

TOWN OF FORT FRANCES

Administration & Finance Executive Committee

AGENDA - Tuesday, August 4, 2015 at 12:00 p.m.

MEETING - Civic Centre Committee Room

Session # 15

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1 <u>Call to Order</u>	
2 <u>Disclosure of pecuniary interest and the general nature thereof</u>	
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TOWN OF FORT FRANCES

MINUTES

SESSION NO. #14

Thursday, July 7, 2015

The meeting of Administration & Finance Executive Committee of the Town of Fort Frances was held in the Committee Room at the Civic Centre on July 7, 2015 at 12:00 p.m.

PRESENT: Councillor Ken Perry, Councillor Paul Ryan, and Councillor Wendy Brunetta

ALSO PRESENT: Dawn Galusha, Deputy Treasurer, and Aaron Petrin, HR Manager

REGRETS: Mayor Roy Avis

1. Call to Order

2. Disclosure of pecuniary interest and the general nature thereof

- 2.1 Councillor Perry declared a conflict of interest on agenda items 7.2 Councillor K. Perry Strategic Planning Meeting Per Diem and 7.3 Councillor K. Perry NOMA Board Meeting Per Diem as those are his expenses.
- 2.2 Councillor Brunetta declared a conflict of interest on agenda item 8.1 Councillor W. Brunetta Strategic Planning Meeting Per Diem as those are her expenses.

3. Approval of Previous Committee Minutes

- 3.1 The Committee considered the following resolution:
Ryan-Brunetta: That the minutes of the previous meeting held on Thursday, June 18, 2015 be approved as distributed. CARRIED

4. Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting.

- 4.1 Councillor W. Brunetta Strategic Planning Meeting Per Diem
- 4.2 Councillor J. Albanese Strategic Planning Meeting Per Diem

5. In-Camera

6. Items Referred from Council

7. New Business

- 7.1 Councillor D. Kitowski Strategic Planning Meeting Per Diem- The Committee recommended to approve the per diem claim in the amount of \$150.00 as submitted by Councillor Doug Kitowski for his attendance at the Strategic Planning Meeting held at Kiwanis Sunny Cove Camp on June 11, 2015.
- 7.2 Councillor K. Perry Strategic Planning Meeting Per Diem- The Committee recommended to approve the per diem claim in the amount of \$150.00 as submitted by Councillor K. Perry for his attendance at the Strategic Planning Meeting held at Kiwanis Sunny Cove Camp on June 11, 2015.
- 7.3 Councillor K. Perry NOMA Board Meeting Per Diem- The Committee recommended to approve the per diem claim in the amount of \$150.00 as submitted by Councillor Ken Perry for his attendance at the NOMA Board Meeting held at the Victoria Inn in Thunder Bay, Ontario on June 17, 2015.

8. Non-agenda Items

- 8.1 Councillor W. Brunetta Strategic Planning Meeting Per Diem- The Committee recommended to approve the per diem claim in the amount of \$150.00 as submitted by Councillor W. Brunetta for her attendance at the Strategic Planning Meeting held at Kiwanis Sunny Cove Camp on June 11, 2015.
- 8.2 Councillor J. Albanese Strategic Planning Meeting Per Diem- The Committee recommended to approve the per diem claim in the amount of \$150.00 as submitted by Councillor J. Albanese for his attendance at the Strategic Planning Meeting held at Kiwanis Sunny Cove Camp on June 11, 2015.

9. Outstanding Items

- 9.1 Couchiching Sewer & Water Agreement Signage
- 9.2 Mayor and Council Accident Coverage- Aaron Petrin, HR Manager, provided an update on the available options.

10. Information

11. Adjourn / Next Meeting Date

- 11.1 Next Administration & Finance Executive Committee Meeting Date: August 4, 2015

Executive Committee Chair

M. McCaig, CAO

TO: Administration & Finance Executive Committee

FROM: Laurie Witherspoon, Treasurer

DATE: July 30, 2015

SUBJECT: Watten Volunteer Fire Department Donation Request

BACKGROUND

At the July 13, 2015 Council meeting, the attached request received from Brian Angus, Watten Volunteer Fire Department was referred to the Administration & Finance Executive Committee for recommendation.

The Watten Volunteer Fire Department, as part of their fundraising campaign, is hosting a fish fry at Sunny Cove on August 28th, 2015. The Volunteer Fire Department raises funds annually for their operating and maintenance expenses for its fire hall and service vehicles and has requested that the Town consider donating the rental fee Sunny Cove, or lieu of this, a monetary donation. Camp daytime rental fee is \$559.58 plus HST (total of \$632.33) as per By-Law No. 48/14 Schedule "A", 2015 Schedule of Fees 3.18.1.

In prior years, being 2013 and 2014, Council approved a donation of \$300.00 for this event.



June 29, 2015
Mayor and Council
Town of Fort Frances

RE: Sunny Cove Camp

As part of its fundraising campaign again this year, the Watten Volunteer Fire Department will be hosting a fish fry at Sunny Cove Camp. The fish fry is scheduled for August 28th.

The Watten Fire Department must raise funds every year to cover operating and maintenance expenses for its fire hall and support fire services vehicle. As part of this campaign we are respectfully requesting the town donate the rental fee for Sunny Cove, or in lieu of this, a monetary donation. In past years the Town of Fort Frances has donated \$300.00 to the Watten Fire Department, and this support has been sincerely appreciated.

If you would like further information about the activities of our organization or this request please contact Chad Buist at 274-9000 or Brian Angus at 274-6057.

We appreciate your consideration and assistance.

Thank you.

Brian Angus
Administrative Board, Watten Fire Department



July 14, 2015

Watten Volunteer Fire Department
c/o Mr. Brian Angus
RR#2, Site 218-36
Fort Frances, Ontario
P9A 3M3

Dear Sir:

At their meeting July 13, 2015, Council referred the request dated June 29, 2015 from Brian Angus, Administrative Board, Watten Fire Department re: Donation Request to the Administration & Finance Executive Committee for recommendation with input from the Community Services Executive Committee.

By copy of this letter, your request has been referred as directed.

Please direct any questions you may have to L. Witherspoon, Treasurer, at 274-5323, ext 248 or J. Kabel, Manager Community Services at 274-4561.

Yours very truly,

ADMINISTRATION & FINANCE DIVISION

A blue ink signature of Elizabeth Slomke.

Elizabeth Slomke, Clerk

ES/kl

c.c. Administration and Finance Executive Committee
-Attn: L. Witherspoon, Treasurer
Community Services Executive Committee
-Attn: J. Kabel, Manager Community Services

TO: Administration & Finance Executive Committee
FROM: Laurie Witherspoon, Treasurer
DATE: July 30, 2015
SUBJECT: Heart of the Continent Financial Request

BACKGROUND

At the July 13, 2015 Council meeting, the financial request received from Chris Stromberg, Coordinator, Heart of the Continent was referred to the Administration & Finance Executive Committee with input from Community Services Executive Committee for recommendation.

The Heart of the Continent (HOC) quarterly meeting was held at Sunny Cove Camp on June 25 & 26, 2015. The camp was booked for two overnights (June 24 & 25th) plus one daytime (June 26th) with the total rental fee of \$2,841.84 (2,514.90 plus HST) of which the outstanding amount owing is \$2,341.84.

As indicated in the letter, monies collected for the facility in the amount of \$1,857.00 so the HOC is therefore requesting consideration of a rebate or reduction of the rental fees of \$484.84



CAO Mark McCaig
Town of Fort Frances, 320 Portage Ave
Fort Frances, ON P9A 3P9

Thank you for the opportunity to host our quarterly meetings in Fort Frances at Sunny Cove Camp. Our bi-national organization had a nice time at Sunny Cove, we had some good talks and did some great work. Kurt Carlson, the caretaker there was a great host. We made some nice contacts, attended the Noden Causeway celebration at the Museum and toured Kay Nah Chi Wah Nung Friday afternoon after leaving Sunny Cove. There were presentations from Chief Sara Mainville Coochiching FN and Paul Pirie from your Chamber of Commerce. We also had a beautiful evening at La Place Rendezvous with a nice dinner. We all came away from Fort Frances feeling welcomed and invigorated.

Unfortunately our attendance, although well attended during our day meetings fell short for overnight stays at Sunny Cove. We have collected \$1857.00 by charging a nightly fee. I was wondering if it was at all possible that the town would consider a rebate on the costs due to our good work of promoting Fort Frances and the area through our geotourism initiative www.traveltheheart.org

Total costs for two nights were \$2841.84
Down payment of \$500.00
Remainder owing \$2341.84
Monies collected \$1857.00
Please give this some consideration and thank you for being wonderful hosts.

Chris Stromberg, Coordinator
Heart of the Continent Partnership
214 Main Street West
Atikokan Ontario
P0T1C0
1-807-598-1074
fax- 1-807-597-2726
www.heartofthecontinent.org
hocp@heartofthecontinent.org

Mission: The Heart of the Continent Partnership seeks to sustain and celebrate the health, beauty, diversity, and productivity of the natural and cultural resources of the border lakes region through collaboration to meet the needs of present and future generations.



July 14, 2015

The Heart of the Continent
Attn: Chris Stromberg, Coordinator
214 Main Street West
Atikokan, Ontario
P0T 1C0

Dear Sir:

At their meeting July 13, 2015, Council referred the request received July 8, 2015 from Chris Stromberg, Coordinator, Heart of the Continent Partnership re: Request Financial Consideration to the Administration & Finance Executive Committee for recommendation with input from the Community Services Executive Committee.

By copy of this letter, your request has been referred as directed.

Please direct any questions you may have to L. Witherspoon, Treasurer, at 274-5323, ext 248, or J. Kabel, Manager Community Services at 274-4561.

Yours very truly,

ADMINISTRATION & FINANCE DIVISION

A handwritten signature in blue ink, appearing to read "E. Slomke".

Elizabeth Slomke, Clerk

ES/kl

c.c. Administration and Finance Executive Committee
-Attn: L. Witherspoon, Treasurer
Community Services Executive Committee
-Attn: J. Kabel, Manager Community Services

TO: Administration & Finance Executive Committee
FROM: Laurie Witherspoon, Treasurer
DATE: July 30, 2015
SUBJECT: L. Hamilton re: Cellular Mobility Service

BACKGROUND

At the July 13, 2015 Council meeting, the letter received from Linda Hamilton regarding cellular service in our community was referred to the Administration & Finance Executive Committee for recommendation.

As indicated in Mrs. Hamilton's letter, she is requesting that the Town of Fort Frances make an enquiry to Tbaytel Mobility on behalf of the community to voice or advance customer concerns regarding cellular service in our region.

Mark McCaig/Frances

08/07/2015 10:01 AM

To Linda G Hamilton <lindaghamilton1@gmail.com>
cc Kathy Lawson/Frances@Frances
Sub Re: Fwd: Tbaytel Mobility Service - Fort Frances
ject [Notes Link](#)

Linda,

I will forward your concern on to Mayor and Council and they may decide to make further inquiries regarding cellular service in our community in a formal regard. Previously the Town had a financial stake in Northwest mobility which was the company that initiated cellular service in our region. That financial interest was sold a number of years ago so, in essence, we are all customers. An enquiry from the Town on behalf of the community may be an effective way to advance our concerns.

Mark

Linda G Hamilton
<lindaghamilton1@gmail.com>
om>

07/07/2015 11:37 PM

To mmccaig@fort-frances.com
cc
Sub Fwd: Tbaytel Mobility Service - Fort Frances
ject

Mark, I have an on going issue with cell service in my area , forwarding this info to you, any thoughts? The comment that service may or may not get better or worse is troubling. Cliff Huber in tbaytel has been sending my concern to mayor and council in t bay.

Sent from my iPad



July 14, 2015

Linda Hamilton
1725 Colonization Road West
Fort Frances, Ontario
P9A 3V2

via e-mail lindaghamilton1@gmail.com

Dear Mrs. Hamilton:

At their meeting July 13, 2015, Council referred the e-mail dated July 8, 2015 from L. Hamilton, Fort Frances Resident re: Mobility Service Issues to the Administration & Finance Executive Committee for recommendation.

By copy of this letter, your request has been referred as directed.

Please direct any questions you may have to L. Witherspoon, Treasurer, at 274-5323, ext 248.

Yours very truly,

ADMINISTRATION & FINANCE DIVISION

A blue ink signature of Elizabeth Slomke.

Elizabeth Slomke, Clerk

ES/kl

c.c. Administration and Finance Executive Committee
-Attn: L. Witherspoon, Treasurer

TO: Administration & Finance Executive Committee
FROM: Laurie Witherspoon, Treasurer
DATE: July 31, 2015
SUBJECT: Northern Ontario School of Medicine Student Society Sponsorship Request

BACKGROUND

At the July 13, 2015 Council meeting, the sponsorship request received from the Northern Ontario School of Medicine (NOSM) Student Society was referred to the Administration & Finance Executive Committee for recommendation.

As attached, the introduction to the 2015-2016 NOSM Student Society and Sponsorship Committee has requested consideration of a sponsorship to support a group of future physicians in their endeavours throughout medical school for activities, initiatives and events as outlined in their information package. Sponsorship ranges from the Bronze Level (under \$200.00) to the Platinum Level (over \$1,000.00).

Northern Ontario School of Medicine (NOSM) 2015-2016 Student Society Sponsorship Package



Northern Ontario School of Medicine

Student Society

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Introduction to the 2015-2016 NOSM Student Society and Sponsorship Committee

Who We Are and What We Do

Established in 2005, the Student Society is composed of elected NOSM Students. As the Student Society, we are the representative body of all NOSM Undergraduate medical students, uniting the East and West campuses as well as the multiple distributed learning sites across Northern Ontario. In our short history we have generated a constitution and administrative structure, successfully advocated for improvements to the NOSM academic experience, promoted a collegial and social atmosphere for all students, joined and contributed to the Canadian Federation of Medical Students and the Ontario Medical Student Association, and organized many community and social events. We continue to grow and evolve in numerous ways at NOSM.

All registered undergraduate medical students at the Northern Ontario School of Medicine are active members of the NOSM Student Society. Additionally, there is a group of 18 Executive Members who are NOSM students that have been officially elected by their fellow students at NOSM to be the organizers and representatives of the NOSM Student Society both internally and externally.

Our Goals for the Year Ahead

As students of the newest Canadian Medical School in over 30 years, we have many goals and aspirations as to various programs we would like to bring to our developing school. We are in a unique position to make our own traditions, start new programming and educational experiences for the NOSM students of the present and the future. One of the key ways we are and plan to continue to do this is through initiatives such as the annual Thunder Bay Holiday Concert, the CIBC Run for the Cure and the vast array of interest groups active at NOSM. We also plan to create more recognition of NOSM at the National and International Level by sending student representatives to conferences and networking experiences through such programs the Canadian Federation of Medical Students, Ontario Medical Students Association and our Global Health Interest Group. We have created a Sponsorship Committee through the NOSM Student Society in order to budget and work towards collecting funds in order to achieve these goals.

With your help, we can work towards making all of these goals a reality. If you decide to contribute to the NOSM Student Society, you will be supporting a group of future physicians in their endeavours throughout medical school, including but not limited to all of the activities and initiatives outlined in this package. We thank you in advance for taking the time to consider a sponsorship opportunity through the NOSM Student Society and for any contribution you are able to make.

Sincerely,

The NOSM Student Society Sponsorship Committee

Active Members of the NOSM Student Society

Getting to know NOSM Student Society

The following provides a brief introduction of the NOSM Student Society initiatives, activities, and events.

Interest Groups:

Addictions	Patient Safety and Medical Law
Altitude	Pharmacology
Emergency Medicine	Radiology
Exercise is Medicine	Space Medicine
Family Medicine	Sports Medicine
French Language Skills	Subject-Focused
Geriatric	Surgical
Global Health	Wilderness Medicine
Internal Medicine	Women and Children's Health
Medical Students for Choice	Women's Health E-Newsletter
Mental Health	Medical and Health Research
OSCE Skills	

Sporting Events:

- Strasser Cup (hockey game between East and West students)
- Med vs. Law Games (sporting competition between the Law and Medical schools)
- Med Games (friendly competition and networking opportunity between medical schools across Canada)

Community Events:

- West Campus Annual Holiday Concert - proceeds support local charity
- Movember Mustache Auction
- CIBC Run for the Cure

Social Events:

- Participation in the Ontario Medical Students Association
- Christmas Formals

And many, many more!

2015-2016 Sponsorship Recognition

The following table demonstrates the different sponsorship levels as well as the recognition provided for each.

