

TOWN OF FORT FRANCES

Operations and Facilities Executive Committee

AGENDA - October 7, 2015, 8:30 AM

MEETING - Civic Centre

Session #017

	Page
1 <u>Call to Order</u>	
2 <u>Disclosure of pecuniary interest and the general nature thereof</u>	
3 <u>Approval of Previous Committee Minutes</u>	
3.1 Minutes from the previous meeting of this Committee on September 23, 2015.	3 - 5
4 <u>Non-agenda Items</u>	
5 <u>New Business</u>	
5.1 Request from Mrs. Tammy Wihnan to have a Bench Installed Along the Waterfront Parkway	6 - 10
5.2 Intersection of Portage Avenue/First Street, East Intersection - Review of Alleged Hazardous Driving Conditions	11 - 17
6 <u>Outstanding Items</u>	
6.1 Sanitary Sewer By-Law - to be discussed at a later date.	
7 <u>Information</u>	
7.1 2015 Capital Budget as of October 1st, 2015	18
7.2 2015 - Tonnage at Landfill Site - updated October 1st, 2015	19
7.3 Operations and Facilities Division - Public Works Area - Operations Statistics - August 2015	20 - 23
7.4 Operations and Facilities Division - Environmental Area - Operations Statistics - June 2015	24 - 26
7.5 Operations and Facilities Division - Environmental Area - Operations Statistics - July 2015	27 - 30
7.6 Operations and Facilities Division - Environmental Area - Operations Statistics - August 2015	31 - 33

8 Adjourn / Next Meeting Date

TOWN OF FORT FRANCES

MINUTES

SESSION NO. #016

September 23, 2015

The meeting of Operations & Facilities Executive Committee of the Town of Fort Frances was held in the Civic Centre on September 23, 2015 from 8:31 a.m. to 9:57 a.m.

PRESENT: Paul Ryan, Chairperson, Doug Kitowski, Mark McCaig, CAO and Doug Brown.

ALSO PRESENT: Mayor Roy Avis, Travis Rob - 8:31 to 9:10 a.m., Doug Herr - 8:31 to 9:10 a.m., Travis George - 8:31 to 9:10 a.m. and Kelli Whalen - 8:34 to 9:05 a.m.

1. Call to Order

The meeting was called to order at 8:31 a.m.

2. Disclosure of pecuniary interest and the general nature thereof

None.

3. Approval of Previous Committee Minutes

- 3.1 Minutes to be distributed at meeting - the minutes from the Operations and Facilities Executive committee meeting on September 9, 2015 were handed out and approved as circulated.

4. Non-agenda Items

None.

5. Outstanding Items

- 5.1 Request from Kelli and Bob Whalen - 1316 Sixth Street East - Water Line Replacement - After a lengthy discussion between Kellie Whalen and Town staff, the Operations and Facilities Executive committee recommends the following:

1) As a result of a difference in interpretation of the communication which took place between the property owners of 1316 Sixth Street, East, Kellie and Bob Whalen and the staff in the Operations and Facilities Division (water and sewer department) the cost to upgrade the water service line from a 1/2 inch diameter line to a 3/4 inch diameter line from the watermain to the property line will be split equally between both the Town and Kellie and Bob Whalen, the property owners of 1316 Sixth Street, East. The cost to each party is \$2,251.88 (No HST)

2) That Kellie and Bob Whalen will have the option to utilize a payment plan to pay off their portion of \$2,251.88

The administration report will be revised to include these recommendations. The revised report will be forwarded to Council for approval.

- 5.2 Endorsement of Long Term (2015 to 2021) Financial Plan for Water and Wastewater Systems - the administration report was reviewed and will be forwarded to Council for approval.

5.3 Sanitary Sewer By-Law - to be discussed at a later date.

6. Items Referred from Council

- 6.1 BIA Request for Town In-Kind Services to be performed by the Operations and Facilities Division workforce - after a lengthy discussion, the Operations and Facilities Executive committee recommends
" that the request for in-kind services be deferred at this time in order that a meeting can be scheduled between the BIA Organization and the Operations and Facilities Executive committee".

The administration report will be revised to include the recommendation. The revised report will be forwarded to Council for approval.

7. New Business

- 7.1 Decision on Installing a New Columbarium - Riverview Cemetery - after a lengthy discussion the Operations and Facilities Executive committee recommends "that at this time no new columbarium be planned to be installed in the Riverview Cemetery in 2016".

The administration report will be revised to include the recommendation. The revised report will be forwarded to Council for approval.

- 7.2 August 2015 Drinking Water Systems Monthly Summary Report - the August 2015 Drinking Water Systems Monthly Summary Report was reviewed and will be forward to Council for approval.

8. Information

- 8.1 Operations and Facilities Division - Public Works Area - Operations Statistics - June 2015 - the operational statistics for June 2015 were reviewed and will be forwarded to Council as information only. No action required.
- 8.2 Operations and Facilities Division - Public Works Area - Operations Statistics - July 2015 - the operational statistics for July 2015 were reviewed and will be forwarded to Council as information only. No action required.
- 8.3 Aircraft Landings 2015 - As of August 31, 2015 - the airport statistics as of August 31, 2015 were reviewed and will be forwarded to Council as information only. No action required.
- 8.4 2015 Tonnage at the Landfill site as of September 1, 2015 - the landfill site spreadsheet as of September 1, 2015 was reviewed and will be forwarded to Council as information only. No action required.
- 8.5 Sewer and Water Data for 2015 - up dated September 16, 2015 - the water and sewer spreadsheet as of September 16, 2015 was reviewed and will be forwarded to Council as information only. No action required.

9. Adjourn / Next Meeting Date

The meeting adjourned at 9:57 a.m.

Executive Committee Chair

D. Brown, Manager of Operations & Facilities

September 25, 2015

Report To: Mayor and Council

From: Doug Brown, Manager of Operations & Facilities

SUBJECT: Request from Mrs. Tammy Wihnan to have a Bench Installed Along the Waterfront Parkway

An email dated September 10, 2015 was received from Mrs. Tammy Wihnan requesting to have a bench installed along the Waterfront Parkway in honor of her late mother, Mrs Olga Wihnan and her father Nick Wihnan. See attached email.

A little history on the benches along the Waterfront Parkway; in 2003 & 2004 several citizens and organizations purchased a bench at a price of \$1600 which included the cost of the plaque. The bench & plaque were installed for the commemoration of the Town of Fort Frances 100th anniversary. The last bench purchased was in May of 2004 by the Evergreen Chapter No. 80 – order of the Eastern Star. The paperwork was handled out of the CAO's office where the park's crew installed the plaque. Since Fort Frances 100th Birthday event two additional benches (Mr.& Mrs. Allison 2013 & Bob Ward 2014) have been installed where the requests were directed to the O & F executive committee.

