

TOWN OF FORT FRANCES

AGENDA - November 24, 2014

COMMITTEE OF THE WHOLE MEETING

Committee Room and Council Chambers, Civic Centre

(Session No. 151) 5:30 p.m.

Page

1. Call to Order

2. Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting.

3. Disclosure of pecuniary interest and the general nature thereof.

4. In-Camera:

4.1 Identifiable Individuals - License Application

4.2 Property Matter

5. Public Session Resumes in Council Chambers:

6. Consent Agenda:

- | | | |
|-----|--|---------|
| 6.1 | Report from P. Briere, By-law Enforcement Officer: Taxi License By-law | 4 - 6 |
| | - approval of this report will authorize the preparation of an appropriate by-law for signing by Mayor and Clerk. | |
| 6.2 | Report from P. Briere re: Draft Traffic Control By-law. | 7 - 8 |
| | - approval of this report will authorize the preparation of an appropriate by-law for signing by Mayor & Clerk. | |
| 6.3 | Councillor Elect Wendy Brunetta - Rainy River District - Rainy River District Queen's Park Delegation Travel Claim. | 9 - 10 |
| | - approval of this report will agree with the A&F Executive Committee recommendation and approve the travel expense claim. | |
| 6.4 | Term Limits for Appointments to Boards and Committees. | 11 - 19 |
| | - approval of this report will agree with the A&F Executive Committee (and other Executive Committees) that the by-law to limit the tenure of appointments by Council be amended by adding "Council has the authority to, and may, forego the enforcement of term limits (on a specific Board or Committee) if | |

	an insufficient number or unsuitable applications are received."	
6.5	2015 User Fee Schedule. - approval of this report will approve a general 2.6% increase for the 2015 User Fees with the exception of any specific fees that have been identified to remain at the 2015 rates, new rates established, or any user fee that required individual evaluation, and with the exception of water & Sewer rates that will be brought forward in the new year. Further, that the 2015 User Fee rates schedule be brought forward to a Special Committee of the Whole meeting on Monday December 8, 2014.	20 - 35
6.6	M. McCaig, CAO - Purchase Card Expenses. - approval of this report agrees with the A&F Executive Committee recommendation and approves these purchase card expenses.	36 - 44
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7.5	Councillor Rick Wiedenhoeft - Rainy River District Queen's Park Delegation Travel Claim.	55 - 56
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8.6 Administration and Finance Department Statistics for the period ending October 31, 2014*.	77 - 78
8.7 Town of Fort Frances Capital Fund Budget vs Actual as at October 31, 2014*.	79 - 82
8.8 Town of Fort Frances General Fund (Operating) Actuals as at October 31, 2014*.	83 - 85
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9. Non-agenda items:	
10. Adjournment	
10.1 Meeting Adjourned at _____	

Report To: Mayor and Council

From: Patrick Briere, By-Law Enforcement Officer

Date: November 17, 2014

Re: Taxi License By-Law Draft.

The Clerk's Office and By-Law Enforcement have worked together on a review of Taxi Licensing within The Town of Fort Frances. As a result of this review it was concluded that a new By-Law should be researched and created to allow for a more fair and consistent process for all Taxi Operators to follow and gives By-Law Enforcement more tools to effectively control this type of business operation.

Attached to this report, for your reference is:

- 1) Copy of Report to Planning & Development Executive Committee.

Please refer to previously distributed Taxi License By-Law Draft.

The Planning & Development Executive Committee has reviewed this Draft By-Law at their regular meeting held on Monday November 17, 2014 and are recommending that Council approve the Draft By-Law and have an appropriate By-Law prepared for Mayor and Clerk to sign.

Respectfully submitted,



Patrick Briere

By-Law Enforcement Officer

<p>Council approval of this report will: 1) will authorize the preparation of an appropriate By-Law for signing by Mayor & Clerk.</p>
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November 3, 2014

Report To: Planning & Development Executive Committee

From: Patrick Briere, By-Law Enforcement Officer

Re: Taxi License By-Law Draft

Please find attached, the draft copy of the Taxi License By-Law for your review and consideration.

The By-Law Enforcement Department and Clerk's Office have been working together on the review of our Business Licensing By-Law #57/05 for the past year. This has been as a result of numerous issues that have risen from the 3 taxi businesses currently licensed to operate in Fort Frances and other new types of businesses that have been working in Town.

Upon completion of our review, it was determined that By-Law #57/05 has become outdated and that having 2 stand alone By-Laws would be of greater functionality to business owners and enforcement staff.

To that end, and together with the Clerk's Office, a Draft Taxi License By-Law has been prepared for review and consideration. We have conducted an internal review by town staff involved in licensing as well as an external review involving all of the current taxi businesses in Fort Frances. These reviews have occurred over the past few weeks and have resulted in some very good dialogue between staff and the operators. All parties involved have agreed that the draft by-law before you will result in a better-structured by-law, and will allow for a fair and consistent approach to the regulating of taxi operators.



If the Planning and Development Executive Committee approve the draft by-law, then it will be presented to Council at the November 24th meeting of Council for passage.

Following passage of the by-law, the By-Law department will begin the process of license renewals for taxi operations. This will provide By-Law Enforcement the necessary time and tools to educate taxi owners and drivers on the new requirements and regulations found in the by-law.

Respectfully submitted

A handwritten signature in black ink, appearing to read 'Patrick Briere', with a long horizontal line extending to the right.

Patrick Briere
By-Law Enforcement Officer

Report To: Mayor and Council

From: Patrick Briere, By-Law Enforcement Officer

Date: November 19, 2014

Re: Traffic Control By-Law Draft.

The Clerk's Office, By-Law Enforcement and Operations & Facilities have worked together on a review/consolidation of the Traffic Control By-Law. As a result presented before you today is a draft consolidation by-law for your consideration.

Attached to this report, for your reference is:

- 1) Copy of Report from Planning & Development Executive Committee.
- 2) Copy of Report from Operations & Facilities Executive Committee.

Please refer to previously distributed Traffic Control By-Law Draft.

The Planning & Development and Operations & Facilities Executive Committees have reviewed this Draft Consolidation By-Law at their respective regular meetings and are recommending that Council approve the Draft By-Law and have an appropriate By-Law prepared for Mayor and Clerk to sign.

Respectfully submitted,

Original Signed By

Patrick Briere
By-Law Enforcement Officer

<p>Council approval of this report will: 1) will authorize the preparation of an appropriate By-Law for signing by Mayor & Clerk.</p>
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November 10, 2014

Report To: Mayor & Council

From: Doug Brown, Manager of Operations & Facilities

SUBJECT: Review & Endorsement of the Traffic Control By-law No. 21/14

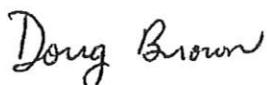
The traffic control by-law has been recently reviewed and consolidated by Administration. Please find attached a draft copy of the Traffic Control by-law No. 21/14 for your review and comments.

By law No. 21/14 replaces By-law No.10/03 that is approximately 11 years old. At this time endorsement of By-law No. 21/14 is required to ensure Council approves this by-law at the November 24th Council meeting.

The Operations & Facilities Executive committee recommends the following;

1. That the Town approve the new "Traffic Control" By-law No. 21/14 as presented.

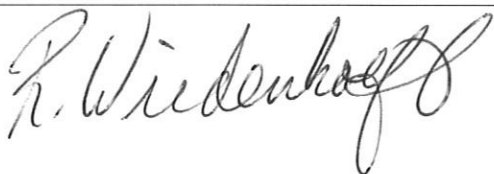
Respectfully Submitted
Operations & Facilities Division



Doug Brown, P. Eng.
Operations and Facilities Manager

Council approval of this report will ensure the following:

- 1) That the new "Traffic control" By-law No. 21/14 as presented be approved





**ADMINISTRATION & FINANCE DIVISION
TREASURY REPORT 2014/122**

To: Mayor Avis & Member of Council
FROM: Laurie Witherspoon, Treasurer
DATE: November 19, 2014
Subject: Councillor Elect Wendy Brunetta – Rainy River District Queen’s Park
Delegation Travel Claim

BACKGROUND

Attached is a copy of the Town of Fort Frances Schedule “B” Travel Expenses of \$110.00 to attend the Rainy River District Delegation at Queen’s Park for November 3 & 4, 2014 as submitted by Councillor Elect Wendy Brunetta.

The travel expense claim is in compliance with Town of Fort Frances Travel Policy Number 3.11.

RECOMMENDATION

The Administration & Finance Executive Committee recommends approval of the Travel Expense claim for November 3 & 4, 2014 in the total amount of \$110.00 as submitted by Councillor Elect Wendy Brunetta to attend the Rainy River District Delegation at Queen’s Park.

Council Approval of this Report Will Agree to the Administration & Finance Executive Committee recommendation to approve the Travel Expense claim for November 3 & 4, 2014 in the total amount of \$110.00 as submitted by Councillor Elect Wendy Brunetta to attend the Rainy River District Delegation at Queen’s Park.

TOWN OF FORT FRANCES - SCHEDULE "B"
TRAVEL EXPENSE STATEMENT

1.	Attendee	Wendy Brunetta							
2.	Conference/Seminar Attended	Queen's Park							
	Location (Facility and City)	Toronto							
	Dates	Nov. 3-4, 2014							
3.		Sun.	Mon.	Tues.	Wed.	Thurs.	Fri.	Sat.	Total
	Accommodation								
	Transportation								
	Breakfast			12.00	15.00				12.00
	Lunch		40.00	16.00	20.00				16.00
	Dinner		35.00	35.00					70.00
	Per Diem								
	Other								
4.	Prepaid Expenses	Registration		Air Travel		Other			Total
5.	Town Used Vehicle	Yes	No	Reason					Total
	Mileage Claimed	KM x \$0.47 =							
6.	Approved					Total Expenses	\$110.00	98.00	
						Advance Received	-	-	
						Balance Claimed	\$110.00	98.00	
						Balance Refunded			

15.00 del
20.00 del
75.00 del

del
del

The agenda must be attached to process payment

In claiming the above amounts, I certify that the expenses have been incurred on behalf of the Town, that the means of transportation were the most economical, with due regard to convenience, and that the expenditures were made in the exercise of my duties. NB – a valid and detailed receipt must accompany hotel Visa slips.

Nov. 18, 2014
 Date

Wendy Brunetta
 Employee Signature

Date

Supervisor Signature

Date

Division Manager Signature

Date	Treasurer	A / P	Cashier



**ADMINISTRATION & FINANCE DIVISION
TREASURY REPORT 2014/124**

TO: Mayor Avis & Members of Council
FROM: Laurie Witherspoon, Treasurer
DATE: November 20, 2014
SUBJECT: Term Limits for Appointments to Boards & Committees

BACKGROUND

At the November 20, 2014 Council Meeting, the Boards and Commissions Policy and corresponding By-law to limit the tenure to office of appointment by Council to Boards and Committee be referred to the Administration & Finance Executive Committee for review and recommendation with input from Planning & Development Executive Committee, Operations & Facilities Executive Committee and Community Services Executive Committee.

The Administration & Finance Executive Committee discussed the term limits for Boards and Committees and the policy. The Administration & Finance Committee does not have any Boards or Committees that report to their Committee. It has been identified that the Policy needs to be reviewed in the New Year to ensure that the policy and the by-law to limit the tenure to office of appointment by Council to Boards and Committee are consistent.

Attached is the Operations & Facilities Executive Committee report and the comments received from the Planning & Development Executive Committee.

RECOMMENDATION

The Administration & Finance Executive Committee recommends that any Board or Committee member who, as of November 30th in the final year of their term of appointment, has served the maximum of 8 consecutive years on a board or committee, shall not be eligible for reappointment to such a board or committee until December 1st in the next succeeding year. Council has the authority to, and may, forego the enforcement of term limits (on a specific Board or Committee) if an insufficient number or unsuitable applications are received.

Council Approval of This Report Will Agree to the recommendation of the Administration and Finance Executive Committee that the by-law to limit the tenure of office of appointments by Council to Boards and Committees be amended to read, "that any Board or Committee member who, as of November 30th in the final year of their term of appointment, has served the maximum of eight (8) consecutive years on a board or committee, shall not be eligible for reappointment to such a board or committee until December 1st in the next succeeding year. Council has the authority to, and may, forego the enforcement of term limits (on a specific Board or Committee) if an insufficient number or unsuitable applications are received.

November 17, 2014

Report To: Administration & Finance Executive Committee

From: Operations & Facilities Executive Committee

SUBJECT: Term Limits for Boards & Committees of Council

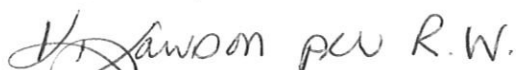
The Operations & Facilities Executive committee was to provide input to the lead executive committee, the Administration & Finance Executive committee in regards to the term limits for Boards & Committees of Council. Please find attached the administration report prepared by Mark McCaig, CAO dated September 17, 2014 recommending to abolish term limits for those boards and committees appointed by Council.

The O & F executive committee has only one advisory committee, the **"Traffic Safety Advisory Committee"** which has not met for a couple of years as a result of not being able to get two citizens at large to sit on the committee. Thus this advisory committee has been inactive since Merv Ahrens resigned.

The Operations & Facilities Executive committee endorses the wording put forward by the Planning and Development Executive committee:

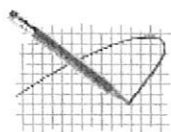
- the term limits of boards and committees should remain as they are;
- if there is an insufficient number of applicants to fill vacancies, council may extend the term of an applicant,
- that a detailed review of by-laws and policies be conducted at some point in the future so as to eliminate conflicting information that currently exists, to consolidate provisions and bring language up-to-date.

Respectfully submitted,



Rick Wiedenhoeft, Chairman
Operations & Facilities Executive Committee

2014Novtermlimitsforboards&committees



Faye Platt/Frances
11/18/2014 10:59 AM

To Laurie Witherspoon/Frances@Frances
cc Mark McCaig/Frances@Frances
bcc
Subject Fw: executive committee item

Hi Laurie,

As per the email below, this matter was considered by the Planning and Development Executive Committee at its meeting yesterday morning. PDEC makes the following recommendation to the Administration and Finance Executive Committee:

- the term limits of boards and committees should remain as they are;
- if there is an insufficient number of applicants to fill vacancies, council may extend the term of an applicant,
- that a detailed review of by-laws and policies be conducted at some point in future so as to eliminate conflicting information that currently exists, to consolidate provisions and bring language up-to-date.

Faye

N. Faye Platt, AMCT, ACST, CPT
Municipal Planner
Town of Fort Frances,
www.fort-frances.com/departments/planning-zoning
(ph) 807-274-5323 ex. 275
(fax) 807-274-8479

----- Forwarded by Faye Platt/Frances on 11/18/2014 10:46 AM -----

Lisa Slomke/Frances
11/13/2014 03:55 PM

Laurie Witherspoon/Frances@Frances, Doug
To Brown/Frances@Frances, Faye Platt/Frances@Frances,
Jason Kabel/Frances@Frances
cc
Subject executive committee item

Good Afternoon:

Please find attached resolution which was passed by Council at the Monday November 10 Regular Meeting. Council is requesting that the boards and committees by-laws and policy be reviewed and with A&F as the lead, recommendations for change be brought forward.

Thanks.
Lisa



COW 389 boards and committees policy and bylaw review by Exec Cmtes.pdf

Elizabeth (Lisa) Slomke, Town Clerk
Town of Fort Frances
Civic Centre
320 Portage Avenue



September 17, 2014

REPORT TO: Mayor and Council
FROM: Mark McCaig, CAO
SUBJECT: Term Limits for Boards and Committees.

At the Administration and Finance Executive Committee meeting of September 16, the committee considered the by-law that limits the tenure for members of boards and committees appointed by Council.

Currently under By-Law No. 6/77-C, the maximum tenure of office of appointments by Council to boards and advisory committees is 8 years. In 2011, this by-law was further amended through By-Law 6/77-D to exempt the members of the Fort Frances Municipal Non-Profit Housing Corporation (FFMNPHC) board of directors from the 8 year limit. This was done in consideration of the difficulties encountered in receiving applications for the positions.

Over the last few years, the Town has noted a decline in applications to boards and committees. These entities are crucial to Town operations. In consideration of this decline in applications, the AFEC is recommending that the 8 year term limit for boards and committees be abolished. The rationale is that any persons wishing to volunteer for such a commitment on a continuing basis should have the opportunity to do so.

Respectfully submitted,

Mark McCaig, CAO

MM/kl

COUNCIL APPROVAL OF THIS REPORT will direct the preparation of a by-law which will rescind By-Law 6/77 and abolish term limits for those boards and committees appointed by Council.

TOWN OF FORT FRANCESBY-LAW NO. 6/77-C

(Being a by-law to amend Town of Fort Frances By-Law No. 6/77, a by-law to limit the tenure of office of appointments by Council to boards and committees.)

WHEREAS on February 22, 2010, Council approved limiting the maximum tenure of office of appointments by Council to boards and advisory committees from 9 consecutive years to 8 years;

AND WHEREAS provisions in the *Planning Act*, with respect to appointment by a council of members to a Committee of Adjustment have changed such that members are now appointed with a term that coincides with the term of council;

AND WHEREAS the Committee of Adjustment now is performing the functions of planning advisory and the Planning Advisory Committee is no longer a separate committee.

NOW THEREFORE Council for the Corporation of the Town of Fort Frances
HEREBY ENACTS as follows:

1. That Town of Fort Frances By-Law No. 6/77, as amended, be now further amended as follows:
 - 1) Section 1. be repealed and subsequently re-enacted as follows:
 - "1. That effective December 1, 2010, continuous reappointments of members to local boards and committees shall be limited to a maximum tenure of eight (8) consecutive years on any one board or committee."
 - 2) Section 2. be repealed and subsequently re-enacted as follows:
 - "2. That any board or committee member who, as of November 30th in the final year of their term of appointment, has served the maximum of eight (8) consecutive years on a board or committee, shall not be eligible for reappointment to such board or committee until December 1st in the next succeeding year.
 - 3) Section 3. be repealed.
 - 4) Sections 4. and 5. be renumbered Sections 3. and 4.

This by-law shall come into force and take effect on the final passing thereof.

READ THREE TIMES and finally passed in open Council this 9th day of August 2010.

TOWN OF FORT FRANCESBY-LAW NO. 6/77-D

(Being a by-law to amend Town of Fort Frances By-Law No. 6/77, a by-law to limit the tenure of office of appointments by Council to boards and committees.)

WHEREAS on March 28th, 2011, Council approved a request from the Fort Frances Municipal Non-Profit Housing Corporation board of directors to exempt the appointment of their members from the limitations imposed by Town of Fort Frances By-Law No. 6/77.

NOW THEREFORE Council for the Corporation of the Town of Fort Frances HEREBY ENACTS as follows:

1. That Town of Fort Frances By-Law No. 6/77, as amended, be now further amended by the addition of the following section:

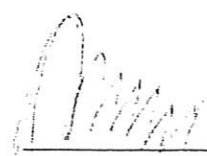
"3.2 That the provisions of this by-law do not apply to the appointment of members to the board of directors for the Fort Frances Municipal Non-Profit Housing Corporation."

This by-law shall come into force and take effect on the final passing thereof.