	Bronze Level (< \$200)	Silver Level (\$200-\$400)	Gold Level (\$500-\$1000)	Platinum Level (> \$1000)
Name on Event Sponsorship Banner	X	X	X	X
Name on Sponsorship Banner at the student space on both Sudbury and Thunder Bay campuses	X	X	X	X
Name included in the "Word from our Sponsors" email sent to all students in early Fall From the Student Society email		X	X	X
Customized message included in the "Word from our Sponsors" email			X	X
Name on general slide for Interest Group presentations			X	X
Logo on the NOSMSS Website under the Sponsorship section				X

2015-2016 NOSM Student Society Sponsorship Contract

Organization Name: _____

Contact Name & Title: _____

Address: _____

City: _____ Province: _____ Postal Code: _____

Phone: _____ Fax: _____

Email: _____

Please select one of the following sponsorship packages for your organization:

- | | | |
|--------------------------|----------------|--------------|
| <input type="checkbox"/> | Platinum Level | > \$1000 |
| <input type="checkbox"/> | Gold Level | \$500-\$1000 |
| <input type="checkbox"/> | Silver Level | \$200-500 |
| <input type="checkbox"/> | Bronze Level | < \$200 |

Total Sponsorship: \$_____ (*Cheques Only Please*)

All cheques can be made payable to the NOSM Student Society, with “**NOSMSS Sponsorship**” in the comment box, and mailed with this page to:

NOSMSS VP of Finance – Student Society Mail Box
Northern Ontario School of Medicine-East Campus
Laurentian University
935 Ramsey Lake Road
Sudbury, ON
P3E 2C6

Sponsor Signature: _____ Date: _____

If you have any questions or concerns, please contact the NOSM Student Society Sponsorship Committee Chair Mara Hollingsworth.

Email: mhollingsworth@nosm.ca

Deadline to submit your Sponsorship Contract is **Friday September 4th, 2015**.

**Any unused funds associated with the 2014-2015 NOSM Student Society will be passed forward to assist with the following academic year.*



July 14, 2015

Northern Ontario School of Medicine
Student Society Sponsorship Committee
Attn: Mara Hollingsworth

via e-mail mhollingsworth@nosm.ca

Dear Ms. Hollingsworth:

At their meeting July 13, 2015, Council referred the package received July 8, 2015 from Northern Ontario School of Medicine – Student Society re: Sponsorship Package to the Administration & Finance Executive Committee for recommendation.

By copy of this letter, your request has been referred as directed.

Please direct any questions you may have to L. Witherspoon, Treasurer, at 274-5323, ext 248.

Yours very truly,

ADMINISTRATION & FINANCE DIVISION

A blue ink signature of Elizabeth Slomke.

Elizabeth Slomke, Clerk

ES/kl

c.c. Administration and Finance Executive Committee
-Attn: L. Witherspoon, Treasurer

TO: Administration & Finance Executive Committee
FROM: Laurie Witherspoon, Treasurer
DATE: July 31, 2015
SUBJECT: Northwest Ontario's Sunset Country Travel Association

BACKGROUND

At the July 13, 2015 Council Meeting, the annual per capita marketing contribution request received from Northwest Ontario's Sunset Country Travel Association was referred to the Administration & Finance Executive Committee for their recommendation.

The Northwest Ontario's Sunset Country Travel Association annual membership supports tourism marketing and promotional advertising activities funded through per capita membership contributions. The Town of Fort Frances supported their marketing activities through per capita membership contributions since 2005. The 2015/16 membership request is for \$0.25 per capita for a total of \$1,891.25 plus HST as indicated in the 2015/16 membership payment form.

July 6, 2015

Mayor Roy Avis and Council
Town of Fort Frances
Box 38
Fort Frances, ON P9A 3M5

Dear Mayor Avis & Council:

Re: Annual Per Capita Marketing Contribution – Sunset Country Travel Association

Sunset Country Travel Association has launched its annual membership drive and we are looking forward to working with Fort Frances in 2015/16. The Town of Fort Frances has been an important marketing partner over the past years by providing the Association with a per capita contribution. Our request is that Fort Frances make a contribution of 25 cents per capita. This rate has been held steady for the past 6 years.

I want to highlight a number of improvements we have made this year specific to promoting towns and cities in Sunset Country. These include:

- More prominent listings on our product specific websites promoting the towns and cities including a large photo, description, map and links to websites and social media accounts.
- We have also done extensive work identifying “points of interest” in each community including local attractions such as museums, beaches, parks and other community assets. These points of interest also receive a photo, description and map showing their location.
- Through Sunset Country, we are making a \$45,000.00 investment in the Fort Frances Travel Centre in the 2015-16 fiscal.

Your contribution includes the allocation of a Summer Student grant (depending on approved funds from Ontario) for the Fort Frances Travel Centre valued at \$2,500. This student works during the summer and the wages are paid for through a grant administered by Sunset Country.

Our per capita request to Council is simply asking for a show of support by your municipality for the regional tourism marketing that we undertake. Over the past two years we have launched a new mobile phone application designed to deliver info about tourism opportunities to people over their phone. A full section on Fort Frances is included in this app. We also feature the Fort in our annual Travel Guide and Map and on our 16 Internet websites. The Association also attends 5 consumer sport shows in key markets.

Clearly, our partnership of promoting tourism with the Town of Fort Frances has proven worthwhile over the past years. It is my hope that the Fort will support our marketing activities through its per capita contribution. This contribution is greatly valued by our Association and the tourism industry in the area. Enclosed is a copy of the 2015 Travel Guide. This is one example of what we do but there are many more. By your contribution, Fort Frances is supporting a marketing plan that averages a travel inquiry received from real people every 3 hours, each day, 365 days a year.

Respectfully yours,



Gerry Cariou
Executive Director
/enclosure

2015/2016 Sunset Country Municipality Membership

Help us keep up to date. Please ensure that the information below is correct and check off all amenities, products and services that are applicable. Please make any changes directly on this portfolio and send it with your payment to: Ontario's Sunset Country, Box 647, Kenora, ON P9N 3X6. Thank you for your assistance

Municipality or City: <input type="text" value="Town of Fort Frances"/>		Population: <input type="text" value="7,952"/>
Mayor or Reeve: <input type="text" value="Roy Avis"/>		Per Capita: <input type="text" value="x \$0.25 = \$1,891.25"/>
Mailing Address: <input type="text" value="320 Portage Ave."/>		Plus HST 13%: <input type="text" value="245.86"/>
Street Address: <input type="text" value="320 Portage Ave."/>		Total Membership: <input type="text" value="\$2137.11"/>
GPS Coordinates: <input type="text" value="48.607923, -93.395539"/>		Phone: <input type="text" value="807-274-5323"/>
City: <input type="text" value="Fort Frances"/> Prov: <input type="text" value="ON"/> Postal Code: <input type="text" value="P9A 3P9"/>		Fax: <input type="text" value="807-274-8479"/>
Email: <input type="text" value="town@fortfrances.com"/> Website: <input type="text" value="www.fort-frances.com"/>		Toll Free Number: <input type="text"/>
Twitter: <input type="text"/> Facebook: <input type="text"/> Blog: <input type="text"/>		
Pinterest: <input type="text"/> Google+: <input type="text"/>		
Flickr: <input type="text"/> Tumblr: <input type="text"/> YouTube: <input type="text"/>		

Municipality Information:		District: <input type="text" value="Rainy River"/>	Hwy access: <input type="text" value="11"/>	Lakeshore: <input type="text" value="Rainy Lake"/>
Office Hours:	From: <input type="text" value="8:30 am"/>	To: <input type="text" value="4:30 pm"/>	Handicapped Facilities <input type="checkbox"/>	
Travel Centre/Visitor Info Centre <input checked="" type="checkbox"/>				
Operating Season:	From <input type="text"/>	To: <input type="text"/>	Year Round? <input checked="" type="checkbox"/>	
Summer Hours: <input type="text"/>		Winter Hours: <input type="text"/>		

Activities:				
Hiking Trails <input checked="" type="checkbox"/>	<input type="text"/>			
ATV Trails <input type="checkbox"/>	<input type="text"/>			
Public Beaches <input checked="" type="checkbox"/>	<input type="text"/>			
Public Boat Launch <input checked="" type="checkbox"/>	<input type="text"/>			
Picnic Areas/ Parks in Township <input checked="" type="checkbox"/>	<input type="text"/>			
Golf Course <input type="checkbox"/>	<input type="text"/>			
Indoor Pool <input checked="" type="checkbox"/>	Fitness Centre <input checked="" type="checkbox"/>	Squash, Racquetball Court <input checked="" type="checkbox"/>	Tennis Court <input checked="" type="checkbox"/>	Volleyball Court <input type="checkbox"/>
Skate Board Park <input checked="" type="checkbox"/>	Mini-Golf Course <input type="checkbox"/>			
Winter Activities:				
Cross Country Skiing <input checked="" type="checkbox"/>	Downhill Skiing <input type="checkbox"/>	Snowboarding <input checked="" type="checkbox"/>	Snowmobile Trails <input checked="" type="checkbox"/>	Arena <input checked="" type="checkbox"/>
Curling Rink <input checked="" type="checkbox"/>				

Attractions:	
Museum <input checked="" type="checkbox"/>	<input type="text"/>
Municipal Run Campgrounds <input checked="" type="checkbox"/>	<input type="text"/>

Services:	
Hospital <input checked="" type="checkbox"/>	<input type="text"/>
Medical Clinic <input checked="" type="checkbox"/>	<input type="text"/>
Churches <input checked="" type="checkbox"/>	<input type="text"/>

Reciprocal Link to www.sunsetcountry.net ☐ If you have a reciprocal link to Sunset Country from your website you get an additional link to the site of the moment on our home page.

Name _____ Signature _____

Return this form with your membership payment to: Sunset Country Travel Association, PO Box 647, Kenora, ON P9N 3X6

Please let us know if any information changes throughout the year so we can update our files and website. Thank You

Norwestario Travel Association Inc.

P.O. Box 647
Kenora, Ontario P9N 3X6

INVOICE

Invoice No.: 72015
Date: 07/06/2015
Ship Date: 01/01/1901
Page: 1
Re: Order No.

Sold to:

Town of Fort Frances
Box 38
Fort France, ON P9A 3M5

Ship to:

Town of Fort Frances
Box 38
Fort France, ON P9A 3M5

Business No.: 107786097RC0001

Item No.	Unit	Quantity	Description	Tax	Unit Price	Amount
Municipality Membership	Each	1	Municipality Membership	H	1,891.25	1,891.25
			H - HST 13% GST			245.86
</						



July 14, 2015

Northwest Ontario's Sunset Country
Travel Association
Attn: Gerry Cariou, Executive Director
Box 647
Kenora, Ontario
P9N 3X6

Dear Sir:

At their meeting July 13, 2015, Council referred letter dated July 6, 2015 from Gerry Cariou, Executive Director, Northwest Ontario's Sunset Country re: Annual Per Capita Marketing Contribution to the Administration & Finance Executive Committee for recommendation.

By copy of this letter, your request has been referred as directed.

Please direct any questions you may have to L. Witherspoon, Treasurer, at 274-5323, ext 248.

Yours very truly,

ADMINISTRATION & FINANCE DIVISION

A handwritten signature in blue ink, appearing to read "Elomke".

Elizabeth Slomke, Clerk

ES/kl

c.c. Administration and Finance Executive Committee
-Attn: L. Witherspoon, Treasurer



TO: Administration & Finance Executive Committee
FROM: A. Petrin, Human Resources Manager
DATE: July 31, 2015
SUBJECT: WSIB Coverage for Elected Officials

In recognition that a workplace injury or illness sustained while discharging the duties of Council may lead to concurrent loss of earnings through other employment, the Administration & Finance Executive Committee requested insurance premium quotes for members of Council. The requested quotes were for WSIB coverage and for critical illness coverage through our group carrier, Sun Life.

Where a worker is concurrently employed at the time of injury, their compensation from WSIB is based on average earnings, which are the earnings from all employment at the time of injury. For a worker to be considered 'concurrently employed', the accident employer must have WSIB coverage. This insurance is optional for elected officials, whose premiums are calculated on a pro-rated basis, as executive earnings contribute to the operation as a whole. For individuals in non-permanent employment, average earnings are recalculated to take into account long-term employment patterns.

The two types of coverage differ, as WSIB insures workers against lost earnings due to workplace injury or illness, whereas critical illness coverage is a one-time lump sum payment paid to an insured person. Please note that Sun Life will provide critical illness insurance to individuals up to age 64. Sun Life also offers short-term and long-term disability coverage to individuals up to age 64.

Below is a chart of annualized premiums for each option, and enclosed is a WSIB Policy detailing how long-term average earnings are calculated for workers in non-permanent employment.

<u>Name</u>	<u>Salary</u>	<u>WSIB Premium</u>	<u>Sun Life Eligible</u>	<u>Essential Plan¹</u>	<u>Enhanced Plan²</u>	<u>Comprehensive Plan³</u>
Roy Avis	\$23,000.12	\$476.95	No	N/A	N/A	N/A
John Albanese	\$12,000.04	\$248.84	No	N/A	N/A	N/A
Doug Kitowski	\$12,000.04	\$248.84	No	N/A	N/A	N/A
Paul Ryan	\$12,000.04	\$248.84	No	N/A	N/A	N/A
June Caul	\$12,000.04	\$248.84	Yes	\$181.01	\$238.18	\$243.36
Ken Perry	\$12,000.04	\$248.84	Yes	\$181.01	\$238.18	\$243.36
Wendy Brunetta	\$12,000.04	\$248.84	Yes	\$181.01	\$238.18	\$243.36
Totals	\$59,000.24	\$1,223.48		\$555.60	\$731.07	\$746.98

¹ **Essential Plan:** Life-threatening Cancer, Heart Attack and Stroke

² **Enhanced Plan:** Essential Plan plus Blindness, Coronary Artery Bypass Surgery, Deafness, Kidney Failure, Loss of Independent Existence, Major Organ Transplant, Multiple Sclerosis and Paralysis

³ **Comprehensive Plan:** Enhanced Plan plus Aortic Surgery, Aplastic Anemia Bacterial Meningitis, Benign Brain Tumour, Coma, Dementia (including Alzheimer's), Heart Valve Replacement or Repair, Loss of Limbs, Loss of Speech, Major Organ Failure on Waiting List, Motor Neuron Disease, Occupational HIV Infection, Parkinson's Disease and Severe Burns

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Policy**Section
Average EarningsSubject
**Determining Long-term Average Earnings: Workers in Non-
permanent Employment**

Policy

Earnings for a worker in non-permanent employment typically fluctuate as the worker moves from job to job, has periods of unemployment, or experiences periods of higher or lower earnings. Therefore, it is likely that a worker's long-term average earnings will be different than the short-term average earnings. Since it would be unfair to continue paying a worker's loss of earnings (LOE) benefits based on the short-term average earnings, the decision-maker automatically recalculates the average earnings to long-term average earnings.

LOE benefits are paid based on the worker's long-term average earnings from the beginning of the 13th week of LOE benefits.

Purpose

The purpose of this policy is to outline when and how a recalculation to long-term average earnings is conducted for worker's in non-permanent employment.

Guidelines

Definitions

Non-permanent employment is employment where a worker is hired

- for a specific period of time, or
- for a temporary period through a union hall.

Workers in non-permanent employment include

- contract workers
- seasonal or cyclical workers, or
- temporary agency workers.

NOTE

In some industries, such as construction, employers may hire workers for either permanent or non-permanent employment. (For a definition of permanent employment, see 18-02-03, Determining Long-term Average Earnings: Workers in Permanent Employment.) Therefore, the type of industry may not always be indicative of the employment relationship. The decision-maker's determination to consider a worker to be in permanent or non-permanent employment is generally based on the earnings information provided by the employer, see 15-01-02, Employers' Initial Accident-Reporting Obligations.

A **recalculation** involves redetermining a worker's average earnings to take into account the worker's long-term employment pattern. The recalculated long-term average earnings become effective from the beginning of the 13th week of LOE benefits.

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Determining Long-term Average Earnings: Workers in Non-permanent Employment

A **break in the employment pattern** is a change in the worker's employment significant enough to make the period before the break irrelevant to the determination of the worker's long-term earnings. This may include a change

- from permanent employment to non-permanent employment, or vice-versa
- in status from dependent contractor to worker in non-permanent employment, see 18-02-08, Determining Average Earnings: Exceptional Cases, or
- in status from worker with optional insurance to worker in non-permanent employment.

A break in the employment pattern shortens the recalculation period for long-term average earnings.

A **non-earning period** is a period during which the worker was not earning due to reasons such as, layoff, contract termination, illness, or leave of absence.

Non-earning periods that **are** part of the employment pattern (e.g., layoffs, contract terminations) are factored into the recalculation (see "Non-earning periods included in recalculation" in this document). Non-earning periods that **are not** part of the employment pattern (e.g., maternity/parental leave) are factored out (see "Non-earning periods excluded from recalculation" in this document).

When to conduct a recalculation

The decision-maker conducts the recalculation of the worker's average earnings after the worker has received 12 weeks of LOE benefits.

Recalculation method

To determine a worker's long-term average earnings, the decision-maker

- establishes the recalculation period
- adds up the total earnings from all employment during the recalculation period (including Employment Insurance (EI) benefits)
- subtracts non-earning periods which should be excluded from the recalculation period
- divides the earnings by the resulting weeks (or days) in the recalculation period to produce a weekly long-term average earnings amount.

Periods of non-covered self-employment are considered part of the worker's employment pattern and do not shorten the recalculation period. As a result, neither the earnings from the non-covered self-employment nor the time worked in the non-covered self-employment may be included in the recalculation.

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Recalculation period

Long-term average earnings for these workers are generally based on employment in the 24 months before the injury.

