

TOWN OF FORT FRANCES

Administration & Finance Executive Committee

AGENDA - June 16, 2015, 12:00 PM

MEETING - Civic Centre

Session # 13

Page

Call to Order

Disclosure of pecuniary interest and the general nature thereof

Approval of Previous Committee Minutes

Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting.

In-Camera

5.1 Child Care Wage Enhancement Grant

5.2 Child Care Wage Enhancement Grant

Items Referred from Council

6.1 Boundary Waters Dragon Boat Club Request 5 - 6

New Business

7.1 Councillor W. Brunetta Agency One Meeting Per Diem 7 - 8

7.2 Councillor K. Perry NOMA Conference Per Diem & Travel Expense 9 - 14

7.3 Councillor Ken Perry Agency One Meeting Per Diem 15 - 17

7.4 Councillor K. Perry Regional Economic Development Committee Travel & Per Diem Claims 18 - 23

7.5 Mayor R. Avis Agency One Meeting & Strat Plan Meeting Per Diem Claims 24 - 26

Non-agenda Items

Outstanding Items

9.1 Couchiching Sewer & Water Agreement Signage

Information

10.1 General Operating Financial Statement as at May 31, 2015 27 - 28

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10.2 Water & Sewer Operating Financial Statement as at May 31, 2015	29
10.3 Capital Fund Financial Statement as at May 31, 2015	30 - 33

Adjourn / Next Meeting Date

- 11.1 Next Administration & Finance Executive Committee Meeting Date: July 7, 2015

TOWN OF FORT FRANCES

MINUTES

SESSION NO. #12

Tuesday, June 2, 2015

The meeting of Administration & Finance Executive Committee of the Town of Fort Frances was held in the Committee Room on June 2, 2015 from 12:00 p.m. to 12:35p.m.

PRESENT: Councillor Ken Perry, Councillor Wendy Brunetta, Councillor Paul Ryan

ALSO PRESENT: Mark McCaig, CAO, Dawn Galusha, Deputy-Treasurer and Laurie Witherspoon, Treasurer

REGRETS: Mayor Roy Avis

1. Call to Order

2. Disclosure of pecuniary interest and the general nature thereof

3. Approval of Previous Committee Minutes

Tuesday, May 19, 2015 Meeting Minutes

3.1 The Committee considered the following resolution:

Brunetta-Perry: That the minutes of the previous meeting held on May 19, 2015 be approved as distributed.

CARRIED

4. Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting.

- 4.1 i) Northwestern Hockey Camp Canada
- ii) Production of Colour Maps

5. In-Camera

5.1 Property Matter

Brunetta-Ryan: That the Administration & Finance Executive Committee now meet in-camera to address a matter pertaining to security of the property of the municipality or local board.

CARRIED

6. Items Referred from Council

- 6.1 Fort Frances Canadian Bass Championship Requests - The Committee recommended that Council agree to Item 1) Designate the Fort Frances Canadian Bass Championship (FFCBC) Live Release Tournament as a significant Community Festival & Event; Co-ordinate through L. Slomke, Clerk and Item 3) Supply the necessary documents to facilitate closing the affected road to accommodate the tent for the event; Co-ordinate through L. Slomke, Clerk, and to accept the recommendations and/or comments received from the Community Services Executive Committee, Operations & Facilities Executive Committee and the Planning & Development Executive Committee as attached to this report. Further, that the responsible entity for the Fort Frances Canadian Bass Championship ensure adequate liability insurance for the waterfront event site from the close of the Harmony of Nations Music Festival on or about July 19th, 2015 until the take down of the event tent.

7. New Business

- 7.1 2014 Child Care Audited Statement - The Committee recommended to accept the Town of Fort Frances Child Care Programs audited Statement of Revenue & Expenses for the year ended December 31, 2014 and further that the invoice for audited services be paid.
- 7.2 BIA 2015 Budget & Levy - The Committee recommended to approve the 2015 BIA Budget and authorize that a by-law setting the 2015 BIA tax rates, levy and collection be brought forth.
- 7.3 357/358 Application re: 118 Third Street W. - The Committee recommended to approve the adjustment of 2014 taxes under Section 357/358 of the Municipal Act for property located at 118 Third Street West in Fort Frances.
- 7.4 357/358 Application re: 501 Sixth Street W. - The Committee recommended to approve the adjustment of 2014 taxes under Section 357/358 of the Municipal Act for property located at 501 Sixth Street West in Fort Frances.

8. Non-agenda Items

- 8.1 Northwestern Hockey Camp Canada - The Committee's input to the Community Services Executive Committee was that the 2015 off-season rate for youth summer program rate be \$110.00/hr & HST in consideration of the term of rental providing summer youth activities and having an economic value to the Town of Fort Frances. Further that the payment of rent fees must be current.
- 8.2 Production of Coloured Maps - The Committee directed that the maps/blue print copy charges be coded to the Litigation Legal expense account.

9. Outstanding Items

- 9.1 Couchiching Sewer and Water Agreement Signage

10. Information

11. Adjourn / Next Meeting Date

- 11.1 Next Meeting Date: Tuesday, June 16, 2015

Executive Committee Chair

M. McCaig, CAO

TO: Administration & Finance Executive Committee
FROM: Dawn Galusha, Deputy Treasurer
DATE: June 11, 2015
SUBJECT: Boundary Waters Dragon Boat Club Request

BACKGROUND

At the June 8, 2015 Council Meeting, the attached letter received from Boundary Waters Dragon Boat Club requesting support of the Boundary Waters Dragon Boat Festival was referred to the Administration & Finance Executive Committee for review and recommendation.

The Boundary Waters Dragon Boat Club is respectfully requesting financial assistance from the Town towards the operating of the Festival. The current Town of Fort Frances Budget has an allocation of \$1,000.00 for the Boundary Waters Dragon Boat Festival.



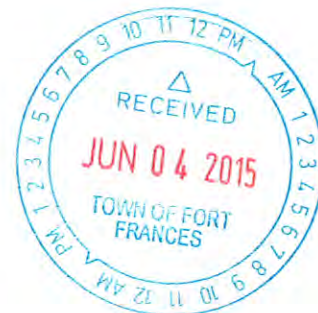
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June 4TH 2012

The Mayor & Council
The Town of Fort Frances
320 Portage Avenue
FORT FRANCES, ON

Dear Mayor & Council,



RE: BOUNDARY WATERS DRAGON BOAT FESTIVAL & FOUNDATION

In the light of the cancellation of the Peace Pull I would respectfully make a request for further financial assistance from the Town of Fort Frances on behalf of Boundary Waters Dragon Boat Festival and Foundation. These funds would only be used towards the costs of operating the Festival.

