial Activities - Other Programs**  
**Schedule 20**  
(Unaudited - see Independent Auditors' Report)

<b>For the year ended December 31</b>	<b>2013</b>	<b>2012</b>
<b>Revenues</b>		
Ministry of Health and Long-Term Care - one time	\$ -	\$ 15,250
Donations	600	-
Other revenues and user fees	6,259	61,125
Transfers from deferred revenue	9,654	10,421
	<u>16,513</u>	<u>86,796</u>
<b>Expenses</b>		
Advertising	456	1,140
Audit and legal	6,436	-
Employee benefits	1,537	8,172
Office supplies and equipment	-	3
One time costs	-	214
Postage and courier	-	16
Salaries and wages	6,156	40,240
Supplies and services	2,392	8,782
Travel - regular	138	1,320
Travel - conference	-	6,385
	<u>17,115</u>	<u>66,272</u>
<b>Excess of revenue over expenses (expenses over revenue) for the year before expected settlements and undernoted items</b>	(602)	20,524
Deferred revenue and expected government contribution settlements	-	(4,556)
<b>Excess of revenue over expenses (expenses over revenue) for the year</b>	<u>\$ (602)</u>	<u>\$ 15,968</u>
<b>Reconciliation for funding purposes:</b>		
Excess of revenue over expenses for the year as above	\$ (602)	\$ 15,968
Add: amortization	-	-
Less: capital assets	-	-
<b>Excess of revenue over expenses (expenses over revenue) for the year for funding purposes</b>	<u>\$ (602)</u>	<u>\$ 15,968</u>

# Northwestern Health Unit Municipal Levies

Schedule 21  
(Unaudited - see Independent Auditors' Report)

Municipality	Population 2013	Levy 2013	Levy Rebate 2013	Net Levy 2013	Population 2012	Net Levy 2012
City of Dryden	6,562	\$ 356,513	\$ 18,045	\$ 338,468	6,562	\$ 337,923
City of Kenora	12,401	673,746	34,102	639,644	12,401	638,615
Municipality of Machin	901	48,951	2,478	46,473	901	46,399
Municipality of Red Lake	3,537	192,165	9,727	182,438	3,537	182,145
Town of Fort Frances	6,741	366,239	18,537	347,702	6,741	347,142
Town of Rainy River	726	39,444	1,997	37,447	726	37,387
Town of Sioux Lookout	3,942	214,169	10,841	203,328	3,942	203,002
Township of Alberton	851	46,235	2,340	43,895	851	43,824
Township of Atikokan	2,814	152,885	7,739	145,146	2,814	144,913
Township of Chapelle	680	36,944	1,870	35,074	680	35,018
Township of Dawson	500	27,165	1,375	25,790	500	25,749
Township of Ear Falls	808	43,899	2,222	41,677	808	41,610
Township of Emo	1,115	60,578	3,066	57,512	1,115	57,419
Township of Ignace	1,184	64,327	3,256	61,071	1,184	60,973
Township of La Vallee	943	51,233	2,593	48,640	943	48,562
Township of Lake of the Woods	285	15,484	784	14,700	285	14,677
Township of Morley	458	24,883	1,260	23,623	458	23,586
Township of Pickle Lake	273	14,832	751	14,081	273	14,059
Township of Sioux Narrows-Nestor Falls	599	32,544	1,647	30,897	599	30,847
	<b>45,320</b>	<b>\$ 2,462,236</b>	<b>\$ 124,630</b>	<b>\$ 2,337,606</b>	<b>\$ 45,320</b>	<b>\$ 2,333,850</b>
Allocated as follows:						
Mandatory cost shared programs (Schedule 1)				\$ 2,238,107		\$ 2,249,680
Small drinking water systems (Schedule 3)				71,633		63,155
Vector borne disease (Schedule 4)				22,491		15,745
CINOT expansion (Schedule 5)				5,375		5,270
				<b>\$ 2,337,606</b>		<b>\$ 2,333,850</b>

Population is based on the most recent enumeration, conducted under Section 15 of the Assessment Act.

**PUBLIC NOTICE  
TOWN OF FORT FRANCES  
COMMITTEE OF ADJUSTMENT**

**TAKE NOTICE** that the Committee of Adjustment will consider the following applications submitted pursuant to the *Planning Act, R.S.O.1990, c. P.13* at the regular meeting to be held on Wednesday, October 22, 2014 at 5:00 pm, in the Committee Room of the Civic Centre, 320 Portage Avenue, Fort Frances, On.