To simplify the process of gathering the worker's past earnings information, the 24-month period may be either

- extended to include the two full calendar years before the injury, plus the current year up to the date of injury, or
- shortened to the full calendar year before the injury, plus the current year up to the date of injury, provided that the worker's employment pattern is accurately reflected.

If the decision-maker extends/shortens the recalculation period, the decision-maker may have regard to the worker's seasonal or cyclical work pattern.

Example

Dave works as a seasonal worker for the same employer each year from April 1st to October 31st. On May 15, 2002, Dave suffers a work-related injury. In this case, the decision-maker first attempts to gather earnings information for the 24-month period before the injury (i.e., May 15, 2000 to May 14, 2002).

Dave cannot easily provide this information. As a result, Dave submits T4 slips for the 2000 and 2001 taxation years, as well as EI documentation and earnings information from the employer for the period of January 1, 2002 to May 14, 2002. Because the period of January 1st to March 31st represents a non-earning period *each year* for Dave, the decision-maker uses the period of April 1, 2000 to May 14, 2002 (25.5 months) as the recalculation period.

Break in the employment pattern

In all cases, the recalculation period is shortened by a break in the employment pattern. If a shorter recalculation period is to be used, the start of the period is the date when the actual change occurred (i.e., the movement from one pattern of employment to another).

Example - Break in the employment pattern

Patti was a permanent employee with ABC Ltd. from January 12, 1998 until September 15, 1998 when she was laid-off because of a work shortage. Patti received EI benefits until April 1, 1999 when she found a permanent job with XYZ Inc. Due to a lay-off on April 20, 2000, Patti again received EI benefits until May 10, 2000. Patti joined the roster of JKL Temporary Services on May 25, 2000 and was referred on assignment with RS Employer on June 5, 2000. Patti suffered a work-related injury on August 30, 2000.

In this case, Patti is considered a worker in non-permanent employment at the time of injury. She is subject to an automatic recalculation based on her earnings from the 24 months before the injury (i.e. August 30, 1998 to August 29, 2000). In determining the recalculation period, however, the decision-maker notes that Patti's prior employment is considered "permanent". Therefore, the earnings prior to the start of Patti's employment with RS Employer are not considered in determining her long-term average earnings. The date on which Patti started work with RS Employer represents the "break in the employment pattern" and would be the date from which the recalculation for the long-term average earnings starts.

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Therefore, the recalculation period is from June 5, 2000 until August 29, 2000.

Non-earning periods included in recalculation

The decision-maker considers periods of unemployment to be part of the employment pattern for workers in non-permanent employment. The decision-maker, therefore, does not factor out periods of unemployment due to lay-offs, terminations, seasonal employment, or unavailability of work. However, because these periods are included, gross EI benefits received for these periods are included as earnings.

Example

After Kajol, an administrative assistant, receives 12 weeks of LOE benefits the decision-maker recalculates Kajol's long-term average earnings. During the 730 day (24-month) recalculation period, Kajol had two periods during which EI benefits were received totalling \$6,000. Receipt of EI benefits does not affect the recalculation period, but the EI earnings are added to Kajol's employment earnings in the 730 day (24 month) period.

Non-earning periods excluded from recalculation

Non-earning periods that are not part of the employment pattern are factored out of the recalculation period. These periods may include

- parental/maternal leaves
- unpaid periods of injury or illness
- periods of injury or illness for which the worker receives long-term disability benefits
- periods of injury or illness for which the worker receives workplace insurance benefits* or benefits from another insurance plan
- periods of full-time schooling
- periods of incarceration
- periods on social assistance benefits **
- unpaid leaves of absence
- strikes/lockouts
- unpaid periods of absence due to jury duty, spouse's or children's illnesses, funerals, dentist or doctor appointments.

* This only includes periods during which the worker was

- unable to work and receiving full benefits (i.e., full LOE benefits under the WSIA, s.37(1) temporary total disability, or s.147(2) supplementary benefits under the Workers' Compensation Act), and
- participating in work reintegration (WR) activities, see 19-02-02, Responsibilities of the Workplace Parties in Work Reintegration, or
- active in a work transition (WT) assessment or plan, see 19-02-01, Work Reintegration Principles, Concepts, and Definitions, and 19-03-05, Work Transition Plans, and/or involved in appropriate WR services resulting from a breach of the re-employment obligation, see 19-02-02, Responsibilities of the Workplace Parties in Work Reintegration.

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This may include periods during which the worker was

- not working and receiving social assistance benefits, or
- working and receiving social assistance benefits.

Example

Sarah, a clerk, has a work related injury. After 12 weeks of LOE benefits the decision-maker recalculates Sarah's long-term average earnings. The usual recalculation period is 730 days (24 months). During this period Sarah was on a 182 day (six month) maternity leave and had no earnings. This six month non-earning period is deducted from the recalculation period reducing it from 730 days to 548 days. The 548 days are then divided into the total earnings from all employers to produce the long-term average earnings.

The decision-maker may require workers to provide supporting documentation with respect to non-earning periods. The following are accepted documents

- EI notices confirming periods of entitlement to benefits received, or
- notices from Social Services confirming periods of entitlement and benefits.

If a worker has periodic employment earnings supplemented by social assistance benefits and this is reflective of their employment pattern, the decision-maker may accept only the earnings and time worked from employment.

Table of earnings

For a list of items that are included or excluded from the recalculation of long-term average earnings, see 18-02-02, Determining Short-term Average Earnings.

Temporary long-term average earnings

If the decision-maker does not have the complete earnings information necessary to determine long-term average earnings, temporary long-term average earnings may be established based on a best estimate of the worker's long-term earnings. LOE benefits may be paid based on this amount until the necessary information is obtained.

Workers with no prior employment history

A worker may not be in the accident job long enough for an employment pattern to be established. As well, the worker may not have a prior earnings history (e.g., it is the worker's first job, or the worker has returned to the workforce after an absence of more than two years).

If the accident job is seasonal or cyclical, and the duration of the lay-off period is established through past practice, the decision-maker can determine the long-term average earnings by using the long-term average earnings of another worker similarly employed by

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the accident employer.

If this information is not available, the decision-maker can use the worker's short-term average earnings multiplied by the number of weeks in the season or cycle and add the probable EI benefits payable. The calculation of probable EI benefits is derived from the basic benefit rate and maximum amount payable set out in the *Employment Insurance Act*, and as a result, is subject to change.

If the accident job is not seasonal or cyclical, and no clear recurring lay-off can be established, the decision-maker can determine the long-term average earnings by using the long-term average earnings of another worker similarly employed by the accident employer.

If this information is not available, the decision-maker can use the period of time the worker was employed with the accident employer and the worker's total earnings for that period.

Severely impaired workers

The long-term average earnings of a severely impaired worker (a worker with a non-economic loss rating of 60% or more and receiving full LOE benefits) may not be less than 75% of the worker's short-term average earnings. Once the decision-maker determines the permanent impairment rating of such a worker, any adjustment to the long-term average earnings is made retroactively to the beginning of the 13th week of LOE benefits.

Effective date of long-term average earnings

If a recalculation of the worker's average earnings is conducted, LOE benefits are paid based on the long-term average earnings effective from the beginning of the 13th week of benefits. Long-term average earnings may be adjusted if the information used for the recalculation is found to be incorrect or incomplete. For example, following the recalculation the worker could receive an irregular bonus that was earned prior to the injury.

An adjustment is made when the decision-maker receives the new information. The adjusted long-term average earnings are retroactive to the beginning of the 13th week of benefits.

If the adjustment results in a lower rate, a benefit-related debt is created and may be recoverable, see 18-01-04, Recovery of Benefit-related Debts.

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Obligation to provide information

To determine long-term average earnings, the decision-maker requires the worker and/or employer to supply relevant earnings information. The following documents are accepted as “proof of earnings”

- Income and Deduction Statement from Canada Revenue Agency (CRA)
- T4 statements issued by the employer
- pay cheque stubs
- Record of Employment submitted for EI purposes, or
- letters from prior employers.

The decision-maker has the sole discretion to determine what constitutes acceptable “proof of earnings”. Where documents not listed above are submitted as “proof of earnings,” the decision-maker may exercise his or her discretion.

The decision-maker may reduce or suspend benefits if the worker fails to provide the requested information within the specified time period. If the worker must obtain information from a third party (e.g., CRA) and does not obtain this information, the decision-maker must be satisfied that the worker failed to take all reasonable steps to acquire the information before reducing or suspending the worker's benefits. If the worker subsequently supplies the required information, full benefits are reinstated; however, this payment is not retroactive.

If the employer fails to provide the requested information, the employer may be found guilty of an offence and subject to a penalty, see 22-01-08, Offences and Penalties - Employer.

Application date

This policy applies to all decisions made on or after February 15, 2013, for all accidents occurring on or after December 1, 2002.

Document history

This document replaces 18-02-04 dated March 3, 2008.

This document was previously published as:

18-02-04 dated October 12, 2004

18-02-04 dated December 1, 2002

18-02-04 dated September 14, 1999

4.1 dated January 1, 1998.

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permanent Employment**

References

Legislative authority

Workplace Safety and Insurance Act, 1997, as amended

Sections 21, 23, 53, 66, 152

Minute

Administrative

#21, January 28, 2013, Page 505

TO: Administration & Finance Executive Committee

FROM: Dawn Galusha, Deputy Treasurer

DATE: July 30, 2015

SUBJECT: Request for Proposal for Municipal Insurance

BACKGROUND

A Request for Proposal for Municipal Insurance is required to be issued for the term of insurance beginning November 1, 2015, with the option to renew for three additional years. Provision for renewal will be on a year-to-year basis subject to acceptable renewal rates and an acceptable level of service being provided.

To: Administration & Finance Executive Committee
From: Laurie Witherspoon, Treasurer
Date: July 31, 2015
Subject: Councillor June Caul Strategic Planning Meeting Per Diem

BACKGROUND

Attached is a copy of the Town of Fort Frances Schedule “F” Travel Statement – Mayor/Council Honorarium per diem in the amount of \$150.00 to attend the Strategic Planning meeting held at Kiwanis Sunny Cove Camp on June 11, 2015 as submitted by Councillor June Caul.

The per diem claim is in compliance with the Town of Fort Frances By-Law 02/10-B Schedule ‘A’.

TOWN OF FORT FRANCES - SCHEDULE "F"
TRAVEL STATEMENT – MAYOR / COUNCIL HONORARIUM

Attendee	June Caul
Conference / Seminar Attended	Fort Frances Strategic Planning
Location	Sunny Cove Camp
Dates	June 11, 2015

Details of Per Diem

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Total
Date				June 11/15				
Amount				150.00				150.00

Name (Please Print)	Signature
June Caul	June Caul
Approved	Date
	July 10, 2015

To be submitted to Payroll for processing when approved by Council

July 20, 2015

Report to: Laurie Witherspoon, Treasurer

From: Travis Rob, CBO Facilities/Special Projects Coordinator

RE: Invoice for the installation of Bell services in the Huffman Subdivision Development

Background

In April of 2013 when the planning for the construction of the Huffman Court Subdivision was in full swing, Bell advised that they would be charging the Town for the installation of their services to the properties in the subdivision. In October 2013 a purchase order was issued to Bell for the installation of the services as they advised that they would be able to install the services in a more expeditious manner and they would send us an invoice once the work was complete. The fall of 2013 Bell installed the duct and other required plant to service the 13 lots.

In May of 2015 an invoice was received by the Town in the amount discussed for the installation of the Bell services. The Huffman development project was completed in 2014 and as such no funds have been allocated for this cost. The installation of the electrical utility was paid through Water, Sewer, and Corporate Projects reserves. It is recommended that the costs associated with the installation of the Bell services, totaling \$26,242.04 be paid for from the Corporate Projects reserve fund.

Respectfully submitted

A handwritten signature in black ink, appearing to read "Travis Rob", with a stylized flourish at the end.

Travis Rob, EIT
Chief Building Official, Facilities/Special Projects Coordinator.

Account number 50075854
Statement date 2015 06 28

C5007585CCG479

Invoice

Sales order number 5561165
Billing doc. 94155022

For inquiries regarding this transaction
Please call 1-877-659-7012

Customer info. : TOWN OF FORT FRANCES
: 320 PORTAGE AVE
: PORT FRANCES

Remarks:

The cost of placing Bell Canada facilities to provide services to Huffman Area Sudivision, 5th St E and Williams Ave

PO# 2013-001

Hr./ Qty	Description	Unit Price	Total Price	Note
	FLAT CHARGE		24,956.73	

Total current charges 24,956.73

HST (13.0%) 3,244.37
(Registration No. 100458652)

Total taxes 3,244.37
Total transaction charges 28,201.10

THANK YOU FOR CHOOSING BELL

Note : 1. Provincial tax exempt
2. GST or HST exempt



Custom Work Consent

Customer Name	Town of Fort Frances *	Network #	N37798 *
PO Number		Date	30-Sep-13 *
Billing Address	320 Portage Ave. * Fort Frances, On P9A 3P9 ATTN: Travis Rob	Work Location	Huffman Area Subdivision 5th St. E. and Williams Ave.
Customer Phone	807-274-5323 *	Customer Fax	

Description of Work

This job is to place Bell Aliant facilities to serve the new Huffman Area subdivision. The job is to place copper facilities and ducts in a open joint trench supplied by FFPC. Bell Aliant will co-ordinate timing with FFPC to ensure facilities are placed in a timely manner. Splicing of copper cable and aerial work will commence after underground services are placed. Please remit payment in form of Purchase Order or check or money order made payable to Bell Aliant, and sign and return this form to myself at the location below.

1. Start Date and Duration of Work

Bell Canada's estimated construction start date is:

15-Oct-13

Estimated start date may be changed should this signed consent not reach Bell Canada's

Engineering Office by:

ASAP

Estimated duration of work:

2 weeks

2. Flat Rate Charges

The costs to be borne by the customer for the performance of the work requested will be:

\$ 24,956.73	Tax Exempt?	No	HST#
\$ 3,244.37	Plus 13% HST		
\$ 28,201.10	Total due upon receipt of this signed consent		

3. Actual Cost Charges

The estimated costs to be borne by the customer for the performance of the work requested will be:

(plus applicable taxes)

Deposit must be made upon receipt of this signed consent

Please note that the foregoing amount is an Estimate only and that, by requesting the work, you agree to pay the actual cost incurred in the completion of the work. This cost could be more or less than the estimated amount. This estimated amount is based on average costs in effect at the time of issuance of the estimate; the average costs used for billing will be those in effect at the time the work is performed.

4. Terms and Conditions (See page 2)

5. Consent

I hereby consent to bear the costs of the work described above and I agree to the terms and conditions of this custom work consent and I hereby authorize the work to proceed.

Town of Fort Frances
Print Name of Company and/or Individual

Per

Mark McCaig
Signature

Mark McCaig CAO

6. Additional Information

If you require additional information, contact the Engineering Office as provided below. Please return this consent and the deposit if applicable to:

Name

John McEvoy

Telephone

807-274-3433

Address

238 Church Street
Fort Frances, ON
P9A 1C8

Fax

807-274-4307

7. Terms and Conditions

A. Limitations

If, due to customer delay, the work has not started within six (6) months of the date of this document, this quotation will be null and a new estimate of costs prepared. Also, if before the work has started it becomes apparent to Bell Canada that additional billable expenses are to be incurred, the above estimate will be revised accordingly and a new consent issued.

B. Interim Billing

In some circumstances, interim billing will be rendered:

- i) if the estimated costs exceed \$5,000 and the work is expected to be in progress for a period of three (3) months, then the bills will be rendered on a monthly basis after the work has started:
- ii) if the estimate costs amount to \$5,000 or less and the work is expected to be in progress for a period of three (3) months or more, then quarterly interim billing will be issued after the work has started
- iii) if the work is expected to be in progress for a period of less than three (3) months, then the bill will be rendered after the work is completed
- iv) the total of the monthly and quarterly interim billing will not exceed 85% of the total estimated costs to be billed. A final bill for the balance of the costs will be issued when the work is completed.

C. Late Payment Charges

Late payment charges as stated in General Tariff item 25 apply on any amount remaining unpaid after due date.