In January of 2014 Mrs. Elsie Ward made a similar request, which was approved by Council, where she was responsible for the cost of a Trystan bench, freight from the manufacturer to Fort Frances and the plaque. The cost of the bench to Mrs. Elsie Ward was \$1727.98 (includes HST) and she paid for the plaque on her own directly to General Supply (price unknown).

The Operations & Facilities Executive Committee recommends the following;

- 1) Mrs. Tammy Wihnan would be responsible for all the costs of the following materials;
 - “Select Bench” complete with ash slats manufactured by Trystan
 - Freight costs to transport the bench materials to Fort Frances.
 - The plaque supplied by General Supply-purchased on her own.

The total cost for the bench materials is estimated at \$1542.84 plus HST. See quotes from the suppliers.

- 2) The Town will supply the labour & materials to construct the foundation for the select bench.
- 3) The Town will supply the labour to install the new select bench and plaque.

Respectfully Submitted
Operations & Facilities Division,

Doug Brown

Doug Brown, P. Eng.
Operations & Facilities Manager

Council approval of this report will ensure the following:

- 1) Mrs. Tammy Wihnan would be responsible for all the costs of the following materials:
 - Select Bench” complete with ash slats manufactured by Trystan
 - Freight cost to transport the bench materials to Fort Frances.
 - The plaque supplied by General Supply will be purchased directly by Mrs. Tammy Wihnan.The total cost for bench materials is estimated at \$1542.84 plus HST.
- 2) The Town will supply the labour & materials to construct the foundation for the select bench.
- 3) The Town will supply the labour to install the new select bench and plaque.

2015Septwaterfrontbench



Tammy W
<palm.48@hotmail.com>
09/10/2015 02:28 PM

To "Islomke@Fort-Frances.com" <Islomke@fort-frances.com>
cc
bcc
Subject WATERFRONT BENCH DEDICATION

I am writing to request consideration and approval of installing a park bench with plaque along the waterfront dedicated to my parents Nick and Olga Wihnan. Will you kindly communicate this request to Council and/or appropriate departments, then advise if this will be possible? Please reply with the cost to complete this project and approximate timeframe that it can be completed. As well as, provide any other documentation or information, etc., required to begin the process.

I look forward to your reply.

Thanks very much,

Tammy Wihnan
780 245-5560

PHONE (519) 632-7427 FAX (519) 632-8271

— QUOTATION —

Custom Manufacturer
Of Site Furnishings

TRYSTAN

(A Division of Date Industries Limited)



1302 SWAN STREET, AYR, ONTARIO, CANADA N0B 1E0

TO: The Town of Fort Frances

No.9161.....

DATE ..Aug....13/15.....

Attention: Gerry

Your Inquiry of:.....

We are pleased to submit the following prices.

Select Bench, 7'

...\$1173.00 each

Ash Slats
transparent light
grey stain
black cast ends.

Grate cost

...\$ 150.00

Freight Extra

G.S.T. #R101277228 Extra

Provincial Sales Tax ---

Please refer all inquiries to: Joan Hall/Pat Hill

TERMS to be determined

Should your design requirements change we would
be pleased to provide you with another quotation.

We thank you for your inquiry and hope to be favoured with your order.

Sincerely,
TRYSTAN

By Joan Hall

**** RATE QUOTE ****

**GARDEWINE NORTH
60 EAGLE DRIVE
WINNIPEG, MB R2R 1V5**

ATTENTION : GERRY
VIA FAX : (807) 274-8479
Tel : (807) 274-5323

QUOTE # : 888150
DATE : 08/12/15
EXPIRES : 09/11/15
CUST NO : TOWOFFT
NAME : TOWN OF FORT FR

SHIPPER:

CONSIGNEE:

AYR, ON N0B1E0

FORT FRANCES, ON P9A1A1

VIA:
SERVICE: DRY FREIGHT PICKED UP

PIECES	PAL	DESCRIPTION	WEIGHT	CLASS	RATE	CHARGE
1		SKID	250			175.69
		FUEL SURCHARGE				44.15
						219.84
		HST TAX = 13%				28.58
		GRAND TOTAL				248.42

BILL TO: TOWN OF FORT FRANCES
320 PORTAGE AVENUE
FORT FRANCES, ON P9A 3P9

PLEASE NOTE:

Unless otherwise stated, rates are subject to fuel surcharge in effect at time of shipping. Quote based on information given, subject to price adjustment if size or weight differs. Carrier liability is limited to \$2.00 per pound unless otherwise stated. Unless otherwise stated, applicable taxes are not included in rates. Unless otherwise stated, accessorial charges (ie. Private residence, cod, temperature controlled service, dangerous goods, etc.) are not included in rates.

**** Failure to show quote # on the original Bill of Lading will be subject to a \$50.00 charge ****

ROB HOPKINS
GARDEWINE NORTH

PHONE : (204) 633-5795
FAX : (204) 632-5173

PLEASE VISIT OUR WEBSITE: www.gardewine.com

October 1st, 2015

Report To: Mayor & Council

From: Doug Brown, Manager Operations & Facilities

**SUBJECT: Intersection of Portage Avenue/First Street, East Intersection –
Review of Alleged Hazardous Driving Conditions**

The letter dated April 22, 2015 from Donna McKelvie was referred to the Operations & Facilities Executive Committee for a recommendation with input from the Traffic Safety Committee at the May 11, 2015 Council meeting. See attached copy of the letter.

Please find attached the minutes of the Traffic Safety Committee meeting held on September 23, 2015. The Traffic Safety committee is recommending that the northern most parking spot (1) from the First Street intersection on the east side of Portage Avenue (North-East quadrant) be eliminated in order to improve sightlines for westbound motorists on First Street, East when crossing or turning onto Portage Avenue.

It is difficult to support this recommendation due to the fact that the most recent available collision/accident doesn't support that this intersection is more hazardous than any of the surrounding intersections and that there are several intersections throughout the community where similar sightlines and on-street parking conditions exist.

It is recommended by the Operations & Facilities Executive Committee that the letter dated April 22, 2015 from Donna McKelvie was reviewed and that at this time no adjustment will be made to the existing on-street parking and traffic control devices near/or at the intersection of Portage Avenue and First, East.

Respectfully submitted,
Operations & Facilities Division



Doug Brown, P. Eng.
Manager Operations & Facilities

<p>Council approval of this report will ensure that the letter dated April 22, 2015 from Donna McKelvie was reviewed and that at this time no adjustment will be made to the existing on street parking and traffic control devices near/or at the intersection of Portage Avenue and First Street, East.</p>

2015OctoberDonnaMcKelvie

TRAFFIC SAFETY COMMITTEE MINUTES

Date: Wednesday, September 23, 2015 – 12:00 noon

Place: 900 Wright Avenue – Public Works Building

1. **Roll Call:**

Committee Members: Rick Wiedenhoeft and Milt Strachan

Guests: Donna McKelvie

2. **Non Agenda Items:**

None

3. **Disclosure of Pecuniary Interests and General Nature Thereof:**

None

4. **Minutes of Previous Meetings:**

None – First meeting of new committee

5. **Unfinished Business:**

None

6. **New Business:**

- a) Request from Donna McKelvie to review the Safety of Traffic Flow through the intersection at First Street East and Portage Avenue.

