

REPORT

COMMITTEE OF THE WHOLE

August 10, 2015

A meeting of the Committee of the Whole of Council was held in the Committee Room and Council Chambers, Civic Centre on August 10, 2015 from 4:30 p.m. to 6:48 p.m.

PRESENT: Councillor J. Caul, Chairperson; Mayor R. Avis; Councillors K. Perry, P. Ryan, W. Brunetta, J. Albanese and D. Kitowski.

ALSO PRESENT: M. McCaig, Administrator, E. Slomke, Clerk, L. Witherspoon, Treasurer (4:30 to 4:31 pm and 6:07 to 6:48 pm), J. Kabel, Manager of Community Services (4:30 to 4:31 pm and 6:07 to 6:48 pm), A. Petrin, Human Resources Manager (4:30 to 5:35 pm and 6:07 to 6:48 pm) and D. Herr, Environmental Superintendent (4:30 to 5:35 pm).

**1. Call to Order at 4:30 p.m.**

**2. Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting - None.**

**3. Disclosure of pecuniary interest and the general nature thereof.**

3.1 Councillor Perry disclosed an interest in Item 8.4 from the Committee of the Whole agenda as the per diem claim is his.

Councillor Caul disclosed an interest in Item 8.2 from the Committee of the Whole agenda as the per diem claim is hers.

Mayor Avis disclosed an interest in Item 8.3 from the Committee of the Whole agenda as the travel expense and per diem claim is his.

Councillor Brunetta disclosed an interest in Item 7.1 from the Regular Council meeting agenda as the contractor named is a family member.

**4. In-Camera:**

4.1 Identifiable Individual - CUPE Step III Grievance consideration

1) CUPE Presentation (input provided by Patrick Lenathen, Marilyn Ogden and Mike Allen)

2) Human Resources Presentation (input provided by Aaron Petrin and Doug Herr).

4.2 Potential Acquisition of Land - Withdrawn.

Resident provided written request to withdraw original offer.

4.3 Potential Litigation - Agency One Update

Verbal update provided by M. McCaig, CAO, Mayor Avis and Mr. Derkson.

068 Albanese - Brunetta: THAT Committee of the Whole of Council now meet in-camera in order to address a matter pertaining to:

- personal matters about an identifiable individual, including municipal or local board employees, more specifically Item 4.1 CUPE Step III Grievance consideration

- a proposed or pending acquisition of land for municipal or local board purposes or disposal of land no longer needed for municipal purposes, more specifically Item 4.2 Potential Property purchase

- litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board, more specifically Item 4.3 Agency One Update

CARRIED

**5. Public Session Resumes in Council Chambers:**

**6. Council Reports on Board & Committee Activity:**

- 6.1 Verbal report from Mayor Avis - Duncan Keith Day was highlighted with a cheque presentation to the Town of Fort Frances.
- 6.2 Verbal report from Councillor Albanese - BIA Board and Volunteer Bureau were highlighted.
- 6.3 Verbal report from Councillor Brunetta - Chamber of Commerce, Doctor Recruitment & Retention Committee and Non-Profit Housing Corporation were highlighted.
- 6.4 Verbal report from Councillor Caul - Assisted Living Action Group, Sister Kennedy Centre and Library Board were highlighted.

**7. Consent Agenda:**

- 7.1 The Heart of the Continent Financial Request.
  - approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to deny the Heart of the Continent's request for a rebate or reduction of the rental fees at Sunny Cove Camp on June 25 & 26, 2015.
- 069 Brunetta - Albanese: THAT the matters listed on the Consent Agenda be referred to the Consent Agenda for the Regular Meeting of Council later tonight for approval being items # # 7.1, 7.2, 7.3, 7.4, 7.5, 7.6, 7.7, 7.8, 7.9, 7.10, 7.11, 7.12, 7.13, 7.14, 7.15, ~~7.16~~ and ~~7.17~~.

CARRIED

- 7.2 Watten Volunteer Fire Department Donation Request.
  - approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to donate \$300.00 to the Watten Volunteer Fire Department for their Fish Fry event to be held on August 28, 2015 at Sunny Cove Camp.
- 7.3 Cellular Mobility Service Concerns.
  - approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to deny the request of Mrs. Hamilton for the Town to enquire into TBayTel mobility on behalf of the community and further advise Mrs. Hamilton to enquire with Rainy River Future Development Corporation.
- 7.4 Northwest Ontario's Sunset Country Travel Annual Per Capita Contribution.
  - approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to approve the Northwest Ontario's Sunset Country Travel Association annual per capita request in the amount of \$1891.25 plus HST.
- 7.5 Request for Proposal for Municipal Insurance.
  - approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to issue a RFP for the provision of Municipal Insurance for a four year term beginning November 1, 2015, with annual renewal subject to acceptable renewal rates and service provision.
- 7.6 2015 Request for Reconsideration MOS.
  - approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to receive the Minutes of Settlement for properties located at 1211 Third Street East, 218 Third Street East, 415 Second Street East, 211 Third Street East and 839 Victoria Avenue North in Fort Frances for the 2015 taxation year.
- 7.7 2015 Amended Property Assessment Notices.
  - approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to receive the Minutes of Settlement for properties located at 1453 Colonization Road West, 213 Sixth Street West and 1551 Frog Creek Road in

