

REPORT

COMMITTEE OF THE WHOLE

September 14, 2015

A meeting of the Committee of the Whole of Council was held in the Committee Room and Council Chambers, Civic Centre on September 14, 2015 from 5:00 p.m. to 7:10 p.m.

PRESENT: Councillor J. Caul, Chairperson; Mayor R. Avis; Councillors K. Perry, W. Brunetta, J. Albanese and D. Kitowski.

ALSO PRESENT: M. McCaig, Administrator, E. Slomke, Clerk, D. Brown, Manager of Operations and Facilities (5:00pm to 5:01pm and 6:40pm to 7:10pm), J. Kabel, Manager of Community Services (5:00pm to 5:01pm and 6:40 pm to 7:10pm), F. Flatt, Municipal Planner (5:00pm to 5:22pm), F. Sheppard, Fire Chief (5:22pm to 5:34pm).

1. Call to Order at 5:00 p.m.

2. Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting.

D. Brown, Manager of Operations & Facilities - request to add verbal update on Household Hazardous Waste Day

3. Disclosure of pecuniary interest and the general nature thereof. - None.

4. In-Camera:

4.1 Property Disposition - 446 Third Street East

Verbal summary was provided by F. Flatt, Municipal Planner. A resolution will be considered in tonight's Council meeting.

4.2 Property Disposition - Industrial Park

Verbal summary was provided by F. Flatt, Municipal Planner. A brief discussion took place. A resolution will be considered in tonight's Council meeting.

4.3 Identifiable Individual - Staffing Consideration

A verbal summary was provided by F. Sheppard, Fire Chief. A resolution will be considered in tonight's Council meeting.

4.4 Identifiable Individual - Staff Update

A verbal summary was provided by the Mayor and CAO. The matter will proceed as directed.

4.5 Security of the Property of the Municipality or Local Board

A verbal summary was provided by Mayor Avis. A brief discussion took place. The matter will proceed as directed.

4.6 Potential Litigation

Verbal input was provided by T. Drysdale and G. Gillon from Rainy River Future Development Corporation. A brief discussion took place. The matter will proceed as directed.

073 Brunetta - Perry: THAT the matter of the disposition of Town owned property at 446 Third Street East having been previously decided now be reconsidered.

CARRIED

074 Perry - Brunetta: THAT Committee of the Whole of Council now meet in-camera in order to address a matter pertaining to:

- security of the Property of the municipality - Item 4.5
- personal matters about identifiable individuals - Item 4.3 and Item 4.4
- a proposed or pending disposition of land for municipal or local board purposes - Item 4.1 and Item 4.2
- litigation or pending litigation - Item 4.6

CARRIED

5. Public Session Resumes in Council Chambers:

6. Council Reports on Board & Committee Activity:

- 6.1 Verbal Report from Mayor Avis - nothing to report at this time
- 6.2 Verbal Report from Councillor Albanese - nothing to report at this time
- 6.3 Verbal Report from Councillor Brunetta - nothing to report at this time
- 6.4 A verbal report was received from Councillor Caul in regards to the visit from the Lieutenant Governor of Ontario, the Library Board agreement with the Township of Alberton, the Sister Kennedy Centre upcoming Seniors Fair, the Safe Communities Day held this past weekend and the Assisted Living Action Group.

7. Consent Agenda:

- 7.1 Fort Frances Girls Hockey Association Sponsorship Request
 - approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to deny the request for sponsorship from the Fort Frances Girls Hockey Association
- 075 Brunetta - Perry: THAT the matters listed on the Consent Agenda be referred to the Consent Agenda for the Regular Meeting of Council later tonight for approval being items # 7.1, ~~7.2~~, 7.3, 7.4, 7.5, ~~7.6~~, 7.7, 7.8, 7.9, ~~7.10~~, 7.11, 7.12, 7.13, 7.14, ~~7.15~~, 7.16, 7.17 and 7.18.

CARRIED

- 7.2 2016 Budget Timetable
 - approval of this report will agree to the Administration & Finance Executive Committee recommendation to approve the 2016 Budget Timetable as presented.
 - This item was pulled by Mark McCaig, CAO who highlighted the process to follow for the public to participate.
- 7.3 Amended Property Assessment Notice - Post Roll Amendment
 - approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to receive the Amended Property Assessment Notice (PRAN) for property located at 520 Eighth Street East in Fort Frances for the 2015 taxation year.
- 7.4 Administration Photocopier Replacement
 - approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to purchase a Sharp MX5141N Digital Colour Copier (Network Ready) with heavy duty stapler from Wilson's Business Solutions for \$7910.00 plus applicable taxes.
- 7.5 Chief Building Official Code of Conduct as required under the Building Code Act
 - approval of this report will approve the Code of Conduct for the Chief Building Official and Inspectors as presented.
- 7.6 Award of Tender 15-PD-16: Demolition of the Rainy Lake Hotel (235 Scott Street)
 - approval of this report will award the tender 15-PD-16 - Demolition of the Rainy Lake

Hotel (235 Scott Street) to JMX Contracting of Gormley, Ontario for the total contract price of \$597,432.96 including allowances and the Town's portion of HST.
This item was pulled by Councillor Kitowski who emphasised the need to keep to the timelines provided to business owners on the 200 Block of Scott Street.