READ THREE TIMES and finally passed in open Council this 11th day of April 2011.



R. Avis, Mayor



G. Treftlin, Clerk

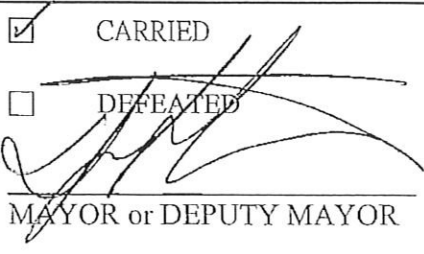


TOWN OF FORT FRANCES
COMMITTEE OF THE WHOLE OF COUNCIL

Session No. 150Resolution No. 389Moved by John AlbaneseDated November 10, 2014Seconded by Ken Perry

THAT the Boards and Committees Policy and corresponding By-law be reviewed by the four Executive Committees, with Administration and Finance being the lead, with a cumulative recommendation being brought back to Council.

	Yea	Nay	Disclosure of Interest
R. Avis			
J. Albanese			
A. Hallikas			
D. Kitowski			
K. Perry			
G. Paul Ryan			
R. Wiedenhoeft			

<input checked="" type="checkbox"/>	CARRIED
<input type="checkbox"/>	DEFEATED
 MAYOR or DEPUTY MAYOR	

<i>The Town of Fort Frances</i>	SECTION
	ADMINISTRATION AND FINANCE
<u>BOARDS AND COMMISSIONS</u>	REVISED
<u>POLICY</u>	December 1978
Resolution No.	Supercedes Resolution No.
Policy Number 1.4	PAGE 1 of 2

The following is the procedure that should be followed by boards and commissions of the Town of Fort Frances:

Generally, any board or commission should follow certain rules or regulations to govern the actions of such board or commission. It is recognized that the members of a board act similar to the members of a Council. That is, they are a policy-making body that set out policy for the operation of the responsibility given to such board and then such policy is to be carried out by the administrative staff. Administration then follows such policy as laid down in the day-to-day operations of the board. If any question arises concerning the administration of the policies laid down by the board, any individual member may, at a board meeting, raise such question and request information to either seek rectification of a problem or, if necessary, to amend policy. It is possible for a board member to approach the administrator (for that particular board) and request information, which should be provided by the administrator to the board member.

If each Councillor, or Mayor, were to exercise the power of his / her office and carry out free access to all the ledgers, tax rolls, files, vaults, etc., it may prove to be most difficult to carry out the normal day-to-day administration and accounting procedures as is required to carry out the monthly cycle of accounting and record keeping that is necessary according to statute law. Certainly any records under control of the administrator to that board or commission are available for inspection by any board member upon request. In fact, to emphasize this, The Municipal Act states: "Except as otherwise provided in any Act, any person, at all reasonable hours, may inspect any records, books, accounts and documents in the possession or under the control of the Clerk, Administrator, or other responsible employee of the board".

The Provincial Statutes have interpreted this legislation so that it should apply not only to Council but also to all boards and commissions.

Basically, the courts upheld that no individual member of a council or a board should proceed to carry out certain acts or things unless such board, by resolution, delegates all member of such boards to carry out a specific matter. In one instance that comes to mind, a councillor had requested an auditor to carry out an audit of a certain faction within a municipality without the knowledge or approval of the entire council. When it came to payment for services rendered in the amount of some \$5,000.00, the council refused to pay the amount. The courts held that the individual councillor, in this instance, was responsible for the origin of the account and was therefore liable for its payment.

In concluding this particular aspect, I would suggest that the board function as a unit and thus avoid any action, which may be contrary to statutory provisions.

There has been some misunderstanding concerning appointments of members to a board. Under the recent amendment to The Municipal Elections Act, all local board members hold office up to the 30th day of November of the year to which they are appointed. However, the Act states: "The holders of offices hold office until their successors are appointed. " This section of the statutes allows for a board to continue in office, if for any reason, the council has been unable to act to appoint members to that certain board. This particular section should only be exercised in the event an emergency situation arises prior to the appointment or re-appointment of new members to a board.

The question has also arisen as to who should call the first meeting of a newly appointed board. In my opinion, the person to call the first meeting should be the employee who is responsible for the administration of that board's responsibilities. For example, the Librarian of the Public Library Board. At this first meeting, the board then elects from amongst its members, the chairman, vice-chairman, and would appoint a secretary to record the minutes and proceedings of each board meeting.



**ADMINISTRATION & FINANCE DIVISION
TREASURY REPORT 2014/123**

TO: Mayor Avis & Members of Council
FROM: Laurie Witherspoon, Treasurer
DATE: November 20, 2014
SUBJECT: 2015 User Fee Schedule

BACKGROUND

User Fees are an important part of the operational budget preparation for the coming year. In the past few years we have endeavored to pass the user fees, with the exception of water and sewer rates, for the upcoming year in November or early December.

The Ontario Provincial Consumer Price Index (CPI) for September 2013 to September 2014 indicates 2.6% change and the Federal CPI for September 2013 to September 2014 indicates 2.0% change as published by Statistics Canada, of which is attached for your information.

The Administration & Finance Executive Committee reviewed the Statistics Canada Provincial and Federal CPI percentage changes and the A & F division 2015 proposed user fees with a 2.6% increase. It is noted that By-Law has recommended that the Taxi and Limousine user fees remain at the 2014 levels and that a Business Licence transfer fee be added.

Attached to this report are the Operations & Facilities Executive Committee User Fees report and proposed 2015 fees and Planning & Development Executive Committee comments supporting a 2.6% increase in accordance with the published CPI for the Province of Ontario.

RECOMMENDATION

The Administration & Finance Executive committee recommends a 2.6% increase in the 2015 User Fees reflective of the Ontario Consumer Price Index with the exception of those fees that have been identified to be either to remain at the 2014 fee rates, or new fees established, or any fee that may require more discussion and evaluation and the exclusion of Water & Sewer rates.

Council Approval of this Report will Approve a general 2.6% increase for the 2015 User Fees with the exception of any specific fees that have been identified to remain at the 2014 user fee rates, new rates established, or any user fee that required individual evaluation, and with the exclusion of water & sewer rates that will be brought forward separately in January/February 2015. Further that the 2015 user fee rates schedule be brought forward to a Special Committee of the Whole meeting to be scheduled on or about December 8, 2014.



Statistics Canada

[Home](#) > [Summary tables](#) >Related tables: [Consumer price indexes](#).**Consumer Price Index, by province (monthly)**
(Ontario)

	September 2013	August 2014	September 2014	August 2014 to September 2014	September 2013 to September 2014
	2002=100			% change	
Ont.					
All-items	123.5	126.5	126.7	0.2	2.6
Food	131.7	136.7	136.0	-0.5	3.3
Shelter	127.4	132.1	132.1	0.0	3.7
Household operations, furnishings and equipment	115.6	119.2	119.2	0.0	3.1
Clothing and footwear	89.8	91.2	94.0	3.1	4.7
Transportation	131.8	132.9	131.8	-0.8	0.0
Health and personal care	119.6	120.6	120.7	0.1	0.9
Recreation, education and reading	110.3	110.6	112.3	1.5	1.8
Alcoholic beverages and tobacco products	141.0	151.0	150.6	-0.3	6.8
Special aggregates					
All items excluding food	122.0	124.7	125.0	0.2	2.5
All items excluding energy	120.7	123.3	123.6	0.2	2.4
Energy	164.0	173.2	171.8	-0.8	4.8

Source: Statistics Canada, CANSIM, table [326-0020](#) and Catalogue nos. [62-001-X](#) and [62-010-X](#).
Last modified: 2014-10-17.

To learn more about the Consumer Price Index, see [Your Guide to the Consumer Price Index](#).

[Find information](#) related to this table (CANSIM table(s); Definitions, data sources and methods; *The Daily*; publications; and related Summary tables).

Date modified: 2014-10-17

Statistics Canada

[Home](#) > [Summary tables](#) >Related tables: [Consumer price indexes](#).**Consumer Price Index, by province (monthly)
(Canada)**

	September 2013	August 2014	September 2014	August 2014 to September 2014	September 2013 to September 2014
	2002=100			% change	
Canada					
All-items	123.3	125.7	125.8	0.1	2.0
Food	131.9	135.9	135.5	-0.3	2.7
Shelter	129.0	132.4	132.5	0.1	2.7
Household operations and furnishings	114.5	117.5	117.6	0.1	2.7
Clothing and footwear	93.7	92.1	95.6	3.8	2.0
Transportation	129.3	130.8	130.0	-0.6	0.5
Health and personal care	118.4	119.2	119.3	0.1	0.8
Recreation, education and reading	107.9	109.4	109.6	0.2	1.6
Alcoholic beverages and tobacco products	140.9	148.4	148.5	0.1	5.4
Special aggregates					
All items excluding food	121.6	123.7	123.9	0.2	1.9
All items excluding energy	120.1	122.4	122.6	0.2	2.1
Energy	163.0	168.3	167.4	-0.5	2.7

Source: Statistics Canada, CANSIM, table [326-0020](#) and Catalogue nos. [62-001-X](#) and [62-010-X](#).
Last modified: 2014-10-17.

To learn more about the Consumer Price Index, see [Your Guide to the Consumer Price Index](#).

[Find information](#) related to this table (CANSIM table(s); Definitions, data sources and methods; *The Daily*; publications; and related Summary tables).

Date modified: 2014-10-17

TOWN OF FORT FRANCES
SCHEDULE OF FEES
SCHEDULE "A"

	2014		2.6% Increase (Rounded to nearest \$.05) 2015 - PROPOSED
	Resident	Non-Resident	
1.0 Administration and Finance Division			
Effective January 1, 2014 (Plus Applicable Taxes)			
1.1 Licenses - Annual Fees (unless otherwise noted)			
1.1.1 Public Halls			
1.1.1.1 Public Halls - Limited	36.95		37.90
1.1.1.2 Public Halls - Transfer of License - One Time Fee	18.55		19.00
1.1.2 Taxi Driver	31.15		31.15
1.1.3 Taxi/Chauffeur Operator's I.D. Card (New or Replacement)	14.15		14.15
1.1.4 Taxi Owner's License			
1.1.4.1 For Each On-Street Taxi-Cab	385.00		385.00
1.1.4.2 For Each Off-Street Taxi-Cab	143.40		143.40
1.1.4.3 For Each Transfer of License	60.10		60.10
1.1.5 Chauffeur's License (Limousine Driver)	31.15		31.15
1.1.6 Limousine Owner's License			
1.1.6.1 For Each Vehicle	120.15		120.15
1.1.8 Business Licenses			
1.1.8.1 Adult Live Entertainment Parlours	420.25		431.15
1.1.8.2 Auctioneer	42.70	151.50	43.80
1.1.8.3 Billiard Hall or Pool Tables (each Table)	42.70		43.80
1.1.8.4 Bowling Alley (each Lane)	42.70		43.80
1.1.8.5 Community Events	180.30		185.00
1.1.8.6 Eating Establishments			
1.1.8.6.1 Restaurants	42.70		43.80
1.1.8.6.2 Food Shops	42.70		43.80
1.1.8.6.3 Groceries	42.70		43.80
1.1.8.6.4 Bakery	42.70		43.80
1.1.8.6.5 Meat Vendor	42.70		43.80
1.1.8.6.6 Deli	42.70		43.80
1.1.8.7 Hairstyling Shops	42.70		43.80
1.1.8.8 Local Retailers (Retail Sales)	42.70		43.80
1.1.8.9 Hawker & Peddler			
1.1.8.9.1 Hawker & Peddler Class 1 (day sales)	157.20		161.30

By-Law has recommended
that the Taxi and Limousine
Fees be frozen at the 2014
level.

		2014		2.6% Increase (Rounded to nearest \$.05) 2015 - PROPOSED	
		Resident	Non-Resident	Resident	Non-Resident
1.1.8.9.2	Hawker & Peddler Class 1 - Each Additional Day	71.65		73.50	
1.1.8.9.3	Hawker & Peddler Class 2 (seasonal sales)	42.70	151.50	43.80	155.45
1.1.8.9.4	Hawker & Peddler Class 3 (door to door sales)	54.30	151.50	55.70	155.45
1.1.8.9.5	Hawker & Peddler Class 4 (door to door sales person)	54.30	151.50	55.70	155.45
1.1.8.9.6	Hawker & Peddler Class 5 (antique/collectible)	42.70	151.50	43.80	155.45
1.1.8.9.7	Hawker & Peddler Class 6 (craft shows)	42.70	151.50	43.80	155.45
1.1.8.9.8	Hawker & Peddler Class 7 (trade shows)	157.20		161.30	
1.1.8.9.9	Hawker & Peddler Class 7 - Each Additional Day	71.65		73.50	
1.1.8.9.10	Hawker & Peddler Class 8 (flea markets)	42.70	151.50	43.80	155.45
1.1.8.9.11	Hawker & Peddler Class 9 (general not including above)	42.70	151.50	43.80	155.45
1.1.8.10	Motor Vehicle Towing	42.70	151.50	43.80	155.45
1.1.8.11	Photographer	42.70		43.80	
1.1.8.12	Places of Amusement	42.70		43.80	
1.1.8.13	Plumbing Contractors & Plumbers	42.70		43.80	
1.1.8.14	Public Garage (automotive rental, sales, & service)	42.70	420.90	43.80	431.85
1.1.8.14.1	Motor Vehicle Service Station	42.70		43.80	
1.1.8.14.2	Public Garage (see classes 1 - 7)	42.70		43.80	
1.1.8.15	Refreshment Vehicles	54.30	151.50	55.70	155.45
1.1.8.16	Mobile Food Vending	180.30		185.00	
1.1.8.17	Second Hand Dealers or Salvage Yard Operators	42.70	151.50	43.80	155.45
1.1.8.18	Tattoo Parlour, Body Piercing, Electrolysis	42.70	151.50	43.80	155.45
1.1.8.19	Laundries and Laundromats	42.70		43.80	
1.1.8.20	Newspapers and Magazines	157.20		161.30	
1.1.8.21	Old Gold and Silver Dealers	42.70		43.80	
1.1.8.22	Trades and Occupations	42.70		43.80	
1.1.8.23	Salvage Yard or Second Hand Shop or Store Premises	42.70	420.90	43.80	431.85
1.1.8.24	Pawnbroker	42.70		43.80	
1.1.8.25	Wholesale Fruit, Vegetables, etc.				
1.1.8.25.1	Ontario Residents	42.70	168.75	43.80	173.15
1.1.8.26	Professions	42.70	151.50	43.80	155.45
1.1.8.27	Transient Traders		599.25		614.85
1.1.8.28	Transportation including bussing but excluding taxis	42.70	151.50	43.80	155.45
1.1.8.29	Hotel/Motel	42.70		43.80	
1.1.8.29	Business Licence Transfer Fee	25.00		25.00	

		2014		2.6% Increase (Rounded to nearest \$.05)	
		Resident	Non-Resident	Resident	Non-Resident
1.2 Lottery Licenses - For Each License Issued					
1.2.1	Raffle Prize Value to \$50,000	3% of Prize Value		3% of Prize Value	
1.2.2	Bingo Prize Value to \$5,500	3% of Prize Value		3% of Prize Value	
1.2.3	Break Open Ticket	3% of Prize Value		3% of Prize Value	
1.2.4	Bazaars - per license	5.00		5.00	
1.2.4.1	Bazaar - up to 3 wheels of fortune	10.00 per wheel		10.00 per wheel	
1.2.4.2	Bazaar Bingo Prize Value to \$500	3% of Prize Value		3% of Prize Value	
1.2.4.3	Bazaar Raffle Prize Value to \$500	3 % of Prize Value		3% of Prize Value	
1.3 Other Charges					
1.3.1	Tax Certificate - Each One	58.65		60.15	
1.3.2	Duplicated Receipts - Each One	6.10		6.25	
1.3.3	History of Account Transactions	Actual Costs		Actual Costs	
1.3.4	Dishonoured Cheques - Each	30.25		31.00	
1.3.5	Photocopies				
1.3.5.1	Letter and Legal Size	0.55		0.55	
1.3.5.2	11" x 17"	1.00		1.00	
1.3.5.3	Certified as True Copy (per signature)	5.50		5.65	
1.3.6	Fax - Send/Receive				
1.3.6.1	First Page	2.25		2.30	
1.3.6.2	Each Additional	1.00		1.00	
1.3.7	Commissioning Oaths & Affidavits				
1.3.7.1	Completed Documents - One Signature	11.15	16.90	11.45	17.35
1.3.7.2	Per Signature/Initial where more than one signature is requested	5.55	8.40	5.70	8.60
1.3.8	Utility Bill Inserts	.06/item		.06/item	
1.3.9	Vital Statistics Administration Fee				
1.3.9.1	Still Birth Registration	31.05		31.85	
1.3.9.2	Death Registration	31.05		31.80	
1.3.10	Marriage Licence/Ceremony				
1.3.10.1	Marriage Licence	136.25	136.25	139.80	139.80
1.3.10.2	Civil Marriage Ceremony	315.25	394.00	323.45	404.25
1.3.10.3	Civil Marriage Ceremony (After Office Hours at Civic Centre)	367.75	459.70	377.30	471.65
1.3.10.4	Civil Marriage Ceremony (Weekends other than at Civic Centre)	367.75	459.70	377.30	471.65
1.3.10.5	Marriage Ceremony Outside of Town * See Below	514.85	514.85	528.25	528.25
1.3.10.6	Attendance at Wedding Rehearsal * See Below	51.00	63.80	52.30	65.45

		2014		2.6% Increase (Rounded to nearest \$.05) 2015 - PROPOSED	
		Resident	Non-Resident	Resident	Non-Resident
1.3.10.7 Renewal of Wedding Vows * See Below		Same fee as marriage services above less \$50.00		Same fee as marriage services above less \$50.00	
*Plus, where applicable, travel time and distance charges on a return basis as per Town Travel Policy					
1.3.11 Application for Closure of					
1.3.11.1 Road or Lane - Deposit		588.45		603.75	
1.3.11.2 On Completion of Closure		Actual Costs less Deposit		Actual Costs less Deposit	
1.3.11.3 Sale of Lane or Roadway Closed		1.00/sq. ft. or as directed by council otherwise		1.00/sq. ft. or as directed by council otherwise	
Utility Arrears Letter		31.10		31.90	
1.3.12 Committee Room Rental (External Groups)		52.55		53.90	
1.3.13					
1.4 Tax Sale - Administrative Charges					
1.4.1 File Preparation, Searches, to completion tax arrears certificate		234.65		240.75	
1.4.2 Preparation & Registration of Tax Arrears Certificate		234.65		240.75	
1.4.3 Regulatory Sub-Searches		117.30		120.35	
1.4.4 Processing of First Notice		178.50		183.15	
1.4.5 Processing of Treasurer's Statutory Declaration re: 1st Notice		117.30		120.35	
1.4.6 Registration of Statutory Declaration		117.30		120.35	
1.4.7 Processing of Cancellation Certificate		117.30		120.35	
1.4.8 Registration of Cancellation Certificate		117.30		120.35	
1.4.9 Processing of Extension Agreement		234.65		240.75	
1.4.10 Processing Final Notice		178.50		183.15	
1.4.11 Processing Treasurer's Statutory Declaration re: Final Notice		117.30		120.35	
1.4.12 Sale process		234.65		240.75	
1.4.13 Legal Fees as they apply to any process		actual		actual	
1.4.14 Mailing Costs as they apply to any process		actual		actual	

November 7, 2014

Report To: Mayor & Council

From: Doug Brown, Manager Operations & Facilities

SUBJECT: 2015 Operations & Facilities Division User Fees & Charges

Please find attached spreadsheets outlining the proposed 2015 user fees and charges for the Operations & Facilities Division. Two different rate increases have been presented - 2% (Canada CPI from Sept. 2013 to Sept. 2014) & 2.6% (Ontario CPI for same period) across the board to the 2014 rates. However, a couple of fees were adjusted at a different rate increase than either 2.0% or 2.6% scenarios such as;

1. Bag Tag –set at \$2.25 per tag same as in 2014.
2. Minimum Tipping Fee at the Landfill Site will remain the same as in 2014, 2013 & 2012 at \$18.00.
3. The camping fees at the Pither's Point Park were rounded up to the nearest ½ dollar including all applicable taxes;
 - a. Full service camp site - \$32.50 or \$ 33.00 (HST included)
 - b. Tenting site - \$ 17.00 (HST included)
 - c. Partial Service camp site \$ 26.00 or \$ 27.00 (HST included)
4. In regards to the Airport, there are a couple of new rates that have been proposed for 2015;
 - a. As a result of the request from the MNR in the spring of 2014, there should be an established rate of \$100 per day to rent a heated maintenance garage bay to store equipment.
 - b. During the winter season there could be times when aviation customers will request to have winter control activities performed on the airside (runway & aprons) outside normal operating hours as such the cost to operate the equipment used to perform this work should be recouped by the Town. For example; loader c/w snow blower attachment or sweeper attachment, sander/plow truck and winter control sand. See the proposed rates under both 2% and 2.6% scenarios.