For four years now Boundary Waters Dragon Boat Festival/Foundation has provided a much enjoyed family event to the Town engaging people of all ages. The event has produced publicity for the Town and the Sorting Gap Marina and is now gaining ground as an International event – with at least 3 teams from the US this year.

The Boundary Waters Dragon Boat Festival is a wonderful opportunity for our community to establish and build on an event that is fun and family oriented using the beautiful Sorting Gap Marina area. The event will create excitement and can continue to be built on year-over-year with the result of the Boundary Waters Dragon Festival evolving into a tourist attraction for the Town of Fort Frances.

This year we have received the designation of Boundary Wates Dragon Boat Foundation from the Province which will allow us to begin to function as a charity raising mechanism for local charities and individuals.

Any money from the Town of Fort Frances that is used would be fully documented and supported by receipts.

I thank you for your consideration.

Yours truly,

Jennifer Greenhalgh
Chairperson

On behalf of Boundary Waters Dragon Boat Festival/Foundation Committee

To: Administration & Finance Executive Committee
FROM: Laurie Witherspoon, Treasurer
DATE: June 11, 2015
Subject: Councillor Wendy Brunetta – Agency One Meeting Per Diem

BACKGROUND

Attached is a copy of the Town of Fort Frances Schedule “F” Travel Statement – Mayor/Council Honorarium per diem in the amount of \$150.00 to attend the Agency One Meeting held on May 26, 2015 as submitted by Councillor Wendy Brunetta. The per diem for the meeting was authorized by Council on June 8, 2015.

The per diem claim is in compliance with Town of Fort Frances By-Law 02/10-B Schedule ‘A’.

TOWN OF FORT FRANCES - SCHEDULE "F"
TRAVEL STATEMENT – MAYOR / COUNCIL HONORARIUM

Attendee	Wendy Brunetta
Conference / Seminar Attended	Agency One Meeting
Location	FF Public Library
Dates	May 26, 2015

Details of Per Diem

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Total
Date		May 26/15						
Amount		\$150 ⁰⁰						

Name (Please Print) Wendy Brunetta	Signature Wendy Brunetta
Approved	Date

To be submitted to Payroll for processing when approved by Council

To: Mayor Avis & Members of Council
FROM: Dawn Galusha, Deputy Treasurer
DATE: June 11, 2015
Subject: Councillor Ken Perry NOMA Conference Per Diem & Travel Expense

BACKGROUND

Attached is a copy of the Town of Fort Frances Schedule "B" Travel Expense Statement –in the amount of \$529.93 to attend the Northern Ontario Municipal Association (NOMA) Conference held in Thunder Bay on April 22 - 24, 2015 as submitted by Councillor Ken Perry.

Travel Expense Summary

1.	Meals	51.00
2.	Own Vehicle Gas	85.00
3.	Per Diem (3.5 Days)	525.00
4.	Less: NOMA Reimbursement- One night hotel	<u>-131.07</u>
	Total	<u>\$529.93</u>

The registration fee of \$200.00 and hotel accommodations of \$393.21 were paid by the Town resulting in the total cost of \$1,123.14 to attend the NOMA Conference as authorized by Council on February 9, 2015.

The travel expenses and per diem claim is in compliance with Town of Fort Frances Travel Policy Number 3.11 and By-Law 02/10-B Schedule 'A'.

TOWN OF FORT FRANCES - SCHEDULE "B"
TRAVEL EXPENSE STATEMENT

1. Attendee	Ken Perry
2. Conference/Seminar Attended	NOMA
Location (Facility and City)	Thunder Bay Victoria Inn
Dates	Apr 21, 22, 23, 24

3.	Sun.	Mon.	Tues.	Wed.	Thurs.	Fri.	Sat.	Total
Accommodation								
Transportation	Gas							85.00
Breakfast								
Lunch						16.00		16.00
Dinner						35.00		35.00
Per Diem			75.00	150.00	150.00	150.00		525.00
Other								

Transfer to Sch. F

4. Prepaid Expenses	Registration	Air Travel	Other	Total

5. Town Used Vehicle	Yes	No	Reason	Total
Mileage Claimed			KM x \$0.47 =	
6. Approved			Total Expenses	66.00
			Advance Received NOMA Reimb.	(131.01)
			Balance Claimed	
			Balance Refunded	529.93

136.00

4.93

The agenda must be attached to process payment

In claiming the above amounts, I certify that the expenses have been incurred on behalf of the Town, that the means of transportation were the most economical, with due regard to convenience, and that the expenditures were made in the exercise of my duties. NB – a valid and detailed receipt must accompany hotel Visa slips.

Date June 8/15

Employee Signature Ken Perry

Date _____

Supervisor Signature _____

Date _____

Division Manager Signature _____

Date	Treasurer	A / P	Cashier

TOWN OF FORT FRANCES - SCHEDULE "E"
TRAVEL WAIVER OF LIABILITY FORM

The Town of Fort Frances carries "Non-Owned Automobile" coverage for liability only. This coverage is for the situation where a liability claim exceeds the vehicle owner's liability insurance and does not include coverage for damages to the individual's vehicle.

Therefore, the undersigned acknowledges that:

- They have read and understood the above particularly with regards to insurance.
- The Town and its insurers will not be responsible for any damages, claims, deductibles or expenses (other than mileage or fuel costs as provided for in the Travel Policy) resulting from the use of one's own vehicle other than that provided for by the Non-Owned Automobile coverage.
- The Town will not be responsible for any additional insurance cost resulting from any claim(s) submitted to an individual's insurers.

Name (Please Print) <i>Ken Perry</i>	Signature <i>Ken Perry</i>
Approved	Date <i>Apr. 21/15</i>

KAKABEKA FALLS ESSO

PLEASE COME AGAIN!



STATION #

CUSTOMER RECEIPT 04/24/15 14:06:26

DISP. # 4 46.342 L REG @ \$1.079

FUEL SALE \$50.00

CASH1 \$50.00

VERIFICATION # 192

FUEL SALE INCLUDES \$5.75 G.S.T.

