

Community Services Executive Committee

AGENDA

Wednesday, September 3, 2014 – 10:30 a.m.

'52 Canadians Meeting Room

1. CALL TO ORDER (Session #63)
2. ADOPTION OF AGENDA (call for non-agenda items)
3. DISCLOSURES OF CONFLICT OF INTEREST (& the general nature thereof)
4. APPROVAL OF MINUTES – Monday, July 7, 2014
5. ITEMS REFERRED FROM COUNCIL
NIL
6. NEW BUSINESS
 - a) Sister Kennedy Centre – Ontario Seniors Secretariat Budget pg 2-3
 - b) Rainy River First Nations Manitou Rapids – Stage Request pg 4
 - c) Sunny Cove Capital Projects pg 5-10
 - d) Accounts Receivable pg 11-13
 - e) Summer Update – verbal report
7. NON-AGENDA ITEMS
8. INFORMATION
 - a) Next Meeting Date – Monday, September 15, 2014
9. CLOSE

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Community Services Executive Committee
Minutes of Meeting

Date: Monday, July 7, 2014 **Session No.** 62

This meeting of the Community Services Executive Committee was held at the Fort Frances Children's Complex.

Committee Members present: A. Hallikas – Chair; J. Albanese – Councillor; D. Kitowski – Councillor; M. McCaig – CAO; J. Kabel – Division Manager

CALL TO ORDER:

A. Hallikas called the meeting to order at 10:34 am. J. Kabel recorded the minutes of the meeting.

DISCLOSURES OF CONFLICT OF INTEREST (and general nature thereof):

NIL

APPROVAL OF MINUTES:

Minutes of the Monday, June 16, 2014 Community Services Executive Committee meeting were approved as circulated.

ITEMS REFERRED FROM COUNCIL:

- a) Triathlon Club Request – The Committee made recommendation to Council to authorize the Rainy Lake Triathlon Club to host their proposed Splash & Dash event on August 17, 2014 at The Point Park as outlined by organizer Jeff Tilbury with several stipulations. The Committee also asked J. Kabel to touch base with F. Sheppard – Fire Chief with regards to water levels and beach safety concerns.

NEW BUSINESS:

- a) Outdoor Fitness Equipment – placement along waterfront. The Committee considered different options for placement of outdoor fitness equipment and made recommendation to endorse the placement of 2 Urbanix Outdoor Fitness Equipment pieces on the grassed area North-East of the children's play structure near the Tower on Front Street by means of the in-kind contributions previously approved.

NON-AGENDA ITEMS:

- a) Sherry George – Transfer money from Capital funds to Operating funds. Recommended.

INFORMATION:

- a) Next Meeting Date – Tuesday, August 5, 2014.

CLOSING

There being no further matters before the Committee at this time, the meeting was closed by A. Hallikas at 10:57 am.

Chair

Manager (or Superintendent)/Secretary

Ontario Seniors'
Secretariat

777 Bay Street, Suite 601C
Toronto ON M7A 2J4
www.ontario.ca/seniors

Secrétariat aux affaires des
Personnes âgées de l'Ontario

777, rue Bay, bureau 601C
Toronto, ON M7A 2J4
www.ontario.ca/personnesagees



August 22, 2014

Mr. Jason Kabel
Sister Kennedy Centre - Fort Frances
401 Nelson Street,
Fort Frances, ON P9A 1B3

E-mail: jkabel@fort-frances.com

Dear Mr. Kabel:

**Re: 2014-15 Elderly Persons Centres Budget Approval
EPC46 - Sister Kennedy Centre - Fort Frances**

I am pleased to inform you that the Ontario Seniors' Secretariat has reviewed and approved your 2014-15 Elderly Persons Centre budget.

Your centre has been approved to receive:

- A maintenance and operating grant: \$40,000.00
- A special grant: \$12,230.63

Any changes to the approved maintenance and operating grant amount will be pro-rated and reflected in subsequent monthly payments that you receive. The full special grant amount will be provided in the next payment cycle.

Funds must only be used in accordance with your approved budget. You may request approval to adjust your maintenance and operating costs, or special grant costs. Requests must be made in writing (email is acceptable) and must be approved by the Regional Advisor before alternative expenditures are made. Changes can only be requested and approved within the fiscal year.

You are required to maintain complete financial records for this allocation, and submit an audit of this funding by June 30, 2015.

As in previous years, funds not used for the intended purpose are subject to recovery, and funds not spent by year-end will also be recovered. Please note that EPCs that submit a fiscal year budget (April 1, 2014 to March 31, 2015) are required to spend

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funding by March 31, 2015, while EPCs that submit a calendar year budget (January 1 to December 31, 2014) are required to spend funds by December 31, 2014.