The Cemetery Current Price List, which went into effect on July 1st, 2012, will be adjusted once the rate increase has been established (either 2% or 2.6%). The Cemetery Price list will be reviewed and approved at the same time as reviewing

all of the other user fees and charges for the Operations & Facilities Division. The 2015 Cemetery Price List doesn't have to be approved by the Ministry of Consumer Services.

The forecasted increase in revenue is as follows for the Operations & Facilities Division;

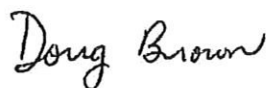
Rate Increase	2%	2.6%
Public Works	\$1,438.00	\$ 1,851.89
Waste Management System	\$7,940.87	\$10,323.13
Parks	\$ 392.82	\$ 719.40
Cemetery Charges	\$3,028.62	\$ 3,937.20
Airport	\$4,939.91	\$ 6,421.88
Total	\$17,740.22	\$ 23,253.50

Water and Sewer fees have not been addressed at this time and will be addressed prior to the first billing cycle in 2015.

The Operations & Facilities Executive Committee recommends the following:

- 1) That Council endorses the 2015 proposed user fees and charges for the Operations & Facilities Division with an increase of 2.6 % as outlined on the attached spreadsheets in principle and that a by-law be prepared prior to January 1st, 2015.
- 2) That Council endorses the proposed Cemetery Price List as outlined on the attached spreadsheet in principle with an increase of 2.6 % and that it will go into effect on January 1st, 2015.

Respectfully submitted,
Operations & Facilities Division



Doug Brown, P. Eng.
Manager Operations & Facilities

Council approval of this report will ensure the following:

- 1) That Council endorses the 2015 proposed user fees and charges for the Operations & Facilities Division with an increase of ****% as outlined on the attached spreadsheets in principle and that a by-law be prepared prior to January 1st, 2015.
- 2) That Council endorses the proposed Cemetery Price List as outlined on the attached spreadsheet in principle with an increase of ***% and that it will go into effect on January 21st, 2015.

2013Nov O & F Divisionuserfees&charges

**TOWN OF FORT FRANCES
SCHEDULE OF FEES
SCHEDULE "A"**

		Resident	Non-Resident
4.0	Operations & Facilities - (Plus Applicable Taxes)		
4.1	Private Work - Effective January 1, 2015		
4.1.1	Labour		
4.1.1.1	Regular Hourly Rate	41.47	51.84
4.1.1.2	Overtime Labour Rate	62.21	77.76
4.1.1.3	Double Overtime Labour Rate	82.94	103.68
4.1.2	Vehicle Rates		
4.1.2.1	All 1/2 tons, 3/4 tons, crew cabs, compacts & vans	21.56	26.95
4.1.2.2	V109 - Sand Truck	80.55	100.69
4.1.2.3	V110 - Dump/Plow Truck	37.13	46.41
4.1.2.4	V115 - Sander/Plow Truck	89.94	112.43
4.1.2.5	V122 - Tandem Truck	80.55	100.69
4.1.2.6	V121 - Tandem Truck	80.55	100.69
4.1.3	Equipment Rates - includes labour		
4.1.3.1	E205 & E207 Graders	109.58	136.98
4.1.3.2	E206 - Vacuum/Pressure Truck	232.63	290.79
4.1.3.3	E305 - Sidewalk Machine c/w any attachment	101.85	127.31
4.1.3.4	E309 - Hyundai Backhoe	125.00	156.25
4.1.3.5	E313 - Large Snow Blower & Loader	128.04	160.05
4.1.3.6	E318 - Cat 930H Loader	93.22	116.53
4.1.3.7	E315 - Loader Bobcat	88.81	111.01
4.1.3.8	E317 - Cat Loader	93.22	116.53
4.1.3.9	E321 - Loader/Backhoe	85.66	107.08
4.1.3.10	E597 - Ingersoll Rand Packer	113.46	141.83
4.1.3.11	E713 - Low Pressure Steamer w half ton truck	135.41	169.26
4.1.3.12	E726 - Rigid Drain Cleaning Machine w half ton truck	107.81	134.76
4.1.3.13	E816 - Street Sweeper	127.71	159.64
4.1.3.14	E830 - DBH Thawing Machine w 3/4 ton truck	159.32	199.15
4.1.3.15	E831 - Pulse De-Icer (Thawing Machine)	119.47	149.34
4.1.3.16	E838 - Air Compressor w 3/4 ton truck	92.97	116.21
4.1.4	Private Concrete Crossing or Sidewalk Replacement for Private Crossing		
4.1.4.1	Removal, Supply and Installation of Concrete Driveway per square ft	17.98 per sq. ft.	
4.1.4.2	Culvert	Cost Plus - Max \$160.46 per foot	
4.1.4.3	Removal of Concrete Driveway Crossing Only - per square ft.	5.93 per sq. ft.	
4.1.4.4	Removal of High-back Concrete Curb & Gutter and Replace with Low-back Concrete Curb & Gutter for New Driveway Crossing Installation - per linear ft.	37.69 per linear sq. ft.	
4.1.4.5	Removal of Low-back Driveway Concrete Curb & Gutter and Replace with High-back Concrete Curb & Gutter when Removing Driveway Crossing - per linear ft.	37.69 per linear sq. ft.	
4.1.5	Engineering Services - Minimum One Hour - by Customer Request		
4.1.5.1	Televising Sewer - Regular Hourly Rate	185.15	
4.1.5.2	Televising Sewer - Overtime Hourly Rate	370.29	
4.1.5.3	Tracing Water/Sewer - Regular Hourly Rate	123.43	
4.1.5.4	Tracing Water/Sewer - Overtime Hourly Rate	246.87	
4.1.5.5	Setting Lot Grade Only - Regular Hourly Rate (Per Lot Grade)	111.33	
4.1.5.6	Copying Blue prints (Each)	13.31	
4.1.5.7	Hardcopy GIS Drawing or Map size 8.5" x 11"	5.59	
4.1.5.8	Hardcopy GIS Drawing or Map size 11" x 17"	11.18	

4.1.5.9	Hardcopy GIS Drawing or Map size 24" x 36"	27.96
4.1.5.10	Digital Aerial Photography - ecw format only	1,118.27
4.1.5.11	GIS shape files - per infrastructure layer	279.57
4.1.5.12	GIS shape files-base map - property lines & addresses	279.57

4.2 Landfill Tipping Fees - see Schedule "C"

4.3 Sewer & Water Installation - see Schedule "D"

4.4 Stores

4.4.1	Sale of Items to private sector	Cost Plus + 35%
4.4.2	Backyard Composters	Cost

4.5 Airport - Effective January 1, 2015 (Plus Applicable Taxes)

4.5.1	Fees	
4.5.1.1	Office/square meter	367.51
4.5.1.2	Counter/square meter	367.51
4.5.1.3	Rental of Heated Maintenance garage bay/day	100.60
4.5.2	Aviation Fuels	
4.5.2.1	100LL	Adjusted Quarterly
4.5.2.2	Jet-A	Adjusted Quarterly
4.5.2.3	Aviation Oils	Cost + 45%
4.5.3	Aircraft Landing Fees	
4.5.3.1	Piston Aircraft	13.34
4.5.3.2	Medivac & All Government Aircrafts	207.25
4.5.3.3	Turbine Aircraft - minimum fee	13.34
4.5.3.4	<21,000 kgs - Gross Weight x	3.87
4.5.3.5	21,000 - 45,000 kgs - Gross Weight x	3.87
4.5.3.1	Airpot Landing Fees - International Flights	
4.5.3.1.1	Piston Aircraft	33.86
4.5.3.1.2	Turbine Aircraft - minimum fee	33.86
4.5.3.1.3	<21,000 kgs - Gross Weight x	8.29
4.5.3.1.4	21,000 - 45,000 kgs - Gross Weight x	8.29
	Airport Parking Fees	
4.5.4	4.5.4.1 <4,999 kgs/day	11.29
	4.5.4.2 <4,999 kgs/month	85.60
	4.5.4.3 5,000 - 9,999 kgs/day	17.90
	4.5.4.4 5,000 - 9,999 kgs/month	345.61
	4.5.4.5 10,000 - 29,000 kgs/day	32.09
	4.5.4.6 10,000 - 29,000 kgs/month	641.83
4.5.5	Plug-Ins	
4.5.5.1	Heater per day	6.17
4.5.6	Ground Power Starts (GP)	
4.5.6.1	Bear Skin Airlines	44.49
4.5.6.2	All Other Aircraft	55.54
4.5.7	Aircraft De-icing	
4.5.7.1	Bearskin Airlines	43.20 each
4.5.7.2	Other Aircraft *Plus Cost of Fluid	61.72 each
4.5.8	General Terminal Fees	
4.5.8.1	0 - 9 seats	17.28
4.5.8.2	10 - 15 seats	19.75
4.5.8.3	16 - 25 seats	30.86
4.5.9	Passenger Facility Charge	
4.5.9.1	Per Person Enplaning	10.74

4.5.10	Airport Improvement Fee	
4.5.10.1	Outbound Charters per Passenger embarking	10.74
4.5.10.2	Commerical Charter Ramp Fee per Aircraft	13.75
4.5.11	Callouts	
4.5.11.1	Callouts	155.50
4.5.11.2	Overtime labour rate	62.21
4.5.11.3	Double Time labour rate	82.94
4.5.11.4	Loader without operator	51.75
4.5.11.5	Snow Blower or sweeper attachment for loader	34.82
4.5.11.6	Sander/ Plow Truck without operator	48.47
4.5.11.7	Winter Control Sand per cubic yard	25.15
4.5.12	Aviation Charts	
4.5.12.1	Aviation Charts	Cost + 40%
4.5.13	Car Parking Fees/day	
4.5.13.1	Daily Parking	7.70
4.5.13.2	Monthly Parking Stall	102.60
4.5.13.3	Yearly Parking Stall	1,128.60
4.5.14	Land Lease Rates - Unserved	
4.5.14.1	Private - per square meter plus applicable taxes	1.74
4.5.14.2	Commercial - per square meter plus applicable taxes	2.61
4.5.15	Advertising Signs	
4.5.15.1	Small Signs per year	108.91
4.5.15.2	Large Signs per year	121.01

4.6 Cemetery User Fees - See Schedule "E"

4.7 Parks

4.7.1	Equipment Rental Charges - Labour Not Included		
4.7.1.1	Mower, Riding	15.43	19.29
4.7.1.2	Portable Generator	7.41	9.26
4.7.1.3	Power Saw	7.41	9.26
4.7.1.4	Trailer - Large	12.34	15.43
4.7.1.5	Cement Mixer	12.34	15.43
4.7.2	Equipment Rental Charges - Labour Included		
4.7.2.1	Backhoe	74.06	92.58
4.7.2.2	4200 Tractor & Sweeper	51.84	64.80
4.7.2.3	Stumper (Chipper)	81.46	101.83
4.7.2.4	Snowplow - Chey	46.90	58.63
4.7.3	Point Park Camping Rates		
4.7.3.1	Full Hook-up - per night	29.20	
4.7.3.2	Full Hook-up - per week	148.67	
4.7.3.3	Full Hook-up - per 4 weeks	571.68	
4.7.3.4	Camping Site - per night (Tenting Sites)	15.04	
4.7.3.5	Camping Site - per week (Tenting Sites)	79.65	
4.7.3.6	Camping Site - per month (Tenting Sites)	309.74	
4.7.3.7	Partial Hook-up - per night (No Water)	23.89	
4.7.3.8	Partial Hook-up - per week (No Water)	120.35	
4.7.3.9	Partial Hook-up - per 4 weeks (No Water)	463.72	
4.7.3.10	Cost for Utilities per day for Local First Nations Band Members (Couchiching, Naicatchewenin, Nicickousemenecaning & Mitaanjigamiing)	7.08	

5.0 Water & Sewer User Rates - See Schedule "D"

Mark McCaig/Frances

11/17/2014 10:59 AM

To Laurie Witherspoon/Frances@Frances, hallikas@shaw.ca,
jalbanese@nwhu.on.ca, lakracer@yahoo.ca,
ravis@fort-frances.com, gpryan70@hotmail.com,

cc

bcc

Subject 2015 User Fees

Hello Laurie,

At the Planning and Development meeting of November 17th, the executive considered the Town's user fees for 2015.

The executive is putting forward to AFEC in its role as lead committee on the matter, the following recommendations:

- That a 2.6% increase be affected to user fees in accordance with the published CPI for the province of Ontario
- That all fees related to animal control be frozen at the existing rates
- That all fees related to private and loading zone parking be frozen at existing rates.

Mark McCaig

BY-LAW ENFORCEMENT

2014 Fee Proposed 2015

2.12 Animal Control

2.12.1 2.12.1.1 Dog License - Spayed/Neutered

24.00 Freeze

2.12.1.2 Dog License - Unspayed/Non-Neutered

34.85

2.12.1.3 Replacement for Lost Tag

17.50

2.12.2 Impound Fee

75.25

2.13 Private Parking Spaces (Rented)*

2.13.1 Annual Fee Each

370.70

2.14 Portage Avenue Municipal Parking Lot*

2.14.1 Rental of Reserved Parking Space 1st One Per Month

35.95

2.14.1.1 Each Per Year

359.55

2.14.2 Unreserved Parking Spaces - Daily

2.00

2.15 Metered On-Street Parking

1.00 Hour

2.16 Loading Zone - Annual Fee Each*

370.70

2.17 Church Loading Zone - Annual Fee Each*

69.70

* HST applies

CP

PLANNING

2.18 Planning Fees		2014 Fee	Proposed 2015
2.18.1	Official Plan Amendment - Delegation of OPA approval (January 1, 2015)	2,312.90	3,000.00
2.18.2	Zoning By-Law Amendment	1,733.15	
2.18.3	Removal of "H" Symbol	1,155.45	
2.18.4	Temporary Use By-Law	1,155.45	
	2.18.4.1 Extension to Temporary Use By-Law	346.70	
2.18.5	Application for Subdivision/Condominium	2,888.60	
	2.18.5.1 Amendment to Subdivision/Condominium	577.70	
2.18.6	Consent (i.e. new lot, easement, lot addition, etc.)	521.15	
	2.18.6.1 Successive Applications (related property)	261.60	
	2.18.6.2 Additional Fee if easement, ROW included	261.60	
2.18.7	Minor Variance / Special Permission	288.85	
2.18.8	Acknowledgement, Undertaking & Indemnification	57.20	
2.18.9	Site Plan Agreement	926.50	
	2.18.9.1 Amendment to Site Plan Agreement	288.85	
2.18.10	Letters of Compliance and/or Information - Propose change to Request for Property Information		
	2.18.10.1 Letter of Compliance	57.80	
	2.18.10.2 Requests for Information Relative to Building Permit Activity, Work Orders or Occupancy Permits	57.80	
2.18.11	Encroachment Agreement or other land use agreement not listed elsewhere	346.65	
2.18.12	Validation of Title / Power of Sale	288.85	
2.18.13	GIS. maps (each)	12.10	
2.18.14	Reschedule Public Meeting (at applicant's request) all planning applications	288.85	
2.18.15	Deeming By-Law (applies to second and successive lot)	57.80	
2.18.16	Land Titles, Ontario Municipal Board, Solicitor or Planner's Fees if applicable, excessive staff time	Cost Recovery Basis	
2.18.17	Pre-consultation fee pertaining to 2.18.1, 2.18.2, 2.18.3, 2.18.4, 2.18.5 "applied to applicable fee as noted upon receipt of completed application"	10% of applicable fee	
2.18.18	Assign Property Address	57.80	



**ADMINISTRATION & FINANCE DIVISION
TREASURY REPORT 2014/115**

TO: Mayor Avis & Members of Council
FROM: Laurie Witherspoon, Treasurer
DATE: November 19, 2014
SUBJECT: M. McCaig, CAO – Purchase Card Expenses

BACKGROUND

Attached is a copy of the Purchase Card expenses for Mark McCaig, CAO in the amount of \$283.35 for the following:

1.	Economic Development Meeting lunch on Oct. 6/14	\$ 75.00
2.	Entertainment Expense D. Scofield Retirement Lunch on Oct. 24/14	\$ 96.44
3.	Entertainment Expense Councillor Elect W. Brunetta & J. Caul on Oct. 29/14	\$ 68.41
4.	Toronto Ground Transportation - Queen's Park Delegation on Nov. 3 & 4/14	<u>\$ 43.50</u>
	Total	\$283.35

RECOMMENDATION

The Administration & Finance Executive Committee recommend that Council approves the Purchase Card expenses for Mark McCaig, CAO in the amount of \$283.35 as listed in this report

Council Approval of This Report Will Agree to the recommendation of the Administration & Finance Executive Committee to approve the purchase card expenses for Mark McCaig, CAO. in the amount of \$283.35 as listed in this report.