KAKABEKA FALLS ESSO

4795 HIGHWAY 11 17

KAKABEKA FALLS ONTARIO

HST# 888775616RP0001

Fort Frances Husky

500 Kings Highway
Fort Frances ON P9A 3P8
(807) 274-7680

GST# 804707339 Merchant ID:4976296

Receipt 71961479

Type: SALE

Qty Name	Price	Total
1 87 GAS	\$ 1.069	\$ 35.00
Pump:	5	
Litres:	32.745	
Price / Litre:	\$ 1.069	
Subtotal		\$ 35.00
GST / HST Fuel		\$ 4.03
Total		\$ 35.00

Cash \$ 10.00

Purchase \$25.00

CARD# *****8220 Exp **/** S

GIFT CARD

AUTH #: 766061

Approved

4/27/15 12:29:23 PM

Pos:71 Cashier:31 Store:7220

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VICTORIA INN

Victoria Inn Thunder Bay
555 W. Arthur St
Thunder Bay, ON
P7E 5R5

Telephone: 807-577-8481 Fax: 807-475-8961

Ken Perry
320 Portage Ave
Fort Frances, On

P7B 6T8

Group: Noma*

Page #	1
Res. #	436616
Checked in	Tue Apr 21/15 - 6:03pm
Checked out	Fri Apr 24/15 - 10:53am
Nights	3
Room Rate	115.99
Room	217

Date	Description	Reference	Charges	Credits
Apr21	Room - Government Rate		115.99	
Apr21	HST		15.08	
Apr22	PAID BY VISA - Th auth #001922	*****8250		393.21
Apr22	Room - Government Rate		115.99	
Apr22	HST		15.08	
Apr23	Room - Government Rate		115.99	
Apr23	HST		15.08	
			-----	-----
			0.00	393.21
				393.21

N.O.M.A.
Attn: Kristen Oliver
P.O. Box 10308
Thunder Bay, On. (NOMA01)
P7B 6T8

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Charge Summary:
HST

45.24

TOWN OF FORT FRANCES - SCHEDULE "F"
TRAVEL STATEMENT – MAYOR / COUNCIL HONORARIUM

Attendee	Ken Perry
Conference / Seminar Attended	NOMA
Location	Victoria Inn, Thunder Bay, ON
Dates	April 21, 22, 23, 24, 2015

Details of Per Diem

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Total
Date								
Amount		75.00	150.00	150.00	150.00			\$525.00

Name (Please Print) Ken Perry	Signature Ken Perry
Approved	Date

To be submitted to Payroll for processing when approved by Council

To: Administration & Finance Executive Committee
FROM: Dawn Galusha, Deputy Treasurer
DATE: June 11, 2015
Subject: Councillor Ken Perry – Agency One Meeting Per Diem

BACKGROUND

Attached is a copy of the Town of Fort Frances Schedule “F” Travel Statement – Mayor/Council Honorarium per diem in the amount of \$150.00 to attend the Agency One Meeting held on May 26, 2015 as submitted by Councillor Ken Perry. The per diem for the meeting was authorised by Council on June 8, 2015.

The per diem claim is in compliance with Town of Fort Frances By-Law 02/10-B Schedule ‘A’.

TOWN OF FORT FRANCES - SCHEDULE "F"
TRAVEL STATEMENT – MAYOR / COUNCIL HONORARIUM

Attendee	Ken Perry
Conference / Seminar Attended	Agency One Meeting
Location	Fort Frances Library
Dates	May 26, 2015

Details of Per Diem

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Total
Date		May 26/15						
Amount		\$150.00						\$150.00

Name (Please Print)	Signature
Ken Perry	Ken Perry
Approved	Date

To be submitted to Payroll for processing when approved by Council



TOWN OF FORT FRANCES

COUNCIL

Session No. 015

Resolution No. 197


Moved by May Brunetta

Dated June 8, 2015

Seconded by Ken Perry

THAT the payment of a full day per-diem be approved for all members of Council who attended the May 26, 2015 meeting hosted by Agency One Bands at the Library Technology Centre.

	Yea	Nay	Disclosure of Interest
R. Avis			
J. Albanese			
W. Brunetta			
J. Caul			
D. Kitowski			
K. Perry			
G. Paul Ryan			

<input checked="" type="checkbox"/>	CARRIED
<input type="checkbox"/>	DEFEATED
	
MAYOR or DEPUTY MAYOR	

To: Administration & Finance Executive Committee
FROM: Dawn Galusha, Deputy Treasurer
DATE: June 11, 2015
Subject: Councillor Ken Perry –Regional Economic Development Committee Per Diem and Travel

BACKGROUND

Attached is a copy of the Town of Fort Frances Schedule “F” Travel Statement – Mayor/Council Honorarium per diem in the amount of \$75.00 and Town of Fort Frances Schedule “B” Travel Expense Statement- Mileage of \$27.26 to attend the Regional Economic Development Committee Meeting held on June 3, 2015 in Emo as submitted by Councillor Ken Perry.

The travel claim is in compliance with the Travel Policy Number 3.11 Schedule “A”. The per diem claim submitted is not covered by the Town of Fort Frances By-Law 02/10-B Schedule ‘A’ as per attachment.

**TOWN OF FORT FRANCES - SCHEDULE "B"
TRAVEL EXPENSE STATEMENT**

1.	Attendee	<i>Ken Perry</i>						
2.	Conference/Seminar Attended	<i>RBC</i>						
	Location (Facility and City)	<i>EMO LBGION</i>						
	Dates	<i>June 3/15</i>						

3.		Sun.	Mon.	Tues.	Wed.	Thurs.	Fri.	Sat.	Total
	Accommodation								
	Transportation				27.26				
	Breakfast								
	Lunch								
	Dinner								
	Per Diem				75.00				
	Other								

4. Prepaid Expenses	Registration	Air Travel	Other	Total

5. Town Used Vehicle	Yes	<input checked="" type="radio"/> No	Reason	Total
Mileage Claimed	58		KM x \$0.47 = 27.26	

6.	Approved	Total Expenses	102.26
		Advance Received	
		Balance Claimed	102.26
		Balance Refunded	

Transfered to Sch. 'F'

27.26 ml
27.26 ml

The agenda must be attached to process payment

In claiming the above amounts, I certify that the expenses have been incurred on behalf of the Town, that the means of transportation were the most economical, with due regard to convenience, and that the expenditures were made in the exercise of my duties. NB – a valid and detailed receipt must accompany hotel Visa slips.

June 8/15
Date _____

Ken Perry
Employee Signature _____

Date

Supervisor Signature

Date

Division Manager Signature

Date	Treasurer	A / P	Cashier

TOWN OF FORT FRANCES - SCHEDULE "F"
TRAVEL STATEMENT – MAYOR / COUNCIL HONORARIUM

Attendee	Ken Perry
Conference / Seminar Attended	Regional Economic Development Committee (REDC) Meeting
Location	Emo Legion
Dates	June 3, 2015

Details of Per Diem

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Total
Date			June 3/15					
Amount			75.00					\$75.00

Name (Please Print)	Signature
Approved	Date

To be submitted to Payroll for processing when approved by Council

TOWN OF FORT FRANCES BY-LAW No. 02/10-B
SCHEDULE 'A'

It is recognized that *serving* as a member of council requires dedication and a significant time commitment in order to fulfill the role. It is this time commitment that may be a deterrent to attracting members of the community who are employed and who may have to take *unpaid* time off of work in order to fulfill their commitment as an elected official. *For this reason, the Town of Fort Frances has established a policy as set out below regarding Council Remuneration.*

1. REMUNERATION

Starting December 1, 2010 members of Council shall receive the following annual remuneration:

Mayor:	\$23,000
Councilor:	\$12,000
Deputy Mayor	\$13,500

Council remuneration shall be reviewed in the last year of the term of Council to be in effect upon the following term of council.

