

February 2012

The February meeting of the Fort Frances Public Library Board was held in the Library on Wednesday, February 29, 2012 at 3:00 p.m. In attendance were: Chair J. Cunningham, A. Georgeson, R. Schulz, S. Tibbs, Manager of Community Services, G. Bell and Secretary-Treasurer M. Sedgwick.

Regrets: A. Zucchiatti

Absent: R. Wiedenhoef

1. Conflict of Interest There were no declarations of conflict of interest at this time.

2. Non-agenda The following items were added to the agenda:

- 6e. Security Cameras
- 7e. New Board Member
- 7f. Fundraising Report
- 7g. Customer Service Nomination
- 7h. Program information

3. Minutes MOTION #7: R. Schulz moved to accept the minutes of the meeting of January 25, 2012 as amended. Seconded by S. Tibbs. Carried.

Family Day: 38 families, 262 people visited the library on Family Day.

Annual Report: The annual report has been posted on the webpage

Meter: There is no new information on the quote for the peak demand meter.

4. Board

Development A document outlining the relationship between Council, Library Board, CEO, and Commissioner of Community Services in Mississauga was reviewed.

OLA Super Conference sessions are now available for viewing online at www.accessola.org
Videos of the conference may be viewed under Super Conference, Virtual Conference using the login msedgwick@fort-frances.com, password – conference.

5. Policy MOTION #8: A. Georgeson moved to approve the Reciprocal Borrowing Policy with International Falls Public Library. Seconded by R. Schulz. Carried.

6. CAP Grant The following quotations were received for the purchase of 2 all-in-one computers:
Lowery's: \$918.00 including 8 GB RAM and 3 year warranty
Wilson's: \$909.95 including 6 GB RAM plus \$99 for the 3 year warranty

MOTION #9: R. Schulz moved to accept Lowery's quotation for 2 All-in-One computers With 8 GB RAM in the amount of \$918, plus applicable fees and taxes. Seconded by S. Tibbs. Carried.

7. Performance

Appraisal MOTION #10: A. Georgeson moved to waive the performance appraisal for Margaret Sedgwick. Seconded by R. Schulz. Carried.

MOTION #11: R. Schulz moved to amend the CEO Performance Appraisal Policy as Discussed. Seconded by A. Georgeson.

A recorded vote was requested.

J. Cunningham Yes

A. Georgeson Yes

R. Schulz Yes

S. Tibbs No

Carried.

8. Security Cameras MOTION #12: R. Schulz moved to purchase security cameras from Leisure Audio in the amount of \$703.50 plus applicable taxes. Seconded by S. Tibbs.

9. Information: The following Information Items were received:

January Activity Report

OLA Conference Reports

Donation Report

New Board Member: Peggy Loyie

9. Fundraising The fundraising report to December 31, 2011 was received. There are 53 pledges outstanding, with no defaults to date. A total of \$866,004.35 has been received, with \$20,818 due in 2012 and \$1,200 in 2013.

10. Staff Andrea Avis was nominated for the customer service award at the recent Bell Business Awards banquet.

11. Program Videoconferencing programs with NASA and the Smithsonian National Air & Space Museum are planned for March break.

12. Next Meeting The next meeting will be held on March 28 at 3 p.m.

13. In Camera MOTION #13: A. Georgeson moved to go in camera at 4:22 p.m. Seconded by R. Schulz. Carried.

G. Bell and M. Sedgwick left the meeting.

MOTION #14: A. Georgeson moved to go out of camera at 5:03 p.m. Seconded by S. Tibbs. Carried

14. Adjournment MOTION #15: R. Schulz moved to adjourn at 5:04 p.m.