

Operations & Facilities Executive Committee

Minutes of Meeting

Date: Wednesday July 17, 2013 Session No. 61

A meeting of the Operations & Facilities Executive Committee was held in the Committee Room on Wednesday, July 17th, 2013 from 7:30 a.m. to 8:35 a.m.

Committee Members Present: Paul Ryan, Ken Perry, Doug Brown and Mark McCaig.

Also Present: Roy Avis

1. Call to Order: 7:30 a.m.
2. Disclosure of pecuniary interest as required under the *Municipal Conflict of Interest Act* by Committee Members on agenda items – none.

3. Agenda items considered at this meeting:

- 1) Approve the minutes of the meeting of this Committee on July 3, 2013 – approved as circulated.
- 2) 1215 King's Hwy – Shanda Begin-DeGagne – Substandard Steel Pipe within Biddenson Creek – after a lengthy discussion the report will be revised where the following recommendation will be included.

The Operations & Facilities Executive committee recommends that administration meet with the present property owner of 1215 King's Hwy., Shanda Begin-DeGagne to develop a work plan to replace the substandard steel pipe with a properly sized culvert in the future.

The revised report will be forwarded to Council for approval.

- 3) Pither's Point Park Dock – Closed to the General Public – the administration report was reviewed and will be forwarded to Council for approval.
- 4) Emerald Ash Borer Task Force – Request to Erect Signs on Town Property – after a lengthy discussion the Operations & Facilities Executive Committee have the following comments:

- 1) Proposed location of East Sign – cannot be supported, please relocate sign to near the intersection of Mill Road and Lake Road.
- 2) Please confirm that the MNR will be charged the annual permanent sign fee of \$57.20/year for each sign.

An email will be forwarded to Travis Rob of the Building & Planning Executive Committee.

- 5) Operations & Facilities Division – Environmental Area – Operations Statistics – May 2013. The statistics were reviewed and will be forwarded to Council as information only. No action required.
- 6) Operations & Facilities Division – Public Works Area – Operations Statistics – May 2013. The statistics were reviewed and will be forwarded to Council as information only. No action required.
- 7) Operations & Facilities Division – Public Works Area – Operations Statistics – June 2013. The statistics were reviewed and will be forwarded to Council as information only. No action required.
- 8) 2013 Operations & Facilities Division Capital Program – the capital spreadsheet was reviewed and will be forwarded to Council as information only. No action required.
- 9) 2013 Tonnage at Landfill Site as of June 30th – the Landfill spreadsheet was reviewed and will be forwarded to Council as information only. No action required.
- 10) Aircraft Landings 2013 as of June 30th – the Airport spreadsheets were reviewed and will be forwarded to Council as information only. No action required.
- 11) Airport Management Council of Ontario (AMCO) – Fly in/Drive In Barbeque – the letter dated June 9th, 2013 from Terry Bos, President of AMCO was reviewed and will be forwarded to Council as information only. No action required.
- 12) June 2013 Drinking Water Systems Monthly Summary Report – the monthly report was reviewed and will be forwarded to Council for approval.

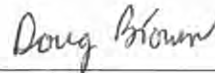
4. Non-Agenda Items - none

5. Resolutions: None

There being no further matters before this Committee at this time this meeting was closed.

A handwritten signature in cursive script, appearing to read "R. Whelan", written over a horizontal line.

Chair

A handwritten signature in cursive script, appearing to read "Doug Brown", written over a horizontal line.

Manager

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