CORPORATE PAYMENT SYSTEMS
120 Adelaide St W, P.O. Box 2300
Toronto, Ontario M5H 1T1



ACCOUNT NUMBER 4715- 269

AMOUNT DUE \$0.00

000002136 1 SP 106481792499634 S

"MEMO STATEMENT ONLY"
DO NOT REMIT PAYMENT

MARK MCCAIG
TOWN OF FORT FRANCES
320 PORTAGE AVE
FORT FRANCES ON P9A 3P9

MESSAGES:

TRAN DATE	POST DATE	MCC CODE	TRANSACTION DESCRIPTION	REFERENCE #	AMOUNT
10-06	10-07	5814	DOMINOS PIZZA 104QPS FORT FRANCES ON	74703414279000447552474	M75.00
10-24	10-28	7011	COPPER RIVER INN AND CONF FORT FRANCES ON	74041804300004055276778	M96.44
10-29	10-31	7011	LA PLACE RENDEZ-VOUS FORT FRANCES ON	74064494303820124757004	M68.41
11-03	11-05	4121	HALLAM TAXI MISSISSAUGA ON	74514204308043606069673	M20.00
11-04	11-06	4121	AEROFLEET SERVICES MISSISSAUGA ON	74514204309043607018108	M12.00
11-04	11-06	4121	CITY TAXI ETOBICOKE ON	74514204309043607023785	M11.50

General Customer Inquiries 800-588-8065 Outside North America, collect 416-306-3630 Lost or Stolen Cards 800-588-8067 Outside North America, collect 416-306-3636	ACCOUNT NUMBER	ACCOUNT SUMMARY	
	4715-1602-0027-6269	PURCHASES, FEES & ADJUSTMENTS	\$283.35
STATEMENT DATE 11/06/14		CASH ADVANCES	\$0.00
		DISPUTE AMOUNT	\$0.00
		CREDITS	\$0.00
		STATEMENT TOTAL	\$283.35

Trademark of U.S. Bank National Association.

DOMINO'S PIZZA #10434
203 SCOTT ST.
FORT FRANCES, ON, P9A1G8
0072741960
MID: 16077900019
GST#: 000000000000000

TID: 006

SALE

*****6269 Exp: 11/11
Visa CHIP

10/06/2014 12:23:32 Inv#: 2906
Record#: 090001 Batch#: 279001
Retrieval#: 00000001

AC000000031010 VISA CREDIT
TVR 0000000000 TSI F000

Total: \$75.00

Auth Code: 000078
APPROVED

Customer copy

Delivery
NOT PAID
Domino's Pizza LLC
10434
(807) 274-1960

10/6/2014 11:30 AM
Server 2000
Order 2

TIMED & TIMED

Domino's Pizza #10434
807-274-1960

DOWNSTAIRS
320 PORTAGE AVE
(807) 274-5323 x 0

1 14" Hand Toss Hawaii (Hawaiian)	\$11.89
1 14" Hand Toss Brookl (Brooklyn)	\$14.99
1 14" Hand Toss Meatzz (Meatzza)	\$19.99
1 14" Hand Toss Deluxe (Deluxe)	\$13.29
1 Large Brooklyn Peppe (4006)	-\$4.00
1 Delivery Charge	\$3.00
Sub Total	\$59.16
H.S.T.	\$7.69
Total	\$66.85

Balance Due \$66.85

+ Tip 75.00

203 Scott St - Fort Frances P9A 1G8
HST# 88576 1148 RT0001

G-820-1500-1532

TOWN OF FORT FRANCES - SCHEDULE "C"
TRAVEL ADVANCE REQUEST

Name	Purpose of Travel
Location of Event	Dates
Signature of Division Manager	
Amount of Travel Advance	
Treasurer Signature	G.L. Code

Agenda Must be Attached to Process Payment of Advance

TOWN OF FORT FRANCES - SCHEDULE "D"
ENTERTAINMENT EXPENSE REIMBURSEMENT FORM

Name <u>Mark McCaig</u>	Date <u>October 24, 2014</u>
Names, Position, and Organization of Individuals Being Entertained	
1. <u>Mark McCaig, CAO</u>	
2. <u>Laurie Witherspoon Treasurer</u>	
3. <u>Debbie Scofield, Deputy Treasurer</u>	
4. <u>Dawn Galusha, Deputy Treasurer</u>	
Purpose of Entertainment <u>Retirement luncheon for Debbie Scofield, Deputy Treasurer</u>	
Amount Claimed <u>\$96.44 ON VISA</u>	<u>Mark McCaig</u>
Treasurer Signature	Date

An itemized receipt must be attached to process payment

G-120-1500-1532

TOWN OF FORT FRANCES - SCHEDULE "C"
TRAVEL ADVANCE REQUEST

Name	Purpose of Travel
Location of Event	Dates
Signature of Division Manager	
Amount of Travel Advance	
Treasurer Signature	G.L. Code

Agenda Must be Attached to Process Payment of Advance

TOWN OF FORT FRANCES - SCHEDULE "D"
ENTERTAINMENT EXPENSE REIMBURSEMENT FORM

Name <u>Mark McCaig</u>	Date <u>October 24, 2014</u>
Names, Position, and Organization of Individuals Being Entertained	
1. <u>Mark McCaig, CAO</u>	
2. <u>Laurie Witherspoon, Treasurer</u>	
3. <u>Debbie Scofield, Deputy Treasurer</u>	
4. <u>Dawn Galusha, Deputy Treasurer</u>	
Purpose of Entertainment <u>Retirement luncheon for Debbie Scofield, Deputy Treasurer</u>	
Amount Claimed <u>\$96.44 ON VISA</u>	<u>Mark McCaig</u>
Treasurer Signature	Date

An itemized receipt must be attached to process payment

G-120-1500-1532

Bistro North

700 Stewart St.
Fort Frances, ON P9A 2Y2
807-274-1161

COPPER RIVER INN AND
700 STEWART ST
FORT FRANCES, ON P9A 2Y2

Merchant ID: 000000003652685
Term ID: 05665627

Purchase

VISA CREDIT
XXXXXXXXXXXX6269
AID: A0000000031010
Entry Method: Chip
Batch#: 000087
10/24/14 13:51:30
Invoice #: 000002
Appr Code: 037268
Apriva Transaction #: 4428
Ref #: 000094679223
Host Response: Success

Amount:	\$	80.37
Tip:	\$	16.07
=====		
Total:	\$	96.44

Customer Copy

1001 JESSICA

Tbl T14/1 Chk 9446 Gst 4
Oct24'14 12:10PM

3 POP @ 2.99	8.97
1 TEA	2.15
1 7" #3 salad w/Rch	15.00
1 7" ALL DRESSD caesar	15.00
1 7" MEAT LOVER caesar	15.00
1 7" ALL DRESSD salad w/Rch	15.00

Subtotal	71.12
Tax	9.25
Amount Due	80.37

Thanks for Dining With Us!

Tip: _____ Total: _____

Room: _____

Name (Print): _____

Sign: _____

TOWN OF FORT FRANCES - SCHEDULE "C"
TRAVEL ADVANCE REQUEST

Name	Purpose of Travel
Location of Event	Dates
Signature of Division Manager	
Amount of Travel Advance	
Treasurer Signature	G.L. Code

Agenda Must be Attached to Process Payment of Advance

TOWN OF FORT FRANCES - SCHEDULE "D"
ENTERTAINMENT EXPENSE REIMBURSEMENT FORM

Name <u>Mark McCaig, CAO</u>	Date <u>October 29, 2014</u>
Names, Position, and Organization of Individuals Being Entertained	
1. <u>Mark McCaig, CAO</u>	
2. <u>Mayor Avis</u>	
3. <u>Councillor Elect Wendy Brunetta</u>	
4. <u>Councillor Elect June Caul</u>	
Purpose of Entertainment <u>Introductory luncheon with Councillors Brunetta and Caul (Councillor orientation)</u>	
Amount Claimed <u>\$ 68.41</u>	<u>Mark McCaig</u>
Treasurer Signature	Date <u>Oct. 29, 2014</u>

An itemized receipt must be attached to process payment

G-120-1500-1532

La Place Rendez-

GST: R104472667
1201 Idylwild Drive
TEL: 274-9811

103 Gael B

Tbl 32/1 Chk 362 Gst 4
Oct29'14 12:42PM

1 Reg Greek	\$8.00
\$Reg Chick	\$5.00
1 Mozza Reuben	\$11.75
WILD RICE	\$1.00
1 BLT Xpress	\$10.50
RYE	
WILD RICE	\$1.00
1 Cup SOD	\$4.30
1 Side Mix Greens	\$4.00
2 Decaf Coffee	\$4.90

Subtotal \$50.45
HST \$6.56
Amount Due **\$57.01**

Please Pay Server at Table
TIP: _____

TOTAL: _____

ROOM # _____

SIGNATURE : _____

PRINT NAME: _____

LA PLACE RENDEZ-VOUS
1201 IDYLVILD DRIVE
FORT FRANCES ON

CARD *****6269
CARD TYPE VISA
DATE 2014/10/29
TIME 2616 13:24:40
RECEIPT NUMBER
082027256-001-046-014-0

PURCHASE
AMOUNT \$57.01
TIP \$11.40
TOTAL

\$68.41

VISA CREDIT
A0000000031010
6717EFA0AA60B0D3
0080008000-E800
81502178EDACB926
0080008000-F800

APPROVED

AUTH# 032065 01-027
THANK YOU

HALLAM TAXI
348 KING ANDREW DR
MISSISSAUGA ON L4Z 1P8

Term ID: 83201207

GST #:

Purchase

xxxxxxxxxxxx6269

VISA Entry Method: Dipped

2014/11/03 18:13:28

Inv #: 0002731 Appr Code: 098853

Seq #: 1004274 Batch#: 000460

Amount: \$ 14.50

Tip: \$ 5.50

Total: \$ 20.00

Hosttimestamp:20141103181330

Approved 000 Thank You

Application Label: VISA CREDIT
AID: A0000000031010
TVR: 00 80 00 80 00
TSI: E8 00
TC: A102962FEC18074B

Customer Copy
THANK YOU!
Have a Good Day

CITY TAXI
29 ALGIE AVE.
416-740-2222 ON
CAB 113

Term Id: PS472536

Invoice #: 534

VISA PURCHASE

App Label: VISA CREDIT

AID: A0000000031010

TVR: 0000000000

TSI: F800

Card #: XXXXXXXXXXXX6269

00 APPROVED 001

AMOUNT \$8.00

TIP \$3.00

NETWORK FEE \$0.50

TOTAL \$11.50

By entering a verified PIN, cardholder
agrees to pay issuer such total in
accordance with issuer's agreement
with cardholder

Ref. #: 0010015210

Entry Method: C

Auth. #: 062556

Date: 2014/11/04 Time: 08:05A

CUSTOMER COPY

AEROFLEET SERVICES

30-2601 MATHESON BLV E

MISSISSAUGA ON

www.aerofleet.ca

CAB#39

1.800.268.0905

416.449.4990

SALE

TID: PS472439

REF#: 00000006

Batch #: 682

SEQ: 001682006

11/04/14

14:26:40

Invoice #: 6

APPR CODE: 015101

VISA

*****6269

Chip

/

AMOUNT \$8.25

TIP \$3.75

TOTAL \$12.00

APPROVED

VISA CREDIT

AID: A0000000031010

TVR: 00 80 00 80 00

TSI: F8 00

BY ENTERING A VERIFIED PIN
CARDHOLDER AGREES TO PAY ISSUER
SUCH TOTAL IN
ACCORDANCE WITH ISSUER'S
AGREEMENT
WITH CARDHOLDER

Thank You for Choosing
Aerofleet

HST #100067164RT0001

www.payplus.ca

CUSTOMER COPY

G-120-1500-1530



**ADMINISTRATION & FINANCE DIVISION
TREASURY REPORT 2014/116**

To: Mayor Avis & Members of Council
FROM: Laurie Witherspoon, Treasurer
DATE: November 19, 2014
Subject: Mayor Avis –Rainy River District Queen’s Park Delegation Travel Claim

BACKGROUND

Attached is a copy of the Town of Fort Frances Schedule “B” Travel Expenses of \$100.00 to attend the Rainy River District Delegation at Queen’s Park for November 3 & 4, 2014 as submitted by Mayor Roy Avis.

The travel expense claim is in compliance with Town of Fort Frances Travel Policy Number 3.11.

RECOMMENDATION

The Administration & Finance Executive Committee recommends approval of the Travel Expense claim for November 3 & 4, 2014 in the total amount of \$100.00 as submitted by Mayor Roy Avis to attend the Rainy River District Delegation at Queen’s Park.

Council Approval of this Report Will Agree to the Administration & Finance Executive Committee recommendation to approve the Travel Expense claim for November 3 & 4, 2014 in the total amount of \$100.00 as submitted by Mayor Roy Avis to attend the Rainy River District Delegation at Queen’s Park.

TOWN OF FORT FRANCES - SCHEDULE "B" **TRAVEL EXPENSE STATEMENT**

1.	Attendee	<i>ROY AUL</i>								
2.	Conference/Seminar Attended	<i>MEETING WITH GOVERNMENT RE PAPER MINT.</i>								
	Location (Facility and City)	<i>TORONTO ONT</i>								
	Dates	<i>NOV 3 & 4 2014</i>								
3.		Sun.	Mon.	Tues.	Wed.	Thurs.	Fri.	Sat.	Total	
	Accommodation									
	Transportation									
	Breakfast									
	Lunch			<i>20.00</i>					<i>20.00</i>	
	Dinner		<i>40.00</i>	<i>40.00</i>					<i>80.00</i>	
	Per Diem									
	Other									
4.	Prepaid Expenses	Registration		Air Travel		Other		Total		
5.	Town Used Vehicle	Yes	No	Reason					Total	
	Mileage Claimed	<i>KM x \$0.47 =</i>								
6.	Approved					Total Expenses				<i>100.00</i>
						Advance Received				
						Balance Claimed				
						Balance Refunded				

The agenda must be attached to process payment

In claiming the above amounts, I certify that the expenses have been incurred on behalf of the Town, that the means of transportation were the most economical, with due regard to convenience, and that the expenditures were made in the exercise of my duties. NB – a valid and detailed receipt must accompany hotel Visa slips.

NOVEMBER 3 2014
Date

[Signature]
Employee Signature

Date

Supervisor Signature

Date

Division Manager Signature

Date	Treasurer	A / P	Cashier



**ADMINISTRATION & FINANCE DIVISION
TREASURY REPORT 2014/121**

To: Mayor Avis & Members of Council
FROM: Laurie Witherspoon, Treasurer
DATE: November 19, 2014
Subject: Councillor John Albanese – Rainy River District Queen’s Park Delegation Travel Claim

BACKGROUND

Attached is a copy of the Town of Fort Frances Schedule “B” Travel Expenses of \$100.00 to attend the Rainy River District Delegation at Queen’s Park for November 3 & 4, 2014 as submitted by Councillor John Albanese.

The travel expense claim is in compliance with Town of Fort Frances Travel Policy Number 3.11.

RECOMMENDATION

The Administration & Finance Executive Committee recommends approval of the Travel Expense claim for November 3 & 4, 2014 in the total amount of \$100.00 as submitted by Councillor John Albanese to attend the Rainy River District Delegation at Queen’s Park.

Council Approval of this Report Will Agree to the Administration & Finance Executive Committee recommendation to approve the Travel Expense claim for November 3 & 4, 2014 in the total amount of \$100.00 as submitted by Councillor John Albanese to attend the Rainy River District Delegation at Queen’s Park.

TOWN OF FORT FRANCES - SCHEDULE "B"
TRAVEL EXPENSE STATEMENT

1.	Attendee	<i>JOHN ALBANESE</i>							
2.	Conference/Seminar Attended	<i>Trip to Toronto "Queens Park"</i>							
	Location (Facility and City)	<i>TORONTO, ONTARIO</i>							
	Dates	<i>November 3 & 4 2014</i>							
3.		Sun.	Mon.	Tues.	Wed.	Thurs.	Fri.	Sat.	Total
	Accommodation								
	Transportation	<i>Share Taxi with J. Cummings \$5.00</i>							<i>5.00</i>
	Breakfast			<i>15.00</i>					<i>15.00</i>
	Lunch								
	Dinner		<i>40.00</i>	<i>40.00</i>					<i>80.00</i>
	Per Diem								
	Other								
4.	Prepaid Expenses	Registration		Air Travel		Other		Total	
5.	Town Used Vehicle	Yes	No	Reason					Total
	Mileage Claimed	KM x \$0.45 =							
6.	Approved					Total Expenses		<i>\$100.00</i>	
						Advance Received			
						Balance Claimed			
						Balance Refunded			

In claiming the above amounts, I certify that the expenses have been incurred on behalf of the Town, that the means of transportation were the most economical, with due regard to convenience, and that the expenditures were made in the exercise of my duties. NB – a valid and detailed receipt must accompany hotel Visa slips.

Nov. 17
 Date

John Albanese
 Employee Signature

Date

Supervisor Signature

Date

Division Manager Signature

Date	Treasurer	A / P	Cashier



**ADMINISTRATION & FINANCE DIVISION
TREASURY REPORT 2014/120**

To: Mayor Avis & Members of Council
FROM: Laurie Witherspoon, Treasurer
DATE: November 19, 2014
Subject: Councillor Ken Perry – Rainy River District Queen’s Park Delegation Travel Claim

BACKGROUND

Attached is a copy of the Town of Fort Frances Schedule “B” Travel Expenses of \$135.00 to attend the Rainy River District Delegation at Queen’s Park for November 3 & 4, 2014 as submitted by Councillor Ken Perry.

The travel expense claim is in compliance with Town of Fort Frances Travel Policy Number 3.11.

RECOMMENDATION

The Administration & Finance Executive Committee recommends approval of the Travel Expense claim for November 3 & 4, 2014 in the total amount of \$135.00 as submitted by Councillor Ken Perry to attend the Rainy River District Delegation at Queen’s Park.

Council Approval of this Report Will Agree to the Administration & Finance Executive Committee recommendation to approve the Travel Expense claim for November 3 & 4, 2014 in the total amount of \$135.00 as submitted by Councillor Ken Perry to attend the Rainy River District Delegation at Queen’s Park.

TOWN OF FORT FRANCES - SCHEDULE "B"
TRAVEL EXPENSE STATEMENT

1.	Attendee	Ken Perry							
2.	Conference/Seminar Attended	Trip to Queen's Park							
	Location (Facility and City)	Queen's Park Toronto							
	Dates	Nov 3/4 2014							
3.		Sun.	Mon.	Tues.	Wed.	Thurs.	Fri.	Sat.	Total
	Accommodation								
	Transportation	Taxi	20.00						20.00
	Breakfast			15.00					15.00
	Lunch			20.00					20.00
	Dinner		40.00	40.00					80.00
	Per Diem								
	Other								
4.	Prepaid Expenses	Registration		Air Travel		Other		Total	
5.	Town Used Vehicle	Yes	No	Reason					Total
	Mileage Claimed	KM x \$0.47 =							
6.	Approved					Total Expenses		135.00	
						Advance Received			
						Balance Claimed			
						Balance Refunded			

The agenda must be attached to process payment

In claiming the above amounts, I certify that the expenses have been incurred on behalf of the Town, that the means of transportation were the most economical, with due regard to convenience, and that the expenditures were made in the exercise of my duties. NB – a valid and detailed receipt must accompany hotel Visa slips.

Nov 5/14
 Date

Ken Perry
 Employee Signature

 Date

 Supervisor Signature

 Date

 Division Manager Signature

Date	Treasurer	A / P	Cashier

ROYAL TAXI® (416) **777-9222**
www.royaltaxi.ca

DATE 03/11/14 AMT. \$ 20.00
 FROM _____
 TO _____
 DRIVER'S NAME [Signature] HST# _____
 CAB# 2164 FARE INCLUDES HST

The driver is an Independent Contractor, any HST input credit may be claimed as "notional" or applied to the driver's HST registered number, not Royal Taxi.

