

TOWN OF FORT FRANCES

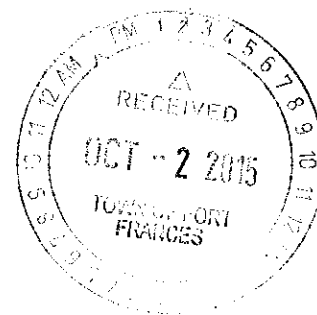
AGENDA - October 13, 2015

MEETING - Council Chambers , Civic Centre

Page

1. **COUNCIL MEETING**
(Session No. 023) to immediately follow the Committee of the Whole
 - 1.1 Call to Order
 - 1.2 Prayer
 - 1.3 Non-agenda items identified to be considered later in this meeting
 - 1.4 Disclosure of pecuniary interest and the general nature thereof.
2. **Delegations/Deputations:**
3. **Consent Agenda:**
 - 3.1 Items Referred from Committee of the Whole
 - 3.2 Boundary Waters Dragon Boat Club - Financial Request dated September 30, 2015
- will be referred to the Administration & Finance Executive Committee for recommendation
3 - 4
 - 3.3 Fort Frances Branch 29 Royal Canadian Legion - Proclamation Request dated October 1, 2015
- will be notified of Council's proclamation
5
4. **Approval of Council Minutes: ***
 - 4.1 Session No. 021, September 28, 2015
Session No. 022, October 5, 2015
5. **Approval of Committee of the Whole Minutes: ***
 - 5.1 Session No. 032, September 28, 2015
Session No. 033, October 5, 2015
6. **Resolutions from tonight's Committee meeting**
7. **Information Correspondence:**
 - 7.1 AMO Communications: AMO Policy Update - Highlights of the September 2015 Board Meeting
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7.3 Ministry of Citizenship, Immigration and International Trade - call for Nominations dated October 2015	21
8. <u>Minutes:</u>	
8.1 Administration & Finance Executive Committee Minutes - September 22, 2015	22 - 23
8.2 Community Services Executive Committee Minutes - September 8, 2015	24 - 25
8.3 Operations & Facilities Executive Committee Minutes - September 23, 2015	26 - 28
8.4 Fort Frances Museum Advisory Committee Minutes - September 21, 2015	29
8.5 Economic Development Advisory Committee dated September 14, 2015.	30 - 31
9. <u>Non-agenda Items</u>	
10. <u>ADJOURNMENT</u>	
11. <u>* Previously distributed to Council</u>	
12. <u>** Items can be viewed by contacting the Clerk</u>	



September 30th, 2015

Mayor and Council
Town of Fort Frances
320 Portage Avenue
Fort Frances, ON
P9A 3P9

Dear Mayor and Council,

I thank you for the consideration of supporting the 5th Annual International Dragon Boat Festival.

The International Boundary Waters Dragon Boat Festival has played a major Town role since its creation and development. This past year our event was the kick off to Peaceful Border Days, and we saw the creation of the official Boundary Waters Dragon Boat Team with 36 current members, from both sides of the border, that volunteer in our communities and help promote health and fitness in our area.

Over the summer dragon boat organizers documented 27 individuals from the U.S. who had not, prior to dragon boat, crossed the border to Fort Frances. The Dragon Boat Club & Festival Committee organized vendors, children's activities, workshops, and brought in 22 Dragons to assist with course and race day set up. We had eight festival teams and 128 paddlers over the season with our trained coaches providing free weekly paddles to all additional residents and visitors 14 years of age and up.

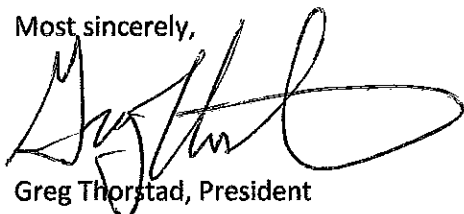
We train three days a week, and our trailer now proudly boasts the Fort Frances logo, which we brought to Bemidji and Superior when our team competed. There we handed out over 75 Discover Fort Frances magazines, a case of Fort Frances Chamber Directories, and almost 50 double-sided maps of the Fort Frances-International Falls area.

A real need for the Dragon Boat Club, which operates as a non-profit organization under the direction of the Boundary Waters Dragon Boat Foundation, is assistance with the costs associated with site preparation and race day maintenance, cost of insurances, advertising, and promotion of the event. As such, the International Boundary Waters Dragon Boat Club is requesting \$ 1,500 from the Town of Fort Frances to help support our effort to provide a local event that we can all be proud of, as well as an essential destination tourist draw to inject needed dollars into our local economy.

This contribution from the Town of Fort Frances would be greatly appreciated and well used. It would assist us with the costs of hosting such a large scale community event that has shown great promise of growing substantially in the coming years. We also thank you for your continued support of allowing us to park our boats and needed equipment trailer at the marina for the summer season.

We believe that the Dragon Boat Festival is consistent with the mission and economic interest of the Town, and we hope that you will find it in your budget to support this family friendly community event. If I can provide additional information to encourage consideration of our request, please feel free to contact me on my cell at (404) 590-9628.

Most sincerely,

A handwritten signature in black ink, appearing to read 'Greg Thorstad', with a large, stylized loop at the end.