Date: October 4, 2013

Purchase Order

To

John McEvoy
238 Church St.
Fort Frances, ON
P9A 1C8

Ship To

Town of Fort Frances
320 Portage Ave.
Fort Frances, ON
P9A 3P9

Order # 2013-001	Delivery Via	Routing
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Please Ship the Following Items as Specified

Item	Quantity Ordered	Description	Unit Count	Unit Price	Total Amount
1	1	Installation of Bell Utilities in Huffman Subdivision			\$24,956.73
2	1	HST			\$3,244.37
Total					\$28,201.10

Special Instructions	Date October 4, 2013	
	Purchaser Signature 	
	Title Chief Administrative Officer	

C-122-9282-1523 TO C-122-9282-1523

ACCOUNT: C-122-9282-1523
C
122 9282 1523
HUFFMAN DEVELOPMENT-CONT WORK
CAPITAL FUND
MUNICIPAL BUILDINGS
HUFFMAN PROPERTY DEVELOPMENT
CONTRACTED WORKS

ACCOUNT TYPE: EXPENSE
SUBSIDY:
ACTIVE: CURRENT YEAR PREVIOUS YEAR
DATE CODE: CORP TRANSFER AT YEAR END:
NOTE:

CURRENT YEAR (2015) PREVIOUS YEAR (2014)
ANNUAL BUDGET: 0.00 130,810.00
CURRENT BALANCE: 26,242.04 0.00
AMOUNT REMAINING: 26,242.04 130,810.00
ENCUMBERED: 0.00 0.00
AMOUNT REMAINING: 26,242.04 130,810.00

PERIOD 1 TO PERIOD 7, 2015		DEBIT		CREDIT		BALANCE	
TRANS.	REFERENCE	USER NAME					
STARTING ACTUAL:							
PERIOD 1 ACTUAL:		0.00		0.00		0.00	
PERIOD 2 ACTUAL:		0.00		0.00		0.00	
PERIOD 3 ACTUAL:		0.00		0.00		0.00	
PERIOD 4 ACTUAL:		0.00		0.00		0.00	
PERIOD 5 ACTUAL:		0.00		0.00		0.00	
PERIOD 6 ACTUAL:		0.00		0.00		0.00	
7/20 AP07860	BELL ALIAN*PW-BELL SERVICES TO	PATTI ROY		25,396.01			
7/20 AP07860	BELL ALIAN*PW-BELL SERVICES TO	PATTI ROY		846.03			
PERIOD 7 ACTUAL:		26,242.04		0.00		26,242.04	
ENDING ACTUAL:							
						26,242.04	

END OF REPORT

TO: Administration & Finance Executive Committee

FROM: Laurie Witherspoon, Treasurer

DATE: July 31, 2015

SUBJECT: Request for Reconsideration M.O.S.

RE:	1211 Third Street E. (2015)	Roll# 5912-030-007-04500-0000
	218 Third Street E. (2015)	# 5912-020-008-05600-0000
	415 Second Street E. (2015)	# 5912-020-004-01200-0000
	211 Third Street E. (2015)	# 5912-020-008-04000-0000
	839 Victoria Ave N. (2015)	# 5912-020-003-08700-0000

BACKGROUND

Attached are the Minutes of Settlement for the 2015 taxation years under Section 39.1 of the *Assessment Act* from MPAC with regard to the following properties:

1. 1211 Third Street E. – Residential (RT) CVA of 60,750 reduced to CVA of 51,000 for 2015 taxation year resulting from changed value due to condition of structure(s).
2. 218 Third Street E. – Residential (RT) CVA of 103,000 reduced to CVA of 85,000 for 2015 taxation year resulting from updated structure data.
3. 415 Second Street E. – Residential (RT) CVA of 269,250 reduced to CVA of 247,500 for 2015 taxation year resulting from adjustment based on similar properties.
4. 211 Third Street E. – Residential (RT) CVA of 183,000 reduced to CVA of 159,750 for 2015 taxation year resulting from assessment changed to reflect sale price.
5. 839 Victoria Ave N. – Residential (RT) CVA of 60,250 reduced to CVA of 28,000 for 2015 taxation year resulting from changed value due to condition of structure(s).

The Municipality may object to the *Request for Consideration Minutes of Settlement* applications within 90 days after receiving the notice for the above referenced properties filed under Section 39.1 of the *Assessment Act* as listed on the M.O.S. applications. Last date for a municipal appeal is as listed on the individual Requests for Reconsiderations.

That total financial impact of the Minutes of Settlement is \$1,963.51 consisting of a reduction of municipal revenue of \$1,758.76 and education revenue of \$204.75 as listed in the attached Write-offs/Tax Account Adjustment worksheet.

2015 WRITE-OFFS/TAX ACCOUNT ADJUSTMENTS

Batch #	Year Affected	Roll #	Assessment Change	RTC/RTQ	Municipal Rate	School Rate	Municipal Amount	English Public	English Separate	French Public	French Separate	No Sup School	Capping Adjust	Penalty/ Interest	BIA	TOTAL
	2015	3.7.045	-9,750	RTEP	0.01675018	0.00195	-163.31	-19.01								-182.32
	2015	2.8.056	-18,000	RTEP	0.01675018	0.00195	-301.50	-35.10								-336.60
	2015	2.4.012	-21,750	RTEP	0.01675018	0.00195	-364.32	-42.41								-406.73
	2015	2.8.040	-23,250	RTEP	0.01675018	0.00195	-389.44	-45.34								-434.78
	2015	2.3.087	-32,250	RTEP	0.01675018	0.00195	-540.19	-62.89								-603.08
Minutes of Settlement							-1,758.76	-204.75	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-1,963.51



MUNICIPAL PROPERTY
ASSESSMENT CORPORATION
SOCIÉTÉ D'ÉVALUATION
FONCIÈRE DES MUNICIPALITÉS

Request for Reconsideration
Minutes of Settlement 2015 Tax Year

Questions?

Call 1 866 296-MPAC (6722)

1 877 889-MPAC (6722) TTY

Monday to Friday - 8 a.m. to 5 p.m.

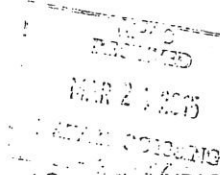
Web www.mpac.ca

Fax 1 866 297-6703

Write P.O. Box 9808 Toronto, ON M1S 5T9

If you have any accessibility needs,
please contact MPAC for assistance.

BEKESI SHANE KENNETH
1211 THIRD ST E
FORT FRANCES ON P9A 1S8



The Municipal Property Assessment Corporation (MPAC) received a Request for Reconsideration (RfR) for the property identified below. As a result of MPAC's review, we recommend your property assessment be revised according to the settlement shown below.

Roll number	59-12-030-007-04500-0000	
Property location and description	1211 THIRD ST E PLAN M91 LOT 24 TO 25 PCL 24-1, 25-1	
Municipality	FORT FRANCES TOWN	
Property Assessment	Current	Revised
2012 Current Value	\$63,000	\$51,000
2008 Current Value	\$54,000	\$54,000
Property Classification	Residential (RT)	Residential (RT)
Tax Year	Phased-in Assessment	Phased-in Assessment
2015	\$60,750	\$51,000
2016	\$63,000	\$51,000

Reason(s) why your property assessment changed

- Changed value due to condition of structure(s)

Please see reverse

Please check the appropriate box and sign below

I ☒ accept my revised assessment

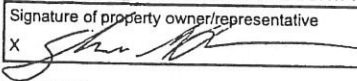
or

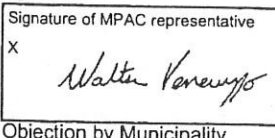
I ☐ reject my revised assessment.

By signing, I agree the Request for Reconsideration (RfR) process is completed.

- I understand that if I accept the recommendation;
 - the revised phased-in assessments will be used by my municipality to adjust my property taxes; and
 - if I have already filed an Appeal to the Assessment Review Board (ARB), my Appeal is withdrawn.
- I understand that if I reject the recommendation;
 - my property assessment will remain unchanged for the current year; and
 - I have the option of appealing to the Assessment Review Board by May 27, 2015.
- I understand that a supplementary or omitted assessment may be made for any changes to the property not yet assessed.

You must sign and return this form for the change to take effect this year.

Signature of property owner/representative X 	Print Name X SHANE BEKEŠ	Date (yyyy/mm/dd) 2015/02/28
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Signature of MPAC representative X 	Walter Veneruzzo, Director, Valuation and Customer Relations	Date (yyyy/mm/dd) 2015/02/16
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Objection by Municipality

Municipal Signature X	Print Name X	Date (yyyy/mm/dd)
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To finalize your RfR, your signed Minutes can be mailed in the prepaid envelope provided or faxed to 1 866 297-6703.

Last date for a Municipal Appeal: August 1, 2015

PLEASE NOTE: If there is any change in the law that affects the determination of the adjusted 2008 CVA used as the starting point to determine the phased-in assessments in these Minutes of Settlement, MPAC reserves the right to re-state the phase-in amounts included in the Settlement to comply with the statutory or regulatory change.

Tax Year: 2015 Roll Number: 59-12-030-007-04500-0000

IT'S NOT A 3 BDRM HOUSE
IT'S ONLY A 2 BDRM HOUSE



MUNICIPAL PROPERTY
ASSESSMENT CORPORATION
SOCIÉTÉ D'ÉVALUATION
FONCIÈRE DES MUNICIPALITÉS

**Request for Reconsideration
Minutes of Settlement 2015 Tax Year**

Questions?

Call 1 866 296-MPAC (6722)
1 877 889-MPAC (6722) TTY
Monday to Friday - 8 a.m. to 5 p.m.
Web www.mpac.ca
Fax 1 866 297-6703
Write P.O. Box 9808 Toronto, ON M1S 5T9

If you have any accessibility needs,
please contact MPAC for assistance.

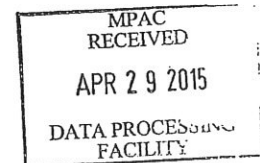
The Municipal Property Assessment Corporation (MPAC) received a Request for Reconsideration (RfR) for the property identified below. As a result of MPAC's review, we recommend your property assessment be revised according to the settlement shown below.

Roll number	59-12-020-008-05600-0000	
Property location and description	218 THIRD ST E PLAN M74 BLK 7 W38FT LOT5 PCL BLK 7-5-4	
Municipality	FORT FRANCES TOWN	
Property Assessment	Current	Revised
2012 Current Value	\$105,000	\$85,000
2008 Current Value	\$97,000	\$97,000
Property Classification	Residential (RT)	Residential (RT)
Tax Year	Phased-in Assessment	Phased-in Assessment
2015	\$103,000	\$85,000
2016	\$105,000	\$85,000

Reason(s) why your property assessment changed

- Updated structure data

Please see reverse



Please check the appropriate box and sign below

I ☒ accept my revised assessment

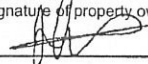
or

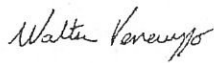
I ☐ reject my revised assessment.

By signing, I agree the Request for Reconsideration (RfR) process is completed.

- I understand that if I accept the recommendation;
 - the revised phased-in assessments will be used by my municipality to adjust my property taxes; and
 - if I have already filed an Appeal to the Assessment Review Board (ARB), my Appeal is withdrawn.
- I understand that if I reject the recommendation;
 - my property assessment will remain unchanged for the current year; and
 - I have the option of appealing to the Assessment Review Board by July 22, 2015.
- I understand that a supplementary or omitted assessment may be made for any changes to the property not yet assessed.

You must sign and return this form for the change to take effect this year.

Signature of property owner/representative X 	Print Name X John Homer	Date (yyyy/mm/dd) 2015/04/23
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Signature of MPAC representative X 	Walter Veneruzzo, Director, Valuation and Customer Relations	Date (yyyy/mm/dd) 2015/04/13
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Objection by Municipality

Municipal Signature X	Print Name X	Date (yyyy/mm/dd)
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To finalize your RfR, your signed Minutes can be mailed in the prepaid envelope provided or faxed to 1 866 297-6703.

Last date for a Municipal Appeal: August 14, 2015

PLEASE NOTE: If there is any change in the law that affects the determination of the adjusted 2008 CVA used as the starting point to determine the phased-in assessments in these Minutes of Settlement, MPAC reserves the right to re-state the phase-in amounts included in the Settlement to comply with the statutory or regulatory change.

Tax Year: 2015 Roll Number: 59-12-020-008-05600-0000



MUNICIPAL PROPERTY
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Request for Reconsideration Minutes of Settlement 2015 Tax Year

Questions?

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Write P.O. Box 9808 Toronto, ON M1S 5T9

If you have any accessibility needs,
please contact MPAC for assistance.

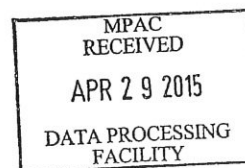
The Municipal Property Assessment Corporation (MPAC) received a Request for Reconsideration (RfR) for the property identified below. As a result of MPAC's review, we recommend your property assessment be revised according to the settlement shown below.

Roll number	59-12-020-004-01200-0000	
Property location and description	415 SECOND ST E PLAN M69 BLK 2 LOT 9 TO 10 E5.4FT LOT 8 PCL 20310	
Municipality	FORT FRANCES TOWN	
Property Assessment	Current	Revised
2012 Current Value	\$285,000	\$256,000
2008 Current Value	\$222,000	\$222,000
Property Classification	Residential (RT)	Residential (RT)
Tax Year	Phased-in Assessment	Phased-in Assessment
2015	\$269,250	\$247,500
2016	\$285,000	\$256,000

Reason(s) why your property assessment changed

- Adjustment based on similar properties

Please see reverse



Please check the appropriate box and sign below

I ☒ accept my revised assessment

or

I ☐ reject my revised assessment.

By signing, I agree the Request for Reconsideration (RfR) process is completed.

- I understand that if I accept the recommendation;
 - the revised phased-in assessments will be used by my municipality to adjust my property taxes; and
 - if I have already filed an Appeal to the Assessment Review Board (ARB), my Appeal is withdrawn.
- I understand that if I reject the recommendation;
 - my property assessment will remain unchanged for the current year; and
 - I have the option of appealing to the Assessment Review Board by July 22, 2015.
- I understand that a supplementary or omitted assessment may be made for any changes to the property not yet assessed.

You must sign and return this form for the change to take effect this year.

Signature of property owner/representative X <i>[Signature]</i>	Print Name <i>Timothy J. Woods</i> X Timothy J. Woods	Date (yyyy/mm/dd) 2015/04/22
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Signature of MPAC representative X <i>[Signature]</i>	Walter Veneruzzo, Director, Valuation and Customer Relations	Date (yyyy/mm/dd) 2015/04/13
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Objection by Municipality

Municipal Signature X	Print Name X	Date (yyyy/mm/dd)
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To finalize your RfR, your signed Minutes can be mailed in the prepaid envelope provided or faxed to 1 866 297-6703.

Last date for a Municipal Appeal: August 14, 2015

PLEASE NOTE: If there is any change in the law that affects the determination of the adjusted 2008 CVA used as the starting point to determine the phased-in assessments in these Minutes of Settlement, MPAC reserves the right to re-state the phase-in amounts included in the Settlement to comply with the statutory or regulatory change.

Tax Year: 2015 Roll Number: 59-12-020-004-01200-0000



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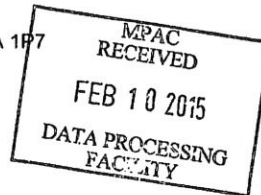
Request for Reconsideration Minutes of Settlement 2015 Tax Year

Questions?

Call 1 866 296-MPAC (6722)
1 877 889-MPAC (6722) TTY
Monday to Friday - 8 a.m. to 5 p.m.
Web www.mpac.ca
Fax 1 866 297-6703
Write P.O. Box 9808 Toronto, ON M1S 5T9

If you have any accessibility needs,
please contact MPAC for assistance.

HUGHES DALE PATRICK
HUGHES AMBER JOY
211 THIRD ST E
FORT FRANCES ON P9A 1P7



The Municipal Property Assessment Corporation (MPAC) received a Request for Reconsideration (RfR) for the property identified below. As a result of MPAC's review, we recommend your property assessment be revised according to the settlement shown below.

Roll number	59-12-020-008-04000-0000	
Property location and description	211 THIRD ST E PLAN M68 BLK 3 LOT 3 PCL BLK 3-3-2	
Municipality	FORT FRANCES TOWN	
Property Assessment	Current	Revised
2012 Current Value	\$196,000	\$165,000
2008 Current Value	\$144,000	\$144,000
Property Classification	Residential (RT)	Residential (RT)
Tax Year	Phased-in Assessment	Phased-in Assessment
2015	\$183,000	\$159,750
2016	\$196,000	\$165,000

Reason(s) why your property assessment changed

- Assessment changed to reflect sale price

Please see reverse

FEB 26 2015

Please check the appropriate box and sign below

I ☒ accept my revised assessment

or

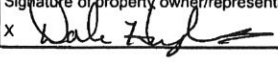
I ☐ reject my revised assessment.


By signing, I agree the Request for Reconsideration (RfR) process is completed.

- I understand that if I accept the recommendation;
 - the revised phased-in assessments will be used by my municipality to adjust my property taxes; and
 - if I have already filed an Appeal to the Assessment Review Board (ARB), my Appeal is withdrawn.
- I understand that if I reject the recommendation;
 - my property assessment will remain unchanged for the current year; and
 - I have the option of appealing to the Assessment Review Board by April 29, 2015.
- I understand that a supplementary or omitted assessment may be made for any changes to the property not yet assessed.

FEB 26 2015

You must sign and return this form for the change to take effect this year.

Signature of property owner/representative X 	Print Name X Dale Hughes	Date (yyyy/mm/dd) 2015/02/02
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Signature of MPAC representative X 	Walter Veneruzzo, Director, Valuation and Customer Relations	Date (yyyy/mm/dd) 2015/01/19
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Objection by Municipality

Municipal Signature X	Print Name X	Date (yyyy/mm/dd)
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To finalize your RfR, your signed Minutes can be mailed in the prepaid envelope provided or faxed to 1 866 297-6703.

Last date for a Municipal Appeal: May 29, 2015

PLEASE NOTE: If there is any change in the law that affects the determination of the adjusted 2008 CVA used as the starting point to determine the phased-in assessments in these Minutes of Settlement, MPAC reserves the right to re-state the phase-in amounts included in the Settlement to comply with the statutory or regulatory change.

