

TOWN OF FORT FRANCES

MINUTES

SESSION NO. 018

August 10, 2015

The meeting of Council of the Town of Fort Frances was held in the Council Chambers , Civic Centre on August 10, 2015 from 6:50 p.m. to 7:10 p.m.

PRESENT: Mayor R. Avis, Chairperson; Councillors J. Albanese, W. Brunetta, J. Caul, D. Kitowski, K. Perry and G. Paul Ryan.

ALSO PRESENT: M. McCaig, Administrator, E. Slomke, Clerk, L. Witherspoon, Treasurer, J. Kabel, Manager of Community Services and A. Petrin, Human Resources Manager.

1. COUNCIL MEETING

- 1.1 Call to Order at 6:50 p.m.
- 1.2 Prayer
- 1.3 Non-agenda items identified to be considered later in this meeting - None.
- 1.4 Disclosure of pecuniary interest and the general nature thereof.

Councillor Perry disclosed an interest in Item 8.4 from the Committee of the Whole agenda as the per diem claim is his.

Councillor Caul disclosed an interest in Item 8.2 from the Committee of the Whole agenda as the per diem claim is hers.

Mayor Avis disclosed an interest in Item 8.3 from the Committee of the Whole agenda as the travel expense and per diem claim is his.

Councillor Brunetta disclosed an interest in Item 7.1 from the Regular Council meeting agenda as the contractor named is a family member.

2. Delegations/Deputations:

- 2.1 Public Hearing to Consider 357/358 Application: (501 Sixth Street West).
 - approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to approve the adjustment of 2015 taxes in the amount of \$1318.37 under Section 357/358 of the Municipal Act for property located at 501 Sixth Street West in Fort Frances.
 - No one was in attendance to speak to this item.
- 239 Ryan - Perry: THAT the report dated August 4, 2015 from L. Witherspoon, Treasurer re: 357/358 Applications for Tax Adjustment re: 501 Sixth Street West (2015) be approved to adjust the 2015 taxes in the amount of \$1,318.37.

CARRIED
- 2.2 Public Hearing to Consider 357/358 Application: (118 Third Street West).
 - approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to approve the adjustment of 2015 taxes in the amount of \$811.68 under Section 357/358 of the Municipal Act for property located at 118 Third Street West in Fort Frances.
 - No one was in attendance to speak to this item.
- 240 Perry - Ryan: THAT the report dated August 4, 2015 from L. Witherspoon, Treasurer re: 357/358 Applications for Tax Adjustment re: 118 Third Street West (2015) be approved to adjust the 2015 taxes in the amount of \$811.68.

CARRIED

3.

3.1 Items Referred from Committee of the Whole

241 Ryan - Perry: THAT the following Consent items be approved:

- 1) Committee of the Whole Consent items # 7.1, 7.2, 7.3, 7.4, 7.5, 7.6, 7.7, 7.8, 7.9, 7.10, 7.11, 7.12, 7.13, 7.14, 7.15, ~~7.16~~ and ~~7.17~~
- 2) Council Consent items # 3.2, 3.3 and 3.4

CARRIED

242 Albanese - Brunetta: THAT the report dated July 2, 2015 from J. Kabel, Manager Community Services re: Memorial Sports Centre Canteen Agreement (RFP 15-CS-15) be approved to enter into an agreement with Mark Nagant for provision of canteen services in the Memorial Sports Centre from September 1, 2015 to June 30, 2017 with the option to renew for up to two additional years as outlined in the report, and further that an authorizing by-law be prepared.

CARRIED

243 Brunetta - Albanese: THAT the report dated August 3, 2015 from J. Kabel, Manager Community Services re: Photocopier Proposals – Memorial Sports Centre and Fort Frances Children's Complex be approved to authorize entering into an agreement with Lowerys Office Technologies Division for the provision of digital photocopiers and service for the Memorial Sports Centre and the Children's Complex for a five year term as outlined in the report, and further that an authorizing by-law be prepared.

CARRIED

3.2 Letter dated July 22, 2015 from Police Services Board re: Permanent Speed Signs request
- will be referred to Operations & Facilities Executive Committee for recommendation with input from Administration & Finance Executive Committee

3.3 Letters dated July 27, 2015 from City of Thunder Bay, Tourism Division and Heart of the Continent re: Request Financial Support
- will be referred to Administration & Finance Executive Committee for recommendation

3.4 Letter dated July 31, 2015 from Fort Frances Girls Hockey Association: Sponsorship Request
- will be referred to Administration & Finance Executive Committee for recommendation

4. Approval of Council Minutes: *

4.1 Session 017 - July 13, 2015

244 Perry - Ryan: THAT the minutes of the Council meeting being Session No. 17 dated July 13, 2015 having been typed and distributed be approved.

