

TOWN OF FORT FRANCES

Community Services Executive Committee

AGENDA - August 4, 2015 11:00 AM

MEETING - Memorial Sports Centre - '52 Canadians Meeting Room

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TOWN OF FORT FRANCES

MINUTES

SESSION NO. # 0013

July 6, 2015

The meeting of Community Services Executive Committee of the Town of Fort Frances was held in the '52 Canadians Meeting Room on July 6, 2015 from 10:30 a.m. to 11:19 a.m.

PRESENT: Ken Perry - Chairman, John Albanese - Councillor, June Caul - Councillor, Jason Kabel - Manager of Community Services

1 CALL TO ORDER

- 1.1 K. Perry called the meeting to order at 10:30am. J. Kabel recorded the minutes of the meeting.

2 DISCLOSURE OF CONFLICT OF INTEREST AND THE GENERAL NATURE THEREOF

- 2.1 NIL

3 APPROVAL OF PREVIOUS COMMITTEE MINUTES

- 3.1 Community Services Executive Committee Meeting - June 15, 2015 - approved as presented.

4 ITEMS REFERRED FROM COUNCIL

- 4.1 NIL

5 NEW BUSINESS

- 5.1 Seniors Community Grant - The Committee recommended to have the funding agreement endorsed and returned to the Ontario Seniors Secretariat.
- 5.2 Semi-annual report - accepted for presentation at Council meeting with two grammatical changes.
- 5.3 Memorial Sports Centre - Concessionaire Agreement - The committee made recommendation to have the 2015-16 concessionaire agreement go to an RFP process to determine the concession attendant with a contract to be negotiated later with the successful tender.

6 NON-AGENDA ITEMS

7 INFORMATION

- 7.1 Next Meeting - **Tuesday, August 4, 2015 @ 11:00am**

8 CLOSING

- 8.1 There being no further matters before the committee at this time, the meeting was closed at 11:19 am.

K. Perry, Executive Committee Chair

J. Kabel, Manager of Community Services

REPORT

TO: Mayor Avis & Council

FROM: Jason Kabel, Manager of Community Services

DATE: Sunday August 2, 2015

RE: Watten Volunteer Fire Department Request for Sunny Cove Event Donation

BACKGROUND

At the regular meeting of Council on July 13, 2015, the attached request was received from Brian Angus, Watten Volunteer Fire Department and referred to the Administration & Finance Executive Committee for recommendation with input from the Community Services Executive Committee.

For the past few years, the Watten Volunteer Fire Department (WVFD) has hosted a fish fry at Sunny Cove as part of their fundraising campaign. They are scheduled this year to host their event on Friday, August 28, 2015. The initiative is an important annual event to help raise funds for the WVFD's operating and maintenance expenses. This year they are requesting the following from the Town of Fort Frances;

'we are respectfully requesting the town donate the rental fee for Sunny Cove, or in lieu of this, a monetary donation. In the past years the Town of Fort Frances has donated \$300.00 to the Watten Fire Department, and this support has been sincerely appreciated.'

As per the user fee schedule, the Daytime Camp rental fee is \$559.58 plus HST (\$632.33 total). In 2013 and 2014, Council approved a donation of \$300.00 to the Watten Volunteer Fire Department in consideration of their request.



June 29, 2015
Mayor and Council
Town of Fort Frances

RE: Sunny Cove Camp

As part of its fundraising campaign again this year, the Watten Volunteer Fire Department will be hosting a fish fry at Sunny Cove Camp. The fish fry is scheduled for August 28th.

The Watten Fire Department must raise funds every year to cover operating and maintenance expenses for its fire hall and support fire services vehicle. As part of this campaign we are respectfully requesting the town donate the rental fee for Sunny Cove, or in lieu of this, a monetary donation. In past years the Town of Fort Frances has donated \$300.00 to the Watten Fire Department, and this support has been sincerely appreciated.

If you would like further information about the activities of our organization or this request please contact Chad Buist at 274-9000 or Brian Angus at 274-6057.

We appreciate your consideration and assistance.

Thank you.