- **File A13/2014 – 1127 First Street East** - An application to reduce the distance an accessory building can be from a main building from 2 metres as required by section 3.2(g) of Zoning By-Law 3/14 to 0.76 metres to accommodate a deck constructed without benefit of a permit.
- **File A14/2014 – 642 Second Street West** – An application to reduce the front yard setback for a legal non-complying structure with approximately 6.89 metres setback where 7.5 metres is required by section 4.4.2(c) of Zoning By-Law 3/14 to approximately 5.33 metres to permit the construction of a covered walkway at the front of the existing dwelling.
- **File B1/2014 – 1645 Colonization Road West** – An application for Consent to create a new lot in an R1 zone with approximately 25.5 metres frontage and an average depth of 43.41 metres. This application relates with B2/2014.
- **File B2/2014 – 1653 Colonization Road West** - An application for Consent to create a new lot in an R1 zone with approximately 25.5 metres frontage and an average depth of 46.25 metres. This application relates with B1/2014.

**AND FURTHER TAKE NOTICE THAT** any person may attend this meeting and/or make written or verbal representation either in support of or in opposition to an application or be represented by counsel for that purpose.

**AND FURTHER TAKE NOTICE THAT** if a person or public body that files an appeal of a decision of Town of Fort Frances Committee of Adjustment in respect of the proposed consent does not make written submissions to Town of Fort Frances Committee of Adjustment before it gives or refuses to give a provisional consent, the Ontario Municipal Board may dismiss the appeal.

**AND FURTHER TAKE NOTICE THAT** if you wish to be notified of the decision of the Town of Fort Frances Committee of Adjustment in respect of the proposed consent, you must make a written request to Municipal Planner at the address below.

Applications can be viewed in the Planning Department, Civic Centre, 320 Portage Avenue, during normal business hours. For an appointment or to obtain further information respecting the noted application(s), please call the Municipal Planner at 274-5323 ext. 275.

Dated this 9<sup>th</sup> day of October 2014.

N. Faye Flatt, AMCT, ACST, CPT  
Municipal Planner/  
Committee Secretary-Treasurer  
Town of Fort Frances  
320 Portage Avenue  
Fort Frances, Ontario  
P9A 3P9

**Community Services Executive Committee**  
**Minutes of Meeting**

**Date:** Wednesday, September 3, 2014

**Session No. 63**



This meeting of the Community Services Executive Committee was held at the Fort Frances Children's Complex.

**Committee Members present:** A. Hallikas – Chair; J. Albanese – Councillor; D. Kitowski – Councillor; M. McCaig – CAO; J. Kabel – Division Manager

**Guest(s) present:** Jennifer Greenhalgh

**CALL TO ORDER:**

A. Hallikas called the meeting to order at 10:32 am. J. Kabel recorded the minutes of the meeting.

**DISCLOSURES OF CONFLICT OF INTEREST (and general nature thereof):**

NIL

**APPROVAL OF MINUTES:**

Minutes of the Monday, July 7, 2014 Community Services Executive Committee meeting were approved as circulated.

**ITEMS REFERRED FROM COUNCIL:**

NIL

**NEW BUSINESS:**

- a) Sister Kennedy Centre – Ontario Seniors Secretariat Budget was received by the committee. Special note was made of the approval of the annual maintenance and operating grant: \$40,000 and the special grant: \$12,230.63.
- b) Rainy River First Nations Manitou Rapids – Stage Request was sanctioned by the committee.
- c) Sunny Cove Capital Projects that were previously approved were brought forward for information as they are now being undertaken.
- d) Accounts Receivable. It was noted that the A/R accounts that were previously a concern have been brought to a zero balance.
- e) Summer Update – verbal report of activities of the Community Services Division were given by J. Kabel.

**NON-AGENDA ITEMS:**


- a) EEH ramp & door – it was noted that the ramp railing isn't as sturdy as one would have expected. It was noted that the material for the railing wasn't in stock at original construction time and will be modified to be more substantial as materials become available. The door at the west side of the building is still scheduled to be painted.
- b) SKC policies – The three policies (Purpose & Operating Values, Executive Roles, and Complaint Policy) were recommended to Council as approved by the Sister Kennedy Centre Board of Management.

**INFORMATION:**

- a) Next Meeting Date – Monday, October 6, 2014.

