

**TOWN OF FORT FRANCES
PLANNING & DEVELOPMENT EXECUTIVE COMMITTEE**

Minutes of Meeting – 20 April 2015 (Session 06)

The Planning and Development Executive Committee held it's regular meeting in the Civic Centre Committee Room on Monday the 20th day of April 2015 at 8:00 a.m., with the following present:

Regular Attendees: Doug Kitowski - Chair, John Albanese - Councillor, Wendy Brunetta-Councillor, Faye Flatt - Municipal Planner/Secretary, Mark McCaig – CAO, Roy Avis – Ex-Officio member,

Staff/Guests: Frank Sheppard – Fire Chief (8:00-9:00), Patrick Briere- By-Law Enforcement Officer (8:00 –9:45), Bob Dobransky, George Chabot, Lori Flinders, Wayne Smith, Becky Kingbird, Sara Mainville, Richard Morrison, Travis Rob – CBO (9:00 –9:45), Lisa Slomke (9:59-10:12).

1. CALL TO ORDER – Chair Kitowski called the meeting to order at 8:00 a.m.
2. IDENTIFICATION OF NON-AGENDA ITEMS – None
3. DISCLOSURE OF PECUNIARY INTEREST – Roy Avis disclosed an interest in item 6(b) on the Committee agenda, as he is the owner of the company interested in acquiring the property.
4. MINUTES OF PREVIOUS MEETING – The minutes of April 6, 2015 were approved as circulated.
5. BUSINESS –
 - a. Bob Dobransky – Elm Avenue Resident – Property Matters – The Committee will make a recommendation to council that the Town correspond with all involved parties to advise that the matter is deemed to be resolved as no municipal by-laws have been violated and further that no further action be taken.
 - b. Canada Post – Placement of Community Mail Bin – A recommendation will be made to council that the Town correspond with Canada Post requesting an outline of maintenance of community mail bins as it relates to property standards issues.
 - c. Harmony of Nations Music Festival – Request dated April 2 from Rainy River Future Development Corporation – The Administration and Finance Executive Committee will be advised via email that the Committee supports the request that the Town waive the fee for building permit application.
 - d. Strategic Planning – The CAO gave a verbal update on the strategic planning process and the expectations of town boards and committees. No recommendation at this time. However, the matter will be placed on agenda for next meeting for further discussion.

Res. No. 2015-05 – (Albanese/Brunetta) That the meeting of the Planning and Development Executive Committee now meet *in-camera* at 9:59 to consider personal matters about an identifiable individual, including municipal or local board employees, and a proposed or pending acquisition of land for municipal purposes or local board purposes or disposal of land no longer needed for municipal purposes.

CARRIED

6. IN-CAMERA
 - a. The committee considered an application received for appointment to the Business Improvement Area and will make a recommendation to council that it be approved.

Roy Avis, who had disclosed an interest in item 6(b), left the room at 10:00 and did not participate in the discussion relative thereto.

- b. The committee received and discussed a request regarding land described as part 1 on plan 48R-3119. The matter will proceed as per established policy. No recommendation will be made at this time.

The session returned to open session at 10:12 a.m.

7. NON-AGENDA ITEMS – None

8. NEXT REGULAR MEETING DATE - 4 May 2015 at 8:00 a.m.

9. MEETING CLOSE – The meeting was closed at 10:13 a.m.

“Original signed By Doug Kitowski”

Chair/Vice-Chair

“Original signed By Faye Flatt”

Municipal Planner/Secretary