

REPORT

COMMITTEE OF THE WHOLE

June 22, 2015

A meeting of the Committee of the Whole of Council was held in the Committee Room and Council Chambers, Civic Centre on June 22, 2015 from 5:30 p.m. to 6:39 p.m.

PRESENT: Councillor J. Albanese, Chairperson; Mayor R. Avis; Councillors K. Perry, P. Ryan, W. Brunetta and D. Kitowski.

ALSO PRESENT: E. Slomke, Clerk, D. Brown, Manager of Operations & Facilities (5:30 pm to 5:30pm and 6:15pm to 6:39 pm), L. Witherspoon, Treasurer (5:30 pm to 5:55 pm and 6:15 pm to 6:39 pm), J. Kabel, Manager of Community Services (5:30 pm to 5:55 pm and 6:15 pm to 6:39 pm).

**1. Call to Order at 5:30 p.m.**

**2. Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting.**

- 2.1 Add Item # 4.3 - Property Matter - Access to Land  
Add Item # 13.1 - Traffic Control and Parking Restrictions Report (Detour Route)

**3. Disclosure of pecuniary interest and the general nature thereof.**

- 3.1 Councillor Brunetta disclosed an interest in Item 7.1 from this agenda as the per diem claim is hers.  
Mayor Avis disclosed an interest in Item 7.7 from this agenda as the per diem claims are his.  
Councillor Perry disclosed an interest in Items 7.2, 7.3 and 7.4 from this agenda as the travel expense and per diem claims are his.  
Councillor Kitowski disclosed an interest in Item 7.6 from this agenda as the per diem claim is his.  
Councillor Albanese disclosed an interest in Item 7.5 from this agenda as the per diem claim is his.  
Councillor Ryan disclosed an interest in Item 7.3 from the May 11 Committee of the Whole meeting agenda as the per diem claim was his and he was absent from that meeting.

**4. In-Camera:**

- 4.1 Identifiable Individuals - Impact of Legislation  
Council authorized staff to proceed as outlined in the report.
- 4.2 Pending Litigation - Agency One Matters  
Mayor Avis provided a verbal update to Council.

- 057 Brunetta - Perry: THAT Committee of the Whole of Council not meet in-camera in order to address a matter pertaining to:
- personal matters about an identifiable individual, including municipal or local board employees, more specifically Item 4.1 Impact of Legislation
  - a proposed or pending acquisition of land for municipal purpose or local board purposes or disposal of land no longer needed for municipal purposes, more specifically Non-Agenda Item 4.3 Disposition of Land
  - litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board, more specifically Item 4.2 Agency One Matters.

CARRIED

The Clerk provided a verbal update. Council gave direction.

**5. Public Session Resumes in Council Chambers at 6:15 p.m.**

**6. Consent Agenda:**

- 6.1 Request to Plant Trees on the Town's Right of Way from M. Walchuk - Property Owner at 1500 Colonization Rd, W.  
- approval of this report will deny the request from M. Walchuk due to the maintenance costs associated with trees planted on the Town's boulevards as they mature, the property owner will be encouraged to plant trees on her property, and that existing by-laws respecting tree planting be reviewed and updated.

058 Brunetta - Perry: THAT the matters listed on the Consent Agenda be referred to the Consent Agenda for the Regular Meeting of Council later tonight for approval being items # 6.1, 6.2, 6.3, 6.4, 6.5, 6.6 and 6.7.

CARRIED

- 6.2 Tender No. 15-OF-07 Rental Rates for Equipment & Vehicles  
- approval of this report will ensure that hourly rental rates for Construction Equipment and Vehicles are in place for a three year period as outlined in this report.
- 6.3 Boundary Waters Dragon Boat Club - Parking Request  
- approval of this report will grant permission to park the utility trailer at the Sorting Gap Marina Parking lot until September 7, 2015 with conditions outlined in the report.
- 6.4 Draft Smoking By-law  
- approval of this report will authorize the preparation of an appropriate By-law for signing by the Clerk and Mayor.
- 6.5 Boundary Waters Dragon Boat Club Request  
- approval of this report will agree with the Administration & Finance Executive Committee recommendation to authorize a \$1000.00 payment to the Boundary Waters Dragon Boat Club which is approved in the 2015 General Operational Budget.
- 6.6 Canada Day / Fun in the Sun Committee request  
- approval of this report will agree to the Administration & Finance Executive Committee recommendation to authorize an additional fireworks grant payment equal to the donations received from local businesses for the Canada Day fireworks.
- 6.7 Town Dragon Boat Festival Team  
- approval of this report will agree to the Administration & Finance Executive Committee recommendation to authorize public relation expenditure up to \$800.00 to sponsor the Town of Fort Frances Dragon Boat team for the June 27, 2015 event.

