

Operations & Facilities Executive Committee

Minutes of Meeting

Date: Wednesday May 22, 2013 Session No. 57

JUN 5 2013

A meeting of the Operations & Facilities Executive Committee was held in the Committee Room on Wednesday May 22nd, 2013 from 7:32 a.m. to 8:40 a.m.

Committee Members Present: Rick Wiedenhoeft; Chair, Paul Ryan, Ken Perry, Mark McCaig and Doug Brown.

Also Present: Mayor Roy Avis

1. Call to Order: 7:32 a.m.
2. Disclosure of pecuniary interest as required under the *Municipal Conflict of Interest Act* by Committee Members on agenda items. None
3. Agenda items considered at this meeting:
 - 1) Approve the minutes of the meeting of this Committee on May 8, 2013 – approved as circulated.
 - 2) In-Kind Services and Financial Support for 2013 Fort Frances Canadian Bass Championship – the administration report was reviewed and will be forwarded to Council for approval.
 - 3) Amendments to Traffic Control By-law No. 10/03 to accommodate Kiss N Ride Infrastructure – JW Walker School and Robert Moore School –Rick Wiedenhoeft highlighted the discussion and direction which took place at the May 21, 2013 Planning and Development Executive Committee meeting. Basically the working group will make a presentation to the entire Council at the next available Council meeting and then the proposal will be deferred back to the Planning and Development Executive Committee for recommendation.
 - 4) Airport Facility – Private Hanger – Renewal of Hanger Lot Lease Rate with Mr. Shane Armstrong for a Five (5) Year Term – the administration report was reviewed and will be forwarded to Council for approval.

- 5) 2013 O & F Division Capital Program – the capital spreadsheet as of April 30, 2013 was reviewed and will be forwarded to Council as information only. No action required.
- 6) Sewer and Water Data for period ending April 30, 2013 – the sewer and water data spreadsheet was reviewed and will be forwarded to Council as information only. No action required.
- 7) Fort Frances Wastewater Treatment Facility April 2013 Monthly Report – the monthly report from OCWA was reviewed and will be forwarded to Council as information only. No action required.
- 8) Operations & Facilities Division – Public Works Area – Operations Statistics - March 2013 – the statistics were reviewed and will be forwarded to Council as information only. No action required.
- 9) New Protocol for dealing with plugged sanitary sewer lines within the community. The information package on the new clearance process for sanitary sewer lines which was initiated by Union Gas was reviewed. Mr. Duanne Harris will be making a presentation to Council at the May 27, 2013 Council meeting.
- 10) Request for Water Supply for 121 Oakwood Road – Township of Albertain. The administration report was reviewed and after a lengthy discussion the following recommendations will be included in the report:
 - 1) Allow the request in principal with the understanding that a service agreement is developed at the cost of the property owners of 121 Oakwood Place which meets all the terms and conditions of the Town. The service agreement will be brought back to Council for approval prior to any installation of infrastructure taking place.
 - 2) That the property owners of 121 Oakwood Place will be responsible for all materials, labour & installation costs for both water and sanitary sewer service lines from the Town's water main and sanitary sewer main to their Oakwood Road frontage property line.
 - 3) That the property owners of 121 Oakwood Place will be responsible for all materials, labour & installation costs for all individual building water meters. Presently there are two buildings on the 121 Oakwood Property thus two water meters will be required at this time.
 - 4) That 121 Oakwood Place is considered a non-residential metered water customer and will be charged the appropriate fees as per the Town's user fee schedule as amended from time to time.
 - 5) That the property owners of 121 Oakwood Place will be responsible to obtain all necessary approvals for the installation of water and sanitary sewer service lines within the Oakwood Road right-a-way within the Township of Albertain from the Township

of Alberton.

The administration report will be revised to include the 5 above mentioned recommendations. The revised report will be forwarded to Council for approval.

4. Non-Agenda Items: None

5. Resolutions: None.

There being no further matters before this Committee at this time this meeting was closed.

A handwritten signature in cursive script, appearing to read "R. Wiedenkopf", written over a horizontal line.

Chair

A handwritten signature in cursive script, appearing to read "Doug Brown", written over a horizontal line.

Manager