The higher salary of the Mayor and Deputy Mayor is intended as compensation for the additional time one must commit to his or her office for meetings / attendance at functions / ceremonies / speaking functions / answering email or correspondence / etc.

Pursuant to Section 255(2) of the Municipal Act as amended, one-third (1/3) of the monthly remuneration of Council members as authorized during each term of Council shall be deemed as expenses incident to the discharge of their duties as members of Council.

2. BENEFITS

The current package of group benefit coverage as provided to the Management / Non-Union group of employees shall be made available to the elected officials at 100% cost recovery from the respective participating member. This includes Extended Health Care, Dental, Vision, Travel and Semi-Private Hospital Coverage or equivalent.

In addition, the following Life Insurance coverage shall be made available at a 100% cost recovery from the respective participating member: Life Insurance \$60,000; Spouse \$5,000; each child \$2,500 - 14 days to age 21(25 if in University or College); optional additional coverage is also available.

By-Law No. 53/86 authorizes participation in the Ontario Municipal Employees Retirement System by Members of Council.

3. TRAVEL ALLOWANCE

Members of Council *are to* follow the Corporate Travel Policy and the meal allowance rates as outlined *therein*. Under the policy, the meal allowance is payable without receipts. However, there may be circumstances where costs exceed the *allowable* daily rate. *In those circumstances*, members of Council (and Administration if traveling with members of Council) may claim additional reimbursement *for the excess*. If more than the *allowable daily rate* is claimed by members of Council attending a full day of Municipal business, then receipts for the entire day must be submitted.

4. PER DIEM ALLOWANCE

Time spent as an appointed member of a Board / Committee / or for Council meetings is within the scope of duties of a member of Council and therefore the per diem is not applicable. In order to clarify and ensure consistency, the per diem will be allocated as stipulated below:

1. Attendance at meetings, conferences, conventions, training courses, school or seminars, including travel time to / from destination (if applicable) for which attendance has been duly authorized by resolution of Council, or;
2. Additional time spent in the performance of Council business outside the regular duties of a member of Council (regular duties also include those duties as an appointed member of a Board / Committee / and Council meetings) and that attendance and per diem has been duly authorized by resolution of Council or Board;
3. The per diem payment is to be made in the amount of \$150 for a full day (5 hours or greater) or \$75 for a half day (1 hour or more but less than 5 hours).

Individuals appointed, elected, or otherwise, who are serving on District Boards or similar organizations and whom the Town has sanctioned, shall utilize the policy of such organizations.

For clarification, below is a list of boards and committees and whether or not the Town's per diem allowance would apply to members of Council attending such meetings:

APPLICATION OF PER DIEMS FOR ATTENDANCE AT MEETINGS		
	YES	NO
REGULAR COUNCIL AND SPECIAL COUNCIL		X
SPECIAL COUNCIL – BY RESOLUTION	X	
REGULAR COMMITTEE OF THE WHOLE & SPECIAL COMMITTEE OF THE WHOLE		X
SPECIAL COMMITTEE OF THE WHOLE – BY RESOLUTION	X	
EXECUTIVE COMMITTEES		X
BIA BOARD OF MANAGEMENT		X
CITIZEN OF THE YEAR		X
COMMUNITIES IN BLOOM		X
COURT OF REVISION		X
CUPE NEGOTIATING COMMITTEE		X
ECONOMIC DEVELOPMENT ADVISORY		X
DOWNTOWN CORE COMMITTEE		X
REGIONAL VALUE ADDED FORESTRY		X
CHAMBER OF COMMERCE BOARD OF DIRECTORS		X
PUBLIC LIBRARY BOARD		X
FORT FRANCES MUNICIPAL NON PROFIT HOUSING		X
FORT FRANCES POLICE SERVICES BOARD		X
FIRE FIGHTERS ASSOCIATION NEGOTIATION COMMITTEE		X
FORT FRANCES VOLUNTEER BUREAU		X
HIRING COMMITTEE		X
MOFFAT FAMILY TRUST STEERING		X

MUNICIPAL CONTROL GROUP		X
MUSEUM & CULTURAL CENTRE ADVISORY		X
NOMA CROWN LAND DEVELOPMENT		X
NORTHWESTERN HEALTH UNIT		X
RAINY RIVER DISTRICT SOCIAL SERVICES ADMINISTRATION BD.		X
SALARY STRUCTURE & ADMINISTRATION PRACTICES CMT.		X
SISTER KENNEDY CENTRE BOARD OF MANAGEMENT		X
ST FRANCIS SPORTS FIELD MANAGEMENT		X
SUGGESTIONS AWARDS		X
THEATRE MANAGEMENT ADVISORY		X
FIRST NATIONS RELATIONS ADVISORY		X
FORT FRANCES POWER CORPORATION		X
RAINY RIVER DISTRICT MUNICIPAL ASSOCIATION (AGM & EXECUTIVE MEETINGS ONLY)	X	
KIWANIS SUNNY COVE CAMP ADVISORY		X
REGIONAL ECONOMIC DEVELOPMENT COMMITTEE		X
DOCTOR RECRUITMENT		X
FORT FRANCES COMMUNITY CLINIC INC.		X
NOMA (ANNUAL MEETING, EXECUTIVE MEETING, REGIONAL FALL CONFERENCE)	X	
OTHER SPECIAL FUNCTIONS AS APPROVED BY RESOLUTION	X	

TOWN OF FORT FRANCES BY-LAW No. 02/10-B
SCHEDULE 'A'

Page 3 of 3

To: Administration & Finance Executive Committee
FROM: Laurie Witherspoon, Treasurer
DATE: June 12, 2015
Subject: Mayor Roy Avis – Agency One Meeting & Strat Plan Meeting Per Diems

BACKGROUND

Attached is a copy of the Town of Fort Frances Schedule “F” Travel Statement – Mayor/Council Honorarium per diem in the amount of \$150.00 to attend the Agency One Meeting held on May 26, 2015 as authorized by Council on June 8, 2015 and Schedule “F” Travel Statement – Mayor/Council Honorarium per diem in the amount of \$150.00 to attend the Strat Plan held at Kiwanis Sunny Cove Camp on June 11, 2015 as submitted by Mayor Roy Avis.

The per diem claim is in compliance with Town of Fort Frances By-Law 02/10-B Schedule ‘A’.