Tax Year: 2015 Roll Number: 59-12-020-008-04000-0000



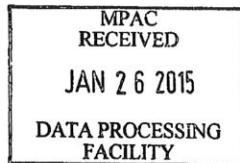
MUNICIPAL PROPERTY
ASSESSMENT CORPORATION
SOCIÉTÉ D'ÉVALUATION
FONCIÈRE DES MUNICIPALITÉS

Request for Reconsideration Minutes of Settlement 2015 Tax Year

Questions?

Call 1 866 296-MPAC (6722)
1 877 889-MPAC (6722) TTY
Monday to Friday - 8 a.m. to 5 p.m.
Web www.mpac.ca
Fax 1 866 297-6703
Write P.O. Box 9808 Toronto, ON M1S 5T9

ROGERS REGINALD ROBERT
SITE 206 COMP 90
RR 2 STN MAIN
FORT FRANCES ON P9A 3M3



If you have any accessibility needs,
please contact MPAC for assistance.

The Municipal Property Assessment Corporation (MPAC) received a Request for Reconsideration (RfR) for the property identified below. As a result of MPAC's review, we recommend your property assessment be revised according to the settlement shown below.

Roll number	59-12-020-003-08700-0000	
Property location and description	839 VICTORIA AVE N PSM34 BLK 11 LOT 33 TO 34 LANE ST AVE PCL 6562	
Municipality	FORT FRANCES TOWN	
Property Assessment	Current	Revised
2012 Current Value	\$63,000	\$28,000
2008 Current Value	\$52,000	\$52,000
Property Classification	Residential (RT)	Residential (RT)
Tax Year	Phased-in Assessment	Phased-in Assessment
2015	\$60,250	\$28,000
2016	\$63,000	\$28,000

Reason(s) why your property assessment changed

- Changed value due to condition of structure(s)

Please see reverse

FEB 26 2015

Please check the appropriate box and sign below

I ☒ accept my revised assessment

or

I ☐ reject my revised assessment.

By signing, I agree the Request for Reconsideration (RfR) process is completed.

- I understand that if I accept the recommendation;
 - the revised phased-in assessments will be used by my municipality to adjust my property taxes; and
 - if I have already filed an Appeal to the Assessment Review Board (ARB), my Appeal is withdrawn.
- I understand that if I reject the recommendation;
 - my property assessment will remain unchanged for the current year; and
 - I have the option of appealing to the Assessment Review Board by April 15, 2015.
- I understand that a supplementary or omitted assessment may be made for any changes to the property not yet assessed.

FEB 26 2015

You must sign and return this form for the change to take effect this year.

Signature of property owner/representative X <i>Reg Rogers</i>	Print Name X REG ROGERS	Date (yyyy/mm/dd) JAN 19 2015
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Signature of MPAC representative X <i>Walter Veneruzzo</i>	Walter Veneruzzo, Director, Valuation and Customer Relations	Date (yyyy/mm/dd) 2015/01/05
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Objection by Municipality

Municipal Signature X	Print Name X	Date (yyyy/mm/dd)
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To finalize your RfR, your signed Minutes can be mailed in the prepaid envelope provided or faxed to 1 866 297-6703.

Last date for a Municipal Appeal: May 29, 2015

PLEASE NOTE: If there is any change in the law that affects the determination of the adjusted 2008 CVA used as the starting point to determine the phased-in assessments in these Minutes of Settlement, MPAC reserves the right to re-state the phase-in amounts included in the Settlement to comply with the statutory or regulatory change.

Tax Year: 2015 Roll Number: 59-12-020-003-08700-0000

TO: Administration & Finance Executive Committee
FROM: Laurie Witherspoon, Treasurer
DATE: July 31, 2015
SUBJECT: Post Roll Amendment Notices

RE:	1453 Colonization Rd W. (2015)	Roll# 5912-010-005-08002-0000
	213 Sixth Street W. (2015)	# 5912-010-007-09600-0000
	1551 Frog Creek Rd (2015)	# 5912-010-006-13000-0000

BACKGROUND

Attached are the Amended Property Assessment Notices received from MPAC to correct the factual information for assessment and/or classification and of which the change is effective for the taxation year beginning January 1, 2015 and had not been included in the 2015 Returned Assessment Roll for the following properties:

1. **1453 Colonization Road West – Residential (RT) CVA of 219,250 reduced to CVA of 178,000 for 2015 taxation year resulting from the 2014 Minutes of Settlement**
2. **213 Sixth Street West – Residential (RT) CVA of 113,775 and Commercial (CT) CVA of 27,725 changed to Residential CVA of 141,497 for 2015 taxation year resulting from classification change.**
3. **1551 Frog Creek Road – Residential (RT) CVA of 64,123 changed to Residential (RT) CVA of 34,725 and Farmland (FT) CVA of 28,775 for 2015 taxation year resulting from classification change update.**

That total financial impact of the Minutes of Settlement is \$1,917.63 consisting of a reduction of municipal revenue of \$1,518.03 and education revenue of \$399.61 as listed in the attached Write-offs/Tax Account Adjustment worksheet.

2015 WRITE-OFFS/TAX ACCOUNT ADJUSTMENTS

Batch #	Year Affected	Roll #	Assessment Change	RTC/RTQ	Municipal Rate	School Rate	Municipal Amount	English Public	English Separate	French Public	French Separate	No Sup School	Capping Adjust	Penalty/Interest	BIA	TOTAL
	2015	1.5.08002	-41,250	RTEP	0.01675018	0.00195000	-690.94	-80.44								-771.38
	2015	1.7.096	-27,725	CT	0.03316535	0.01190000	-919.51					-329.93				-1,249.44
	2015	1.7.096	27,722	RTEP	0.01675018	0.00195000	484.35	54.06								518.41
							-455.16	54.06	0.00	0.00	0.00	-329.93	0.00	0.00	0.00	-731.03
	2015	1.6.130	28,775	FTEP	0.00418754	0.00048750	120.50	14.03								134.53
	2015	1.6.130	-29,398	RTEP	0.01675018	0.00195000	-492.42	-57.33	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-549.75
							-371.92	-43.30								-415.22
Post Roll Amendment Notice						TOTAL	-1,518.03	-69.68	0.00	0.00	0.00	-329.93	0.00	0.00	0.00	-1,917.63



MUNICIPAL PROPERTY
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Amended Property Assessment Notice for the 2015-2016 property tax years



DG10004373 32 1/2 1/15 PRAN

HAGEN LARRY KENNETH
HAGEN SHERIN COLLEEN
1453 COLONIZATION RD W
FORT FRANCES ON P9A 2T6

Questions?

Please include your roll number with your enquiry.

Call 1 866 296-MPAC (6722)
1 877 889-MPAC (6722) TTY
Monday to Friday - 8 a.m. to 5 p.m.
Web www.mpac.ca
Fax 1 866 297-6703
Write P.O. Box 9808, Toronto, ON M1S 5T9
Visit Senic River Mall, 130 Second St E, Fort
Frances
Monday to Friday - 8 a.m. to 4:30 p.m.
If you have any accessibility needs, please
contact MPAC for assistance.

This Amended Property Assessment Notice is not a property tax bill.

Why you are receiving this Amended Property Assessment Notice

You are receiving this Notice because the correction of factual information regarding this property has resulted in a change to the assessment and/or classification. This change is effective for taxation beginning January 1, 2015.

The assessed value of your property is used as the basis for calculating your property taxes. MPAC's role is to accurately value and classify properties in Ontario. Your municipality/local taxing authority is responsible for setting property tax rates. For questions about your property taxes, contact your municipality/local taxing authority. To learn how MPAC assesses properties or for details about the Reconsideration and Appeal processes, see the enclosed insert. Please keep a copy of this Notice for your records.

Property summary

Roll number	59 12 010 005 08002 0000
Property location and description	1453 COLONIZATION RD W RP RR701 LOT 1 PT LOT 2 48R1312 PART 2 PCL 20316 PT PCL 18079
Municipality/Local taxing authority	FORT FRANCES TOWN
Property type	Single Family Detached
Property information	Frontage: 100.00 feet Lot area: 1.23 acres
Building - exterior square footage	1,344 square feet
Year of construction	1973

Please login to
www.aboutmyproperty.ca
to see a profile of your property and
compare your property with similar
properties in your area free-of-charge.

If you don't have an account, please
register by entering:

Roll number: 59 12 010 005 08002
Access key: QQ2Q G785 868G

Or call MPAC at
1 866 296-MPAC (6722)

Previous assessment information

PROPERTY CLASSIFICATION	VALUE AS OF JAN 1, 2008	VALUE AS OF JAN 1, 2012	PHASED-IN ASSESSMENT FOR TAX YEAR 2015
Residential	\$211,000	\$222,000	\$219,250
Total	\$211,000	\$222,000	\$219,250

Amended assessment information

Under the *Assessment Act*, an increase in the assessed value of each separately classified portion of your property between January 1, 2008 and January 1, 2012 is phased in over four years, from 2013 to 2016. If there is no change, or a decrease in the assessed value of any portion of the property, the assessed value of that portion remains the same and is effective for the remaining property tax years. The assessed values for each separately classified portion of your property are shown in the table below. The information in the table assumes your property characteristics stay the same for the remainder of the property tax years.

PROPERTY CLASSIFICATION	VALUE AS OF JAN 1, 2008	VALUE AS OF JAN 1, 2012	PHASED-IN ASSESSMENT FOR TAX YEARS	
			2015	2016
Residential	\$211,000	\$178,000	\$178,000	\$178,000
Total	\$211,000	\$178,000	\$178,000	\$178,000

School support

PROPERTY CLASSIFICATION	SCHOOL SUPPORT	2015 ASSESSMENT
Residential	English-Public	\$178,000
Total		\$178,000



MUNICIPAL PROPERTY
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Amended Property Assessment Notice for the 2015-2016 property tax years

Roll number: 59 12 010 005 08002 0000

DG10004373 32 2/2 1/15 PRAN

Have a question about this Notice?

MPAC will consider any new factual information that may affect your assessment. A Request for Reconsideration (RfR) may be filed with MPAC, at no charge, to review the information on this Notice. If your property, or a portion of it, is in the residential, farm or managed forests property class, you must file a RfR with MPAC before you are eligible to file an Appeal with the Assessment Review Board (ARB). The deadline for filing a RfR with MPAC is May 12, 2015. For any other property types, you can choose to either file a RfR with MPAC or file an Appeal with the ARB. If you choose to file with the ARB, the deadline to file your Appeal is May 12, 2015. For more information about the RfR and Appeal processes, see the enclosed insert. This Notice was mailed on or before February 11, 2015.

COPY



MUNICIPAL PROPERTY
ASSESSMENT CORPORATION
SOCIÉTÉ D'ÉVALUATION
FONCIÈRE DES MUNICIPALITÉS

Amended Property Assessment Notice for the 2015-2016 property tax years



DG10004374 32 1/2 1/15 PRAN

JOHNSON JEREMY GEORGE
213 SIXTH ST W
FORT FRANCES ON P9A 3E5

Questions?

Please include your roll number with your enquiry.

Call 1 866 296-MPAC (6722)
1 877 889-MPAC (6722) TTY
Monday to Friday - 8 a.m. to 5 p.m.

Web www.mpac.ca

Fax 1 866 297-6703

Write P.O. Box 9808, Toronto, ON M1S 5T9

Visit Senic River Mall, 130 Second St E, Fort
Frances

Monday to Friday - 8 a.m. to 4:30 p.m.

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This Amended Property Assessment Notice is not a property tax bill.

Why you are receiving this Amended Property Assessment Notice

You are receiving this Notice because the correction of factual information regarding this property has resulted in a change to the assessment and/or classification. This change is effective for taxation beginning January 1, 2015.

The assessed value of your property is used as the basis for calculating your property taxes. MPAC's role is to accurately value and classify properties in Ontario. Your municipality/local taxing authority is responsible for setting property tax rates. For questions about your property taxes, contact your municipality/local taxing authority. To learn how MPAC assesses properties or for details about the Reconsideration and Appeal processes, see the enclosed insert. Please keep a copy of this Notice for your records.

Property summary

Roll number	59 12 010 007 09600 0000
Property location and description	213 SIXTH ST W PLAN SM138 PT LOT 13 PLAN SM140 PT LOT 1 RP 48R2489 PARTS 2 AND 3
Municipality/Local taxing authority	FORT FRANCES TOWN
Property type	Single Family Detached
Property information	Frontage: 82.50 feet Depth: 139.00 feet Lot area: 11,467.50 square feet
Building - exterior square footage	1,092 square feet
Year of construction	1987

Please login to
www.aboutmyproperty.ca
to see a profile of your property and
compare your property with similar
properties in your area free-of-charge.

If you don't have an account, please
register by entering:

Roll number: 59 12 010 007 09600
Access key: 5BH2 8BQB HVCM

Or call MPAC at
1 866 296-MPAC (6722)

Previous assessment information

PROPERTY CLASSIFICATION	VALUE AS OF JAN 1, 2008	VALUE AS OF JAN 1, 2012	PHASED-IN ASSESSMENT FOR TAX YEAR 2015
Commercial	\$24,500	\$28,800	\$27,725
Residential	\$100,500	\$118,200	\$113,775
Total	\$125,000	\$147,000	\$141,500

Amended assessment information

Under the *Assessment Act*, an increase in the assessed value of each separately classified portion of your property between January 1, 2008 and January 1, 2012 is phased in over four years, from 2013 to 2016. If there is no change, or a decrease in the assessed value of any portion of the property, the assessed value of that portion remains the same and is effective for the remaining property tax years. The assessed values for each separately classified portion of your property are shown in the table below. The information in the table assumes your property characteristics stay the same for the remainder of the property tax years.

PROPERTY CLASSIFICATION	VALUE AS OF JAN 1, 2008	VALUE AS OF JAN 1, 2012	PHASED-IN ASSESSMENT FOR TAX YEARS	
			2015	2016
Residential	\$124,987	\$147,000	\$141,497	\$147,000
Total	\$124,987	\$147,000	\$141,497	\$147,000

School support

PROPERTY CLASSIFICATION	SCHOOL SUPPORT	2015 ASSESSMENT
Residential	English-Public	\$141,497
Total		\$141,497



MUNICIPAL PROPERTY
ASSESSMENT CORPORATION
SOCIÉTÉ D'ÉVALUATION
FONCIÈRE DES MUNICIPALITÉS

Amended Property Assessment Notice for the 2015-2016 property tax years

Roll number: 59 12 010 007 09600 0000

DG10004374 32 2/2 1/15 PRAN

Have a question about this Notice?

MPAC will consider any new factual information that may affect your assessment. A Request for Reconsideration (RfR) may be filed with MPAC, at no charge, to review the information on this Notice. If your property, or a portion of it, is in the residential, farm or managed forests property class, you must file a RfR with MPAC before you are eligible to file an Appeal with the Assessment Review Board (ARB). The deadline for filing a RfR with MPAC is May 12, 2015. For any other property types, you can choose to either file a RfR with MPAC or file an Appeal with the ARB. If you choose to file with the ARB, the deadline to file your Appeal is May 12, 2015. For more information about the RfR and Appeal processes, see the enclosed insert. This Notice was mailed on or before February 11, 2015.

COPY



MUNICIPAL PROPERTY
ASSESSMENT CORPORATION
SOCIÉTÉ D'ÉVALUATION
FONCIÈRE DES MUNICIPALITÉS

February 12, 2015



DG10000789 32 1/1 2/15 TIA

CALDWELL ELIZABETH ANNE
RMB 231
1551 FROG CREEK RD
RR 1
FORT FRANCES ON P9A 3M2

Re: Farm Property Class Tax Rate Program
Roll # 59 12 010 006 13000 0000
1551 FROG CREEK RD
PT E1/2 NW1/4 SEC 31 PCL 6902

Dear Property Owner:

The Ministry of Agriculture, Food and Rural Affairs (OMAFRA) recently provided you with the results of their reconsideration respecting the eligibility of your property to be classified as farm and taxed at the farm property tax rate.

As a result, the Municipal Property Assessment Corporation (MPAC) has updated the classification of your property and apportioned the appropriate portion of the assessed value to the farm property class for the 2015 tax year. This letter provides the results of our apportionment of the January 1, 2012 and January 1, 2008 valuations of your property. Your municipality/local taxing authority will also be advised so that your property tax can be adjusted to reflect the change(s). Please keep a copy of this letter for your records.

Previous assessment information

PROPERTY CLASSIFICATION	VALUE AS OF JAN 1, 2008	VALUE AS OF JAN 1, 2012	PHASED-IN ASSESSMENT FOR TAX YEAR 2015
Residential	\$61,491	\$65,000	\$64,123
Total	\$61,491	\$65,000	\$64,123

Amended assessment information

PROPERTY CLASSIFICATION	VALUE AS OF JAN 1, 2008	VALUE AS OF JAN 1, 2012	PHASED-IN ASSESSMENT FOR TAX YEAR 2015
Farm	\$25,700	\$29,800	\$28,775
Residential	\$33,300	\$35,200	\$34,725
Total	\$59,000	\$65,000	\$63,500

Questions?

