

Operations & Facilities Executive Committee

Minutes of Meeting

Date: Wednesday, January 22, 2014 Session No. 71



A meeting of the Operations & Facilities Executive Committee was held in the Committee Room on Wednesday, January 22nd, 2014 from 7:29 a.m. to 9:00 a.m.

Committee Members Present: Paul Ryan, Ken Perry and Doug Brown.

Also Present: Mayor Roy Avis

1. Call to Order 7:29 a.m.
2. Disclosure of pecuniary interest as required under the *Municipal Conflict of Interest Act* by Committee Members on agenda items.
3. Agenda items considered at this meeting:
 - 1) Approve the minutes of the meeting of this Committee on January 8, 2014 – the minutes were approved as circulated.
 - 2) Request from Mrs. Elsie Ward to have a Bench Installed Along the Waterfront Parkway. The administration report was reviewed and will be forwarded to Council for approval.
 - 3) Lakeside Process Control Ltd. To Provide Support Services to Maintain and Update the Computer Process Control Systems at the Water Treatment Plant and Sewage Treatment Plant – the administration report was reviewed and will be forwarded to Council for Approval.
 - 4) 2013 Performance & Operational Information on the Four (4) Solar MicroFit Installations. The administration report was reviewed and will be forwarded to Council for approval.
 - 5) Report No.1 Establishing 2014 Water and Sewer Rates – the Operations & Facilities Manager handed out updates to spreadsheets No. 1 & 3 as of January 21, 2014. After a lengthy discussion it was decided that the following rate increases would be run under a new scenario;
 - Residential increase by \$48 per year or \$4 per month
 - Minimum commercial rate by \$96 per year or \$8 per month
 - Non-Residential volumetric at 1.5% increase
 - Industrial/Commercial at ~~\$3.10~~ ^{3.70} per cu. meter and Institutional at ~~\$2.70~~ ^{3.10} per cu. meter
 - Fire hydrant/sprinklers at 1.5% increase

RW

The Operations and Facilities committee would review the revenue generated and make adjustments where appropriate in the near future and to bring a report to Council for review and direction.

- 6) 2013 Inspection of the Water Tower by KLM Engineering Inc. – the administration report was reviewed and will be forwarded to Council for approval.
- 7) Operations & Facilities Division – Environmental Area – Operations Statistics - December 2013 – the Environmental Area Statistics for December 2013 were reviewed and will be forwarded to Council as information only. No action required.
- 8) Fort Frances Wastewater Treatment Facility December 2013 Monthly Report – the OCWA December 2013 report of the Wastewater Treatment Facility was reviewed and will be Forwarded to Council as information only. No action required.

4. Non-Agenda Items: None

5. Resolutions: None

Adjourned at 9:00 a.m.

There being no further matters before this Committee at this time this meeting was closed.


Chair


Manager