

## Operations & Facilities Executive Committee

### Minutes of Meeting

**Date: January 9, 2013    Session No. 47**



A meeting of the Operations & Facilities Executive Committee was held in the Committee Room on Wednesday, January 9<sup>th</sup>, 2013 from 7:31 a.m. to 9:10 a.m.

Committee Members Present: Rick Wiedenhoeft; Chair, Paul Ryan, Ken Perry, Mark McCaig and Doug Brown

Also Present:

1. Call to Order: 7:36 a.m.
2. Disclosure of pecuniary interest as required under the *Municipal Conflict of Interest Act* by Committee Members on agenda items – none.
3. Agenda items considered at this meeting:
  - 1) Approve the minutes of the meeting of this Committee on December 12, 2012 – approved as circulated.
  - 2) Execution of Contribution Agreement Under the Community Infrastructure Improvement Fund (CIIF) Program for \$200,000 in Energy and Facility Upgrades to the Memorial Sport Centre. The report was reviewed and will be forwarded to Council for approval.
  - 3) 3-Year Term Service Agreements for Plumbing, Electrical, Heating & Ventilation Maintenance and 1-Year Term for Carpenter Maintenance RFQ 12-OF-13. The report was reviewed and will be forwarded to Council for approval.
  - 4) Airport Property – Land Lease Private Aircraft Hangars – the report was reviewed and will be forwarded to Council for approval.
  - 5) Airport Monthly Statistics – December 2012 – the spreadsheet was reviewed and will be forwarded to Council as information only.
  - 6) OGRA Briefs – the Operations & Facilities Executive Committee agreed that two (2) briefs would be prepared for the upcoming OGRA conference in February 2013.

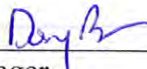
- 1) Funding for Connecting Link Hwys. in Fort Frances
- 2) One time financial assistance from the Ministry of Finance as a result of tax revenue being lost due to reassessment of the Resolute Pulp & Paper Mill property.
- 7) Establishing Monthly Replacement Fee for ICI Water Meters – the Administration report was reviewed where it was decided that Administration would investigate alternative options and determine if the existing software was capable of handling the alternative options.
- 8) Sewer & Water 2012 Update as of December 31, 2012 – the spreadsheet was reviewed and will be forwarded to Council as information only.
- 9) Wastewater Treatment Facility Monthly Report – November 2012 – the OCWA monthly report was reviewed and will be forwarded to Council as information only.
- 10) 2012 Tonnage @ Landfill Site – December 31, 2012 - the spreadsheet was reviewed and will be forwarded to Council as information only.
- 11) Waste Disposal Site Monthly Inspection – November 2012 – the monthly inspection report was reviewed and will be forwarded to Council as information only.
- 12) Operations & Facilities Division – Public Works Area – Operations Statistics – September 2012 – the Operations Statistics were reviewed and will be forwarded to Council as information only.
- 13) Operations & Facilities Division – Public Works Area – Operations Statistics – October 2012 - the Operations Statistics were reviewed and will be forwarded to Council as information only.
- 14) Operations & Facilities Division – Public Works Area – Operations Statistics – November 2012 - the Operations Statistics were reviewed and will be forwarded to Council as information only.
- 15) Operations & Facilities Division – Environmental Area – Operations Statistics – October 2012 - the Operations Statistics were reviewed and will be forwarded to Council as information only.
- 16) Operations & Facilities Division – Environmental Area – Operations Statistics – November 2012 - the Operations Statistics were reviewed and will be forwarded to Council as information only.

4. Non-Agenda Items: - none.

5. Resolutions: - none.

There being no further matters before this Committee at this time this meeting was closed.

  
Chair

  
Manager