THANK YOU



**ADMINISTRATION & FINANCE DIVISION
TREASURY REPORT 2014/118**

To: Mayor Avis & Members of Council
FROM: Laurie Witherspoon, Treasurer
DATE: November 19, 2014
Subject: Councillor Paul Ryan – Rainy River District Queen’s Park Delegation Travel Claim

BACKGROUND

Attached is a copy of the Town of Fort Frances Schedule “B” Travel Expenses of \$115.00 to attend the Rainy River District Delegation at Queen’s Park for November 3 & 4, 2014 as submitted by Councillor Paul Ryan.

The travel expense claim is in compliance with Town of Fort Frances Travel Policy Number 3.11.

RECOMMENDATION

The Administration & Finance Executive Committee recommends approval of the Travel Expense claim for November 3 & 4, 2014 in the total amount of \$115.00 as submitted by Councillor Paul Ryan to attend the Rainy River District Delegation at Queen’s Park.

Council Approval of this Report Will Agree to the Administration & Finance Executive Committee recommendation to approve the Travel Expense claim for November 3 & 4, 2014 in the total amount of \$115.00 as submitted by Councillor Paul Ryan to attend the Rainy River District Delegation at Queen’s Park.

TOWN OF FORT FRANCES - SCHEDULE "B"
TRAVEL EXPENSE STATEMENT

1.	Attendee	PAUL RYAN							
2.	Conference/Seminar Attended	Queens Park Press Conference & Parliament Meetings							
	Location (Facility and City)	TORONTO ONTARIO							
	Dates	November 3, 4 / 2014							
3.		Sun.	Mon. 3	Tues. 4	Wed.	Thurs.	Fri.	Sat.	Total
	Accommodation								
	Transportation								
	Breakfast		Ø	15.00					15.00
	Lunch		Ø	20.00					20.00
	Dinner		40.00	40.00					80.00
	Per Diem								
	Other								
4.	Prepaid Expenses	Registration		Air Travel		Other		Total	
	By Town of Frances			Yes		HOTEL		—	
5.	Town Used Vehicle	Yes	No	Reason	N/A				Total
	Mileage Claimed	KM x \$0.47 =							
6.	Approved					Total Expenses			
						Advance Received			
						Balance Claimed			
						Balance Refunded			

The agenda must be attached to process payment

In claiming the above amounts, I certify that the expenses have been incurred on behalf of the Town, that the means of transportation were the most economical, with due regard to convenience, and that the expenditures were made in the exercise of my duties. NB – a valid and detailed receipt must accompany hotel Visa slips.

November 3 / 2014
 Date

Employee Signature

Date

Supervisor Signature

Date

Division Manager Signature

Date	Treasurer	A / P	Cashier

Sheraton Centre Toronto Hotel
 123 Queen Street West
 Toronto, ON M5H 2M9
 (416) 361-1000
<http://www.starwood.com/>



Ryan, Paul	Page Number	1	Invoice Nbr	1000638151
1226 FIFTH ST E	Guest Number	5925568	Arrive Date	11-03-2014 18:23
FORT FRANCES, ON P9A 1V9	Folio ID	A	Depart Date	11-04-2014
	No. Of Guest	1		
	Room Number	868		
	Club Account	SPG - A43244005439		

Information Invoice

Tax Identification 844048108

Date	Reference	Description	Charges	Credits
------	-----------	-------------	---------	---------

For your convenience, we have prepared this zero-balance folio indicating a \$0 balance on your account. Please be advised that any charges not reflected on this folio will be charged to the credit card on file with the hotel. While this folio reflects a \$0 balance, your credit card may not be charged until after your departure. You are ultimately responsible for paying all of your folio charges in full. Please note that your guest room will be checked out at 12 noon.

HST Summary

HST Room:	0.00
HST Food and Beverage	0.00
HST Telephone:	0.00
HST Other:	0.00
	0.00

PAID IN ADVANCE BY TOWN OF FORT FRANCES

As a Starwood Preferred Guest you have earned at least 0

Thank you for choosing Starwood Hotels We look forward to welcoming you back soon! Tell us about your stay. www.sheraton.com/reviews

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Continued on the next page



**ADMINISTRATION & FINANCE DIVISION
TREASURY REPORT 2014/117**

To: Mayor Avis & Members of Council
FROM: Laurie Witherspoon, Treasurer
DATE: November 19, 2014
Subject: Councillor Rick Wiedenhoeft – Rainy River District Queen’s Park
Delegation Travel Claim

BACKGROUND

Attached is a copy of the Town of Fort Frances Schedule “B” Travel Expenses of \$110.00 to attend the Rainy River District Delegation at Queen’s Park for November 3 & 4, 2014 as submitted by Councillor Rick Wiedenhoeft.

The travel expense claim is in compliance with Town of Fort Frances Travel Policy Number 3.11.

RECOMMENDATION

The Administration & Finance Executive Committee recommends approval of the Travel Expense claim for November 3 & 4, 2014 in the total amount of \$110.00 as submitted by Councillor Rick Wiedenhoeft to attend the Rainy River District Delegation at Queen’s Park.

Council Approval of this Report Will Agree to the Administration & Finance Executive Committee recommendation to approve the Travel Expense claim for November 3 & 4, 2014 in the total amount of \$110.00 as submitted by Councillor Rick Wiedenhoeft to attend the Rainy River District Delegation at Queen’s Park.

TOWN OF FORT FRANCES - SCHEDULE "B" - TRAVEL EXPENSE STATEMENT

1. Attendee	Rick WIEDENHOEFF							
2. Conference/Seminar Attended	TORONTO PROTEST.							
Location (Facility and City)	TORONTO ON.							
Dates	Monday NOV. 3 + Tuesday NOV. 4, 2014.							
3.	Sun.	Mon.	Tues.	Wed.	Thurs.	Fri.	Sat.	Total
Accommodation								/
Transportation								/
Breakfast			15.00					15.00
Lunch			20.00					20.00
Dinner		40.00	35.00					75.00
Per Diem								
Other								
4. Prepaid Expenses	Registration		Air Travel		Other		Total	
5. Town Used Vehicle	Yes	No	Reason					Total
Mileage Claimed	KM x \$0.45 =							
6. Approved								
	Total Expenses							110.00
	Advance Received							
	Balance Claimed							
	Balance Refunded							

In claiming the above amounts, I certify that the expenses have been incurred on behalf of the Town, that the means of transportation were the most economical, with due regard to convenience, and that the expenditures were made in the exercise of my duties. NB – a valid and detailed receipt must accompany hotel Visa slips.

Thursday NOV. 6, 2014
Date

R. Wiedenhoeff
Employee Signature

Date

Supervisor Signature

Date

Division Manager Signature

Date

Treasurer

A/P

Cashier

TOWN OF FORT FRANCES
Operations and Facilities Division - Environmental Area - Operations Statistics
(September 2014)

STAFFING:

See Operations Statistics (September) 2014 prepared by M. Strachan, Superintendent of Transportation

OVERTIME HOURS - Equivalent Straight Time Hours

See Operations Statistics (September) 2014 prepared by M. Strachan, Superintendent of Transportation

WATER DISTRIBUTION:Water Main Breaks:

- Number of water main breaks: None

Hydrant Repairs:

- Number of hydrant repairs: One (1)
 - 360 Scott St.

Hydrant Replacements:

- Number of hydrant replacements: None

Hydrant Installations (NEW):

- Number of new hydrant installations: None

Main Valve Repairs:

- Number of water main valve repairs: None

Main Valve Replacements:

- Number of water main valve replacements: None

Water Service Breaks:

- Number of water service breaks: None

Water Service Repairs:

- Number of water service repairs: None

Water Service Installations (NEW):

- Number of water service installations: None

Water Service Replacements:

- Number of water service replacements: None

Water Service Terminations:

- Number of water service terminations: None

Water Service Turn "Off/On":

- Number of water service turn "Off/On": Twelve (12)
 - 926 Smith Ave. (2), 1723 Colonization Rd. W. (4), 237 Church St., 912 Cornwall Ave., 474 Scott St.,
 - 524 Church St., 1112 Fifth St. E. and 1271 Idylwild Dr.

Frozen Water Services:

- Number of frozen water services: None

Water Meter Installations/Replacements:

- Number of water meter installations/replacements: None

Backflow Preventer Installations/Replacements:

- Number of backflow preventer installations/replacements: None

Backflow Preventer Annual Testing:

- Number of backflow preventer tested: None

Other Information:

- Summarized final costs for invoicing of private works associated with private works
- Worked in conjunction with Tom Veert Contracting to disinfect and test water quality before putting the new water main and service lines into service.
- Continued with the valve turning program (Area 4) and hydrant valve exercising.
- Completed locates (as required) of the Town's infrastructure for various Contractors/Utility Companies.
- Recorded locations of curb stops at various locations.
- Commenced winterizing fire hydrants

WATER TREATMENT PLANT:

- September, 2014 - In receipt of the Water Treatment Plant Monthly Report

SEWERAGE COLLECTION:Wastewater Main Backups:

- Number of wastewater main backup: None

Wastewater Main Repairs:

- Number of wastewater main repairs: One (1)
 - Nelson St. (800 blk.)

Sewer Manhole Repairs:

- Number of sewer manhole repairs: One (1)
 - First St. E. (1200 blk.)

Sewer Service Repairs:

- Number of sewer service repairs: One (1)
 - 533 Mowat Ave.

Sewer Service Breaks:

- Number of sewer service breaks: None

Sewer Service Installations (NEW):

- Number of sewer service installations: None

Sewer Service Replacements:

- Number of sewer service replacements: None

Other Information:

- Cleaned Fourteen (14) plugged sewer services at the following locations:
 - 631 Third St. E. (2), 155 Sixth St. W., 601 Second St. E., 301 Butler Ave., 1247 Portage Ave. N.,
 - 1143 Portage Ave. N., 331 Second St. E., 917 Bayview Ave., 1004 Crowe Ave., 613 Riverview Dr.,
 - 432 Second St. E., 420 Victoria Ave. and 406 Third St. E.
- CCTV inspected various building sewer services; 917 Bayview Ave., 1267 Idylwild Dr. and 1125 Nelson St.
- Roto Rooter in Town completed the cleaning and televising sanitary sewer mains (Year 2 of 3).
- Traced sanitary sewer services
- Completed locates (as required) of the Town's infrastructure for various Contractors/Utility Companies.
- Recorded locations of cleanouts at various locations.

WASTE-WATER TREATMENT FACILITY:

- September, 2014 - In receipt of the Wastewater Treatment Facility Monthly Report

WASTE MANAGEMENT:Garbage Collection:

- Number of complaints regarding garbage collection:
 - Town - 0 complaint, Asselin's - 5 complaints

Sanitary Landfill (Waste Disposal Site):

Landfill Scales functioning properly during the period.

- Amount of residential waste delivered to the landfill:
 - 255,190 kgs (255.19 tonnes)
- Amount of ICI waste delivered to the landfill:
 - 431,290 kgs (431.29 tonnes)
- September 6, 2014 - Household Hazardous Waste Day held by Miller Environmental.
- September 9, 2014 - Weigh-Tronix from Winnipeg calibrated weigh scales.
- September 16, 2014 - Landfill closed from 2:00 p.m. - 3:30 p.m. as a safety precaution, G. Armstrong blasting at quarry.

Recycling:

- Number of complaints regarding recycled materials:
 - Town - 0 complaints, Asselin's - 4 complaints
- Amount of recycled waste diverted from the landfill:
 - 28,050 kgs (28.05 tonnes) Metro

Prepared By: *D. L. H.*

Environmental & Facilities Superintendent

Date: *04-11-2014*

Page 60 of 86

Fort Frances Airport- Page 2/2 - Fuel Sales - As of October 31, 2014																													
Fuel Sales Recap - 2014																													
Month	100LL		Jet Trk		Jet Cab		Month		Year		2013		2012		2011		2010		2009		2008		2007		7 year Average 2013 to 2007		Variance 2014-2013		
	Liters	Total	Liters	Total	Liters	Total	Month	Total	Year	Total	per month	per month	per month	per month	per month	per month	per month	per month	per month	per month	per month	per month	per month	per month	per month	per month	per month	per month	
January	114	114	11,062	11,062	367	367	11,543	11,543	11,543	7,216	10,252	7,308	10,252	6,918	3,687	5,782	10,971	15,989	29,926	16,283	13,992	13,992	13,992	13,992	13,992	13,992	4,327	4,327	
February	327	441	11,977	23,039	0	367	12,304	23,847	6,197	9,329	6,197	9,329	6,197	9,329	3,687	5,782	10,971	15,989	29,926	16,283	13,992	13,992	13,992	13,992	13,992	13,992	6,107	6,107	
March	2,527	2,968	7,981	31,020	0	367	10,508	34,355	12,077	9,329	10,390	15,539	9,329	10,390	10,390	15,539	9,612	27,435	19,969	14,907	14,907	14,907	14,907	14,907	14,907	-1,569	-1,569		
April	508	3,476	7,869	38,889	0	367	8,377	42,732	4,453	8,251	5,294	24,825	8,251	5,294	5,294	24,825	10,676	22,466	28,609	14,939	14,939	14,939	14,939	14,939	14,939	3,924	3,924		
May	1,555	5,031	28,198	67,087	0	367	29,753	72,485	18,350	21,891	19,790	25,375	21,891	19,790	19,790	25,375	24,033	30,287	47,258	26,712	26,712	26,712	26,712	26,712	26,712	11,403	11,403		
June	5,479	10,510	25,310	92,397	0	367	30,789	103,274	22,786	23,537	25,723	27,768	23,537	25,723	25,723	27,768	22,395	35,995	40,736	28,420	28,420	28,420	28,420	28,420	28,420	8,003	8,003		
July	3,628	14,138	10,813	103,210	0	367	14,441	117,715	19,232	32,650	19,124	30,455	32,650	19,124	30,455	33,139	28,250	40,177	41,630	30,789	30,789	30,789	30,789	30,789	30,789	-4,791	-4,791		
August	5,092	19,230	15,358	118,568	0	367	20,450	138,165	20,075	30,783	21,467	33,139	30,783	21,467	33,139	28,250	40,177	41,630	30,789	30,789	30,789	30,789	30,789	30,789	30,789	375	375		
September	1,908	21,138	19,929	138,497	0	367	21,837	160,002	18,005	19,431	22,511	23,363	19,431	22,511	22,511	23,363	21,304	23,059	28,822	23,059	23,059	23,059	23,059	23,059	23,059	3,832	3,832		
October	850	21,988	14,622	153,119	0	0	15,472	175,474	13,109	11,325	13,677	15,033	11,325	13,677	13,677	15,033	21,304	16,631	28,020	17,014	17,014	17,014	17,014	17,014	17,014	2,363	2,363		
November							0	175,474	6,398	8,170	6,785	17,747	8,170	6,785	6,785	17,747	10,754	16,951	16,942	11,950	11,950	11,950	11,950	11,950	11,950				
December							0	175,474	2,028	8,179	2,446	7,641	8,179	2,446	2,446	7,641	7,596	13,083	14,733	7,958	7,958	7,958	7,958	7,958	7,958				
Total							175,474	175,474	149,926	190,716	158,202	237,638	190,716	158,202	158,202	237,638	207,606	316,297	341,078	228,780	228,780	228,780	228,780	228,780	228,780	31,611	31,611		
							Jan to October		141,500	174,367	148,971	212,250	174,367	148,971	148,971	212,250	189,256	286,263	309,503	208,873	208,873	208,873	208,873	208,873	208,873	208,873			

Lowest month in last 7 years
Highest month in last 7 years
Lowest month

Month	Days per month	Up-dated November 1st, 2014															
		Total STP		Couch. Wastewater		Total Treated WTP		Couch. 2 Water Meters		Total Treated WTP		Couch. 2 Water Meters		Total Treated WTP		Difference STP-WTP	
		cu. meters monthly	daily	cu. meters monthly	%	cu. meters daily	daily	cu. meters daily	daily	cu. meters monthly	monthly	cu. meters monthly	daily	cu. meters monthly	monthly	cu. meters monthly	monthly
2014																	
January	31	156765	5057.38	8118	261.87	5.18%	123930.0	4117.39	9726.5	313.8	7.52%	115230.0	14160.0	855.0	27395.0	883.7	
February	28	157644	5630.14	6462	230.79	4.10%	124530.0	4447.5	9726.5	347.4	7.81%	107000.0	17530.0	26431.0	3314.0	1182.6	
March	31	251662	8118.77	8052	259.74	3.20%	226450.0	7304.8	11443.5	369.1	5.05%	112290.0	114760.0	109876.0	25232.0	813.9	
April	30	327850	10927.67	14281	476.03	4.36%	136900.0	4766.7	11443.5	381.5	6.59%	113710.0	62290.0	134263.0	154230.0	5141.0	
May	31	338530	10855.81	11423	368.48	3.39%	142970.0	4611.9	10993.0	354.3	7.66%	118880.0	82690.0	-4502.0	193560.0	6243.9	
June	30	440501	14883.37	15598	519.60	3.54%	123240.0	4108.0	10993.0	366.1	8.91%	119730.0	35710.0	213646.0	172261.0	10575.4	
July	31	280055	9034.03	10728	346.06	3.83%	129810.0	4187.4	11411.0	368.1	8.79%	113568.0	-5040.0	34546.0	150245.0	4846.6	
August	31	189059	6098.68	8933.7	288.18	4.73%	129750.0	4185.5	11412.0	368.8	8.80%	129740.0	10110.0	-16385.0	59309.0	1913.2	
September	30	170064	5668.80		0.00	0.00%	106940.0	3564.7	8663.0	288.8	8.10%	10924.0	10110.0	-16385.0	63124.0	2104.1	
October	31	170770	5508.71		0.00	0.00%	103610.0	3342.3	8663.0	279.5	8.36%	10923.0	-9550.0	-3288.0	67160.0	2166.5	
November	30		0.00		0.00	#DIV/0!					#DIV/0!	8648.0	288.3	-105920.0	0.0	0.0	
December	31		0.00		0.00	#DIV/0!					#DIV/0!	8648.0	279.0	-113220.0	-161471.0	0.0	
Total	365	2480920	6797.04		83585.70	3.37%	1390290	0.0		101455.0		#DIV/0!	120458.0	-7890.0	167595.0	1090630	
Monthly Average daily average												330.1	116515.0			2989.2	

no data as wireless modes shutdown



Ontario Clean Water Agency
Agence Ontarienne Des Eaux

Fort Frances WPCP
200 McIrvine Rd
Fort Frances, Ontario
P9A 3S3
Tel: 807-274-3121
Fax: 807-274-8381

October 14, 2014

Town of Fort Frances
320 Portage Avenue
Fort Frances Ontario
P9A 3M5

Attention: Mr. Doug Herr
Environmental and Facilities Superintendent

Dear Doug:

Re: Fort Frances Wastewater Treatment Facility
September 2014 Monthly Report

As per the operating agreement, the attached document is the September 2014 monthly report for the Fort Frances Wastewater Treatment Facility.