TOWN OF FORT FRANCES - SCHEDULE "F"
TRAVEL STATEMENT – MAYOR / COUNCIL HONORARIUM

Attendee <i>Roy Avis</i>	<i>Roy Avis</i>
Conference / Seminar Attended <i>FIRST NATIONS AGENCY</i>	<i>HOSTED BY FIRST NATIONS</i>
Location	<i>LIBRARY TECHNOLOGY CENTRE</i>
Dates	<i>MAY 26 2015</i>


Details of Per Diem

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Total
Date		<i>MAY 26/15</i>						
Amount		<i>150 -</i>						

Name (Please Print) <i>Roy Avis</i>	Signature <i>[Signature]</i>
Approved	Date



To be submitted to Payroll for processing when approved by Council

TOWN OF FORT FRANCES - SCHEDULE "F"
TRAVEL STATEMENT – MAYOR / COUNCIL HONORARIUM

Attendee	
Conference / Seminar Attended	STRAT PLAN
Location	Sunny Cove
Dates	JUNE 11 2015

Details of Per Diem

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Total
Date				JUNE 11/15				
Amount				150 ⁻				

Name (Please Print) 	Signature 
Approved	Date

To be submitted to Payroll for processing when approved by Council

**Town of Fort Frances
General Fund (Operating)
Actuals as at May 31, 2015**

		Actuals to Date	2015 Budget	Variance
CORPORATE				
050	Municipal Tax Levy (Interim Tax Levy)	(6,138,430.14)	(10,738,015.00)	(4,599,584.86)
051	Education Tax Levy		(1,757,276.00)	(1,757,276.00)
052	Supp/Omit Municipal Tax Levy			-
053	Supp/Omit Education Tax Levy			-
056	W/O Municipal	11,465.27	352,348.00	340,882.73
057	W/O Education	3,261.65	34,989.00	31,727.35
061	OMPF	(1,491,800.00)	(2,983,600.00)	(1,491,800.00)
062	Payments-in-Lieu	(13,580.26)	(783,913.00)	(770,332.74)
062	Other Grant (In-Lieu of Write-off)			-
070	Contribution from Reserve Funds (Tax Rate Stab.)		(448,804.00)	(448,804.00)
070	Sale of Land	(47,249.04)		47,249.04
110	Mayor & Council	108,893.09	762,650.00	653,756.91
112	Contribution to Reserves & Reserve Funds		1,375,000.00	1,375,000.00
113	Long Term Debt	109,199.86	697,352.00	588,152.14
115	Election	213.70	-	(213.70)
161	Riverside Health Care/Dr Recruitment	28,333.75	69,000.00	40,666.25
161	Clinic Financing Interest		12,500.00	12,500.00
162	RR DSSAB	851,017.05	2,042,441.00	1,191,423.95
163	Rainycrest	75,784.75	121,255.00	45,470.25
164	Northwestern Health Unit	184,406.70	368,814.00	184,407.30
820	Economic Development	63,875.06	165,485.00	101,609.94
821	Travel Information Centre	7,154.01	22,500.00	15,345.99
830	Solar Panel Project	(2,918.35)	(26,260.00)	(23,341.65)
991	English Public School Board	350,400.72	1,418,228.00	1,067,827.28
992	English Separate School Board	76,774.57	299,028.00	222,253.43
993	French Public School Board	398.95	1,400.00	1,001.05
994	French Separate School Board	905.67	3,631.00	2,725.33
Total Corporate		(5,821,892.99)	(8,991,247.00)	(3,169,354.01)
ADMINISTRATION AND FINANCE				
070	Other Unassigned Revenue	(141,117.66)	(312,000.00)	(170,882.34)
120	Administration	136,995.10	328,220.00	191,224.90
121	Admin Vehicle	3,235.21	2,873.00	(362.21)
122	Municipal Buildings	917.72	24,853.00	23,935.28
124	Tax Sale Registration	77.42		(77.42)
125	HR Department	29,460.14	41,750.00	12,289.86
130	Clerk	73,717.79	167,200.00	93,482.21
140	Treasury	200,061.82	370,652.00	170,590.18
910	PUC Administration	41,188.17	94,185.00	52,996.83
Total Administration and Finance		344,535.71	717,733.00	373,197.29
EMERGENCY SERVICES				
211	Emergency Services	376,851.73	902,041.00	525,189.27
227	Emergency Measures	7,119.88	19,948.00	12,828.12
228	911 Service	12,161.03	13,800.00	1,638.97
231	Police Revenue	(14,299.11)	(25,000.00)	(10,700.89)
232	Police Services Board	2,792.99	19,300.00	16,507.01
233	Police Administration	1,057,912.73	2,516,595.00	1,458,682.27
Total Emergency Services		1,442,539.25	3,446,684.00	2,004,144.75
COMMUNITY SERVICES				
622	Sister Kennedy Centre	10,513.75	31,412.00	20,898.25
641	Fort Frances Children's Complex	(125,989.43)	-	125,989.43
643	Best Start Hub/Resource Centre	(19,333.29)	-	19,333.29
644	Day Care Resource Teacher	3,750.84	-	(3,750.84)

**Town of Fort Frances
General Fund (Operating)
Actuals as at May 31, 2015**

		Actuals to Date	2015 Budget	Variance
653	Handi-Transit System	35,213.28	90,657.00	55,443.72
713	Townshend Theatre	(5,186.41)	-	5,186.41
722	Recreation Facilities	230,867.97	592,536.00	361,668.03
725	Recreation Programs	(6,825.36)	117,453.00	124,278.36
732	Community Services	51,760.32	108,643.00	56,882.68
740	Sunny Cove Camp	774.48	15,547.00	14,772.52
781	Fort Frances Public Library	232,604.18	485,975.00	253,370.82
791	Museum	56,219.35	146,448.00	90,228.65
817	Waterfront Development/Marina	982.13	55,712.00	54,729.87
	Total Community Services	465,351.81	1,644,383.00	1,179,031.19
OPERATIONS AND FACILITIES				
310	PW Administration	(80,625.14)	(153,725.00)	(73,099.86)
311	PW Buildings & Yards	58,434.45	110,622.00	52,187.55
313	Municipal Roads	441,091.67	1,257,030.00	815,938.33
318	Public Parking Lots	4,756.28	15,980.00	11,223.72
320	Sidewalks	34,096.35	107,463.00	73,366.65
330	Private Works Charges	11,271.15	33,904.00	22,632.85
331	Private Crossing Charges	73.60	18,479.00	18,405.40
333	PW Vehicles	95,445.86	216,501.00	121,055.14
334	PW Equipment	111,436.03	245,029.00	133,592.97
344	PW Stores	34,579.52	66,262.00	31,682.48
345	Traffic Signal Maintenance	2,950.77	6,861.00	3,910.23
346	Streetlight Maintenance	24,574.53	47,586.00	23,011.47
350	Garbage Collection	(31,545.28)	(156,577.00)	(125,031.72)
351	Recycling Services	71,453.75	194,826.00	123,372.25
352	Sanitary Landfill	(68,180.99)	(38,249.00)	29,931.99
360	Engineering	12,546.98	28,755.00	16,208.02
390	Airport	7,193.92	21,231.00	14,037.08
391	Airport Building Maintenance	18,913.54	40,582.00	21,668.46
393	Airport Grounds Maintenance	7,992.76	79,170.00	71,177.24
580	Parks & Cemeteries Admin.	54,377.61	162,487.00	108,109.39
582	Fort Frances Cemetery	17,285.29	79,211.00	61,925.71
583	Riverview Cemetery	25,333.97	191,483.00	166,149.03
584	Point Park	2,570.76	26,408.00	23,837.24
585	Parks - Outdoor Facilities	77,122.86	206,694.00	129,571.14
586	Lions Millennium Park	465.19	11,812.00	11,346.81
	Total Operations and Facilities	933,615.43	2,819,825.00	1,886,209.57
PLANNING AND DEVELOPMENT				
150	Civic Centre	23,567.81	66,353.00	42,785.19
271	By-Law Enforcement	52,969.28	135,046.00	82,076.72
272	Animal Shelter	3,296.53	9,914.00	6,617.47
813	Building Official	(6,380.41)	52,406.00	58,786.41
815	Planning & Zoning	36,849.86	98,903.00	62,053.14
	Total Planning and Development	110,303.07	362,622.00	252,318.93
	Sub-Total General Fund (Operating)	(2,525,547.72)	-	2,525,547.72
L80	Surplus from Previous Year			-
	Deficit/(Surplus)	(2,525,547.72)	-	2,525,547.72
	TOTAL BUDGET - Revenue	(9,897,019.50)	(21,992,180.00)	(12,095,160.50)
	TOTAL BUDGET - Expenditures	7,371,471.78	21,992,180.00	14,620,708.22
		(2,525,547.72)	0.00	2,525,547.72