The committee members and guest looked at collision data at the intersection in question and compared to five intersections in the area. That data shows that this intersection had fewer collisions than four of the other five in the area and one more that the intersection at Mowat Avenue and First Street. Both Committee members do agree that this intersection at Portage Avenue and First Street can be hard to see oncoming vehicles at while trying to get from First Street across or onto Portage Avenue.

Everybody agreed that having another controlled intersection with lights or four way stop signs was not practical in this case.

Pros and Cons of removing the northernmost parking spot on the East side of the 500 block of Portage Avenue were discussed. The only Con was that there would be one less parking spot for use in that area.

The Pros were that it would definitely improve the sight lines to see traffic from the south at this intersection. It was also thought that if this parking spot were removed that it may encourage the people in the apartment block at 301 First Street to use the area behind the building for parking as getting in and out of that area would also have improved sight lines. The cost of this improvement would be very minimal as the curb would be painted yellow and a sign would be removed. This would also require a change in the parking by-law for this area.

The Traffic Safety Committee recommends that the northernmost parking spot on the east side of the 500 Block of Portage Avenue be removed.

7. **Date of Next Meeting:**

A meeting will be scheduled when required.

8. **Adjournment:**

The meeting was adjourned at 12:25 p.m.



Milt Strachan,
Traffic Safety Committee



Mayor Roy Avis ,
Members of Town Council ,
Corporation Town of Ft Frances , Ont

Re : Traffic Safety – Corner First Str - & - Portage
Re : Traffic Accident - & - need for – 4- way stop signs/ traffic lights
Re : I ask a written response – & - updates regarding Councils
- official direction - & - follow up -actions to this letter

April 22 , 2015 .

Dear Members of Council ,

I was recently involved in a motor vehicle accident at the above location – while travelling across Portage Avenue – in a westerly direction on First Street.(on April 14 , 2015).. Although charged there were several mitigating circumstances that I feel , need to be addressed by this Council . (I paid the fine – as I did not wish to proceed to Court – due to my present commitments - & - busy agenda .)

The ultimate goal of this letter is to provide a safe intersection for vehicles to cross at .

This corner is a high traffic area – saturated with heavy trucks – delivery trucks – school bus's (which pick up children on the corner of First Street - & - Portage Avenue) - passenger cars – plus - congested on street parking – two business parking lot's - a back alley lane way where large transport trucks make deliveries to the rear entrances of down town stores This one block area - between First Street - & - Scott Street is extremely busy .

MY BIGGEST CONCERN HOWEVER
-IS - “YOU CAN'T SEE AROUND THE CORNER - FOR
ONCOMING TRAFFIC – DUE TO ALL THE PARKED
VEHICLES ALONG THE STREET”

In my case there was a large truck parked on the east – north parking spot – blocking my view to oncoming traffic . This was further exacerbated with the rest of the parked vehicles behind it . This unsafe condition – “ SUBJECTS TRAFFIC “ - trying to cross Portage Avenue to - “ UNSAFE CONDITIONS ”– WHEN PULLING OUT TO CROSS THE STREET .. In addition vehicles leaving the parking area along the street – exit with a left turn signal – put themselves in jeopardy with traffic crossing Portage Ave

Due Diligence is in order – and a safety review of this corner is in line with the responsibilities that flow from Council .

These mitigating circumstances subject the public to extremely dangerous circumstances that could have cost me my life .

I believe Council requires , either a four way stop / stop signs / overhead traffic lights at this intersection . Council should also consider removing the northern most parking space . This will open a line of vision to oncoming traffic – thus making the intersection much safer for vehicular traffic ..

If you require any further information please feel free to call me at your convenience .

Thanking you in advance – I wish to remain ;

Yours Truly ,

A handwritten signature in cursive script that reads "Donna McKelvie". The signature is written in dark ink and is positioned above the printed name.

