

Operations & Facilities Executive Committee

Minutes of Meeting

Date: Wednesday, December 10, 2014 Session No. 001

A meeting of the Operations & Facilities Executive Committee was held in the Committee Room on Wednesday, December 10th, 2014 from 7:31 a.m. to 9:10 a.m. In-camera 7:35 a.m. to 7:40 a.m.

Committee Members Present: Paul Ryan, June Caul, Doug Kitowski, and Doug Brown.

Also Present: Mayor Avis

Guest: Doug Herr (8:00 a.m. to 8:15 a.m. for item #7)

1. Call to Order 7:31 a.m.
2. Disclosure of pecuniary interest as required under the *Municipal Conflict of Interest Act* by Committee Members on agenda items. Doug Kitowski declared a conflict of interest in regards to item #6 – Letter from Mike & Sandra Krikke – 911 Smith Avenue – Water Issue.
3. Agenda items considered at this meeting:
 - 1) Selection of Chairperson – Paul Ryan was selected as chairperson for the Operations and Facilities Executive Committee.
 - 2) Approve the minutes of the meeting of this Committee on November 19th, 2014 – the minutes were approved as circulated.

In-Camera

- 3) Appointment to the Traffic Safety Advisory Committee – a resolution was moved by June Caul and seconded by Doug Kitowski to go in camera at 7:35 a.m. The administration report was reviewed and revised. The revised report will be forwarded to Council for approval. The committee came out of the in camera session at 7:39 a.m.

Open Meeting

- 4) Tender 14-OF-12 – Curbside Garbage & Recycling Material Collection Services – the administration report was reviewed and will be forwarded to Council for approval.
- 5) Execution of ESRI – Small Government Enterprise Agreement (GIS Software) – the Administration report was reviewed and will be forwarded to Council for approval.

6) Letter from Mike & Sandra Krikke – 911 Smith Avenue – Water Issue – Doug Kitowski declared a conflict of interest on this issue. Councillor Paul Ryan updated the Operations and Facilities Executive committee on the recommendations coming forward from the Administration and Finance Executive committee. The administration report will be revised with the following recommendations:

- 1) That the request to waive the water and sanitary sewer billing from September 24, 2011 to October 28, 2014 as outlined in the letter dated November 17, 2014 from Mike & Sandra Krikke be denied.
- 2) That a longer payment plan will be considered where the term and conditions will be agreeable to both parties.
- 3) That the interest charges during the payment plan period will be waived.
- 4) That the “Turn on” fee in the amount of \$42.50 will be waived.

The revised report will be forwarded to Council for approval.

- 7) Proposal for Engineering Services for Change out of Dewatering Equipment at the Sewage Treatment Plant – the administration report was reviewed and will be forwarded to Council for approval.
- 8) 2014 Operations & Facilities Division Capital Budget – October 31, 2014 – the 2014 Operations & Facilities Capital Budget Spreadsheet as of October 31, 2014 was reviewed and will be forwarded to Council as information only. No action required.
- 9) Operations & Facilities Division – Public Works Area – Operations Statistics - September 2014 – the Public Works Area Operations Statistics for September 2014 were reviewed and will be forwarded to Council as information only. No action required.
- 10) Operations & Facilities Division – Public Works Area – Operations Statistics - October 2014 – the Public Works Area Operations Statistics for October 2014 were reviewed and will be forwarded to Council as information only. No action required.
- 11) Operations & Facilities Division – Environmental Area – Operations Statistics – October 2014 – the Environmental Area Operations Statistics for October 2014 were reviewed and will be forwarded to Council as information only. No action required.
- 12) Fort Frances Wastewater Treatment Facility October 2014 Monthly Report – the OCWA Monthly Report for October 2014 was reviewed and will be forwarded to Council as information only. No action required.

13) Aircraft Landings 2014 - as of November 30, 2014 – the Airport Statistics as of November 30, 2014 were reviewed and will be forwarded to Council as information only. No action required.

4. Non-Agenda Items: None

5. Resolutions: None

Adjourned at 9:10 a.m.

There being no further matters before this Committee at this time this meeting was closed.

Original signed by P. Ryan

Chair

Original signed by D. Brown

Manager