

TOWN OF FORT FRANCES

MINUTES

SESSION NO. 147

OCTOBER 14, 2014

A meeting of the Committee of the Whole of Council was held in the Committee Room (from 5:30 p.m. to 5:31 p.m.) and Council Chambers (from 5:39 p.m. to 5:58 p.m.) on Tuesday October 14, 2014.

PRESENT: Councillor D. Kitowski, Chairperson; Mayor R. Avis; Councillors K. Perry, P. Ryan, J. Albanese, A. Hallikas and R. Wiedenhoeft.

ALSO PRESENT: M. McCaig, Administrator, E. Slomke, Clerk, K. Lawson, Deputy-Clerk, D. Brown, Manager of Operations & Facilities, J. Kabel, Manager of Community Services.

1. **Call to Order: 5:30 p.m.**
2. **Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting - none**
3. **Disclosure of pecuniary interest and the general nature thereof.**
 - 3.1 Councillor Albanese on Committee of the Whole Item 6.3 stating that the claim for travel expense and per diem was his. He did not participate in any discussion of, nor vote on the matter.
 - 3.2 Councillor Wiedenhoeft on Committee of the Whole Item 6.8 stating that the claim for travel expense and per diem was his. He did not participate in any discussion of, nor vote on the matter.
 - 3.3 Councillor Perry on Committee of the Whole Items 6.5 and 6.5 stating that the claim for travel expenses and per diems were his. He did not participate in any discussion of, nor vote on the matter.
 - 3.4 Councillor Ryan on Committee of the Whole Item 6.7 stating that the claim for travel expense and per diem was his. He did not participate in any discussion of, nor vote on the matter.
 - 3.5 Councillor Hallikas on Committee of the Whole Item 6.4 stating that the claim for travel expense and per diem was his. He did not participate in any discussion of, nor vote on the matter.
 - 3.6 Mayor Avis on Committee of the Whole Items 6.1 and 6.2 stating that the entertainment expense, travel expense and per diem was his. He did not participate in any discussion of, nor vote on the matter.
4. **In-Camera: none**
5. **Consent Agenda:**
 - 5.1 D. Brown, Mgr. Operations and Facilities - Response to Kendall Richardson, Spokesperson - Presentation on Sanitary Sewer System in Church Street Sewage Pumping Station Catchment Area - Petition Received.
-approval of this report will ensure that the Operations and Facilities division protocol to enact the contingency plan during extreme rainfall events during the year, when the groundwater table is at it's highest elevation be reviewed and adjusted to try to enact the contingency plan in a timely fashion to avoid any residential sewage back-ups in the Church Street section of the sanitary sewer collection system.
 - 5.2 D. Brown, Mgr. Operations and Facilities - Fort Frances Airport - Awarding Tender 14-

Of-10 - Supply and Installation of Electronic Runway Condition Reporting System.
- approval of this report will award Tender 14-OF-10 for Supply and Installation of Electronic Runway Condition Reporting System to Tradewind Scientific Ltd. at a cost of \$27,967.50 including hst.

- 5.3 P. Briere, By-law Enforcement Officer: Letter dated September 16, 2014 from Mr. D. Lee, 246 Scott Street.
- approval of this report will authorize a letter be sent for Mr. D. Lee at 246 Scott Street advising that the request for 2 private parking stalls on Scott Street is denied.
- 5.4 J. Kabel, Mgr. Community Services - 2015 Dudley Hewitt Cup Request.
- approval of this report will authorize the following:
1) a donation in the amount of \$5,500.00 be made to offset the costs of the facility rental;
2) provide Town of Fort Frances souvenirs/memorabilia;
3) provide Ice for Kids lobby for kiosk (booths) in accordance with municipal by-laws;
4) Mayor be present to open the 2015 Dudley Hewitt Cup ceremonies.
- 5.5 J. Kabel, Mgr. Community Services - Townshend Theatre Joint-Use Agreement.
- approval of this report will renew the Townshend Theatre joint user agreement between the Rainy River District School Board, the Corporation of the Town of Fort Frances and Confederation College of Applied Arts and Technology for a term of 5 years.
- 5.6 L. Witherspoon, Treasurer: Fort Frances Tribal Area Health Services Inc. Request for Letter of Support.
- approval of this report will approve a letter of support in principle to the Fort Frances Tribal Area Health Services Inc. to pursue and secure a detox facility in the Rainy River District.
- 5.7 L. Witherspoon, Treasurer: 2015 Vacation Guide Map to Northwestern Ontario
- approval of this report will approve advertisement in the 2015 Northwestern Ontario Vacation Guide Map at a cost of \$540.00 plus applicable taxes.
- 5.8 L. Witherspoon, Treasurer: Double Hatter Firefighter Issue in the Media.
- approval of this report will receive the Double Hatter Firefighter issue in the media and that no further action be taken at this time.
- 5.9 D. Scofield/D. Galusha, Deputy Treasurers - Renewal of Municipal Insurance 2014-2015.
- approval of this report will approve the recommendation of the Administration and Finance Executive Committee to accept the Renewal of Municipal Insurance, as provided by BFL Canada and represented by Gillons' Insurance Brokers Ltd., for the term November 1, 2014 to November 1, 2015.

