

TOWN OF FORT FRANCES

COUNCIL MINUTES

SEPTEMBER 22, 2014

Session No. 146

A meeting of the Committee of the Whole of Council was held in the Committee Room, Civic Center on Monday, September 22, 2014 from 5:31 p.m. to 6:16 p.m (in-camera* from 5:34 p.m. to 5:55 p.m.).

PRESENT: Councillor D. Kitowski, Chairperson; Mayor R.Avis; Councillors J. Albanese, K. Perry, P. Ryan, A. Hallikas and R. Wiedenhoeft.

ALSO PRESENT: M. McCaig, Administrator, K. Lawson, Deputy-Clerk; L. Witherspoon (5:31 p.m. to 5:34 p.m. and 6:05 p.m. to 6:16 p.m.), D. Brown (5:31 p.m. to 5:34 p.m. and 6:05 p.m. to 6:16 p.m.) and J. Kabel (5:31 p.m. to 5:34 p.m. and 6:05 p.m. to 6:16 p.m.).

1. Call to Order at 5:31 p.m.
 2. Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting.
 - 2.1 Add Item 4.1 - Physician Recruitment Meeting
 3. Disclosure of pecuniary interest and the general nature thereof.
 - 3.1 Councillor J. Albanese on Committee of the Whole agenda item 7.2 stating that the claim for travel expense and per diem was his. He did not participate in any discussion of nor vote on the matter.
 4. In-Camera: 5:34 p.m. to 5:55 p.m.
 - 4.1 Physician Recruitment Meeting - CAO received direction.
 - 376 Perry-Wiedenhoeft - THAT Committee of the Whole of Council now meet in-camera in order to address a matter pertaining to: personal matters about an identifiable individual, including municipal or local board employees, more specifically item 4.1 - Physician Recruitment Committee.
- CARRIED
5. Public Session Resumes in Council Chambers: 6:05 p.m.
 6. Consent Agenda:
 - 6.1 Fence Compliance (914 Armit Avenue)
Council approval of this report will authorize a letter to be sent to Mr. T. Parks, 914 Armit Avenue that advises Mr. Parks that the fence is in full compliance with By-law 75/09 and that no further actions will be taken.
 - 6.2 M. McCaig, CAO - Purchase Card Expenses
Council approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to approve the purchase card expenses for Mark McCaig, CAO in the amount of \$161.50 for AMO Conference Travel expenses.
 - 6.3 Uncollectible Accounts Receivable Customer Accounts
Council approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to approve the write

off of Customers #4319, #4489, #10647, #10658 and #10708 Accounts Receivable balances owing in the total amount of \$1,444.79 as uncollectible.

6.4 Signing Officers Update

Council approval of this report will approve the Administration & Finance Executive Committee recommendation to amend the list of signing officers authorized to conduct financial transactions on behalf of the Corporation of the Town of Fort Frances, are any two of the following:

- i) Mayor Roy Avis
- ii) CAO Mark McCaig
- iii) Treasurer Laurie Witherspoon
- iv) Clerk Elizabeth Slomke

6.5 Rainy River Stewardship Donation Proposal for Revitalization of Property Located at 235 Scott Street

Council approval of this report will approve the Administration & Finance Executive Committee recommendation to support and accept with appreciation the Rainy River District Stewardship donation contribution of up to \$5000.00 to be used towards bike racks, landscaping or other environmentally themed portion of redevelopment project at 235 Scott Street and as set out in their correspondence dated July 23, 2014.

6.6 CN Railway Right-of-Way

Council approval of this Report will approve the Administration & Finance Executive Committee recommendation to forward the CN Railway right-of-way prescribed taxation matter to the Rainy River District Municipal Association (RRDMA) for support and request that the RRDMA refer this matter to NOMA for support consideration.

6.7 August 2014 Drinking Water Systems Monthly Summary Report

Council approval of this report will accept the August 2014 Drinking Water Systems Monthly Summary Report and approve the report prior to it being made available to the general public.

6.8 Sister Kennedy Centre Policies and Procedures

Council approval of this report will endorse the policies that are attached to the report, and as approved by the Sister Kennedy Centre Board on September 9, 2014.

6.9 Term Limits for Boards and Committees

Council approval of this report will direct the presentation of a by-law which will rescind By-law 6/77 and abolish term limits for those boards and committees appointed by Council.

377 Perry-Wiedenhoeft - THAT the matters listed on the Consent Agenda be referred to the Consent Agenda for the Regular Meeting of Council later tonight for approval being items #6.1, 6.2, 6.3, 6.4, 6.5, 6.6, 6.7, 6.8 and 6.9.

CARRIED

7. Administration and Finance Division - 5:45 p.m

7.1 Compliance Audit Committee
Received.

7.2 J. Albanese - New Gold Rainy River Project Emo Office Grand Re-Opening Per Diem & Travel Expenses
Received. Disclosure of Interest received from Councillor Albanese.

- 7.3 2013 Capping By-law
Received.
- 8. Operations and Facilities Division: 5:50 p.m.
 - 8.1 Update on Capital Projects
Received verbal update from D. Brown, Manager of Operations & Facilities.
- 9. Information:
 - 9.1 Capital Fund Budget vs Actual as at August 31, 2014
Received, no further discussion.
 - 9.2 Water and Sewer Fund (Operating) Actuals to August 31, 2014
Received, no further discussion.
 - 9.3 General Fund (Operating) Actuals as at August 31, 2014
Received, no further discussion.
 - 9.4 Miscampbell Local Roads Board - Notice of Annual Meeting
Received, no further discussion.
 - 9.5 Support to Amend the Ontario Assessment Act - Town of Fort Erie
Received, no further discussion.
 - 9.6 Delegation at AMO Annual Conference
Received, no further discussion.
 - 9.7 New Gold Rainy River Project - Fish Habitat Compensation Plan
Received, no further discussion.
 - 9.8 The Explorationist - Newsletter of the Ontario Prospectors Association
Received, no further discussion.
 - 9.9 Operations and Facilities Division - Environmental Area - Operations Statistics July 2014
Received, no further discussion.
 - 9.10 Operations and Facilities Division - Public Works - Operations Statistics June 2014
Received, no further discussion.
 - 9.11 Operations and Facilities Division - Public Works - Operations Statistics July 2014
Received, no further discussion.
 - 9.12 Operations and Facilities Division - Public Works - Operations Statistics August 2014
Received, no further discussion.
 - 9.13 Fort Frances Wastewater Treatment Facility - August 2014 Monthly Report
Received, no further discussion.
 - 9.14 Sewer & Water Data for 2014 - updated September 1, 2014
Received, no further discussion.

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- 9.15 Aircraft Landings and Fuel Sales as of August 31, 2014
Received, no further discussion.
- 9.16 Invitation - Alzheimer Society Walk for Memories
Received, no further discussion.
- 10. Non-agenda items: none
- 11. Resolutions:
 - 11.1 Resolutions on certain matters are to be brought to the regular meeting
of Council later tonight.
 - 378 Perry-Wiedenhoeft - THAT this meeting of the Committee of Whole of
Council of the Town of Fort Frances be now closed.

CARRIED

Original signed by: D. Kitowski,
Chairperson

Original signed by: E. Slomke,
Clerk