Greg Thorstad, President
Boundary Waters Dragon Boat



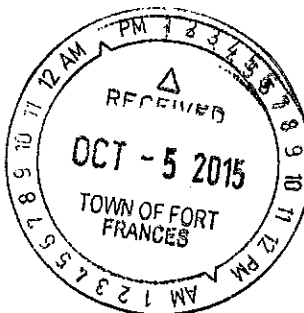
FORT FRANCES BRANCH 29, MANITOBA AND NORTHWESTERN
ONTARIO COMMAND
The Royal Canadian Legion
Box 819, 250 Church Street
Fort Frances, ON
P9A 3N1
Office Phone 807-274-0129
Fax # 807-274-6740
rcl29@bellnet.ca

Comrade Ray Watson
PRESIDENT

Joan Foley
OFFICE MANAGER

October 1, 2015

Town of Fort Frances
320 Portage Ave
Fort Frances, ON
P9A 3P9



ATTN: Lisa Slomke

Dear Ms Slomke:

RE: PROCLAMATION REQUEST

I am writing on behalf of the Fort Frances Royal Canadian Legion in regard to Poppy Week. As November 11th approaches, we at the Legion begin our preparation of poppy selling and cenotaph activities.

In honor of our Legion, the week of November 5th – 11th has been designated "Poppy Week" and we are hoping the Town will make a proclamation in the paper as well as a photo shoot to make it public.

We are also asking permission from the Town (and businesses) to sell poppies on the corners of Scott Street.

Please contact me if you have any questions at the above number or by e-mail. Thank you in advance for your consideration.

Sincerely,

Joan Foley
Office Manager



AMO Communications
<communicate@amo.on.ca>

09/25/2015 04:22 PM

To "Islomke@fort-frances.com" <Islomke@fort-frances.com>

cc

bcc

Subject AMO Policy Update - Report to Members - Highlights of the September 2015 Board Meeting

September 25, 2015

AMO Report to Member Municipalities Highlights of the September 2015 Board Meeting

To keep members informed, AMO provides updates on important issues considered at regular AMO Board of Directors' meetings. Highlights of the September 25, 2015 meeting include:

Fair Pricing of e-Books for Public Libraries

The Board of Directors approved a [resolution](#) that municipal councils may consider passing regarding the fair pricing of e-books for public libraries. The resolution requests that the Ontario Minister of Tourism, Culture and Sport work with federal, provincial, and territorial governments to find a solution that will allow public libraries to purchase e-books from publishers at a more reasonable price.

Contact: Nicholas Ruder, Policy Advisor, E-mail: nruder@amo.on.ca, (416) 971-9856 ext. 411.

AMO Climate Change Task Force Recommendations

The AMO Board was updated on the [recommendations](#) of AMO's Climate Change Task Force regarding Ontario's long term climate change strategy including the design of a Cap and Trade system to reduce greenhouse gas emissions. The recommendations include:

- the need for funding for municipalities to expand transit, active transportation, and other greenhouse gas reducing activities;
- credit in a cap and trade program for municipal initiatives that result in greenhouse gas reductions;
- stable funding to adapt municipal infrastructure to a changing climate;
- increased data for municipalities and floodplain mapping updates to allow the creation of private flood insurance;
- initiatives to safeguard and expand agriculture and forestry in rural and northern communities as part of the strategy.

The recommendations have been provided to the Ministry of Environment and Climate Change (MOECC) for consideration in the development of the Ontario strategy.

Contact: Craig Reid, Senior Advisor, E-mail: creid@amo.on.ca, (416) 971-9856 x 334.

What's Next Ontario? Update

The AMO Board received a project plan for the next phase of the Board's fiscal sustainability initiative and progress update on work. AMO members should expect further consultation on this critical initiative beginning in February 2016. As a reminder to members, a report on Phase 1's consultation which scopes out the challenges and possible opportunities was sent on August 17.

Contact: Matthew Wilson, Senior Advisor, E-mail: mwilson@amo.on.ca, (416) 971-9856 ext. 323.

Federal Gas Tax Annual Report

As required under the Administrative Agreement on the Federal Gas Tax Fund, AMO must submit an annual report highlighting Gas Tax investments in eligible projects to Infrastructure Canada by September 30th of every year. AMO board members have approved the 2015 Gas Tax annual report for submission to Canada. The report will be distributed to the 443 Ontario municipalities in early October.

Contact: Judy Dezell, Project Manager, E-mail: jdezell@amo.on.ca, (416) 971-9856 ext. 306.

Conservation Authorities Act Review

The Province is reviewing the *Conservation Authorities Act* and is seeking to scope the issues within the broad categories of roles/responsibilities, governance, and funding. The Board approved a set of principles which should guide this process as it progresses:

- the division of roles and responsibilities will drive governance and funding;
- funding should be sufficient to result in the desired outcomes; and
- transparency and integration should characterize the management of natural resource and environmental goals.

The provincial consultation papers are available on the [EBR Registry Number](#). This first consultation ends on October 19, 2015. The AMO Conservation Authorities Task Force will be providing further advice on this subject and on the upcoming wetlands review.

Contact: Cathie Brown, Senior Advisor, E-mail: cathiebrown@amo.on.ca, (416) 971-9856 ext. 342.

Municipal Act Review – Technical Amendments

The Board of Directors endorsed the *Municipal Act* submission of the Municipal Finance Officers Association which includes several technical changes proposed to improve financial administration.

Contact: Matthew Wilson, Senior Advisor, E-mail: mwilson@amo.on.ca, (416) 971-9856 ext. 323.

Bill 112, Strengthening Consumer Protection and Electricity System Oversight Act, 2015 – New Roles for Local Distribution Companies (LDCs)

The AMO Board received an update on [Bill 112](#). If passed, the Bill creates potential opportunities for Local Distribution Companies (LDCs) and municipal shareholders to alter services and reconfigure delivery models. It would also increase the powers and responsibilities of the Ontario Energy Board. Staff from AMO and Electricity Distributors Association (EDA) will work together as this Bill progresses. As policy positions emerge, the Task Force will make recommendations to the AMO Board for advocacy activities.