**CLOSING**

There being no further matters before the Committee at this time, the meeting was closed by  
A. Hallikas at 11:38 am.

  
Chair  
Manager (or Superintendent)/Secretary



**TOWN OF FORT FRANCES**  
**PLANNING & DEVELOPMENT EXECUTIVE COMMITTEE**  
 Minutes of Meeting – 15 September 2014 (Session 58)

The Planning and Development Executive Committee held it's regular meeting in the Civic Centre Committee Room on Monday the 15<sup>th</sup> day of September 2014 at 8:00 a.m., with the following persons present:

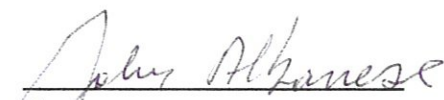
John Albanese (Chair), Rick Weidenhoeft, Doug Kitowski, Faye Flatt, Mark McCaig, Arlene Byrnes, Patrick Briere, Travis Rob, Roy Avis, (8:00 – 8:19).

1. CALL TO ORDER – 8:00 a.m.
2. IDENTIFICATION OF NON-AGENDA ITEMS - None
3. DISCLOSURE OF PECUNIARY INTEREST – None
4. MINUTES OF PREVIOUS MEETING – The minutes of September 4, 2014 were approved as circulated (Kitowski/Weidenhoeft).
5. BUSINESS
  - a. Referral (session 115) – Rainy River District Stewardship request dated July 23, 2014 to Partner in the Development of a Market Square in Downtown Fort Frances– a recommendation will be made to the Administration and Finance Executive Committee in support of the request and that a recognition plaque be considered as part of the project.
  - Referral (session 115) – T. Parks request dated September 4, 2014 re: Fencing issues– a recommendation will be made to Council to respond to Mr. Parks, advising fence is in accordance with municipal by-laws.
6. NON-AGENDA ITEMS - None
7. IN-CAMERA
 

Res. No. 2014-07 – (Weidenhoeft/Kitowski) That the meeting of the Planning and Development Executive Committee now meet in-camera at 8:08 am in order to address (a) a proposed or pending acquisition of land for municipal or local board purposes or disposal of land no longer needed for municipal purposes.

**CARRIED**

- a. Referral – Request to join Part 1 and Part 7 of Parcel 37-2 (session 115) – input from the Operations & Facilities Executive Committee will be requested.
8. NEXT REGULAR MEETING DATE - 6 October 2014 at 8:00 am
9. MEETING CLOSE – The meeting closed by R. Weidenhoeft at 8:23 a.m.

  
 Chairperson

  
 Municipal Planner/Secretary

## TOWN OF FORT FRANCES

### Administration and Finance Executive Committee

#### Minutes of Meeting No. 15

Tuesday, September 16, 2014

A meeting of the Administration and Finance Executive Committee was held in the Committee Room – Civic Centre on Tuesday, September 16, 2014 at 12:00 p.m.

PRESENT: Councillor Ken Perry, Councillor Andrew Hallikas and Councillor Paul Ryan

ALSO PRESENT: Mark McCaig, CAO and Laurie Witherspoon, Treasurer

REGRETS: Mayor Roy Avis

Called to order 12:04 p.m.

1. **Non-Agenda:** None
2. **Disclosure of pecuniary interest and the general nature thereof:** None
3. **Paul Ryan – Andrew Hallikas:** That the minutes from the previous meeting held on September 2, 2014 be approved as circulated.

CARRIED.

4.
  - i) Councillor J. Albanese New Gold Office Opening Travel & Per Diem – The Committee recommended to approve the per diem & travel claims for Councillor John Albanese in the amount of \$107.40 for his attendance at the New Gold Rainy River Project Emo Office grand re-opening held in Emo on August 28, 2014.
  - ii) M. McCaig, CAO Purchase Card Expenses – The Committee recommended to approve the Purchase Card expenses for Mark McCaig, CAO for ground transportation and airport parking in the amount of \$161.50 with regard to travel expenses for the AMO Conference held in London, Ontario.
  - iii) Accounts Receivable Uncollectible Accounts – The Committee recommended to approve the write off of Customers #4319, #4489, #10647, #10658 and #10708 Accounts Receivable balances owing in the total amount of \$1,444.79 as uncollectible.
  - iv) Signing Officers Update – The Committee recommended to amend the list of Signing Officers authorized to conduct financial transactions on behalf of the Corporation of the Town of Fort Frances, are any two of the following:
 

i)	Mayor	Roy Avis
ii)	CAO	Mark McCaig
iii)	Treasurer	Laurie Witherspoon
iv)	Clerk	Elizabeth Slomke.

