

TOWN OF FORT FRANCES

MINUTES

SESSION NO. 017

July 13, 2015

The meeting of Council of the Town of Fort Frances was held in the Council Chambers , Civic Centre on July 13, 2015 from 6:03 p.m. to 7:03 p.m. and from 7:52 p.m. to 8:40 p.m.

PRESENT: Mayor R. Avis, Chairperson; Councillors J. Albanese, W. Brunetta, J. Caul, D. Kitowski, K. Perry and G. Paul Ryan.

ALSO PRESENT: M. McCaig, Administrator, E. Slomke, Clerk, L. Witherspoon, Treasurer, D. Brown, Manager of Operations & Facilities, J. Kabel, Manager of Community Services.

1. COUNCIL MEETING

(Session No. 017) to immediately follow the Committee of the Whole

- 1.1 Call to Order at 6:03 p.m.
The Committee of the Whole meeting was temporarily suspended so that Items 2.1 and 2.2 could be dealt with in a timely fashion.
- 1.2 Prayer
- 1.3 Non-agenda items identified to be considered later in this meeting - None.
- 1.4 Disclosure of pecuniary interest and the general nature thereof.

The following disclosures were made:

- Councillor Perry disclosed an interest in Items 8.2 and 8.3 from tonight's Committee of the Whole agenda as the per diem claims being considered are his.
- Councillor Albanese disclosed an interest in Item 8.5 from tonight's Committee of the Whole agenda as the per diem claim being considered is his.
- Councillor Brunetta disclosed an interest in Item 8.4 from tonight's Committee of the Whole agenda as the per diem claim being considered is hers.
- Councillor Brunetta disclosed an interest in Item 12.1 (Non-Agenda) from tonight's Committee of the Whole agenda as one of the bidder's in the tender process is a family member.
- Councillor Kitowski disclosed an interest in Item 8.1 from tonight's Committee of the Whole agenda as the per diem claim being considered is his.

2. Delegations/Deputations:

- 2.1 Mayor Avis presents cheques to representatives from the following organizations as recipients of contributions from the Moffat Family Trust Fund for 2015 (at 6:00 p.m.):
 1. 908 Rainy Lake Air Cadet Squadron;
 2. Sunny Cove Camp;
 3. OPP Youth Foundation;
 4. Fort Frances Multi Use / Tennis Court Committee;
 5. Salvation Army;
 6. Community Garden & Kids Garden Club;
 7. Friends for Kids Sports;
 8. I Am Awesome (and I Know It) Initiative;
 9. Fort Frances Curling Club;
 10. Fort Frances Judo Club.
- 2.2 BDO Canada (Jon Evans and Jeff Savage) - Auditors presentation on the 2014 Draft Financial Statements

222 Kitowski - Caul: THAT the presentation of the Draft 2014 Audited Financial Statements

by J. Savage, C.A. and Jon Evans, C.A. from BDO Canada be received.

CARRIED

- 223 Kitowski - Caul: THAT the Corporation of the Town of Fort Frances Draft Consolidated Financial Statements for the year ended December 31, 2014 as prepared by BDO Canada be hereby approved.

CARRIED

2.3 Executive Committee / Division Oral Reports

1. Administration & Finance - verbally presented by Councillor Perry
2. Community Services - verbally presented by Councillor Perry
3. Planning & Development - verbally presented by Councillor Kitowski
4. Operations & Facilities - verbally presented by Councillor Ryan
5. Fire Services - received. Will be placed on a future agenda to be presented by the Fire Chief.

- 224 Kitowski - Caul: THAT the bi-annual reports as presented by the Committee Chair or Division Manager be hereby received.

CARRIED

3. Consent Agenda:

3.1 Items Referred from Committee of the Whole

- 225 Caul - Kitowski: THAT the following Consent items be approved:

- 1) Committee of the Whole Consent items # 7.1, 7.2, 7.3, 7.4, 7.5 and 7.6.
- 2) Council Consent items # 3.2, 3.3, 3.4, 3.5, 3.6, 3.7 and 3.8.