Contact: Cathie Brown, Senior Advisor, E-mail: cathiebrown@amo.on.ca, (416) 971-9856 ext. 342.

Aggregate Resources Act Review

An update on the *Aggregates Resources Act* review was received by the Board. The Province is seeking advice on how to achieve stronger oversight, updating fees, improving environmental accountability and improving information and public participation. AMO's Aggregates Task Force will provide advice to the Board as specifics on these themes emerge.

Contact: Cathie Brown, Senior Advisor, E-mail: cathiebrown@amo.on.ca, (416) 971-9856 ext. 342.

MEPCO Update

OMERS is analyzing part-time employees who are not OMERS Plan members as the government's policy intent is that they are to be part of a pension plan (OMERS or ORPP) by January 1, 2020. The OMERS Boards will explore this issue through the fall and MEPCO will monitor this work and any municipal employer impacts. The MEPCO Board was updated on the status of the OMERS Strategic Plan initiative and also approved the reappointment of Barry Brown as an AMO representative on the Sponsors Corporation Board, which was endorsed by the AMO Board.

Contact: Bruce McLeod, MEPCO Coordinator, E-mail: bmcleod@amo.on.ca, (416) 971-9856 ext. 350.

LAS Update

The One Investment Program provides advantageous and high quality investment options to the Ontario municipal sector which allows for diversification, minimized investment risks, full investment liquidity, and superior returns. Pooled investments do achieve much higher returns. LAS staff can also assist municipalities in creating long-term legacy investment portfolios.

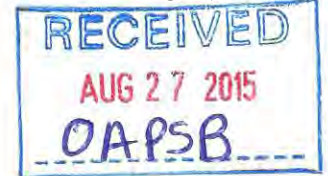
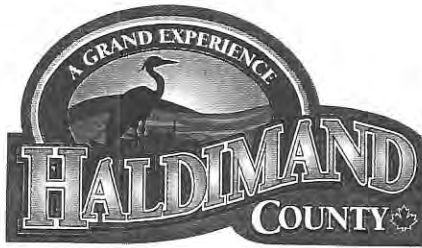
Contact: Jason Hagan, Program Manager, E-mail: jhagan@amo.on.ca, 1-877-426-6527.

PLEASE NOTE: AMO Breaking News will be broadcast to the member municipality's council, administrator, and clerk. Recipients of the AMO broadcasts are free to redistribute the AMO broadcasts to other municipal staff as required. We have decided to not add other staff to these broadcast lists in order to ensure accuracy and efficiency in the management of our various broadcast lists.

DISCLAIMER: Any documents attached are final versions. AMO assumes no responsibility for any discrepancies that may have been transmitted with this electronic version. The printed versions of the documents stand as the official record.

OPT-OUT: If you wish to opt-out of these email communications from AMO please click [here](#).





August 19, 2015

Ontario Provincial Police
Superintendent M.M. Bedard
Commander, Municipal Policing Bureau
777 Memorial Ave.
Orillia, ON L3V 7V3

Dear Mr. Bedard:

RE: OPP PSB Reporting Tool – Haldimand County's Suggested Enhancements

At the July 22nd, 2015 Haldimand County Police Services Board meeting the following motion was passed:

THAT Report CS-PSB-02-2015 Re: OPP PSB Reporting Tool – Suggested Enhancements dated June 18, 2015 be received;

AND THAT the Ontario Provincial Police, Contract Policing Bureau, be requested to make the enhancements to the monthly Police Services Board Reporting Tool, as outlined in Report CS-PSB-02-2015;

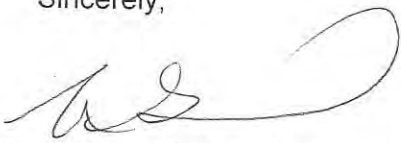
AND THAT a copy of this report, as amended (by the Police Services Board), be made available to other affected municipalities and Section 10 Police Services Boards for their consideration.

The above noted report was prepared in response to your request for feedback from OPP policed municipalities regarding the new reporting tool.

If you have any questions or require clarification, please contact me at (905) 318-5932 ext. 6321.

Haldimand County thanks you for the opportunity to review this template prior to its finalization this October. As you know, we are fully engaged in the process to improve the overall transparency and accountability of the policing services provided to our community.

Sincerely,


for Jack Esselment, Chair
Haldimand County Police Services Board
AND Karen General
General Manager, Corporate Services
Haldimand County

Encl: Report to Haldimand County Police Services Board RE: OPP PSB Reporting Tool - Suggested Enhancements

cc: Haldimand County Council

Haldimand County Police Services Board

Ontario Association of Police Services Boards (for circulation to Section 10 Police Services Boards)

Ministry of Community Safety and Correctional Services, Public Safety Division
(Attention: Peter Osinga)

Inspector Phil Carter, Detachment Commander, Haldimand County OPP



HALDIMAND COUNTY

AMENDED
Report CS-PSB-02-2015
of the General Manager of Corporate Services
For Consideration by the Police Services Board

RE: OPP PSB Reporting Tool – Suggested Enhancements

OBJECTIVE: To present suggested enhancements to the Ontario Provincial Police standard reporting tool.

RECOMMENDATIONS:

1. THAT Report CS-PSB-02-2015 Re: OPP PSB Reporting Tool – Suggested Enhancements dated June 18, 2015 be received;
2. AND THAT the Ontario Provincial Police, Contract Policing Bureau, be requested to make the enhancements to the monthly Police Services Board Reporting Tool, as outlined in Report CS-PSB-02-2015;
3. AND THAT a copy of this report, as amended, be made available to other affected municipalities and Section 10 Police Services Boards for their consideration.

