

REPORT

COMMITTEE OF THE WHOLE

July 13, 2015

A meeting of the Committee of the Whole of Council was held in the Committee Room and Council Chambers, Civic Centre on July 13, 2015 from 4:30 p.m. to 5:55 p.m. and resumed again from 7:03 p.m. to 7:48 p.m.

PRESENT: Councillor J. Albanese, Chairperson; Mayor R. Avis; Councillors K. Perry, P. Ryan, J. Caul, W. Brunetta and D. Kitowski.

ALSO PRESENT: M. McCaig, Administrator, E. Slomke, Clerk, L. Witherspoon, Treasurer (4:30 p.m. to 4:31 p.m. and 7:03 p.m. to 7:48 p.m.), D. Brown, Manager of Operations and Facilities (4:30 p.m. to 4:31 p.m. and 7:03 p.m. to 7:48 p.m.), J. Kabel, Manager of Community Services (4:30 p.m. to 4:55 p.m. and 7:03 p.m. to 7:48 p.m.), A. Petrin, Human Resources Manager (4:30 p.m. to 4:55 p.m.) and T. Rob, CBO (7:03 p.m. to 7:15 p.m.).

1. Call to Order at 4:30 p.m.

2. Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting.

2.1 Addition of the Following Non-Agenda Items:

4.5 - Property Disposition for Assisted Living Purposes (Councillor Caul)

4.6 - Pending Litigation regarding Agency One (CAO)

12.1 - Report to Award Tender for New Animal Shelter and Other Renovations (T. Rob, CBO)

3. Disclosure of pecuniary interest and the general nature thereof.

3.1 The following disclosures were made:

- Councillor Kitowski disclosed an interest in Item 8.1 on this agenda as the per diem claim being considered is his.
- Councillor Brunetta disclosed an interest in Item 8.4 on this agenda as the per diem claim being considered is hers.
- Councillor Brunetta disclosed an interest in Item 12.1 on this agenda (non-agenda item) as one of the bidders on the project is a family member.
- Councillor Albanese disclosed an interest in Item 8.5 on this agenda as the per diem claim being considered is his.
- Councillor Perry disclosed an interest in Items 8.2 and 8.3 on this agenda as the per diem claims being considered are his.

4. In-Camera:

4.1 Identifiable Individual - Employment Update

The Human Resources Manager provided a verbal update to Council.

060 Brunetta - Caul THAT Committee of the Whole of Council not meet in-camera in order to address a matter pertaining to:

- personal matters about an identifiable individual, including municipal or local board employees, more specifically Item 4.1 Employment Update, Item 4.2 Facility Patron and Item 4.3 Board Structure
- a proposed or pending acquisition of land for municipal or local board purposes or disposal of land no longer needed for municipal purposes, more specifically Item 4.4 Inquiry for Municipal Land and

CARRIED

4.2 Identifiable Individual - Facility Patron

The CAO and Manager of Community Services provided input. The CAO was directed to write a letter to this patron.

4.3 Identifiable Individual - Board Structure

Mayor Avis and the CAO provided verbal input. Council agreed to consider a resolution during tonight's Council meeting.

4.4 Disposition of Land - Inquiry for Municipal Land

The CAO provided verbal update to Council. Direction was received.

4.5 Disposition of Land - Assisted Living Facility

Councillor Caul provided a verbal update to Council. More information will follow.

4.6 Pending Litigation - Agency One Matters

The CAO and Mayor provided verbal update.

5. Public Session Resumes in Council Chambers at 7:03 p.m.

6. Council Reports on Board & Committee Activity:

6.1 Verbal report from Mayor Avis was received.

6.2 Verbal report from Councillor Kitowski was received.

6.3 Verbal report from Councillor Perry was received.

6.4 Verbal report from Councillor Ryan was received.

7. Consent Agenda:

7.1 Waiving of Sign Permit Requirements

- approval of this report will authorize the waiving of permit requirements for the signs that have been installed

061 Brunetta - Caul: THAT the matters listed on the Consent Agenda be referred to the Consent Agenda for the Regular Meeting of Council later tonight for approval being items # 7.1, 7.2, 7.3, 7.4, 7.5 and 7.6.

