

TOWN OF FORT FRANCES
PLANNING & DEVELOPMENT EXECUTIVE COMMITTEE
Minutes of Meeting – 8 December 2014 (Session 01)

The Planning and Development Executive Committee held its regular meeting in the Civic Centre Committee Room on Monday the 8th day of December 2014 at 8:00 a.m., with the following persons present:

J. Albanese, W. Brunetta, F. Flatt, J. Kabel, T. Rob

1. CALL TO ORDER – Acting in capacity of Secretary to the Committee, with no chair yet appointed as a result of the recent municipal election, the Municipal Planner called the meeting to order at 8:05 a.m. and declared that the first order of business was to appoint a Chair and Vice-Chair.
2. ELECTION/APPOINTMENT OF CHAIR/VICE-CHAIR – The consensus of members present was to appoint member Kitowski as Chair and member Brunetta as Vice-Chair. With the Chair absent, Vice-Chair Brunetta assumed control of the meeting.
3. IDENTIFICATION OF NON-AGENDA ITEMS -
 - a. Property matter (446 Third St. E.) added as item 7(b)
4. DISCLOSURE OF PECUNIARY INTEREST – None
5. MINUTES OF PREVIOUS MEETING – The minutes of November 17, 2014 were approved as circulated.
6. BUSINESS –
 - a. Tender 14-PD-13 – Janitorial Services (Museum, Children’s Complex, Library, Public Works & Civic Centre) – A recommendation will be made to council to award contracts for janitorial service to 2017 to S&A Cleaners (Library & Technology Centre), Marianne Hellesoe (Public Works), Nicolson Janitorial (Museum & Civic Centre), and Tom Piotrowski (Children’s Complex).
 - b. J. McTaggart, Chair, Police Services Board: Request review of Business Licensing By-Law in regards to hours of operation and noise for Street Vendors (referral session 121). Member Albanese was recently appointed to the Police Services Board and will advise the Board at its next meeting that the request will be included in the review and updating of the Business License By-law contemplated by staff in the next few months.
7. IN-CAMERA (8:16 a.m. to 8:44 a.m.)

Res. No. 2014-09 – (Brunetta/Albanese) That the meeting of the Planning and Development Executive Committee now meet *in-camera* to consider (a) personal matters about an identifiable individual, including municipal or local board employees, and (b) a proposed or pending acquisition of land for municipal or local board purposes or disposal of land no longer needed for municipal purposes.

CARRIED

- a. Consideration of Appointments to Committees and Boards – A recommendation will be made to Council to approve appointments to the Committee of Adjustment, Fort Frances Municipal Non-Profit Housing Corporation, and Business Improvement Area Board of Management as discussed. The Municipal Planner was asked to contact a named member of the BIA with regard to current members that did not submit applications.
 - b. Property matter (446 Third St. E.) – The committee was provided with an update of the matter, which will proceed as discussed.
8. NON-AGENDA ITEMS – Item 7(b) considered *in-camera*
9. NEXT REGULAR MEETING DATE - 5 January 2015 at 8:00 am
10. MEETING CLOSE – The meeting was closed at 8:52a.m.

Original signed By Doug Kitowski

Chair/Vice-Chair

Original signed By Faye Flatt

Municipal Planner/Secretary