Respectfully submitted:

Karen General
 General Manager
 Corporate Services Department
 Date: July 16, 2015

BACKGROUND:

Haldimand County has entered into a contract with the Province of Ontario to have the Ontario Provincial Police (OPP) provide policing services to this municipality. Paragraphs 5 and 13 of the current contract identify the reporting obligations of the OPP Detachment Commander. Paragraph 5 limits the regular reporting to information as determined by the OPP. Paragraph 13 obligates the Detachment Commander to provide the Police Services Board (PSB) with reasonable documentation (as agreed to between the PSB and the OPP) to evaluate the policing services. This information should be designed to enable the PSB to satisfy its paragraph 14 responsibility of monitoring the delivery of police services to ensure the legislated adequate and effective threshold is being met.

The OPP has committed to provide standardized reporting to Section 10 PSBs in response to the contractual obligations (Paragraph 5 as outlined above), as well as to address a recommendation from Ontario's Auditor General regarding the need for improved transparency and accountability. Accordingly, a PSB Reporting Tool (the "Tool") was developed and implemented in April 2015 for all municipalities policed by the OPP. Phase 1 of the Tool has been issued for a six month trial period to assess accuracy and to identify gaps in the information provided to the PSBs. Feedback from the OPP Detachments, PSB and municipalities will be gathered over this time period. The Tool is to be in place permanently in October 2015.

The comments below are based on a review of the April and May 2015 Haldimand County OPP Detachment Commander's monthly reports using this new Tool. The intent is to provide feedback and suggestions that can be passed on for consideration by the OPP. A copy of this report was also provided to the local OPP Detachment Commander.

ANALYSIS:

The OPP's standardized reporting Tool has the following goals:

- support the deployment of OPP resources through reporting of crime, traffic and charge data
- help PSBs fulfill their legislated responsibilities and assist with decisions on community safety priorities.

The OPP gathers a wide variety of information from many sources, with this data then compiled into various reports, depending on the reason and audience. There are four reports available through the new PSB Tool:

1. Records Management System (RMS) report: Violent, Property, and Drug Crime counts and clearance rates.
2. Integrated Court Offences Network (ICON) report: Criminal Code and other Provincial statute charges.
3. Collision Reporting System (CRS) report: motor vehicle collisions by type.
4. Complaints and Optional Categories report: public complaints, secondary employment, intelligence led policing (crime abatement strategy), patrol hours, staffing updates, detachment initiatives and emergency planning activities.

Information from each of the above will be compiled into the monthly Detachment Commander's report to the PSB. The goal of the standardized Tool should be to ensure that the extracted data is timely, accurate, consistent and relevant, while assisting both the OPP and the PSB in fulfilling their respective mandates. The information should be presented in a meaningful way so that the PSB can interpret and evaluate the OPP's performance.

Suggested Enhancements to the Tool:

The following comments are presented in the same order as laid out in the Tool.

a) General Comment:

- for **all** applicable statistics within the monthly report, it would be very beneficial to also provide comparison data for other OPP jurisdictions, particularly Western Region, but also Province-wide. Monthly and year-to-date (YTD) comparisons are given for this Detachment's policing service but more information is needed to compare to other OPP policed jurisdictions to be able to measure and evaluate adequacy and effectiveness of the local service. Comparison data will indicate whether trends that appear to exist in this Detachment are unique or wide spread; such information will assist in determining local priorities, not just for policing but on a larger socio-economic scale.

b) Crime Reporting (from the Records Management System report):

- as the municipality will be billed for all non-Provincial policing, include total calls for service (not just major crime), broken down by type and by patrol zone. Patrol zone information is important information that will assist our local Community Policing Committees
- provide average response time for a priority one call for service
- provide the ratio of actual calls for service per available uniformed officer
- optional information should be mandatory, such as reporting of unfounded crimes (which has an impact on front line policing resources), as well as criminal record and screening checks (which has an impact on civilian staffing).

c) Complaints & Optional Categories:

- public complaints (policy, service, conduct) are provided but the number of internal complaints should also be provided
- optional categories should be mandatory, with the following enhancements to the data as currently presented:
 - o Intelligence led policing (crime abatement strategy) – include comparative data for this detachment (monthly and YTD)
 - o Daily Activity Reporting Patrol Hours
 - in addition to actual hours by category, provide a total of front line policing hours and compare to available hours (for time/performance management); otherwise, the information as currently presented is just statistical with no means of evaluating whether it is reasonable
 - include comparisons for prior month and YTD, rather than just current period
 - provide a breakdown of front line policing hours by patrol zone
 - include the following ratios: number of available officers per capita; number of available NCO to front line officers (span of control)
 - clearly outline the number of overtime hours worked as well as earned (financial impact)
 - segregate, but still report to the PSB, any Provincial responsibility hours (ie. First Nations, provincial highways/parks/waterways, etc.) utilized within the local detachment that affects any of the above reported categories. This information regarding the Provincial resource demand is important to the PSB in terms of understanding the overall workload issues within an integrated detachment.