CARRIED

5. Approval of Committee of the Whole Minutes: *

5.1 Sessions 026, 027 and 028 - July 13, July 21 and July 27, 2015

245 Ryan - Perry: THAT the reports of the Committee of the Whole of Council meeting being Session No. 26, 27 and 28 dated July 13, July 21st and July 27th, 2015 having been typed and distributed be approved.

CARRIED

6. Resolutions from tonight's Committee meeting

- 6.1 Council considered the following resolutions from tonight's Committee of the Whole meeting:

Councillor Perry disclosed an interest in resolution #251 below as the per diem claim is his. He did not speak to the motion nor vote on it.

Councillor Caul disclosed an interest in resolution #249 below as the per diem claim is hers. She did not speak to the motion nor vote on it.

Mayor Avis disclosed an interest in resolution #250 below as the travel expense and per diem claim is his. He did not speak to the motion nor vote on it. Deputy Mayor Caul assumed chair responsibilities for the reading of this resolution.

- 246 Brunetta - Perry: THAT the CUPE Presentation re: CUPE Grievance – 2015-01 MA be received.

CARRIED

- 247 Perry - Brunetta: THAT the report dated August 5, 2015 from A. Petrin, Human Resources Manager re: CUPE Grievance – 2015-01 MA be received and further that the matter proceed as directed.

CARRIED

- 248 Brunetta - Albanese: THAT the report dated August 4, 2015 from L. Witherspoon, Treasurer re: Northern Ontario School of Medicine Sponsorship Request be approved to donate \$100.00 to the Northern Ontario School of Medicine Student Society and further that the request be shared with the Doctor Recruitment Committee.

CARRIED

- 249 Albanese - Brunetta: THAT the report dated August 4, 2015 from L. Witherspoon, Treasurer re: Councillor Caul – Strategic Planning Meeting Per Diem be approved in the amount of \$150.00 as submitted for attendance at Strategic Planning meeting held at Kiwanis Sunny Cove Camp on June 11, 2015.

CARRIED

- 250 Brunetta - Albanese: THAT the report dated August 4, 2015 from L. Witherspoon, Treasurer re: Mayor Avis – Building Ontario Up Travel and Per Diem claim be approved in the amount of \$227.00 for attendance at Building Ontario Up meeting June 22, 2015 in Kenora.

CARRIED

- 251 Albanese - Brunetta: THAT the report dated August 4, 2015 from L. Witherspoon, Treasurer re: Councillor Perry – Infrastructure Funding Consultation Session Per Diem and Local Governance Networking Meeting Per Diem be approved in the amount of \$225.00 as submitted for attendance at Infrastructure Funding Consultation Session on July 15, 2015 in Kenora and the Local Governance Networking Meeting on July 30, 2015 at Couchiching First Nation.

CARRIED

- 252 Brunetta - Albanese: THAT the Corporation of the Town of Fort Frances Consolidated Financial Statements for the year ended December 31, 2014 and Management Letter dated July 13, 2015 as prepared by BDO Canada LLP) be hereby adopted.

CARRIED

- 253 Brunetta - Perry: THAT the memorandum dated August 6, 2015 from F. Flatt, Municipal Planner re: Huffman Subdivision – Conditions of Sale be received.

CARRIED

- 254 Perry - Brunetta: THAT the report dated July 27, 2015 from D. Brown, Manager Operations and Facilities re: Execution of the Contribution Agreement with the Minister of Agriculture, Food and Rural Affairs be approved for reconstruction of Colonization

Road East under the New Building Canada Fund-Small Communities (SMF) Application Based Component; and further that an authorizing by-law be prepared.

CARRIED

- 255 Brunetta - Albanese: THAT Council authorizes the attendance of Councillor Perry at the Association of Municipalities of Ontario AGM and Conference scheduled for August 16-19, 2015 in Niagara Falls, Ontario, in place of Councillor Albanese who was originally approved to attend via Resolution 090, hereby amended.

CARRIED

7. By-Laws:

- 7.1 Being a By-law to approve a construction agreement with Ed Kaun & Sons Ltd. (Tender 15-PD-14) Construct Animal Shelter and Other Renovations to Town Facilities

Councillor Brunetta disclosed an interest in this By-law as the contractor named is a family member. She did not speak to the by-law nor vote on it.