- 7.8 Bethel Baptist Church Financial Request.  
- approval of this report will agree to the recommendation of the Administration & Finance Executive Committee and the Community Services Executive Committee to waive the per person surcharge tax for the African Children's Choir concert at the Townshend Theatre on September 2, 2015.
- 7.9 Huffman Subdivision Development Bell Installation Invoice.  
- approval of this report will approve the recommendation of the Administration & Finance Executive Committee to pay the Bell telephone service installation in Huffman Court Subdivision totalling \$26,242.04 from the Corporate Projects Reserve Fund.
- 7.10 Support for Spring Bear Hunt.  
-approval of this report will agree to the recommendation of the Planning and Development Executive Committee to send a letter to Hon. Bill Mauro and MPP Sarah Campbell in support of the Spring Bear Hunt.
- 7.11 Draft Off-Road Vehicles By-Law.  
-approval of this report will agree to the recommendation of the Planning and Development Executive Committee that an appropriate Off-Road and All Terrain Vehicles by-law be prepared for signing by the Mayor and Clerk.
- 7.12 Business License By-law Update & Legislative Review.  
-approval of this report will support the recommendation of the Planning and Development Executive Committee that the Business Licensing By-Law be updated and further that legislative changes are incorporated.
- 7.13 WSIB Coverage for Elected Officials.  
-approval of this report will agree with the recommendation of the Administration and Finance Executive Committee that the Town will provide optional insurance for members of Council who have elected to apply for such insurance, and who are eligible for such coverage under the *Workplace Safety and Insurance Act, 1997*.
- 7.14 Fort Frances Aquanaut Swim Team - Season Sponsorship.  
-approval of this report will agree to the recommendation from Community Services Executive Committee to continue advertising sponsorship with Fort Frances Aquanaut Swim Team and authorize \$100.00 for a new banner to be hung in the Memorial Sports Centre.
- 7.15 Execution of a By-Law to enter into a funding agreement (upon arrival) with FedNor for Development of the Rainy Lake Market Square.  
- approval of this report will agree with the recommendation of the Planning and Development Executive Committee to enter into a funding agreement with FedNor for purposes of development of the Rainy Lake Market Square.
- 7.16 Memorial Sports Centre Canteen Agreement.  
-approval of this report will agree to the recommendation of the Community Services Executive Committee to enter into an agreement with Mark Nagant for the purposes of providing Canteen Services in the Memorial Sports Centre from September 1, 2015 to June 30, 2017 with a renewal option.  
  
-this item was pulled from the Consent Agenda by Councillor Perry and further discussion took place.
- 7.17 Photocopier Proposals - Memorial Sports Centre and Fort Frances Children's Complex.  
-approval of this report will agree to the recommendations from the Community Services Executive Committee to enter into a five (5) year agreement with Lowery's Office Technology Division for the purpose of providing photocopiers and service for the Memorial Sports Centre and the Fort Frances Children's Complex.

-this item was pulled from the Consent Agenda by J. Kabel, Manager of Community Services and further discussion took place.

**8. Administration and Finance Division:**

- 8.1 Northern Ontario School of Medicine Student Society Sponsorship Request  
- approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to donate \$100.00 to the Northern Ontario School of Medicine Student Society and further that the request be shared with the Doctor Recruitment Committee.
- 8.2 Councillor J. Caul - Strategic Planning Meeting Per Diem  
- approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to approve the per diem claim in the amount of \$150.00 for attendance at the Strategic Planning meeting held at Kiwanis Sunny Cove Camp on June 11, 2015.

Councillor Caul disclosed an interest in this item as the per diem claim is hers.

- 8.3 Mayor R. Avis - Building Ontario Up Meeting Travel & Per Diem Claim  
- approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to approve the travel expense and per diem claim in the amount of \$227.00 for attendance at Building Ontario Up meeting in Kenora on June 22, 2015.

Mayor Avis disclosed an interest in this item as the travel expense and per diem claim is his.

- 8.4 Councillor K. Perry - Infrastructure Funding Consultation Session & Local Governance Networking Per Diem Claims  
- approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to approve the per diem claims in the amount of \$225.00 for attendance at Infrastructure Funding Consultation Session held in Kenora on July 15, 2015 and the Local Governance Networking Meeting held at Couchiching First Nations on July 30, 2015.

Councillor Perry disclosed an interest in this item as the per diem claims are his.

- 8.5 Consolidated Financial Statements for the year ended December 31, 2014 and Management Letter from BDO Canada LLP dated July 13, 2015

**9. Planning and Development Division**

- 9.1 Huffman Subdivision - Conditions of Sale.  
Received.

**10. Operations and Facilities Division:**

- 10.1 Execution of Contribution Agreements with the Minister of Agriculture, Food and Rural Affairs for Reconstruction of Colonization Road East project under the New Building Canada Fund - Small Communities (SCF) Application Based Component.

**11. General:**

- 11.1 AMO Conference August 17-19, 2015 in Niagara Falls, ON - Amendment of Attendees

**12. Information:**

12.1 General Fund Financial as at June 30, 2015  
Received.

12.2 Water & Sewer Financial as at June 30, 2015  
Received.

12.3 Capital Fund Financial as at June 30, 2015  
Received.

12.4 Public Notice - Committee of Adjustment Variances

- File A5/2015 - 1105 Christie Avenue North
- File A6/2015 - Pcl 12670, Part 1 48R-2674 - 8th Street East (no Municipal Address)

Received.

12.5 Public Notice - Committee of Adjustment (Consent to Sever)

- File B3/2015 - 1030/1032 York Avenue North
- File B4/2015 - 1030/1032 York Avenue North
- File B5/2015 - 1026/1028 York Avenue North
- File B6/2015 - 1026/1028 York Avenue North

Received.

12.6 Building Statistics - July 2015  
Received.

12.7 Complaint Register - June 2015  
Received.

**13. Non-agenda items - None.**

**14. ADJOURNMENT**

14.1 The meeting adjourned at 6:48 p.m.

070 Perry - Brunetta: THAT this meeting of the Committee of Whole of Council of the Town of Fort Frances be now closed.

CARRIED

---

J. Caul, Chairperson

---

E. Slomke, Clerk