These conditions are in addition to the requirement to comply with the Ontario Seniors' Secretariat Terms and Conditions of Receiving Funding under the Elderly Persons Centres Act, which you signed earlier this spring.

Should you have any questions about the funding you have been granted, or questions related to compliance, please do not hesitate to contact your Regional Advisor:

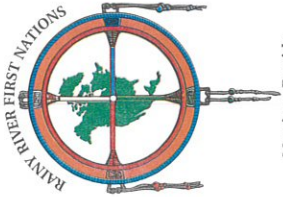
Name: Heather Gushulak
Tel. No.: 807 468 2452
E-Mail: heather.gushulak@ontario.ca

Sincerely,

Deanna Blair

Manager, Public Education and Awareness Unit

c: Heather Gushulak



Rainy River First Nations Manitou Rapids

P. O. Box 450
Emo, Ontario P0W 1E0
Phone (807) 482-2479
Fax (807) 482-2603

Friday August 22, 2014

Jason Kabel
Community Services Manager
Memorial Sports Centre
740 Scott Street
Fort Frances, ON
P9A 1H8

Dear Mr. Kabel,

This letter is to ask for permission to borrow a Stage for our Elvis Debungee Memorial Music Festival being held on Saturday, September 20, 2014 at Rainy River First Nations. It would be picked up by community members, then returned the following day.

This is a very special event, and I hope you can help us out. Thanks for your time.


Sincerely,

Dean Wilson
Manager of Administration

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GST # R 110854031

ROOF	MATERIAL	MAT.	
MASS.			680.00
			100.00
	FLASHINGS SCRWWS ECT		250.00
LABOUR.			1440.00
USE DUMPSTER ALREADY RENTED BY TOWN FOR DEBRIS			
2 DOORS WITH VENTER WINDOWS		350.00 each	700.00
CRAVING MIS		TRIM FLOORING	80.00
	LABOUR.		560.00
REUSE EXISTING LOCKS			
	SUBTOTAL		3810.00
	GST		495.20
	PST		
	TOTAL		4305.30

Estimated By: 

Estimated By:

ESTIMATE

BOX 362

PHONE: (807) 274-5945

GST # R 110854031

Date: July 3 - 2014

Job Location:

Contact:

Phone #

unit cost	total cost
100	100
100	200
100	300
100	400
100	500
100	600
100	700
100	800
100	900
100	1000
100	1100
100	1200
100	1300
100	1400
100	1500
100	1600
100	1700
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100	9900
100	10000

[illegible]

Estimated By:

ESTIMATE

ED HALVORSEN CONSTRUCTION

BOX 362

FORT FRANCES, ON P9A 3M7

PHONE: (807) 274-5945

GST # R 110854031

Customer Name: Town Of Fort Francis

Date:

July 3-2014

Address: Sunny Cove

Job Location:

CABIN # 3

Contact:

Phone # _____

Labour and Materials Estimate

[illegible]

Estimated By:

ESTIMATE

ED HALVORSEN CONSTRUCTION

BOX 362
FORT FRANCES, ON P9A 3M7
PHONE: (807) 274-5945
GST # R 110854031

Customer Name: TOWN OF FONT FRANKS
Address: CABIN # 5
Date: JULY 3-2014
Job Location: _____
Contact: _____
Phone # _____

[illegible]

ESTIMATE

ED HALVORSEN CONSTRUCTION

FORT FRANCES, ON P9A 3M7

PHONE: (807) 274-5945

GST #R 110854031

Address: Sunnyvale Job Location: _____

Phone # _____

Labour and Materials Estimate

[illegible]

ESTIMATE

Community Services Division
740 Scott Street, P9A 1H8
Phone: 807-274-4561

Operations & Facilities Division
Fifth Street & Wright Avenue
Phone: 807-274-9893

Planning & Development Division
Civic Centre

**Administration & Finance
Division**
Civic Centre

Civic Centre
320 Portage Avenue
Fort Frances, ON
Phone: 807-274-5323
Fax 807-274-8479
www.fort-frances.com



August 26, 2014

Fort Frances Lakers
P.O. Box 76
Fort Frances, ON P9A 3M5

Re: Lakers Outstanding Account Balance

Dear Milt:

I am writing with regards to the outstanding balance that is past due with the Town of Fort Frances for ice rental charges incurred this past hockey season. We appreciate recent attempts to reduce the outstanding account balance but the account is still in arrears \$ 6,340.86. In the past Mayor and Council has extended grace to the Fort Frances Lakers and deviated from typical collection policy in an attempt to assist the team's endeavor.

