

# TOWN OF FORT FRANCES

## Planning & Development Executive Committee

### AGENDA - June 1, 2015

#### MEETING - Committee Room - Civic Centre

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#### Call to Order

Session No: 08

#### Disclosure of pecuniary interest and the general nature thereof

#### Approval of Previous Committee Minutes

3.1 - Approval of the Minutes of May 4, 2015 Meeting 2 - 3

#### Non-agenda Items

#### In-Camera

#### Items Referred from Council

6.1 Request dated May 1, 2015 from Northwestern Health Unit re: Smoke Free Ontario regulation amendments 4 - 5

6.2 Request dated May 15, 2015 from Canadian Bass Championship Inc. re: Fort Frances CBC July 23 - 25, 2015 6 - 8

#### New Business

#### Outstanding Items

#### Adjourn / Next Meeting Date

The Planning and Development Executive Committee held it's regular meeting in the Civic Centre Committee Room on Monday the 4<sup>th</sup> day of May 2015 at 8:00 a.m., with the following present:

Regular Attendees: Doug Kitowski - Chair, John Albanese - Councillor, Wendy Brunetta-Councillor, Faye Flatt - Municipal Planner, Mark McCaig – CAO, Roy Avis – Ex-Officio member

Staff/Guests: Patrick Briere and Arlene Byrnes - By-Law Enforcement Officers (8:00 –9:55), Travis Rob – CBO (9:25 –9:55), Lisa Slomke – Clerk (9:59-10:12).

1. CALL TO ORDER – Chair Kitowski called the meeting to order at 8:00 a.m.
2. IDENTIFICATION OF NON-AGENDA ITEMS – None
3. DISCLOSURE OF PECUNIARY INTEREST – Roy Avis disclosed an interest in item 6(b) on the Committee agenda, as he is the owner of the company interested in acquiring the property.
4. MINUTES OF PREVIOUS MEETING – The minutes of April 6, 2015 were approved as circulated.
5. BUSINESS –
  - a. International Boundary Waters Dragon Boat Festival request for support – The Administration and Finance Executive Committee will be advised that the committee supports the festival but there were no identified issues within the Planning and Development division.
  - b. Canadian Wildlife Federation concerns re: Culling of Canada Geese – A recommendation will be made to Council that the correspondence be received at this time as the municipality is looking into how to deal with the matter.
  - c. Dog Park – A recommendation will be made that the dog park committee be re-established and that with input from the citizen group, alternate sites be investigated.
  - d. Strategic Planning – The CAO gave a verbal update on the strategic planning process and the expectations of town boards and committees. No recommendation at this time. However, the matter will be placed on agenda for next meeting for further discussion.

Res. No. 2015-06 – (Albanese/Brunetta) That the meeting of the Planning and Development Executive Committee now meet *in-camera* at 9:55 to consider a proposed or pending acquisition of land for municipal purposes or local board purposes or disposal of land no longer needed for municipal purposes.

**CARRIED**

6. IN-CAMERA

Roy Avis, who had disclosed an interest in item 6(a), left the room and did not participate in the discussion relative thereto.

- a. Property Matter – A recommendation will be made to Council that the request be approved.

The session returned to open session at 10:12 a.m.

7. NON-AGENDA ITEMS – None
8. NEXT REGULAR MEETING DATE - 19 May 2015 at 8:00 a.m.
9. MEETING CLOSE – The meeting was closed at 10:13 a.m.

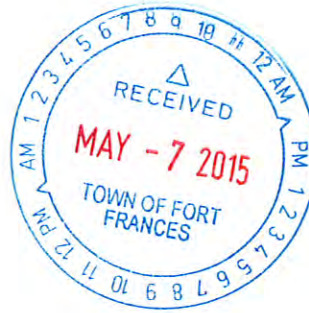
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Chair/Vice-Chair

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Municipal Planner/Secretary





210 First Street North  
Kenora, ON P9N 2K4

May 1, 2015

Mayor Avis & Council  
Town of Fort Frances  
320 Portage Avenue  
Fort Frances, ON P9A 3P9

Dear Mayor Avis and Council:

**Re: Smoke-Free Ontario regulation amendments**

Smoke-Free Ontario Act regulations were recently amended to create smoke-free outdoor spaces in your municipality. These new regulations are part of the government's plan to reduce children's exposure to tobacco use and to protect the public from second-hand smoke.

As of January 1, 2015, it is illegal to:

- smoke within 20 meters of children's playgrounds and public sports fields, including spectator stands, and
- smoke on bar and restaurant patios whether or not there is a roof over the patio.

The new regulations apply to all municipal playgrounds, including those that are located at municipal beaches and sports fields. Because the smoke-free area is a 20 metre radius around the playground equipment, sports field and spectator stand there is a possibility that the public spaces in which it they are situated will only be partially smoke-free.

In Fort Frances, Pither's Point Beach will be partially smoke-free in the 20m radius around the playground equipment. Harbourage Beach does not have to be smoke-free as it contains no playground equipment.

The new amendments offer a unique opportunity for municipalities to act now to further protect community members from the effects of second-hand smoke. The Town of Fort Frances can use your authority under the Municipal Act to make your beaches 100% smoke-free regardless of the distance from playground equipment or lack of playground equipment.

A by-law would equalize outdoor protection from second-hand smoke across the community and will result in less cigarette butt litter on the beaches. It will enhance the

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Letter to Mayor Avis & Council  
May 1, 2015  
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positive image of Fort Frances as a community that supports healthy lifestyles, along with other municipalities including Thunder Bay, Sudbury, Ottawa and Toronto.