- Staffing updates – include:
 - authorized strength (# of assigned officers who have this Detachment as their assigned home base);
 - incidents that have impacted officer availability such as leaves, secondments, vacancies, etc.;
 - provide number of available uniformed members by rank; include information on any specialty units (ie. detectives, aboriginal, etc.)
 - provide number of occasions when shift shortages occurred and how dealt with – ie. left unfilled, filled with overtime or OPP resources brought in from another jurisdiction
 - provide actual civilian staffing levels, by position.
 - Outside Detachment Usage – include the number of occurrences/hours/types of OPP resources that were required from outside the detachment (ie. due to shortage in front line policing; or Emergency Task Unit; etc.); as well, provide the number of occurrences/hours/reasons when local detachment resources were deployed external to the municipality.
 - Provide actual hours spent on non-front line policing activities, including: court time, training, administrative type duties, etc.
 - Include information (hours) on RIDE checks and other proactive policing “blitzes”.
 - Include information on Community Policing Activities and other community education/outreach initiatives, including youth related (high school, etc.).
- d) Collision Reporting System:
- the optional information should be mandatory reporting, including: fatalities in the Detachment, persons killed and primary causal factors in fatal motor vehicle collisions. The causal factors are particularly important to consider where more enforcement/education efforts are needed (speeding, impaired, wildlife, mobile device usage, etc.)
- e) Integrated Court Offence Network (ICON):
- need to work with municipality and MAG to reconcile timing of data input with report generation; or report these statistics one month in arrears on a regular basis
 - optional data related to traffic related charges (speeding, seatbelt, impaired, distracted) should be mandatory reporting

Most of the suggested enhancements to the reported information pertain to the issues of manpower and staffing. Consistent with Provincial regulations, this additional data will assist the PSB in evaluating the adequacy and effectiveness of the local municipal policing activities. If the standardized Province-wide OPP Reporting Tool cannot be modified to provide the additional information, as outlined above, the Detachment Commander should be requested to provide this through an ancillary monthly report to the Haldimand County PSB. This would be consistent with both Paragraphs 5 and 13 of the OPP policing contract whereby “reasonable” documentation is to be provided to evaluate policing services and allow the PSB to assess adequacy.

BUDGET/LEGAL IMPLICATIONS:

Approximately 40% of the annual cost of the OPP policing contract pertains to the cost of calls for service. There are other local OPP expenses assigned directly to the municipality pertaining to usage of overtime, staffing enhancements, etc. As a result, it is critical that the PSB and the municipality are provided with monthly reports which provide sufficient information to understand and evaluate the costs and effectiveness of the service being delivered locally.

The requested enhancements to the monthly Detachment Commander reports to the Police Services Board have been vetted by the County solicitor who deems them consistent with the terms and conditions of the OPP contract with Haldimand County.

CONCLUSION:

OPP Contract Policing has introduced a standardized reporting tool for implementation on a province-wide basis. During this trial period, PSBs, municipalities and Detachment Commanders have been asked to provide feedback to the OPP, with the intent that the finalized Tool will be in place by October 2015. Despite some current issues with the quality and delay in populating the data, the new reports are a significant improvement from the past ad hoc approaches.

Haldimand County's recent review of this Tool was undertaken with the view that clear and consistent information will assist all parties in meeting their respective responsibilities for ensuring that adequate and effective policing is being provided to the residents. In addition to the Police Services Act provisions, municipalities have further Municipal Act obligations to its taxpayers with regard to financial transparency and accountability for its decisions. The suggested enhancements to the reporting Tool are presented with these principles in mind.

The PSB has directed that this report and recommendations are passed onto OPP Contract Policing and other affected municipalities for their review and consideration. If the Tool is not amended to include all of the requested information, the PSB should review the items with the Detachment Commander with the intent of developing an ancillary report for Haldimand County.

ATTACHMENTS:

None.



Karen General
<kgeneral@HaldimandCounty
.on.ca>

09/30/2015 09:02 AM

To "jlogel@alnwickhaldimand.ca"
 <jlogel@alnwickhaldimand.ca>, "dmaciver@amaranth.ca"
 <dmaciver@amaranth.ca>, "harold.mosley@atikokan.ca"
 cc 'Woody McKaig' <wbmckaig@sullivanmahoney.com>,
 DL-Police Services Board
 <DL-PoliceServicesBoard@haldimandcounty.on.ca>,
 bcc

Subject Recommendations re: OPP Reports to Section 10 PSB's

Good Morning

In early September, you would have been forwarded the email below which included a copy of Haldimand's report on recommendations to improve the monthly OPP Detachment Commander reports to Section 10 Police Services Boards. This report was prepared in response to the OPP's request for feedback and suggested improvements to the standardized reporting template that is under development. The report notes that Haldimand County was pleased with the OPP's initial template but, from a PSB and municipal perspective, felt there were some enhancements needed. (A copy of our initial letter to the OAPSB and the report is attached again for your info.)

Accompanying the OAPSB email below were comments regarding our suggestions for certain human resource data to be included in the monthly OPP reports. Following further review, we maintain our position that this information is warranted and necessary for both Section 10 PSBs and municipalities to meet their legislative responsibilities and governance obligations.

We understand that there is an OAPSB conference this week which includes discussions on "governance". Given the significance of this issue, we felt it was necessary for all Section 10 Boards to read our response below to the OAPSB, as we believe it has not been forwarded to the members. Having an open dialogue on such an important matter can only lead to better results for all.

Haldimand County is respectfully requesting your consideration and support of the suggested improvements. We believe this information will greatly assist Section 10 PSB's and municipalities in understanding and providing more effective policing services to our constituents.

Thank you,

Karen General, CPA, CGA
General Manager, Corporate Services

Haldimand County
 Cayuga Administration Building
 45 Munsee St. N., Cayuga, ON N0A 1E0

Tel: 905-318-5932 x6321

Fax: 905-772-3541

www.HaldimandCounty.on.ca



Please consider the environment before printing this e-mail.