Water and Sewer Fund (Operating)
Actuals to May 31, 2015

WATER	Actuals to Date	2015 Budget	Variance
961 Waterworks Administration	-429,194.84	(649,208.00)	(220,013.16)
965 Water Treatment Plant	140,781.90	527,009.00	386,227.10
966 Water Storage Facility	13,350.75	122,199.00	108,848.25
	-275,062.19	0.00	275,062.19
L80 Surplus from Previous Year Before TCA	0.00	0.00	0.00
	-275,062.19	0.00	275,062.19

SEWER	Actual to Date	2015 Budget	Variance
410 Sanitary Sewer Administration	-643,242.77	(700,725.00)	(57,482.23)
413 Sewage Treatment Plant	262,150.08	700,725.00	438,574.92
	-381,092.69	0.00	381,092.69
L80 Surplus from Previous Year Before TCA	0.00	0.00	0.00
	-381,092.69	0.00	381,092.69

**Town of Fort Frances
Capital Fund Budget vs Actual
as at May 31, 2015**

		Actual to Date	2015 Budget	Variance
	Administration			
C-110-0490-0952	Contribution from Reserve Funds		(10,000.00)	(10,000.00)
C-140-0490-0952	Contribution from Reserve Funds		(45,000.00)	(45,000.00)
C-110-9109-0000	Council iPads/Laptops		10,000.00	10,000.00
C-140-9109-0000	Computer/Network Upgrades	826.29	45,000.00	44,173.71
	Total Revenue	-	(55,000.00)	(55,000.00)
	Total Expenditures	826.29	55,000.00	54,173.71
	TOTAL ADMINISTRATION	826.29	-	(826.29)
	Honeywell Project			
C-105-0490-0490	OPA/FFPC Grants			-
C-105-0490-0952	Contribution from Reserve Fund		(33,519.00)	(33,519.00)
C-105-9280-0000	Honeywell Improvement Project	35,434.85	33,519.00	(1,915.85)
	Total Revenue	-	(33,519.00)	(33,519.00)
	Total Expenditures	35,434.85	33,519.00	(1,915.85)
	TOTAL CIVIC CENTRE	35,434.85	-	(35,434.85)
	EMERGENCY SERVICES			
C-211-0490-0952	Contribution from Reserve Funds		(27,600.00)	(27,600.00)
C-211-9122-0000	SCBA & Air Cylinders	3,313.33	3,600.00	286.67
C-211-9239-1431	Fire Hose Replacement		4,200.00	4,200.00
C-211-9284-1523	Training Facility	2,688.50	16,000.00	13,311.50
C-211-9625-1431	Air Dryer for Gear		3,800.00	3,800.00
	Total Revenue	-	(27,600.00)	(27,600.00)
	Total Expenditures	6,001.83	27,600.00	21,598.17
	TOTAL EMERGENCY SERVICES	6,001.83	-	(6,001.83)
	PUBLIC WORKS			
	Transportation			
C-310-0490-0406	AMO Federal Gas Tax			-
C-310-0490-0942	Debenture/Loan (Salt/Sand Shed)		(528,278.00)	(528,278.00)
C-310-0490-0952	Contribution from Reserve Funds		(170,000.00)	(170,000.00)
C-313-0490-0400	Federal Funding - Federal Gas Tax Reserve		(420,000.00)	(420,000.00)
C-313-0490-0952	Contribution from Reserve Funds		(192,667.00)	(192,667.00)
C-313-0490-0952	Contributions from Reserve Funds (Water & Sewer)		(308,532.00)	(308,532.00)
C-316-0490-0412	Provincial Grant	(1,100,000.00)	(2,000,000.00)	(900,000.00)
C-316-0490-0952	Contribution from Reserve Funds		(111,310.00)	(111,310.00)
C-320-0490-0400	Federal Funding - Federal Gas Tax Reserve		(50,000.00)	(50,000.00)
C-320-0490-0589	Contributions from Others (RRDSB)		(32,500.00)	(32,500.00)
C-320-0490-0952	Contribution from Reserve Funds		(13,406.00)	(13,406.00)
C-320-0490-0952	Contribution from Reserve Funds (Water & Sewer)		(80,663.00)	(80,663.00)
C-333-0490-0952	Contribution from Reserve Funds		(40,000.00)	(40,000.00)
C-334-0490-0952	Contribution from Reserve Funds		(682,000.00)	(682,000.00)
C-345-0490-0952	Contribution from Reserve Funds		(25,000.00)	(25,000.00)
C-351-0490-0400	Federal Funding - Federal Gas Tax Reserve		(100,575.00)	(100,575.00)
C-351-0490-0412	Provincial Grant		(117,700.00)	(117,700.00)
C-310-1620-5390	Transfer to FGT Reserve Fund			-
C-310-9105-1471	Small Equipment Purchases	1,270.98	8,000.00	6,729.02
C-310-9113-1523	Salt/Sand Shed	17,657.28	528,278.00	510,620.72
C-310-9127-1471	O & F Engineering & Managers Office Upgrades		12,000.00	12,000.00
C-310-9127-1523	Public Works Garage Renovations		150,000.00	150,000.00
C-313-9110-1523	Portage Ave/CNR East Abutment Concrete Work	4,691.15	150,000.00	145,308.85
C-313-9268-1523	Frog Creek Road	69.13		(69.13)
C-313-9271-1523	Phair Ave from 3rd Street to 5th Street (200 m.)	3,335.51	462,667.00	459,331.49
C-313-9272-1523	Nelson Street from Butler Ave to Shevlin Woodyard	1,325.19	308,532.00	307,206.81

