

TOWN OF FORT FRANCES

Administration & Finance Executive Committee

AGENDA - Tuesday, September 8, 2015 at 12:00 Noon

MEETING - Civic Centre Committee Room

Session # 16

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1	<u>Call to Order</u>
2	<u>Disclosure of pecuniary interest and the general nature thereof</u>
3	<u>Approval of Previous Committee Minutes</u>
3.1	Tuesday, August 4, 2015 Meeting Minutes 3 - 5
4	<u>Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting.</u>
5	<u>In-Camera</u>
6	<u>Items Referred from Council</u>
6.1	Fort Frances Girls Hockey Association Sponsorship Request 6 - 7
6.2	Police Services Board re: Permanent Speed Signs Request 8 - 9
6.3	City of Thunder Bay, Tourism Division Heart of the Continent Financial Request 10 - 14
7	<u>New Business</u>
7.1	Administration Photocopier Replacement (L. Slomke) 15 - 17
7.2	Request for Reconsideration M.O.S. 18 - 22
7.3	Request for Reconsideration M.O.S. 23 - 26
7.4	2016 Budget Timetable 27 - 28
7.5	Amended Property Assessment Notice - Post Roll Amendment 29 - 31
7.6	Point of Sale Service Provider 32 - 39
8	<u>Non-agenda Items</u>
9	<u>Outstanding Items</u>
9.1	Couchiching Sewer & Water Agreement Signage
10	<u>Information</u>

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10.7 Administration & Finance Stats as at July 31, 2015	57 - 58
11 <u>Adjourn / Next Meeting Date</u>	
11.1 Tuesday, September 22, 2015	

TOWN OF FORT FRANCES

MINUTES

SESSION NO. # 15

Tuesday, August 4, 2015

The meeting of Administration & Finance Executive Committee of the Town of Fort Frances was held in the Committee Room at the Civic Centre on Tuesday, August 4, 2015 at 12:00 p.m.

PRESENT: Councillor Ken Perry, Councillor Paul Ryan, Councillor Wendy Brunetta

ALSO PRESENT: Dawn Galusha, Deputy Treasurer, Aaron Petrin, Human Resources Manager, Travis Rob, Chief Building Official

REGRETS: Mayor Roy Avis

1. Call to Order

2. Disclosure of pecuniary interest and the general nature thereof

- 2.1 Councillor Perry declared a conflict of interest on agenda item 7.10 Councillor K. Perry Infrastructure Funding Consultation Session & Local Governance Networking Per Diem Claims as those are his expenses.

3. Approval of Previous Committee Minutes

- 3.1 The Committee considered the following resolution:
Ryan/Brunetta: That the minutes of the previous meeting held on Tuesday, July 7, 2015 be approved as distributed. CARRIED

4. Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting.

5. In-Camera

6. Items Referred from Council

- 6.1 Watten Volunteer Fire Department Financial Request- The Committee recommended a donation to the Watten Volunteer Fire Department in the amount of \$300.00 for their Fish Fry event to be held on August 28, 2015 at Sunny Cove Camp.
- 6.2 The Heart of the Continent Financial Request- The Committee denied the financial request from the Heart of the Continent for a rebate or reduction of the rental fees at Sunny Cove Camp on June 25 & 26, 2015, which is in agreement with the Community Services Executive Committee.
- 6.3 L. Hamilton Tbaytel Mobility Service Concerns- The Committee denied the request and further advises Mrs. Hamilton to enquire with the Rainy River Future Development Corporation.
- 6.4 Northern Ontario School of Medicine Student Society Sponsorship Request- The Committee recommended a donation of \$100.00 and further that the request be shared with the Doctor Recruitment Committee.
- 6.5 Northwest Ontario's Sunset Country Travel Annual Per Capita Contribution- The Committee recommended to approve the Northwest Ontario's Sunset Country Travel Association annual capita request in the amount of \$1,891.25 plus HST.

7. New Business

- 7.1 Councillor June Caul Strategic Planning Meeting Per Diem- The Committee recommended to approve the per diem claim in the amount of \$150.00 as submitted by Councillor June Caul for her attendance at the Strategic Planning Meeting held at Sunny Cove Camp on June 11, 2015.
- 7.2 Huffman Subdivision Development Bell Installation Invoice- The Committee recommended to approve the costs associated with the installation of the Bell services, totaling \$26,242.04 be paid for from the Corporate Projects reserve fund.
- 7.3 2015 Request for Reconsideration M.O.S.- The Committee recommended to receive the Minutes of Settlement for the properties located at 1211 Third Street East, 218 Third Street East, 415 Second Street East, 211 Third Street East and 839 Victoria Avenue North for the 2015 taxation year.
- 7.4 2015 Amended Property Assessment Notices- The Committee recommended to receive the Minutes of Settlement for properties located at 1453 Colonization Road West, 213 Sixth Street West, and 1551 Frog Creek Road in Fort Frances for the 2015 taxation year.
- 7.5 357/358 Applications for 2015- The Committee recommended to approve the adjustment of 2015 taxes in the amount of \$1,318.37 under Section 357/358 of the *Municipal Act* for property located at 501 Sixth Street West in Fort Frances. The Committee recommended to approve the adjustment of 2015 taxes in the amount of \$811.68 under Section 357/358 of the *Municipal Act* for property located at 118 Third Street West in Fort Frances.
- 7.6 Bethel Baptist Church Financial Request re: Host of the African Children's Choir at the Townshend Theatre- The Committee, in agreement with the Community Services Executive Committee recommended to waive the per person surtax charge for the African Children's Choir concert at the Townshend Theatre on September 2, 2015.
- 7.7 Request for Proposal for Municipal Insurance- The Committee recommended the issuance of a Request for Proposal for the provision of Municipal Insurance for the Town of Fort Frances, for a four year term beginning November 1, 2015, with the renewal subject to acceptable renewal rates and service provision.
- 7.8 WSIB Coverage for Elected Officials- The Committee recommended that the Corporation of the Town of Fort Frances will provide optional insurance for members of Council who have elected to apply for such insurance, and who are eligible for such coverage under the Workplace Safety and Insurance Act, 1997.
- 7.9 Mayor R. Avis Building Ontario Up Meeting Travel & Per Diem Claims- The Committee recommended to approve the travel expense and per diem claims in the total amount of \$227.00 as submitted by Mayor Roy Avis for his attendance at the June 22, 2015 Building Ontario Up meeting held in Kenora.
- 7.10 Councillor K. Perry Infrastructure Funding Consultation Session & Local Governance Networking Per Diem Claims- The Committee recommended to approve the per diem claims in the amount of \$225.00 as submitted by Councillor Ken Perry for his attendance at the Infrastructure Funding Consultation Session held in Kenora on July 15, 2015 and the Local Governance Networking Meeting held at Couchiching First Nations on July 30, 2015.

8. Non-agenda Items

9. Outstanding Items

- 9.1 Couchiching Sewer & Water Agreement Signage

10. Information

- 10.1 General Fund Financial as at June 30, 2015
- 10.2 Water & Sewer Financial as at June 30, 2015
- 10.3 Capital Fund Financial as at June 30, 2015

11. Adjourn / Next Meeting Date

- 11.1 Next Administration & Finance Executive Committee Meeting Date: September 8, 2015

Executive Committee Chair

M. McCaig, CAO

TO: Administration & Finance Executive Committee
FROM: Laurie Witherspoon, Treasurer
DATE: August 28, 2015
SUBJECT: Fort Frances Girls Hockey Association Sponsorship Request

BACKGROUND

At the August 10, 2015 Council Meeting, the sponsorship request received from the Fort Frances Girls and Women's Hockey Association (FFGWHA) was referred to the Administration & Finance Executive Committee for their recommendation.

The FFGWHA is requesting support for the 2015-2016 hockey season by way of a sponsorship. As indicated in the attached letter, there is a choice of levels of sponsorship from Friends (\$100+) to the Gold (\$750+).



Fort Frances Girls Hockey Association

July 31, 2015

Dear Business Owner and Valued Community Member:

The Fort Frances Girls and Women's Hockey Association (FFGWHA) is a non-profit organization that provides positive, rewarding hockey experience for girls in Fort Frances and surrounding communities. Girls learn how to play hockey but they also learn team work and good sportsmanship that will help develop them into valuable citizens for our communities. Hockey is an empowering sport for girls of all ages and contributes to higher self-esteem, healthy active lifestyles and overall work ethic.

The FFGWHA is submitting this letter to request your support for the 2015-2016 hockey season. We are seeking donations and are changing our sponsorship model this season to make it more convenient for local businesses to donate and contribute to our program to ensure it's long term success. As a business, you can choose at which level you are able to contribute and will not have to take on the responsibility of supporting an entire team in order to support FFGWHA.

Sponsorship monies will go directly towards off-setting the costs of our programs that we offer to the girls in our community. You will receive recognition on our website and Facebook page for the season, your sponsorship will be recognized in all tournament programs and we will be placing a sign in one of our display cases highlighting our generous sponsors.

GOLD \$750+	SILVER \$500+	BRONZE \$250+	FRIENDS \$100+
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If you choose to make a financial donation to support our program, please email info@ffgwha.com or call or text Craig Miller (Treasurer) at 807-271-1661 by August 21 to indicate that you are able to support FFGWHA and please kindly make cheques payable to "FFGWHA" and mail them to:

FFGWHA
PO Box 238
Fort Frances, Ontario
P9A 3M1

We look forward to your support for FFGWHA.

Thank you,

FFGWHA Sponsorship Committee
Craig Miller, Treasurer, FFGWHA



**ADMINISTRATION & FINANCE DIVISION
TREASURY REPORT 2015/95**

TO: Administration & Finance Executive Committee
FROM: Laurie Witherspoon, Treasurer
DATE: August 28, 2015
SUBJECT: Police Services Board Financial Request

BACKGROUND

At the August 10, 2015 Council Meeting, the financial request received from the Fort Frances Police Services Board was referred to the Administration & Finance Executive Committee for their recommendation.

As indicated in the letter from Rick Wiedenhoeft, Chair of the Fort Frances Police Services Board, that Council consider setting aside funds on an annual basis to purchase permanent speed signs for areas in town that have chronic speeders.

POLICE SERVICES BOARD

July 22, 2015

Town of Fort Frances
320 Portage Avenue
Fort Frances, ON
P9A 3P9

Attention: Mayor and Council

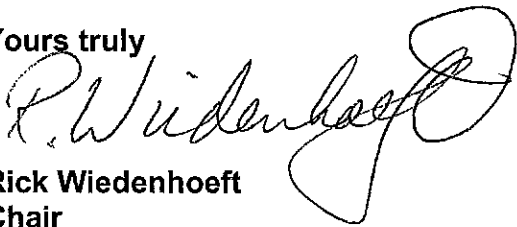
Dear Sirs and Madams:

At the recent meeting of the Police Services Board held July 10, 2015, the issue of "permanent speed signs" was discussed.

The Board would like to suggest that funds be set aside in the Police Services Board Budget annually to purchase "permanent speed signs" for areas in town that have chronic speeders, such as Colonization West and the 4 lanes from Central Avenue to Keating Avenue.

This topic has been an ongoing issue with the Board and the OPP.

Yours truly

A handwritten signature in black ink, appearing to read "R. Wiedenhoeft", with a large, stylized flourish at the end.

Rick Wiedenhoeft
Chair

/elh

TO: Administration & Finance Executive Committee
FROM: Laurie Witherspoon, Treasurer
DATE: August 28, 2015
SUBJECT: City of Thunder Bay, Tourism Division – Heart of the Continent Financial Request

BACKGROUND

At the August 10, 2015 Council Meeting, the financial request received from the City of Thunder Bay, Tourism Division was referred to the Administration & Finance Executive Committee for their recommendation.

As indicated in the attached letter, Tourism Thunder Bay applied and has been approved for Tourism Northern Ontario partnership funding to provide marketing for the launch of the online travel planning tool for the Northwest Ontario border region connected along the Highway 11 corridor. The promotion of the new website will target Northwest Ontario's best bet markets of the near border states of Minnesota, Wisconsin, Michigan, Illinois, Iowa and North Dakota along with Canadian markets in Manitoba and southern Ontario.

The City of Thunder Bay Tourism Division will allocate \$5,000.00 of the \$10,000.00 to the project and is asking Fort Frances to consider contributing \$1,500.00 as one of the regional partners.



City of Thunder Bay, Tourism Division

Whalen Building, Suite 701

34 N. Cumberland St.

Thunder Bay, ON Canada P7A 4L4

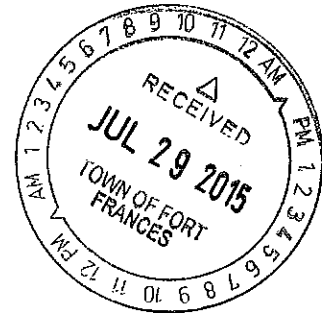
Tel: 807-625-3788 / 1-800-668-9360

Fax: 807-623-3789

Email: visit@thunderbay.ca

www.ThunderBay.ca

www.visitthunderbay.com



July 27, 2015

Mayor Roy Avis
Town of Fort Frances
320 Portage Avenue
Fort Frances, ON
P9A 3P9

Mayor Avis and Council,

Tourism Thunder Bay is soliciting financial support from our Northwest Ontario regional partners involved in the Heart of the Continent – National Geographic website and app – www.traveltheheart.org.

Tourism Thunder Bay applied and has been approved for Tourism Northern Ontario partnership funding to provide marketing for the newly launch online travel planning tool that has nominations for the Northwest Ontario border region connected along the Highway 11 corridor.

The province of Ontario will match up to \$10,000 of the funds contributed to the project by municipal and community partners. At the end of the day, the Canadian contribution to this bi-national project with Northeast Minnesota partners could be \$20,000 if we all contribute a share.

The promotion of the TravelTheHeart website and its mobile app fits with Tourism Northern Ontario's strategy to engage the Internet as a travel planning tool, using social media platforms to drive visitor interest and provide a mobile friendly app that can play a role in travel planning and easy wayfinding when in the region.

The promotion of the new website will target Northwest Ontario's best bet markets of the near border states of Minnesota, Wisconsin, Michigan, Illinois, Iowa and North Dakota along with Canadian markets in Manitoba and southern Ontario.

The City of Thunder Bay Tourism Division will allocate \$5,000 of the \$10,000 to the project and is asking you, our regional partners - Fort Frances, Atikokan, Oliver Paipoonge, Neebing, Rainy River First Nation and Couchiching First Nation - to contribute a combined upset limit of \$5000.

The ask of the Town of Fort Frances is \$1500. I realize budgets are constricted but this is an opportunity to double your contribution for what is expected to be a \$60,000 - \$80,000 tourism marketing campaign using social and digital media that will promote tourism businesses and

experiences in your communities. As the project completion date is March 31, 2016, you have the opportunity to contribute in your 2016 fiscal budgets with payment due by March 31, 2016.

Please contact John Cameron, Tourism Development Officer at Tourism Thunder Bay who is acting as the Canadian lead for this project and indicate an amount that your community or organization may be able to contribute. It should be noted that we will also be asking our Ontario provincial partners at Ontario Parks and Fort William Historical Park for contributions, but since they are provincial government entities, their monies are not eligible for the matching funds from the province.

You can contact John Cameron at jcameron@thunderbay.ca or call 807-625-3231.

I look forward to hearing from you soon with your commitment, so we can sign the Partnership Memorandum of Understanding with Tourism Northern Ontario. Again, thanks for your consideration in this matter and look forward to hearing from you soon.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'PAPE', with a long horizontal flourish extending to the right.

Paul Anthony Pepe
Manager, Tourism Thunder Bay
Marketing Lead for RTO13C – Visit Northwest Ontario



July 27, 2015

Dear Regional Tourism Partner:

The Heart of the Continent Partnership (HOC) and the National Geographic Society Maps Division (NGS) launched www.traveltheheart.org on March 19 and 20, 2015. This milestone included media conferences and public celebrations in Duluth, Grand Portage and Thunder Bay.

From January 1 to May 28, 2015 there have been 7789 sessions on the website by 6316 users, viewing 19,824 pages. This is significant traffic on the website, for which there has been no marketing or promotion. We are now ready to begin creating awareness of the website through social and electronic media and we invite you to join us in supporting these efforts.

The target audience is travelers all over the world; with the NGS brand we believe this is the right target. This initiative is meant to complement the marketing work that is done by individual communities and businesses in the region, expand the advertising reach, and create awareness of travel opportunities in the region to new audiences around the world.

Based on the outcome of our fundraising efforts we plan to implement some or all of the following marketing plans, as soon as possible. We have engaged WA Fisher Advertising and Printing in Virginia, MN and Aim Clear in Duluth, MN to provide these services. Our goal is to raise \$50,000 - \$75,000 for year one of this campaign.

Marketing strategies will include some or all of the following, based on availability of funds:

- HOC channels on Facebook, Pinterest, Twitter and Instagram: #TravelTheHeart
- Pay-per-click advertising on Facebook and Pinterest
- Electronic advertorials in Minneapolis/St. Paul, Chicago, Milwaukee, Madison, Des Moines, Indianapolis, Omaha, Sioux Falls, St. Louis, Toronto and Winnipeg
- Behaviorally targeted display ads and email
- Electronic ads on (for example) Lake Superior Magazine, Boundary Waters Journal, National Parks Magazine websites

The HOC is reaching out to the following organizations, with hope that you will join us in promoting the unique and authentic things in the region.