**Please include your roll number with
your enquiry.**

Call 1 866 296-MPAC (6722)
1 877 889-MPAC (6722) TTY
Monday to Friday - 8 a.m. to 5 p.m.

Web www.mpac.ca

Fax 1 866 297-6703

Write P.O. Box 9808, Toronto, ON M1S 5T9

Visit Senic River Mall, 130 Second St E, Fort
Frances
Monday to Friday - 8 a.m. to 4:30 p.m.

If you have any accessibility needs, please
contact MPAC for assistance.

Please login to
www.aboutmyproperty.ca
to see a profile of your property and
compare your property with similar
properties in your area free-of-charge.

If you don't have an account, please
register by entering:

Roll number: 59 12 010 006 13000
Access key: B727 W5L7 7LQR

Or call MPAC at
1 866 296-MPAC (6722)

If you have any questions respecting the above apportionment of your property's assessment, please contact MPAC. If after discussions with MPAC you disagree, you have the option of appealing to the Assessment Review Board (ARB). You have 90 days from the mailing date of this letter to appeal for the 2015 tax year. Your appeal deadline is May 13, 2015. For information about appealing, please visit the ARB's website at www.arb.gov.on.ca or call 1 866 448-2248 or 416 212-6349.

Sincerely,

Colleen Vercouteren
Director, Valuation and Customer Relations

OPTA

Online Property Tax Analysis

Funding
Provided By:

Ontario

MINISTRY OF FINANCE

[Home](#) | [Contact OPTA](#) | [Municipal Contacts](#) | [Feedback & Enquiries](#) |
[User Agreement](#) | [Bulletins](#) | [Glossary](#) | [Exit](#)

2013-2016 Phase-in Assessment Summary: 59-12-010-006-130-00

Roll Number:
[2009](#) | [2010](#) | [2011](#) | [2012](#) | [2013](#) | [2014](#) | [2015](#) | [Next Roll](#) | [Done](#)
[See Tracking Detail](#)

**Fort Frances Town, 59-12-010-006-130-00, 1551 FROG CREEK RD, CALDWELL
 ELIZABETH ANNE**

2013-2016 Phase-in History:

Posted	Reason	Effective Date	Billable Taxes	Tax Adj. Summary	Municipal Flag	Details Show All
May 15, 2015	Complete 2015 Billing Details		RT = 1,199.11	<input checked="" type="checkbox"/>	<input type="text" value="Processed"/> <input type="button" value="v"/>	Show
May 22, 2015	TIA	Jan 1, 2015	FT = 134.53 RT = 649.36	<input checked="" type="checkbox"/>	<input type="text" value="Not Processed"/> <input type="button" value="v"/>	Below

Posted: May 22, 2015 | Reason: TIA Effective Date: Jan 1, 2015

	A		B		C = B - A if B - A is +ve otherwise C = 0		B - 25% * C	B			
RTC/Q	2008 Base Year CVA : Start Point	2008 Base Year CVA Change	2012 Base Year CVA : Destination	2012 Base Year CVA Change	Cumulative CVA Change for Phase-In	Tax Year CVA Change	2015 CVA	2016 CVA	CVA Tax	2015 Billable Taxes	Tax Adjustments

STARTING VALUE 2015

Effective Date: Jan 1, 2015 Billable Days: 365

RT	61,491	65,000	+3,509	64,123	65,000	1,199.11
----	--------	--------	--------	--------	--------	----------

TIA

Effective Date: Jan 1, 2015 Billable Days: 365

RT	33,300	-28,191	35,200	-29,800	+1,900	-29,398	34,725	35,200	649.36	649.36	-549.75
----	--------	---------	--------	---------	--------	---------	--------	--------	--------	--------	---------

FT	25,700	+25,700	29,800	+29,800	+4,100	+28,775	28,775	29,800	134.53	134.53	+134.53
Total	59,000		65,000		+6,000	-623	63,500	65,000	783.89	783.89	-415.22

2014 Rates	FT	RT	2015 Rates	FT	RT
Education	0.00050750	0.00203000	Education	0.00048750	0.00195000
General	0.00421954	0.01687815	General	0.00418754	0.01675018
Total	0.00472704	0.01890815	Total	0.00467504	0.01870018

[See Tracking Detail](#)

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TO: Administration & Finance Executive Committee
FROM: Laurie Witherspoon, Treasurer
DATE: July 31, 2015
SUBJECT: 357/358 Applications for Tax Adjustment
Re: 501 Sixth Street W. (2015) Roll # 5912-010-001-02800-0000

BACKGROUND

Attached is the 357/358 Application for reconsideration of assessment and adjustment for 2015 taxes for 501 Sixth Street W. as the tenant vacated the rental property on or about September 30, 2014 and the property's RTC/RTQ change from taxable to exempt as the property is being used for municipal operations.

The Municipality may object to the applications for the above referenced properties filed under Section 39.1 of the *Assessment Act*. In accordance with Section 357 (5) of the *Municipal Act* on or before September 30 of the year following the year in respect of which the application was made, council shall hold a meeting at which the applicants may make presentations to council.

Section 357 (5) (b) of the *Municipal Act* states that the Municipality must notify the applicant(s) of the meeting by mail sent 14 days before the meeting. Notice of Hearing to consider this Section 357/358 application for 2015 was delivered to the applicant on July 27, 2015 indicating notification that the public hearing is scheduled for Monday, August 10, 2015.

Administration & Finance Division
Civic Centre

Operations & Facilities Division
Fifth Street & Wright Avenue
Phone: 807-274-9893
Fax: 807-274-7360

Civic Centre
320 Portage Avenue
Phone: 807-274-5323
Fax: 807-274-8479
email: town@fort-frances.com



Planning & Development Division
Civic Centre

Community Services Division
740 Scott Street P9A 1H8
Phone: 807-274-4561

Mailing Address:
320 Portage Avenue
Fort Frances, Ontario
P9A 3P9

www.fort-frances.com

July 27, 2015

Town of Fort Frances
320 Portage Ave.
Fort Frances, Ontario
P9A 3P9

Attention: Clerk

Dear Ms. Slomke:

Re: Hearing to Consider Section 357/358 Applications

Please be advised that a public hearing has been scheduled for immediately following the Committee of the Whole Meeting of Council on Monday, August 10, 2015 in the Council Chambers located at the Civic Centre, 320 Portage Avenue, Fort Frances. The Committee of the Whole begins at 5:30 p.m.

The Council of the Town of Fort Frances will be conducting the hearing to consider Section 357/358 Applications, including the application with regard to property located at 501 Sixth Street W. in Fort Frances.

The hearing will give you the opportunity to speak to the application (copy of applications enclosed) if you should so desire.

Sincerely,

Laurie A. Witherspoon, CMO
Treasurer

Enc.



SECTION 357/358 APPLICATION

Application/Appeal #

TO THE COUNCIL OR THE ASSESSMENT REVIEW BOARD

Taxation Year:

2015

Municipality:

FORT FRANCES

Roll Number:

59-12-010-007-LL8-00

Property Address:

501 6th St W

Applicant Name:

TARA RASALA

Owner Name:

TOWN OF FORT FRANCES

Contact Number:

274-5323

Mailing Address:

320 PORTADIE AVE

Alternative Num:

RF ON P4A 3P4

Reason for Application: (Check one box only)

☐ Ceases to be liable for tax at rate it was taxed - 357(1)(a)☐ Sickness or extreme poverty - 357(1)(d.1)☒ Became exempt - 357(1)(c)☐ Mobile unit removed - 357(1)(e)☐ Razed by fire, demolition or otherwise - 357(1)(d)(i)☐ Gross or manifest clerical/factual error - 357(1)(f)☐ Damaged and substantially unusable - 357(1)(d)(ii)☐ Repairs/Reno's preventing normal use (min. 3 months) - 357(1)(g)

Details of Reason: NO LONGER USED AS A RENTAL UNIT

Effective from: 01/01/15 to 12/31/15
(MM/DD/YY)

Applicant Signature:

Tara Rasala

Date: 02/12/15
(MM/DD/YY)

ASSESSMENT REPORT:

MUNICIPALITY

ASSESSOR

Assessment Roll
As ReturnedRevised Since
Roll Return☐

Enter Revisions Below

Assessment Report

School Bd:

☐ Eng☐ Fr☐ Other☐ No Change in Assessment☐ S357 Required for Next Year

RTC/RTQ

2005
Base-year
CVA2008
Base-year
CVACurrent
Phased
AssessmentRevised
RTC/RTQRevised 2005
Base-year
CVARevised 2008
Base-year
CVARevised
Current Phased
AssessmentChange to
Current Phased
Assessment

Revised:

Reason for Change (Assessor Comments):

Reason Original Assessment Revised:

Assessor Name:

Signature:

Date: 1/1/15

TREASURER'S REPORT ON TAX LIABILITY

RTC/RTQ

Taxable Assessment Reduction

Tax Rate

Days / Months

Tax Adjustment

Original Levy

RTEP

- 70,500

.01870018

12

1,318.37

1,318.37

Recommended:

☐ No Adjustment☒ Adjustment☐ Cancellation☐ Refund

Total Amount:

1,318.37

Comments:

Treasury Position:

Treasurer

Signature:

Laurie A. Witherspoon

Date: 07/27/15

COUNCIL OR ASSESSMENT REVIEW BOARD DECISION:

Hearing Date (MM/DD/YY):

08/10/15

☐ Approved☐ Amended & Approved☐ Not Approved☐ Applicant Did Not Appear☐ Application Abandoned

Reason:

Appeared for Applicant

Appeared for Municipality

Signature of Council/ARB Member

Name/Title

442: 2015-0002

2015

**Application made under Sec 357/358/359 of the Municipal Act, 2001
MPAC'S RESPONSE**

Taxing Authority: Roll #: Address:	Fort Frances Town 5912 010 007 118 00 501 6th St W	Application #: Application Reason: Tax Year: Claimed Relief Period:	 Became exempt 2015 From Jan.1 To Dec.31
--	--	--	---

(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)
Property Class	2012 CVA as returned or most recently revised for taxation year noted in application	2015 Phased-In Amount as returned or most recently revised	CVA as revised (Sec 40 or Sec 39.1) if applicable OR after the correction of a factual error. (CVA)	Notional Value of Structure damaged, demolished, razed or removed OR undergoing repairs or renovations (CVA)	Notional Value of Property (land and any remaining bldgs.) after damage, demolition, razing or removal OR undergoing repairs or renovations (CVA)	Assessment			
						2008 CVA	2012 CVA	2015 Phased-In Value Attributed to Value in (H)	2014 Phased-In Value Attributed to Value in (H)
RT	73,000	70,500				63,000	73,000	70,500	68,000
								0	0
TO:								0	0
E	73,000	73,000				74,483	73,000	73,000	73,000
								0	0
								0	0
								0	0

MPAC's Remarks:

MPAC has learned that the property is no longer used as rental unit, taxable tenant removed.

Factor Methodology

Shown below is the CVA and classification that would have been returned for the taxation year of the application in order to reflect the physical circumstances and use set out in the application provided that those circumstances had existed at roll return.

Property Class	2008 CVA	2012 CVA	2015 Phased-In Value	2014 Phased-In Value	Factor Methodology Applied
E	\$74,483	\$73,000	73,000	73,000	PSDF
			0	0	
			0	0	
			0	0	
			0	0	
			0	0	

TO: Administration & Finance Executive Committee
FROM: Laurie Witherspoon, Treasurer
DATE: July 31, 2015
SUBJECT: 357/358 Applications for Tax Adjustment
Re: 118 Third Street W. (2015) Roll # 5912-010-001-02800-0000

BACKGROUND

Attached are the 357/358 Application for reconsideration of assessment and adjustments for 2015 taxes for 118 Third Street W. resulting from a house fire on November 16, 2013 that prevented normal use. The structure was removed in September of 2014. The new residential structure constructed will be subject to a supplemental tax billing.

The Municipality may object to the applications for the above referenced properties filed under Section 39.1 of the *Assessment Act*. In accordance with Section 357 (5) of the *Municipal Act* on or before September 30 of the year following the year in respect of which the application was made, council shall hold a meeting at which the applicants may make presentations to council.

Section 357 (5) (b) of the *Municipal Act* states that the Municipality must notify the applicant(s) of the meeting by mail sent 14 days before the meeting. Notice of Hearing to consider these Section 357/358 applications for 2013 & 2014 were mailed to the applicant on July 30, 2015 indicating notification that the public hearing is scheduled for Monday, August 10, 2015.

Administration & Finance Division
Civic Centre

Operations & Facilities Division
Fifth Street & Wright Avenue
Phone: 807-274-9893
Fax: 807-274-7360

Civic Centre
320 Portage Avenue
Phone: 807-274-5323
Fax: 807-274-8479
email: town@fort-frances.com



Planning & Development Division
Civic Centre

Community Services Division
740 Scott Street P9A 1H8
Phone: 807-274-4561

Mailing Address:
320 Portage Avenue
Fort Frances, Ontario
P9A 3P9

www.fort-frances.com

July 30, 2015

Jack Allan Gray
Camilla Jo Gray
118 Third Street W.
Fort Frances, Ontario
P9A 3A3

Dear Mr. & Mrs. Gray:

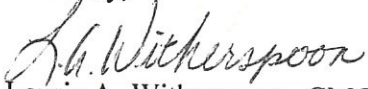
Re: Hearing to Consider Section 357/358 Applications

Please be advised that a public hearing has been scheduled for immediately following the Committee of the Whole Meeting of Council on Monday, August 10, 2015 in the Council Chambers located at the Civic Centre, 320 Portage Avenue, Fort Frances. The Committee of the Whole begins at 5:30 p.m.

The Council of the Town of Fort Frances will be conducting the hearing to consider Section 357/358 Applications, including the application with regard to the property located at 118 Third Street W. in the Town of Fort Frances for **2015 tax adjustment for the period of January 1, 2015 to December 31, 2015** as the residential structure damaged by fire was removed in 2014.

The hearing will give you the opportunity to speak to the application (copy of applications enclosed) if you should so desire.

Sincerely,


Laurie A. Witherspoon, CMO
Treasurer

c.c.: L. Slomke, Clerk

Enc.



To: Administration & Finance Executive Committee
FROM: Laurie Witherspoon, Treasurer
DATE: July 31, 2015
SUBJECT: Bethel Baptist Church Financial Request

BACKGROUND

Attached is a letter dated July 16, 2015 received from the Bethel Baptist Church requesting consideration of waiving all or part of the per seat charge for the Townshend Theatre.

The Bethel Baptist Church is hosting the African Children's Choir concert at the Townshend Theatre on September 2, 2015. As indicated in their letter, the concert will be a "free ticket" concert and during the concert the audience will have the opportunity to share in an offering. All monies received will go directly to Music for Life.

In the past, if there is no admission charge for an event, Community Services has waived the per person surtax charge.

Bethel Baptist Church

720 Morrison Crescent
Fort Frances, ON P9A 2Y3

July 16, 2015

Mayor and Council,
Town of Fort Frances
320 Portage Avenue
Fort Frances, ON
P9A 3P9

Attn: Mayor Roy Avis

Dear Mayor Avis and Council Members:

**Re: African Children's Choir Concert, September 2, 2015
Townshend Theatre, Fort Frances**

On September 2, 2015, Bethel Baptist Church will host the African Children's Choir at the Townshend Theatre. This will be the fifth time that we have had the privilege to host this incredible choir, the last one being four years ago when they performed to a packed house in the Townshend Theatre.

Please permit me to introduce this charitable organization to you. The African Children's Choir is a subsidiary of Music for Life which was founded by Ray Barnett. "Music for Life partners with community schools in Uganda, Kenya and South Africa to offer a weekly program to the communities most needy and vulnerable children. Music for Life Center programs include music and dance, arts and crafts, life skills training, homework help, Bible stories and one-on-one interaction between the children and Center volunteers. Each Center has approximately 50 children attending each week. Music for Life Centers provide a meal or snack as well. For many of the children, this is the only meal they will eat that day. The results are tangible as the quiet, shy children transform into enthusiastic, energetic children full of laughter and love. Teachers notice increased confidence, better academic performance and growing leadership skills in the children. Since 1984 over 1,000 children have toured as part of the Choir and hundreds of thousands of children and families have been aided in some way by Music for Life. Many of the children from the early years of the Choir are giving back and making a difference to their communities and many are mentoring younger children, each ensuring that the cycle continues." (Music for Life)

Part of the program this year is the possibility of the local youth choir joining to sing the final two songs of the evening with the African Children's Choir. This will allow children from our area to interact with the current African Children's Choir members.

...../2

In 2013, the touring Choir had the privilege of performing for her highness, Queen Elizabeth II at her diamond jubilee. We are honoured that Fort Frances is again given the opportunity to experience these world class performers, their talents and enthusiastic outreach.

This concert will be a 'free ticket' concert to enable us to fill the auditorium and not have to turn away people at the door due to full capacity. During the concert, the audience will have the opportunity to share in a 'love offering'. *All monies received will go directly to Music for Life.*

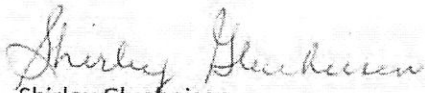
Since we are hosting this event, Bethel Baptist Church will absorb all expenses including the rental of the theatre. Bethel Baptist Church is a small congregation and we are asking that you please consider waiving all or at least part of the per seat charge since this will add significantly to our costs and current budget.