**Town of Fort Frances
Capital Fund Budget vs Actual
as at May 31, 2015**

		Actual to Date	2015 Budget	Variance
C-313-9285-1523	3rd Street E Crowe to Frenette	212.25		(212.25)
C-313-9287-1523	Urban Storm Sewer Upgrades	20.31		(20.31)
C-316-9273-1523	Connecting Link - Kings Hwy from Wright to York	9,590.53	2,111,310.00	2,101,719.47
C-320-9271-1523	Phair Ave from 3rd Street to 5th Street (200 m.)	465.51	98,163.00	97,697.49
C-320-9272-1523	Nelson Street from Butler Ave to Shevlin Woodyard	23.18	13,406.00	13,382.82
C-320-9273-1523	Connecting Link - Kings Hwy from Wright to York	243.23		(243.23)
C-320-9274-1523	Keating Ave to JW Walker - 1st Street		65,000.00	65,000.00
C-333-9133-1471	3/4 Ton Truck c/w 4-Wheel Drive		40,000.00	40,000.00
C-334-9230-1471	Sidewalk Machine c/w Blower Attachment		120,000.00	120,000.00
C-334-9244-1471	Snow Plow Truck	235,722.33	237,000.00	1,277.67
C-334-9292-1471	Street Sweeper	775.72	325,000.00	324,224.28
C-345-9135-1471	Pole Replacement - Along Waterfront	16,057.29	25,000.00	8,942.71
	<u>Waste Management System</u>			
C-351-9128-1471	Transfer Station Upgrades		218,275.00	218,275.00
	<u>Airport</u>			
C-390-0490-0400	Federal Grant		(335,677.00)	(335,677.00)
C-390-0490-0952	Contribution from Reserve Funds		(3,000.00)	(3,000.00)
C-390-9105-0000	Video Surveillance System		3,000.00	3,000.00
C-390-9257-1471	Front End Loader c/w sweeper		216,427.00	216,427.00
C-390-9293-1471	Loader Mounted Snow Blower		119,250.00	119,250.00
	<u>Parks</u>			
C-580-0490-0632	Donation from Cemetery Trust		(10,386.00)	(10,386.00)
C-580-0490-0952	Contribution from Reserve Funds		(40,500.00)	(40,500.00)
C-580-0490-0589	Lawn Tractor Trade-In		(6,200.00)	(6,200.00)
C-586-0430-0632	Lions Millennium Park- Donations	(500.00)		500.00
C-580-9105-1471	Small Equipment Replacement	1,281.79	5,000.00	3,718.21
C-580-9133-1471	Half-ton Truck Replacement	7,122.20	30,000.00	22,877.80
C-580-9157-1471	Cemetery Riding Lawn Mowers	3,153.55	16,586.00	13,432.45
C-580-9174-1471	60" wide Snow Plow Attachment for JD Tractor		5,500.00	5,500.00
	Total Revenue	(1,100,500.00)	(5,268,394.00)	(4,167,894.00)
	Total Expenditures	303,017.13	5,268,394.00	4,965,376.87
	TOTAL PUBLIC WORKS	(797,482.87)	-	797,482.87
	FORT FRANCES CHILDREN'S COMPLEX			
C-641-0490-0432	RRDSSAB Grant			-
C-641-0490-0436	Health & Safety Grant (DSSAB)	(166.00)	(54,800.00)	(54,634.00)
C-641-9106-0000	Vent Hood/Air Handling System for Hood		17,000.00	17,000.00
C-641-9127-1523	Contracted Works (Infant Room/Preschool Room Renos)	1,831.68	37,800.00	35,968.32
	Total Revenue	(166.00)	(54,800.00)	(54,634.00)
	Total Expenditures	1,831.68	54,800.00	52,968.32
	TOTAL FFCC	1,665.68	-	(1,665.68)
	<u>MSC/Recreation</u>			
C-722-0490-0952	Contribution from Reserve Funds		(74,000.00)	(74,000.00)
C-722-0490-0952	Cont. from Reserve Funds (Multi Use/Tennis Courts)		(112,000.00)	(112,000.00)
C-722-0490-0437	Contributions from Others		(112,000.00)	(112,000.00)
C-740-0490-0952	Contribution from Reserve Funds		(8,000.00)	(8,000.00)
C-817-0490-0952	Contribution from Reserve Funds		(6,000.00)	(6,000.00)
C-817-0490-0437	Contributions from Others		(15,226.00)	(15,226.00)
C-817-0490-0954	Contribution from Revenue Fund		(5,000.00)	(5,000.00)
C-722-9133-0000	MSC 4x4 Truck		36,000.00	36,000.00
C-722-9269-1523	Ice For Kids Sound System	16,699.00		(16,699.00)
C-722-9293-1471	MSC Scissor Lift		35,000.00	35,000.00
C-722-9294-1523	Multi Use/Tennis Courts		224,000.00	224,000.00
C-722-9624-0000	MSC Fitness Equipment		3,000.00	3,000.00