214 Main Street W. P.O. Box 218
Atikokan Ontario P0T1C0
www.heartofthecontinent.org

phone (807) 598-1074
fax (807) 597-2726
hocp@heartofthecontinent.org

Visit Duluth
Two Harbors Chamber of Commerce
Heart of the North Shore
Visit Cook County
Ely Chamber of Commerce
Lake Vermilion Resort Association
Iron Range Tourism Bureau
Destination Voyageurs National Park
City of Thunder Bay
Town of Fort Frances
Municipality of Neebing
Ontario Parks

IRRRB
City of Duluth
Duluth-Superior Community Foundation
Grand Portage Band of Chippewa
Bois Forte Band of Chippewa
First Nations of Canada
Tourism Northern Ontario
FedNor
Town of Atikokan
Rainy River First Nations
Municipality of Oliver Paipoonge
Fort William Historical Park

Please expect a call from one of our members, in follow-up of this message. Thank you.

Sincerely,

Frank Jewell
HOCP Steering Committee Chair



August 31, 2015

REPORT TO: Administration & Finance Executive Committee
FROM: Elizabeth (Lisa) Slomke, Clerk
SUBJECT: Photocopier Replacement

BACKGROUND

The existing photocopier was purchased in 2008 and has copied/printed over 1 million times in addition to over 80,000 scan jobs. Average lifespan for a copier is about 8 years. This means we are approaching the life expectancy in regards to time, but we are far exceeding the acceptable number of copy/print jobs. Recently we have begun to experience an increased number of break downs.

At the end of July/early August I sourced out three providers to prepare quotes on a model which would compare with the one we presently have. There are many features available on all the models we received quotes on which makes it difficult to perform an accurate comparison.

Important considerations include print/scan speed, scan network, stapler option, purchase price, service costs and last but not least is overall service. All the machines quoted have comparable print/scan speeds as well as the stapler option. The scan network currently supported is SharpDesk. If we switch to a new scan network, it would require reloading of software on each desktop/computer.

Purchase price and service costs vary as outlined in the attached spreadsheet. Finally, consideration needs to be given to overall service. The current service provider has been exceptional at coming within the hour to assess and repair recent problems. This is extremely important on agenda Thursdays and when other large projects have tight timelines.

RECOMMENDATION

That Council approve the purchase of a Sharp MX5141N Digital Colour Copier (Network Ready) with heavy duty stapler from Wilson's Business Solutions for \$7,910.00.

Copier Quote Comparison - August 2015

Feature	Wilson's Business Solutions	Thunder Bay Xerographix		Lowery's
	Sharp MX5141N	Xerox 7845	Xerox 7970	Konica Minolta Bizhub 554e
Print Speed	51 cpm/ppm Colour & Black/White	45 ppm Mono and Colour	70 ppm Mono and Colour	55 cpm
Scan Speed	up to 170 originals pm	55	55	up to 160 originals pm
Feeder Details	Dual Scan / Single Pass	Single Pass Duplex	Single Pass Duplex	Dual Scan / Single Pass Document Feeder
Max Paper Size	11x17	11x17	11x17	11x17
Touchscreen	10.1" colour tilting touch screen	8.5" colour touch screen	9" colour touch screen	9" colour touch screen
Print Resolution	1200x1200dpi	1200x2400dpi	1200x2400dpi	1200x1200dpi
Copy Resolution	600x600dpi	600x600dpi	600x600dpi	600x600dpi
Scan Network	Sharpdesk (already installed)	SharePoint or DocuShare	SharePoint or DocuShare	SharePoint or DocuShare
Duty Cycle (per month)	150000	300000	300000	150000
Extras Included:	Stapler			3 hole punch Stapler
Other Options Available:	Fax capability 3 hole punch Saddle Stitch Finisher	Fax capability	Fax capability	Fax capability
Lease Price per Month	\$173.40 (for 60 months)	\$387.50 (for 66 months)	\$492.50 (for 66 months)	\$142.00 (for 60 months)
Purchase Price:	\$7,910.00	\$8,050.00	\$14,500.00	\$7,375.00
Service Costs (meter rate)	.0079 per black copy and .065 per colour copy no maximums, same price for as long as we own the machine. Includes Toner, Parts and Labour	.007 per black copy and .06 per colour copy 7500 impressions b/w 3000 impresssions colour	.007 per black copy and .06 per colour copy 7500 impressions b/w 3000 impresssions colour	.0075 per black copy and .065 per colour copy No maximums. Includes Toner, Parts and Labour
Service Notes:	Same Day, Within Hours Local Company	1 Business Day Local Repairman	1 Business Day Local Repairman	4 hour response time Local Company
Other:	Little or no change for staff as this is the newest version of the current copier in place. Requires minimal training for staff on scanning as same software.			

TO: Administration & Finance Executive Committee
FROM: Laurie Witherspoon, Treasurer
DATE: August 27, 2015
SUBJECT: Request for Reconsideration M.O.S.
RE: 840 Fifth Street W. (2014) Roll# 5912-010-004-11500-0000
840 Fifth Street W. (2015) # 5912-010-004-11500-0000

BACKGROUND

Attached are the Minutes of Settlement for the 2014 & 2015 taxation years under Section 39.1 of the *Assessment Act* from MPAC with regard to the following properties:

1. **840 Fifth Street W. – Industrial (IT) CVA of 700,000 class change to Commercial (CT) CVA of 350,000 for 2014 taxation year resulting from change of property use and assessment reduced to purchase price; and**
2. **840 Fifth Street W. – Commercial (CT) CVA of 676,000 reduced to Commercial (CT) CVA of 350,000 for 2015 taxation year resulting from assessment reduced to purchase price.**

The Minutes of Settlement for annual assessments made under Section 36 of the Assessment Act have been agreed to and signed by the property owner and MPAC on August 11, 2015 for 2014 and 2015 taxation years. By accepting the settlement, the assessed person acknowledges that the ARB appeal, under Section 40 of the Assessment Act, is settled and no hearing is required by the Assessment Review Board. Although the Town of Fort Frances has not yet signed or agreed to the CVA change of class and/or assessment reduction, Notice of Decision was received on September 1, 2015 from the Assessment Review Board (ARB).

That total financial impact of the Minutes of Settlement is \$39,590.88 consisting of a reduction of municipal revenue of \$31,467.81 and education revenue of \$8,123.07 as listed in the attached Write-offs/Tax Account Adjustment worksheet.

2015 WRITE-OFFS/TAX ACCOUNT ADJUSTMENTS

Batch #	Year Affected	Roll #	Assessment Change	RTC/RTQ	Municipal Rate	School Rate	Municipal Amount	English Public	English Separate	French Public	French Separate	No Sup School	Capping Adjust	Penalty/Interest	BIA	TOTAL
	2014	1.4.115	-700,000	IT	0.04632266	0.01220	-32,425.86					-8,540.00				-40,965.86
	2015	1.4.115	350,000	CT	0.03341874	0.01220	11,696.56					4,270.00				15,966.56
							-20,729.30	0.00	0.00	0.00	0.00	-4,270.00	0.00	0.00	0.00	-24,999.30
	2015	1.4.115	-323,787	CT	0.03316535	0.01190	-10,738.51					-3,853.07				-14,591.58
							-31,467.81	0.00	0.00	0.00	0.00	-8,123.07	0.00	0.00	0.00	-39,590.88
Minutes of Settlement																



MUNICIPAL PROPERTY ASSESSMENT CORPORATION

MINUTES OF SETTLEMENT FOR ANNUAL ASSESSMENTS MADE UNDER SECTION 36 OF THE ASSESSMENT ACT

In the matter of the assessment made for the **2014 taxation year** for the property described as:

Roll Number:	5912 010 004 11500		
Location/Legal Description:	840 FIFTH ST / PLAN SM211 LOT 15 16 W PT 14 RP48R1762 PARTS 6 TO 11 PCL 14-3		
Municipality/Taxing Authority:	Town of Fort Frances		
Between:	THE MUNICIPAL PROPERTY ASSESSMENT CORPORATION	FIELD OFFICE NO.	32
And:	GEORGE ARMSTRONG CO LIMITED Assessed Person(s)		

The assessment of the property described above was made pursuant to section 36 of the *Assessment Act* and appealed to the Assessment Review Board under section 40 of the *Act*. The following settlement was reached between the parties:

Current Property Assessment

Property Classification RTC/RTQ	2008 Current Value (Phase-In Use Only)	2012 Current Value	Phase-In Assessment for Taxation Years		
			2014	2015	2016
IT	\$709,000	\$700,000	\$700,000	\$700,000	\$700,000
Total	\$709,000	\$700,000	\$700,000	\$700,000	\$700,000

Revised Property Assessment

Property Classification RTC/RTQ	2008 Current Value (Phase-In Use Only)	2012 Current Value	Phase-In Assessment for Taxation Years		
			2014	2015	2016
CT	\$709,000	\$350,000	\$350,000	\$350,000	\$350,000
Total	\$709,000	\$350,000	\$350,000	\$350,000	\$350,000

It is agreed between the parties that the decision of the Assessment Review Board will be made in accordance with the settlement. By accepting this settlement, the assessed person hereby acknowledges that the appeal, under section 40 of the *Assessment Act*, for the annual assessment made under section 36 of the *Act* for the taxation year described above, is settled and no hearing is required by the Assessment Review Board.

On behalf of the Municipal Property Assessment Corporation		
Print Name: Walter Veneruzzo		Date (yyyy/mm/dd) 2015-08-11
Assessed Person's Signature or Authorized Representative		
Print Name: GEORGE ARMSTRONG CO LIMITED c/o Argus Property Tax		Date (yyyy/mm/dd) 2015/08/11
On behalf of the Municipality/Taxing Authority		
Print Name:	Signature:	Date (yyyy/mm/dd)

PLEASE NOTE:

The assessment of this property is subject to change by a supplementary or omitted assessment if there have been any changes to the property after the annual assessment was made for any of the current or two previous taxation years.

Hearing No.:	Appeal No.:
595342	3050818



MUNICIPAL PROPERTY ASSESSMENT CORPORATION

MINUTES OF SETTLEMENT FOR ANNUAL ASSESSMENTS MADE UNDER SECTION 36 OF THE ASSESSMENT ACT

In the matter of the assessment made for the **2015 taxation year** for the property described as:

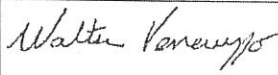
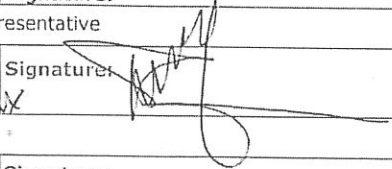
Roll Number:	5912 010 004 11500		
Location/Legal Description:	840 FIFTH ST / PLAN SM211 LOT 15 16 W PT 14 RP48R1762 PARTS 6 TO 11 PCL 14-3		
Municipality/Taxing Authority:	Town of Fort Frances		
Between:	THE MUNICIPAL PROPERTY ASSESSMENT CORPORATION	FIELD OFFICE NO.	32
And:	GEORGE ARMSTRONG CO LIMITED Assessed Person(s)		

The assessment of the property described above was made pursuant to section 36 of the *Assessment Act* and appealed to the Assessment Review Board under section 40 of the *Act*. The following settlement was reached between the parties:

Current Property Assessment				
Property Classification RTC/RTQ	2008 Current Value (Phase-In Use Only)	2012 Current Value	Phase-In Assessment for Taxation Years	
			2015	2016
CT	\$667,146	\$676,000	\$673,787	\$676,000
Total	\$667,146	\$676,000	\$673,787	\$676,000

Revised Property Assessment				
Property Classification RTC/RTQ	2008 Current Value (Phase-In Use Only)	2012 Current Value	Phase-In Assessment for Taxation Years	
			2015	2016
CT	\$676,146	\$350,000	\$350,000	\$350,000
Total	\$676,146	\$350,000	\$350,000	\$350,000

It is agreed between the parties that the decision of the Assessment Review Board will be made in accordance with the settlement. By accepting this settlement, the assessed person hereby acknowledges that the appeal, under section 40 of the *Assessment Act*, for the annual assessment made under section 36 of the *Act* for the taxation year described above, is settled and no hearing is required by the Assessment Review Board.

On behalf of the Municipal Property Assessment Corporation		
Print Name: Walter Veneruzzo		Date (yyyy/mm/dd) 2015-08-11
Assessed Person's Signature or Authorized Representative		
Print Name: GEORGE ARMSTRONG CO LIMITED / 410 Arbutus Property Tax		Date (yyyy/mm/dd) 2015/08/11
On behalf of the Municipality/Taxing Authority		
Print Name:	Signature:	Date (yyyy/mm/dd)

PLEASE NOTE:

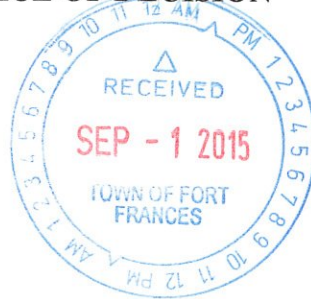
The assessment of this property is subject to change by a supplementary or omitted assessment if there have been any changes to the property after the annual assessment was made for any of the current or two previous taxation years.

Hearing No.:	Appeal No.:
595342	3093815



NOTICE OF DECISION

GEORGE ARMSTRONG CO LIMITED
1603 EMO RD
PO BOX 818 STN MAIN
FORT FRANCES ON P9A 3N1



Decision No.: 2682422
Region No.: 32

ROLL NO: 5912-010-004-11500-0000

DEEMED APPEAL NO.: 3093815

840 FIFTH ST WPLAN SM211 LOT 15 16 W PT

FORT FRANCES TOWN

SECTION: 40 Assessment made in 2014 for taxation commencing January 01, 2015

THE ASSESSMENT REVIEW BOARD HAS MADE THE FOLLOWING DECISION:

CHANGE TOTAL VALUE FROM \$676,000 TO \$350,000
MINUTES OF SETTLEMENT - REGULAR

OTHER DISPOSITION:

ASSESSED PERSON(S): GEORGE ARMSTRONG CO LIMITED
APPELLANT: GEORGE ARMSTRONG CO LIMITED
REPRESENTATIVE: ARGIL PROPERTY TAX SERVICES

If the decision has changed the assessed value on the property, questions regarding tax refunds or adjustments should be made to the municipality.

A copy of this Decision has been mailed to the following parties or their representatives:
the Appellant(s), the Assessed Person(s), the Municipal Clerk and the Municipal Property Assessment Corporation.

Registrar

Decision released on: August 28, 2015

(Municipality's Copy)

TO: Administration & Finance Executive Committee
FROM: Laurie Witherspoon, Treasurer
DATE: August 28, 2015
SUBJECT: Request for Reconsideration M.O.S.
RE: 128 Third Street W. (2015) Roll# 5912-010-001-03100-0000

BACKGROUND

Attached are the Minutes of Settlement for the 2015 taxation years under Section 39.1 of the *Assessment Act* from MPAC with regard to the following properties:

1. **128 Third Street W. – Residential (RT) CVA of 124,750 reduction to Residential (RT) CVA of 120,250 for 2015 taxation year resulting from nuisance adjustment.**

The Municipality may object to the *Request for Consideration Minutes of Settlement* applications within 90 days after receiving the notice for the above referenced properties filed under Section 39.1 of the *Assessment Act* as listed on the M.O.S. applications. Last date for a municipal appeal is as listed on the individual Requests for Reconsiderations.

That total financial impact of the Minutes of Settlement is \$84.16 consisting of a reduction of municipal revenue of \$75.38 and education revenue of \$8.78 as listed in the attached Write-offs/Tax Account Adjustment worksheet.

2015 WRITE-OFFS/TAX ACCOUNT ADJUSTMENTS

Batch #	Year Affected	Roll #	Assessment Change	RTC/RTQ	Municipal Rate	School Rate	Municipal Amount	English Public	English Separate	French Public	French Separate	No Sup School	Capping Adjust	Penalty/ Interest	BIA	TOTAL
	2015	1.1.031	-4,500	RTEP	0.01675018	0.00195	-75.38	-8.78	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-84.16
Minutes of Settlement																
							-75.38	-8.78	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-84.16



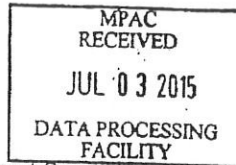
MUNICIPAL PROPERTY
ASSESSMENT CORPORATION
SOCIÉTÉ D'ÉVALUATION
FONCIÈRE DES MUNICIPALITÉS

Request for Reconsideration
Minutes of Settlement 2015 Tax Year

Questions?

Call 1 866 296-MPAC (6722)
1 877 889-MPAC (6722) TTY
Monday to Friday - 8 a.m. to 5 p.m.
Web www.mpac.ca
Fax 1 866 297-6703
Write P.O. Box 9808 Toronto, ON M1S 5T9

If you have any accessibility needs,
please contact MPAC for assistance.



