

REPORT

COMMITTEE OF THE WHOLE

May 25, 2015

A meeting of the Committee of the Whole of Council was held in the Committee Room and Council Chambers, Civic Centre on May 25, 2015 from 5:30 p.m. to 5:54 p.m.

PRESENT: Councillor J. Albanese, Chairperson; Mayor R. Avis; Councillors K. Perry, W. Brunetta, J. Caul and D. Kitowski.

ALSO PRESENT: M. McCaig, Administrator, E. Slomke, Clerk, J. Kabel, Manager of Community Services (5:30pm to 5:33pm and 5:45pm to 5:54pm), D. Galusha, Deputy-Treasurer (5:30pm to 5:31pm and 5:45pm to 5:54pm) and A. Petrin, Human Resources Manager (5:30pm to 5:37pm).

1. Call to Order at 5:30 p.m.

2. Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting - None.

3. Disclosure of pecuniary interest and the general nature thereof.

3.1 Mayor Avis disclosed an interest in Item 7.1 from this Committee of the Whole agenda as the expenses being considered are his.

Councillor Caul disclosed an interest in Item 7.2 from this Committee of the Whole agenda as the expenses being considered are hers.

Councillor Albanese disclosed an interest in Item 7.1 from the May 11, 2015 Committee of the Whole agenda as the expenses that were considered were his. He was absent from the meeting and therefore did not discuss the matter, nor vote on the resolution.

4. In-Camera:

4.1 Identifiable Individual - Personnel Matter

A brief verbal update was provided by the CAO, Human Resources Manager and Manager of Community Services. Direction was provided to staff.

4.2 Identifiable Individual - Personnel Matter

A brief verbal update was provided by the CAO and Human Resources Manager.

048 Caul - Kitowski: THAT Committee of the Whole of Council now meet in camera in order to address a matter pertaining to:

- personal matters about an identifiable individual, including municipal or local board employees, more specifically Items 4.1 and 4.2 Personnel Matters.

CARRIED

5. Public Session Resumes in Council Chambers at 5:45 p.m.

6. Consent Agenda:

6.1 LaVerendrye General Hospital Auxiliary Donation Request

- approval of this report will agree to the Administration & Finance Executive Committee recommendation to receive the financial request for their Rock'N for a Reason fundraising event and further that Council Members be encouraged to make individual pledges.

049 Caul - Kitowski: THAT the matters listed on the Consent Agenda be referred to the

Consent Agenda for the Regular Meeting of Council later tonight for approval being items # 6.1, 6.2, 6.3, 6.4, 6.5, 6.6, 6.7 and 6.8.

CARRIED

- 6.2 Rainy River Vet Services Committee
- approval of this report will agree to the Administration & Finance Executive Committee recommendation to make a contribution to the Vet Assistance Trust Fund in the amount of \$650.00.
- 6.3 Forestry Consultation Travel Expenses - Mark McCaig, CAO
- approval of this report will agree to the Administration & Finance Executive Committee recommendation to approve the claim for M. McCaig, CAO in the amount of \$61.00 for his attendance at a Forestry Consultation meeting held in Thunder Bay on April 23, 2015.
- 6.4 Purchase Card Expenses - Mark McCaig, CAO
- approval of this report will agree to the Administration & Finance Executive Committee recommendation to approve the purchase card expenses in the amount of \$62.31 for M. McCaig, CAO as outlined in the report.
- 6.5 Tender No. 15-OF-08 Three (3) Year Supply and Delivery of Granular Materials
- approval of this report will ensure that Tom Veert Contracting Ltd. be awarded the supply and delivery of various granular materials in 2015, 2016 and 2017 as per unit prices outlined in the report.
- 6.6 Request from Rainy River Substance Abuse Prevention Team - utilization of Point Park to host a Family Safety Day Event
- approval of this report will grant permission as requested with details outlined in the report.
- 6.7 Execution of Nuisance Beaver Program Agreement with Rainy River District Trapper's Council
- approval of this report will authorize the Mayor & Clerk to enter into an agreement with the Rainy River District Trapper's Council to address nuisance beavers within the community.
- 6.8 April 2015 Drinking Water Systems Monthly Summary Report
- approval of this report will accept the April 2015 DWS Monthly Summary Report.

7. Administration and Finance Division:

- 7.1 Forestry Consultation Travel Expenses - Mayor Avis
- approval of this report will agree to the Administration & Finance Executive Committee recommendation to approve the claim in the amount of \$293.22 for his attendance at a Forestry Consultation meeting held in Thunder Bay on April 23, 2015.

Mayor Avis disclosed an interest in Item 7.1 from this Committee of the Whole agenda as the expenses being considered are his. He did not speak to the item.

- 7.2 NOMA Conference Per Diem & Travel Expenses - Councillor Caul
- approval of this report will agree to the Administration & Finance Executive Committee recommendation and approve the claim for \$518.02 for her attendance at the NOMA conference in Thunder Bay April 22-24, 2015.

Councillor Caul disclosed an interest in Item 7.2 from this Committee of the Whole agenda as the expenses being considered are hers. She did not speak to the item.

8. Operations and Facilities Division:

8.1 Verbal Update on Capital Projects

The Manager of Operations & Facilities is absent from tonight's meeting. The CAO advised that many of the large capital projects are just getting started and therefore many updates will be made over the next few months.

9. Information:

9.1 Fort Frances Wastewater Treatment Facility - April 2015 Monthly Report Received.

9.2 Administration & Finance Department Stats for April 30, 2015 Received.

9.3 Complaint Register - April 2015 Received.

10. Non-agenda items - None.

11. ADJOURNMENT

11.1 Meeting adjourned at 5:54 p.m.

050 Caul - Kitowski: THAT this meeting of the Committee of Whole of Council of the Town of Fort Frances be now closed.

CARRIED

J. Albanese, Chairperson

E. Slomke, Clerk