**Town of Fort Frances
Capital Fund Budget vs Actual
as at May 31, 2015**

		Actual to Date	2015 Budget	Variance
C-740-9108-1523	Sunny Cove Upgrades (Windows & Doors)		8,000.00	8,000.00
C-817-9108-1523	Marina Floor	4,400.00	6,000.00	1,600.00
C-817-9206-1110/1111/154	Marina Fuel Storage Tank	2,385.06		(2,385.06)
C-817-9624-1471	Waterfront Outdoor Fitness Equipment	6,180.66	20,226.00	14,045.34
	Total Revenue	-	(332,226.00)	(332,226.00)
	Total Expenditures	29,664.72	332,226.00	302,561.28
	TOTAL MSC/RECREATION	29,664.72	-	(29,664.72)
	LIBRARY			
C-781-0490-0400	Federal Grant (CAPP)			-
C-781-0490-0412	Provincial Grant			-
C-781-0490-0952	Contribution from Reserve Funds			-
C-781-9210-1471	Materials	6,565.47		(6,565.47)
C-781-9109-0000	Computer Equipment			-
	Total Revenue	-	-	-
	Total Expenditures	6,565.47	-	(6,565.47)
	TOTAL LIBRARY	6,565.47	-	(6,565.47)
	MUSEUM			
C-791-0490-0632	Donations	(1,765.00)	(21,000.00)	(19,235.00)
C-791-0490-0952	Contribution from Reserve Funds			-
C-791-9127-1408	Display/Exhibit Expenses	3,246.94		(3,246.94)
C-791-9128-0000	Environmentally Controlled Display Case		5,000.00	5,000.00
C-791-9163-0000	Display Lighting/Lg Monitor for Digital Papers/Shelving		16,000.00	16,000.00
	Total Revenue	(1,765.00)	(21,000.00)	(19,235.00)
	Total Expenditures	3,246.94	21,000.00	17,753.06
	TOTAL MUSEUM	1,481.94	-	(1,481.94)
	PLANNING & DEVELOPMENT			
C-122-0490-0400	Federal Grant	(2.01)	(655,000.00)	(654,997.99)
C-122-0490-0412	Provincial Grant		(1,000,000.00)	(1,000,000.00)
C-122-0490-0437	Contributions from Others		(160,000.00)	(160,000.00)
C-122-0490-0952	Contributions from Reserve Funds		(40,000.00)	(40,000.00)
C-122-0490-0954	Cont From Revenue Fund (In-Kind Contributions)		(180,000.00)	(180,000.00)
C-271-0490-0952	Contributions from Reserve Funds		(100,000.00)	(100,000.00)
C-122-9108-1471	Civic Centre - OPP Return Air Fan Replacement		20,000.00	20,000.00
C-122-9286-1523	Rainy Lake Hotel Demolition/Market Square	2,658.68	1,995,000.00	1,992,341.32
C-122-9295-1523	Civic Centre - Council Chambers Roof Replacement		20,000.00	20,000.00
C-271-9291-1523	By-Law Animal Shelter Construction	19,850.67	100,000.00	80,149.33
	Total Revenue	(2.01)	(2,135,000.00)	(2,134,997.99)
	Total Expenditures	22,509.35	2,135,000.00	2,112,490.65
	TOTAL PLANNING & DEVELOPMENT	22,507.34	-	(22,507.34)
	SANITARY SEWER			
C-410-0490-0952	Contribution from Reserve Funds		(364,814.00)	(364,814.00)
C-410-0490-0954	Contribution from Revenue Funds		(640,355.00)	(640,355.00)
C-410-9105-1471	Sanitary Sewer Small Tools		12,000.00	12,000.00
C-410-9138-1523	Sanitary Manholes	38.94	162,400.00	162,361.06
C-410-9179-1523	Infiltration/Inflow Study Cont Works	2,823.77		(2,823.77)
C-410-9238-1523	Design for Infrastructure Renewal Project		37,500.00	37,500.00
C-410-9271-1523	Phair Ave from 3rd St to 5th Street	2,089.66	220,607.00	218,517.34
C-410-9272-1523	Nelson St from Butler to Shevlin Woodyard	776.88	157,442.00	156,665.12
C-410-9273-1523	Kings Hwy from Wright Ave to York	1,263.26	364,814.00	363,550.74
C-410-9285-1523	3rd Street E - Crowe to Frenette	113.68		(113.68)
C-410-9280-0000	Honeywell Improvements - Including Street Lighting		50,406.00	50,406.00

Town of Fort Frances
Capital Fund Budget vs Actual
as at May 31, 2015

		Actual to Date	2015 Budget	Variance
	Total Revenue	-	(1,005,169.00)	(1,005,169.00)
	Total Expenditures	7,106.19	1,005,169.00	998,062.81
	TOTAL SANITARY SEWER	7,106.19	-	(7,106.19)
	SEWAGE TREATMENT PLANT			
C-413-0490-0412	Provincial Funding	(41,401.50)	(165,606.00)	(124,204.50)
C-413-0490-0954	Contribution from Revenue Fund		(260,956.00)	(260,956.00)
C-413-0490-0952	Contribution from Reserve Fund		(493,438.00)	(493,438.00)
C-413-0490-0490	On Power Authority ERIP Grant			-
C-410-9105-1471	Small Capital Repairs	23,425.51		(23,425.51)
C-413-9108-1471	Small Miscellaneous Capital Materials	5,099.19	120,000.00	114,900.81
C-413-9280-0000	Sludge Dewatering Equip & Installation	18,355.29	800,000.00	781,644.71
	Total Revenue	(41,401.50)	(920,000.00)	(878,598.50)
	Total Expenditures	46,879.99	920,000.00	873,120.01
	TOTAL STP	5,478.49	-	(5,478.49)
	WATERWORKS ADMINISTRATION			
C-961-0330-0589	Expense Recovery			-
C-961-0490-0412	Provincial Grants			-
C-961-0490-0952	Contribution from Reserve Funds		(327,401.00)	(327,401.00)
C-961-0490-0954	Contribution from Revenue Fund		(967,867.00)	(967,867.00)
C-961-9105-1471	Miscellaneous Tools/Equipment	622.20	12,000.00	11,377.80
C-961-9137-1523	Replacing Main Line Water Valves/Hydrants	45.07	211,300.00	211,254.93
C-961-9179-1523	Infiltration/Inflow Study	2,823.76		(2,823.76)
C-961-9238-1523	Design for Infrastructure Renewal Project		37,500.00	37,500.00
C-961-9271-1523	Phair Ave from 3rd St to 5th Street	2,366.79	203,145.00	200,778.21
C-961-9272-1523	Nelson St from Butler to Shevlin Woodyard	514.98	126,778.00	126,263.02
C-961-9285-1523	3rd Street E - Crowe to Frenette	73.83		(73.83)
C-961-9273-1523	Kings Hwy from Wright Ave to York	3,171.60	704,545.00	701,373.40
	Total Revenue	-	(1,295,268.00)	(1,295,268.00)
	Total Expenditures	9,618.23	1,295,268.00	1,285,649.77
	TOTAL WATERWORKS ADMIN	9,618.23	-	(9,618.23)
	WATER TREATMENT PLANT			
C-965-0490-0952	Contribution from Reserve Funds		(357,000.00)	(357,000.00)
C-965-0490-0954	Contribution from Revenue Fund		(60,000.00)	(60,000.00)
C-965-9105-1471	Misc. Small Capital	3,502.05	60,000.00	56,497.95
C-965-9260-1471	Backup Generator	7,691.65	357,000.00	349,308.35
	Total Revenue	-	(417,000.00)	(417,000.00)
	Total Expenditures	11,193.70	417,000.00	405,806.30
	TOTAL WTP	11,193.70	-	(11,193.70)
TOTAL REVENUE		(1,143,834.51)	(11,564,976.00)	(10,421,141.49)
TOTAL EXPENDITURES		483,896.37	11,564,976.00	11,081,079.63
TOTAL CAPITAL		(659,938.14)	-	659,938.14