Donna McKelvie

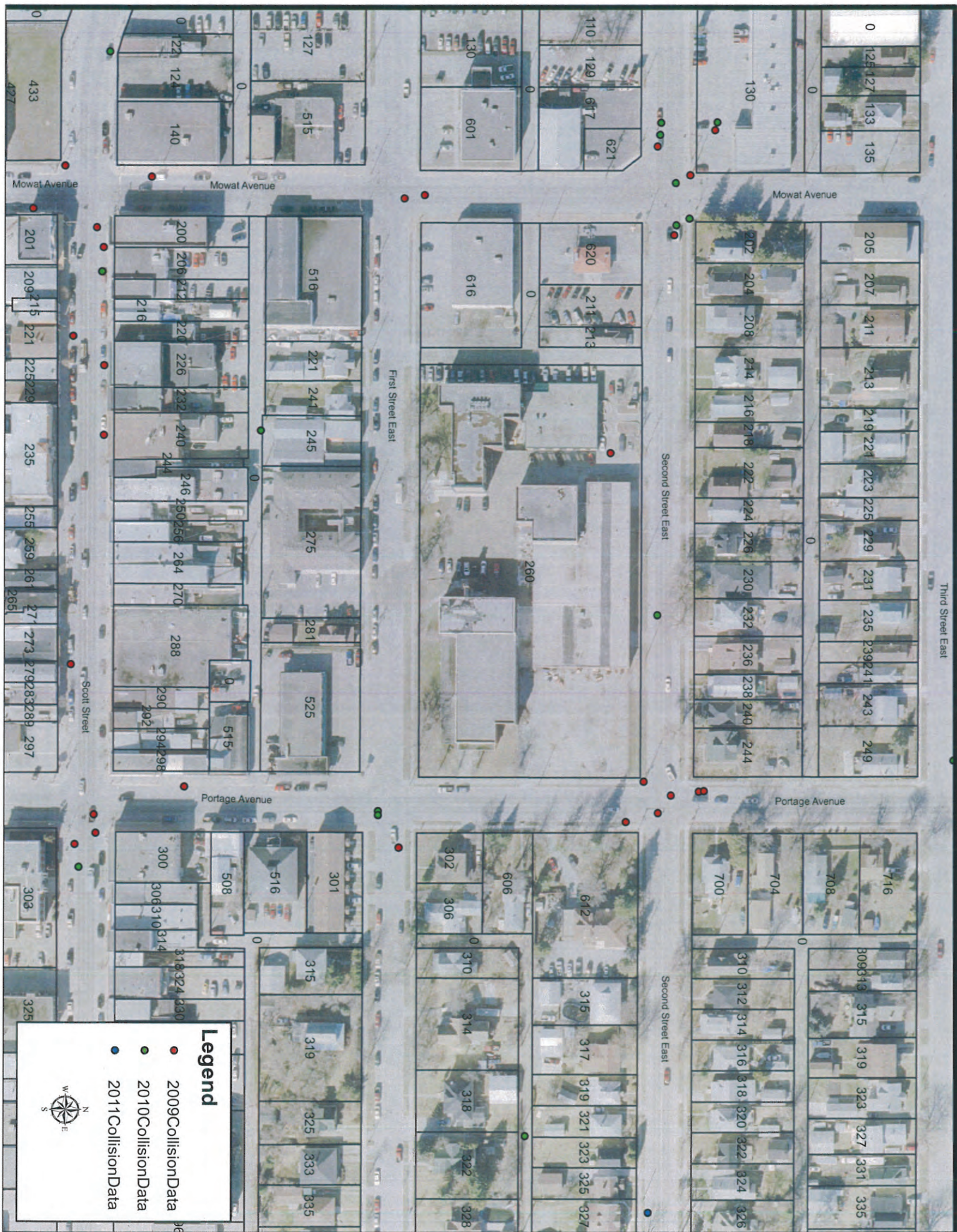
phone – 274- 3589

cc

O.P.P.

Allstate Insurance Cc.

File



2015 CAPITAL BUDGET as of October 1st, 2015

O & F Division	G/L Code	TOTAL BUDGET	Budget as of Sept. 30, 2015	Variance	Notes
TRANSPORTATION	Public Works Buildings/General Misc.				
1 Engineering and O&F Managers Office Upgrades	C-310-9127-1471	12,000	4,302	7,698	99% of the work is completed as of August 21,2015
2 Salt Shed Storage Building	C-310-9113-1523	528,278	425,315	102,963	Substantial Completion as of August 21, 2015 - outstanding 2nd lift of asphalt
3 PW Garage Exterior Renovations & 7 Overhead Doors	C-310-9127-1523	150,000	205	149,795	Contract awarded to Ed Kaun & Sons on July 13, 2015- Presently working on new exterior siding
4 Public Works Small Equipment	C-310-9105-1471	8,000	7,661	339	
		698,278	437,483	260,795	
Large Equipment & Vehicles					
5 Snowplow Truck - 1997 Replacement (2014 Carryover)	C-334-9244-1471	237,000	235,722	1,278	New Plow Truck on site as of January 29,2015
6 Street Sweeper (2001 Replacement)	C-334-9292-1471	325,000	776	324,224	Tender closes on June 29, 2015 Tender awarded to Joe Johnson on July 13, 2015 delivered around April 1st, 2016.
7 Sidewalk Machine c/w Blower Attachment	C-334-9230-1471	120,000	0	120,000	Milt preparing tender adverting on October 7, 2015
		682,000	236,498	445,502	
Small Vehicles					
8 Replace V180 - 2002 Ford F250 3/4 Ton Truck c/w 4 Wheel Drive	C-333-9133-1471	40,000	28,234	11,766	Awarded Tender to MacDonald Motors on April 13,2015- Vehicle on site 2nd week of August
		40,000	28,234	11,766	
Roads					
9 Concrete Repairs Portage Ave/CNR East abutment Wall Phair Ave from 3rd - 5th Streets (200 meters Sanitary Main replacement)	C-313-9110-1523	150,000	50,757	99,243	90% of the work completed as of Tuesday August 18, 2016- asphalt patch still outstanding
10 Nelson Street from Butler Ave to Shevlin Wood yard (105 meters Sanitary Main replacement)	C-313-9271-1523	462,667	43,331	419,336	
11	C-313-9272-1523	308,532	17,215	291,317	
Connecting Link				0	
12 Kings Hwy 11-71 Reconstruction from west of Wright Ave to east of York	C-316-9273-1523	2,059,755	775,315	1,284,440	Bay City on site as May 19, 2015 - 10 days on - 12 hours days
		2,980,954	886,619	2,094,335	
Sidewalks					
13 Phair Ave from 3rd - 5th Streets (200 meters Sanitary Main replacement)	C-320-9271-1523	98,163	6,047	92,116	
14 Nelson Street from Butler Ave to Shevlin wood yard	C-320-9272-1523	13,406	301	13,105	
15 Kings Hwy 11-71 Reconstruction from west of Wright Ave to east of York	C-320-9273-1523	51,556	26,155	25,400	
16 Keating Ave to JW Walker to 1st Street (Traffic Safety Committee)	C-320-9274-1523	65,000	0	65,000	
		228,125	32,504	195,621	
Streetlight Pole Replacement					
17 20 Poles Replaced along Waterfront	C-345-9135-1471	25,000	25,216	(216)	As of June 5 shipped new street light poles to International Falls, MN- New Poles installed by Friday July 3rd, 2015
		25,000	25,216	(216)	
TOTAL TRANSPORTATION		4,654,357	1,646,554	3,007,803	
PARKS & CEMETERIES					
Parks					
18 Small Equipment Replacement (Mowers & whipper snippers)	C-580-9105-1471	5,000	4,355	645	
19 60" wide Snow Plow attachment for Large JD Tractor	C-580-9174-1471	5,500	6,105	(605)	New blower delivered in July
20 Replace V411 - 1992 Chevy Truck (2-Wheel Drive)	C580-9133-1471	30,000	26,305	3,695	Awarded Tender to MacDonald Motors on April 13,2015 Truck delivered on July 22,2015.
Cemeteries				0	
21 Riding Lawn Mowers - Trade in existing two mowers	C-580-9157-1471	16,586	10,276	6,310	both mowers delivered on April 28, 2015
TOTAL PARKS & CEMETERIES		57,086	47,040	10,046	
AIRPORT					
22 Video Surveillance System	C-390-9105-0000	3,000	2,939	61	Surveillance Equipment Installed as of May 15
23 Front End Loader c/w Sweeper - ASCAP Funding (Dependent on Funding)	C-390-9257-1471	216,427	161,780	54,647	Tender closes on June 9, 2015 at 2:00 pm low tender with ACAP funding. Award to supplier on June 22, 2015 delivered on September 9, 2015
24 Replacement Loader-Mounted Snow Blower	C-390-9293-1471	119,250	0	119,250	funding. Award to supplier on June 22, 2015 delivered sometime in October of 2015
TOTAL AIRPORT		338,677	164,719	173,958	
WASTE MANAGEMENT SYSTEM					
25 Transfer Station Upgrades - Installation of 2 Stationary Compactors (2014 Carryover)	C-351-9128-1471	218,275	47,841	170,434	delivered compaction equipment on July 22, 2015 still some deficiencies not fully operational as of August 25, 2015
		218,275	47,841	170,434	
ENVIRONMENT					
Sanitary Sewer - Collection System					
26 Sanitary Sewer Tools & Equipment	C-410-9105-1471	12,000	4,900	7,100	
27 Refurbishing Sanitary Manholes	C-410-9138-1523	162,400	77,288	85,112	Tom Veert completed work of July 3rd, 2015
28 Design for Infrastructure Renewal Project	C-410-9238-1523	37,500	0	37,500	
29 Kings Hwy 11-71 Reconstruction from west of Wright Ave to east of York	C-410-9273-1523	364,814	237,603	127,211	
30 Nelson Street from Butler Ave to Shevlin wood yard (105 meters Sanitary Main replacement)	C-410-9272-1523	157,442	13,675	143,767	
31 Phair Ave from 3rd - 5th Streets (200 meters Sanitary Main replacement)	C-410-9271-1523	220,607	32,004	188,603	
		954,763	365,470	589,293	
Sewage Treatment Plant					
32 Misc. Capital Upgrades	C-413-9108-1471	120,000	40,602	79,398	
33 Sludge Dewatering Equipment & Installation of Secondary Clarifier Chains	C-413-9290-1523	800,000	125,876	674,124	New dewatering equipment ordered in June of 2015
34 Honeywell Improvements at STP including Street lighting	C-413-9280-0000	50,406	0	50,406	
		970,406	166,478	803,928	
Water System					
Water Distribution System					
35 Miscellaneous Tools/Equipment	C-961-9105-1471	12,000	7,994	4,006	
36 Replacing Main Line Water Valves/Hydrants	C-961-9137-1523	211,300	73,166	138,134	Tom Veert completed work of July 3rd, 2015- One fire Hydrant outstanding as of August 25, 2015
37 Design for Infrastructure Renewal Project for 2016 construction work	C-961-9238-1523	37,500	0	37,500	
38 Kings Hwy 11-71 Reconstruction from west of Wright Ave to east of York	C-961-9273-1523	704,545	429,071	275,474	
39 Nelson Street from Butler Ave to Shevlin wood yard (105 meters Sanitary Main replacement)	C-961-9272-1523	126,778	6,690	120,088	
40 Phair Ave from 3rd - 5th Streets (200 meters Sanitary Main replacement)	C-961-9271-1523	203,145	30,747	172,398	
		1,295,268	547,667	747,601	
Water Treatment Plant					
41 Misc. Small Capital Equipment	C-965-9105-1471	60,000	10,812	49,188	
42 Back-up Generator	C-965-9260-1471	357,000	344,427	12,573	Generator installed and fully operational as July 24, 2015
		417,000	355,239	61,761	
TOTAL ENVIRONMENT		3,637,437	1,434,854	2,202,583	
PW		4,654,357	1,646,554	3,007,803	35.38%
Waste Management		218,275	47,841	170,434	21.92%
Airport		338,677	164,719	173,958	48.64%
Parks		57,086	47,040	10,046	82.40%
Water		1,712,268	902,906	809,362	52.73%
Sewer		1,925,169	531,948	1,393,221	27.63%
Total		8,905,832	3,341,009	5,564,823	37.51%