CARRIED

- 3.2 Letter dated June 29, 2015 from Watten Fire Department - request donation
- will be referred to Administration & Finance Executive Committee for recommendation with input from Community Services Executive Committee

- 3.3 Letter dated June 19, 2015 from Fort Frances Aquanaut Swim Team Sponsorship Request
- will be referred to Community Services Executive Committee for recommendation

- 3.4 Letter received July 8, 2015 from The Heart of the Continent: Request Financial Consideration
- will be referred to Administration & Finance Executive Committee for recommendation with input from Community Services Executive Committee

- 3.5 Email dated July 8, 2015 from L. Hamilton, Resident of Colonization Road
- will be referred to Administration & Finance Executive Committee for recommendation

- 3.6 Northern Ontario School of Medicine - 2015/2016 Student Society Sponsorship Package (sponsorship)
- will be referred to Administration & Finance Executive Committee for recommendation

- 3.7 Letter dated July 6, 2015 from Northwest Ontario's Sunset Country Travel Association: Annual Per Capita Contribution
- will be referred to Administration & Finance Executive Committee for recommendation

- 3.8 Letter dated June 30, 2015 from Ontario Federation of Anglers & Hunters - Support for Spring Bear Hunt in Ontario.

- will be referred to Planning and Development Executive Committee for recommendation.

4. Approval of Council Minutes: *

4.1 June 22, 2015 - Session 016

226 Caul - Kitowski: THAT the minutes of the Council meeting being Session No. 16 dated June 22, 2015 having been typed and distributed be approved.

CARRIED

5. Approval of Committee of the Whole Minutes: *

5.1 June 22, 2015 - Session 025

227 Caul - Kitowski: THAT the report of the Committee of the Whole of Council meeting being Session No. 25 dated June 22, 2015 having been typed and distributed be approved.

CARRIED

6. Resolutions from tonight's Committee meeting

6.1 Council considered the following resolutions from tonight's Committee meeting:

- Councillor Perry disclosed an interest in resolutions 230 and 231 below as the per diem claims being considered are his. He did not speak to, nor vote on either resolution.
- Councillor Albanese disclosed an interest in resolution 233 below as the per diem claim being considered is his. He did not speak to, nor vote on the resolution.
- Councillor Brunetta disclosed an interest in resolution 232 below as the per diem claim being considered is hers. She did not speak to, nor vote on the resolution.
- Councillor Brunetta disclosed an interest in resolution 235 below as one of the bidder's in the tender process is a member of her family. She did not speak to, nor vote on the resolution.
- Councillor Kitowski disclosed an interest in resolution 229 below as the per diem claim being considered is his. He did not speak to, nor vote on the resolution.

228 Caul - Brunetta: THAT the following be appointed by Council to the Fort Frances Power Corporation – Appointment Committee:

- Councillor Paul Ryan
- Councillor Wendy Brunetta
- Human Resources Manager

CARRIED

229 Brunetta - Caul: THAT the report dated June 23, 2015 from L. Witherspoon, Treasurer re: Councillor Doug Kitowski – Strategic Planning Meeting Per Diem to authorize the per diem claim in the amount of \$150.00 for attendance at the June 11, 2015 Strategic Planning Session be approved.

CARRIED

230 Kitowski - Brunetta: THAT the report dated July 2, 2015 from L. Witherspoon, Treasurer re: Councillor Ken Perry – Strategic Planning Meeting Per Diem to authorize the per diem claim in the amount of \$150.00 for attendance at the June 11, 2015 Strategic Planning Session be approved.

CARRIED

231 Brunetta - Kitowski: THAT the report dated July 2, 2015 from L. Witherspoon, Treasurer re: Council Ken Perry – NOMA Board Meeting Per Diem to authorize the per diem claim in the amount of \$150.00 for attendance at the NOMA Board Meeting on June 17, 2015 in Thunder Bay be approved.

CARRIED

- 232 Caul - Kitowski: THAT the report dated July 6, 2015 from D. Galusha, Deputy-Treasurer re: Councillor Wendy Brunetta – Strategic Planning Meeting Per Diem to authorize the per diem claim in the amount of \$150.00 for attendance at the June 11, 2015 Strategic Planning Session be approved.

CARRIED

- 233 Brunetta - Kitowski: THAT the report dated July 6, 2015 from D. Galusha, Deputy-Treasurer re: Councillor John Albanese – Strategic Planning Meeting Per Diem to authorize the per diem claim in the amount of \$150.00 for attendance at the June 11, 2015 Strategic Planning Session be approved.

CARRIED

- 234 Brunetta - Kitowski: THAT the report dated July 8, 2015 from F. Sheppard, Fire Chief / CEMC re: Point Park Dock be received and further that the matter proceed as directed.