IDRISSOU AHAMADOU
128 THIRD ST W
FORT FRANCES ON P9A 3A3

The Municipal Property Assessment Corporation (MPAC) received a Request for Reconsideration (RfR) for the property identified below. As a result of MPAC's review, we recommend your property assessment be revised according to the settlement shown below.

Roll number	59-12-010-001-03100-0000	
Property location and description	128 THIRD ST W PLAN M74 BLK 9 LOT 51 E12FT 6IN LOT 52 PCL 9-51-1 & 9-52-2	
Municipality	FORT FRANCES TOWN	
Property Assessment	Current	Revised
2012 Current Value	\$135,000	\$129,000
2008 Current Value	\$94,000	\$94,000
Property Classification	Residential (RT)	Residential (RT)
Tax Year	Phased-in Assessment	Phased-in Assessment
2015	\$124,750	\$120,250
2016	\$135,000	\$129,000

Reason(s) why your property assessment changed

- Nuisance adjustment

Please see reverse

rec'd from MPAC Aug 10/15

Please check the appropriate box and sign below

☒ accept my revised assessment

or

☐ reject my revised assessment.

By signing, I agree the Request for Reconsideration (RfR) process is completed.

- I understand that if I accept the recommendation;
 - the revised phased-in assessments will be used by my municipality to adjust my property taxes; and
 - if I have already filed an Appeal to the Assessment Review Board (ARB), my Appeal is withdrawn.
- I understand that if I reject the recommendation;
 - my property assessment will remain unchanged for the current year; and
 - I have the option of appealing to the Assessment Review Board by September 30, 2015.
- I understand that a supplementary or omitted assessment may be made for any changes to the property not yet assessed.

You must sign and return this form for the change to take effect this year.

Signature of property owner representative X <i>Idrissou Aboumadi</i>	Print Name X Idrissou Aboumadi	Date (yyyy/mm/dd) 2015/06/29
--	-----------------------------------	---------------------------------

Signature of MPAC representative X <i>Walter Veneruzzo</i>	Walter Veneruzzo, Director, Valuation and Customer Relations	Date (yyyy/mm/dd) 2015/06/22
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Objection by Municipality

Municipal Signature X	Print Name X	Date (yyyy/mm/dd)
--------------------------	-----------------	-------------------

To finalize your RfR, your signed Minutes can be mailed in the prepaid envelope provided or faxed to 1 866 297-6703.

Last date for a Municipal Appeal: November 10, 2015

PLEASE NOTE: If there is any change in the law that affects the determination of the adjusted 2008 CVA used as the starting point to determine the phased-in assessments in these Minutes of Settlement, MPAC reserves the right to re-state the phase-in amounts included in the Settlement to comply with the statutory or regulatory change.

Tax Year: 2015 Roll Number: 59-12-010-001-03100-0000

TO: Administration & Finance Executive Committee
FROM: Laurie Witherspoon, Treasurer
DATE: September 2, 2015
SUBJECT: 2016 Budget Timetable

BACKGROUND

Early preparation and planning are critical components of an effective budget process. The budget timetable provides a logical process and ensures that all information is available when required. The attached proposed 2016 Budget Timetable has been prepared based on time lines and experience of previous years.

TOWN OF FORT FRANCES 2016 BUDGET TIMETABLE

AMENDED

DATE	RESPONSIBILITY	PURPOSE
September 14, 2015	Council	Approval of Timetable
September 28, 2015	Council	Public Meeting
October 5 - 9, 2015	Executive Committees	Review Information received at Public Meeting
November 2 - 6, 2015	Executive Committees	Review of Division Budgets and Recommendations
November 20, 2015	Administration	Documents to Treasurer
December 1, 2015	Treasurer	Consolidate Budget
December 2 - 4, 2015	Administration	Review
January 11, 2016	Committee of the Whole	Receive Preliminary Budget
January 13, 2016	Administration	Review
January 18, 2016	Special Committee of the Whole	Review/Revisions
January 20, 2016	Administration	Review
February 1, 2016	Special Committee of the Whole	Review/Revisions
February 3, 2016	Administration	Review
February 16, 2016	Special Committee of the Whole	Review/Revisions
February 17, 2016	Administration	Review
March 21, 2016	Special Committee of the Whole	Review/Revisions
March 23, 2016	Administration	Review
April 4, 2016	Special Committee of the Whole	Ratification
April 25, 2016	Council	Public Meeting
April 25, 20156	Council	Anticipated Passage

TO: Administration & Finance Executive Committee
FROM: Laurie Witherspoon, Treasurer
DATE: September 2, 2015
SUBJECT: Amended Property Assessment Notice - Post Roll Amendment (PRAN)
RE: 520 Eighth Street E (2015) Roll# 5912-020-006-00810-0000

BACKGROUND

Attached are the Amended Property Assessment Notice (PRAN) received from MPAC to correct the factual information for assessment and/or classification and of which the change is effective for the taxation year beginning January 1, 2015 and had not been included in the 2015 Returned Assessment Roll for the following property:

1. **520 Eighth Street E - Commercial Payment-In-Lieu (CF) CVA of 59,680 changed to Exempt therefore Exempt CVA 1,697,820 increased to Exempt CVA of 1,757,500 for 2015 taxation year resulting from the determination that the pumping station servicing the property should have also be exempt for the Youth Justice Centre.**

That total financial impact of the Amended Property Assessment Notice (PRAN) is a reduction of Municipal Payment-In-Lieu revenue of \$2,689.50 as listed in the attached Write-offs/Tax Account Adjustment worksheet.

2015 WRITE-OFFS/TAX ACCOUNT ADJUSTMENTS

Batch #	Year Affected	Roll #	Assessment Change	RTC/RTQ	Municipal Rate	School Rate	Municipal Amount	English Public	English Separate	French Public	French Separate	No Sup School	Capping Adjust	Penalty/ Interest	BIA	TOTAL
	2015	2.6.00810	-59,680	CF	0.03316535	0.01190	-2,689.50									-2,689.50
							-2,689.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-2,689.50
Post Roll Amendment Notice - 8th Street E. Pumping Station																



MUNICIPAL PROPERTY
ASSESSMENT CORPORATION
SOCIÉTÉ D'ÉVALUATION
FONCIÈRE DES MUNICIPALITÉS

Amended Property Assessment Notice for the 2015-2016 property tax years



DG10000411 32 1/2 6/15 PRAN

PROVINCE OF ONTARIO MINISTER
OF ENERGY AND INFRASTRUCTURE
C/O INFRASTRUCTURE ONTARIO
PROPERTY TAX DEPT
1 DUNDAS ST W SUITE 2000
TORONTO ON M5G 2L5

Questions?

Please include your roll number with your enquiry.

Call 1 866 296-MPAC (6722)
1 877 889-MPAC (6722) TTY
Monday to Friday - 8 a.m. to 5 p.m.

Web www.mpac.ca

Fax 1 866 297-6703

Write P.O. Box 9808, Toronto, ON M1S 5T9

Visit Senic River Mall, 130 Second St E, Fort
Frances

Monday to Friday - 8 a.m. to 4:30 p.m.

If you have any accessibility needs, please
contact MPAC for assistance.

This Amended Property Assessment Notice is not a property tax bill.

Why you are receiving this Amended Property Assessment Notice

You are receiving this Notice because the correction of factual information regarding this property has resulted in a change to the assessment and/or classification. This change is effective for taxation beginning January 1, 2015.

The assessed value of your property is used as the basis for calculating your property taxes. MPAC's role is to accurately value and classify properties in Ontario. Your municipality/local taxing authority is responsible for setting property tax rates. For questions about your property taxes, contact your municipality/local taxing authority. To learn how MPAC assesses properties or for details about the Reconsideration and Appeal processes, see the enclosed insert. Please keep a copy of this Notice for your records.

Property summary

Roll number	59 12 020 006 00810 0000
Property location and description	520 EIGHTH ST E RP48R1035 PART 1 PCL 21526
Municipality/Local taxing authority	FORT FRANCES TOWN
Property type	Provincial correctional facility
Property information	Frontage: 450.00 feet Depth: 450.00 feet Lot area: 4.65 acres

Please login to
www.aboutmyproperty.ca
to see a profile of your property and
compare your property with similar
properties in your area free-of-charge.

If you don't have an account, please
register by entering:

Roll number: 59 12 020 006 00810
Access key: 9JJ7 RCZP M5PL

Or call MPAC at
1 866 296-MPAC (6722)

Previous assessment information

PROPERTY CLASSIFICATION	VALUE AS OF JAN 1, 2008	VALUE AS OF JAN 1, 2012	PHASED-IN ASSESSMENT FOR TAX YEAR 2015
Commercial Payment in Lieu	\$58,720	\$60,000	\$59,680
Exempt	\$1,670,280	\$1,707,000	\$1,697,820
Total	\$1,729,000	\$1,767,000	\$1,757,500

Amended assessment information

Under the *Assessment Act*, an increase in the assessed value of each separately classified portion of your property between January 1, 2008 and January 1, 2012 is phased in over four years, from 2013 to 2016. If there is no change, or a decrease in the assessed value of any portion of the property, the assessed value of that portion remains the same and is effective for the remaining property tax years. The assessed values for each separately classified portion of your property are shown in the table below. The information in the table assumes your property characteristics stay the same for the remainder of the property tax years.

PROPERTY CLASSIFICATION	VALUE AS OF JAN 1, 2008	VALUE AS OF JAN 1, 2012	PHASED-IN ASSESSMENT FOR TAX YEARS	
			2015	2016
Exempt	\$1,729,000	\$1,767,000	\$1,757,500	\$1,767,000
Total	\$1,729,000	\$1,767,000	\$1,757,500	\$1,767,000

School support

PROPERTY CLASSIFICATION	SCHOOL SUPPORT	2015 ASSESSMENT
Exempt	Not Applicable	\$1,757,500
Total		\$1,757,500

To: Administration & Executive Committee
FROM: Dawn Galusha, Deputy Treasurer
DATE: September 2, 2015
SUBJECT: Point of Sale Service Provider

BACKGROUND

The Town of Fort Frances is currently in a contract with Global Payments Canada Inc. Over the past year, the devices at the Civic Centre have been very slow and off-line for long periods at a time. This causes frustration for both the customers and staff, especially during busy due dates. When contacting Global on several occasions, the Customer Service advisors are unable to fix the issues and continue to state that it is an issue at our end. Both Darryl Allen and Frank Wepruk, IT, have looked into the issues and they do not see a problem at our end.

This spring, we were approached by Bentley Beck, Regional Sales Executive at TD Merchant Services. Mr. Beck provided Administration with cost comparisons and analysis of each of our Merchant bills. TD Merchant Services has given the Town a merchant discount rate of 1.47% on Visa transactions and 1.54% on Mastercard transactions, which was lower than the Global rates at the time of analysis.

TD Merchant Services provides 24/7/365 technical support with 4 hour on-site service for calls placed before 4:00 pm, by a local service technician from Lowerys. This will ensure that we are able to process bill payments efficiently, and trouble shoot any POS problems with a local technician. At this time we are ready to proceed with the implementation of TD Merchant Services' point of sale devices at the Civic Centre, Airport, Landfill, and Library. With September being the end of season for the Sorting Gap Marina, the plan is to transition there in May 2016.



Merchant Services Application

This Application is for:

☒ New Application ☐ Existing Merchant ☐ Existing Merchant - If Existing, Merchant ID# _____ ☐ Winback
(Same Location) (Additional Location)

Currency: ☐ Canadian Dollar Transactions ☐ US Dollar Transactions ☐ Both (Separate Terminals required)

Card Type(s) Requested (Tick all that apply): ☒ Visa Credit ☐ Visa Debit ☒ MasterCard Credit ☒ Discover Credit
☒ Interac Direct Payment (IDP) ☐ All

Tell Us About Your Business

Town of Fort Frances

Trade Name(s) (List all registered business names and names under which the business publicly operates and is commonly known)

Town of Fort Frances

Registered Legal Name (This is the name under which the business is incorporated or registered (e.g. 972480 Ontario Inc.))

320 Portage Avenue

Business Address

Fort Frances	Ontario		P9A 3P9
City	Province	Unit/Suite#	Postal Code
<input type="checkbox"/> Owned <input type="checkbox"/> Leased	(807) 274-5323	(807) 274-8479	()
	Business Phone #	Business Fax #	Mobile #
Dawn Galusha	Deputy Treasurer	(807) 274-5323	
Contact Name (Installation Purposes)	Title	Phone #	
dgalusha@fort-frances.com			
E-mail Address			

For multiple outlets, please complete and attach to this application the Additional Location Form

Type of company: ☐ Sole Proprietorship ☐ Partnership ☒ Public Corporation ☐ Private Corporation
☐ Non-profit/Charity _____
Charity Registration #

Ontario	112	112	150
Jurisdiction Incorporated/Registered	Years in Business	Years under current ownership	# of employees

Target Market: ☒ Consumer/Retail ☐ Commercial/Industrial

Business Type: ☐ Retail ☐ Restaurant ☐ Hotel ☐ Mail/Telephone ☐ Other MCC Code: 9399

Describe the products/services you sell: Utilities, taxes, serv

Are you a member of an association? ☐ No ☐ Yes (attach proof of membership)

What is the percentage breakdown of your sales receipts? _____ % + _____ % + _____ % + 100 % + _____ % = 100%
Mail Order Telephone Order Internet In store/Swiped Trade shows
Important: If internet processing is required, complete a separate application

Web Address(es): www.fort-frances.com

\$ 20,531,884 broken down into:

Total annual cash & credit card sales

\$ 550,000	\$	\$ 400,000	\$ 5,000	\$ 589,000	\$	\$ 18,987,184
Visa Credit	Visa Debit	MasterCard Credit	Discover Credit	Interac	Other cards	Cash/Chq
\$ 250,00	\$	\$ 250,00	\$ 50,00	\$ 30,00		
Average Visa Credit transaction size	Average Visa Debit transaction size	Average MasterCard Credit transaction size	Average Discover transaction size	Average Interac Direct Payment transaction size		

Sales deposit policy (if applicable):

Are customers require to pay immediately when purchasing goods/services to be delivered in the future? ☐ Yes ☒ No

If Yes,

- What is the percentage amount of the deposit required? 0 %
- What percentage of total credit card volume has advance payment? 0 %
- What is the average length of time in days from deposit/advance payment until the goods/services are delivered to the customer? 0
- When is final payment (i.e. # of days in advance) taken prior to delivery of goods/services to the customer? 0

If this is a membership/subscription based business, what is the percentage of credit card volume for the following payment options:

_____ %	_____ %	_____ %	_____ %	_____ %
Weekly	Monthly	Quarterly	Annually	Other: _____

Do you or will you sell gift cards or gift vouchers? ☐ Yes ☒ No If Yes, what is _____ % of credit card volume for gift cards, \$ _____
Average Transaction Size

Do you have a refund policy for your sales? ☐ Yes ☒ No

Do you require the ability to process debit card refunds? ☐ Yes ☒ No If Yes, Transaction Limit:\$ _____ Daily Limit:\$ _____

Do you require gift cards? ☐ Yes ☒ No

For retrieval request, do you have a dedicated 24-hr fax line? ☐ Yes (_____) ☒ No (Mail retrieval request)

Are all the owners of the business listed on this application? ☒ Yes ☐ No Fax # _____ If No, attach a list of additional owners' names and residential addresses.

Business Banking Information

CIBC

Iris Gerhard

Main Business Bank

Contact Name

203 Scott Street Fort Frances , Ontario P9A 1G8

Branch Address/City/Province

(807) 274-5391

20

87010

1406

Branch Telephone #

How Long with Bank?

Branch Transit #

Account #

Tell Us About Yourself

*If there are more than two principals, please photocopy this section ONLY, complete it in for the other principals, and attach to this application form.
Important - Principals must jointly or otherwise represent at least 51% ownership in the business.*

Merchant Services Information

Complete this section if your business already accepts these cards:

Visa

Visa Provider

MasterCard

MasterCard Provider

American Express®¹

Discover®²

Gift Cards

Gift Card Provider

Other Card type

Card Provider

Agreement

In this section, the words "you", "your" and "yours" mean the merchant named in this Merchant Services Application (the "Application") and, if the merchant is not an individual, also means each of the owners, partners or principals of the merchant. The words "we", "us" and "our" mean the TD Bank Group*. The word "Information" means financial, personal, business and other details about you that you provide to us and we obtain from others outside our organization, including through the products and services you use, including as set out below.