- 7.7 Quality Assurance and Quality Control Air Quality Monitoring during the Demolition of the Rainy Lake Hotel
- approval of this report will approve the recommendation of the Planning & Development Executive Committee to engage Pinchin Environmental at a cost of \$5135.00 to complete quality assurance and quality control air monitoring during the demolition of the Rainy Lake Hotel.
- 7.8 Community Garden - Expansion Request
- approval of this report will approve the request from the Northwestern Health Unit and the Community Garden Group to expand and fence the south garden area to match the north one including the placement of additional raised garden beds and a small shed.
- 7.9 Police Services Board re: Permanent Radar Speed Signs
- approval of this report will ensure that the request has been reviewed and that the Police Services Board be instructed to include this item in their 2016 Capital Budget submission for Council consideration.
- 7.10 Request to Extend Timeline for the ODRAP Agreement (2014 Flood Disaster Event)
- approval of this report will ensure that the Town official requests an extension to the existing ODRAP agreement timeline of April 29, 2015 be extended to December 31, 2017, and that the Mayor and Clerk be authorized to execute any amendment as a result of this extension.
This item was pulled by Councillor Brunetta who obtained clarification on the new end date.
- 7.11 Recycling Services - Execution of 5yr Agreement for Haulage and Processing with Emterra
- approval of this report will ensure that the Town enters into a 5 year term agreement with Emterra for haulage services and processing services commencing on September 14, 2015, and further that the Mayor and Clerk be authorized to execute the by-law and accompanying recycling agreement with Emterra on behalf of the Corporation during tonight's Council meeting.
- 7.12 Private Hangar Renewal of Hangar Lot Lease with the following: Mr. Hank Didler/Mr. Gary Kontz, Mr. Patrick Langevin and Mr. Brian Church
- approval of this report will ensure that hangar lot leases at \$1.74 per square meter with above mentioned individuals for the next five years as outlined in the report, and further that the Mayor and Clerk be authorized to execute the updated lease agreement on behalf of the Corporation.
- 7.13 June 2015 Drinking Water Systems Monthly Summary Report
- approval of this report will accept the June 2015 Drinking Water Systems Monthly Summary Report and approve the report prior to it being made available to the general public.
- 7.14 July 2015 Drinking Water Systems Monthly Summary Report
- approval of this report will accept the July 2015 Drinking Water Systems Monthly Summary Report and approve the report prior to it being made available to the general public.
- 7.15 Township of Emo - Billing for Water taken from our Water Distribution System through a Fire Hydrant
- approval of this report will ensure that due to extenuating circumstances with Emo's drinking water system, Council of the Town of Fort Frances authorize a deviation from the established by-law rate of \$24.62 per cubic meter for potable water to the non-

residential rate of \$5.06 per cubic meter in regards to billing Emo for this supply of water, and further that the Town Administration invoice the Township of Emo for 323.675 cubic meters of water at \$5.06 per cubic meter for a total of \$1637.80 (no HST). This item was pulled by Councillor Perry who obtained clarification on the transportation costs being borne by the Township of Emo.

- 7.16 Multi-Use Tennis Court Committee Trillium Application
 - approval of this report will endorse the application to the Ontario Trillium Foundation on behalf of the Multi-Use Courts Committee in the amount of \$150,000.00 as attached.
- 7.17 Copier Agreement - Memorial Sports Centre & Children's Complex
 - approval of this report will authorize signing of the agreements, quarterly bank withdrawals and payment of the initial invoice as attached.
- 7.18 Provincial Child Care Wage Enhancement Agreement
 - approval of this report will endorse signing of the 2015 Provincial Child Care Wage Enhancement Agreement with the Rainy River District Social Services Administration Board (RRDSSAB), and further that an authorizing by-law be considered in tonight's Council meeting.

8. Administration and Finance Division:

- 8.1 Point of Sale Service Provider
 - approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to enter into an agreement with TD Merchant Services for point of sale payment systems at various town locations.

9. Planning and Development Division:

- 9.1 Sister Kennedy Centre Request to waive Calendar Parking on Nelson Street

10. Operations and Facilities Division:

- 10.1 A verbal update on Capital Projects was provided by D. Brown, Manager of Operations & Facilities.

11. Information:

- 11.1 General Operating Financial as at July 31, 2015
Water & Sewer Operating Financial as at July 31, 2015
Capital Fund Financial as at July 31, 2015
Received.
- 11.2 General Fund as at August 31, 2015
Water & Sewer Fund as at August 31, 2015
Capital Fund as at August 31, 2015
Received.
- 11.3 Administration & Finance Stats as at July 31, 2015
Received.
- 11.4 Notice of Decision from the Committee of Adjustment for the following properties:
 - 1105 Christie Avenue North
 - Parcel 12670 - 8th Street East (no municipal address)
 - 1032 York Avenue North
 - 1032 York Avenue North
 - 1028 York Avenue North
 - 1028 York Avenue North

11.5 2015 Capital Budget as of August 25, 2015
Received.

11.6 Fort Frances Wastewater Treatment Facility June & July 2015 Monthly Reports
Received.

11.7 Building Statistics - August 2015
Received.

11.8 Complaint Register for July 2015
Received.

12. Non-agenda items - None.

13. ADJOURNMENT

13.1 Meeting adjourned at 7:10 p.m.

076 Perry - Kitowski: THAT this meeting of the Committee of Whole of Council of the
Town of Fort Frances be now closed.

CARRIED

J. Caul, Chairperson

E. Slomke, Clerk