The report highlights the influent and effluent quality and the process parameters. Additionally, the routine operation and maintenance activities conducted by the operators are summarized.

If you have any questions regarding this report do not hesitate to contact Mr. Larry Wachter – Operations Manager.

Yours truly,

A handwritten signature in blue ink, appearing to read 'Kelly Cunningham'.

Kelly Cunningham
Senior Operator

For Larry Wachter
Operations Manager

**The Corporation of the Town of Fort Frances
Wastewater Treatment Plant
(Sewage Plant)
September 2014 Monthly Operations Report**

INTRODUCTION

In accordance with the Agreement between the Ontario Clean Water Agency (Operating Authority) and the Town of Fort Frances, the Fort Frances Sewage Treatment Plant is required to prepare a monthly report. This document covers the reporting month of September 2014; the facility performance report summarizes important information regarding the quality of the effluent, wastewater, analytical test results, maintenance operations, and relevant activities of the WWTP.

DESCRIPTION OF WORKS

Capacity of Works	9000 m ³ /day (average flow)
Service Area	Town of Fort Frances and Couchiching Reserve
Service Population	9000
Effluent Receiver	Rainy River
Major Process	Secondary treatment facility complete with a phosphorus removal system; ultra violet disinfection; aerobic sludge stabilization and dewatering

The Fort Frances Sewage Treatment Plant received and operates its operation under *Certificate of Approval Number 3-0049-96-006*, in accordance with Section 53 of the Ontario Water Resources Act. The Certificate of Approval outlines the terms and conditions and the report captures these terms and conditions in the following sections.

LABORATORY

ALS Laboratory Group – Thunder Bay is contracted to conduct the required analytical tests of the influent (raw) and effluent samples; weekly requirement.

SEPTEMBER 2014 EFFLUENT QUALITY

<i>Parameters</i>	<i>Monthly Actual Concentration mg/L</i>	<i>Compliance Criteria Concentration mg/L</i>	<i>Performance Objective Concentration mg/L</i>	<i>Monthly Actual Loading, kg/d</i>	<i>Compliance Criteria Loading kg/d</i>	<i>Performance Objective Loading kg/d</i>
CBOD ₅	2.0 mg/L	25 mg/L	15 mg/L	11.3 kg/d	225 kg/d	135 kg/d
Suspended Solids	3.1 mg/L	25 mg/L	15 mg/L	17.4 kg/d	225 kg/d	135 kg/d
Total Phosphorus	0.35 mg/L	1.0 mg/L	1.0 mg/L	2.0 kg/d	9 kg/d	9 kg/d
Ammonia as N	0.40 mg/L					
Nitrite as N	0.12 mg/L					
Nitrate as N	6.13 mg/L					
Total Cl ₂ Residual		<0.01 mg/L (when in use)				
E-Coli		16.9 count/100 ml (geometric mean)		200 count/100ml (geometric mean)		E-coli not to exceed 150 organisms/100ml (monthly geometric mean density)
pH				pH range 7.3 to 7.9; average pH was 7.6		
Temperature degrees C				Temperatures ranged from 16.0 – 16.5 average temperature of effluent at 16.2		

Compliance criteria are mandatory requirements of the C of A and performance objectives are a goal to be achieved using best reasonable efforts.

WASTEWATER LIQUID PROCESS

The average daily flow for September was 5,668.8 m³/day. This represents 63% of the design average flow. Total treated flow for the month was 170,064 m³.

The Fort Frances WWTP met all effluent compliance criteria for the parameters listed above and additionally was well within the recommended more stringent monthly performance objective levels as outlined in the Certificate of Approval.

INVENTORY

Chemical	End of Month Status	Units
Hypochlorite	620 +/- @ 10.0% + 205 @ 12%	Litres
Alum	7.2 +/- @ 60 %	Cubic meters
Polymer	17 Bags (425 kg)	Bags (25 kg/bag)

MAINTENANCE

The operators performed the routine operations and maintenance at the treatment plant and pumping stations. The activities are highlighted as follows:

Treatment Plant:

- Alternated lead/lag pumps
- Adjusted fluidizing water to head cell and grit snail as needed
- Greased GBT, mechanical bar screen and grit snail. Lubricated drive chain on grit snail and bar screen
- Regular cleaning of head works EW basket strainer
- Greased all blowers
- Regular cleaning of seal water strainer TFP 9-5
- Calibrated both automatic samplers and replaced tubing effluent sampler
- Replaced belt GBT
- Replaced filters head works air handlers
- Changed oil blower 2
- New filter on blower 1
- New hot water heater for polymer system
- Inspected GBT compressor and air drier
- Removed debris from teacup and both grit pumps and reducers
- Repaired grit trailer jack
- Replaced battery Yamaha generator
- Replaced current isolator UV bank B light intensity circuit
- Greased clarifier drives
- Inspected clarifier 1, removed 1 link each side of long and cross collector chain
- Inspected aeration cell 1 and installed new recirculation pump
- Removed debris from aeration cells outlet channel
- Blower 2 out for rebuild

Pump Stations:

- Ran gen sets
- Changed seal water strainers
- Cleaned bar screens
- Pulled and cleaned pump 1 at Strachan lift station
- Block heater was replaced on White Pine genset
- Asselin removed debris from Fifth St lift station wet well

OPERATIONAL ISSUES

The facility met all operational requirements for the month.

SLUDGE SUMMARY

The volume directed to the gravity belt thickener totaled 608.6 m³ for the month. Hammond Landscaping (Certificate of Approval Hauler # 11000025801) hauled/transported 151.2 m³ (average 10.8 m³/load) to the agricultural drying bed.

The Organic Soil Conditioning site has a valid Certificate of Approval - number S-71048-31.

COMPLAINTS

There were no complaints during the report period.

BY-PASS REPORT(S)

There were no bypass events in the report period.

COMMENTS

Plant power consumption for the month was 678 (x 180 multiplier) kWh.

An inspection of the grit system and mechanical bar screen was done with company reps on site.

We are waiting for a full report and recommendations on the findings.

The bubbler system at White Pine lift station will be decommissioned and removed in the near future.

The inspection of clarifier 1 confirmed that we must recommend that all clarifier chain be replaced next year.

The additional effluent testing that is required as of January 1, 2013 to meet the requirements of the Wastewater Systems Effluent Regulations is now a part of our regular sampling regimen.

REPORTS

ALS – Environmental Analytical Reports (on-file at plant)

Fort Frances WPCP Equipment Run Time Report (on-file at plant)

Bypass Report (on-file at plant as per occurrence)

Month	Sewage Flows Year 2014						Usage	Sludge	Removal Efficiency	
	Avg. Day Flow	Max Day Flow	Total Treated	Total ByPass	Total Volume		% Plant Capacity	Volume Hauled	CBOD5	
	m3	m3	Volume ML	Volume ML	ML			M3	Suspended Solids	
									Total Phosphorus	
January	5057.6	5552	156785		156785		56%		143.5	
February	5630.1	6812	157644		157644		63%		129.8	
March	8118.8	10455	251682		251682		90%		217.9	
April	10927.7	14036	327830		327830		121%		198.3	
May	10855.8	18381	336530		336530		121%		243.5	
June	14683.4	21000	440501	33807.4	474308.4		163%		286.8	
July	9034.0	13527	280055		280055		100%		187.4	
August	6098.7	7079	189059		189059		68%		131.6	
September	5668.8	6401	170064		170064		63%		151.2	
October							0%			
November							0%			
December							0%			
Sum				33807.4	2343957.4				1690	
Average	8453		256683		260440		94%		187.8	
Max		21000	440501		474308.4					
C of A	9000	18000								

Month	CBOD5				Suspended Solids				Total Phosphorus				E. Coli		pH	
	Avg Raw CBOD (mg/L)	Avg. Eff. CBOD (mg/L)	Avg. Load CBOD (kg/day)	Avg Raw S.S (mg/L)	Avg. Eff. S.S (mg/L)	Avg. Load S.S (kg/day)	Avg Raw T.P (mg/L)	Avg. Eff. T.P (mg/L)	Avg. Load T.P (kg/day)	Geo Mean Counts /100ml	Monthly Minimum	Monthly Maximum				
January	76.0	3.7	18.2	147.0	7.3	36.8	2.2	0.20	1.02	2.8	7.2	7.7				
February	88.3	4.3	23.2	146.9	7.4	42.6	2.6	0.18	1.02	10.4	7.2	7.5				
March	49.8	5.0	42.4	183.0	12.2	102.0	1.6	0.18	1.42	11.9	7.3	7.5				
April	40.6	3.0	31.3	92.5	9.1	93.2	1.2	0.25	2.80	29.6	6.9	7.6				
May	36.3	4.0	46.7	78.6	7.6	81.2	1.1	0.36	3.80	36.0	7.2	7.7				
June	23.8	3.5	49.0	85.4	7.6	113.7	0.8	0.37	5.30	155.7	7.0	7.8				
July	39.2	2.5	23.3	107.5	7.4	68.2	1.3	0.34	3.10	11.6	7.1	7.8				
August	60.8	2.0	12.3	148.3	4.7	29.0	1.9	0.28	1.71	6.8	7.5	7.7				
September	68.0	2.0	11.3	130.0	3.1	17.4	2.1	0.35	2.00	16.9	7.3	7.9				
October																
November																
December																
Average	53.6	3.3	28.6	124.4	7.4	64.9	1.6	0.28	2.46	31.3	7.2	7.7				
Max	88.3	5	49.0	183.0	12.2	113.7	2.6	0.37	5.3	155.7	7.5	7.9				
C of A		25	225		25	225		1	9	200	6.0	9.5				



Ministry of the Environment and Climate Change
Ministère de l'Environnement et de l'Action en
matière de changement climatique

Provincial Officer's Order

Environmental Protection Act, R.S.O. 1990, c. E.19 (EPA)
Ontario Water Resources Act, R.S.O. 1990, c. O.40 (OWRA)
Pesticides Act, R.S.O. 1990, c. P.11 (PA)
Safe Drinking Water Act, 2002, S.O. 2002, c.32 (SDWA)
Nutrient Management Act, 2002, S.O. 2002, c.4 (NMA)

Order Number
7011-9QDQKC

Incident Report No.
0703-9QDKL3

To: The Corporation of the Town of Fort Frances
320 Portage Ave
Fort Frances, Ontario, P9A 3P9
Canada

Site: Northeast 1/4 of Section 25 Alberton Twp
Alberton, District of Rainy River

Work Ordered

Pursuant to my authority under EPA Section 157.1, I order you to do the following:

Item No. 1	Compliance Date	2014/11/28 (YYYY/MM/DD)
-------------------	------------------------	----------------------------

By November 28, 2014, construct an area suitable for the receipt of liquid sewage plant biosolids at the Fort Frances Waste Disposal Site.

Pursuant to my authority under EPA Section 157.1, I order you to do the following:

Item No. 2	Compliance Date	2014/12/05 (YYYY/MM/DD)
-------------------	------------------------	----------------------------

By December 5, 2014, submit to the undersigned a site plan of the Fort Frances Waste Disposal Site outlining the location of the waste fill area and location of the constructed liquid sewage plant biosolids disposal area and any other waste segregation area that may exist at the site.

Pursuant to my authority under EPA Section 157.1, I order you to do the following:

Item No. 3	Compliance Date	2014/11/28 (YYYY/MM/DD)
-------------------	------------------------	----------------------------

By November 28, 2014, obtain the services of a contractor capable of safely hauling liquid sewage plant biosolids from the Fort Frances Sewage Plant to the Fort Frances Waste Disposal Site.

Pursuant to my authority under EPA Section 157.1, I order you to do the following:

Item No. 4	Compliance Date	2014/12/05
-------------------	------------------------	------------

(YYYY/MM/DD)

By December 5, 2014, submit to the undersigned correspondence with the name of the company or individual who will be hauling sewage plant biosolids from the Fort Frances Sewage Plant to the Fort Frances Waste Disposal Site.

Pursuant to my authority under OWRA Section 16.1, I order you to do the following:

Item No. 5	Compliance Date	2014/12/12
		(YYYY/MM/DD)

By December 12, 2014, obtain the services of a qualified person to design a system of sewage plant biosolids dewatering in order to render the sewage biosolids into a solid form capable of passing the Ontario Regulation 347 slump test and being managed as solid non-hazardous waste.

Pursuant to my authority under OWRA Section 16.1, I order you to do the following:

Item No. 6	Compliance Date	2014/12/19
		(YYYY/MM/DD)

By December 19, 2014, submit to the undersigned correspondence with the name of the qualified person who will be designing the sewage plant biosolids dewatering system described in work item no. 5.

Pursuant to my authority under OWRA Section 16.1, I order you to do the following:

Item No. 7	Compliance Date	2015/03/01
		(YYYY/MM/DD)

By March 1, 2015, the Town of Fort Frances shall submit a completed application to amend Environmental Compliance Approval 3-0049-96-006 to authorize the installation of sewage plant biosolids dewatering equipment. The application is to be submitted to the Director of the Environmental Approvals Access and Service Integration Branch and a copy of the application provided to the undersigned.

Pursuant to my authority under OWRA Section 16.1, I order you to do the following:

Item No. 8	Compliance Date	2015/10/30
		(YYYY/MM/DD)

Within 90 days of receipt of authorization to install sewage plant biosolids dewatering equipment complete the installation and cease hauling liquid sewage biosolids to the Fort Frances Waste Disposal Site.

Pursuant to my authority under OWRA Section 16.1, I order you to do the following:

Item No. 9	Compliance Date	2015/11/06
		(YYYY/MM/DD)

Within one week of the installation of the sewage plant biosolids dewatering equipment, provide written confirmation to the undersigned that the installation of the sewage plant biosolids dewatering equipment required by work item no. 8 has been completed.

Pursuant to my authority under EPA Section 157.1, I order you to do the following:

Item No. 10	Compliance Date	2015/03/31
		(YYYY/MM/DD)

By March 31, 2015, submit to the undersigned, a written plan detailing the steps and schedule for the decommissioning of the liquid sewage plant biosolids disposal area. The intent of the plan is to return the disposal area to a dry state and prevent the formation of a stagnant pond.

- A. While this Order is in effect, a copy or copies of this order shall be posted in a conspicuous place at the Fort Frances Sewage Treatment Plant and at the Fort Frances Waste Disposal Site.
- B. While this Order is in effect, report in writing, to the District or Area office, any significant changes in Fort Frances operations management and of operation, emission, ownership, tenancy or other legal status of the facility or operation.
- C. Unless otherwise specified, all requirements of this Order are effective upon service of this Order.

This Order is being issued for the reasons set out in the annexed Provincial Officers Report which forms part of this Order.

Issued at Fort Frances this 7th day of November, 2014.



Ray Boivin
Badge No: 493
Kenora Area Office
Tel: (807) 468-2728

REQUEST FOR REVIEW

You may request that this Order be reviewed by a Director.

Your request must be made (i) in writing (or if made orally, with written confirmation) and (ii) served on the Director at the address below within seven (7) calendar days after being served with a copy of this Order.

In the written request or written confirmation of an oral request, you must include:

- (a) the portions of the Order in respect of which the review is requested;
- (b) any submissions that you wish the Director to consider; and
- (c) an address for service to be used by the Director.

In response to your request for review, the Director may confirm, alter or revoke this Order and will serve you with a copy of the Director's decision or Order.

A request for review does not automatically stay this Order. If you wish to have the Director stay the Order you must also include this in your request and the Order is not stayed unless the Director makes an order granting a stay.

DEEMED CONFIRMATION OF THIS ORDER

If you do not receive oral or written notice of the Director's decision on your request for review within (7) calendar days of receipt of your request, and the Director has not stayed the Order, this Order shall be deemed to be confirmed by order of the Director and deemed to be served upon you.

In the case of a deemed confirmation, you may require a hearing before the Environmental Review Tribunal (Tribunal), if, within fifteen (15) calendar days from the deemed date of service of the Director's order, you serve written notice of your appeal on the Tribunal and the Director. Your notice must state:

- (a) the portion(s) of the Order in respect of which the hearing is required; and
- (b) the grounds on which you intend to rely at the hearing.

Except with leave of the Tribunal, you are not entitled to appeal a portion of the Order or to rely on a ground that is not stated in the notice requiring the hearing. Unless stayed by the Tribunal, the Order remains in effect from the date of service.

Written notice requiring a hearing can be served upon:

The Secretary
Environmental Review Tribunal
655 Bay Street, 15th Floor
Toronto ON
M5G 1E5
Fax: (416) 314-4506
Email: ERTTribunalsecretary@ontario.ca

and

Director
Ministry of the Environment and Climate Change
Thunder Bay District Office
331-435 James St S
Thunder Bay ON P7E 6S7
Fax: (807) 475-1754
Tel: (807) 475-1205

Further information on the Tribunal and requirements for an appeal can be obtained directly from the Tribunal by:

Tel: (416) 212-6349 or 1-866-448-2248
TTY 1-800-855-1155 via Bell Relay

Fax: (416) 314-4506
Web: www.ert.gov.on.ca

FOR YOUR INFORMATION

The following is for your information:

Service of the documentation referred to above can be made personally, by mail, by fax, by commercial courier or by email in accordance with the legislation under which the Order is made and any corresponding Service Regulation. Further information can be obtained from e-Laws at www.e-laws.gov.on.ca. Please note that choosing service by mail does not extend any of the above mentioned timelines.

Unless stayed, this Order is effective from the date of service. Non-compliance with the requirements of this Order constitutes an offence.

The requirements of this Order are minimum requirements only and do not relieve you from complying with the following:

- (a) any applicable federal legislation,
- (b) any applicable provincial legislation or requirements that are not addressed in this Order, and
- (c) any applicable municipal law.

The requirements of this Order are severable. If any requirement of this Order or the application of any requirement to any circumstances is held invalid, the application of such requirement to other circumstances and the remainder of the Order are not affected.

Further orders may be issued in accordance with the legislation as circumstances require.

The procedures and other information provided above are intended as a guide. The legislation and/or regulations should be consulted for additional details and accurate reference.



Ministry of the Environment and Climate Change
Ministère de l'Environnement et de l'Action en
matière de changement climatique

Provincial Officer's Report

Order Number
7011-9QDQKC

The Corporation of the Town of Fort Frances
320 Portage Ave
Fort Frances, Ontario, P9A 3P9
Canada

Site

Fort Frances Waste Disposal Site
Northeast 1/4 of Section 25 Alberton Twp
Alberton, District of Rainy River

Observations

1. Currently the Town of Fort Frances disposes of sewage biosolids from the Fort Frances Sewage Treatment Plant (3-0049-96-006) by allowing Hammond Landscaping Ltd. (110000258-01) to haul the biosolids to an organic soil conditioning site known as the Frog Creek Road Sod Farm (S-7048-32).
2. The approval for the Frog Creek Road Sod Farm (S-7048-32) expires on December 31, 2014.
3. Due to recent changes in the Nutrient Management Act and Regulation 267/03, approval for the application of non-agricultural source materials to agricultural land is now under the jurisdiction of the Ministry of Agriculture, Food and Rural Affairs (OMAFRA).
4. Hammond Landscaping Ltd. has indicated in correspondence, dated September 26, 2014 (Hammond to Lalla (OCWA)), that due to changes in the regulatory requirements they would not be able to continue to haul and spread sewage biosolids effective early November.
5. Section 52.3(1) of Ontario Regulation 267/03 prohibits the application of sewage biosolids when soil is snow covered or frozen.
6. On September 30, 2014, the Town of Fort Frances indicated during a telephone conversation with the undersigned that they were caught by surprise regarding Hammond Landscaping's

decision to no longer provide sewage biosolids hauling and spreading services.

