

Operations & Facilities Executive Committee

Minutes of Meeting

Date: January 23, 2013 Session No. 48



A meeting of the Operations & Facilities Executive Committee was held in the Committee Room on Wednesday, January 23rd, 2013 from 7:00 a.m. to 8:58 a.m.

Committee Members Present: Rick Wiedenhoeft; Chair, Paul Ryan, Ken Perry and Doug Brown Mark McCaig (7:30 a.m. to 8:58 a.m.)

Also Present: Roy Avis

1. Call to Order: 7:01 a.m.
2. Disclosure of pecuniary interest as required under the *Municipal Conflict of Interest Act* by Committee Members on agenda items – none.
3. Agenda items considered at this meeting:
 - 1) Approve the minutes of the meeting of this Committee on January 9, 2013 – approved as circulated.
 - 2) Revised January 1st, 2013 Cemetery Price List – the Administration report was reviewed and will be forwarded to Council for approval.
 - 3) 2013 Operations & Facilities Division Operating Budget – Sidewalk Summer Maintenance Expenditure – the Administration report was reviewed where the Operations & Facilities Executive Committee is recommending that for 2013 the \$25,000 traditionally placed in the Operations & Facilities Division operating budget to retain a contractor specialized in grinding and/or shaving and/or cutting sidewalk surface discontinuities to be removed and that consideration be given to re-evaluate this adjustment during the 2014 budget process. The Administration report will be revised and forwarded to Council for approval.
 - 4) Report No. 2 – Establishing Monthly Replacement Fee for ICI Water Meters – the Administration report was reviewed where the Operations & Facilities Executive Committee recommends the following:

- That the monthly replacement charge for each size of water meter be set in accordance with column 21 of Spreadsheet “A” as follows;
 - ¾ inch - \$ 3.00
 - 1 inch – \$ 3.25
 - 1 ½ inch – \$ 5.00
 - 2 inch - \$ 15.00
 - 3 inch - \$ 17.00
 - 4 inch – \$ 22.50
 - 6 inch - \$ 42.00
 - 10 inch- \$ 70.00
- That the new monthly replacement fee for each size or diameter of water meter commencing on January 1, 2013 and be added and included in the schedule “D” of the user fee by-law.
- That Part 7 – Water Meters of the Water System Management By-law No. 16/06 is amended in accordance with the proposed wording.

The revised report will be forwarded to Council for approval.

- 5) December 2012 Drinking Water Systems Monthly Summary Report – the monthly report was reviewed and will be forwarded to Council for approval.
- 6) 5-Year Extension with OCWA to Operate and Maintain the Sewage Treatment Plant and Sewage Pumping Stations – the Operations & Facilities Executive Committee reviewed the report and cannot agree to have no maximum ceiling for a price increase for the years; 2015, 2016, 2017 and 2018. Administration was directed to negotiate a maximum price increase for these years and report back to the committee. As a result no Administration report will be going to Council for approval.
- 7) Wastewater Treatment Facility December 2012 Monthly Report – the OCWA monthly report was reviewed and will be forwarded to Council for information only. No action required.
- 8) Waste Disposal Site Monthly Inspection – December 2012 – the monthly inspection report was reviewed and will be forwarded to Council for information only. No action required.
- 9) Operations & Facilities Division – Public Works Area – Operations Statistics – December 2012 – the monthly statistics were reviewed and will be forwarded to Council as information only. No action required.
- 10) Operations & Facilities Division – Environmental Area – Operations Statistics – December 2012 – the monthly statistics were reviewed and will be forwarded to Council as information only. No action required.

- 11) Report No. 1 Establishing 2013 Water & Sewer Rates – Doug Brown explained the information and data contained in the Administration report. As a result it was agreed by the Operations & Facilities Executive Committee that different rate scenarios be developed where an additional \$300,000 in revenue be collected in 2013 based on forecasted number of units or cubic meters to be sold in 2013 as outlined in Spreadsheet No. 5. Also the amount of water included in the Institutional & IC classes be reduced by 24 cubic meters per year or 2 cubic meters per month. That the institutional class have a higher volumetric increase compared to the industry/commercial class.

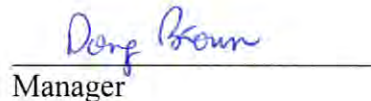
4. Non-Agenda Items: - none.

- 1) Doug Brown handed out a draft copy of semi annual report for the Operations & Facilities Division for the period June 1st to December 31st, 2012 (7 months). The report will be reviewed by the committee and finalized at the February 6th, 2013 Operations & Facilities Executive Committee meeting.

5. Resolutions: - none.

There being no further matters before this Committee at this time this meeting was closed.


Chair


Manager