379 Perry - Albanese: THAT the matters listed on the Consent Agenda be referred to the Consent Agenda for the Regular Meeting of Council later tonight for approval being items # 5.1, 5.2, 5.3. 5.4. 5.5, 5.6, 5.7, 5.8 and 5.9.

CARRIED

6. Administration and Finance Division:

- 6.1 L. Witherspoon, Treasurer: Mayor Roy Avis - Meeting with Ken Boshcoff Entertainment Expense.
Received. Disclosure of Interest received from Mayor Avis.
- 6.2 D. Galusha, Deputy-Treasurer: Mayor Roy Avis - Northwestern Ontario Regional Conference Travel & Per Diem Claim.
Received. Disclosure of Interest received from Mayor Avis.
- 6.3 L. Witherspoon, Treasurer: Councillor John Albanese - Northwestern Ontario Regional

Conference Travel & Per Diem Claim.

Received. Disclosure of Interest received from Councillor Albanese.

- 6.4 L. Witherspoon, Treasurer: Councillor Andrew Hallikas - Northwestern Ontario Regional Conference Travel & Per Diem Claim.
Received. Disclosure of Interest received from Councillor Hallikas.
- 6.5 L. Witherspoon, Treasurer: Councillor Ken Perry - New Gold Rainy River Project Emo Office Grand Re-Opening per Diem Claim.
Received. Disclosure of Interest received from Councillor Perry.
- 6.6 L. Witherspoon, Treasurer: Councillor Ken Perry - Northwestern Ontario Regional Conference Travel & Per Diem Claim.
Received. Disclosure of Interest received from Councillor Perry.
- 6.7 L. Witherspoon, Treasurer: Councillor Paul Ryan - Northwestern Ontario Regional Conference Travel & Per Diem Claim.
Received. Disclosure of Interest received from Councillor Ryan.
- 6.8 L. Witherspoon, Treasurer: Councillor Rick Wiedenhoeft - Northwestern Ontario Regional Conference Travel & Per Diem Claim.
Received. Disclosure of Interest received from Councillor Wiedenhoeft.
- 6.9 A. Petrin, Human Resources Manager - Travel Policy.
Received.

7. Operations and Facilities Division:

- 7.1 Update on Capital Projects
Received verbal update from D. Brown, Manager of Operations & Facilities.

8. Information:

- 8.1 L. Witherspoon, Treasurer - Administration & Finance Department Stats for the period ending August 31, 2014*.
Received, no further discussion.
- 8.2 D. Brown, Mgr. Operations and Facilities - 2014 Tonnage at Landfill Site -updated October 1st, 2014*.
Received, no further discussion.
- 8.3 Fort Frances Municipal Airport - 2014 Aircraft Landings and Fuel Sales Recap as of September 30, 2014*.
Received, no further discussion.
- 8.4 D. Herr, Environmental and Facilities Supt. - Town of Fort Frances August 2014 Environmental Area - Operations Statistics*.
Received, no further discussion.
- 8.5 T. Rob, CBO, Facilities / Special Projects Coordinator - Results of 2014 Surplus Asset Sale.
Received, no further discussion.
- 8.6 By-Law Enforcement Activities Report for the months of July, August and September, 2014.
Received, no further discussion.
- 8.7 T. Rob, CBO, Facilities / Special Projects Coordinator: Statistics Canada Report.

Received, no further discussion.

- 8.8 J. McTaggart, Chair, Police Services Board: Letter regarding On-Road Bike Lane - Colonization Road West.
Received, no further discussion.

9. Non-agenda items: none

10. Adjourn

380 Perry - Albanese: THAT this meeting of the Committee of the Whole of Council of the Town of Fort Frances be now closed.

CARRIED

D. Kitowski, Chairperson

E. Slomke, Clerk