

REPORT

COMMITTEE OF THE WHOLE

October 28, 2014

A meeting of the Committee of the Whole of Council was held in the Committee Room and Council Chambers on Tuesday October 28, 2014 from 5:30 p.m. to 7:02 p.m.

PRESENT: Councillor A. Kitowski, Chairperson; Mayor R. Avis; Councillors J. Albanese, K. Perry, P. Ryan, A. Hallikas and R. Wiedenhoeft.

ALSO PRESENT: M. McCaig, Administrator, E. Slomke, Clerk, K. Lawson, Deputy-Clerk, D. Brown, Manager of Operations & Facilities (5:30pm to 5:32pm and 6:49pm to 7:02pm), J. Kabel, Manager of Community Services (5:30pm to 5:32pm and 6:49pm to 7:02pm), Laurie Witherspoon, Treasurer (5:30pm to 5:32pm and 6:49pm to 7:02pm).

**1. Call to Order at 5:30 p.m.**

**2. Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting.**

2.1 Addition of Item 4.3 (In-Camera): Solicitor/Client Privilege

**3. Disclosure of pecuniary interest and the general nature thereof. - none**

**4. In-Camera (5:32 p.m. to 6:42 p.m.)**

4.1 Property Matter - Council further discussed sale of property

4.2 Identifiable Individual - an update on Physician Recruitment was provided by Mr. Todd Hamilton and Mr. Allan Katz from Riverside Healthcare Services.

4.3 Solicitor/Client Privilege - further direction was provided to Wes Derkson, Town Solicitor

381 Hallikas - Ryan: THAT Committee of the Whole of Council now meet in-camera in order to address a matter pertaining to:

- security of the property of the municipality or local board, more specifically item 4.1 potential property acquisition; item 4.2 physician recruitment and item 4.3 Agency 1 Matters

- a proposed or pending acquisition of land for municipal or local board purposes or disposal of land no longer needed for municipal purposes, more specifically item 4.1 Potential Property Acquisition

- the receiving of advice that is subject to solicitor/client privilege, including communications necessary for that purpose, more specifically item 4.3 Agency 1 Matters

CARRIED

**5. Public Session Resumes in Council Chambers at 6:49 p.m.**

**6. Consent Agenda:**

6.1 D. Brown, Manager Operations & Facilities - Requests from Gillons' for Public Information re: Capital and Property Upgrades Within the Community over the Last 15 Years.

- approval of this report will provide the necessary manpower through Trish Law, GIS Expert to assemble the necessary capital and property upgrades information as requested by Gillons' Insurance Brokers Ltd.

6.2 D. Brown, Manager Operations and Facilities - Supply of 2015 Parks and Cemetery Flowers.

- approval of this report will authorize the purchase of 5292 dozen flowers from Lowey's Greenhouse and Market Gardens at a cost of \$14,292.00 plus extra for the supply of 2015 Parks and Cemetery planting season.

6.3 D. Brown, Manager Operations and Facilities - September 2014 Drinking Water Systems Monthly Summary Report.

- approval of this report will accept the September 2014 Drinking Water Systems Monthly Summary Report.

6.4 L. Witherspoon, Treasurer - Friends of the Museum Third-annual Fall Soiree and Fundraising Gala.

- approval of this report will agree to the Administration and Finance Executive Committee recommendation to purchase 10 tickets in the amount of \$300.00 for the Friends of the Museum Third Annual Fall Soirée and Fundraising Gala to be held at the Fort Frances Museum on November 6, 2014.

6.5 L. Witherspoon, Treasurer - Beer Store - Impact of Communities of Deregulation of the Current Alcohol Retail System.

- approval of this report will receive, only, the letter dated September 15, 2014 from the Beer Store respecting the Impact on Communities of Deregulation of the current alcohol retail system and confirm that no further action be taken.

382 Hallikas - Ryan: THAT the matters listed on the Consent Agenda be referred to the Consent Agenda for the Regular Meeting of Council later tonight for approval being items # 6.1, 6.2, 6.3, 6.4, and 6.5

CARRIED

**7. Administration and Finance Division - none**

**8. Community Services Division - none**

**9. Planning and Development Division - none**

**10. Operations and Facilities Division:**

10.1 D. Herr, Environmental and Facilities Superintendent - Award Tender 14-Of-11 Water Treatment Plant Standby Generator System. (additional materials to be distributed - D. Brown will speak to this report).

Report received, additional verbal information provided by D. Brown.

**11. General - none**

**12. Information:**

12.1 L. Witherspoon, Treasurer - 2014 Reserve Funds\*.  
Received, no further discussion.

12.2 L. Witherspoon, Treasurer - Town of Fort Frances General Fund (Operating) - Actuals as at September 30, 2014\*.  
Received, no further discussion.

12.3 L. Witherspoon, Treasurer - Town of Fort Frances Capital Fund Budget vs Actual as at September 30, 2014\*.  
Received, no further discussion.

12.4 L. Witherspoon, Treasurer - Water and Sewer Fund (Operating) - Actuals to September 30, 2014\*.

Received, no further discussion.

- 12.5 J. Kabel, Manager of Community Services: Website Re-development Update  
Received, no further discussion.

**13. Non-agenda items - none**

**14. Adjournment**

- 14.1 Meeting adjourned at 7:02 p.m.

- 383 Ryan - Hallikas: THAT this meeting of the Committee of Whole of Council of the Town of Fort Frances be now closed.

CARRIED

D. Kitowski, Chairperson

E. Slomke, Clerk