2015- tonnage at landfill site- up-dated October 1st, 2015

MONTH	Residential Waste tonnes	Res %	ICI Waste tonnes	ICI %	Non Community Waste tonnes	Non Com %	Covering Material tonnes	2014 Total Tonne	Average last 8 years Total Tonne	2015 Total Tonne	2014 Total Fees	Average last 8 years Fees 2007 to 2014	2015 Fees	2015-2014 Tonnes	2015-2014 Fees
JAN	147.69	39.65	214.43	57.57	10.33	2.77	83.64	376.54	358.23	372.45	\$18,990.70	\$19,078.66	\$22,076.55	-4.09	\$2,997.89
FEB	110.32	34.07	205.79	63.55	7.71	2.38	10.29	331.57	303.57	323.82	\$17,730.70	\$16,650.51	\$17,311.55	-7.75	\$661.04
MAR	171.11	38.30	267.42	59.85	8.28	1.85	0.00	347.04	409.34	446.81	\$18,869.70	\$23,107.28	\$25,940.55	99.77	\$2,833.27
APRIL	248.22	40.76	346.16	56.84	14.64	2.40	3.24	500.42	569.78	609.02	\$28,891.30	\$32,908.43	\$36,933.10	108.60	\$4,024.67
MAY	306.17	39.10	466.65	59.59	10.22	1.31	81.19	756.65	721.08	783.04	\$42,047.80	\$41,342.77	\$40,474.95	26.39	-\$867.82
JUNE	291.38	42.19	389.21	56.35	10.10	1.46	1875.39	725.30	816.36	690.69	\$44,815.30	\$42,253.75	\$43,913.10	-34.61	\$1,659.35
JULY	305.88	46.72	336.03	51.32	12.81	1.96	1764.87	661.29	683.08	654.72	\$37,863.20	\$40,976.57	\$43,552.25	-6.57	\$2,575.68
AUG	273.25	42.51	357.18	55.57	12.38	1.93	943.69	547.91	628.81	642.81	\$32,880.80	\$37,269.88	\$39,041.90	94.90	\$1,772.02
SEPT	288.85	40.17	418.17	58.15	12.06	1.68	3,074.48	697.87	637.62	719.08	\$38,838.70	\$36,887.25	\$43,223.58	21.21	\$6,336.33
OCT		#DIV/0!		#DIV/0!		#DIV/0!		648.58	641.16	0.00	\$38,154.80	\$37,889.98			
NOV		#DIV/0!		#DIV/0!		#DIV/0!		558.35	558.58	0.00	\$29,302.30	\$31,434.38			
DEC		#DIV/0!		#DIV/0!		#DIV/0!		449.26	386.07	0.00	\$24,963.10	\$23,643.32			
Average per monthly	238.10	37.34	333.45	60.32	10.95	#DIV/0!	870.75	550.07	559.47	436.87	\$31,112.37	\$31,953.56	\$34,718.61		
Total	2142.87		3001.04		98.53		7836.79			5242.44	\$373,348.40	\$383,442.77	\$312,467.53	297.85	\$21,992.45
												Actual	\$312,467.53		
Town of Fort Frances Tonnage	5143.91											Budget	\$370,684.00		
Total Tonnage	5242.44											Forecasted	\$416,623.37		
Residential Tonnage	2142.87	40.88%										Difference	\$45,939.37		
ICI Tonnage	3001.04	57.25%													
Coverage material	7836.79														

OPERATIONS AND FACILITIES DIVISION - PUBLIC WORKS AREA
OPERATIONS STATISTICS
August 2015

STAFFING

The following table is a breakdown of lost man shifts during the month:

