

Operations & Facilities Executive Committee

Minutes of Meeting

Date: Wednesday May 8, 2013 Session No. 56

MAY 22 2013

A meeting of the Operations & Facilities Executive Committee was held in the Committee Room on Wednesday May 8th, 2013 from 7:30 a.m. to 8:20 a.m.

Committee Members Present: Rick Wiedenhoeft; Chair, Paul Ryan, Ken Perry and Doug Brown

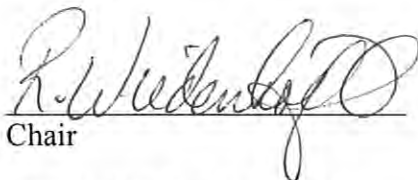
1. Call to Order: 7:30 a.m.
2. Disclosure of pecuniary interest as required under the *Municipal Conflict of Interest Act* by Committee Members on agenda items. None
3. Agenda items considered at this meeting:
 - 1) Approve the minutes of the meeting of this Committee on April 17, 2013 – were approved as circulated.
 - 2) Tender No. 13-OF-04. Three Year Contract for Asphalt Patching – the administration report was reviewed and will be forwarded to Council for approval.
 - 3) Airport Property – Installation of NAV Canada Remote Communications Outlet (RCO) 5 year License Agreement – the administration report was reviewed and will be forwarded to Council for approval. Councillor Perry wants administration to ensure that no additional taxes will be levied if the antenna is installed on the Town's property.
 - 4) Performance & Operational Information on the Four (4) Solar MicroFit Installations - the administration report was reviewed and will be forwarded to Council as information only. No action required.

- 5) Execution of Waste Transfer Agreement with MNR for Waste & Recyclables from the Community of Mine Centre to be transferred to the Fort Frances Landfill Site & Recycling Transfer Station – the administration report was reviewed and will be forwarded to Council for approval.
- 6) Airport Monthly Statistics – April 2013 – the monthly airport statistics for April were reviewed and will be forwarded to Council as information only. No action required.
- 7) 2013 Operations & Facilities Division Capital Program – the 2013 Capital program for the Operations and Facilities division was reviewed as of March 31, 2013 and will be forwarded to Council as information only. No action required.
- 8) Preparing Asset Management Plan – Utilizing Public Sector Digest Inc. –the administration report was reviewed, where the Operations and Facilities Manager informed the Operations and Facilities Executive Committee that the Treasurer wants the budget shortfall to come directly out of the water reserves. The administration report was revised and will be forwarded to Council for approval.

4. Non-Agenda Items: None.

5. Resolutions: None.

There being no further matters before this Committee at this time this meeting was closed.


Chair


Manager