Brian Angus
Administrative Board, Watten Fire Department



July 14, 2015

Watten Volunteer Fire Department
c/o Mr. Brian Angus
RR#2, Site 218-36
Fort Frances, Ontario
P9A 3M3

Dear Sir:

At their meeting July 13, 2015, Council referred the request dated June 29, 2015 from Brian Angus, Administrative Board, Watten Fire Department re: Donation Request to the Administration & Finance Executive Committee for recommendation with input from the Community Services Executive Committee.

By copy of this letter, your request has been referred as directed.

Please direct any questions you may have to L. Witherspoon, Treasurer, at 274-5323, ext 248 or J. Kabel, Manager Community Services at 274-4561.

Yours very truly,

ADMINISTRATION & FINANCE DIVISION

A blue ink signature of Elizabeth Slomke.

Elizabeth Slomke, Clerk

ES/kl

- c.c. Administration and Finance Executive Committee
-Attn: L. Witherspoon, Treasurer
Community Services Executive Committee
-Attn: J. Kabel, Manager Community Services

TO: Mayor Avis & Council

FROM: Jason Kabel, Manager of Community Services

DATE: Sunday August 2, 2015

RE: Fort Frances Aquanaut Swim Team Season Sponsorship

BACKGROUND

At the regular meeting of Council on July 13, 2015, Council referred the attached request dated June 19, 2015 from Donald A. Taylor, President, Fort Frances Aquanaut Swim Team re: Season Sponsorship Opportunity to the Community Services Executive Committee for recommendation.

The Fort Frances Aquanaut Swim Team Season Sponsorship Opportunity is as follows;
'At present a Banner hangs in view full time at the Memorial Sportsplex swimming pool hosting your business name, as you have been a past contributor to our club. If you are interested in continued advertising, kindly submit the sum of \$100.00 by July 31, 2015 so that we may update the Banners for the season.'

The Community Services Division does not have access or evidence to the past contributions that have been made to the Aquanaut Swim Club.



504 Armit Avenue
Fort Frances, ON P9A 2H7

3:04
JLK
July 6/15

June 19, 2015

Town of Fort Frances
320 Portage Avenue
Fort Frances, ON P9A 3P9

Attention: Mr. Glenn W. Treftlin

RE: Fort Frances Aquanaut Swim Team Season Sponsorship

Thank you very much for your past support of the Fort Frances Aquanaut Swim Team!

At present a Banner hangs in view full time at the Memorial Sportsplex swimming pool hosting your business name, as you have been a past contributor to our club. If you are interested in continued advertising, kindly submit the sum of \$100.00 by March July 31, 2015 so that we may update the Banners for the season. Please contact Sharon at 274-7811.

The Fort Frances Aquanaut Swim Team is pleased to announce that we have a total of 39 swimmers ranging in age from 6 years old to 60+ years old. Our competitive swimmers will have the opportunity to participate in over 10 swim meets, training camps and time trials this season. We are also very excited about our new Masters program for older swimmers.

As pool fees to the Town of Fort Frances have been steadily increasing, we have been paying approximately \$3,200.00 per month for use of their facility. The children, parents and guardians have been an immense aid participating in fundraising this season which has included selling Mom's Pantry, Raffle Tickets, Chocolates, hosting garage and bake sales and we held our annual Swim-a-thon in April.

We are continuing to encourage children to join our fitness program. If you know of someone who is interested in or would benefit from our program, please do not hesitate to contact us. Those interested may attend on a one week trial basis at no charge.

Thank you for your consideration.

Fort Frances Aquanaut Swim Team

Donald A. Taylor
President



July 14, 2015

Fort Frances Aquanaut Swim Club
Attn: Donald A. Taylor, President
504 Armit Avenue
Fort Frances, Ontario
P9A 3P9

Dear Sir:

At their meeting July 13, 2015, Council referred the request dated June 19, 2015 from Donald A. Taylor, President, Fort Frances Aquanaut Swim Team re: Season Sponsorship Opportunity to Community Services Executive Committee for recommendation.

By copy of this letter, your request has been referred as directed.

Please direct any questions you may have to Jason Kabel, Manager Community Services, at 274-4561.

Yours very truly,

ADMINISTRATION & FINANCE DIVISION

A blue ink signature of Elizabeth Slomke.