**7. Administration and Finance Division:**

- 7.1 Agency One Meeting Per Diem - Councillor Brunetta  
- approval of this report will agree to the Administration & Finance Executive Committee recommendation which approves the claim in the amount of \$150.00 for attendance at the May 26, 2015 meeting hosted by Agency One.  
Councillor Brunetta disclosed an interest in this item, she did not speak to it.
- 7.2 NOMA Conference Per Diem & Travel Expense - Councillor Perry  
- approval of this report will agree to the Administration & Finance Executive Committee recommendation to approve the claims in the amount of \$529.93 for attendance at the Northern Ontario Municipal Association conference on April 22-24, 2015 in Thunder Bay.

Councillor Perry disclosed an interest in this item, he did not speak to it.

- 7.3 Agency One Meeting Per Diem - Councillor Perry  
- approval of this report will agree to the Administration & Finance Executive Committee recommendation which approves the claim in the amount of \$150.00 for attendance at the May 26, 2015 meeting hosted by Agency One.  
Councillor Perry disclosed an interest in this item, he did not speak to it.
- 7.4 Regional Economic Development Committee (REDC) Per Diem and Travel - Councillor Perry  
- approval of this report will agree to the Administration & Finance Executive Committee recommendation that this matter be further discussed at the June 22, 2015 Committee of the Whole meeting to determine if the claim is allowable.  
Councillor Perry disclosed an interest in this item, he did not speak to it.
- 7.5 Agency One Meeting Per Diem - Councillor Albanese  
- approval of this report will agree to the Administration & Finance Executive Committee recommendation which approves the claim in the amount of \$150.00 for attendance at the May 26, 2015 meeting hosted by Agency One.  
Councillor Albanese disclosed an interest in this item, he did not speak to it.
- 7.6 Agency One Meeting Per Diem - Councillor Kitowski  
- approval of this report will agree to the Administration & Finance Executive Committee recommendation which approves the claim in the amount of \$150.00 for attendance at the May 26, 2015 meeting hosted by Agency One.  
Councillor Kitowski disclosed an interest in this item, he did not speak to it.
- 7.7 Agency One Meeting & Strat Plan Meeting Per Diems - Mayor Avis  
- approval of this report will agree to the Administration & Finance Executive Committee recommendation which approves the claims in the amount of \$300.00 for attendance at the May 26, 2015 meeting hosted by Agency One and the June 11, 2015 Strategic Planning session.  
Mayor Avis disclosed an interest in this item, he did not speak to it.

## **8. Community Services Division:**

- 8.1 Community Museum Operating Grant (CMOG) 2015  
- approval of this report will authorize the submission of the 2015 Community Museum Operating Grant (CMOG) to the Ministry of Tourism, Culture and Sport by Museum Curator, S. George and also endorse signing of the grant application.

## **9. Planning and Development Division:**

- 9.1 Development of a Sub-Committee of Council to review the sales of lots at Huffman Court  
- approval of this report will approve the recommendation of the Planning & Development Executive Committee to strike a sub- committee of council for the purpose of reviewing the procedures for lot sales at Huffman Court.  
A brief discussion took place. Council agreed to let this item proceed through the Strategic Planning process with an early completion date.

## **10. Operations and Facilities Division:**

- 10.1 Awarding Tender 15-OF-05 for Supply of New Front End Loader and Tender 15-OF-11 for Supply of Loader Mounted Snowblower Attachments (Airport Operations)  
- approval of this report will ensure that the supply of front-end loader be awarded to Hitrac at a total cost of \$182,811.40 (including taxes) and that the supply of loader mounted snowblower be awarded to J.A. Larue at a total cost of \$115,739.12 (including taxes) as outlined in the report.

- 10.2 Verbal Update on Capital Projects was provided by D. Brown, Manager of Operations & Facilities

**11. General:**

- 11.1 Council to consider amendment to the start time for the July 13 and August 10 summer Committee of the Whole and Council meetings to 4:30 p.m. A resolution will follow.

**12. Information:**

- 12.1 Operations & Facilities Division - Public Works Area Operations Statistics (April 2015 and May 2015)  
Received.
- 12.2 Tonnage at Landfill Site updated to June 1, 2015  
Received.
- 12.3 Fort Frances Airport Statistics - Aircraft Landings and Fuel Sales (as of May 30, 2015)  
Received.
- 12.4 Fort Frances Wastewater Treatment Facility - May 2015 Monthly Report  
Received.
- 12.5 Operations & Facilities - 2015 Capital Budget  
Received.
- 12.6 General Fund (Operating) actuals to May 31, 2015  
Water and Sewer Fund (Operating) actuals to May 31, 2015  
Capital Fund Budget vs Actual as at May 31, 2015  
Received.
- 12.7 Complaint Register - May 2015  
Received.

**13. Non-agenda items:**

- 13.1 Traffic Control & Parking Restrictions - The Clerk provided a verbal update. Council agreed to consider a by-law at tonight's Council meeting.

**14. ADJOURNMENT**

- 14.1 Meeting adjourned at 6:39 p.m.

- 059 Brunetta - Perry: THAT this meeting of the Committee of Whole of Council of the Town of Fort Frances be now closed.

CARRIED

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J. Albanese, Chairperson

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