(a) You certify all the Information provided in the Application to be true and complete and represent that you are presently current with all of your creditors; there are no liens or judgments against you; you are not now nor have you ever been bankrupt or had any part of an account written off by a creditor as not collectible; (b) You agree to be bound by the TD Merchant Services Terms and Conditions and by any other agreement(s) that govern(s) the services that we may provide to you; and you agree that use of these services by you will constitute your acceptance of the TD Merchant Services Terms and Conditions and such other agreements that apply to our provision of these services to you and which we will provide you from time to time; (c) You agree that you will not accept transactions over the Internet without our prior approval of your specific website and Internet service provider. You hereby authorize us and will obtain the authorization of your Internet service provider for us to conduct security assessment scans over the Internet of your website(s); (d) If we request, you agree to provide us with a reference letter from your principal financial institutions; (e) You agree that, at the time you request to begin a relationship with us and during the course of our relationship, we may share your Information with our world-wide affiliates, and collect, use and disclose your Information as described in the Privacy Agreement separately provided to you and available online at www.td.com, including for, but not limited to, the purposes of: identifying you, providing you with ongoing service, helping us serve you better, protecting us both from fraud and error, complying with legal and regulatory requirements, and marketing products and services to you. We may communicate with you for any of these purposes by telephone, fax, text messaging, or other electronic means, and automatic dialing-announcing device, at the numbers you have provided us, or by ATM, internet, mail, email and other methods. If there are changes in future to your owners, partners or principals, you agree to make such persons aware of the Privacy Agreement, advise them that they are subject to such agreement and inform them that a copy of such agreement is available from TD Merchant Services or online at www.td.com. We may disclose Information to trusted third parties in order to process, authorize and authenticate transactions and in order to comply with regulations or requirements of these networks. We may disclose Information to these networks for the purpose of sending you information about their products and services.

You may obtain TD Bank Group's privacy code "Protecting your Privacy" or withdraw your consent to be contacted about offers of products or services with respect to TD Bank Group or Payment Card Networks, by contacting your branch or by calling 1-866-567-8888. To understand how you can withdraw your consent, refer to the 'Marketing Purposes' section of the Privacy Agreement.

*TD Bank Group means The Toronto-Dominion Bank and its affiliates, who provide deposit, investment, loan, securities, trust, insurance and other products or services.

Each of the undersigned acknowledges that in completing this Application, he or she is doing so on behalf of the merchant named in the Application, and represents that he or she is authorized to do so.

It is the express wish of the parties that this agreement and any directly or indirectly related documents be drawn up in English. Les parties ont exprimé la volonté expresse que cette convention et tous les documents s'y rattachant directement ou indirectement soient rédigés en anglais.

Dated this 21 day of August, 2015.

X Owner/Partner/Principal Signature Laurie Witherspoon Print Name	X Owner/Partner/Principal Signature Elizabeth Slomke Print Name
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Guarantee (To be used in all Provinces except Alberta)

In consideration of us dealing with or continuing to deal with you, you unconditionally guarantee, jointly and severally, (and for Quebec purposes, solidarily), (a) performance of the your obligations under the TD Merchant Services Terms and Conditions and such other related agreements and notices that we may provide you with from time to time (collectively, "Your Obligations"), (b) prompt payment of all sums due thereunder; and, (c) in the event of default, hereby waive notice of default and agrees to indemnify us for any and all amounts due from you under Your Obligations. You agree that we may amend any of the terms and conditions of any agreement in respect of any of Your Obligations and assign our rights under this guarantee without further notice to or consent from you. You understand that this is a guarantee of payment and not of collection and that we are relying upon this guarantee in entering into the TD Merchant Services Terms and Conditions and other related agreements with you. You understand that your obligations under this guarantee are continuing, unconditional and absolute and, without limiting the generality of the foregoing, shall not be released, discharged, limited or otherwise affected by and you hereby waive to the greatest extent permitted by law, any act or omission of any person or any other circumstance whatsoever which might constitute a legal or equitable discharge, limitation or reduction of your obligations hereunder. You agree to make all payments required under this guarantee without regard to any right of setoff or counterclaim that you have or may have against any other party or us, which rights you waive. We may, at our option, without notice, debit any accounts that you have with TD Bank Group to satisfy your obligations under this guarantee. You agree to pay all costs and expenses, including legal fees, of enforcing this guarantee. This guarantee is in addition to, and does not replace, any other present or future guarantee of Your Obligations given by you. You also waive any benefit of division and discussion. This guarantee is binding on you and your successors, heirs and permitted assigns.

In this paragraph, the word Information means your personal and business information (except health information). You authorize us to exchange Information and reports about you with credit reporting agencies and other lenders at the time of and during the application process, and on an ongoing basis to validate your identity, review and verify your creditworthiness, establish credit and hold limits, help us collect a debt or enforce an obligation owed to us by you, and/or manage and assess our risks. You may choose not to have us conduct a credit check in order to assess an application for credit. Once you have such a facility or product with us and for a reasonable period of time afterwards, we may from time to time disclose your Information to other lenders and credit reporting agencies requesting such Information, which helps establish your credit history and supports the credit granting and processing functions in general. We may obtain Information and reports about you from Equifax Canada Inc., Trans Union of Canada, Inc. or any other credit reporting agency. You may access and rectify any of your personal information contained in their files by contacting them directly through their respective websites www.consumer.equifax.ca and www.transunion.ca. Once you have applied for any credit product with us, you may not withdraw your consent to this exchange of Information.

Dated this 21 day of August, 2015.

X Owner / Partner / Principal Signature Laurie Witherspoon Print Name	X Owner / Partner / Principal Signature Elizabeth Slomke Print Name
---	---

For Internal Use Only

Referred by (Name/Title) _____

LOGON/PM ID _____

General Comments:

The Town of Fort Frances has 4 locations that require Merchant Services. Civic office to pay taxes and utility bills as well as traffic and municipal fines.

Library for memberships and over due fees

Landfill site for dumping waste fees

Municipal Airport for fees from travelers and carriers

Same Day Funding (SDF) ☐ Yes ☒ No Comments _____

Information obtained (check and attach copies)

- ☒ Copy of Corporate Search including copy of Articles of Incorporation, Partnership Registration and copy of all Business Name Registrations, and names and addresses of all directors, officers, partners and any party with a controlling interest (if any)
- ☐ Reference letter from merchant's principal financial institution (if not TD Canada Trust)

Equipment - Equipment Required (indicate # of terminals required).**Debit and**

Credit Terminals	Credit Terminals	Wireless Terminals	PC / Internet Based	Value Added
<input type="checkbox"/> _____ Liberty	<input type="checkbox"/> _____ IVR (CAN\$ Only)	<input type="checkbox"/> _____ Freedom V	<input type="checkbox"/> _____ Merchant PC	<input checked="" type="checkbox"/> _____ Online Reporting
<input type="checkbox"/> _____ Freedom IV (Dial-Up Connection)		<input type="checkbox"/> _____ Freedom V (Bluetooth)	<input type="checkbox"/> _____ Merchant PC Batch	<input type="checkbox"/> _____ TD POS
<input type="checkbox"/> _____ Freedom IV (IP Connection)		<input type="checkbox"/> _____ TD Generation HSPA	<input type="checkbox"/> _____ Online Mart (OLM) Payment Services	<input type="checkbox"/> _____ Express
<input type="checkbox"/> _____ Freedom IV with PINpad (Dial-up Connection)		<input type="checkbox"/> _____ TD Generation WiFi	<input type="checkbox"/> _____ OLM Batch Processing	<input type="checkbox"/> _____ TD Gift Card
<input type="checkbox"/> _____ Freedom IV with PINpad (IP Connection)			<input type="checkbox"/> _____ OLM Secure Payment Profile	
<input type="checkbox"/> _____ TD Generation: All-in-One (Dial-Up Connection)			<input type="checkbox"/> _____ OLM Hosted Online Storefront	
<input type="checkbox"/> _____ TD Generation: All-in-One (IP Connection)				
<input type="checkbox"/> _____ TD Generation: with PINpad (Dial-Up Connection)				
<input checked="" type="checkbox"/> 3 _____ TD Generation: with PINpad (IP Connection)				
<input type="checkbox"/> _____ TD Shared POS				
<input type="checkbox"/> _____ TD Mobile POS				
<input type="checkbox"/> _____ TD Router				
<input type="checkbox"/> _____ OLM Risk Tools (tick all that apply)				
Visa: <input type="checkbox"/> Verified by Visa (VbV)	<input type="checkbox"/> Address Verification Service (AVS)	<input type="checkbox"/> Visa Card Verification Value 2 (CVV2)		
MasterCard: <input type="checkbox"/> MasterCard Secure Code	<input type="checkbox"/> Address Verification Service (AVS)	<input type="checkbox"/> MasterCard Card Verification Code 2 (CVC2)		
<input type="checkbox"/> _____ Manual Imprinter (Note: All credit card merchants must have an imprinter for back-up purposes)				
<input type="checkbox"/> _____ Other _____				

Equipment and Welcome Kit mailed to: ☐ Location ☐ Head Office

☒ Paperless Statement (TDMS Online Reporting required) ☐ Paper Statement

Mail Statement to: (If different from store business address provided on page 1)

Your Head Office/Bill to Name _____

Address _____ City _____ Province _____

Postal Code _____ Business Phone # () _____ Contact Name _____

CREDIT CARD/DEBIT CARD TRANSACTION FEES
VISA

Visa Credit Rate	1.47 %	of the gross value of all Visa Card credit Transactions
Outgoing Visa Credit Interchange Rate Plus	% ¹	of the gross value of all Visa Card credit Transactions
Outgoing Visa Credit Interchange Rate Plus	\$ ¹	per Visa Card credit Transaction
Visa Credit Discount Rate Adjustment Fee		for each Credit Card Transaction type is the sum of the Interchange Differential and the Rate Adjustment Fee
Applicable Visa Interchange Rate	1.42%	
Interchange Differential ²	Varies by Credit Card Transaction type	of the gross value of all Visa Card credit Transactions for each Credit Card Transaction type. The Visa Interchange Rate and the Interchange Differential for all Card Transaction types can be found on www.tdmerchantservices.com/interchange
Rate Adjustment Fee (non Internet Transactions)	0.40 %	of the gross value of all Visa Card credit Transactions for each Credit Card Transaction type
Rate Adjustment Fee (non Internet Transactions)	\$	per Visa Card credit Transaction for each Credit Card Transaction type
Visa Debit Rate	%	of the gross value of all Visa Card debit Transactions
Outgoing Visa Debit Interchange Rate Plus	% ¹	of the gross value of all Visa Card debit Transactions
Outgoing Visa Debit Interchange Rate Plus	\$ ¹	per Visa Card debit Transaction
Visa Assessment Fee	0.125%	of the gross value of all Visa Card Transactions
Visa Foreign Assessment Fee	0.80%	of the gross value of all foreign Visa Card credit Transactions
Visa Foreign Transaction Fee	\$0.135	per foreign Visa Card credit Transaction

MASTERCARD

MasterCard Credit Rate	1.54 %	of the gross value of all MasterCard Card credit Transactions
Outgoing MasterCard Credit Interchange Rate Plus	% ³	of the gross value of all MasterCard Card credit Transactions
Outgoing MasterCard Credit Interchange Rate Plus	\$ ³	per MasterCard Card credit Transaction
MasterCard Credit Discount Rate Adjustment Fee		for each Credit Card Transaction type is the sum of the Interchange Differential and the Rate Adjustment Fee
Applicable MasterCard Interchange Rate	1.49%	
Interchange Differential ⁴	Varies by Credit Card Transaction type	of the gross value of all MasterCard Card credit Transactions for each Credit Card Transaction type. The MasterCard Interchange Rate and the Interchange Differential for all Card Transaction types can be found on www.tdmerchantservices.com/interchange
Rate Adjustment Fee (non Internet Transactions)	0.40 %	of the gross value of all MasterCard Card credit Transactions for each Credit Card Transaction type
Rate Adjustment Fee (non Internet Transactions)	\$	per MasterCard Card credit Transaction for each Credit Card Transaction type
MasterCard Assessment Fee	0.125%	of the gross value of all MasterCard Card Transactions
MasterCard Foreign Assessment Fee	0.80%	of the gross value of all foreign MasterCard Card credit Transactions
MasterCard Foreign Transaction Fee	\$0.135	per foreign MasterCard Card credit Transaction

DISCOVER

Discover Credit Rate	1.65 %	of the gross value of all Discover Card credit Transactions
Outgoing Discover Credit Interchange Rate Plus	% ⁵	of the gross value of all Discover Card credit Transactions
Outgoing Discover Credit Interchange Rate Plus	\$ ⁵	per Discover Card credit Transaction
Discover Credit Discount Rate Adjustment Fee		for each Credit Card Transaction type is the sum of the Interchange Differential and the Rate Adjustment Fee
Applicable Discover Interchange Rate	1.60%	
Interchange Differential ⁶	Varies by Credit Card Transaction type	of the gross value of all Discover Card credit Transactions for each Credit Card Transaction type. The Discover Interchange Rate and the Interchange Differential for all Card Transaction types can be found on www.tdmerchantservices.com/interchange
Rate Adjustment Fee (non Internet Transactions)	0.40 %	of the gross value of all Discover Card credit Transactions for each Credit Card Transaction type
Rate Adjustment Fee (non Internet Transactions)	\$	per Discover Card credit Transaction for each Credit Card Transaction type
Discover Assessment Fee	0.125 %	of the gross value of all Discover Card credit Transactions
Discover International Processing Fee	0.80 %	of the gross value of all foreign Discover Card credit Transactions

INTERAC DIRECT PAYMENT

Interac Direct Payment (IDP) Transaction Fee	\$ 0.05	per Interac Debit Card Transaction
Interac Direct Payment (IDP) Assessment Fee	\$0.007	per Interac Debit Card Transaction

OTHER

Non-TDMS Credit Card Transaction Fee	\$0.10 ⁷	per non-TDMS Credit Card Transaction (includes American Express credit cards)
Average Transaction Size Transaction Fee	\$0.05 ⁸	per <i>Visa/MasterCard/Discover</i> Card credit Transaction
Internet Transaction ⁹ - Rate Adjustment Fee (Tick which applies)		of the gross value of all <i>Visa / MasterCard</i> Card credit Transactions for each <i>Visa / MasterCard</i> Credit Card Transaction type. Included in the calculation of the <i>Visa / MasterCard</i> Credit Discount Rate Adjustment Fee
Online Mart - Zero/One Risk Tools ¹⁰	<input type="checkbox"/> 0.50%	
Online Mart - Two Risk Tools ¹⁰	<input type="checkbox"/> 0.40%	
Online Mart - Three Risk Tools ¹⁰	<input type="checkbox"/> 0.30%	
Not using Online Mart	<input type="checkbox"/> 0.80%	

NON-CREDIT CARD/DEBIT CARD TRANSACTION FEES

Application Fee	\$ 49.00	one-time fee
Onsite Installation/Training Fee	\$ 149.00	per Terminal (applies to devices we mail to you)
Early Termination Fee	\$250.00	per location
Monthly Fee	\$ waived	
Payment Card Industry (PCI) Security Monthly Fee	\$9.95	
Dial-up Connection Monthly Fee	\$2.50	per dial up terminal (plus taxes)
Monthly Paper Statement Fee	\$2.00	(plus taxes)
Online Reporting Monthly Fee	\$	(not including taxes)
Minimum Monthly Discount Fee	\$20.00	per merchant location
Return Transaction Fee	\$0.50	per returned Transaction
Batch Close Fee	\$0.25	per first batch closed per terminal per day
Chargeback/Adjustment Fee	\$10.00	per Chargeback or adjustment
Non-Sufficient Funds (NSF) Fee	\$45.00	charged on the first incident per month
Deposit Fee - Other Financial Institution (OFI)	\$10.00	monthly fee
Annual Imprinter Rental Fee	\$12.00	per imprinter (plus taxes)
Monthly Equipment Rental Fee	\$ 36.00	for each Terminal, printer and PIN Pad (plus taxes)
Monthly Wireless Terminal Rental Fee	\$	per wireless Terminal (plus taxes)
Wireless Terminal Activation Fee	\$75.00	one-time fee
Monthly Wireless Network Access Point	\$13.98	per wireless Terminal (plus taxes)
Software Purchase Fee	\$	Merchant PC or PC Batch only. One-time fee (plus taxes)
Online Mart Setup Fee	\$	one-time fee (plus taxes)
Online Mart Monthly Fee	\$	¹¹
Online Mart Transaction Fee	\$	¹² per Transaction.
IVR Activation Fee	\$99.00	one-time fee
IVR Monthly Fee	\$6.00	¹¹
IVR Transaction Fee	\$0.15	¹² per Transaction.
TD Gift Card Set-Up Fee	\$	¹³ one-time fee (if applicable)
Seasonal Service Fee	\$	one-time fee. Terminal fee for first 14 days. After 14 days, see Monthly Equipment Rental Fee

For further information, call TD Canada Trust at 1-800-363-1163 or visit www.tdmerchantservices.com.

1 "Outgoing Visa Interchange Rate" means in any time period, the actual cost paid by us to Visa Canada Corporation for Visa Card interchange fees, in relation to the acquiring of Visa Card Transactions. Will be identified as Visa Discount Rate Adjustment Fee on the Merchant Services monthly statement.

2 Is calculated as the difference between the Visa Interchange Rate for the credit card transaction type performed and the Visa Applicable Interchange Rate.

3 "Outgoing MasterCard Interchange Rate" means, in any time period, the actual cost paid by us to MasterCard International Incorporated for MasterCard Card interchange fees in relation to the acquiring of MasterCard Card Transactions. Will be identified as MasterCard Discount Rate Adjustment Fee on the Merchant Services monthly statement.