Meeting – September 16, 2014

Page 2

- v) Rainy River District Stewardship Contribution Proposal – The Committee recommended to support and accept with appreciation the Rainy River District Stewardship donation contribution of up to \$5,000 to be used towards bike racks, landscaping or other environmentally themed portion of the redevelopment project at 235 Scott Street and as set out in their correspondence dated July 23, 2014.
  - vi) Taxation of Certain Railway & Power Utility Lands – The Committee recommended to forward the CN Railway right-of way prescribed taxation matter to the Rainy River District Municipal Association (RRDMA) for support and request that the RRDMA refer this matter to NOMA for support consideration.
6. **Outstanding Items:**
- i) Old Shambles Road – CAO/Solicitor
  - ii) Couchiching Sewer and Water Agreement Signage
7. **Non-Agenda Items:** None
8. **Information:**
- i) General Operating Fund Financial Statement as at August 31, 2014
  - i) Water & Sewer Operating Fund Financial Statements as at August 31, 2014
  - ii) Capital Fund Financial Statement as at August 31, 2014
9. **Next Meeting Date:** Tuesday, October 7, 2014

  
Ken Perry, Chair

  
Mark McCaig, CAO

# Operations & Facilities Executive Committee

## Minutes of Meeting

**Date: Wednesday, September 17, 2014    Session No. 83**



A meeting of the Operations & Facilities Executive Committee was held in the Committee Room on Wednesday, September 17<sup>th</sup>, 2014 from 7:45 a.m. to 8:45 a.m.

Committee Members Present: Rick Wiedenhoeft, Chair, Ken Perry, Paul Ryan, Mark McCaig, CAO, and Doug Brown.

Also Present: Mayor Roy Avis

1. Call to Order 7:45 a.m.
2. Disclosure of pecuniary interest as required under the *Municipal Conflict of Interest Act* by Committee Members on agenda items. None
3. Agenda items considered at this meeting:
  - 1) Approve the minutes of the meeting of this Committee on September 3<sup>rd</sup>, 2014.  
The minutes were approved as circulated.
  - 2) August 2014 Drinking Water Systems Monthly Summary Report – the Monthly Drinking Water Systems Report for August 2014 was reviewed and will be forwarded to Council for approval.
  - 3) Rainy River District Stewardship Proposal for the Rainy Lake Hotel Property – 235 Scott Street – the memo was reviewed and will be forwarded to the administration and finance executive committee.
  - 4) Operations & Facilities Division – Public Works Area – Operations Statistics – June 2014  
the Operations Statistics for the Public Works Area for June 2014 were reviewed and will be forwarded to Council as information only. No action required.
  - 5) Operations & Facilities Division – Public Works Area – Operations Statistics – July 2014  
The Operations Statistics for the Public Works Area for July 2014 were reviewed and will be forwarded to Council as information only. No action required.
  - 6) Operations & Facilities Division – Public Works Area – Operations Statistics – August 2014  
the Operations Statistics for the Public Works Area for August 2014 were reviewed and will be forwarded to Council as information only. No action required.

- 7) Operations & Facilities Division – Environmental Area – Operations Statistics – July 2014. The Operations Statistics for the Environmental Area for July 2014 were reviewed and will be forwarded to Council as information only. No action required.
- 8) Sewer & Water Data for 2014 updated September 1, 2014 – the spreadsheet as of September 1<sup>st</sup>, 2014 was reviewed and will be forwarded to Council as information only. No action required.
- 9) Fort Frances Wastewater Treatment Facility August 2014 Monthly Report – the OCWA Monthly Report for August 2014 was reviewed and will be forwarded to Council as information only. No action required.
- 10) Aircraft Landings 2014 – as of August 31, 2014 – the Airport Statistics for August 2014 were reviewed and will be forwarded to Council as information only. No action required.