We are fully aware of the current hardships the town and residents of Fort Frances and surrounding area have experienced and we feel that by bringing in this incredible choir we will be encouraging our local citizens by witnessing for themselves children who live in poverty yet exude joy and life.

We would like to extend an invitation to each of you to attend the concert. You will find these children delightful, energetic and absolutely wonderful.

We look forward to hearing from you.

Sincerely,


Shirley Gluehisen,
Worship Committee Chair



Kathy Lawson/Frances
07/16/2015 03:21 PM

To Laurie Witherspoon/Frances@Frances, Jason
Kabel/Frances@Frances
cc Lisa Slomke/Frances@Frances

bcc

Subject 2015 July 16 - Financial request from Bethel Baptist Church

Good Afternoon:

Given the timing issue, we are forwarding the attached request for consideration at your next Executive Committee meetings.

Thank you in advance for your assistance.

Best regards,

Kathryn Lawson, Deputy Clerk
Phone - 807-274-5323 ext 257
fax - 807-274-8479
klawson@fort-frances.com



COW Administration and Finance 2015 July 16 -Bethel Baptist Church financial request.pdf

To: Administration & Finance Executive Committee
FROM: Laurie Witherspoon, Treasurer
DATE: July 31, 2015
Subject: Mayor Roy Avis Building Ontario Up Travel & Per Diem Claims

BACKGROUND

Attached is a copy of the Town of Fort Frances Schedule “F” Travel Statement – Mayor/Council Honorarium per diem in the amount of \$150.00 to attend the Building Ontario Up meeting held in Kenora on June 22, 2015 and Schedule “B” Travel Expense in the amount of \$77.000 as submitted by Mayor Roy Avis.

Expense Summary

1. Meal Allowance	\$ 16.00
2. Own Vehicle Gas	<u>61.00</u>
Sub-Total	\$ 77.00
3. Per Diem	<u>150.00</u>
Total	<u>\$227.00</u>

The per diem claim is in compliance with Town of Fort Frances By-Law 02/10-B Schedule ‘A’ and the Travel Policy.


**TOWN OF FORT FRANCES - SCHEDULE "B"
TRAVEL EXPENSE STATEMENT**

1.	Attendee	Roy Avis							
2.	Conference/Seminar Attended	BUILDING ONTARIO UP							
	Location (Facility and City)	KENORA ONT							
	Dates	July 22 2015							
3.		Sun.	Mon.	Tues.	Wed.	Thurs.	Fri.	Sat.	Total
	Accommodation								
	Transportation <i>Fuel</i>				61.00				61.00
	Breakfast								
	Lunch				16.00				16.00
	Dinner								
	Per Diem								
	Other								
4.	Prepaid Expenses	Registration		Air Travel		Other			Total
5.	Town Used Vehicle	Yes	No	Reason					Total
	Mileage Claimed	KM x \$0.47 =							
6.	Approved					Total Expenses			
						Advance Received			
						Balance Claimed			
						Balance Refunded			
						77.00			

The agenda must be attached to process payment

In claiming the above amounts, I certify that the expenses have been incurred on behalf of the Town, that the means of transportation were the most economical, with due regard to convenience, and that the expenditures were made in the exercise of my duties. NB – a valid and detailed receipt must accompany hotel Visa slips.

Date July 27 2015


Employee Signature

Date _____

Supervisor Signature

Date _____

Division Manager Signature


Date	Treasurer	A / P	Cashier

TOWN OF FORT FRANCES - SCHEDULE "F"
TRAVEL STATEMENT – MAYOR / COUNCIL HONORARIUM

Attendee	Roy Aves
Conference / Seminar Attended	Building Ontario Up
Location	KENORA ONT
Dates	July 22 2015

Details of Per Diem

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Total
Date			July 22/15					
Amount			150.00					

Name (Please Print) Roy Aves	Signature 
Approved	Date July 22 2015



To be submitted to Payroll for processing when approved by Council

TOWN OF FORT FRANCES - SCHEDULE "E"
TRAVEL WAIVER OF LIABILITY FORM

The Town of Fort Frances carries "Non-Owned Automobile" coverage for liability only. This coverage is for the situation where a liability claim exceeds the vehicle owner's liability insurance and does not include coverage for damages to the individual's vehicle.

Therefore, the undersigned acknowledges that:

- They have read and understood the above particularly with regards to insurance.
- The Town and its insurers will not be responsible for any damages, claims, deductibles or expenses (other than mileage or fuel costs as provided for in the Travel Policy) resulting from the use of one's own vehicle other than that provided for by the Non-Owned Automobile coverage.
- The Town will not be responsible for any additional insurance cost resulting from any claim(s) submitted to an individual's insurers.

Name (Please Print) 	Signature 
Approved	Date July 22 2015

DUPLICATE DUPLICATE DUPLICATE

PETRO-CANADA
HWY # 11
EMO
Ontario POW 1EO

F-HST: 891852709 (807) 482-2680
2015-07-23 PC0161415:3448201 09:21
TERMINAL: 053448201 OPER: A
PAYPOINT: 053448201

FUEL	(L)	(\$/L)	(\$)
Pump 1			
Regular	55.000	1.209	66.50*
Total Owed			66.50

TOTAL PAID
CREDIT CARD \$ 66.50 61.00

Taxes on 55.000 Litres of Regular Fuel
FET: \$0.1000/L = \$5.50
PFT: \$0.1470/L = \$8.09
F-H: 5.000% = \$2.94
PST: 8.000% = \$4.71

VISA *****8498 C
INV. 164203 AUTH. 081429
Purchase
C 0010010010 00 027
VISA CREDIT

To: Administration & Finance Executive Committee
From: Laurie Witherspoon. Treasurer
Date: July 31, 2015
Subject: Councillor Ken Perry NOMA Board Meeting Per Diem

BACKGROUND

Attached are copies of the Town of Fort Frances Schedule “F” Travel Statement – Mayor/Council Honorarium per diem in the amount of \$150.00 to attend the Infrastructure Funding Consultation Session held in Kenora on July 15, 2015 and per diem in the amount of \$75.00 to attend the Local Governance Networking Meeting held at Couchiching First nations on July 30, 2015 as submitted by Councillor Ken Perry.

TOWN OF FORT FRANCES - SCHEDULE "F"
TRAVEL STATEMENT – MAYOR / COUNCIL HONORARIUM

Attendee <i>Ken Perry</i>	
Conference / Seminar Attended	<i>Infrastructure Funding</i>
Location	<i>consultation session</i>
Dates	<i>Travelodge Keweenaw July 15/15</i>

Details of Per Diem

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Total
Date			<i>150.⁰⁰</i>					<i>150.⁰⁰</i>
Amount								

Name (Please Print) <i>Ken Perry</i>	Signature <i>Ken Perry</i>
Approved	Date

To be submitted to Payroll for processing when approved by Council

TOWN OF FORT FRANCES - SCHEDULE "F"
TRAVEL STATEMENT – MAYOR / COUNCIL HONORARIUM

Attendee <i>Ken Perry</i>	
Conference / Seminar Attended	<i>Local Governance Networking</i>
Location	<i>Couchiching</i>
Dates	<i>July 30/15</i>

Details of Per Diem

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Total
Date				<i>30</i>				
Amount				<i>75.00</i>				

Name (Please Print) <i>Ken Perry</i>	Signature <i>Ken Perry</i>
Approved	Date

To be submitted to Payroll for processing when approved by Council

To: Administration & Finance Executive Committee
From: Laurie Witherspoon. Treasurer
Date: July 31, 2015
Subject: Councillor Ken Perry NOMA Board Meeting Per Diem

BACKGROUND

Attached are copies of the Town of Fort Frances Schedule “F” Travel Statement – Mayor/Council Honorarium per diem in the amount of \$150.00 to attend the Infrastructure Funding Consultation Session held in Kenora on July 15, 2015 and per diem in the amount of \$75.00 to attend the Local Governance Networking Meeting held at Couchiching First nations on July 30, 2015 as submitted by Councillor Ken Perry.

**Town of Fort Frances
General Fund (Operating)
Actuals as at June 30, 2015**

	Actuals to Date	2015 Budget	Variance
CORPORATE			
050 Municipal Tax Levy (Interim Tax Levy)	(10,728,022.35)	(10,738,015.00)	(9,992.65)
051 Education Tax Levy	(1,760,313.57)	(1,757,276.00)	3,037.57
052 Supp/Omit Municipal Tax Levy			-
053 Supp/Omit Education Tax Levy			-
056 W/O Municipal	11,465.27	352,348.00	340,882.73
057 W/O Education	3,261.65	34,989.00	31,727.35
061 OMPF	(1,491,800.00)	(2,983,600.00)	(1,491,800.00)
062 Payments-in-Lieu	(13,580.26)	(783,913.00)	(770,332.74)
062 Other Grant (In-Lieu of Write-off)			-
070 Contribution from Reserve Funds (Tax Rate Stab.)		(448,804.00)	(448,804.00)
070 Sale of Land			-
110 Mayor & Council	134,053.53	762,650.00	628,596.47
112 Contribution to Reserves & Reserve Funds	-	1,375,000.00	1,375,000.00
113 Long Term Debt	294,482.26	697,352.00	402,869.74
115 Election	213.70	-	(213.70)
161 Riverside Health Care/Dr Recruitment	34,000.50	69,000.00	34,999.50
161 Clinic Financing Interest		12,500.00	12,500.00
162 RR DSSAB	1,021,220.46	2,042,441.00	1,021,220.54
163 Rainycrest	90,941.70	121,255.00	30,313.30
164 Northwestern Health Unit	184,406.70	368,814.00	184,407.30
820 Economic Development	104,562.72	165,485.00	60,922.28
821 Travel Information Centre	8,601.32	22,500.00	13,898.68
830 Solar Panel Project	(6,084.84)	(26,260.00)	(20,175.16)
991 English Public School Board	723,656.01	1,418,228.00	694,571.99
992 English Separate School Board	152,466.61	299,028.00	146,561.39
993 French Public School Board	700.10	1,400.00	699.90
994 French Separate School Board	1,815.73	3,631.00	1,815.27
Total Corporate	(11,233,952.76)	(8,991,247.00)	2,242,705.76
ADMINISTRATION AND FINANCE			
070 Other Unassigned Revenue	(207,866.77)	(312,000.00)	(104,133.23)
120 Administration	166,674.31	328,220.00	161,545.69
121 Admin Vehicle	3,784.88	2,873.00	(911.88)
122 Municipal Buildings	977.68	24,853.00	23,875.32
124 Tax Sale Registration	77.42		(77.42)
125 HR Department	35,958.02	41,750.00	5,791.98
130 Clerk	84,240.98	167,200.00	82,959.02
140 Treasury	241,779.17	370,652.00	128,872.83
910 PUC Administration	45,914.32	94,185.00	48,270.68
Total Administration and Finance	371,540.01	717,733.00	346,192.99
EMERGENCY SERVICES			
211 Emergency Services	451,347.49	902,041.00	450,693.51
227 Emergency Measures	9,428.75	19,948.00	10,519.25
228 911 Service	12,245.01	13,800.00	1,554.99
231 Police Revenue	(15,900.32)	(25,000.00)	(9,099.68)
232 Police Services Board	10,615.41	19,300.00	8,684.59
233 Police Administration	1,276,877.81	2,516,595.00	1,239,717.19
Total Emergency Services	1,744,614.15	3,446,684.00	1,702,069.85
COMMUNITY SERVICES			
622 Sister Kennedy Centre	10,751.33	31,412.00	20,660.67
641 Fort Frances Children's Complex	(120,970.00)	-	120,970.00
643 Best Start Hub/Resource Centre	(35,574.71)	-	35,574.71
644 Day Care Resource Teacher	(6,466.30)	-	6,466.30

**Town of Fort Frances
General Fund (Operating)
Actuals as at June 30, 2015**

		Actuals to Date	2015 Budget	Variance
653	Handi-Transit System	31,771.79	90,657.00	58,885.21
713	Townshend Theatre	(9,732.00)	-	9,732.00
722	Recreation Facilities	271,136.69	592,536.00	321,399.31
725	Recreation Programs	3,521.25	117,453.00	113,931.75
732	Community Services	62,825.66	108,643.00	45,817.34
740	Sunny Cove Camp	2,849.67	15,547.00	12,697.33
781	Fort Frances Public Library	283,295.27	485,975.00	202,679.73
791	Museum	70,051.52	146,448.00	76,396.48
817	Waterfront Development/Marina	(1,367.91)	55,712.00	57,079.91
Total Community Services		562,092.26	1,644,383.00	1,082,290.74

OPERATIONS AND FACILITIES

310	PW Administration	(87,985.75)	(153,725.00)	(65,739.25)
311	PW Buildings & Yards	63,749.18	110,622.00	46,872.82
313	Municipal Roads	521,375.25	1,257,030.00	735,654.75
318	Public Parking Lots	4,756.28	15,980.00	11,223.72
320	Sidewalks	34,897.22	107,463.00	72,565.78
330	Private Works Charges	13,346.17	33,904.00	20,557.83
331	Private Crossing Charges	2,670.36	18,479.00	15,808.64
333	PW Vehicles	104,365.20	216,501.00	112,135.80
334	PW Equipment	128,665.35	245,029.00	116,363.65
344	PW Stores	41,413.45	66,262.00	24,848.55
345	Traffic Signal Maintenance	7,494.49	6,861.00	(633.49)
346	Streetlight Maintenance	30,643.71	47,586.00	16,942.29
350	Garbage Collection	37,647.59	(156,577.00)	(194,224.59)
351	Recycling Services	88,591.18	194,826.00	106,234.82
352	Sanitary Landfill	(94,813.15)	(38,249.00)	56,564.15
360	Engineering	16,848.49	28,755.00	11,906.51
390	Airport	(49,110.68)	21,231.00	70,341.68
391	Airport Building Maintenance	20,246.47	40,582.00	20,335.53
393	Airport Grounds Maintenance	11,733.04	79,170.00	67,436.96
580	Parks & Cemeteries Admin.	68,778.42	162,487.00	93,708.58
582	Fort Frances Cemetery	26,215.29	79,211.00	52,995.71
583	Riverview Cemetery	71,476.52	191,483.00	120,006.48
584	Point Park	692.56	26,408.00	25,715.44
585	Parks - Outdoor Facilities	111,988.45	206,694.00	94,705.55
586	Lions Millennium Park	1,806.18	11,812.00	10,005.82
Total Operations and Facilities		1,177,491.27	2,819,825.00	1,642,333.73

PLANNING AND DEVELOPMENT

150	Civic Centre	38,941.70	66,353.00	27,411.30
271	By-Law Enforcement	64,450.51	135,046.00	70,595.49
272	Animal Shelter	4,234.72	9,914.00	5,679.28
813	Building Official	(10,342.56)	52,406.00	62,748.56
815	Planning & Zoning	45,090.25	98,903.00	53,812.75
Total Planning and Development		142,374.62	362,622.00	220,247.38

Sub-Total General Fund (Operating)	(7,235,840.45)	-	7,235,840.45
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L80	Surplus from Previous Year			
	Deficit/(Surplus)	(7,235,840.45)	-	7,235,840.45

TOTAL BUDGET - Revenue	(16,587,293.46)	(21,992,180.00)	(5,404,886.54)
TOTAL BUDGET - Expenditures	9,276,193.83	21,992,180.00	12,715,986.17
	(7,311,099.63)	0.00	7,311,099.63

Water and Sewer Fund (Operating)
Actuals to June 30, 2015

WATER		Actuals to Date	2015 Budget	Variance
961	Waterworks Administration	(401,663.33)	(649,208.00)	(247,544.67)
965	Water Treatment Plant	189,721.05	527,009.00	337,287.95
966	Water Storage Facility	14,961.25	122,199.00	107,237.75
		-196,981.03	0.00	196,981.03
L80	Surplus from Previous Year Before TCA	0.00	0.00	0.00
		-196,981.03	0.00	196,981.03

SEWER		Actual to Date	2015 Budget	Variance
410	Sanitary Sewer Administration	-556,321.41	(700,725.00)	(144,403.59)
413	Sewage Treatment Plant	316,463.16	700,725.00	384,261.84
		-239,858.25	0.00	239,858.25
L80	Surplus from Previous Year Before TCA	0.00	0.00	0.00
		-239,858.25	0.00	239,858.25

