

TOWN OF FORT FRANCES

MINUTES

SESSION NO. #0010

May 4, 2015

The meeting of Community Services Executive Committee of the Town of Fort Frances was held in the Memorial Sports Centre on May 4, 2015 from 10:30 a.m. to 11:33 a.m.

PRESENT: Ken Perry - Chairman, John Albanese - Councillor, June Caul - Councillor, Mark McCaig - CAO, Jason Kabel - Manager of Community Services

ALSO PRESENT: Sherry George - Museum Curator

1 CALL TO ORDER (Session #0010)

- 1.1 The meeting was called to order by K. Perry - chairman, at 10:34am. J. Kabel recorded the minutes of the meeting.

2 DISCLOSURE OF CONFLICT OF INTEREST (and the general nature thereof)

- 2.1 NIL

3 APPROVAL OF MINUTES

- 3.1 April 20, 2015 - minutes were approved as circulated.

4 NON-AGENDA ITEMS

5 IN-CAMERA

6 ITEMS REFERRED FROM COUNCIL

- 6.1 Sioux Narrows Recreation Committee Request - Fresh Air Cinema Community Opportunity - the price was considered at bit too expensive for the division to consider but it was mentioned to consider looking for community partners to pursue the idea.
- 6.2 Boundary Waters Dragon Boat Foundation - Jennifer Greenhalgh - Administration & Finance was the lead committee and there were no concerns with the request from a Community Services perspective.

7 NEW BUSINESS

- 7.1 Noden Causeway Museum Exhibit - Sherry George Request - It was recommended to Mayor & Council to
- 1) declare the exhibit opening as a significant community event and
 - 2) assist the museum with a \$200 contribution from Council's discretionary account for the event.
- 7.2 Museum - Collections Management Coordinator Intern - Recommendation was made to authorize the Museum to proceed with the Northern Ontario Internship Program (NOIP) agreement to have a Museum intern for one-year that will be funded 90% up to a maximum of \$34,944. The cost to the Museum for two budget years (2015-2016) is estimated to range from \$3,300.40 to \$9,300.40
- 7.3 Strategic Plan Items
- Sunny Cove Camp (email from Nicke) - items will be forwarded for consideration in the strategic plan.
 - Sister Kennedy Centre - items will be forwarded for consideration in the strategic plan.

- 7.4 ActiveNet - Booking Software Migration - it was recommended to Mayor & Council to proceed with the implementation of Active Net and remain in a Software as a Service (SaaS) agreement with all associated costs being borne by the Community Services Division as a cost of doing business. Jason will also be presenting the report to the Administration & Finance Executive Committee this week.

8 INFORMATION

- 8.1 Museum Advisory Committee - Minutes April 20, 2015

- 8.2 Next Meeting Date - May 19, 2015

9 ADJOURNMENT

- 9.1 There being no further matters before the committee at this time, the meeting was closed at 11:33.

K. Perry, Executive Committee Chair

J. Kabel, Manager of Community Services