

REPORT

COMMITTEE OF THE WHOLE

January 12, 2015

A meeting of the Committee of the Whole of Council was held in the Committee Room and Council Chambers, Civic Centre on January 12, 2015 from 5:30 p.m. to 7:08 p.m.

PRESENT: Councillor G. P. Ryan, Chairperson; Mayor R. Avis; Councillors K. Perry, P. Ryan, J. Caul, D. Kitowski, W. Brunetta and J. Albanese.

ALSO PRESENT: M. McCaig, Administrator, E. Slomke, Clerk, Laurie Witherspoon, Treasurer (5:30 pm to 5:31 pm and 6:37 pm to 7:08 pm), Doug Brown, Manager of Operations and Facilities (5:30 pm to 5:31 pm, 6:09 pm to 6:28 pm and 6:37 pm to 7:08 pm), Jason Kabel, Manager of Community Services (5:30 pm to 5:31 pm and 6:37 pm to 7:08 pm) and Wes Derkson, Town Solicitor (5:31 pm to 6:08 pm).

1. Call to Order at 5:30 p.m.

2. Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting. - None.

3. Disclosure of pecuniary interest and the general nature thereof. - None.

4. In-Camera:

4.1 Identifiable Individual
This matter will proceed as directed.

007 Caul - Kitowski: THAT Committee of the Whole of Council now meet in-camera in order to address a matter pertaining to:

- personal matters about an identifiable individual, including municipal or local board employees, more specifically Items 4.1 and 4.2
- a proposed or pending acquisition of land for municipal or local board purposes or disposal of land no longer needed for municipal purposes, more specifically Item 4.3

CARRIED

4.2 Identifiable Individual - Boards & Committees
Resolutions to appoint members will be considered in Regular Council meeting tonight.

4.3 Acquisition / Disposition of Land
This matter will proceed as directed.

5. Public Session Resumes in Council Chambers at 6:37 p.m.

6. Consent Agenda:

6.1 Patrick Briere, By-law Enforcement Officer: Designated Location Request for Adult Entertainment Parlour
- Council approval of this report will approve the location request for an Adult Entertainment Parlour in the 200 Block of Scott Street.

6.2 Patrick Briere, By-law Enforcement Officer: Goose Management
- Council approval of this report will 1) take the necessary steps to find an appropriate entity to ensure the humane methods of destruction are conducted and done so accordingly with any Damage & Danger Permit requirements, and 2) submit the permit application to the Canadian Wildlife Services.

6.3 Doug Brown, Manager of Operations & Facilities: October 2014 Drinking Water

Systems Monthly Summary Report

- Council approval of this report will accept the October 2014 Drinking Water Systems Monthly Summary Report and approve the report prior to it being made available to the general public.

- 6.4 Laurie Witherspoon, Treasurer: 2015 Temporary Borrowing to Meet Current Expenditures
- Council approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to authorize the preparation of an authorizing by-law for temporary borrowing in the amount of \$4,000,000.00 to meet 2015 expenditures.
- 6.5 Doug Brown, Manager of Operations & Facilities: November 2014 Drinking Water Systems Monthly Summary Report
- Council approval of this report will accept the November 2014 Drinking Water Systems Monthly Summary Report and approve the report prior to it being made available to the general public.
- 6.6 Laurie Witherspoon, Treasurer: Interim Tax Levy for 2015
- Council approval of this report will authorize that the Interim Tax Levy By-law for 2015 be brought forth.
- 6.7 Laurie Witherspoon, Treasurer: Request for Reconsideration M.O.S. (Sixth Street West)
- Council approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to receive the Minutes of Settlement for property located on Sixth Street W. (Plan 48M 357 Lot 30 Lot 30-1) in Fort Frances for the 2013 taxation year.
- 6.8 Laurie Witherspoon, Treasurer: Rainy River Future Development Corporation per Capita Request
- Council approval of this report will agree to the recommendation of the Administration & Finance Executive Committee that Council refer the \$7.00 per capita request in the amount of \$55,685.00 be included in the 2015 General Operational budget.
- 6.9 Lisa Slomke, Town Clerk: Records Retention Schedule
- Council approval of this report will bring forward a by-law to amend the records retention by-law for purposes of updating the schedule of records retention periods.
- 6.10 Laurie Witherspoon, Treasurer: Police Services Board Financial Request re: 2014 OPP Annual Auction Proceeds
- Council approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to approve a donation of the OPP auction net proceeds in the amount of \$205.94 to the Community Police Committee as was requested by the Police Services Board.
- 6.11 Jason Kabel, Manager of Community Services: 2014 Museum Donation Money
- Council approval of this report will authorize Sherry George, Museum Curator, to purchase an environmentally controlled display cabinet (approx. \$5000.00) with the 2014 donation money collected and subsequently that the unspent portion be set up as deferred revenue for 2015.
- 008 Kitowski - Caul: THAT the matters listed on the Consent Agenda be referred to the Consent Agenda for the Regular Meeting of Council later tonight for approval being items # 6.1, 6.2, 6.3, 6.4, 6.5, 6.6, 6.7, 6.8, 6.9, 6.10 and 6.11.

CARRIED

7. Administration and Finance Division:

- 7.1 Lisa Slomke, Town Clerk re: Accessibility - 2014 Municipal Elections Report received, no further discussion.

7.2 Mark McCaig, CAO: Pre-Budget Consultation

Report received, further verbal explanation and discussion took place.

7.3 Laurie Witherspoon, Treasurer: M. McCaig, CAO - Purchase Card Expenses
Report received, no further discussion.

7.4 Laurie Witherspoon, Treasurer: Preliminary 2015 Operating & Capital Budgets
Report received. Further consideration will take place at the Special Budget Meeting
scheduled for Monday January 19th, 2015 at 4:00 p.m.

8. Community Services Division:

8.1 Jason Kabel, Manager of Community Services: Corporate & Family User Fees Report
Report received. Further discussion took place.

9. Planning and Development Division:

9.1 Mark McCaig, CAO: Dog Activity at Point Park
Report received. Further verbal explanation was provided. The public will be given
opportunity to provide input at the January 26, 2015 Council Meeting.

10. Operations and Facilities Division:

11. General:

12. Information:

12.1 Travis Rob, CBO: Annual Permit Activity by Type
Item received.

12.2 Travis Rob, CBO: Statistics Canada Report (December 2014)
Item received.

12.3 Ontario Clean Water Agency: FF Wastewater Treatment Facility November 2014
Monthly Report
Item received.

12.4 Sewer & Water Data for 2014
Item received.

12.5 Tonnage at Landfill Site - 2014
Item received.

12.6 Operations & Facilities Division - 2014 Capital Budget Items
Item received.

12.7 By-law Enforcement - Activities for October, November and December 2014
Item received.

12.8 Administration & Finance Department Stats (period ending November 30, 2014)
Item received.

12.9 General Fund (Operating), Water & Sewer Fund (Operating) and Capital Fund Budget
vs. Actual - as of November 30, 2014
Item received.

13. Non-agenda Items - None.

14. ADJOURNMENT

14.1 Meeting adjourned at 7:08 p.m.

009 Albanese - Brunetta: THAT this meeting of the Council of the Town of Fort Frances be now closed.

CARRIED

G. P. Ryan, Chairperson

E. Slomke, Clerk