4 Is calculated as the difference between the MasterCard Interchange Rate for the credit card transaction type performed and the MasterCard Applicable Interchange Rate.

5 "Outgoing Discover Interchange Rate" means, in any time period, the actual cost paid by us to Discover for Discover Card interchange fees in relation to the acquiring of Discover Card Transactions. Will be identified as Discover Discount Rate Adjustment Fee on the Merchant Services monthly statement.

6 Is calculated as the difference between the Discover Interchange Rate for the credit card transaction type performed and the Discover Applicable Interchange Rate.

7 Will be listed by individual card type on the Merchant Services monthly statement.

8 Applied to all Transactions if Merchant-reported average transaction size is less than the current Merchant Service ATS minimum threshold.

9 "Internet Transaction" means a real-time Transaction which takes place through your website.

10 "Risk tools" include: Verified by Visa (VbV), MasterCard SecureCode, Address Verification Service (AVS) and Visa Card Verification Value 2 (CVV2), MasterCard Card Verification Code 2 (CVC2).

11 Will be identified as Monthly Equipment Rental Fee on the Merchant Services monthly statement.

12 Will be identified as Transaction Fee for each card type on the Merchant Services monthly statement.

13 Our provision of gift card services to you is subject to the TDMS Gift Card Services Agreement, which we will provide to you.



Resolution of the Directors of Town or Fort Frances (the Corporation)
carrying on business under the name of Town of Fort Frances (the Business Name)

Whereas it is in the interest of the Corporation to enter into arrangements for the provision of accounts for the deposit and withdrawal of funds, credit facilities and other financial services with The Toronto-Dominion Bank, TD Mortgage Corporation, TD Pacific Mortgage Corporation and The Canada Trust Company (collectively, the "Bank") and to provide security and agreements therefore;

Be it resolved that:

1. The Corporation is authorized to:
 - (a) open, maintain and operate one or more accounts with the Bank and to do all things in relation thereto;
 - (b) enter into credit agreements from time to time with the Bank using the Bank's standard forms and to borrow money from the Bank pursuant to the credit facilities described in such agreements; and
 - (c) enter into further arrangements for the provision of financial services with the Bank.
2. The Corporation is authorized and directed to create, execute and deliver in favour of the Bank;
 - (a) the Bank's standard documentation for the opening and operation of accounts for each account opened;
 - (b) the credit agreements referred to above and any additional agreements described in such credit agreements; and
 - (c) such further instruments and agreements as may be reasonably required to carry out the agreements described herein; and by doing so, to bind the Corporation and create the security set out in such agreements.
3. In accordance with any restrictions set out below, the officers, directors and employees of the Corporation listed hereafter as signing officers are hereby authorized for and on behalf of the Corporation to execute and deliver all of the documents and instruments described in paragraph 2, and any others that may be reasonably required from time to time to carry out the transactions contemplated, subject to such amendments as the authorized representatives may approve, such approval to be conclusively evidenced by the execution of the said documents or instruments. In accordance with any restrictions set out below, such persons are also authorized to conduct all aspects of the Corporation's banking relationship with the Bank and, notwithstanding the generality of the foregoing:
 - (i) to give the Bank instructions and perform transactions on behalf of the Corporation in connection with the ongoing operation of the accounts, credit facilities and other financial services contemplated by this resolution; and
 - (ii) to authorize any person or persons to do any one or more of the following:
 - (1) to receive from the Bank any (a) cash or securities, (b) bills of exchange (including cheques), promissory notes, orders for payment of money, securities, coupons, clearing items or other value items, and other instruments (each of which individually called an "Instrument") or (c) other property, or to give instructions to the Bank for the delivery or other transfer of any such cash, securities, Instruments or other property to any party named in those instructions;
 - (2) to deposit with, negotiate or transfer to the Bank, for the credit of the Corporation, cash or any security, Instrument or other property, endorsed (by rubber stamp or otherwise) with the Corporation's Business name; and
 - (3) to settle the Corporation's accounts with the Bank and to receive from the Bank, and provide receipt of, statements, passbooks, debit vouchers and any other items (including paid and unpaid cheques). The Bank is entitled to rely on such documents, Instruments, instructions and transactions as duly and validly authorized and binding on the Corporation. The Bank does not need to make any further inquiry into the authority of the authorized representatives to bind the Corporation.

Signing Officers

Name: <u>Laurie Witherspoon</u>	Name: <u>Roy Avis</u>
Title: <u>Treasurer</u>	Title: <u>Mayor</u>
Name: <u>Elizabeth Slomke</u>	Name: _____
Title: <u>Town Clerk</u>	Title: _____
Name: <u>Mark McCaig</u>	Name: _____
Title: <u>Chief Administrator Officer</u>	Title: _____

Signing Officer Requirements/Restrictions

Record the signing requirements for the account, using titles where possible, e.g. "any one to sign", "the President to sign alone", the President and the Secretary to sign together.

The corporation assigns Laurie Witherspoon and Elizabeth Slomke to manage and make all changes to the TD merchant s

Certified a true copy of a Resolution passed by the Board of Directors of the said Corporation at a meeting duly called and regularly held on the

25 day of August, 2015, and recorded in the minute book, and now in full force and effect and unamended.

Dated this 25 day of August, 20 15

X _____ X _____

Note: This form must be signed by any two of the corporation's titled officers, e.g. President, Secretary, Treasurer, Vice-President.

Note: In order to change the signing officers set out above:

- (i) if the signing officers have been designated by name, a new Corporate Resolution is required.
- (ii) if the signing officers have been designated by title, a letter of direction from the Corporation is required.

**Town of Fort Frances
General Fund (Operating)
Actuals as at July 31, 2015**

	Actuals to Date	2015 Budget	Variance
CORPORATE			
050 Municipal Tax Levy	(10,715,247.12)	(10,738,015.00)	(22,767.88)
051 Education Tax Levy	(1,760,313.57)	(1,757,276.00)	3,037.57
052 Supp/Omit Municipal Tax Levy	(16,028.83)		16,028.83
053 Supp/Omit Education Tax Levy	(1,868.55)		1,868.55
056 W/O Municipal	12,415.33	352,348.00	339,932.67
057 W/O Education	3,376.38	34,989.00	31,612.62
061 OMPF	(2,237,700.00)	(2,983,600.00)	(745,900.00)
062 Payments-in-Lieu	(43,918.49)	(783,913.00)	(739,994.51)
062 Other Grant (In-Lieu of Write-off)			-
070 Contribution from Reserve Funds (Tax Rate Stab.)		(448,804.00)	(448,804.00)
070 Sale of Land	(47,249.04)		47,249.04
110 Mayor & Council	167,766.81	762,650.00	594,883.19
112 Contribution to Reserves & Reserve Funds	-	1,375,000.00	1,375,000.00
113 Long Term Debt	335,530.74	697,352.00	361,821.26
115 Election	213.70	-	(213.70)
161 Riverside Health Care/Dr Recruitment	34,000.50	69,000.00	34,999.50
161 Clinic Financing Interest		12,500.00	12,500.00
162 RR DSSAB	1,191,423.87	2,042,441.00	851,017.13
163 Rainycrest	106,098.65	121,255.00	15,156.35
164 Northwestern Health Unit	215,141.15	368,814.00	153,672.85
820 Economic Development	105,453.47	165,485.00	60,031.53
821 Travel Information Centre	9,734.01	22,500.00	12,765.99
830 Solar Panel Project	(11,003.87)	(26,260.00)	(15,256.13)
991 English Public School Board	723,656.01	1,418,228.00	694,571.99
992 English Separate School Board	152,466.61	299,028.00	146,561.39
993 French Public School Board	700.10	1,400.00	699.90
994 French Separate School Board	1,815.73	3,631.00	1,815.27
Total Corporate	(11,773,536.41)	(8,991,247.00)	2,782,289.41
ADMINISTRATION AND FINANCE			
070 Other Unassigned Revenue	(175,150.11)	(312,000.00)	(136,849.89)
120 Administration	189,804.98	328,220.00	138,415.02
121 Admin Vehicle	3,784.88	2,873.00	(911.88)
122 Municipal Buildings	1,031.31	24,853.00	23,821.69
124 Tax Sale Registration	77.42		(77.42)
125 HR Department	37,200.31	41,750.00	4,549.69
130 Clerk	96,383.40	167,200.00	70,816.60
140 Treasury	305,155.77	370,652.00	65,496.23
910 PUC Administration	50,354.10	94,185.00	43,830.90
Total Administration and Finance	508,642.06	717,733.00	209,090.94
EMERGENCY SERVICES			
211 Emergency Services	513,732.98	902,041.00	388,308.02
227 Emergency Measures	9,734.11	19,948.00	10,213.89
228 911 Service	12,344.24	13,800.00	1,455.76
231 Police Revenue	(16,773.68)	(25,000.00)	(8,226.32)
232 Police Services Board	10,615.41	19,300.00	8,684.59
233 Police Administration	1,495,750.15	2,516,595.00	1,020,844.85
Total Emergency Services	2,025,403.21	3,446,684.00	1,421,280.79
COMMUNITY SERVICES			
622 Sister Kennedy Centre	9,213.46	31,412.00	22,198.54
641 Fort Frances Children's Complex	(101,851.68)	-	101,851.68
643 Best Start Hub/Resource Centre	(41,822.05)	-	41,822.05
644 Day Care Resource Teacher	(7,428.23)	-	7,428.23

**Town of Fort Frances
General Fund (Operating)
Actuals as at July 31, 2015**

		Actuals to Date	2015 Budget	Variance
653	Handi-Transit System	33,663.13	90,657.00	56,993.87
713	Townshend Theatre	(13,057.46)	-	13,057.46
722	Recreation Facilities	318,633.00	592,536.00	273,903.00
725	Recreation Programs	20,654.68	117,453.00	96,798.32
732	Community Services	73,415.32	108,643.00	35,227.68
740	Sunny Cove Camp	11,355.90	15,547.00	4,191.10
781	Fort Frances Public Library	330,782.18	485,975.00	155,192.82
791	Museum	82,299.79	146,448.00	64,148.21
817	Waterfront Development/Marina	4,056.04	55,712.00	51,655.96
Total Community Services		719,914.08	1,644,383.00	924,468.92
OPERATIONS AND FACILITIES				
310	PW Administration	(69,219.32)	(153,725.00)	(84,505.68)
311	PW Buildings & Yards	69,567.61	110,622.00	41,054.39
313	Municipal Roads	593,759.70	1,257,030.00	663,270.30
318	Public Parking Lots	5,082.92	15,980.00	10,897.08
320	Sidewalks	37,520.54	107,463.00	69,942.46
330	Private Works Charges	17,420.88	33,904.00	16,483.12
331	Private Crossing Charges	3,143.93	18,479.00	15,335.07
333	PW Vehicles	112,948.10	216,501.00	103,552.90
334	PW Equipment	140,947.61	245,029.00	104,081.39
344	PW Stores	47,851.56	66,262.00	18,410.44
345	Traffic Signal Maintenance	8,141.44	6,861.00	(1,280.44)
346	Streetlight Maintenance	39,351.89	47,586.00	8,234.11
350	Garbage Collection	(55,714.16)	(156,577.00)	(100,862.84)
351	Recycling Services	103,798.81	194,826.00	91,027.19
352	Sanitary Landfill	(128,197.86)	(38,249.00)	89,948.86
360	Engineering	19,046.08	28,755.00	9,708.92
390	Airport	(20,752.27)	21,231.00	41,983.27
391	Airport Building Maintenance	22,505.09	40,582.00	18,076.91
393	Airport Grounds Maintenance	22,345.98	79,170.00	56,824.02
580	Parks & Cemeteries Admin.	93,572.36	162,487.00	68,914.64
582	Fort Frances Cemetery	52,784.52	79,211.00	26,426.48
583	Riverview Cemetery	104,614.66	191,483.00	86,868.34
584	Point Park	(1,283.48)	26,408.00	27,691.48
585	Parks - Outdoor Facilities	142,739.79	206,694.00	63,954.21
586	Lions Millennium Park	2,542.99	11,812.00	9,269.01
Total Operations and Facilities		1,364,519.37	2,819,825.00	1,455,305.63
PLANNING AND DEVELOPMENT				
150	Civic Centre	30,258.73	66,353.00	36,094.27
271	By-Law Enforcement	76,346.88	135,046.00	58,699.12
272	Animal Shelter	4,446.84	9,914.00	5,467.16
813	Building Official	(10,237.66)	52,406.00	62,643.66
815	Planning & Zoning	50,202.47	98,903.00	48,700.53
Total Planning and Development		151,017.26	362,622.00	211,604.74
Sub-Total General Fund (Operating)		(7,004,040.43)	-	7,004,040.43
L80	Surplus from Previous Year			-
	Deficit/(Surplus)	(7,004,040.43)	-	7,004,040.43
TOTAL BUDGET - Revenue				
		(17,726,698.79)	(21,992,180.00)	(4,265,481.21)
TOTAL BUDGET - Expenditures				
		10,722,658.36	21,992,180.00	11,269,521.64
		(7,004,040.43)	0.00	7,004,040.43

**Town of Fort Frances
General Fund (Operating)
Actuals as at August 31, 2015**

	Actuals to Date	2015 Budget	Variance
CORPORATE			
050 Municipal Tax Levy	(10,725,240.08)	(10,738,015.00)	(12,774.92)
051 Education Tax Levy	(1,757,280.65)	(1,757,276.00)	4.65
052 Supp/Omit Municipal Tax Levy	(16,028.83)		16,028.83
053 Supp/Omit Education Tax Levy	(1,868.55)		1,868.55
056 W/O Municipal	369,949.25	352,348.00	(17,601.25)
057 W/O Education	39,191.58	34,989.00	(4,202.58)
061 OMPF	(2,237,700.00)	(2,983,600.00)	(745,900.00)
062 Payments-in-Lieu	(643,885.70)	(783,913.00)	(140,027.30)
062 Other Grant (In-Lieu of Write-off)			-
070 Contribution from Reserve Funds (Tax Rate Stab.)		(448,804.00)	(448,804.00)
070 Sale of Land	(47,249.04)		47,249.04
110 Mayor & Council	193,708.67	762,650.00	568,941.33
112 Contribution to Reserves & Reserve Funds	-	1,375,000.00	1,375,000.00
113 Long Term Debt	346,665.93	697,352.00	350,686.07
115 Election	213.70	-	(213.70)
161 Riverside Health Care/Dr Recruitment	45,334.00	69,000.00	23,666.00
161 Clinic Financing Interest		12,500.00	12,500.00
162 RR DSSAB	1,361,627.28	2,042,441.00	680,813.72
163 Rainycrest	106,098.65	121,255.00	15,156.35
164 Northwestern Health Unit	276,610.05	368,814.00	92,203.95
820 Economic Development	105,453.47	165,485.00	60,031.53
821 Travel Information Centre	11,252.87	22,500.00	11,247.13
830 Solar Panel Project	(10,683.49)	(26,260.00)	(15,576.51)
991 English Public School Board	723,656.01	1,418,228.00	694,571.99
992 English Separate School Board	152,466.61	299,028.00	146,561.39
993 French Public School Board	700.10	1,400.00	699.90
994 French Separate School Board	1,815.73	3,631.00	1,815.27
Total Corporate	(11,705,192.44)	(8,991,247.00)	2,713,945.44
ADMINISTRATION AND FINANCE			
070 Other Unassigned Revenue	(221,615.92)	(312,000.00)	(90,384.08)
120 Administration	219,853.98	328,220.00	108,366.02
121 Admin Vehicle	3,867.21	2,873.00	(994.21)
122 Municipal Buildings	24,622.81	24,853.00	230.19
124 Tax Sale Registration	77.42		(77.42)
125 HR Department	48,362.22	41,750.00	(6,612.22)
130 Clerk	107,114.80	167,200.00	60,085.20
140 Treasury	291,580.44	370,652.00	79,071.56
910 PUC Administration	56,170.66	94,185.00	38,014.34
Total Administration and Finance	530,033.62	717,733.00	187,699.38
EMERGENCY SERVICES			
211 Emergency Services	569,641.00	902,041.00	332,400.00
227 Emergency Measures	9,882.03	19,948.00	10,065.97
228 911 Service	16,186.26	13,800.00	(2,386.26)
231 Police Revenue	(17,919.53)	(25,000.00)	(7,080.47)
232 Police Services Board	10,615.41	19,300.00	8,684.59
233 Police Administration	1,715,435.80	2,516,595.00	801,159.20
Total Emergency Services	2,303,840.97	3,446,684.00	1,142,843.03
COMMUNITY SERVICES			
622 Sister Kennedy Centre	21,449.71	31,412.00	9,962.29
641 Fort Frances Children's Complex	(92,680.42)	-	92,680.42
643 Best Start Hub/Resource Centre	(32,945.95)	-	32,945.95
644 Day Care Resource Teacher	1,319.97	-	(1,319.97)
653 Handi-Transit System	51,636.39	90,657.00	39,020.61
713 Townshend Theatre	(13,732.73)	-	13,732.73
722 Recreation Facilities	349,625.96	592,536.00	242,910.04
725 Recreation Programs	46,931.58	117,453.00	70,521.42
732 Community Services	74,041.38	108,643.00	34,601.62
740 Sunny Cove Camp	220.96	15,547.00	15,326.04
781 Fort Frances Public Library	371,747.44	485,975.00	114,227.56