This year, as in past years, the Town will expect payment of the account in full before ice rentals will be allowed for the upcoming season beginning in September. If you wish to discuss the matter further, please feel free to contact me by phone or email (274-4561 ext.11 or jkabel@fort-frances.com).

Sincerely,

Jason Kabel
Community Services Division Manager
Town of Fort Frances

/jk

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AUG. 1, 2014
3:44 pm

TOWN OF FORT FRANCES
AGED TRIAL BALANCE BY DEPARTMENT REPORT
FOR PERIOD ENDING AUG. 1, 2014

PAGE: 19
HEATHER HATCH

INVOICE	DATE	FUND	REFERENCE	BALANCE	CURRENT	31-60 DAYS	A G I N G 61-90 DAYS	91-OVER
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DEPARTMENT: MSPC MEMORIAL SPORTS CENTRE

CUSTOMER: 000106	FORT FRANCES HIGH SCHOOL	ADDR1: 440 MCIRVINE ROAD	PHONE:	CR-LIMIT:	0.00
0021181	JULY 9, 2014	G	1,637.38	1,637.38	
CUSTOMER: 001385	LAKEWOOD TIRE LINIMENT HOCKEY	ADDR1: C/O TREVOR RYZNAR	PHONE: 807-274-9747	CR-LIMIT:	0.00
0020234	FEB. 3, 2014	G	11.04		11.04
CUSTOMER: 002004	FORT DANCE STUDIO	ADDR1: 528 CHURCH STREET	PHONE:	CR-LIMIT:	0.00
0021113	JUNE 24, 2014	G	1,826.55	1,826.55	
0021113	AUG. 1, 2014	SERVICE CHARGE	22.83	22.83	
			1,849.38	22.83	1,826.55
					0.00
CUSTOMER: 002226	SEVEN GENERATIONS EDUCATION	ADDR1: P.O. BOX 297	PHONE:	CR-LIMIT:	0.00
0021180	JULY 9, 2014	G	1,520.29	1,520.29	
CUSTOMER: 002456	CYCLONE SWIM CLUB	ADDR1: C/O DEBBIE MURRAY	PHONE: 807-274-6374	CR-LIMIT:	0.00
0019609	OCT. 30, 2013	G	0.01-	0.01-	

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CUSTOMER: 004464		FORT FRANCES LAKERS		ADDR1: P.O. BOX 76		PHONE:		CR-LIMIT:		0.00	
0020271	FEB.	6,	2014	G		2,005.79				2,005.79	
0020449	MAR.	7,	2014	G		2,758.84				2,758.84	
0020449	MAY	2,	2014		SERVICE CHARGE	34.49				34.49	
0020449	JUNE	3,	2014		SERVICE CHARGE	34.49		34.49			
0020449	JULY	2,	2014		SERVICE CHARGE	34.49	34.49				
0020449	AUG.	1,	2014		SERVICE CHARGE	34.49	34.49				
0020600	APR.	1,	2014	G		2,812.78				2,812.78	
0020600	MAY	2,	2014		SERVICE CHARGE	35.16				35.16	
0020600	JUNE	3,	2014		SERVICE CHARGE	35.16		35.16			
0020600	JULY	2,	2014		SERVICE CHARGE	35.16	35.16				
0020600	AUG.	1,	2014		SERVICE CHARGE	35.16	35.16				
0020807	MAY	9,	2014	G		2,424.25			2,424.25		
0020807	JULY	2,	2014		SERVICE CHARGE	30.30	30.30				
0020807	AUG.	1,	2014		SERVICE CHARGE	30.30	30.30				
						-----	-----	-----	-----	-----	
						10,340.86	199.90	69.65	2,424.25	7,647.06	

CUSTOMER: 005040		BORDERLAND RAGE		ADDR1: P.O. BOX 490324		PHONE: 763-242-9575		CR-LIMIT:		0.00	
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0020599	APR.	1,	2014	G		13.03-	13.03-				
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CUSTOMER: 005055		SAFEWAY OPERATIONS/SOBEYS INC		ADDR1: 300-1345 WAVERLY STREET		PHONE: 204-487-5714		CR-LIMIT:		0.00	
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0021135	JUNE	27,	2014	G		165.66		165.66			
0021135	AUG.	1,	2014		SERVICE CHARGE	2.07	2.07				
						-----	-----	-----	-----	-----	
						167.73	2.07	165.66	0.00	0.00	
						-----	-----	-----	-----	-----	
DEPARTMENT TOTALS						15,513.64	3,369.43	2,061.86	2,424.25	7,658.10	