

Operations & Facilities Executive Committee

Minutes of Meeting

Date: March 6, 2013 Session No. 52

A meeting of the Operations & Facilities Executive Committee was held in the Committee Room on Wednesday, March 6, 2013 from 7:28 a.m. to 8:20 a.m.

Committee Members Present: Rick Wiedenhoeft; Chair, Paul Ryan, Ken Perry, Mark McCaig and Doug Brown

Also Present: Roy Avis and Rick Hallam

1. Call to Order: 7:28 a.m.
2. Disclosure of pecuniary interest as required under the *Municipal Conflict of Interest Act* by Committee Members on agenda items – none.
3. Agenda items considered at this meeting:
 - 1) Approve the minutes of the meeting of this Committee on February 15, 2013 - approved as circulated.
 - 2) Awarding Tender No. 13-OF-01 – 3-Year Term – Cleaning & CCTV Inspection of Sanitary Sewer Collection System Piping - the administration report was reviewed and will be forwarded to Council for approval.
 - 3) Amendment of Continuous Safety Services Agreement with the Electrical Safety Authority (ESA) - the administration report was reviewed and will be forwarded to Council for approval.
 - 4) Fort Frances Airport – Town's Response to February 1, 2013 Letter from Transport Canada to Chief McPherson, Couchiching First Nation - after a lengthy discussion the following two revisions will be added to the Mayor's letter:
 - a) That Transport Canada should be made aware that the Town of Fort Frances Airport, which is solely owned by the Corporation of the Town of Fort Frances, is actually not located within the Municipal Boundary of Fort Frances and is located within the unorganized Township of Miscampbell.

- b) That it is astonishing to the Town that with the emphasis that Transport Canada has placed on improving safety at our airport and all other airports in Canada over the last four (4) years through the implementation of a regulated Safety Management System that allowing a landfill site to be constructed within 1.12 kms of the Airport runway is even being considered at this time.
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- 5) Execution of Corporate Wide Master Mobility Service Agreement (MMSA) with tbaytel - the administration report was reviewed and will be forwarded to Council for approval.
 - 6) Progress Report on the Development of a New Off-Leash Dog Park with the Community - the administration report was reviewed and will be forwarded to Council for approval.
 - 7) 2013 Annual Report Town's Drinking Water System DWS#220000978 – Large Municipal Residential & DWS#260060762 – Small Municipal Non-Residential System – Sunny Cove Camp Well Supply - The revised report will be forwarded to Council for information only. No action required.
 - 8) Certificate of Accreditation – Fort Frances Drinking Water System – Full Scope – One Certificate of Accreditation was reviewed where it will be forwarded to Council for information only. No action required.
 - 9) Wastewater Treatment Facility January 2013 Monthly Report – The monthly report was reviewed and will be forwarded to Council as information only. No action required.
 - 10) Waste Disposal Site Monthly Inspection – January 2013 - The monthly report was reviewed and will be forwarded to Council as information only. No action required.
 - 11) Operations & Facilities Division – Public Works Area – Operations Statistics – Revised January 2013 Statistics - The revised first page of the January 2013 Statistics was reviewed and will be forwarded to Council as information only. No action required.

- 12) Next Operations & Facilities Executive Committee Meeting on March 20th, 2013 will be held at the **Public Works Office – Meeting Room**. Agendas will be available @ 4:00 p.m. Tuesday, March 19th, 2013. – this was an information only item. No action required.

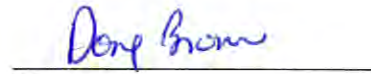
4. Non-Agenda Items:

Update on Surface Treatment Contractors with MTO – Paul Ryan updated the O&F Executive Committee on how MTO and it's service contractor Transfield Services Inc. will be handling surface treatment work in the Rainy River District. There will be no mark up on this surface treatment work by Transfield Services Inc. and a regional contract will be assembled if there is enough work in the District.

5. Resolutions: - none.

There being no further matters before this Committee at this time this meeting was closed.


Chair


Manager