

REPORT

COMMITTEE OF THE WHOLE

November 24, 2014

A meeting of the Committee of the Whole of Council was held in the Committee Room and Council Chambers, Civic Centre on November 24, 2014 from 5:32 p.m. to 5:57 p.m.

PRESENT: Councillor D. Kitowski, Chairperson; Councillors K. Perry, P. Ryan, J. Albanese, A. Hallikas and R. Wiedenhoeft.

ALSO PRESENT: M. McCaig, Administrator, E. Slomke, Clerk, D. Brown, Manager of Operations & Facilities (5:32 pm to 5:33 pm and 5:47 pm to 5:57 pm), Laurie Witherspoon, Treasurer (5:32 pm to 5:33 pm and 5:47 pm to 5:57 pm) and Jason Kabel, Manager of Community Services (5:32 pm to 5:33 pm and 5:47 pm to 5:57 pm).

1. Call to Order at 5:32 p.m.

2. Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting - none

3. Disclosure of pecuniary interest and the general nature thereof.

- 3.1 Disclosures of Interest received on items as follows:
- 4.2 - Councillor Kitowski as this request is from a family member.
 - 7.2 - Councillor Albanese as this expense claim is his.
 - 7.3 - Councillor Perry as this expense claim is his.
 - 7.5 - Councillor Wiedenhoeft as this expense claim is his.
 - 7.4 - Councillor Ryan as this expense claim is his.

4. In-Camera at 5:33 p.m.

- 4.1 Identifiable Individuals - License Application
The applicant was not in attendance and therefore unable to answer Council's questions. Council requested that this item be moved to the next Regular Meeting and a second invitation will be sent to the applicant to attend the December 15 Committee Meeting.
- 4.2 Property Matter
Councillor Kitowski disclosed an interest in this item as this request is from a family member. Councillor Kitowski left the Committee Room.
Councillor Hallikas assumed the Chairperson duties.

- 391 Albanese - Wiedenhoeft: THAT Committee of the Whole of Council now meet in-camera in order to address a matter pertaining to:
- security of the property of the municipality or local board, more specifically item 4.1 Municipal License Application and 4.2 Property Matter.

CARRIED

5. Public Session Resumes in Council Chambers at 5:47 p.m.

6. Consent Agenda:

- 6.1 Report from P. Briere, By-law Enforcement Officer: Taxi License By-law
- approval of this report will authorize the preparation of an appropriate by-law for signing by Mayor and Clerk.
- 6.2 Report from P. Briere re: Draft Traffic Control By-law.
- approval of this report will authorize the preparation of an appropriate by-law for signing by Mayor & Clerk.

- 6.3 Councillor Elect Wendy Brunetta - Rainy River District - Rainy River District Queen's Park Delegation Travel Claim.
- approval of this report will agree with the A&F Executive Committee recommendation and approve the travel expense claim.
- 6.4 Term Limits for Appointments to Boards and Committees.
- approval of this report will agree with the A&F Executive Committee (and other Executive Committees) that the by-law to limit the tenure of appointments by Council be amended by adding "Council has the authority to, and may, forego the enforcement of term limits (on a specific Board or Committee) if an insufficient number or unsuitable applications are received."
- 6.5 2015 User Fee Schedule.
- approval of this report will approve a general 2.6% increase for the 2015 User Fees with the exception of any specific fees that have been identified to remain at the 2015 rates, new rates established, or any user fee that required individual evaluation, and with the exception of water & Sewer rates that will be brought forward in the new year. Further, that the 2015 User Fee rates schedule be brought forward to a Special Committee of the Whole meeting on Monday December 8, 2014.
- 6.6 M. McCaig, CAO - Purchase Card Expenses.
- approval of this report agrees with the A&F Executive Committee recommendation and approves these purchase card expenses.
- 392 Wiedenhoeft - Albanese: THAT the matters listed on the Consent Agenda be referred to the Consent Agenda for the Regular Meeting of Council later tonight for approval being items # 6.1, 6.2, 6.3, 6.4, 6.5 and 6.6.

CARRIED

7. Administration and Finance Division:

- 7.1 Mayor Avis - Rainy River District Queen's Park Delegation Travel Claim.
Received.
- 7.2 Councillor John Albanese - Rainy River District Queen's Park Delegation Travel Claim.
Received.
Councillor Albanese disclosed an interest.
- 7.3 Councillor Ken Perry - Rainy River District Queen's Park Delegation Travel Claim.
Received.
Councillor Perry disclosed an interest.
- 7.4 Councillor Paul Ryan - Rainy River District Queen's Park Delegation Travel Claim.
Received.
Councillor Ryan disclosed an interest.
- 7.5 Councillor Rick Wiedenhoeft - Rainy River District Queen's Park Delegation Travel Claim.
Received.
Councillor Wiedenhoeft disclosed an interest.

8. Information:

- 8.1 Report from D. Herr, Environmental & Facilities Superintendent - Town of Fort Frances - Operations and Facilities Division - Environmental Area - Operations Statistics (September 2014)*.
Received. No further discussion.

- 8.2 Fort Frances Municipal Airport - Aircraft Landings 2014 and Fuel Sales Recap 2014 as of October 31, 2014*.
Received. No further discussion.

- 8.3 COW INFO Sewer and Water Data for 2014 - updated November 1st, 2014*.
Received. No further discussion.

- 8.4 Ontario Clean Water Agency - Fort Frances Wastewater Treatment Facility - September 2014 Monthly Report*.
Received. No further discussion.

- 8.5 Ministry of the Environment and Climate Change - Provincial Officer's Order dated November 7, 2014*.
Received. No further discussion.

- 8.6 Administration and Finance Department Statistics for the period ending October 31, 2014*.
Received. No further discussion.

- 8.7 Town of Fort Frances Capital Fund Budget vs Actual as at October 31, 2014*.
Received. No further discussion.

- 8.8 Town of Fort Frances General Fund (Operating) Actuals as at October 31, 2014*.
Received. No further discussion.

- 8.9 Water and Sewer Fund (Operating) Actuals to October 31, 2014*.
Received. No further discussion.

9. Non-agenda items - none.

10. Adjournment

- 10.1 Meeting Adjourned at 5:57 p.m.

- 393 Albanese - Wiedenhoeft: THAT this meeting of the Committee of the Whole of Council of the Town of Fort Frances be now closed.

CARRIED

D. Kitowski, Chairperson

E. Slomke, Clerk