CARRIED

7.2 1108 Second St. E. - Minor Variance A4/2015: Request for refund of Fee

- approval of this report will authorize a refund of the fee of \$268.40 to the owners of 1108 Second Street East for minor variance A4/2015.

7.3 May 2015 Drinking Water Systems Monthly Summary Report

- approval of this report will accept and approve the May 2015 report as presented.

7.4 Drinking Water Quality Management System (DWQMS) - Management Review Meeting - Endorsement by Owners

- approval of this report will ensure that Council has reviewed the agenda package and minutes of the management review meeting held on June 30, 2015 and that Council has reviewed and accepted the four action items identified and outlined in this report.

7.5 Supply of New Heavy Duty Mechanical Broom Sweeper and Trade-In of 2001 Elgin Whirlwind Vacuum Truck (Tender 15-OF-06)

- approval of this report will award the tender to Joe Johnson Equipment Inc. at a total cost of \$349,520.30 (all taxes included), and further that an appropriate by-law be

- 7.6 Seniors Community Grant Program Approval
- approval of this report will sanction the grant agreement and approve the Mayor and Clerk to execute the agreement and resubmit to Ontario Seniors Secretariat, and that an appropriate by-law be considered during tonight's Council meeting.

8. Administration and Finance Division:

- 8.1 Strategic Planning Meeting Per Diem Claim - Councillor Kitowski
- approval of this report will agree to the Administration & Finance Executive Committee recommendation to approve the per diem claim of \$150.00 for attendance at Strategic Planning Meeting June 11, 2015.
Councillor Kitowski disclosed an interest in this item as the per diem claim being considered is his. He did not speak to this item.
- 8.2 Strategic Planning Meeting Per Diem Claim - Councillor Perry
- approval of this report will agree to the Administration & Finance Executive Committee recommendation to approve the per diem claim of \$150.00 for attendance at Strategic Planning meeting on June 11, 2015.
Councillor Perry disclosed an interest in this item as the per diem claim being considered is his. He did not speak to this item.
- 8.3 NOMA Board Meeting Per Diem Claim - Councillor Perry
- approval of this report will agree to the Administration & Finance Executive Committee recommendation to approve the per diem claim of \$150.00 for attendance at NOMA Board Meeting held in Thunder Bay on June 17, 2015.
Councillor Perry disclosed an interest in this item as the per diem claim being considered is his. He did not speak to this item.
- 8.4 Strategic Planning Meeting Per Diem - Councillor Brunetta
- approval of this report will agree to the Administration & Finance Executive Committee recommendation to approve the per diem claim of \$150.00 for attendance at Strategic Planning Meeting June 11, 2015.
Councillor Brunetta disclosed an interest in this item as the per diem claim being considered is hers. She did not speak to this item.
- 8.5 Strategic Planning Meeting Per Diem Claim - Councillor Albanese
- approval of this report will agree to the Administration & Finance Executive Committee recommendation to approve the per diem claim of \$150.00 for attendance at Strategic Planning Meeting June 11, 2015.
Councillor Albanese disclosed an interest in this item as the per diem claim being considered is his. He did not speak to this item.

9. Operations and Facilities Division:

- 9.1 Verbal Update on Capital Projects was provided by D. Brown, Manager of Operations & Facilities

10. General:

- 10.1 Point Park Dock Report from Frank Sheppard, Fire Chief/CEMC
Council gave direction.

11. Information:

- 11.1 Building Statistics - June 2015
Received.

11.2 Annual Energy Consumption Submission & Review
Received.

11.3 Operations & Facilities Division - Environmental Area - Statistics (April and May 2015)
Received.

12. Non-agenda items:

12.1 Report from T. Rob, CBO re: Award Tender 15-PD-14 - Construct a New Animal Shelter and Other Renovations to Town Facilities
Council will consider a resolution during tonight's Council meeting.
Councillor Brunetta disclosed an interest in this item as one of the bidders on the project is a member of her family. She did not speak to this item.

13. ADJOURNMENT

13.1 Meeting adjourned at 7:48 p.m.

062 Brunetta - Kitowski: THAT this meeting of the Committee of Whole of Council of the Town of Fort Frances be now closed.

CARRIED

J. Albanese, Chairperson

E. Slomke, Clerk