My staff would be pleased to work with your municipality to prepare and pass such a bylaw, and we can offer the following support:

- A presentation to council to answer questions about the implementation and enforcement of the Smoke Free Ontario Act Amendments.
- In-person, phone and email support to develop a draft by-law.

To that end Christine McLeod, from the health unit, will be contacting your office within the next month to follow up on this matter.

I encourage you to consider the adoption of an outdoor smoke-free by-law for municipal beaches in your community. By doing so, you will not only help with the public's understanding and enforcement of the new provincial law, but you will be offering safe and healthy environments for children and families to play.

Thank you,



Dr. Kit Young Hoon, MBBS, MPH, MSc, FRCPC  
Medical Officer of Health

c: Shannon Robinson, (A)Manager Chronic Disease Prevention & Smoke-Free Ontario



## P&D Executive Committee Report

**To:** Planning and Development Executive Committee

**Re:** Request Dated May 15, 2015 from the Fort Frances Canadian Bass Championship (July 23<sup>rd</sup> – July 25<sup>th</sup>, 2015)

**Date:** May 28, 2015

**From:** Travis Rob, Secretary PDEC

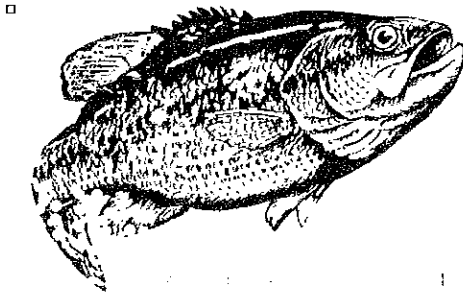
A request from the Fort Frances Canadian Bass Championship (FFCBC) was received by Mayor and Council at their meeting held Monday May 25, 2015 which was referred to the A&F Executive Committee with input from all other executives. The item requested relating to the Planning and Development Executive Committee is for the town to look at charges associated with the Building Permit for the setup of the tent on Front Street.

The FFCBC has submitted similar request to this for numerous years previously, and traditionally these requests have been handled the same way. Last year with the addition of the Harmony of Nations Music Festival taking place a week previous of the FFCBC the recommendation from the Planning and Development Executive Committee was to have the Harmony of Nations and FFCBC complete a joint permit application, each party was to submit notice of insurance whereby the Town was to be listed as an additional insured, and obtain a joint occupancy permit. The fees associated with the Building Permit were waived.

Respectfully Submitted,  
Planning & Development Executive Committee

A handwritten signature in black ink, appearing to read "Travis Rob", is written over a horizontal line.

Travis Rob  
Secretary, Planning & Development Executive Committee



Fort Frances

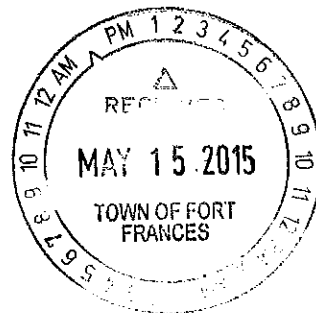
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Canadian  
Bass Championship Inc.  
P.O. Box 531  
Fort Frances, ON  
P9A 3M8

May 15, 2015

Mayor and Town Council

Town of Fort Frances  
P.O. Box 38  
Fort Frances, Ontario  
P9A 3M5



Re: Fort Frances Canadian Bass Championships (July 23rd - July 25<sup>th</sup>, 2015)

Dear Mayor and Councillors:

The FFCBC directors sincerely appreciate your significant contributions to facilitate the 2015 event. The Town of Fort Frances is a valued sponsor of the FFCBC since its creation in 1995.

We respectfully request the following support from the Town of Fort Frances:

- 1) Designate, in writing, the "Fort Frances Canadian Bass Championship Live Release Tournament" as a significant community festival & event.
- 2) Authorize use of the Memorial Sports Centre Stage, Tables, Chairs & Town picnic tables. FFCBC will arrange for pick-up and return.
- 3) Supply the FFCBC with the necessary documents to facilitate closing road to accommodate tent.

- 4) We submit a request to the Town of Fort Frances for the use of four barricades for the use at the Sorting Gap.
- 5) The FFCBC will be filling out a building permit application for the erection of the tent, we ask the town look at any charges associated.
- 6) Provide us, early in July, with list of Sorting Gap Marina slip lessees. We will contact the lessees with a formal request for the possible use of their slips during the tournament.
- 7) Waive launch fees for tournament competitors and volunteers from July 20<sup>th</sup> to 25<sup>th</sup> . We will provide the Sorting Gap Marina staff with a list of tournament anglers and names of volunteers (spotters, catch & release and photography boats) who plan to launch there.
- 8) Authorize the temporary installation of poles and flags on the concrete pylons and edges of the launch ramp, as in previous years.
- 9) Allow the tournament to attach pennants, signs and banners to street light poles, fencing and other creative places with the assurance that no damage will be done to the infrastructure and the material will be promptly removed after the event.
- 10) Provide the Director of Tournament Operations and the Director of Site & Facilities with a dock key.

We look forward to discussing our request in greater detail at your convenience and invite any Town Council to any FFCBC board meeting.

Respectfully,

Wayne Allen, Co-Chairman

Jim Cuthbertson, Co-Chairman

#### 2015 FFCBC Board of Directors

Wayne Allen	Co-Chair/Bar Operations
Lauris Werenko	Bar Operations
Kathy Cuthbertson	Food Court
Jim Cuthbertson	Co-Chair/Site & Facilities
Greg Gustafson	Treasurer/Angler Registrations
Paul Jewiss	Anglers' Representative
Kevin Cawston	Fish Care
Paul Cousineau	Weigh Master