

Operations & Facilities Executive Committee

Minutes of Meeting

Date: March 20, 2013 Session No. 53

APR - 2 2013

A meeting of the Operations & Facilities Executive Committee was held in the Public Works Meeting Room on Wednesday, March 20, 2013 from 7:30 a.m. to 8:55 a.m.

Committee Members Present: Rick Wiedenhoeft; Chair, Paul Ryan, Ken Perry, Mark McCaig and Doug Brown

Also Present: Rosanna DeGagne-Tweedie from 8:00 a.m. to 8:45 a.m.

1. Call to Order: 7:30 a.m.
2. Disclosure of pecuniary interest as required under the *Municipal Conflict of Interest Act* by Committee Members on agenda items – none.
3. Agenda items considered at this meeting:
 - 1) Approve the minutes of the meeting of this Committee on March 6, 2013 - approved as circulated.
 - 2) 2012 Schedule 22 (Compliance) Summary Report for the Town's Drinking Water System – DWS # 220000978 – Large Municipal Residential System & 2012/13 MOE “Announced/Focused” Inspection Report – the Administration report was reviewed and will be forwarded to Council for approval.
 - 3) Wastewater Treatment Facility February 2013 Monthly Report – the OCWA monthly report was reviewed and will be forwarded to Council as information only. No action required.
 - 4) Sewer & Water Data for 2013 as of February 28, 2013 – the spreadsheet was reviewed and will be forwarded to Council as information only. No action required.
 - 5) Request dated March 4, 2013 from Rosanna DeGagne-Tweedie re: 810 Cornwall Avenue & 352 Church Street sewer and water billing – A spreadsheet outlining the water and sewer rates for residential units for 2005 to 2013 was distributed to all members of the Operations & Facilities Executive Committee.

Rosanna DeGagne-Tweedie attended the meeting at 8:00 a.m. where she was given the opportunity to explain her position on why the water and sewer rates for her two buildings should be adjusted downward. All members of the Operations & Facilities Executive Committee were given an opportunity to ask questions and clarification from Rosanna to clearly understand her position. Rosanna left the meeting at 8:45 a.m.

After a lengthy discussion, the executive committee recommends the following;

- 1) That the Town would consider investigating the possibility of developing a new residential rate class for apartment buildings with 3 or less units when setting the 2014 water and sewer rates.
- 2) That the 2013 water and sewer rates will not be adjusted at this time.

An Administration report will be prepared outlining the recommendations listed above, which will be forwarded to Council for approval.

- 6) 2012 Summary of Overtime – the spreadsheet was reviewed and will be forwarded to Council as information only. No action required.


4. Non-Agenda Items:

- 1) Request from Bearskin Airlines to purchase advertising space in their 50th anniversary edition of the in-flight magazine – the letter dated March 4, 2013 from Bearskin Airlines was reviewed. Due to the Town's financial position it is not in position to purchase the \$395 space in the 50th anniversary edition of the in-flight magazine at this time. An Administration report will be prepared and forwarded to Council for approval.

5. Resolutions: - none.

There being no further matters before this Committee at this time this meeting was closed.


Chair


Manager