**Town of Fort Frances
Capital Fund Budget vs Actual
as at June 30, 2015**

		Actual to Date	2015 Budget	Variance
Administration				
C-110-0490-0952	Contribution from Reserve Funds		(10,000.00)	(10,000.00)
C-140-0490-0952	Contribution from Reserve Funds		(45,000.00)	(45,000.00)
C-110-9109-0000	Council iPads/Laptops		10,000.00	10,000.00
C-140-9109-0000	Computer/Network Upgrades	826.29	45,000.00	44,173.71
	Total Revenue	-	(55,000.00)	(55,000.00)
	Total Expenditures	826.29	55,000.00	54,173.71
	TOTAL ADMINISTRATION	826.29	-	(826.29)
Honeywell Project				
C-105-0490-0490	OPA/FFPC Grants			-
C-105-0490-0952	Contribution from Reserve Fund	-	(33,519.00)	(33,519.00)
C-105-9280-0000	Honeywell Improvement Project	35,434.85	33,519.00	(1,915.85)
	Total Revenue	-	(33,519.00)	(33,519.00)
	Total Expenditures	35,434.85	33,519.00	(1,915.85)
	TOTAL CIVIC CENTRE	35,434.85	-	(35,434.85)
EMERGENCY SERVICES				
C-211-0490-0952	Contribution from Reserve Funds		(27,600.00)	(27,600.00)
C-211-9122-0000	SCBA & Air Cylinders	3,313.33	3,600.00	286.67
C-211-9239-1431	Fire Hose Replacement	3,868.99	4,200.00	331.01
C-211-9284-1523	Training Facility	5,608.50	16,000.00	10,391.50
C-211-9625-1431	Air Dryer for Gear		3,800.00	3,800.00
	Total Revenue	-	(27,600.00)	(27,600.00)
	Total Expenditures	12,790.82	27,600.00	14,809.18
	TOTAL EMERGENCY SERVICES	12,790.82	-	(12,790.82)
PUBLIC WORKS				
Transportation				
C-310-0490-0406	AMO Federal Gas Tax			-
C-310-0490-0942	Debenture/Loan (Salt/Sand Shed)		(528,278.00)	(528,278.00)
C-310-0490-0952	Contribution from Reserve Funds		(170,000.00)	(170,000.00)
C-313-0490-0400	Federal Funding - Federal Gas Tax Reserve		(420,000.00)	(420,000.00)
C-313-0490-0952	Contribution from Reserve Funds		(192,667.00)	(192,667.00)
C-313-0490-0952	Contributions from Reserve Funds (Water & Sewer)		(308,532.00)	(308,532.00)
C-316-0490-0412	Provincial Grant	(1,100,000.00)	(2,000,000.00)	(900,000.00)
C-316-0490-0952	Contribution from Reserve Funds		(111,310.00)	(111,310.00)
C-320-0490-0400	Federal Funding - Federal Gas Tax Reserve		(50,000.00)	(50,000.00)
C-320-0490-0589	Contributions from Others (RRDSB)		(32,500.00)	(32,500.00)
C-320-0490-0952	Contribution from Reserve Funds		(13,406.00)	(13,406.00)
C-320-0490-0952	Contribution from Reserve Funds (Water & Sewer)		(80,663.00)	(80,663.00)
C-333-0490-0952	Contribution from Reserve Funds		(40,000.00)	(40,000.00)
C-334-0490-0952	Contribution from Reserve Funds		(682,000.00)	(682,000.00)
C-345-0490-0952	Contribution from Reserve Funds		(25,000.00)	(25,000.00)
C-351-0490-0400	Federal Funding - Federal Gas Tax Reserve		(100,575.00)	(100,575.00)
C-351-0490-0412	Provincial Grant		(117,700.00)	(117,700.00)
C-310-1620-5390	Transfer to FGT Reserve Fund			-
C-310-9105-1471	Small Equipment Purchases	1,957.80	8,000.00	6,042.20
C-310-9113-1523	Salt/Sand Shed	131,461.30	528,278.00	396,816.70
C-310-9127-1471	O & F Engineering & Managers Office Upgrades		12,000.00	12,000.00
C-310-9127-1523	Public Works Garage Renovations		150,000.00	150,000.00
C-313-9110-1523	Portage Ave/CNR East Abutment Concrete Work	5,454.35	150,000.00	144,545.65
C-313-9268-1523	Frog Creek Road	69.13		(69.13)
C-313-9271-1523	Phair Ave from 3rd Street to 5th Street (200 m.)	41,527.44	462,667.00	421,139.56
C-313-9272-1523	Nelson Street from Butler Ave to Shevlin Woodyard	16,498.71	308,532.00	292,033.29
C-313-9285-1523	3rd Street E Crowe to Frenette	212.25		(212.25)

**Town of Fort Frances
Capital Fund Budget vs Actual
as at June 30, 2015**

		Actual to Date	2015 Budget	Variance
C-313-9287-1523	Urban Storm Sewer Upgrades	20.31		(20.31)
C-316-9273-1523	Connecting Link - Kings Hwy from Wright to York	132,032.38	2,111,310.00	1,979,277.62
C-320-9271-1523	Phair Ave from 3rd Street to 5th Street (200 m.)	5,795.61	98,163.00	92,367.39
C-320-9272-1523	Nelson Street from Butler Ave to Shevlin Woodyard	288.56	13,406.00	13,117.44
C-320-9273-1523	Connecting Link - Kings Hwy from Wright to York	3,028.32		(3,028.32)
C-320-9274-1523	Keating Ave to JW Walker - 1st Street		65,000.00	65,000.00
C-333-9133-1471	3/4 Ton Truck c/w 4-Wheel Drive		40,000.00	40,000.00
C-334-9230-1471	Sidewalk Machine c/w Blower Attachment		120,000.00	120,000.00
C-334-9244-1471	Snow Plow Truck	235,722.33	237,000.00	1,277.67
C-334-9292-1471	Street Sweeper	775.72	325,000.00	324,224.28
C-345-9135-1471	Pole Replacement - Along Waterfront	16,288.29	25,000.00	8,711.71
	<u>Waste Management System</u>			
C-351-9128-1471	Transfer Station Upgrades	17,587.42	218,275.00	200,687.58
	<u>Airport</u>			
C-390-0490-0400	Federal Grant		(335,677.00)	(335,677.00)
C-390-0490-0952	Contribution from Reserve Funds		(3,000.00)	(3,000.00)
C-390-9105-0000	Video Surveillance System	1,324.97	3,000.00	1,675.03
C-390-9257-1471	Front End Loader c/w sweeper		216,427.00	216,427.00
C-390-9293-1471	Loader Mounted Snow Blower		119,250.00	119,250.00
	<u>Parks</u>			
C-580-0490-0632	Donation from Cemetery Trust		(10,386.00)	(10,386.00)
C-580-0490-0952	Contribution from Reserve Funds		(40,500.00)	(40,500.00)
C-580-0490-0589	Lawn Tractor Trade-In		(6,200.00)	(6,200.00)
C-586-0430-0632	Lions Millennium Park- Donations			-
C-580-9105-1471	Small Equipment Replacement	1,281.79	5,000.00	3,718.21
C-580-9133-1471	Half-ton Truck Replacement		30,000.00	30,000.00
C-580-9157-1471	Cemetery Riding Lawn Mowers	10,275.75	16,586.00	6,310.25
C-580-9174-1471	60" wide Snow Plow Attachment for JD Tractor		5,500.00	5,500.00
	Total Revenue	(1,100,000.00)	(5,268,394.00)	(4,168,394.00)
	Total Expenditures	621,602.43	5,268,394.00	4,646,791.57
	TOTAL PUBLIC WORKS	(478,397.57)	-	478,397.57
	LIONS MILLENNIUM PARK			
C-586-0430-0632	Donations	(6,200.00)	-	6,200.00
C-586-9232-1523	Contracted Works	2,149.18	-	(2,149.18)
	Total Revenue	(6,200.00)	-	6,200.00
	Total Expenditures	2,149.18	-	(2,149.18)
	TOTAL LIONS MILLENNIUM PARK	(4,050.82)	-	4,050.82
	FORT FRANCES CHILDREN'S COMPLEX			
C-641-0490-0432	RRDSSAB Grant			-
C-641-0490-0436	Health & Safety Grant (DSSAB)		(54,800.00)	(54,800.00)
C-641-9106-0000	Vent Hood/Air Handling System for Hood		17,000.00	17,000.00
C-641-9127-1523	Contracted Works (Infant Room/Preschool Room Renos)	1,831.68	37,800.00	35,968.32
	Total Revenue	-	(54,800.00)	(54,800.00)
	Total Expenditures	1,831.68	54,800.00	52,968.32
	TOTAL FFCC	1,831.68	-	(1,831.68)
	<u>MSC/Recreation</u>			
C-722-0490-0952	Contribution from Reserve Funds		(74,000.00)	(74,000.00)
C-722-0490-0952	Cont. from Reserve Funds (Multi Use/Tennis Courts)		(112,000.00)	(112,000.00)
C-722-0490-0437	Contributions from Others		(112,000.00)	(112,000.00)
C-732-0490-0632	Donations	(15,225.92)	-	15,225.92
C-740-0490-0952	Contribution from Reserve Funds		(8,000.00)	(8,000.00)
C-817-0490-0952	Contribution from Reserve Funds		(6,000.00)	(6,000.00)
C-817-0490-0437	Contributions from Others		(15,226.00)	(15,226.00)

Town of Fort Frances
Capital Fund Budget vs Actual
as at June 30, 2015

		Actual to Date	2015 Budget	Variance
C-817-0490-0954	Contribution from Revenue Fund		(5,000.00)	(5,000.00)
C-722-9133-0000	MSC 4x4 Truck		36,000.00	36,000.00
C-722-9269-1523	Ice For Kids Sound System	16,699.00		(16,699.00)
C-722-9293-1471	MSC Scissor Lift		35,000.00	35,000.00
C-722-9294-1523	Multi Use/Tennis Courts		224,000.00	224,000.00
C-722-9624-0000	MSC Fitness Equipment		3,000.00	3,000.00
C-732-9624-0000	Waterfront Outdoor Fitness Equipment	12,578.89	-	(12,578.89)
C-740-9108-1523	Sunny Cove Upgrades (Windows & Doors)		8,000.00	8,000.00
C-817-9108-1523	Marina Floor	4,400.00	6,000.00	1,600.00
C-817-9206-1110/1111/1540	Marina Fuel Storage Tank	2,385.06	-	(2,385.06)
C-817-9624-1471	Waterfront Outdoor Fitness Equipment		20,226.00	20,226.00
	Total Revenue	(15,225.92)	(332,226.00)	(317,000.08)
	Total Expenditures	36,062.95	332,226.00	296,163.05
	TOTAL MSC/RECREATION	20,837.03	-	(20,837.03)
LIBRARY				
C-781-0490-0400	Federal Grant (CAPP)			-
C-781-0490-0412	Provincial Grant			-
C-781-0490-0952	Contribution from Reserve Funds		-	-
C-781-9210-1471	Materials	6,585.09	-	(6,585.09)
C-781-9109-0000	Computer Equipment	5,495.54	-	(5,495.54)
	Total Revenue	-	-	-
	Total Expenditures	12,080.63	-	(12,080.63)
	TOTAL LIBRARY	12,080.63	-	(12,080.63)
MUSEUM				
C-791-0490-0632	Donations	(3,365.00)	(21,000.00)	(17,635.00)
C-791-0490-0952	Contribution from Reserve Funds			-
C-791-9127-1408	Display/Exhibit Expenses	3,246.94		(3,246.94)
C-791-9128-0000	Environmentally Controlled Display Case		5,000.00	5,000.00
C-791-9163-0000	Display Lighting/Lg Monitor for Digital Papers/Shelving		16,000.00	16,000.00
	Total Revenue	(3,365.00)	(21,000.00)	(17,635.00)
	Total Expenditures	3,246.94	21,000.00	17,753.06
	TOTAL MUSEUM	(118.06)	-	118.06
PLANNING & DEVELOPMENT				
C-122-0490-0400	Federal Grant	(2.01)	(655,000.00)	(654,997.99)
C-122-0490-0412	Provincial Grant		(1,000,000.00)	(1,000,000.00)
C-122-0490-0437	Contributions from Others		(160,000.00)	(160,000.00)
C-122-0490-0952	Contributions from Reserve Funds		(40,000.00)	(40,000.00)
C-122-0490-0954	Cont From Revenue Fund (In-Kind Contributions)		(180,000.00)	(180,000.00)
C-271-0490-0952	Contributions from Reserve Funds		(100,000.00)	(100,000.00)
C-122-9108-1471	Civic Centre - OPP Return Air Fan Replacement		20,000.00	20,000.00
C-122-9286-1523	Rainy Lake Hotel Demolition/Market Square	2,658.68	1,995,000.00	1,992,341.32
C-122-9295-1523	Civic Centre - Council Chambers Roof Replacement		20,000.00	20,000.00
C-271-9291-1523	By-Law Animal Shelter Construction	19,850.67	100,000.00	80,149.33
	Total Revenue	(2.01)	(2,135,000.00)	(2,134,997.99)
	Total Expenditures	22,509.35	2,135,000.00	2,112,490.65
	TOTAL PLANNING & DEVELOPMENT	22,507.34	-	(22,507.34)

**Town of Fort Frances
Capital Fund Budget vs Actual
as at June 30, 2015**

		Actual to Date	2015 Budget	Variance
SANITARY SEWER				
C-410-0490-0952	Contribution from Reserve Funds		(364,814.00)	(364,814.00)
C-410-0490-0954	Contribution from Revenue Funds		(640,355.00)	(640,355.00)
C-410-9105-1471	Sanitary Sewer Small Tools		12,000.00	12,000.00
C-410-9138-1523	Sanitary Manholes	38.94	162,400.00	162,361.06
C-410-9179-1523	Infiltration/Inflow Study Cont Works	2,823.77		(2,823.77)
C-410-9238-1523	Design for Infrastructure Renewal Project		37,500.00	37,500.00
C-410-9271-1523	Phair Ave from 3rd St to 5th Street	46,256.81	220,607.00	174,350.19
C-410-9272-1523	Nelson St from Butler to Shevlin Woodyard	17,196.37	157,442.00	140,245.63
C-410-9273-1523	Kings Hwy from Wright Ave to York	27,964.22	364,814.00	336,849.78
C-410-9285-1523	3rd Street E - Crowe to Frenette	113.68		(113.68)
C-410-9280-0000	Honeywell Improvements - Including Street Lighting		50,406.00	50,406.00
	Total Revenue	-	(1,005,169.00)	(1,005,169.00)
	Total Expenditures	94,393.79	1,005,169.00	910,775.21
	TOTAL SANITARY SEWER	94,393.79	-	(94,393.79)
SEWAGE TREATMENT PLANT				
C-413-0490-0412	Provincial Funding	(124,204.50)	(165,606.00)	(41,401.50)
C-413-0490-0954	Contribution from Revenue Fund		(260,956.00)	(260,956.00)
C-413-0490-0952	Contribution from Reserve Fund		(493,438.00)	(493,438.00)
C-413-0490-0490	On Power Authority ERIP Grant			-
C-413-9105-1471	Small Capital Repairs	18,183.59		(18,183.59)
C-413-9108-1471	Small Miscellaneous Capital Materials	6,564.22	120,000.00	113,435.78
C-413-9290-0000	Sludge Dewatering Equip & Installation	44,082.29	800,000.00	755,917.71
	Total Revenue	(124,204.50)	(920,000.00)	(795,795.50)
	Total Expenditures	68,830.10	920,000.00	851,169.90
	TOTAL STP	(55,374.40)	-	55,374.40
WATERWORKS ADMINISTRATION				
C-961-0330-0589	Expense Recovery			-
C-961-0490-0412	Provincial Grants			-
C-961-0490-0952	Contribution from Reserve Funds		(327,401.00)	(327,401.00)
C-961-0490-0954	Contribution from Revenue Fund		(967,867.00)	(967,867.00)
C-961-9105-1471	Miscellaneous Tools/Equipment	622.20	12,000.00	11,377.80
C-961-9137-1523	Replacing Main Line Water Valves/Hydrants	45.07	211,300.00	211,254.93
C-961-9179-1523	Infiltration/Inflow Study	2,823.76		(2,823.76)
C-961-9238-1523	Design for Infrastructure Renewal Project		37,500.00	37,500.00
C-961-9271-1523	Phair Ave from 3rd St to 5th Street	29,466.72	203,145.00	173,678.28
C-961-9272-1523	Nelson St from Butler to Shevlin Woodyard	6,411.48	126,778.00	120,366.52
C-961-9285-1523	3rd Street E - Crowe to Frenette	73.83		(73.83)
C-961-9273-1523	Kings Hwy from Wright Ave to York	75,430.27	704,545.00	629,114.73
	Total Revenue	-	(1,295,268.00)	(1,295,268.00)
	Total Expenditures	114,873.33	1,295,268.00	1,180,394.67
	TOTAL WATERWORKS ADMIN	114,873.33	-	(114,873.33)
WATER TREATMENT PLANT				
C-965-0490-0952	Contribution from Reserve Funds		(357,000.00)	(357,000.00)
C-965-0490-0954	Contribution from Revenue Fund		(60,000.00)	(60,000.00)
C-965-9105-1471	Misc. Small Capital	3,502.05	60,000.00	56,497.95
C-965-9260-1471	Backup Generator	95,242.01	357,000.00	261,757.99
	Total Revenue	-	(417,000.00)	(417,000.00)
	Total Expenditures	98,744.06	417,000.00	318,255.94
	TOTAL WTP	98,744.06	-	(98,744.06)
TOTAL REVENUE		(1,248,997.43)	(11,564,976.00)	(10,315,978.57)
TOTAL EXPENDITURES		1,125,376.40	11,564,976.00	10,439,599.60
TOTAL CAPITAL		(123,621.03)	-	123,621.03