5. Non-Agenda Items:

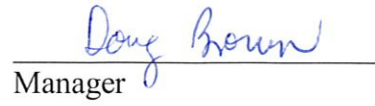
- 1) Request by Sean Ahrens To Purchase Portion of Laneway Just East of Elm Avenue - the Operations and Facilities manager handed out an email from Faye Platt dated September 15, 2014 and the letter dated August 25, 2014 from Sean Ahrens. After a lengthy discussion the following recommendations will be forwarded to the Planning and Development executive committee:
  - 1) That the 3.05 m by 6.10 m piece of the laneway which contain the water and sanitary sewer services for the Mr. Ahren's property be offered to be sold to Mr. Sean Ahrens with the following conditions:
    - That a long term arrangement be established where snow from this laneway be stockpiled on an agreed upon portion of Mr. Ahren's property.
    - That the large rocks be relocated on Mr. Ahren's property such that the Town's snow clearing equipment can maneuver easily through the existing laneway when performing winter control maintenance services.
  - 2) That both parties agree to work together to ensure that winter control maintenance services for this laneway take place in a cost efficient manner. Also that there is no negative impact to existing laneway abutting property owners.

6. Resolutions: None

Adjourned at 8:45 a.m.

There being no further matters before this Committee at this time this meeting was closed.

  
Chair

  
Manager

September 17, 2014 O&F Exec Minutes.doc

Doug Anderson - Co-Chair Betty's	P	Chamber of Commerce Representative Annely Armstrong	A
Ted Debenetti A Buck or Two	A	RRFDC – Geoff Gillon	P
Jenny Greenhalgh		John Albanese – Town Councilor Town of Fort Frances	P
Richard Boileau – Chair McTaggart's	P	Shelley Wepruk Secretary	P
Marie Therese Metke Pharmsave	P		
Pat Gartshore Gartsh's	P		
Jennifer Horton Curvy Chicks	P		



Guests: Blair Anderson and Scott Turvey

## 1.Call to Order , Call for Conflict of Interest, Call for Agenda Additions

Richard Boileau opened the meeting. The meeting to was called to order at 8:00 a.m. The Agenda and minutes were circulated to the members for review. Members were asked for any agenda additions or conflicts of interest, none were noted.

## 2. Approval of Minutes

### B.I.A Board of Management Meeting – 20 August, 2014

Copies of the minutes from the 16 July, 2014 Board of Management Meeting were circulated for review and approval. The following motion was made;

**Motion #1 Pat Gartshore/John Albanese**

TO accept the minutes presented of the 16 July, 2014 Board of Management Meeting as presented.

Also to ratify all motions made on that date.

**No against or abstentions**

**CARRIED**

## 3. Accounts Payable & Financial Report

**Motion # 2 John Albanese/Doug Anderson**

To accept the total payables for July in the amount of \$3218.43

**No against or abstentions**

**All in agreement - CARRIED**

#### **4. BUSINESS ARISING FROM THE MINUTES**

**Finance and Administration Committee** – No financial report at this time. Kim will be attending our next meeting to bring us up to date on our finances.

**Promotions Committee**

1. Richard will be hand delivering the flyers setting out the advertising schedule. Shelley will be emailing same to members with email addresses.

**Maintenance Committee**

1. Flags were taken down and repaired. Richard will be going out for quote for new flags.
2. Jennifer Greenhalgh is now on the maintenance committee with Richard.
3. Request for proposal to construct and remove flower baskets will be drafted and sent out to all local growers. Doug suggested doing the Christmas ones ourselves and adding solar lights to illuminate.
4. Snowflakes are still in garage behind former FedNor. We will be contacting Jim Hudson re leaving them. Annely is to talk to Jim re moving them or storing them there.
5. Doug spoke about Canal Park in Duluth.

#### **5. OLD BUSINESS**

1. Heart of the Continent – Doug sent in our page for BIA but still waiting for approval. Doug has noticed an increase in traffic in his store from the website.
2. Map – Put on back burner until next year.
3. Market Square – Funding is a go re the building of the Market Square. Site preparation is included in the funding. Design is approved so it is now time to proceed with plan and to continue with ideas to develop the spot. We will be considering putting in heaters to extend the season.

**NEW BUSINESS**

1. We need to make a connection between the downtown and the waterfront.
2. Festival of Frost: Date has been set for 29 November, 2014. We will be talking to the exhibitors from last year and from July mall day and inviting them back. We will be talking to Pam from the Pet Store re display of dogs.
3. Letter to go to town re closure of 100, 200 & 300 blocks of Scott Street for Festival.
4. Pictures with Santa – bring your own camera for pictures with Santa.
5. Festival of Trees – move to Scott Street? so more people can take part. It was suggest asking downtown shop owners to display them in their windows to entice more traffic.