**Town of Fort Frances
General Fund (Operating)
Actuals as at August 31, 2015**

		Actuals to Date	2015 Budget	Variance
791	Museum	96,525.91	146,448.00	49,922.09
817	Waterfront Development/Marina	28,972.05	55,712.00	26,739.95
	Total Community Services	903,112.25	1,644,383.00	741,270.75
OPERATIONS AND FACILITIES				
310	PW Administration	(51,039.42)	(153,725.00)	(102,685.58)
311	PW Buildings & Yards	72,311.86	110,622.00	38,310.14
313	Municipal Roads	675,628.98	1,257,030.00	581,401.02
318	Public Parking Lots	5,082.92	15,980.00	10,897.08
320	Sidewalks	46,648.52	107,463.00	60,814.48
330	Private Works Charges	21,191.24	33,904.00	12,712.76
331	Private Crossing Charges	5,098.37	18,479.00	13,380.63
333	PW Vehicles	123,135.16	216,501.00	93,365.84
334	PW Equipment	147,180.86	245,029.00	97,848.14
344	PW Stores	51,090.45	66,262.00	15,171.55
345	Traffic Signal Maintenance	8,348.79	6,861.00	(1,487.79)
346	Streetlight Maintenance	44,889.27	47,586.00	2,696.73
350	Garbage Collection	(45,901.91)	(156,577.00)	(110,675.09)
351	Recycling Services	123,745.92	194,826.00	71,080.08
352	Sanitary Landfill	(142,398.40)	(38,249.00)	104,149.40
360	Engineering	20,167.43	28,755.00	8,587.57
390	Airport	(95,890.15)	21,231.00	117,121.15
391	Airport Building Maintenance	24,830.35	40,582.00	15,751.65
393	Airport Grounds Maintenance	22,956.77	79,170.00	56,213.23
580	Parks & Cemeteries Admin.	109,428.21	162,487.00	53,058.79
582	Fort Frances Cemetery	64,151.55	79,211.00	15,059.45
583	Riverview Cemetery	132,763.43	191,483.00	58,719.57
584	Point Park	3,482.39	26,408.00	22,925.61
585	Parks - Outdoor Facilities	171,951.66	206,694.00	34,742.34
586	Lions Millennium Park	3,529.38	11,812.00	8,282.62
	Total Operations and Facilities	1,542,383.63	2,819,825.00	1,277,441.37
PLANNING AND DEVELOPMENT				
150	Civic Centre	38,790.86	66,353.00	27,562.14
271	By-Law Enforcement	87,251.92	135,046.00	47,794.08
272	Animal Shelter	5,129.86	9,914.00	4,784.14
813	Building Official	(14,861.95)	52,406.00	67,267.95
815	Planning & Zoning	53,174.47	98,903.00	45,728.53
	Total Planning and Development	169,485.16	362,622.00	193,136.84
	Sub-Total General Fund (Operating)	(6,256,336.81)	-	6,256,336.81
L80	Surplus from Previous Year			-
	Deficit/(Surplus)	(6,256,336.81)	-	6,256,336.81
TOTAL BUDGET - Revenue				
		(18,807,283.94)	(21,992,180.00)	(3,184,896.06)
TOTAL BUDGET - Expenditures				
		12,547,776.27	21,992,180.00	9,444,403.73
		(6,259,507.67)	0.00	6,259,507.67

Water and Sewer Fund (Operating)
Actuals to August 31, 2015

WATER	Actuals to Date	2015 Budget	Variance
961 Waterworks Administration	(683,822.87)	(649,208.00)	34,614.87
965 Water Treatment Plant	319,456.26	527,009.00	207,552.74
966 Water Storage Facility	103,939.10	122,199.00	18,259.90
	-260,427.51	0.00	260,427.51
L80 Surplus from Previous Year Before TCA	0.00	0.00	0.00
	-260,427.51	0.00	260,427.51

SEWER	Actual to Date	2015 Budget	Variance
410 Sanitary Sewer Administration	-840,806.66	(700,725.00)	140,081.66
413 Sewage Treatment Plant	454,977.93	700,725.00	245,747.07
	-385,828.73	0.00	385,828.73
L80 Surplus from Previous Year Before TCA	0.00	0.00	0.00
	-385,828.73	0.00	385,828.73

Water and Sewer Fund (Operating)
Actuals to July 31, 2015

WATER	Actuals to Date	2015 Budget	Variance
961 Waterworks Administration	(763,261.11)	(649,208.00)	114,053.11
965 Water Treatment Plant	224,393.28	527,009.00	302,615.72
966 Water Storage Facility	16,501.36	122,199.00	105,697.64
	<u>-522,366.47</u>	<u>0.00</u>	<u>522,366.47</u>
L80 Surplus from Previous Year Before TCA	0.00	0.00	0.00
	<u>-522,366.47</u>	<u>0.00</u>	<u>522,366.47</u>

SEWER	Actual to Date	2015 Budget	Variance
410 Sanitary Sewer Administration	-891,199.03	(700,725.00)	190,474.03
413 Sewage Treatment Plant	374,661.76	700,725.00	326,063.24
	<u>-516,537.27</u>	<u>0.00</u>	<u>516,537.27</u>
L80 Surplus from Previous Year Before TCA	0.00	0.00	0.00
	<u>-516,537.27</u>	<u>0.00</u>	<u>516,537.27</u>

Water and Sewer Fund (Operating)
Actuals to August 31, 2015

WATER		Actuals to Date	2015 Budget	Variance
961	Waterworks Administration	(683,822.87)	(649,208.00)	34,614.87
965	Water Treatment Plant	319,456.26	527,009.00	207,552.74
966	Water Storage Facility	103,939.10	122,199.00	18,259.90
		-260,427.51	0.00	260,427.51
L80	Surplus from Previous Year Before TCA	0.00	0.00	0.00
		-260,427.51	0.00	260,427.51

SEWER		Actual to Date	2015 Budget	Variance
410	Sanitary Sewer Administration	-840,806.66	(700,725.00)	140,081.66
413	Sewage Treatment Plant	454,977.93	700,725.00	245,747.07
		-385,828.73	0.00	385,828.73
L80	Surplus from Previous Year Before TCA	0.00	0.00	0.00
		-385,828.73	0.00	385,828.73

Town of Fort Frances
Capital Fund Budget vs Actual
as at July 31, 2015

		Actual to Date	2015 Budget	Variance
	Administration			
C-110-0490-0952	Contribution from Reserve Funds		(10,000.00)	(10,000.00)
C-140-0490-0952	Contribution from Reserve Funds		(45,000.00)	(45,000.00)
C-110-9109-0000	Council iPads/Laptops		10,000.00	10,000.00
C-140-9109-0000	Computer/Network Upgrades	826.29	45,000.00	44,173.71
	Total Revenue	-	(55,000.00)	(55,000.00)
	Total Expenditures	826.29	55,000.00	54,173.71
	TOTAL ADMINISTRATION	826.29	-	(826.29)
	Honeywell Project			
C-105-0490-0490	OPA/FFPC Grants			-
C-105-0490-0952	Contribution from Reserve Fund	-	(33,519.00)	(33,519.00)
C-105-9280-0000	Honeywell Improvement Project	35,434.85	33,519.00	(1,915.85)
	Total Revenue	-	(33,519.00)	(33,519.00)
	Total Expenditures	35,434.85	33,519.00	(1,915.85)
	TOTAL CIVIC CENTRE	35,434.85	-	(35,434.85)
	EMERGENCY SERVICES			
C-211-0490-0952	Contribution from Reserve Funds		(27,600.00)	(27,600.00)
C-211-9122-0000	SCBA & Air Cylinders	3,313.33	3,600.00	286.67
C-211-9239-1431	Fire Hose Replacement	3,868.99	4,200.00	331.01
C-211-9284-1523	Training Facility	5,608.50	16,000.00	10,391.50
C-211-9625-1431	Air Dryer for Gear		3,800.00	3,800.00
	Total Revenue	-	(27,600.00)	(27,600.00)
	Total Expenditures	12,790.82	27,600.00	14,809.18
	TOTAL EMERGENCY SERVICES	12,790.82	-	(12,790.82)
	PUBLIC WORKS			
	<u>Transportation</u>			
C-310-0490-0406	AMO Federal Gas Tax			-
C-310-0490-0942	Debenture/Loan (Salt/Sand Shed)		(528,278.00)	(528,278.00)
C-310-0490-0952	Contribution from Reserve Funds		(170,000.00)	(170,000.00)
C-313-0490-0400	Federal Funding - Federal Gas Tax Reserve		(420,000.00)	(420,000.00)
C-313-0490-0952	Contribution from Reserve Funds		(192,667.00)	(192,667.00)
C-313-0490-0952	Contributions from Reserve Funds (Water & Sewer)		(308,532.00)	(308,532.00)
C-316-0490-0412	Provincial Grant	(1,500,000.00)	(2,000,000.00)	(500,000.00)
C-316-0490-0952	Contribution from Reserve Funds		(111,310.00)	(111,310.00)
C-320-0490-0400	Federal Funding - Federal Gas Tax Reserve		(50,000.00)	(50,000.00)
C-320-0490-0589	Contributions from Others (RRDSB)		(32,500.00)	(32,500.00)
C-320-0490-0952	Contribution from Reserve Funds		(13,406.00)	(13,406.00)
C-320-0490-0952	Contribution from Reserve Funds (Water & Sewer)		(80,663.00)	(80,663.00)
C-333-0490-0952	Contribution from Reserve Funds		(40,000.00)	(40,000.00)
C-334-0490-0952	Contribution from Reserve Funds		(682,000.00)	(682,000.00)
C-345-0490-0952	Contribution from Reserve Funds		(25,000.00)	(25,000.00)
C-351-0490-0400	Federal Funding - Federal Gas Tax Reserve		(100,575.00)	(100,575.00)
C-351-0490-0412	Provincial Grant		(117,700.00)	(117,700.00)
C-310-1620-5390	Transfer to FGT Reserve Fund			-
C-310-9105-1471	Small Equipment Purchases	6,638.33	8,000.00	1,361.67
C-310-9113-1523	Salt/Sand Shed	290,200.00	528,278.00	238,078.00
C-310-9127-1471	O & F Engineering & Managers Office Upgrades	204.67	12,000.00	11,795.33
C-310-9127-1523	Public Works Garage Renovations	204.71	150,000.00	149,795.29
C-313-9110-1523	Portage Ave/CNR East Abutment Concrete Work	5,454.35	150,000.00	144,545.65
C-313-9268-1523	Frog Creek Road	69.13		(69.13)
C-313-9271-1523	Phair Ave from 3rd Street to 5th Street (200 m.)	43,331.16	462,667.00	419,335.84
C-313-9272-1523	Nelson Street from Butler Ave to Shevlin Woodyard	17,215.32	308,532.00	291,316.68

Town of Fort Frances
Capital Fund Budget vs Actual
as at July 31, 2015

		Actual to Date	2015 Budget	Variance
C-313-9285-1523	3rd Street E Crowe to Frenette	212.25		(212.25)
C-313-9287-1523	Urban Storm Sewer Upgrades	20.31		(20.31)
C-316-9273-1523	Connecting Link - Kings Hwy from Wright to York	184,339.98	2,111,310.00	1,926,970.02
C-320-9271-1523	Phair Ave from 3rd Street to 5th Street (200 m.)	6,047.34	98,163.00	92,115.66
C-320-9272-1523	Nelson Street from Butler Ave to Shevlin Woodyard	301.10	13,406.00	13,104.90
C-320-9273-1523	Connecting Link - Kings Hwy from Wright to York	4,017.08		(4,017.08)
C-320-9274-1523	Keating Ave to JW Walker - 1st Street		65,000.00	65,000.00
C-333-9133-1471	3/4 Ton Truck c/w 4-Wheel Drive		40,000.00	40,000.00
C-334-9230-1471	Sidewalk Machine c/w Blower Attachment		120,000.00	120,000.00
C-334-9244-1471	Snow Plow Truck	235,722.33	237,000.00	1,277.67
C-334-9292-1471	Street Sweeper	775.72	325,000.00	324,224.28
C-345-9135-1471	Pole Replacement - Along Waterfront	18,052.58	25,000.00	6,947.42
	<u>Waste Management System</u>			
C-351-9128-1471	Transfer Station Upgrades	43,541.49	218,275.00	174,733.51
	<u>Airport</u>			
C-390-0490-0400	Federal Grant		(335,677.00)	(335,677.00)
C-390-0490-0952	Contribution from Reserve Funds		(3,000.00)	(3,000.00)
C-390-9105-0000	Video Surveillance System	1,337.55	3,000.00	1,662.45
C-390-9257-1471	Front End Loader c/w sweeper		216,427.00	216,427.00
C-390-9293-1471	Loader Mounted Snow Blower		119,250.00	119,250.00
	<u>Parks</u>			
C-580-0490-0632	Donation from Cemetery Trust		(10,386.00)	(10,386.00)
C-580-0490-0952	Contribution from Reserve Funds		(40,500.00)	(40,500.00)
C-580-0490-0589	Lawn Tractor Trade-In		(6,200.00)	(6,200.00)
C-586-0430-0632	Lions Millennium Park- Donations			-
C-580-9105-1471	Small Equipment Replacement	4,354.95	5,000.00	645.05
C-580-9133-1471	Half-ton Truck Replacement	25,938.67	30,000.00	4,061.33
C-580-9157-1471	Cemetery Riding Lawn Mowers	10,275.75	16,586.00	6,310.25
C-580-9174-1471	60" wide Snow Plow Attachment for JD Tractor	6,104.59	5,500.00	(604.59)
	Total Revenue	(1,500,000.00)	(5,268,394.00)	(3,768,394.00)
	Total Expenditures	904,359.36	5,268,394.00	4,364,034.64
	TOTAL PUBLIC WORKS	(595,640.64)	-	595,640.64
	LIONS MILLENNIUM PARK			
C-586-0430-0632	Donations	(6,300.00)	-	6,300.00
C-586-9232-1523	Contracted Works	2,149.18	-	(2,149.18)
	Total Revenue	(6,300.00)	-	6,300.00
	Total Expenditures	2,149.18	-	(2,149.18)
	TOTAL LIONS MILLENNIUM PARK	(4,150.82)	-	4,150.82
	SISITER KENNEDY CENTRE			
C-622-0490-0412	Provincial Grant	(5,997.44)	-	5,997.44
C-622-9105-0000	Small Capital Purchases		-	-
	Total Revenue	(5,997.44)	-	5,997.44
	Total Expenditures	-	-	-
	TOTAL SISTER KENNEDY CENTRE	(5,997.44)	-	5,997.44
	FORT FRANCES CHILDREN'S COMPLEX			
C-641-0490-0432	RRDSSAB Grant			-
C-641-0490-0436	Health & Safety Grant (DSSAB)		(54,800.00)	(54,800.00)
C-641-9106-0000	Vent Hood/Air Handling System for Hood		17,000.00	17,000.00
C-641-9127-1523	Contracted Works (Infant Room/Preschool Room Renos)	1,831.68	37,800.00	35,968.32
	Total Revenue	-	(54,800.00)	(54,800.00)
	Total Expenditures	1,831.68	54,800.00	52,968.32
	TOTAL FF CHILDREN'S COMPLEX	1,831.68	-	(1,831.68)