	2014	2015
WSIB	0.00	0.00
WI/LTD	21.00	0.00
SICK DAYS	9.44	9.75
COMPASSIONATE LEAVE	0.00	0.00
FLOATERS	0.00	1.00
VACATION	83.75	70.50
BANKED TIME USED	9.75	9.25
OFF	2.00	5.56
STATUTORY HOLIDAYS	26.00	27.00
TOTAL	151.94	123.06

OVERTIME HOURS

Equivalent Straight Time Hours:

	2014	2015	2014	2015
	August	August	Year To	Year To
			Date	Date
ADMINISTRATION	0.00	16.25	0.00	61.25
CAPITAL	0.00	0.00	1162.25	294.75
	0.00	0.00	5.25	4.00
INTERDEPARTMENTAL	1.50	5.25	15.00	21.75
PRIVATE WORK	0.00	18.50	23.50	98.25
RECYCLE/GARBAGE	1.50	1.50	7.50	10.50
ROADS	7.00	4.00	615.50	206.25
SEWER COLLECTION	15.00	13.50	627.38	391.75
SIDEWALKS	0.00	4.50	48.75	23.25
STORES	0.00	0.00	39.00	24.00
VEHICLE & EQUIPMENT	6.00	0.00	85.00	27.00
WATER TREATMENT PLANT	16.25	67.75	236.13	390.75
WATER DISTRIBUTION	3.00	41.75	2695.25	355.75
WATER TOWER	0.00	0.00	0.75	8.00
TOTAL	842.00	173.00	5561.25	1917.25

TRANSPORTATION REPORT

AUGUST 2015

ROADS:

Storm Water Management – Urban:

- Continued flushing storm sewer laterals and cleaning catch basin sumps with the high pressure/vacuum truck.

Storm Water Management - Rural:

- Removed beaver dams as required.

Hard Top Maintenance:

- Levelled utility cuts – twice weekly
- Pothole patching as required
- Street sweeping daily – Downtown area and Front Street done once weekly.
- Repaired curb and cutter in areas identified for repairs.

Loose Top Maintenance:

- Graded all loose top roads twice.
- Continued grading lanes as required.

Roadside Maintenance:

- Cut grass at deadends and CN crossings

Winter Control:

Traffic Operations:

- Repaired and replaced signs as required.
- Continued painting crosswalks, stop bars, and no parking areas.
- Start replacing signs that failed reflectivity testing.

Regular Maintenance:

- Garbage pickup - Tuesday and Friday - Downtown and Public Works Shop
- Assisted Engineering with locates and CCTV inspections.

Regular Maintenance (cont'd)

- Assisted with tasks at Civic Centre as required.
- Maintenance checks at the Civic Centre as required
- Repaired deficiencies found in Routine Road Patrols

Buildings and Grounds:

- Cleaned Shop as required
- Cleaned vehicles and equipment as required.
- Cut grass at Public Works building and yards as required.
- Put up fencing and did some landscaping at Sand/Salt Shed.

Private Work:

- Installed culvert for a private crossing at 303 Sixth Street West.
- Installed culvert for a private crossing at 1154 Walker Avenue.

Sidewalks – Winter:

Sidewalks – Summer:

- Swept sidewalk and bike path along waterfront twice.
- Repaired sidewalk in areas identified for repairs.
- Installed six(6) handi-cap access sidewalks in the west end area.

Vehicles and Equipment:

- Preventive Maintenance - pre-trip inspections 5:30 -7:30 a.m. Monday to Friday
- Regular scheduled maintenance of all vehicles and equipment
- Maintenance and repairs, Fire Department, Water Treatment Plant, Memorial Sportsplex, Day Care, Handi-Van and Civic Centre vehicles as required.

Public Relations:

Sewer and Water:

- Provided labour and equipment for Water Distribution and Sewer Collection repairs and maintenance.
- Handed out “Water Turn Off Advisories”, “Drinking Water Advisories” and “Lifting of Drinking Water Advisories” when required
- Issued “Delinquent Account Notices” and turned off water for non-compliance as required.

Sewer and Water (cont'd)

- Vacuum excavate for some curb stop repairs.

Interdepartmental:

- Installed concrete pads for exercise equipment on waterfront.
- Hauled away excavated material from Animal Shelter to snow dump.

Recycling:

- Emptied glass recycling bin as required
- Pushed up piles in recycling building as required
- Loaded recycling trailer two (2) times.
- Emptied bins from “drop off” centre as required
- Cleaned up recycling yard as required.
- New compaction bins were installed.

Training:

Health & Safety:

- A workplace inspection was done at the Public Works building on August 19th .

Milt Strachan,
Superintendent of Transportation

TOWN OF FORT FRANCES
Operations and Facilities Division - Environmental Area - Operations Statistics
(June 2015)

STAFFING:

See Operations Statistics (June) 2015 prepared by M. Strachan, Superintendent of Transportation

OVERTIME HOURS - Equivalent Straight Time Hours

See Operations Statistics (June) 2015 prepared by M. Strachan, Superintendent of Transportation

WATER DISTRIBUTION:

Water Main Breaks:

- Number of water main breaks: None

Hydrant Repairs:

- Number of hydrant repairs: None

Hydrant Replacements:

- Number of hydrant replacements: None

Hydrant Installations (NEW):

- Number of new hydrant installations: None

Main Valve Repairs:

- Number of water main valve repairs: One (1)
 - Lillie Ave. at King's Hwy. (VAL160)

Main Valve Replacements:

- Number of water main valve replacements: None

Water Service Breaks:

- Number of water service breaks: None

Water Service Repairs:

- Number of water service repairs: Five (5)
 - 413 Third St. E., 228 Sixth St. E., 600 Fifth St. W., 1209 Second St. E. and 930 Fifth St. W.

Water Service Installations (NEW):

- Number of water service installations: None

Water Service Replacements:

- Number of water service replacements: None

Water Service Terminations:

- Number of water service terminations: None

Water Service Turn "Off/On":

- Number of water service turn "Off/On": Eleven (11)
 - 413 Third St. E. (2), 901 Second St. E., 924 Fifth St. E. (2), 389 Daniel Ave. (3), 237 Fifth St. E.,
 - and 700 Armit Ave. (2)

Frozen Water Services:

- Number of frozen water services: None

Water Meter Installations/Replacements:

- Number of water meter installations/replacements: None

Backflow Preventer Installations/Replacements:

- Number of backflow preventer installations/replacements: None

Backflow Prevention - Testing:

- Number of backflow preventers tested: Five (5)
 - 1250 King's Hwy., 238 Church St., 858 Sixth St. W., 206 Scott St. and 237 Fifth St. E.