CARRIED

- 235 Caul - Kitowski: THAT the report dated July 10, 2015 from T. Rob, CBO / Facilities and Special Projects Coordinator re: Awarding Tender 15-PD-14 – Construct a New Animal Shelter and Other Renovations to Town Facilities recommends awarding the contract to Ed Kaun and Sons in the amount of \$223,464.56 (plus HST), and that Council waive the applicable building permit and grade set fees required for said projects be approved, AND FURTHER THAT an authorizing by-law be prepared for signing by Mayor and Clerk.

CARRIED

7. By-Laws:

- 7.1 By-law to regulate smoking in public places and workplaces in the Town of Fort Frances.

- 236 Caul - Kitowski: THAT the following by-laws be introduced and read a first, second and third time, be finally passed, signed by the Mayor and Clerk, sealed with the Corporate Seal and become law forthwith:

By-law 38/15, being a by-law to regulate smoking in public places and workplaces in the Town of Fort Frances.

By-law 39/15, being a by-law to authorize the execution of a funding agreement with the Minister Responsible for Seniors Affairs.

By-law 40/15, being a by-law to enter agreement with Hitrac (1974) Inc. to Supply Front End Loader.

By-law 41/15, being a by-law to enter agreement with J.A. Larue Inc. to Supply Loader Mounted Snowblower Attachment.

By-law 02/10-C, being a by-law to amend By-law 02/10-B, a by-law for the purpose of fixing remuneration and benefits for elected officials.

By-law 42/15, being a by-law to authorize signing a Memorandum of Understanding.

CARRIED

- 7.2 By-law to authorize the execution of a funding agreement with the Minister Responsible for Seniors Affairs

- 7.3 By-law to enter Agreement with Hitrac (1974) to Supply Front End Loader (Tender 15-OF-05).

7.4 By-law to enter Agreement with J.A. Larue Inc. to supply Loader Mounted Snowblower Attachment (Tender 15-OF-11)

7.5 By-law to amend By-law 02/10-B a by-law for the purpose of fixing remuneration and benefits for elected officials.

7.6 By-law to authorize signing of Memorandum of Settlement.

8. New Items:

8.1 Proclamation of 'Duncan Keith Day' on August 1st, 2015 in Fort Frances

237 Kitowski - Caul: THAT Council hereby proclaims August 1st, 2015 as 'Duncan Keith Day' in the Town of Fort Frances and further that it be declared a significant event.

CARRIED

9. Information Correspondence:

9.1 AMO Communications: Policy Update - Accessibility in Ontario
Received.

9.2 AMO Communications: Municipal Payments for 2015 Blue Box Steward Obligations
Received.

9.3 AMO Communications: Policy Update - Highlights of the June 2015 Board Meeting
Received.

9.4 AMO Communications: Last Call to Speak up about What's Next Ontario!
Received.

9.5 AMO Watchfile dated July 9, 2015.
Received.

9.6 Township of Montague: Community Mailboxes
Received.

9.7 Town of New Tecumseth: Electricity Rates Motion.
Received.

9.8 Ministry of Natural Resources and Forestry: Herbicide Spraying Sapawe Forest
Received.

9.9 Ministry of Natural Resources: Crossroute Forest 2007-2017 Forest Management Plan
Received.

9.10 Rainy River District Substance Abuse Prevention Team: Family Safety Day &
Barbeque
Received.

9.11 Community School Alliance: Newsletter
Received.

9.12 Tweed Disaster Relief Committee: Donation Request
Received.

9.13 Committee of Adjustment: Notice of Decision (1108 2nd Street East)
Received.

- 9.14 Fort Frances Museum & Cultural Centre - Summer 2015 Newsletter
Received.
- 9.15 Stewardship Ontario: Industry Funding for Municipal Blue Box Recycling for 1st
Quarter of 2015
Received.

10. Minutes:

- 10.1 Administration & Finance Executive Committee minutes June 2, 2015
Received.
- 10.2 Downtown BIA minutes April 9, 2015
Received.
- 10.3 Fort Frances Municipal Non-Profit Housing Corporation minutes March 19, 2015
Received.
- 10.4 Board of Health for Northwestern Health Unit - minutes May 22, 2015
Received.
- 10.5 Operations & Facilities Executive Committee minutes June 17, 2015
Received.
- 10.6 Planning & Development Executive Committee minutes June 15, 2015
Received.
- 10.7 Community Services Executive Committee minutes June 1, 2015 and June 15, 2015
Received.

11. Non-agenda Items

12. ADJOURNMENT

- 12.1 Meeting adjourned at 8:40 p.m.

238 Caul - Kitowski: THAT this meeting of the Council of the Town of Fort Frances be now
closed.

CARRIED

R. Avis, Mayor

E. Slomke, Clerk