## **5. Closing & Setting of Next Board Meeting**

Motion # 5 Shelley Wepruk

To close the meeting

No against or abstentions

All in agreement – CARRIED

The next meeting date will be 10 September @ 8:00 a.m. at the BIA office.

**PLEASE NOTE THAT ALL MEETINGS WILL NOW BE HELD ON THE SECOND WEDNESDAY OF EACH MONTH AT 8:00 A.M. AT THE BOARD ROOM UNLESS OTHERWISE NOTIFIED.**

Meeting closed at 8:52 a.m.

Doug Anderson - Co-Chair Betty's	P	Chamber of Commerce Representative Annely Armstrong	P
Ted Debenetti A Buck or Two	A	RRFDC – Geoff Gillon	P
Jenny Greenhalgh		John Albanese – Town Councilor Town of Fort Frances	P
Richard Boileau – Chair McTaggarts	P	Shelley Wepruk Secretary	P
Marie Therese Metke Pharmsave	P	Kim Nicholson	P
Pat Gartshore Gartsh's	P		
Jennifer Horton Curvy Chicks	P		



## 1.Call to Order , Call for Conflict of Interest, Call for Agenda Additions

Richard Boileau opened the meeting. The meeting to was called to order at 8:00 a.m. The Agenda and minutes were circulated to the members for review. Members were asked for any agenda additions or conflicts of interest, none were noted.

## 2. Approval of Minutes

### B.I.A Board of Management Meeting – 10 September, 2014

Copies of the minutes from the 20 August, 2014 Board of Management Meeting were circulated for review and approval. The following motion was made;

#### **Motion #1 Pat Gartshore/Jennifer Greenhalgh**

TO accept the minutes presented of the 20 September, 2014 Board of Management Meeting as presented.

Also to ratify all motions made on that date.

No against or abstentions

**CARRIED**

## 3. Accounts Payable & Financial Report

#### **Motion # 2 Pat Gartshore/Jennifer Greenhalgh**

To accept the total payables for July in the amount of \$1,300.74

No against or abstentions

All in agreement – **CARRIED**

#### **4. BUSINESS ARISING FROM THE MINUTES**

**Finance and Administration Committee** – Kim gave us a report on finances and we are well under budget at this time. We have our commitment to the Rainy Lake Hotel project in the bank now.

##### **Promotions Committee**

1. Richard and Jennifer took the flyers to handout to businesses. Next promo is decorating stores for fall. Causeway Insurance will not be involved in the Santa Clause parade this year due to shortage of staff. We will be striking a committee re parade. Kim, Annelly and Jennifer Horton volunteered to sit on the committee. Doug was going to ask Judy Kielczewski to sit on committee as well.

##### **Maintenance Committee**

1. Baskets for Winter: Doug suggests using imitation flowers and greens so they can be re-used in the future.
2. Rope lights will be going to garbage. Snowflakes are still in garage at Fed-Nor and will be moved on Friday to Marc Carron's storage.
3. Still looking for someone to refurbish murals. Jenny is going to talk to Mason's and Annelly will talk to Pam to see if the artist who painted them is still in the vicinity.

#### **5. OLD BUSINESS**

1. Heart of the Continent – Annelly talked to Bret Hesla and he wants people to realize it is a GeoTourism Site and not a marketing site. People putting information on the site must be owners of property and must be approved by National Geograph. Travis is still working on the B.I.A.'s site.

##### **NEW BUSINESS**

1. Festival of Trees: Chamber is taking on this project.
2. Festival of Frost: Tree Auction – good idea to have the trees in stores prior to auction but to group all the trees in one location for pick-up.
3. Ben from From The Grind Up would like a bike rack in front of his store. Shelley will be asking Doug Brown to have one located there.
4. Jennifer Horton will be voting at Chamber of Commerce meetings on behalf of the BIA as she is our board representative.
5. New Gold will be at Copper River Inn on 8 October for anyone interested in any information and updates.

## **5. Closing & Setting of Next Board Meeting**

Motion # 5 John Albanese

To close the meeting

No against or abstentions

All in agreement – CARRIED

The next meeting date will be 8 October @ 8:00 a.m. at the BIA office.

**PLEASE NOTE THAT ALL MEETINGS WILL NOW BE HELD ON THE SECOND WEDNESDAY OF EACH MONTH AT 8:00 A.M. AT THE BOARD ROOM UNLESS OTHERWISE NOTIFIED.**

Meeting closed at 8:52 a.m.