Other Information:

- Summarized final costs for invoicing of private works associated with private works
- Traced various building water services.
- Continued with the valve exercising program (Area 1) and hydrant valve exercising.
- Recorded locations of curb stops at various locations.
- June 3 & 4, 2015 - Assisted Couchiching F. N. in the repair of the 10" water main along Mill Rd.

WATER TREATMENT PLANT:

- June, 2015 - In receipt of the Water Treatment Facility Monthly Report.
- June 2, 2015 - Century Cranes on site to inspect the hoists and lifts.
- MC Lough Electric on site working on the installation of the new generator

SEWERAGE COLLECTION:

Wastewater Main Backups:

- Number of wastewater main backup: One (1)
 - King's Hwy. (900 blk.)

Wastewater Main Repairs:

- Number of wastewater main repairs: One (1)
 - Banta Blvd. (900 blk.)

Wastewater Manhole Repairs:

- Number of wastewater manhole repairs: One (1)
 - Fifth St. W. (800 blk.)

Sewer Service Repairs:

- Number of sewer service repairs: None

Sewer Service Replacements:

- Number of sewer service replacements: One (1)
 - McIrvine Rd. - 390

Sewer Service Installations (NEW):

- Number of sewer service installations: None

Sewer Service Terminations:

- Number of water service terminations: None

Other Information:

- Cleaned thirteen (13) plugged sewer services at the following locations:
 - 1024 Fifth St. E., 812 Cornwall Ave., 1000 First St. E., 401 King's Hwy., 610 First St. W., 810 Armit Ave.,
 - 902 Phair Ave., 806 Shevlin Ave., 626 Church St., 831 Armit Ave., 810 Crowe Ave., 831 King's Hwy.
 - and 702 Armit Ave.
- CCTV inspected and traced various building sewer services.
- Recorded locations of cleanouts at various locations.
- June 19, 2015 - Roto-Rooter completed the cleaning and televising the sanitary sewer mains

WASTE-WATER TREATMENT FACILITY:

- June 3 & 4, 2015 - Century Cranes in to complete the inspections of hoists and lifts.
- June 2015 - In receipt of the Wastewater Treatment Facility Monthly Report.

WASTE MANAGEMENT:

Garbage Collection:

- Number of complaints regarding garbage collection:
 - Town - 0 complaints, Asselin's - 2 complaints

Sanitary Landfill (Waste Disposal Site):

Landfill Scales functioning properly during this period.

- Amount of residential waste delivered to the landfill:
 - 291,380 kgs (291.38 tonnes)
- Amount of ICI waste delivered to the landfill:
 - 389,210 kgs (389.21 tonnes)
- June 9, 2015 - Hauled cover material to landfill - cover garbage.
- June 22, 2015 - Bay City hauled asphalt to the landfill off the highway to build a turn-around area for garbage disposal.

Recycling:

- Number of complaints regarding recycled materials:
 - Town - 0 complaints, Asselin's - 1 complaint
- Amount of recycled waste diverted from the landfill:
 - 50,570 kgs (50.57 tonnes) Cascade Recovery Inc.

Prepared By:

JLH

Environmental & Facilities Superintendent

Date:

04-10-2015

TOWN OF FORT FRANCES
Operations and Facilities Division - Environmental Area - Operations Statistics
(July 2015)

STAFFING:

See Operations Statistics (July) 2015 prepared by M. Strachan, Superintendent of Transportation

OVERTIME HOURS - Equivalent Straight Time Hours

See Operations Statistics (July) 2015 prepared by M. Strachan, Superintendent of Transportation

WATER DISTRIBUTION:

Water Main Breaks:

- Number of water main breaks: Two (2)
- Sinclair St. (400 blk.) and Fourth St. W. (100 blk.)

Hydrant Repairs:

- Number of hydrant repairs: Three (3)
- Portage Ave. N. at Eighth St. E. (HYD150), Fifth St. W. at Webster Ave. (HYD084) and 924 Fifth St. W. (HYD077)

Hydrant Replacements:

- Number of hydrant replacements: None

Hydrant Installations (NEW):

- Number of new hydrant installations: None

Main Valve Repairs:

- Number of water main valve repairs: Two (2)
- Christie Ave. at CNR (HYD324) and Fifth St. W. at Webster Ave. (HYD146)

Main Valve Replacements:

- Number of water main valve replacements: None

Water Service Breaks:

- Number of water service breaks: One (1)
- 1319 Colonization Rd. W.

Water Service Repairs:

- Number of water service repairs: One (1)
- 1228 Emo Rd.

Water Service Installations (NEW):

- Number of water service installations: None

Water Service Replacements:

- Number of water service replacements: None

Water Service Terminations:

- Number of water service terminations: None

Water Service Turn "Off/On":

- Number of water service turn "Off/On": Seven (7)
 - 1316 Sixth St. E., 559 Elm Ave., 1032 Second St. E. (2), 1026 Third St. E. and 1119 Third St. E. (2)

Frozen Water Services:

- Number of frozen water services: None

Water Meter Installations/Replacements:

- Number of water meter installations/replacements: One (1)
 - 1201 Scott St.

Backflow Preventer Installations/Replacements:

- Number of backflow preventer installations/replacements: None

Backflow Prevention - Testing:

- Number of backflow preventers tested: Two (2)
 - 858 Sixth St. W. and 861 King's Hwy.

Other Information:

- Summarized final costs for invoicing of private works associated with private works
- Traced various building water services.
- Recorded locations of curb stops at various locations.
- Continued with locates (as required) of the Town's infrastructure for various Contractors/Utility Companies.
- Continued with the valve exercising program (Area 1)
- Worked in conjunction with Bay City Contracting to disinfect and test water quality before putting the temporary water service line (King's Hwy. - Third St. W. to Webster Ave.) into service.

WATER TREATMENT PLANT:

- July, 2015 - In receipt of the Water Treatment Facility Monthly Report.
- July 16, 2015 - Sunset Protection Systems completed the annual fire alarm system inspection.
- July 21, 2015 - New stand-by generator arrived on site.

SEWERAGE COLLECTION:

Wastewater Main Backups:

- Number of wastewater main backup: None

Wastewater Main Repairs:

- Number of wastewater main repairs: None

Wastewater Manhole Repairs:

- Number of wastewater manhole repairs: None

Sewer Service Breaks:

- Number of sewer service breaks: None

Sewer Service Repairs:

- Number of sewer service repairs: Three (3)
 - 1110 Portage Ave. N., 1228 Emo Rd. and 525 King's Hwy.