Elizabeth Slomke, Clerk

ES/kl

c.c. Community Services Executive Committee
-Attn: J. Kabel, Manager Community Services

REPORT

TO: Mayor Avis & Council

FROM: Jason Kabel, Manager of Community Services

DATE: Sunday August 2, 2015

RE: Heart of the Continent Request

BACKGROUND

At the regular meeting of Council on July 13, 2015, Council referred the attached request received July 8, 2015 from Chris Stromberg, Coordinator, Heart of the Continent Partnership re: Request Financial Consideration to the Administration & Finance Executive Committee for recommendation with **input from the Community Services Executive Committee**.

Sunny Cove Camp was the venue of choice for the Heart of the Continent's (HOC) quarterly meeting this summer (June 25-26, 2015). The summary of their request is as follows;

'Unfortunately our attendance, although well attended during our day meetings fell short for overnight stays at Sunny Cove. We have collected \$1857.00 by charging a nightly fee. I was wondering if it was at all possible that the town would consider a rebate on the costs due to our good work of promoting Fort Frances and the area through our geotourism initiative (www.traveltheheart.org)

Total costs for two nights were \$2841.84

Down payment of \$500.00

Remainder owing \$2341.84

Monies collected \$1857.00

Please give this some consideration and thank you for being wonderful hosts.'

The HOC is thereby requesting consideration of the remaining \$484.84 to be waived by the Town.



CAO Mark McCaig
Town of Fort Frances, 320 Portage Ave
Fort Frances, ON P9A 3P9

Thank you for the opportunity to host our quarterly meetings in Fort Frances at Sunny Cove Camp. Our bi-national organization had a nice time at Sunny Cove, we had some good talks and did some great work. Kurt Carlson, the caretaker there was a great host. We made some nice contacts, attended the Noden Causeway celebration at the Museum and toured Kay Nah Chi Wah Nung Friday afternoon after leaving Sunny Cove. There were presentations from Chief Sara Mainville Coochiching FN and Paul Pirie from your Chamber of Commerce. We also had a beautiful evening at La Place Rendezvous with a nice dinner. We all came away from Fort Frances feeling welcomed and invigorated.

Unfortunately our attendance, although well attended during our day meetings fell short for overnight stays at Sunny Cove. We have collected \$1857.00 by charging a nightly fee. I was wondering if it was at all possible that the town would consider a rebate on the costs due to our good work of promoting Fort Frances and the area through our geotourism initiative www.traveltheheart.org

Total costs for two nights were \$2841.84
Down payment of \$500.00
Remainder owing \$2341.84
Monies collected \$1857.00
Please give this some consideration and thank you for being wonderful hosts.

Chris Stromberg, Coordinator
Heart of the Continent Partnership
214 Main Street West
Atikokan Ontario
P0T1C0
1-807-598-1074
fax- 1-807-597-2726
www.heartofthecontinent.org
hocp@heartofthecontinent.org

Mission: The Heart of the Continent Partnership seeks to sustain and celebrate the health, beauty, diversity, and productivity of the natural and cultural resources of the border lakes region through collaboration to meet the needs of present and future generations.



July 14, 2015

The Heart of the Continent
Attn: Chris Stromberg, Coordinator
214 Main Street West
Atikokan, Ontario
P0T 1C0

Dear Sir:

At their meeting July 13, 2015, Council referred the request received July 8, 2015 from Chris Stromberg, Coordinator, Heart of the Continent Partnership re: Request Financial Consideration to the Administration & Finance Executive Committee for recommendation with input from the Community Services Executive Committee.

By copy of this letter, your request has been referred as directed.

Please direct any questions you may have to L. Witherspoon, Treasurer, at 274-5323, ext 248, or J. Kabel, Manager Community Services at 274-4561.

Yours very truly,

ADMINISTRATION & FINANCE DIVISION

A handwritten signature in blue ink, appearing to read "E. Slomke".

