

TOWN OF FORT FRANCES

Administration and Finance Executive Committee

Minutes of Meeting No. 9

Tuesday, April 21, 2015

A meeting of the Administration and Finance Executive Committee was held in the Committee Room – Civic Centre on Tuesday, April 21, 2015 at 12:00 p.m.

PRESENT: Councillor Ken Perry, Councillor Paul Ryan, Councillor Wendy Brunetta, and Mayor Roy Avis

ALSO PRESENT: Mark McCaig, CAO and Dawn Galusha, Deputy Treasurer

GUEST: None

REGRETS: Laurie Witherspoon, Treasurer

1. Ken Perry, Chair Called the Meeting to Order at 12:05 p.m.
2. Non–Agenda: Dudley Hewitt Cup Update- Mayor Avis
3. Disclosure of pecuniary interest and the general nature thereof: none
4. **Wendy Brunetta/Ken Perry:** That the minutes from the previous meeting held on April 7, 2015 be approved as distributed. CARRIED
5. **Dawn Galusha, Deputy Treasurer**
 - i) 2015 Capping Parameters for Capped Properties - The Committee recommended to approve the 2015 capping parameters for revenue neutral within each class, 10% increase of annualized tax limit based on previous year's annualized taxes for Commercial, Industrial and Multi-residential property classes, that the minimum tax level of 100% for new construction to capped property classes be maintained and that properties that were at CVA Tax in 2014 or that would cross over CVA Tax in 2015 be excluded from capping. Further that the authorizing by-law be prepared.
 - ii) Ontario Regulation 284/09- Budget Matters - The Committee recommended to receive the Ontario Regulation 284/09 disclosure report for the 2015 Operating Budget as presented.
 - iii) RRFDC- Harmony of Nations Music Festival Requests - The committee recommended to approve the following:
Item 1) Designate the Harmony of Nations Music Festival (HNMF) as a significant Community Festival event; Co-ordinate through E. Slomke, Clerk,

Item 2) The use of Memorial Sports Centre stage, tables, chairs and Town picnic tables – The HNMF will arrange for pick-up and return; Co-ordinate through D. Brown, Operations & Facilities Manager & Jason Kabel, Community Services Manager,

Item 3) Ensure the necessary documents to facilitate closing the affected road to accommodate the tent for the event; Co-ordinate through E. Slomke, Clerk,

Item 4) Building Permit application (in-kind) for the erection of the tent - That the HNMF Committee complete a joint Building Permit application with the Fort Frances Canadian Bass Championship; Co-ordinate through Travis Rob, Chief Building Official,

Item 5) Allow the HNMF Committee to attach pennants, signs, and banners to streetlight poles, fencing and other creative places with the assurance that no damage will be done to the infrastructure and the material will be promptly removed after the event,

Item 6) Help with the erection and take down of the Events tent; Co-ordinate through D. Brown, Operations & Facilities Manager, and

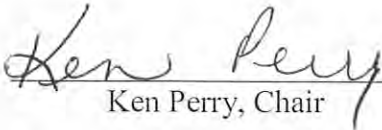
Item 7) Allow access for electrical power; Co-ordinate with Fort Frances Power Corporation, Joerg Ruppenstein, CEO.

Further, that the responsible entity for the Harmony of Nations Music Festival ensure a minimum of \$5,000,000 commercial general liability insurance, name the Town of Fort Frances as an additional insured, and have Host Liquor Liability coverage if their event sells liquor & that certified Smart Serve bartenders are used for any liquor sales for their event planned for July 13th, 2015 through to Sunday, July 19th, 2015. The responsible entity for the Harmony of Nations Music Festival must co-ordinate with the responsible entity for the Fort Frances Canadian Bass Championship tournament to ensure that there is no lapse in the commercial general liability insurance coverage from the date the event tent is erected at the waterfront site and until the event tent is taken down. Direction was given for follow-up with regard to Policing

- iv) Fort Frances Multi-Use/Tennis Court Committee - The Committee recommended to approve the structure and set up of the Fort Frances Multi-use/Tennis Court Committee (Trust Fund), authorize the opening of a bank account for this project and further that the Fort Frances Multi-use/Tennis Committee will be considered part of the Town of Fort Frances for reporting purposes.

6. **Non-Agenda Items: Dudley Hewitt Cup Update**
 - i) **Mayor Avis:** The Dudley Hewitt Cup has received a FedNor grant of \$10,000 which is to be used for ice rentals and referees.

12. **Next Meeting Date: Tuesday, May 5, 2015**


Ken Perry, Chair


Mark McCaig, CAO