Sewer Service Installations (NEW):

- Number of sewer service installations: None

Sewer Service Terminations:

- Number of water service terminations: None

Other Information:

- Cleaned seven (7) plugged sewer services at the following locations:
 - 901 Portage Ave. N., 514 Church St., 913 Phair Ave., 384 Holmes Ave., 810 Crowe Ave., 860 King's Hwy. and 318 First St. E.
- CCTV inspected various building sewer services.
- Performed connection inspection of sanitary service at 810 Crowe Ave., 1316 Sixth St. E. and 220 Scott St. E.
- Traced various building sewer services.
- Completed locates (as required) of the Town's infrastructure for various Contractors/Utility Companies.
- Recorded locations of cleanouts at various locations.

WASTE-WATER TREATMENT FACILITY:

- July, 2015 - In receipt of the Wastewater Treatment Facility Monthly Report

WASTE MANAGEMENT:

Garbage Collection:

- Number of complaints regarding garbage collection:
 - Town - 0 complaints, Asselin's - 1 complaint

Sanitary Landfill (Waste Disposal Site):

Landfill Scales functioning properly during this period.

- Amount of residential waste delivered to the landfill:
 - 305,880 kgs (305.88 tonnes)
- Amount of ICI waste delivered to the landfill:
 - 336,030 kgs (336.03 tonnes)
- July 14, 2015 - Replaced the Eigen Debit Machine (Handheld) at the landfill.
- July, 2015 - Hauled material from construction project to landfill - cover garbage.

Recycling:

- Number of complaints regarding recycled materials:
 - Town - 0 complaints, Asselin's - 0 complaints
- Amount of recycled waste diverted from the landfill:
 - 17,110 kgs (17.11 tonnes) Cascades Recovery Inc.
 - No Data - Emtera Environmental
- July 21, 2015 - Metro Compactor Services on site working on the installation of the new recycle compactors.

Prepared By:  Environmental & Facilities Superintendent

Date: 04-10-2015

TOWN OF FORT FRANCES
Operations and Facilities Division - Environmental Area - Operations Statistics
(August 2015)

STAFFING:

See Operations Statistics (August) 2015 prepared by M. Strachan, Superintendent of Transportation

OVERTIME HOURS - Equivalent Straight Time Hours

See Operations Statistics (August) 2015 prepared by M. Strachan, Superintendent of Transportation

WATER DISTRIBUTION:

Water Main Breaks:

- Number of water main breaks: None

Hydrant Repairs:

- Number of hydrant repairs: Five (5)
 - 104 Sixth St. W. (HYD093), Sixth St. W. at Wright Ave. (HYD062), 1020 York Ave. N. (HYD067) and Walker Ave. at Eight St. W. (HYD096) and Hudson Dr. at Walker Ave. (HYD098)

Hydrant Replacements:

- Number of hydrant replacements: None

Hydrant Installations (NEW):

- Number of new hydrant installations: None

Main Valve Repairs:

- Number of water main valve repairs: Two (2)
 - Sixth St. W. at McInvine Rd. (VAL054) and Hudson Dr. at Walker Ave. (VAL193)

Water Service Breaks:

- Number of water service breaks: None

Water Service Repairs:

- Number of water service repairs: Six (6)
 - Point Park RV Site, 320 Portage Ave., 363 Church St., 608 Crowe Ave., 521 Lillie Ave. and 700 Armit Ave.

Water Service Installations (NEW):

- Number of water service installations: None

Water Service Replacements:

- Number of water service replacements: One (1)
 - 1316 Sixth St. E.

Water Service Terminations:

- Number of water service terminations: One (1)
 - 501 Sixth St. W.

Water Service Turn "Off/On":

- Number of water service turn "Off/On": Nineteen (19)
 - 839 Christie Ave., 559 Elm Ave., 1030 Second St. E. (2), 363 Church St., 608 Crowe Ave. (2),
 - 103 Sixth St. E. (3), 521 Lillie Ave. (2), 812 Portage Ave. (2), 230 Third St. W., 903 Williams Ave. (2)
 - and 1014 Colonization Rd. W. (2)

Frozen Water Services:

- Number of frozen water services: None

Water Meter Installations/Replacements:

- Number of water meter installations/replacements: None

Backflow Preventer Installations/Replacements:

- Number of backflow preventer installations/replacements: None

Other Information:

- Summarized final costs for invoicing associated with private works
- Recorded locations of curb stops at various locations.
- Continued with locates (as required) of the Town's infrastructure for various Contractors/Utility Companies.
- Continued with the valve exercising program (Area 1)
- Worked in conjunction with T. Veert Contracting and Bay City disinfecting and water quality testing before putting the new water main, service lines and hydrants into service.
- August 14 & 17, 2015 - Assisted Couchiching F. N. in the repair of fire hydrant valve.

WATER TREATMENT PLANT:

- August, 2015 - In receipt of the Water Treatment Plant Monthly Report

SEWERAGE COLLECTION:

Wastewater Main Backups:

- Number of wastewater main backup: None

Wastewater Main Repairs:

- Number of wastewater main repairs: None

Wastewater Manhole Repairs:

- Number of wastewater manhole repairs: One (1)
 - Victoria Ave. - 100 blk.

Sewer Service Breaks:

- Number of sewer service breaks: None

Sewer Service Repairs:

- Number of sewer service repairs: Three (3)
 - 916 Frenette Ave., 1205 Colonization Rd. W. and 410 Sinclair St.

Sewer Service Installations (NEW):

- Number of sewer service installations: None

Sewer Service Terminations:

- Number of sewer service terminations: None

Sewer Service Replacements:

- Number of sewer service replacement: None

Other Information:

- Cleaned Nine (9) plugged sewer services at the following locations:
 - 561 Elm Ave., 303 Sixth St. W., 822 Crowe Ave., 1006 First St. E., 911 Victoria Ave. N.,
 - 907 Victoria Ave. N., 929 Third St. E., 220 Scott St. and 424 King's Hwy.
- August 12, 2015 - Assisted Seine River F. N. in the cleaning of their sanitary sewer mains.
- CCTV inspected various building sewer services.
- Recorded locations of cleanouts at various locations.

WASTE-WATER TREATMENT FACILITY:

- August, 2015 - In receipt of the Wastewater Treatment Facility Monthly Report.

WASTE MANAGEMENT:

Garbage Collection:

- Number of complaints regarding garbage collection:
 - Town - 0 complaints, Asselin's - 1 complaint

Sanitary Landfill (Waste Disposal Site):

Landfill Scales functioning properly during this period.

- Amount of residential waste delivered to the landfill:
 - 273,250 kgs (273.25 tonnes)
- Amount of ICI waste delivered to the landfill:
 - 357,180 kgs (357.18 tonnes)

Recycling:

- Number of complaints regarding recycled materials:
 - Town - 0 complaints, Asselin's - 1 complaint
- Amount of recycled waste diverted from the landfill:
 - No Data - Emtera Environmental

Prepared By: _____

d L H

Environmental & Facilities Superintendent

Date: _____

04-10-2015