From: Karen General
Sent: September-17-15 12:37 PM
To: 'kathy.wallace@oapsb.ca'
Cc: 'Woody McKaig'; DL-Police Services Board
Subject: FW: New OPP Board Reports - Recommendations from Haldimand PSB
Importance: High

Hi Kathy,

Would you please forward these comments to the OAPSB Section 10 Members, in response to the email below from your Board as we do not have the email distribution list? It is very important that Haldimand receives the support of other municipalities, Police Services Boards, and the OAPSB in order to convince the OPP to provide this essential information. This response has been prepared based on a thorough review of the Police Services Act and current OPP contract language, together with our solicitor's extensive knowledge of policing.

If you have any questions on this submission, please don't hesitate to contact me. Also, please add my email address to your distribution list.

Thank you

Haldimand County's response to the OAPSB E-Blast of September 3/15:

We respectfully disagree with the comments made by the OAPSB as follows and urge a closer look:

1. "Human Resource data related to staffing and capacity
 - We note that these matters are currently outside the current scope and mandate of a section 10 board or Section 5.1 CPAC
- ...In our opinion, however, enhancements to this tool should be limited to those enhancements that would be consistent with existing legislation (i.e. groups 1 and 2 above only)."

We believe the comments are likely based on reference to adequate and effective policing (adequacy) in the Police Services Act S. 31 (relating to municipal boards) and the lack of reference to adequacy in S. 10 (OPP contracts). I doubt that anyone would suggest that staffing information is irrelevant to an examination of the adequacy issue. The Ontario Civilian Policing Commission (OCPC) is given a significant amount of staffing data in S. 40 disbandment hearings where the predominant issue to be decided is the adequacy of the proposed policing model. Thus, OPP staffing information is most definitely relevant to the adequacy issue and should not be publicly transparent only in a disbandment hearing.

There are three sets of reason why we disagree with the comments in the OAPSB E-Blast, and why we hope that the OAPSB will support its S. 10 Boards on the need for "Human Resource data related to staffing and capacity."

First, as raised in the Haldimand report, the Provincial Auditor recommends increased transparency and accountability in government. It is bordering on the absurd to suggest that the OPP can refuse to divulge staffing information to its civilian oversight body, including authorized and actual strength of a detachment, patrol zone staffing and the other matters raised in the report. This is neither transparent, nor does it suggest any accountability to local taxpayers whatsoever on the part of the OPP. In fact, it suggests the opposite - numbers and related staffing information are to be hidden from disclosure to Board members, all of whom are of course bound by the oath they swore, and by the Code of Conduct which contains confidentiality provisions.

The view of the OAPSB would, unfortunately, reinforce the perception that the OPP considers staffing information to be "operational" and that the Board is therefore not entitled to it. In our view, this is wrong on all fronts. Boards cannot direct a Chief or Detachment Commander on operational matters, but they can receive information about them. Staffing numbers are not "operational" matters, particularly historical data. In disbandment hearings, OCPC is given significant staffing information in the context of a public meeting, and which is then the subject of a public written decision. And as noted above, board members all swear an oath, and are subject to the Code of Conduct. So in my view, the "operational" argument has no merit. Authorized strength is included on municipal Police Service websites. Other staffing information is readily discernable from police budgets, which are of course public documents. In some collective agreements, minimum staffing numbers per area are included, and these are public documents. So the "operational" position of the OPP in our view has no merit.

Second, there is ample language in the Act which supports the right of a Board to ask for and receive staffing information.

S. 4 requires that a municipality provide adequacy. S. 10 requires that a Municipality contracting with the Solicitor General for OPP services must have a Board. The Board is the only ongoing means of ensuring that the municipality is satisfying its adequacy obligation, so by necessary implication, the Board should be entitled to information to allow it to assess adequacy. This is confirmed by the contract provisions referenced below.

S. 10(9) requires that the Board advise the Detachment Commander on policing. It is required to generally determine objectives and priorities, and to establish local policies, both in consultation with the Detachment Commander. It is inconceivable that a priority of a Board would not include adequacy in the municipality. Regardless, without staffing information, the Board cannot advise the Detachment Commander, nor can it determine priorities or local policies, as all of that would be done in a vacuum since the primary source of policing data - that being staffing resources - would not be available.

Those comments lead into the third set of reasons, which relates to specific contract terms. Various contract provisions reflect the Board's and municipality's adequacy obligations, including:

- Recital (e), which makes reference to the OPP's proposal, which includes staffing numbers;
- 3, which obligates Ontario to provide adequacy;
- 4, which obligates Detachment Commander response to Board priorities;
- 5, which obligates the Detachment Commander to report to the Board on the provision of police services;
- 7, which obligates the Detachment Commander to assign police officers to the municipality as per the proposal, subject to S. 9 situations;
- 14, which obligates the OPP to provide adequacy;
- 15, which obligates the Detachment Commander to provide the Board with reasonable information to satisfy itself that adequacy is being met. This is subject to agreement with the Detachment Commander, but the operative word is reasonable, and it is entirely unreasonable to withhold staffing information when the purpose of the provision of information is to allow an assessment of adequacy;
- 16, which obligates the Board to monitor delivery of police services to ensure adequacy is being met;

In our view, monitoring and assessing adequacy is clearly within the Board's statutory and contractual mandate. And staffing information is crucial to that assessment. In conclusion, without staffing information, a S. 10 Board has no means of meeting its statutory and contractual obligations.

Haldimand hopes that the OAPSB, other Boards and municipalities will support our view on this very important issue.

Thank you.

Karen General, CPA, CGA

General Manager, Corporate Services

Haldimand County

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Please consider the environment before printing this e-mail.

From: Wallace, Kathy [<mailto:Kathy.Wallace@oapsb.ca>]

Sent: Thursday, September 03, 2015 2:36 PM

To: Wallace, Kathy

Subject: New OPP Board Reports - Recommendations from Haldimand PSB

OAPSB E-BLAST

Greeting Colleagues,

Please find attached the Haldimand Police Services Board (PSB) recommendations regarding enhancements to the new OPP monthly PSB Reporting Tool. Haldimand PSB has requested that we distribute their recommendations to you.