7. On October 1, 2014, the Ministry of the Environment and Climate Change (MOECC) was copied on an e-mail from OMAFRA to the Town of Fort Frances indicating that OMAFRA is involved with the approval of sites for the agricultural use of non-agricultural source materials such as sewage biosolids and that they cannot extend existing approvals issue by the MOECC or relax any regulations (regarding nutrient management) that may be in place.

8. On October 21, 2014, the MOECC received an action plan from the Town of Fort Frances. The Town proposes to transport sewage biosolids to the Fort Frances Waste Disposal Site. A containment pond will be constructed on the landfill site property to store liquid sewage biosolids. The Town will retain a consultant to determine the most economical means of dewatering sewage biosolids at the sewage plant so that they can be disposed of as solid non-hazardous waste. It is anticipated that liquid sewage biosolids will need to be transported, and disposed of, at the Fort Frances Waste Disposal Site for a period of six to eight months.

9. The Fort Frances Waste Disposal Site is approved under Environmental Compliance Approval (formerly Certificate of Approval) A610301 issued on April 1, 1980. The site is approved to receive domestic and commercial wastes.

10. Currently, liquid sewage biosolids from the Fort Frances Sewage Treatment Plant are transported to the Frog Creek Road Sod Farm. This practice is slated for termination in the near future. This has left the Town of Fort Frances in a difficult situation trying to work out alternatives for managing sewage plant biosolids. The purpose of this order is to support the temporary management of sewage biosolids by authorizing their disposal at the Fort Frances Waste Disposal Site and by ensuring that the Town of Fort Frances vigorously pursues other methods of biosolids disposal and any required approvals.

11. This preventive measures order is being issued under section 157.1(1) of the Environmental Protection Act in that I reasonably believe that the requirements specified in the order are necessary to give the Town of Fort Frances a temporary method for the disposal of sewage biosolids thereby removing the biosolids from the Fort Frances Sewage Treatment Plant and preventing their discharge into the Rainy River.

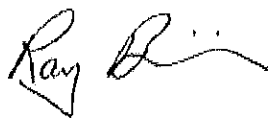
12. This preventive measures order is being issued under section 16.1(1) of the Ontario Water Resources Act in that I reasonably believe that it is in the public interest that the Town of Fort Frances implement a process to dewater sewage plant biosolids so that they can be managed as solid non-hazardous waste.

13. This order is being issued to assist the Town of Fort Frances with an emergency situation regarding the management of sewage biosolids. The Town of Fort Frances is required to take all reasonable steps to ensure that the temporary disposal of liquid sewage biosolids at the Fort Frances Waste Disposal Site does not cause an adverse effect. Any adverse effect resulting from the activities contained in this order are the sole responsibility of the Town of Fort Frances.

Offence(s)

Suspected Violation(s)/Offence(s):

Act - Regulation - Section,
Description
{General Offence}



Ray Boivin
Provincial Officer
Badge Number: 493
Date: 2014/11/07
District Office: Kenora Area Office

Administration & Finance Department Stats
for the period ending October 31, 2014

	January	February	March	April	May	June	July	August	September	October	November	December	TOTALS
Revenue													
Tax Certificates	\$ 469.20	\$ 469.20	\$ 703.80	762.45	821.10	408.75	1,054.30	820.00	1,231.65	1,231.65			\$ 7,972.10
Business Licences	7,605.70	12,349.75	2,479.20	4,613.20	1,647.75	381.40	1,316.95	2,857.10	1,165.70	194.20			\$ 34,610.95
Lottery Licences			606.36	581.64	555.75	290.85	1,390.65	37.50	589.54	748.69			\$ 4,800.98
Town Property Rental	373.72	373.72	376.70	376.70	376.70	376.70	376.70	376.70	376.70	0.00			\$ 3,384.34
Fort Frances Portion of POA Fines				10,315.33		0.00	11,873.79						\$ 22,189.12
Nat Gas/Purchase Card Rebates							4,653.33						\$ 4,653.33
WSIB Safety Group Rebate													\$ -
Death/Still Birth Registrations	88.65	677.10	0.00	361.55	434.70	310.50	124.20	279.45	155.25	403.65			\$ 2,835.05
Marriage Licences	408.75	136.25	408.75	272.50	953.75	817.50	1,362.50	1,907.50	681.25				\$ 6,948.75
Civil Marriage		312.25	758.10	315.25		706.25	806.06	1,418.50					\$ 4,316.41
Certify Copies						16.50	0.00	0.00					\$ 16.50
Commissioning Oaths/Affidavits	66.15	58.60	69.75	39.20	89.50	0.00	42.03	11.15	32.17	38.95			\$ 447.50
Investment Income	215.28	558.73	1,364.47	2,659.53	1,956.33	1,818.72	5,016.09	1,678.08	2,784.22	1,935.37			\$ 19,986.82
Agreement Fee													\$ -
Sale of Land	181.50	14,223.79	14,362.13	19,779.67	14,546.38	14,229.21	21,486.53	45,500.00					\$ 45,500.00
Administration Service Charges	\$ 9,408.95	\$ 29,159.39	\$ 21,129.26	\$ 40,077.02	\$ 21,381.96	\$ 19,356.38	\$ 49,503.13	\$ 69,103.80	\$ 7,016.48	\$ 4,552.51	\$ -	\$ -	\$ 113,027.03
													\$ 270,688.88

Accounts Receivable

Balance Forward	500,676.10	326,179.56	289,732.33	356,758.31	267,872.27	264,099.30	257,680.28	191,325.53	203,418.70	194,581.24			
Invoices/Debits	77,804.68	127,977.85	201,731.19	66,860.56	114,574.05	188,681.08	97,727.26	118,800.88	106,509.58	647,985.56			
Payments/Credits	(254,541.75)	(164,747.43)	(135,050.93)	(156,057.94)	(118,691.17)	(195,288.85)	(164,320.49)	(107,036.97)	(115,665.73)	(267,876.30)			
Interest Applied	2,240.53	322.35	345.72	311.34	344.15	188.75	238.48	329.26	318.69	96.06			\$ 4,735.33
Total Amount Owng	\$ 326,179.56	\$ 289,732.33	\$ 356,758.31	\$ 267,872.27	\$ 264,099.30	\$ 257,680.28	\$ 191,325.53	\$ 203,418.70	\$ 194,581.24	\$ 574,766.56	\$ -	\$ -	\$ 4,735.33

AIR Invoices Processed

General/By-Law/Planning/CBO	11	10	23	11	14	14	16	15	12	31			157
Daycare	62	0	56	63	55	52	53	46	46	57			490
Airport	0	18	18	15	19	18	10	26	9	26			159
Landfill	27	20	15	19	43	62	41	45	43	44			359
Public Works	4	3	5	1	6	7	5	9	7	15			62
Sewer	7	11	8	5	8	11	11	12	9	5			87
Water	18	5	34	14	12	16	2	5	4	14			124
Fire Department	0	0	0	0	0	6	0	1	0	0			7
Memorial Sports Centre	27	10	31	8	8	24	5	1	23	34			171
Fort Frances Power Corp	16	2	6	0	14	5	8	11	9	5			76
Invoices Issued by Month	172	79	196	136	179	215	151	171	162	231	0	0	1,692

NSF/Returned Payments

Pay Care	0	0	0	0	0	0	0	0	0	0			0
Memorial Sports Centre	8	2	4	1	3	4	5	11	2	1			41
Utilities	2	5	1	7	5	3	1	1	2	5			32
Taxation	1	0	3	3	1	0	0	0	0	0			8
Other	0	0	0	0	1	0	0	0	0	0			1

Taxes

Balance Forward	\$ 997,396.05	\$ 6,173,945.45	\$ 3,289,397.50	\$ 1,386,302.52	\$ 1,240,324.67	1,092,796.68	7,552,761.34	4,223,576.20	2,725,192.15	1,610,925.22			
Tax Billings/Debits	7,471,178.65	250,146.00	7,718.26	27,479.30	5,166.90	6,459,347.26	9,093.33	7,514.90	43,946.61	17,800.10			
Payments/Credits	(2,303,692.19)	(3,144,012.01)	(1,926,506.18)	(183,930.58)	(168,416.27)	(22,922.56)	(3,351,957.88)	(1,530,052.18)	(1,147,358.73)	(628,452.27)			
Interest Applied	9,062.94	9,318.06	15,692.94	10,470.43	15,718.38	23,539.96	13,679.41	24,153.23	(10,854.81)	19,630.57			\$ 130,411.11
Total Amount Owng	\$ 6,173,945.45	\$ 3,289,397.50	\$ 1,386,302.52	\$ 1,240,321.67	\$ 1,092,793.68	\$ 7,552,761.34	\$ 4,223,576.20	\$ 2,725,192.15	\$ 1,610,925.22	\$ 1,019,903.62	\$ -	\$ -	\$ 130,411.11

	January	February	March	April	May	June	July	August	September	October	November	December	TOTALS
Tax Arrears Notices Mailed/Letters	300	258	434	422	290	226	222	382	542	316			3,392
# of Properties in Arrears 3 years+	36	35	30	28	27	27	25	23	21	13			
# of Properties in Arrears 3 years+ with no payment plans	9	7	5	3	3	3	3	2	2	1			
# Tax Sale Registrations	1	1	1	1	1	1	1	1	1	1			
# Write offs (MOS/357 Applications)	7	1	0	2	2	0	2	5	2	3			24
Write-off - Municipal Portion	\$ 5,874.31	\$ 149.96	\$ -	\$ 11,754.44	\$ 2,051.79	\$ -	\$ 550.44	\$ 1,278.04	\$ 196,405.86	\$ 3,446.98			\$221,511.82
Charity Rebates	1	0	0	0	0	0	0	1	1	0			3
Charity Rebates - Municipal Portion	\$ 395.37	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,300.00	\$ 13,592.54	\$ -			\$20,497.17
# Vacancy Rebates	0	5	0	10	0	0	0	0	1	0			16
Vacancy Rebates - Municipal Portion	\$ -	\$ 26,015.86	\$ -	\$ 18,724.62	\$ -	\$ -	\$ -	\$ -	\$ 640,296.53	\$ -			\$685,037.01
E.D. Financial Incentive Plan	1	0	0	1	1	1	0.00	0.00	1,833.74	0.00			4
Demolition Grant	1,352.00			462.11	2,000.00	2,000.00							7,647.85
Grant-In-Lieu of Taxes													0.00
Water & Sewer													
Balance Forward	\$1,137,401.73	\$ 414,051.81	\$ 336,027.42	\$ 425,231.18	\$ 347,533.97	\$ 434,478.55	\$ 336,480.18	\$ 471,095.87	\$ 331,184.46	\$ 455,336.12			16,976
W/S Billings/Debits	1,849.54	6,240.96	877,410.34	7,163.83	888,960.05	4,081.97	874,283.33	4,912.85	886,888.72	9,617.55			120
Payments/Credits	(725,723.55)	(85,741.58)	(788,538.87)	(86,321.09)	(802,574.10)	(103,699.05)	(146,897.03)	(763,143.82)	(130,436.72)	1,835.56			2,880
Interest Applied	524.09	1,476.23	332.29	1,460.05	558.63	1,618.71	473.92	2,072.77	406.76				304
Total Amount Owning	\$ 414,051.81	\$ 336,027.42	\$ 425,231.18	\$ 347,533.97	\$ 434,478.55	\$ 336,480.18	\$ 471,095.87	\$ 331,184.46	\$ 455,336.12	\$ 336,352.51	\$ -		10,759.01
Bi-Monthly Water/Sewer Bills Issued	3,363	18	3,369	17	3,363	18	3,411	28	3,430	39			16,976
Final Billings Issued		578		493		574		599		636			120
Late Notices Mailed		77		52		63		54		58			2,880
Registered Letters		2		1		2		4		0			9
Disconnects		0		0		1		3		1			5
Reconnections													
Provincial Offences													
Fines Paid	\$ 14,830.00	\$ 20,619.00	\$ 45,416.00	\$ 33,323.00	\$ 38,343.00	\$ 42,365.00	\$ 36,068.00	\$ 36,427.00	\$ 28,157.00				\$ 295,548.00
Outstanding Fines (pre & post transfer)	\$1,908,785.00	\$1,923,599.00	\$1,913,078.00	\$1,915,700.00	\$1,938,789.00	\$1,940,248.00	\$2,013,131.00	\$2,084,204.00	2,055,313.00				
IQOR Collections (pretransfer)	\$ -	\$ 2,082.88	\$ 1,136.27	\$ 118.80	\$ 305.69	\$ -	\$81.23	\$482.48	638.95	0.00	0.00		\$ 5,197.91
IQOR Collections (post-transfer)	\$ 351.61	\$ 2,082.88	\$ 1,136.27	\$ 118.80	\$ 305.69	\$ -	\$81.23	\$482.48	638.95	0.00	0.00		\$ 5,197.91
Total IQOR Collected	\$ 351.61	\$ 2,082.88	\$ 1,136.27	\$ 118.80	\$ 305.69	\$ -	\$81.23	\$482.48	638.95	0.00	0.00		\$ 5,197.91
Hours spent on Collections													0.0
Notice of Default - mailed out	67	32	49	37	64	65	61	38	58				471
New Charges Filed	100	164	203	231	256	296	302	346	253				2,151
Court Room Operating Hours	2	7	2	2	5	2	6	4	2				32.0
Charges Disposed (Before or at Trial)													
Failed to Attend - Convicted	37	33	36	31	92	34	60	90	64				477
Pleaded Guilty	17	16	22	41	17	34	13	24	20				204
Withdrawn	1	5	7	8	0	2	5	8	7				43
Quashed	1	0	4	1	1	1	2	4	6				20
Stayed	0	0	0	0	0	0	0	0	0				0
Dismissed/Acquitted	0	0	1	0	0	0	1	1	1				4
Pleaded Not Guilty - Convicted	0	0	2	2	3	2	4	1	3				20
Other	0	0	0	0	0	0	0	0	0				0
Total	56	57	72	83	113	73	85	128	101	0	0		768

**Town of Fort Frances
Capital Fund Budget vs Actual
as at October 31, 2014**

	Actual to Date	2014 Budget	Variance
Administration			
C-140-0490-0952 Contribution from Reserve Funds		(31,850.00)	(31,850.00)
C-140-9109-0000 Mobile Devices Project	6,151.82	6,850.00	698.18
C-140-9109-0000 Computer/Network Upgrades		25,000.00	25,000.00
Total Revenue	-	(31,850.00)	(31,850.00)
Total Expenditures	6,151.82	31,850.00	25,698.18
TOTAL ADMINISTRATION	6,151.82	-	(6,151.82)
Honeywell Project			
C-105-0490-0400 Federal Grants	(10,408.57)		10,408.57
C-105-0490-0490 OPA/FFPC Grants		(46,494.00)	(46,494.00)
C-105-0490-0952 Contribution from Reserve Fund		(47,176.00)	(47,176.00)
C-105-9280-0000 Honeywell Improvement Project	75,156.43	93,670.00	18,513.57
Total Revenue	(10,408.57)	(93,670.00)	(83,261.43)
Total Expenditures	75,156.43	93,670.00	18,513.57
TOTAL CIVIC CENTRE	64,747.86	-	(64,747.86)
EMERGENCY SERVICES			
C-211-0490-0589 Contribution from Reserve Funds	(44,000.00)	-	44,000.00
C-211-0490-0632 Donation	(2,500.00)		2,500.00
C-211-0490-0952 Contribution from Reserve Funds		(18,000.00)	(18,000.00)
C-211-9122-0000 SCBA Replacement	45,455.66	-	(45,455.66)
C-211-9284-1523 Training Facility		18,000.00	18,000.00
Total Revenue	(46,500.00)	(18,000.00)	28,500.00
Total Expenditures	45,455.66	18,000.00	(27,455.66)
TOTAL EMERGENCY SERVICES	(1,044.34)	-	1,044.34
PUBLIC WORKS			
<u>Transportation</u>			
C-310-0490-0406 AMO Federal Gas Tax			-
C-310-0490-0952 Contribution from Reserve Funds		(5,000.00)	(5,000.00)
C-313-0490-0952 Contribution from Reserve Funds		(104,180.00)	(104,180.00)
C-333-0490-0952 Contribution from Reserve Funds		(67,000.00)	(67,000.00)
C-334-0490-0952 Contribution from Reserve Funds		(255,000.00)	(255,000.00)
C-345-0490-0952 Contribution from Reserve Funds		(5,000.00)	(5,000.00)
C-313-0490-0952 Contributions from Reserve Funds (Water & Sewer)		(412,873.00)	(412,873.00)
C-313-0490-0400 Federal Gas Tax Reserve (Federal Funding)		(536,718.00)	(536,718.00)
C-313-0490-0412 Provincial Grant	(138,322.43)	(147,556.00)	(9,233.57)
C-313-0490-0437 Expense Recovery (Alberton)	(47,698.16)	(22,439.00)	25,259.16
C-320-0490-0400 Federal Gas Tax Reserve (Federal Funding)		(169,470.00)	(169,470.00)
C-310-9105-1471 Small Equipment Purchases		5,000.00	5,000.00
C-313-9110-1523 Upgrades to Pumping Station	1,234.68		(1,234.68)
C-313-9212-1523 5th Street Surface Treatment Portage to Wright	94,039.94	42,000.00	(52,039.94)
C-313-9246-1523 8th St Surface Treatment Portage to Christie	24,058.49	65,000.00	40,941.51
C-313-9259-1523 Williams Ave Sod Work		10,291.00	10,291.00
C-313-9268-1523 Frog Creek Road Surface Treatment	289,333.48	295,113.00	5,779.52
C-313-9283-1523 Oakwood Road Surface Treatment	69,578.84	44,877.00	(24,701.84)
C-313-9285-1523 Third St E from Crowe to Frenette	603,952.56	684,743.00	80,790.44
C-313-9287-1523 Storm Sewer Upgrades	67,282.89	81,742.00	14,459.11
C-320-9285-1523 Sidewalks Third St E - Crowe to Frenette	135,588.41	169,470.00	33,881.59

