

Operations & Facilities Executive Committee

Minutes of Meeting

ACTION _____

Date: February 6, 2013 Session No. 49

FEB 13 2013

A meeting of the Operations & Facilities Executive Committee was held in the Committee Room on Wednesday, February 6, 2013 from 7:32 a.m. to 8:58 a.m.

Committee Members Present: Rick Wiedenhoeft; Chair, Paul Ryan, Ken Perry, Mark McCaig and Doug Brown

Also Present: Roy Avis

1. Call to Order: 7:32 a.m.
2. Disclosure of pecuniary interest as required under the *Municipal Conflict of Interest Act* by Committee Members on agenda items – none.
3. Agenda items considered at this meeting:
 - 1) Approve the minutes of the meeting of this Committee on January 23, 2013 – approved as circulated.
 - 2) Operations & Facilities Division Update Report June 1 to December 31, 2012 – the report was reviewed with some minor revisions made. The revised report will be forwarded to Council for information only.
 - 3) 5-Year Extension with OCWA to Operate and Maintain the Sewage Treatment Plant and Sewage Pumping Stations – the administration report was reviewed and will be forwarded to Council for approval.
 - 4) Revisions to Policy 4.15 – Standard Operating Procedure No. 3 – for Water Main Breaks & Repairs – Drinking Water System – the administration report and revised policy were reviewed and will be forwarded to Council for approval.
 - 5) Draft Indigent Burials/Unclaimed Found Bodies Burials Policy – the administration report will be revised where it will be forwarded to the Administration & Finance Executive Committee as input only.

- 6) Airport Facility – Renewal of Lease Agreements – the administration report was reviewed and will be forwarded to Council for approval.
- 7) Airport Monthly Statistics – January 2013 – the Airport statistics were reviewed and will be forwarded to Council for information only.
- 8) Tonnage at Landfill Site – January 31, 2013 – the Landfill statistics were reviewed and will be forwarded to Council for information only.
- 9) Report No. 2 Establishing 2013 Water & Sewer Rates – Doug Brown handed out the following spreadsheets:
 - 1 - Revised spreadsheets No. 1 & 3 – from Report No. 2 Establishing 2013 Water & Sewer Rates
 - 2 - Water consumption data for January 2013 from the four (4) main Resolute production water meters
 - 3 - Treated water produced for January 2013 compared to 2012 & 2011

After a lengthy discussion it was agreed that a couple more scenarios would be run where:

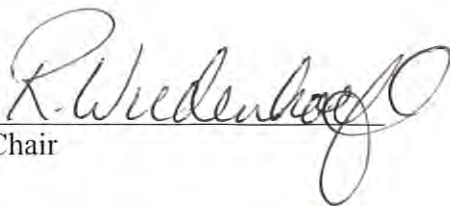
- 1 - The I/C volumetric rate would be increased to \$2.70 and the Institutional volumetric rate would be 4% higher than or \$2.81
- 2 - That the minimum flat monthly rate for ICI would be only 3% instead of 5%
- 3 - A reduction in the amount of water included in the minimum ICI flat rate from 180 cu. meters per year to 156 cu. meters per year.
- 4 - 5% rate increase for residential class, fire hydrants and sprinklers

Also administration was instructed to prepare another scenario that achieves a revenue target of \$4,593,238.01 with the above-mentioned parameters in mind.

4. Non-Agenda Items: - none.

5. Resolutions: - none.

There being no further matters before this Committee at this time this meeting was closed.


Chair


Manager