Generally, Haldimand PSB's recommendations address 3 areas for enhancement. We've added our own comments at the end of each category:

1. Comparative data from both the previous year, as well as the Detachment, Regional and Provincial
 - We think this enhancement would provide much needed context to a PSB's understanding and appreciation of statistical information
2. "Provincial" (in addition to municipal) police activity in the local jurisdiction
 - We think this enhancement is a novel concept that would also provide context to a PSB's understanding of their community safety environment
3. Human Resource data related to staffing and capacity
 - We note that these matters are currently outside the current scope and mandate of a section 10 board or Section 5.1 CPAC

Overall, the OPP PSB Reporting Tool is an extremely useful enterprise, and we applaud the OPP's initiative and PSB engagement. In our opinion, however, enhancements to this tool should be limited to those enhancements that would be consistent with existing legislation (i.e. groups 1 and 2 above only).

Meanwhile, your OAPSB Board of Directors will continue to concentrate on reforming governance legislation, such that PSBs will have clearer roles, better training, more support and meaningful feedback.

Thanks,

Russ & Fred
President & ED

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Haldimand County. [OPP PSB reports - Haldimand PSB recommendations.pdf](#)

Ministry of Citizenship,
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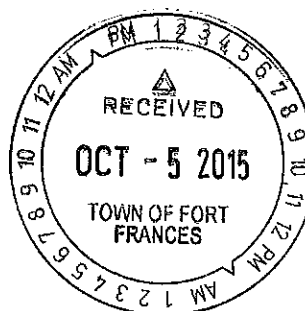
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October 2015

Dear Friends,

It is my pleasure to send you this call for nominations for the **June Callwood Outstanding Achievement Award for Voluntarism in Ontario**.

Volunteers play a significant role in leading and supporting services in their communities; they lay the foundation for a strong and dynamic province. This award recognizes exceptional leadership, innovation and creativity in voluntarism and community service. Recipients of this award can include individual volunteers, volunteer groups, businesses and other organizations which have made outstanding contributions to their communities and the province.

Here is what you need to do to submit a nomination for this award program:

- a) Visit ontario.ca/honoursandawards.
- b) Click on the **June Callwood Outstanding Achievement Award** icon.
- b) Download the appropriate PDF form.
- c) Read the eligibility criteria and instructions carefully.
- d) Fill out the form, then submit it **no later than December 5, 2015**. Instructions for submitting your package can be found on the website.

If you have any questions please call 416 314-7526, toll free 1 877 832-8622 or TTY 416 327-2391.

I hope you will take this opportunity to ensure that volunteers receive the recognition they deserve.

Thank you for your attention to this important recognition program.

Yours truly,

Michael Chan
Minister

TOWN OF FORT FRANCESMINUTESSESSION NO. #17Tuesday, September 22, 2015

The meeting of Administration & Finance Executive Committee of the Town of Fort Frances was held in the Committee Room on September 22, 2015 from 12:00 p.m. to 1:20 p.m.

PRESENT: Councillor Ken Perry, Councillor Paul Ryan, Councillor Wendy Brunetta and Mayor Roy Avis

ALSO PRESENT: Mark McCaig, CAO and Laurie Witherspoon, Treasurer

REGRETS: None

1. Call to Order

1.1 Councillor Ken Perry called the meeting to order at 12:05 p.m.

2. Disclosure of pecuniary interest and the general nature thereof

2.1 None

3. Approval of Previous Committee Minutes

3.1 The Committee considered the following resolution:

Brunetta-Ryan: That the minutes of the previous meeting held on Tuesday, September 8, 2015 be approved as distributed. CARRIED

4. Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting.

4.1 OPP Lease - Mark McCaig, CAO

4.2 RRDSSAB Update - Councillor Ken Perry

5. In-Camera

5.1 Agency One Matters

Brunetta-Ryan: That the Administration & Finance Committee now meet in-camera in order to address a matter pertaining to litigation or potential litigation, including matters before administration tribunals affecting the municipality or local board. CARRIED

6. Items Referred from Council

6.1 Riverside Foundation Annual Fundraising Event - The Committee recommended to approve a Bronze Sponsorship in the amount of \$600.00 for the Riverside Foundation for Health Under the Big Top Gala event taking place on October 3, 2015.

6.2 Northwestern Ontario Sports Hall of Fame and Museum - The Committee recommended to approve a half page advertisement in the Northwestern Ontario Sports Hall of Fame and Museum's 34th Annual Induction Dinner Souvenir Program in the amount of \$250.00 plus applicable taxes.

6.3 Fort Frances Curling Club - The Committee recommended that the Fort Frances Curling Club Finance Committee Chair and the Treasurer be invited to the October 6, 2015 Administration & Finance Executive Committee to discuss the club's tax arrears situation.

- 6.4 North Western Ontario Tourism Association - The Committee recommended to refer the North Western Ontario Tourism Association Membership request to the Economic Development Advisory Committee for recommendation.

7. New Business

- 7.1 Assessment Review Board Notice of Decision - 840 Fifth Street W. - The Committee recommended that the ARB Notice of Decisions for property located at 840 Fifth Street W. in Fort Frances for the 2014 & 2015 taxation years be received.

8. Non-agenda Items

- 8.1 OPP Lease - The current OPP lease expires the end of November this year. Lease documents will be brought forward to the Administration & Finance Executive Committee when received.
- 8.2 RRDSSAB Update - Councillor Ken Perry gave a brief report on the Finance and Audit Committee meeting held on Thursday, September 17, 2015.