**Capital Fund Budget vs Actual
as at October 31, 2014**

		Actual to Date	2014 Budget	Variance
C-333-9133-1471	2-Half ton Trucks (Crew Cab/1/2 ton truck)	64,834.40	67,000.00	2,165.60
C-334-9244-1471	Snow Plow Truck	271.25	255,000.00	254,728.75
C-345-9135-1471	Pole Replacement	14,477.35	5,000.00	(9,477.35)
C-360-9261-1523	Asset Management Plan Contracted Works	12,979.51		(12,979.51)
<u>Waste Management System</u>				
C-351-0490-0400	Federal Gas Tax Reserve (Federal Funding)		(100,575.00)	(100,575.00)
C-351-0490-0412	Provincial Grant (Transfer Station)		(117,700.00)	(117,700.00)
C-351-9128-1471	Transfer Station Upgrades		218,275.00	218,275.00
<u>Airport</u>				
C-390-0490-0400	Federal Grant		(261,172.00)	(261,172.00)
C-390-0490-0952	Contribution from Reserve Funds			-
C-390-9257-1471	Front End Loader c/w sweeper		225,000.00	225,000.00
C-390-9288-1471	Electronic Runway Condition Reporting Equipment		36,172.00	36,172.00
<u>Parks</u>				
C-580-0490-0952	Contribution from Reserve Funds		(60,000.00)	(60,000.00)
C-580-0490-0954	Lawn Tractor Trade-In		(2,500.00)	(2,500.00)
C-586-0430-0632	Lions Millennium Park- Donations	(2,500.00)		2,500.00
C-580-9105-1471	Small Equipment Replacement	3,295.42	5,000.00	1,704.58
C-580-9133-1471	Half-ton Truck Replacement	25,170.02	40,000.00	14,829.98
C-580-9174-1471	Replace Riding Tractors	9,666.20	12,500.00	2,833.80
C-585-9108-1471	Waterfront Dock Repairs		5,000.00	5,000.00
C-586-9232-1523	Lions Millennium Park Contracted Works	662.46		(662.46)
	Total Revenue	(188,520.59)	(2,267,183.00)	(2,078,662.41)
	Total Expenditures	1,416,425.90	2,267,183.00	850,757.10
	TOTAL PUBLIC WORKS	1,227,905.31	-	(1,227,905.31)
<u>FORT FRANCES CHILDREN'S COMPLEX</u>				
C-641-0490-0432	RRDSSAB Grant		(29,100.00)	(29,100.00)
C-641-0490-0436	Health & Safety Grant (DSSAB)	(1,666.70)	(2,000.00)	(333.30)
C-641-0490-0952	Contribution from Reserve Funds			-
C-641-9105-1471	Training TV/DVD & Smart Board)	324.11	3,400.00	3,075.89
C-641-9106-0000	Vent Hood/Air Handling System for Hood		17,000.00	17,000.00
C-641-9108-0000	Windows Replaced/Preschool Room Renovations		6,400.00	6,400.00
C-641-9109-1471	Materials	2,076.83	-	(2,076.83)
C-641-9132-1471	Meeting Room Furniture/Resource Teacher's Desk	2,191.92	4,300.00	2,108.08
	Total Revenue	(1,666.70)	(31,100.00)	(29,433.30)
	Total Expenditures	4,592.86	31,100.00	26,507.14
	TOTAL FFCC	2,926.16	-	(2,926.16)
<u>SISTER KENNEDY CENTRE</u>				
C-622-0490-0448	Provincial Grant	(12,230.63)		12,230.63
C-622-0490-0952	Contribution from Reserve Funds			-
C-622-9105-0000	Small Capital Purchases	4,312.00		(4,312.00)
C-622-9108-1523	Centre Upgrades (Roof Replacement).			-
C-622-9133-0000	Enabling Accessibility Van			-
	Total Revenue	(12,230.63)	-	12,230.63
	Total Expenditures	4,312.00	-	(4,312.00)
	TOTAL SKC	(7,918.63)	-	7,918.63

Capital Fund Budget vs Actual as at October 31, 2014

		Actual to Date	2014 Budget	Variance
	<u>MSC/Recreation</u>			
C-713-0490-0952	Contribution from Reserve Funds (TT)		(11,600.00)	(11,600.00)
C-722-0490-0400	Federal Grant	(42,857.00)	(42,857.00)	-
C-722-0490-0952	Contribution from Reserve Funds		(37,793.00)	(37,793.00)
C-732-0490-0632	Community Services Donation	(15,225.92)	(15,226.00)	(0.08)
C-732-0490-0954	Contribution from General Revenue Fund		(1,524.00)	(1,524.00)
C-740-0490-0448	Sunny Cove One Time Funding	(9,000.00)	-	9,000.00
C-740-0490-0952	Contribution from Reserve Funds		(8,000.00)	(8,000.00)
C-713-9107-0000	Townshend Theatre Sound board/Lighting/Curtains	12,158.90	11,600.00	(558.90)
C-722-9131-0000	East End Hall Accessibility Renovations	29,106.72	57,150.00	28,043.28
C-722-9132-0000	Tables & Chairs	2,155.00	2,500.00	345.00
C-722-9289-1523	Auditorium Kitchen Renovations		13,000.00	13,000.00
C-732-9624-0000	Fitness Equipment	3,004.00	8,000.00	4,996.00
C-732-9624-0000	Waterfront Fitness Equipment		16,750.00	16,750.00
C-740-9105-000	Sunny Cove Small Capital Equipment	1,600.00	-	(1,600.00)
C-740-9108-1523	Sunny Cove Russell Hall & Washroom Upgrades	7,180.00	8,000.00	820.00
	Total Revenue	(67,082.92)	(117,000.00)	(49,917.08)
	Total Expenditures	55,204.62	117,000.00	61,795.38
	TOTAL MSC	(11,878.30)	-	11,878.30
	<u>LIBRARY</u>			
C-781-0490-0400	Federal Grant (CAPP)			-
C-781-0490-0412	Provincial Grant			-
C-781-0490-0952	Contribution from Reserve Funds			-
C-781-9132-0000	Office Furniture	2,771.94		(2,771.94)
C-781-9109-0000	Computer Equipment			-
C-781-9210-1471	Materials	24,534.05		(24,534.05)
	Total Revenue	-	-	-
	Total Expenditures	27,305.99	-	(27,305.99)
	TOTAL LIBRARY	27,305.99	-	(27,305.99)
	<u>MUSEUM</u>			
C-791-0490-0400	Federal Grant		(50,000.00)	(50,000.00)
C-791-0490-0412	Provincial Grant			-
C-791-0490-0632	Donations	(9,929.55)	(4,855.00)	5,074.55
C-791-0490-0952	Contribution from Reserve Funds			-
C-791-9109-0000	Computer/Scanner & Photo Studio Lighting	3,824.30	4,855.00	1,030.70
C-791-9127-1523	Museum Roof		50,000.00	50,000.00
	Total Revenue	(9,929.55)	(54,855.00)	(44,925.45)
	Total Expenditures	3,824.30	54,855.00	51,030.70
	TOTAL MUSEUM	(6,105.25)	-	6,105.25
	<u>PLANNING & DEVELOPMENT</u>			
C-122-0490-0400	Federal Grant		(655,000.00)	(655,000.00)
C-122-0490-0412	Provincial Grant		(1,000,000.00)	(1,000,000.00)
C-122-0490-0632	Donations		(160,000.00)	(160,000.00)
C-122-0490-0952	Contribution from Reserve Fund		(130,810.00)	(130,810.00)
C-122-0490-0954	Contribution from Revenue Fund In-Kind		(180,000.00)	(180,000.00)
C-122-9282-1523	Huffman Development - Cont Works	14,252.57	130,810.00	116,557.43
C-122-9286-1523	Rainy Lake Hotel Demolition/Market Square		1,995,000.00	1,995,000.00

**Capital Fund Budget vs Actual
as at October 31, 2014**

	Actual to Date	2014 Budget	Variance
Total Revenue	-	(2,125,810.00)	(2,125,810.00)
Total Expenditures	14,252.57	2,125,810.00	2,111,557.43
TOTAL PLANNING & DEVELOPMENT	14,252.57	-	(14,252.57)
SANITARY SEWER			
C-410-0490-0952 Contribution from Reserve Funds			-
C-410-0490-0954 Contribution from Revenue Funds		(587,531.00)	(587,531.00)
C-410-9105-1471 Sanitary Sewer Small Tools	1,627.42	12,000.00	10,372.58
C-410-9138-1523 Sanitary Manholes	13,191.28	156,658.00	143,466.72
C-410-9144-1523 Upgrades to Storm Sewer	617.36		(617.36)
C-410-9179-1523 Design for Infrastructure Renewal Project		37,500.00	37,500.00
C-410-9285-1523 3rd Street E Sanitary Main- Crowe to Frenette	346,949.69	381,373.00	34,423.31
Total Revenue	-	(587,531.00)	(587,531.00)
Total Expenditures	362,385.75	587,531.00	225,145.25
TOTAL SANITARY SEWER	362,385.75	-	(362,385.75)
SEWAGE TREATMENT PLANT			
C-413-0490-0954 Contribution from Revenue Fund		(135,378.00)	(135,378.00)
C-413-0490-0490 On Power Authority ERIP Grant		(32,880.00)	(32,880.00)
C-410-9280-0000 Honeywell Improvements - Paring Lot Lights		48,258.00	48,258.00
C-413-9105-1471 Small Miscellaneous Capital	51,968.80	120,000.00	68,031.20
Total Revenue	-	(168,258.00)	(168,258.00)
Total Expenditures	51,968.80	168,258.00	116,289.20
TOTAL STP	51,968.80	-	(51,968.80)
WATERWORKS ADMINISTRATION			
C-961-0330-0589 Expense Recovery	(3,632.14)		3,632.14
C-961-0490-0412 Provincial Grants			-
C-961-0490-0952 Contribution from Reserve Funds			-
C-961-0490-0954 Contribution from Revenue Fund		(528,073.00)	(528,073.00)
C-961-9105-1471 Miscellaneous Tools/Equipment	3,901.06	12,000.00	8,098.94
C-961-9179-1523 Design for Infrastructure Renewal Project		37,500.00	37,500.00
C-961-9137-1523 Replacing Main Line Water Valves/Hydrants	15,230.69	181,391.00	166,160.31
C-961-9285-1523 3rd Street E - Crowe to Frenette	258,305.42	297,182.00	38,876.58
Total Revenue	(3,632.14)	(528,073.00)	(524,440.86)
Total Expenditures	277,437.17	528,073.00	250,635.83
TOTAL WATERWORKS ADMIN	273,805.03	-	(273,805.03)
WATER TREATMENT PLANT			
C-965-0490-0954 Contribution from Revenue Fund		(360,000.00)	(360,000.00)
C-965-9105-1471 Misc. Small Capital	14,809.29	60,000.00	45,190.71
C-965-9260-1471 Backup Generator	28,330.02	300,000.00	271,669.98
Total Revenue	-	(360,000.00)	(360,000.00)
Total Expenditures	43,139.31	360,000.00	316,860.69
TOTAL WTP	43,139.31	-	(43,139.31)
TOTAL REVENUE	(339,971.10)	(6,383,330.00)	(6,043,358.90)
TOTAL EXPENDITURES	2,387,613.18	6,383,330.00	3,995,716.82
TOTAL CAPITAL	2,047,642.08	-	(2,047,642.08)

**Town of Fort Frances
General Fund (Operating)
Actuals as at October 31, 2014**

	Actuals to Date	2014 Budget	Variance
CORPORATE			
050 Municipal Tax Levy	(11,121,644.81)	(11,121,645.00)	(0.19)
051 Education Tax Levy	(1,837,698.91)	(1,838,831.00)	(1,132.09)
052 Supp/Omit Municipal Tax Levy	(17,687.95)		17,687.95
053 Supp/Omit Education Tax Levy	(1,570.06)		1,570.06
056 W/O Municipal	906,548.82	694,960.00	(211,588.82)
057 W/O Education	121,104.23		(121,104.23)
061 OMPF	(3,069,500.00)	(3,069,500.00)	-
061 One Time Assistance		(559,396.00)	(559,396.00)
062 Payments-in-Lieu	(1,715,243.89)	(782,968.00)	932,275.89
062 Other Grant (In-Lieu of Write-off)			-
070 Contribution from Reserve Funds			-
080 Surplus/Deficit		63,205.00	63,205.00
110 Mayor & Council	279,373.05	754,233.00	474,859.95
112 Contribution to Reserves & Reserve Funds		1,335,000.00	1,335,000.00
113 Long Term Debt	551,074.10	841,854.00	290,779.90
115 Election	18,242.94	30,000.00	11,757.06
161 Riverside Health Care/Dr Recruitment	61,667.50	74,000.00	12,332.50
161 Clinic Financing Interest		14,000.00	14,000.00
162 RR DSSAB	1,642,465.72	1,970,959.00	328,493.28
163 Rainycrest	151,569.50	181,885.00	30,315.50
164 Northwestern Health Unit	317,180.93	366,240.00	49,059.07
820 Economic Development	102,262.20	164,235.00	61,972.80
821 Travel Information Centre	(1,892.84)		1,892.84
830 Solar Panel Project	(16,713.69)	(26,750.00)	(10,036.31)
991 English Public School Board	1,128,477.39	1,504,620.00	376,142.61
992 English Separate School Board	246,745.30	328,993.00	82,247.70
993 French Public School Board	1,196.84	1,596.00	399.16
994 French Separate School Board	2,717.01	3,622.00	904.99
Total Corporate	(12,251,326.62)	(9,069,688.00)	3,181,638.62
ADMINISTRATION AND FINANCE			
070 Other Unassigned Revenue	(298,899.05)	(304,996.00)	(6,096.95)
120 Administration	257,026.43	334,733.00	77,706.57
121 Admin Vehicle	2,463.86	1,460.00	(1,003.86)
122 Municipal Buildings	28,653.10	28,795.00	141.90
125 HR Department	25,274.52	38,750.00	13,475.48
130 Clerk	149,658.67	163,608.00	13,949.33
140 Treasury	234,670.10	360,770.00	126,099.90
910 PUC Administration	74,290.78	92,200.00	17,909.22
Total Administration and Finance	473,138.41	715,320.00	242,181.59
EMERGENCY SERVICES			
211 Emergency Services	685,102.10	889,045.00	203,942.90
227 Emergency Measures	7,197.39	20,569.00	13,371.61
228 911 Service	17,450.11	14,500.00	(2,950.11)

**Town of Fort Frances
General Fund (Operating)
Actuals as at October 31, 2014**

		Actuals to Date	2014 Budget	Variance
231	Police Revenue	(20,251.31)	(21,000.00)	(748.69)
232	Police Services Board	9,574.24	19,200.00	9,625.76
233	Police Administration	2,395,322.87	2,777,266.00	381,943.13
Total Emergency Services		3,094,395.40	3,699,580.00	605,184.60

COMMUNITY SERVICES

622	Sister Kennedy Centre	17,317.15	31,660.00	14,342.85
641	Fort Frances Children's Complex	(146,851.24)	1,688.00	148,539.24
643	Best Start Hub/Resource Centre	(6,763.38)	-	6,763.38
644	Day Care Resource Teacher	(3,568.44)	4,504.00	8,072.44
653	Handi-Transit System	93,666.89	104,133.00	10,466.11
713	Townshend Theatre	(10,414.85)	1,653.00	12,067.85
722	Recreation Facilities	377,386.17	546,571.00	169,184.83
725	Recreation Programs	18,984.02	79,370.00	60,385.98
732	Community Services	98,883.75	103,097.00	4,213.25
740	Sunny Cove Camp	10,370.08	9,129.00	(1,241.08)
781	Fort Frances Public Library	427,752.13	471,396.00	43,643.87
791	Museum	114,282.62	129,798.00	15,515.38
817	Waterfront Development/Marina	42,361.64	54,432.00	12,070.36
Total Community Services		1,033,406.54	1,537,431.00	504,024.46

OPERATIONS AND FACILITIES

310	PW Administration	(208,461.94)	(117,082.00)	91,379.94
311	PW Buildings & Yards	77,131.63	110,379.00	33,247.37
313	Municipal Roads	880,053.18	1,239,537.00	359,483.82
318	Public Parking Lots	7,594.90	21,646.00	14,051.10
320	Sidewalks	54,720.63	105,569.00	50,848.37
330	Private Works Charges	69,101.67	44,564.00	(24,537.67)
331	Private Crossing Charges	4,364.57	17,902.00	13,537.43
333	PW Vehicles	162,139.53	193,741.00	31,601.47
334	PW Equipment	230,883.51	223,692.00	(7,191.51)
344	PW Stores	69,308.19	62,917.00	(6,391.19)
345	Traffic Signal Maintenance	4,115.92	7,225.00	3,109.08
346	Streetlight Maintenance	31,020.52	45,487.00	14,466.48
350	Garbage Collection	(73,241.38)	(140,136.00)	(66,894.62)
351	Recycling Services	170,495.31	203,324.00	32,828.69
352	Sanitary Landfill	(153,653.25)	(63,188.00)	90,465.25
360	Engineering	22,502.30	27,870.00	5,367.70
390	Airport	(16,081.59)	25,969.00	42,050.59
391	Airport Building Maintenance	36,219.97	34,630.00	(1,589.97)
393	Airport Grounds Maintenance	25,694.70	65,830.00	40,135.30
580	Parks & Cemeteries Admin.	152,561.70	158,361.00	5,799.30
582	Fort Frances Cemetery	80,541.50	68,145.00	(12,396.50)
583	Riverview Cemetery	175,208.87	149,740.00	(25,468.87)
584	Point Park	16,832.52	22,803.00	5,970.48
585	Parks - Outdoor Facilities	188,376.81	251,507.00	63,130.19

**Town of Fort Frances
General Fund (Operating)
Actuals as at October 31, 2014**

		Actuals to Date	2014 Budget	Variance
586	Lions Millennium Park	9,558.24	8,047.00	(1,511.24)
	Total Operations and Facilities	2,016,988.01	2,768,479.00	751,490.99
PLANNING AND DEVELOPMENT				
150	Civic Centre	46,806.84	67,140.00	20,333.16
271	By-Law Enforcement	106,981.53	126,948.00	19,966.47
272	Animal Shelter	5,336.20	9,851.00	4,514.80
813	Building Official	(20,466.67)	47,957.00	68,423.67
815	Planning & Zoning	68,773.09	96,982.00	28,208.91
	Total Planning and Development	207,430.99	348,878.00	141,447.01
	Sub-Total General Fund (Operating)	(5,425,967.27)	-	5,425,967.27
L80	Surplus from Previous Year			-
	Deficit/(Surplus)	(5,425,967.27)	-	5,425,967.27
TOTAL BUDGET - Revenue				
		-22,290,526.67	-22,244,645.00	45,881.67
TOTAL BUDGET - Expenditures				
		16,864,559.40	22,244,645.00	5,380,085.60
		-5,425,967.27	0.00	5,425,967.27

Water and Sewer Fund (Operating)
Actuals to October 31, 2014

WATER		Actuals to Date	2014 Budget	Variance
961	Waterworks Administration	-894,327.09	-638,113.00	256,214.09
965	Water Treatment Plant	400,135.09	523,194.00	123,058.91
966	Water Storage Facility	115,423.21	114,919.00	-504.21
		-378,768.79	0.00	378,768.79
L80	Surplus from Previous Year Before TCA	0.00	0.00	0.00
		-378,768.79	0.00	378,768.79

SEWER		Actual to Date	2014 Budget	Variance
410	Sanitary Sewer Administration	-1,047,416.81	-690,657.00	356,759.81
410	Emergency Management (Flood)	599,983.57	0.00	-599,983.57
413	Sewage Treatment Plant	563,243.41	690,657.00	127,413.59
		115,810.17	0.00	-115,810.17
L80	Surplus from Previous Year Before TCA	0.00	0.00	0.00
		115,810.17	0.00	-115,810.17