- 256 Perry - Ryan: THAT By-Law No. 43/15, being a by-law to approve a construction agreement with Ed Kaun and Sons Ltd. (Tender No. 15-PD-14), Construct Animal Shelter and Other Renovations to Town Facilities be introduced and read a first, second and third time, be finally passed, signed by the Mayor and Clerk, sealed with the Corporate Seal and become law forthwith.

CARRIED

- 7.2 Being a by-law to authorize the execution of a funding agreement (upon arrival) with the Minister of Industry - FedNor for Rainy Lake Market Square project.

- 257 Ryan - Perry: THAT By-Law No. 44/15, being a by-law to authorize the execution of a funding agreement with Minister of Agriculture, Food and Rural Affairs under Building Canada Fund for Reconstruction of Colonization Road East be introduced and read a first, second and third time, be finally passed, signed by the Mayor and Clerk, sealed with the Corporate Seal and become law forthwith.

CARRIED

- 7.3 Being a by-law to authorize the execution of a funding agreement with Minister of Agriculture, Food and Rural Affairs under Building Canada Fund for Reconstruction of Colonization Road East.

- 258 Perry - Ryan: THAT By-Law No. 45/15, being a by-law to authorize the execution of a funding agreement with the Minister of Industry – FedNor for Rainy Lake Market Square project be introduced and read a first, second and third time, be finally passed, signed by the Mayor and Clerk, sealed with the Corporate Seal and become law forthwith.

CARRIED

- 7.4 Being a By-Law for Regulating, Governing and Prohibiting the Operation of Off-Road and All Terrain Vehicles.

- 259 Ryan - Perry: THAT By-Law No. 46/15, being a by-law for Regulating, Governing and Prohibiting the Operation of Off-Road and All Terrain Vehicles within the Town of Fort Frances be introduced and read a first, second and third time, be finally passed, signed by the Mayor and Clerk, sealed with the Corporate Seal and become law forthwith.

CARRIED

8. New Items:

- 8.1 North West Ontario Regional Conference Registration - September 23, 24 and 25, 2015 - Thunder Bay.

- 260 Perry - Ryan: THAT the following be authorized to attend the 33rd Annual Northwestern Ontario Regional Conference – September 23rd, 24th and 25th, 2015 – Thunder Bay:
- All Members of Council and Mayor
- Per Diem and Travel Expenses Paid.

CARRIED

9. Information Correspondence:

- 9.1 AMO Communications - various dates
- LAS Municipal Energy Finance Workshops
 - AMO Policy Update - AMO's Submission to Update of Long-Term Affordable Housing Strategy
 - Announcing LAS/MFOA Municipal 'Investment Basics' Seminar
 - AMO Policy Update - Infrastructure Funding Received.
- 9.2 Letter dated July 10, 2015 from Minister Michael Gravelle, Ministry of Northern Development and Mines
Received.
- 9.3 Letter dated July 16, 2015 from Gary Thoms, Manager of Highway Engineering, TBT Engineering Limited re: Highway 502 Improvements
Received.
- 9.4 Letter dated July 21, 2015 from Randy Pettapiece, MPP, Perth-Wellington re: Resolution for Fairness in Provincial Infrastructure Funds
Received.
- 9.5 Letter dated July 21, 2015 from Maria Cristina Ciotti, Festival Coordinator, Harmony of Nations re: Thank You for Support
Received.
- 9.6 Letter dated July 22, 2015 from Dan Mathieson, Chair, Municipal Property Assessment Corporation (MPAC) re: Update
Received.
- 9.7 Letter dated July 10, 2015 from Haldimand County: Support for Resolution
Received.
- 9.8 Letter dated July 31, 2015 from Township of Havelock-Belmont-Methuen: Resolution Support
Received.
- 9.9 Letter received August 5, 2015 from Ministry of Finance re: Provincial Land Tax Open House dates
Received.

10. Minutes:

- 10.1 Administration & Finance Executive Committee Minutes - June 18, 2015
Received.
- 10.2 Planning & Development Executive Committee Minutes - July 6, 2015
Received.
- 10.3 Administration & Finance Executive Committee Minutes - July 7, 2015

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Received.

10.4 Community Services Executive Committee Minutes - July 6, 2015
Received.

11. Non-agenda Items - None.

12. ADJOURNMENT

12.1 The meeting adjourned at 7:10 p.m.

261 Perry - Ryan: THAT this meeting of the Council of the Town of Fort Frances be now
closed.

CARRIED

R. Avis, Mayor

J. Caul, Chairperson

E. Slomke, Clerk