**Town of Fort Frances
Capital Fund Budget vs Actual
as at July 31, 2015**

	Actual to Date	2015 Budget	Variance
<u>MSC/Recreation</u>			
C-722-0490-0437 Contributions from Others		(112,000.00)	(112,000.00)
C-722-0490-0952 Contribution from Reserve Funds		(74,000.00)	(74,000.00)
C-722-0490-0952 Cont. from Reserve Funds (Multi Use/Tennis Courts)		(112,000.00)	(112,000.00)
C-740-0490-0448 Sunny Cove Moffit Family Funding	(12,500.00)	-	12,500.00
C-817-0490-0632 Donations	(15,225.92)	-	15,225.92
C-722-9133-0000 MSC 4x4 Truck	27,653.00	36,000.00	8,347.00
C-722-9269-1523 Ice For Kids Sound System	16,699.00		(16,699.00)
C-722-9276-1523 52 Canadian Sound System	3,000.00		(3,000.00)
C-722-9293-1471 MSC Scissor Lift		35,000.00	35,000.00
C-722-9294-1523 Multi Use/Tennis Courts		224,000.00	224,000.00
C-722-9624-0000 MSC Fitness Equipment		3,000.00	3,000.00
C-740-0490-0952 Contribution from Reserve Funds		(8,000.00)	(8,000.00)
C-740-9108-1523 Sunny Cove Upgrades (Windows & Doors)		8,000.00	8,000.00
C-817-0490-0437 Contributions from Others		(15,226.00)	(15,226.00)
C-817-0490-0952 Contribution from Reserve Funds		(6,000.00)	(6,000.00)
C-817-0490-0954 Contribution from Revenue Fund		(5,000.00)	(5,000.00)
C-817-9108-1523 Marina Floor	4,400.00	6,000.00	1,600.00
C-817-9624-1471 Waterfront Outdoor Fitness Equipment	13,041.41	20,226.00	7,184.59
Total Revenue	(27,725.92)	(298,000.00)	(270,274.08)
Total Expenditures	64,793.41	298,000.00	233,206.59
TOTAL MSC/RECREATION	37,067.49	-	(37,067.49)
<u>LIBRARY</u>			
C-781-0490-0400 Federal Grant (CAPP)			-
C-781-0490-0412 Provincial Grant			-
C-781-0490-0952 Contribution from Reserve Funds		-	-
C-781-9109-0000 Computer Equipment	5,678.84	-	(5,678.84)
C-781-9210-1471 Materials	6,585.09	-	(6,585.09)
Total Revenue	-	-	-
Total Expenditures	12,263.93	-	(12,263.93)
TOTAL LIBRARY	12,263.93	-	(12,263.93)
<u>MUSEUM</u>			
C-791-0490-0632 Donations	(3,465.00)	(21,000.00)	(17,535.00)
C-791-0490-0952 Contribution from Reserve Funds			-
C-791-9127-1408 Display/Exhibit Expenses	2,923.98		(2,923.98)
C-791-9128-0000 Environmentally Controlled Display Case		5,000.00	5,000.00
C-791-9163-0000 Display Lighting/Lg Monitor for Digital Papers/Shelving		16,000.00	16,000.00
Total Revenue	(3,465.00)	(21,000.00)	(17,535.00)
Total Expenditures	2,923.98	21,000.00	18,076.02
TOTAL MUSEUM	(541.02)	-	541.02
<u>PLANNING & DEVELOPMENT</u>			
C-122-0490-0400 Federal Grant	(2.01)	(655,000.00)	(654,997.99)
C-122-0490-0412 Provincial Grant		(1,000,000.00)	(1,000,000.00)
C-122-0490-0437 Contributions from Others		(160,000.00)	(160,000.00)
C-122-0490-0952 Contributions from Reserve Funds		(40,000.00)	(40,000.00)
C-122-0490-0954 Cont From Revenue Fund (In-Kind Contributions)		(180,000.00)	(180,000.00)
C-271-0490-0952 Contributions from Reserve Funds		(100,000.00)	(100,000.00)
C-122-9108-1471 Civic Centre - OPP Return Air Fan Replacement		20,000.00	20,000.00
C-122-9282-1523 Huffman Property Sub-division	26,242.04	-	(26,242.04)
C-122-9286-1523 Rainy Lake Hotel Demolition/Market Square	2,658.68	1,995,000.00	1,992,341.32
C-122-9295-1523 Civic Centre - Council Chambers Roof Replacement	204.71	20,000.00	19,795.29

Town of Fort Frances
Capital Fund Budget vs Actual
as at July 31, 2015

		Actual to Date	2015 Budget	Variance
C-271-9291-1523	By-Law Animal Shelter Construction	22,144.47	100,000.00	77,855.53
	Total Revenue	(2.01)	(2,135,000.00)	(2,134,997.99)
	Total Expenditures	51,249.90	2,135,000.00	2,083,750.10
	TOTAL PLANNING & DEVELOPMENT	51,247.89	-	(51,247.89)
	SANITARY SEWER			
C-410-0490-0952	Contribution from Reserve Funds		(364,814.00)	(364,814.00)
C-410-0490-0954	Contribution from Revenue Funds		(640,355.00)	(640,355.00)
C-410-9105-1471	Sanitary Sewer Small Tools	4,899.93	12,000.00	7,100.07
C-410-9138-1523	Sanitary Manholes	72,837.39	162,400.00	89,562.61
C-410-9179-1523	Infiltration/Inflow Study Cont Works	2,823.77		(2,823.77)
C-410-9238-1523	Design for Infrastructure Renewal Project		37,500.00	37,500.00
C-410-9271-1523	Phair Ave from 3rd St to 5th Street	42,326.74	220,607.00	178,280.26
C-410-9272-1523	Nelson St from Butler to Shevlin Woodyard	15,735.44	157,442.00	141,706.56
C-410-9273-1523	Kings Hwy from Wright Ave to York	104,916.00	364,814.00	259,898.00
C-410-9285-1523	3rd Street E - Crowe to Frenette	113.68		(113.68)
C-410-9280-0000	Honeywell Improvements - Including Street Lighting		50,406.00	50,406.00
	Total Revenue	-	(1,005,169.00)	(1,005,169.00)
	Total Expenditures	243,652.95	1,005,169.00	761,516.05
	TOTAL SANITARY SEWER	243,652.95	-	(243,652.95)
	SEWAGE TREATMENT PLANT			
C-413-0490-0412	Provincial Funding	(124,204.50)	(165,606.00)	(41,401.50)
C-413-0490-0954	Contribution from Revenue Fund		(260,956.00)	(260,956.00)
C-413-0490-0952	Contribution from Reserve Fund		(493,438.00)	(493,438.00)
C-413-0490-0490	On Power Authority ERIP Grant			-
C-413-9105-1471	Small Capital Repairs	18,183.59		(18,183.59)
C-413-9108-1471	Small Miscellaneous Capital Materials	8,019.29	120,000.00	111,980.71
C-413-9290-0000	Sludge Dewatering Equip & Installation	44,082.29	800,000.00	755,917.71
	Total Revenue	(124,204.50)	(920,000.00)	(795,795.50)
	Total Expenditures	70,285.17	920,000.00	849,714.83
	TOTAL STP	(53,919.33)	-	53,919.33
	WATERWORKS ADMINISTRATION			
C-961-0330-0589	Expense Recovery			-
C-961-0490-0412	Provincial Grants			-
C-961-0490-0952	Contribution from Reserve Funds		(327,401.00)	(327,401.00)
C-961-0490-0954	Contribution from Revenue Fund		(967,867.00)	(967,867.00)
C-961-9105-1471	Miscellaneous Tools/Equipment	5,552.07	12,000.00	6,447.93
C-961-9137-1523	Replacing Main Line Water Valves/Hydrants	68,044.35	211,300.00	143,255.65
C-961-9179-1523	Infiltration/Inflow Study	2,823.76		(2,823.76)
C-961-9238-1523	Design for Infrastructure Renewal Project		37,500.00	37,500.00
C-961-9271-1523	Phair Ave from 3rd St to 5th Street	30,746.58	203,145.00	172,398.42
C-961-9272-1523	Nelson St from Butler to Shevlin Woodyard	6,689.96	126,778.00	120,088.04
C-961-9273-1523	Kings Hwy from Wright Ave to York	292,000.41	704,545.00	412,544.59
C-961-9285-1523	3rd Street E - Crowe to Frenette	73.83		(73.83)
	Total Revenue	-	(1,295,268.00)	(1,295,268.00)
	Total Expenditures	405,930.96	1,295,268.00	889,337.04
	TOTAL WATERWORKS ADMIN	405,930.96	-	(405,930.96)
	WATER TREATMENT PLANT			
C-965-0490-0952	Contribution from Reserve Funds		(357,000.00)	(357,000.00)
C-965-0490-0954	Contribution from Revenue Fund		(60,000.00)	(60,000.00)
C-965-9105-1471	Misc. Small Capital	4,732.23	60,000.00	55,267.77
C-965-9260-1471	Backup Generator	98,661.15	357,000.00	258,338.85
	Total Revenue	-	(417,000.00)	(417,000.00)

Town of Fort Frances
Capital Fund Budget vs Actual
as at July 31, 2015

	Actual to Date	2015 Budget	Variance
Total Expenditures	103,393.38	417,000.00	313,606.62
TOTAL WTP	103,393.38	-	(103,393.38)
TOTAL REVENUE	(1,667,694.87)	(11,530,750.00)	(9,863,055.13)
TOTAL EXPENDITURES	1,911,885.86	11,530,750.00	9,618,864.14
TOTAL CAPITAL	244,190.99	-	(244,190.99)

**Town of Fort Frances
Capital Fund Budget vs Actual
as at August 31, 2015**

		Actual to Date	2015 Budget	Variance
	Administration			
C-110-0490-0952	Contribution from Reserve Funds		(10,000.00)	(10,000.00)
C-140-0490-0952	Contribution from Reserve Funds		(45,000.00)	(45,000.00)
C-110-9109-0000	Council iPads/Laptops		10,000.00	10,000.00
C-140-9109-0000	Computer/Network Upgrades	826.29	45,000.00	44,173.71
	Total Revenue	-	(55,000.00)	(55,000.00)
	Total Expenditures	826.29	55,000.00	54,173.71
	TOTAL ADMINISTRATION	826.29	-	(826.29)
	Honeywell Project			
C-105-0490-0490	OPA/FFPC Grants			-
C-105-0490-0952	Contribution from Reserve Fund	-	(33,519.00)	(33,519.00)
C-105-9280-0000	Honeywell Improvement Project	35,434.85	33,519.00	(1,915.85)
	Total Revenue	-	(33,519.00)	(33,519.00)
	Total Expenditures	35,434.85	33,519.00	(1,915.85)
	TOTAL CIVIC CENTRE	35,434.85	-	(35,434.85)
	EMERGENCY SERVICES			
C-211-0490-0952	Contribution from Reserve Funds		(27,600.00)	(27,600.00)
C-211-9122-0000	SCBA & Air Cylinders	3,313.33	3,600.00	286.67
C-211-9239-1431	Fire Hose Replacement	3,868.99	4,200.00	331.01
C-211-9284-1523	Training Facility	5,608.50	16,000.00	10,391.50
C-211-9625-1431	Air Dryer for Gear		3,800.00	3,800.00
	Total Revenue	-	(27,600.00)	(27,600.00)
	Total Expenditures	12,790.82	27,600.00	14,809.18
	TOTAL EMERGENCY SERVICES	12,790.82	-	(12,790.82)
	PUBLIC WORKS			
	Transportation			
C-310-0490-0406	AMO Federal Gas Tax			-
C-310-0490-0942	Debenture/Loan (Salt/Sand Shed)		(528,278.00)	(528,278.00)
C-310-0490-0952	Contribution from Reserve Funds		(170,000.00)	(170,000.00)
C-313-0490-0400	Federal Funding - Federal Gas Tax Reserve		(420,000.00)	(420,000.00)
C-313-0490-0952	Contribution from Reserve Funds		(192,667.00)	(192,667.00)
C-313-0490-0952	Contributions from Reserve Funds (Water & Sewer)		(308,532.00)	(308,532.00)
C-316-0490-0412	Provincial Grant	(1,500,000.00)	(2,000,000.00)	(500,000.00)
C-316-0490-0952	Contribution from Reserve Funds		(111,310.00)	(111,310.00)
C-320-0490-0400	Federal Funding - Federal Gas Tax Reserve		(50,000.00)	(50,000.00)
C-320-0490-0589	Contributions from Others (RRDSB)		(32,500.00)	(32,500.00)
C-320-0490-0952	Contribution from Reserve Funds		(13,406.00)	(13,406.00)
C-320-0490-0952	Contribution from Reserve Funds (Water & Sewer)		(80,663.00)	(80,663.00)
C-333-0490-0952	Contribution from Reserve Funds		(40,000.00)	(40,000.00)
C-334-0490-0952	Contribution from Reserve Funds		(682,000.00)	(682,000.00)
C-345-0490-0952	Contribution from Reserve Funds		(25,000.00)	(25,000.00)
C-351-0490-0400	Federal Funding - Federal Gas Tax Reserve		(100,575.00)	(100,575.00)
C-351-0490-0412	Provincial Grant		(117,700.00)	(117,700.00)
C-310-1620-5390	Transfer to FGT Reserve Fund			-
C-310-9105-1471	Small Equipment Purchases	6,638.33	8,000.00	1,361.67
C-310-9113-1523	Salt/Sand Shed	401,356.64	528,278.00	126,921.36
C-310-9127-1471	O & F Engineering & Managers Office Upgrades	204.67	12,000.00	11,795.33
C-310-9127-1523	Public Works Garage Renovations	204.71	150,000.00	149,795.29
C-313-9110-1523	Portage Ave/CNR East Abutment Concrete Work	5,454.35	150,000.00	144,545.65
C-313-9268-1523	Frog Creek Road	69.13		(69.13)
C-313-9271-1523	Phair Ave from 3rd Street to 5th Street (200 m.)	43,331.16	462,667.00	419,335.84
C-313-9272-1523	Nelson Street from Butler Ave to Shevlin Woodyard	17,215.32	308,532.00	291,316.68

**Town of Fort Frances
Capital Fund Budget vs Actual
as at August 31, 2015**

		Actual to Date	2015 Budget	Variance
C-313-9285-1523	3rd Street E Crowe to Frenette	212.25		(212.25)
C-313-9287-1523	Urban Storm Sewer Upgrades	20.31		(20.31)
C-316-9273-1523	Connecting Link - Kings Hwy from Wright to York	517,050.88	2,111,310.00	1,594,259.12
C-320-9271-1523	Phair Ave from 3rd Street to 5th Street (200 m.)	6,047.34	98,163.00	92,115.66
C-320-9272-1523	Nelson Street from Butler Ave to Shevlin Woodyard	301.10	13,406.00	13,104.90
C-320-9273-1523	Connecting Link - Kings Hwy from Wright to York	9,346.63		(9,346.63)
C-320-9274-1523	Keating Ave to JW Walker - 1st Street		65,000.00	65,000.00
C-333-9133-1471	3/4 Ton Truck c/w 4-Wheel Drive	28,139.75	40,000.00	11,860.25
C-334-9230-1471	Sidewalk Machine c/w Blower Attachment		120,000.00	120,000.00
C-334-9244-1471	Snow Plow Truck	235,722.33	237,000.00	1,277.67
C-334-9292-1471	Street Sweeper	775.72	325,000.00	324,224.28
C-345-9135-1471	Pole Replacement - Along Waterfront	21,435.80	25,000.00	3,564.20
	<u>Waste Management System</u>			
C-351-9128-1471	Transfer Station Upgrades	47,747.16	218,275.00	170,527.84
	<u>Airport</u>			
C-390-0490-0400	Federal Grant		(335,677.00)	(335,677.00)
C-390-0490-0952	Contribution from Reserve Funds		(3,000.00)	(3,000.00)
C-390-9105-0000	Video Surveillance System	2,939.05	3,000.00	60.95
C-390-9257-1471	Front End Loader c/w sweeper		216,427.00	216,427.00
C-390-9293-1471	Loader Mounted Snow Blower		119,250.00	119,250.00
	<u>Parks</u>			
C-580-0490-0632	Donation from Cemetery Trust		(10,386.00)	(10,386.00)
C-580-0490-0952	Contribution from Reserve Funds		(40,500.00)	(40,500.00)
C-580-0490-0589	Lawn Tractor Trade-In		(6,200.00)	(6,200.00)
C-586-0430-0632	Lions Millennium Park- Donations			-
C-580-9105-1471	Small Equipment Replacement	4,354.95	5,000.00	645.05
C-580-9133-1471	Half-ton Truck Replacement	26,304.57	30,000.00	3,695.43
C-580-9157-1471	Cemetery Riding Lawn Mowers	10,275.75	16,586.00	6,310.25
C-580-9174-1471	60" wide Snow Plow Attachment for JD Tractor	6,104.59	5,500.00	(604.59)
	Total Revenue	(1,500,000.00)	(5,268,394.00)	(3,768,394.00)
	Total Expenditures	1,391,252.49	5,268,394.00	3,877,141.51
	TOTAL PUBLIC WORKS	(108,747.51)	-	108,747.51
	LIONS MILLENNIUM PARK			
C-586-0430-0632	Donations	(6,456.22)	-	6,456.22
C-586-9232-1523	Contracted Works	2,199.81	-	(2,199.81)
	Total Revenue	(6,456.22)	-	6,456.22
	Total Expenditures	2,199.81	-	(2,199.81)
	TOTAL LIONS MILLENNIUM PARK	(4,256.41)	-	4,256.41
	SISTER KENNEDY CENTRE			
C-622-0490-0412	Provincial Grant	(16,812.36)	-	16,812.36
C-622-9105-0000	Small Capital Purchases		-	-
	Total Revenue	(16,812.36)	-	16,812.36
	Total Expenditures	-	-	-
	TOTAL SISTER KENNEDY CENTRE	(16,812.36)	-	16,812.36
	FORT FRANCES CHILDREN'S COMPLEX			
C-641-0490-0432	RRDSSAB Grant			-
C-641-0490-0436	Health & Safety Grant (DSSAB)		(54,800.00)	(54,800.00)
C-641-9106-0000	Vent Hood/Air Handling System for Hood		17,000.00	17,000.00
C-641-9127-1523	Contracted Works (Infant Room/Preschool Room Renos)	1,831.68	37,800.00	35,968.32
	Total Revenue	-	(54,800.00)	(54,800.00)
	Total Expenditures	1,831.68	54,800.00	52,968.32
	TOTAL FF CHILDREN'S COMPLEX	1,831.68	-	(1,831.68)

