

Operations & Facilities Executive Committee

Minutes of Meeting

Date: Wednesday, November 19, 2014 Session No. 87

A meeting of the Operations & Facilities Executive Committee was held in the Committee Room on Wednesday, November 19th, 2014 from 7:34 a.m. to 8:55 a.m.

Committee Members Present: Rick Wiedenhoeft, Chair, Ken Perry, Paul Ryan, Mark McCaig, CAO, and Doug Brown.

Guests: June Caul, Councillor Elected and Wendy Brunetta, Councillor Elected.

1. Call to Order 7:34 a.m.
2. Disclosure of pecuniary interest as required under the *Municipal Conflict of Interest Act* by Committee Members on agenda items. None
3. Agenda items considered at this meeting:
 - 1) Approve the minutes of the meeting of this Committee on November 5th, 2014. The minutes were approved as circulated.
 - 2) Review & Endorsement of the Traffic Control By-Law No. 21/14 – the administration report was reviewed and will be forwarded to Council for approval.
 - 3) Operations & Facilities Division – Environmental Area – Operations Statistics - September 2014 – the statistics were reviewed and will be forwarded to Council as information only. No action required.
 - 4) Fort Frances Wastewater Treatment Facility September 2014 Monthly Report – the OCWA September 2014 monthly report was reviewed and will be forward to Council as information only. No action required.
 - 5) Aircraft Landings as of October 31, 2014 – the airport statistics as of October 31, 2014 were reviewed and will be forwarded to Council as information only. No action required.
 - 6) Sewer & Water Data for 2014 updated November 1st, 2014 – the Water and Sewer Spreadsheet was reviewed and will be forwarded to Council as information only. No action required.
 - 7) Ministry of the Environment and Climate Change – Provincial Officer's Order – the Provincial Officer's Order was reviewed and will be forwarded to Council as information only. No action required.

- 8) Review of Draft 1 – 2015 Operating and Capital Budget for Operations & Facilities Division – Please bring previously distributed budget package – budget for the Operations & Facilities Division was reviewed where all members of the committee were given an opportunity to receive clarification and ask questions. The budget document will be forwarded to the Treasurer.
- 9) 2015 Operations & Facilities Division User Fees & Charges – the administration report was reviewed where the executive committee recommended to go with a 2.6% increase on the 2014 rates for 2015 and that all fees outlined in the report outside the 2.6% increase scenario be set as presented.

4. Non-Agenda Items:

- 1) Term Limits for Boards and Committees of Council – Mark McCaig highlighted the recommendation that will be put forward by the Planning and Development Executive committee. The Operations & Facilities Executive committee recommended that the recommendation put forward by the Planning and Development Executive committee be endorsed. A memo for the Operations & Facilities Executive committee will be forwarded to the Administration & Finance Executive committee.

5. Resolutions: None.

Adjourned at 8:55 a.m.

There being no further matters before this Committee at this time this meeting was closed.

Original signed by P. Ryan

Chair

Original Signed by D. Brown

Manager