Elizabeth Slomke, Clerk

ES/kl

c.c. Administration and Finance Executive Committee
-Attn: L. Witherspoon, Treasurer
Community Services Executive Committee
-Attn: J. Kabel, Manager Community Services

TO: Mayor Avis & Council

FROM: Jason Kabel, Manager of Community Services

DATE: Sunday August 2, 2015

RE: Bethel Baptist Church – Townshend Theatre Request

BACKGROUND

At the regular meeting of Council on July 13, 2015, Council referred the attached request from Shirley Glueheisen, Bethel Baptist Church dated July 16, 2015 to Administration & Finance with input from the **Community Services Executive Committee**.

On September 2, 2015, Bethel Baptist Church will host the African Children's Choir at the Townshend Theatre. The African Children's Choir is a subsidiary of 'Music for Life', an organization that partners with community schools in Uganda, Kenya and South Africa to offer a weekly program to the communities most needy and vulnerable children. A summary of their request is as follows;

'Since we are hosting this event, Bethel Baptist Church will absorb all expenses including the rental of the theatre. Bethel Baptist Church is a small congregation and we are asking that you please consider waiving all or at least part of the per seat charge since this will add significantly to our costs and current budget.'

Organizations that rent the Townshend Theatre that do not have a fee for entry to their event are not typically subject to the Community Services Division seat surcharge over and above the Theatre rental.

Bethel Baptist Church

720 Morrison Crescent
Fort Frances, ON P9A 2Y3

July 16, 2015

Mayor and Council,
Town of Fort Frances
320 Portage Avenue
Fort Frances, ON
P9A 3P9

Attn: Mayor Roy Avis

Dear Mayor Avis and Council Members:

**Re: African Children's Choir Concert, September 2, 2015
Townshend Theatre, Fort Frances**

On September 2, 2015, Bethel Baptist Church will host the African Children's Choir at the Townshend Theatre. This will be the fifth time that we have had the privilege to host this incredible choir, the last one being four years ago when they performed to a packed house in the Townshend Theatre.

Please permit me to introduce this charitable organization to you. The African Children's Choir is a subsidiary of Music for Life which was founded by Ray Barnett. "Music for Life partners with community schools in Uganda, Kenya and South Africa to offer a weekly program to the communities most needy and vulnerable children. Music for Life Center programs include music and dance, arts and crafts, life skills training, homework help, Bible stories and one-on-one interaction between the children and Center volunteers. Each Center has approximately 50 children attending each week. Music for Life Centers provide a meal or snack as well. For many of the children, this is the only meal they will eat that day. The results are tangible as the quiet, shy children transform into enthusiastic, energetic children full of laughter and love. Teachers notice increased confidence, better academic performance and growing leadership skills in the children. Since 1984 over 1,000 children have toured as part of the Choir and hundreds of thousands of children and families have been aided in some way by Music for Life. Many of the children from the early years of the Choir are giving back and making a difference to their communities and many are mentoring younger children, each ensuring that the cycle continues." (Music for Life)

Part of the program this year is the possibility of the local youth choir joining to sing the final two songs of the evening with the African Children's Choir. This will allow children from our area to interact with the current African Children's Choir members.

...../2

In 2013, the touring Choir had the privilege of performing for her highness, Queen Elizabeth II at her diamond jubilee. We are honoured that Fort Frances is again given the opportunity to experience these world class performers, their talents and enthusiastic outreach.

This concert will be a 'free ticket' concert to enable us to fill the auditorium and not have to turn away people at the door due to full capacity. During the concert, the audience will have the opportunity to share in a 'love offering'. *All monies received will go directly to Music for Life.*

Since we are hosting this event, Bethel Baptist Church will absorb all expenses including the rental of the theatre. Bethel Baptist Church is a small congregation and we are asking that you please consider waiving all or at least part of the per seat charge since this will add significantly to our costs and current budget.

We are fully aware of the current hardships the town and residents of Fort Frances and surrounding area have experienced and we feel that by bringing in this incredible choir we will be encouraging our local citizens by witnessing for themselves children who live in poverty yet exude joy and life.

We would like to extend an invitation to each of you to attend the concert. You will find these children delightful, energetic and absolutely wonderful.

We look forward to hearing from you.

Sincerely,

A handwritten signature in cursive script that reads "Shirley Gluehisen".

Shirley Gluehisen,
Worship Committee Chair