**Town of Fort Frances
Capital Fund Budget vs Actual
as at August 31, 2015**

	Actual to Date	2015 Budget	Variance
<u>MSC/Recreation</u>			
C-722-0490-0437		(112,000.00)	(112,000.00)
C-722-0490-0952		(74,000.00)	(74,000.00)
C-722-0490-0952		(112,000.00)	(112,000.00)
C-740-0490-0448	Sunny Cove Moffit Family Funding	-	12,500.00
C-817-0490-0632	Donations	-	15,225.92
C-722-9133-0000	MSC 4x4 Truck	36,000.00	8,244.50
C-722-9269-1523	Ice For Kids Sound System		(16,699.00)
C-722-9276-1523	52 Canadian Sound System		(3,000.00)
C-722-9293-1471	MSC Scissor Lift	35,000.00	35,000.00
C-722-9294-1523	Multi Use/Tennis Courts	224,000.00	224,000.00
C-722-9624-0000	MSC Fitness Equipment	3,000.00	3,000.00
C-740-0490-0952	Contribution from Reserve Funds	(8,000.00)	(8,000.00)
C-740-9108-1523	Sunny Cove Upgrades (Windows & Doors)	8,000.00	8,000.00
C-817-0490-0437	Contributions from Others	(15,226.00)	(15,226.00)
C-817-0490-0952	Contribution from Reserve Funds	(6,000.00)	(6,000.00)
C-817-0490-0954	Contribution from Revenue Fund	(5,000.00)	(5,000.00)
C-817-9108-1523	Marina Floor	4,400.00	1,600.00
C-817-9624-1471	Waterfront Outdoor Fitness Equipment	15,607.04	4,618.96
	Total Revenue	(27,725.92)	(270,274.08)
	Total Expenditures	67,461.54	230,538.46
	TOTAL MSC/RECREATION	39,735.62	(39,735.62)
<u>LIBRARY</u>			
C-781-0490-0400	Federal Grant (CAPP)		-
C-781-0490-0412	Provincial Grant		-
C-781-0490-0952	Contribution from Reserve Funds	-	-
C-781-9109-0000	Computer Equipment	5,678.84	(5,678.84)
C-781-9210-1471	Materials	6,585.09	(6,585.09)
	Total Revenue	-	-
	Total Expenditures	12,263.93	(12,263.93)
	TOTAL LIBRARY	12,263.93	(12,263.93)
<u>MUSEUM</u>			
C-791-0490-0632	Donations	(3,505.00)	(17,495.00)
C-791-0490-0952	Contribution from Reserve Funds		-
C-791-9127-1408	Display/Exhibit Expenses	2,923.98	(2,923.98)
C-791-9128-0000	Environmentally Controlled Display Case	5,000.00	5,000.00
C-791-9163-0000	Display Lighting/Lg Monitor for Digital Papers/Shelving	16,000.00	16,000.00
	Total Revenue	(3,505.00)	(17,495.00)
	Total Expenditures	2,923.98	18,076.02
	TOTAL MUSEUM	(581.02)	581.02
<u>PLANNING & DEVELOPMENT</u>			
C-122-0490-0400	Federal Grant	(2.01)	(654,997.99)
C-122-0490-0412	Provincial Grant	(1,000,000.00)	(1,000,000.00)
C-122-0490-0437	Contributions from Others	(160,000.00)	(160,000.00)
C-122-0490-0952	Contributions from Reserve Funds	(40,000.00)	(40,000.00)
C-122-0490-0954	Cont From Revenue Fund (In-Kind Contributions)	(180,000.00)	(180,000.00)
C-271-0490-0952	Contributions from Reserve Funds	(100,000.00)	(100,000.00)
C-122-9108-1471	Civic Centre - OPP Return Air Fan Replacement	20,000.00	20,000.00
C-122-9282-1523	Huffman Property Sub-division	26,242.04	(26,242.04)
C-122-9286-1523	Rainy Lake Hotel Demolition/Market Square	3,141.36	1,991,858.64
C-122-9295-1523	Civic Centre - Council Chambers Roof Replacement	204.71	19,795.29

**Town of Fort Frances
Capital Fund Budget vs Actual
as at August 31, 2015**

		Actual to Date	2015 Budget	Variance
C-271-9291-1523	By-Law Animal Shelter Construction	27,327.09	100,000.00	72,672.91
	Total Revenue	(2.01)	(2,135,000.00)	(2,134,997.99)
	Total Expenditures	56,915.20	2,135,000.00	2,078,084.80
	TOTAL PLANNING & DEVELOPMENT	56,913.19	-	(56,913.19)
	SANITARY SEWER			
C-410-0490-0952	Contribution from Reserve Funds		(364,814.00)	(364,814.00)
C-410-0490-0954	Contribution from Revenue Funds		(640,355.00)	(640,355.00)
C-410-9105-1471	Sanitary Sewer Small Tools	4,899.93	12,000.00	7,100.07
C-410-9138-1523	Sanitary Manholes	77,287.77	162,400.00	85,112.23
C-410-9179-1523	Infiltration/Inflow Study Cont Works	2,823.77		(2,823.77)
C-410-9238-1523	Design for Infrastructure Renewal Project		37,500.00	37,500.00
C-410-9271-1523	Phair Ave from 3rd St to 5th Street	39,897.89	220,607.00	180,709.11
C-410-9272-1523	Nelson St from Butler to Shevlin Woodyard	14,832.54	157,442.00	142,609.46
C-410-9273-1523	Kings Hwy from Wright Ave to York	143,516.16	364,814.00	221,297.84
C-410-9285-1523	3rd Street E - Crowe to Frenette	113.68		(113.68)
C-410-9280-0000	Honeywell Improvements - Including Street Lighting		50,406.00	50,406.00
	Total Revenue	-	(1,005,169.00)	(1,005,169.00)
	Total Expenditures	283,371.74	1,005,169.00	721,797.26
	TOTAL SANITARY SEWER	283,371.74	-	(283,371.74)
	SEWAGE TREATMENT PLANT			
C-413-0490-0412	Provincial Funding	(165,606.00)	(165,606.00)	-
C-413-0490-0954	Contribution from Revenue Fund		(260,956.00)	(260,956.00)
C-413-0490-0952	Contribution from Reserve Fund		(493,438.00)	(493,438.00)
C-413-0490-0490	On Power Authority ERIP Grant			-
C-413-9105-1471	Small Capital Repairs	18,183.59		(18,183.59)
C-413-9108-1471	Small Miscellaneous Capital Materials	16,374.94	120,000.00	103,625.06
C-413-9290-0000	Sludge Dewatering Equip & Installation	91,277.45	800,000.00	708,722.55
	Total Revenue	(165,606.00)	(920,000.00)	(754,394.00)
	Total Expenditures	125,835.98	920,000.00	794,164.02
	TOTAL STP	(39,770.02)	-	39,770.02
	WATERWORKS ADMINISTRATION			
C-961-0330-0589	Expense Recovery			-
C-961-0490-0412	Provincial Grants			-
C-961-0490-0952	Contribution from Reserve Funds		(327,401.00)	(327,401.00)
C-961-0490-0954	Contribution from Revenue Fund		(967,867.00)	(967,867.00)
C-961-9105-1471	Miscellaneous Tools/Equipment	7,994.31	12,000.00	4,005.69
C-961-9137-1523	Replacing Main Line Water Valves/Hydrants	73,165.72	211,300.00	138,134.28
C-961-9179-1523	Infiltration/Inflow Study	2,823.76		(2,823.76)
C-961-9238-1523	Design for Infrastructure Renewal Project		37,500.00	37,500.00
C-961-9271-1523	Phair Ave from 3rd St to 5th Street	30,746.58	203,145.00	172,398.42
C-961-9272-1523	Nelson St from Butler to Shevlin Woodyard	6,689.96	126,778.00	120,088.04
C-961-9273-1523	Kings Hwy from Wright Ave to York	322,804.47	704,545.00	381,740.53
C-961-9285-1523	3rd Street E - Crowe to Frenette	73.83		(73.83)
	Total Revenue	-	(1,295,268.00)	(1,295,268.00)
	Total Expenditures	444,298.63	1,295,268.00	850,969.37
	TOTAL WATERWORKS ADMIN	444,298.63	-	(444,298.63)
	WATER TREATMENT PLANT			
C-965-0490-0952	Contribution from Reserve Funds		(357,000.00)	(357,000.00)
C-965-0490-0954	Contribution from Revenue Fund		(60,000.00)	(60,000.00)
C-965-9105-1471	Misc. Small Capital	10,811.69	60,000.00	49,188.31
C-965-9260-1471	Backup Generator	308,892.06	357,000.00	48,107.94
	Total Revenue	-	(417,000.00)	(417,000.00)

**Town of Fort Frances
Capital Fund Budget vs Actual
as at August 31, 2015**

	Actual to Date	2015 Budget	Variance
Total Expenditures	319,703.75	417,000.00	97,296.25
TOTAL WTP	319,703.75	-	(319,703.75)
TOTAL REVENUE	(1,720,107.51)	(11,530,750.00)	(9,810,642.49)
TOTAL EXPENDITURES	2,757,110.69	11,530,750.00	8,773,639.31
TOTAL CAPITAL	1,037,003.18	-	(1,037,003.18)

Administration & Finance Department Stats
for the period ending July 31, 2015

	January	February	March	April	May	June	July	August	September	October	November	December	TOTALS
Revenue													
Tax Certificates	\$ 774.45	\$ 833.95	\$ 842.10	1,082.20	1,684.20	1,564.90	1,864.65						\$ 8,646.45
Business Licences	18,106.00	6,185.55	2,664.65	2,012.19	1,114.70	1,118.60	356.20						\$ 31,557.89
Lottery Licences	298.80	35.70	896.39	763.11		1,709.09	462.00						\$ 4,165.09
Fort Frances Portion of POA Fines					32,266.65								\$ 32,266.65
Nat Gas/Purchase Card Rebates													\$ -
WSIB Safety Group Rebate													\$ -
Death/Still Birth Registrations	253.20		348.75	445.90	286.65	414.05	350.35						\$ 2,098.90
Marriage Licences	279.60		139.80	279.60	699.00	1,398.00	1,398.00						\$ 4,194.00
Civil Marriage						323.45	801.70						\$ 1,448.60
Certify Copies				11.30	5.65								\$ 16.95
Commissioning Oaths/Affidavits	72.63	34.35	86.20	68.60	34.35	83.11	34.65						\$ 413.89
Investment Income	1,064.96	903.81	4,448.71	1,006.02	3,178.08	852.12	758.06						\$ 12,211.76
Agreement Fee													\$ -
Sale of Land				500.00	46,749.04								\$ 47,249.04
Administration Service Charges	183.75	14,657.05	14,636.03	14,681.27									\$ 44,158.10
	\$ 21,033.39	\$ 22,973.86	\$ 24,062.63	\$ 20,850.19	\$ 86,018.32	\$ 7,463.32	\$ 6,025.61	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 188,427.32

Accounts Receivable

Balance Forward	134,696.47	138,618.70	251,490.22	173,142.72	122,452.86	104,785.19	101,271.54						
Invoices/Debits	128,105.98	232,861.22	88,841.78	126,000.76	135,123.56	128,652.70	124,127.60						
Payments/Credits	(125,056.66)	(120,153.92)	(167,772.72)	(177,331.57)	(153,142.10)	(132,444.56)	(120,778.10)						
Interest Applied	872.91	164.22	583.44	640.95	350.87	278.21	387.58						
Total Amount Owning	\$ 138,618.70	\$ 251,490.22	\$ 173,142.72	\$ 122,452.86	\$ 104,785.19	\$ 101,271.54	\$ 105,008.62	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,278.18

A/R Invoices Processed

General/By-Law/Planning/CBO													
Daycare	8	31	13	10	10	9	11						92
Airport	0	57	57	58	57	58	64						351
Landfill	0	11	14	11	11	13	14						74
Public Works	26	22	34	46	45	50	40						263
Sewer	0	9	5	2	4	3	4						27
Water	3	3	6	5	5	5	7						34
Fire Department	3	16	21	30	8	8	8						94
Memorial Sports Centre	0	0	0	0	0	0	0						0
Fort Frances Power Corp	0	44	3	21	21	12	4						105
Invoices Issued by Month	40	203	157	193	168	158	175	0	0	0	0	0	54
													1,094

NSF/Returned Payments

Day Care	0	0	0	0	0	0	0						0
Memorial Sports Centre	1	2	0	0	0	1	1						5
Utilities	0	5	2	9	2	4	1						23
Taxation	2	0	0	0	0	0	0						2
Other	0	0	0	0	2	0	0						2

Taxes

Balance Forward	\$ 782,998.61	\$ 6,613,468.92	\$ 2,681,887.08	\$ 1,148,131.47	\$ 979,326.66	870,163.85	7,060,864.44						
Tax Billings/Debits	5,820,426.19	20,484.72		1,215.88	5,542.48	6,253,406.77	19,281.33						
Payments/Credits	(586.97)	(3,962,095.56)	(1,546,805.14)	(184,303.46)	(127,351.05)	(74,388.23)	(3,625,925.26)						
Interest Applied	10,631.09	10,029.00	13,049.53	14,282.77	12,645.76	11,682.05	10,760.14						
Total Amount Owning	\$ 6,613,468.92	\$ 2,681,887.08	\$ 1,148,131.47	\$ 979,326.66	\$ 870,163.85	\$ 7,060,864.44	\$ 3,464,980.65	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 83,080.34

	January	February	March	April	May	June	July	August	September	October	November	December	TOTALS
Tax Arrears Notices Mailed/Letters	264	278	794	531	230	208	384						2,689
# of Properties in Arrears 3 years+	45	42	41	36	31	29	28						
# of Properties in Arrears 3 years+ with no payment plans	13	7	6	6	6	6	6						
# Tax Sale Registrations	1	1	0	0	0	0	0						
# Write offs (MOS/357 Applications)	1	1	0	0	0	0	2						4
Write-off - Municipal Portion	\$ 2,235.29	\$ 649.81	\$ -	\$ -	\$ 0	\$ 0	\$ 950.06						\$3,836.16
# of Charity Rebates	0	0	0	0	0	0	0						0
Charity Rebates - Municipal Portion	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						\$0.00
# Vacancy Rebates	2	1	0	0	6	0	0						9
Vacancy Rebates - Municipal Portion	\$ 3,819.31	\$ 955.44	\$ -	\$ -	\$ 3,804.42	\$ -	\$ -						\$8,579.17
E.D. Financial Incentive Plan													
Demolition Grant	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 604.80						0
Grant-in-Lieu of Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						604.80
													0.00
Water & Sewer													
Balance Forward	\$ 1,240,091.10	\$ 523,895.45	\$ 331,205.41	\$ 416,292.58	\$ 320,690.84	\$ 370,012.31	\$ 291,006.97	\$ 407,378.30					13,476
W/S Billings/Debits	39.49	2,500.42	827,000.75	5,094.68	872,371.86	8,443.81	880,211.83						141
Payments/Credits	(717,724.36)	(198,414.65)	(741,914.40)	(102,201.15)	(823,372.13)	(88,901.16)	(764,331.71)						2,222
Interest Applied	1,489.22	3,224.19	0.82	1,504.73	321.74	1,452.01	491.21	1,587.29					204
Total Amount Owning	\$ 523,895.45	\$ 331,205.41	\$ 416,292.58	\$ 320,690.84	\$ 370,012.31	\$ 291,006.97	\$ 407,378.30	\$ 408,965.59	\$ -	\$ -	\$ -	\$ -	10,071.21
													10,071.21
Bi-Monthly Water/Sewer Bills Issued	3,411		3,354		3,354		3,357						
Final Billings Issued		20		20		58		43					13,476
Late Notices Mailed		644		494		593		491					141
Registered Letters		48		53		48		55					2,222
Disconnects		0		1		0		0					204
Reconnections		0		1		0		0					1
													1
Provincial Offences													
Fines Paid	\$ 22,444.00	\$ 24,234.00	\$ 35,552.00	\$ 33,897.00	\$ 21,173.00	\$ 27,835.00							\$ 165,135.00
Outstanding Fines (pre & post transfer)	\$ 2,069,384.00	\$ 2,025,151.00	\$ 2,024,049.00	\$ 2,002,804.00	\$ 2,010,809.00	\$ 2,042,382.00							
IQOR Collections (pretransfer)	\$ 41.07		\$ -	\$ 237.59									\$ -
IQOR Collections (post-transfer)													\$ 278.66
Total IQOR Collected													\$ -
Notice of Default - mailed out	44	62	55	47	47	25	99						379
New Charges Filed	165	177	209	259	289	264							1,363
Court Room Operating Hours	5	10	2										17.0
Charges Disposed (Before or at Trial)													
Failed to Attend - Convicted	79	43	33	43	63	77							338
Plead Guilty	22	19	28	20	10	18							117
Withdrawn	3	4	14	5	0	10							36
Quashed	3	2	0	1	0	1							7
Stayed	1	0	0	0	0	0							1
Dismissed/Acquitted	2	1	1	1	0	0							5
Plead Not Guilty - Convicted	2	6	3	4	0	9							24
Other	0	0	0	0	0	0							0
Total	112	75	79	74	73	115	0	0	0	0	0	0	528