9. Outstanding Items

10. Information

11. Adjourn / Next Meeting Date
Tuesday, October 6, 2015

Executive Committee Chair

M. McCaig, CAO

TOWN OF FORT FRANCESMINUTESSESSION NO. #0015September 8, 2015

This meeting of Community Services Executive Committee of the Town of Fort Frances was held in the Memorial Sports Centre - '52 Canadians Meeting Room on September 8, 2015 from 10:30 a.m. to 11:21 a.m.

PRESENT: Ken Perry - Chairman, John Albanese - Councilor, Mark McCaig – CAO, Shawna McRitchie – Daycare Superintendent, Dawn Galusha – Deputy Treasurer, Jason Kabel - Manager of Community Services

REGRETS: June Caul – Councilor

1 CALL TO ORDER (Session #0015)

- 1.1 K. Perry called the meeting to order at 10:37a.m. J. Kabel recorded the minutes of the meeting.

2 DISCLOSURE OF CONFLICT OF INTEREST AND THE GENERAL NATURE THEREOF

- 2.1 NIL

3 APPROVAL OF PREVIOUS COMMITTEE MINUTES

- 3.1 Community Services Executive Committee Meeting – August 4, 2015 - approved as circulated.

4 ITEMS REFERRED FROM COUNCIL

- 4.1 NIL

5 NEW BUSINESS

5.1 Provincial child care wage enhancement agreement - The Community Services Executive Committee recommends endorsement of the agreement with the Rainy River District Social Services Administration Board (RRDSSAB) and that a separate item be brought to a future executive meeting regarding Resource Teachers potential compensation in a similar fashion to that of the provincial wage enhancement.

5.2 Canada Day Committee – It was recommended for contact to be made with the Chamber of Commerce for their participation in the Canada Day events as the committee is struggling for members and too much focus is being placed on Town involvement.

5.3 Multi-use Tennis Court Committee Trillium Application - The Community Services Executive Committee recommends to Mayor & Council to endorse the application to the Ontario Trillium Foundation on behalf of the Multi-use Courts Committee in the amount of \$150,000 as attached.

5.4 Copier Agreement – Memorial Sports Centre & Children's Complex - The Community Services Executive Committee recommends to Mayor & Council to authorize signing of the agreement, quarterly bank withdrawals, and payment of the initial invoice as attached.

6 IN-CAMERA NIL

7 NON-AGENDA ITEMS NIL

8 INFORMATION

8.1 Next Meeting Date – September 21, 2015 – 10:30 a.m. @ MSC

9 ADJOURNMENT

9.1 There being no further matters before the committee at this time, the meeting was closed by K. Perry at 11:21 a.m.


K. Perry, Executive Committee Chair


J. Kabel, Manager of Community Services

TOWN OF FORT FRANCESMINUTESSESSION NO. #016September 23, 2015

The meeting of Operations & Facilities Executive Committee of the Town of Fort Frances was held in the Civic Centre on September 23, 2015 from 8:31 a.m. to 9:57 a.m.

PRESENT: Paul Ryan, Chairperson, Doug Kitowski, Mark McCaig, CAO and Doug Brown.

ALSO PRESENT: Mayor Roy Avis, Travis Rob - 8:31 to 9:10 a.m., Doug Herr - 8:31 to 9:10 a.m., Travis George - 8:31 to 9:10 a.m. and Kelli Whalen - 8:34 to 9:05 a.m.

1. Call to Order

The meeting was called to order at 8:31 a.m.

2. Disclosure of pecuniary interest and the general nature thereof

None.

3. Approval of Previous Committee Minutes

- 3.1 Minutes to be distributed at meeting - the minutes from the Operations and Facilities Executive committee meeting on September 9, 2015 were handed out and approved as circulated.

4. Non-agenda Items

None.

5. Outstanding Items

- 5.1 Request from Kelli and Bob Whalen - 1316 Sixth Street East - Water Line Replacement - After a lengthy discussion between Kellie Whalen and Town staff, the Operations and Facilities Executive committee recommends the following:

- 1) As a result of a difference in interpretation of the communication which took place between the property owners of 1316 Sixth Street, East, Kellie and Bob Whalen and the staff in the Operations and Facilities Division (water and sewer department) the cost to upgrade the water service line from a 1/2 inch diameter line to a 3/4 inch diameter line from the watermain to the property line will be split equally between both the Town and Kellie and Bob Whalen, the property owners of 1316 Sixth Street, East. The cost to each party is \$2,251.88 (No HST)
- 2) That Kellie and Bob Whalen will have the option to utilize a payment plan to pay off their portion of \$2,251.88

The administration report will be revised to include these recommendations. The revised report will be forwarded to Council for approval.

- 5.2 Endorsement of Long Term (2015 to 2021) Financial Plan for Water and Wastewater Systems - the administration report was reviewed and will be forwarded to Council for approval.

- 5.3 Sanitary Sewer By-Law - to be discussed at a later date.

6. Items Referred from Council

- 6.1 BIA Request for Town In-Kind Services to be performed by the Operations and Facilities Division workforce - after a lengthy discussion, the Operations and Facilities Executive committee recommends
" that the request for in-kind services be deferred at this time in order that a meeting can be scheduled between the BIA Organization and the Operations and Facilities Executive committee".

The administration report will be revised to include the recommendation. The revised report will be forwarded to Council for approval.

7. New Business

- 7.1 Decision on Installing a New Columbarium - Riverview Cemetery - after a lengthy discussion the Operations and Facilities Executive committee recommends "that at this time no new columbarium be planned to be installed in the Riverview Cemetery in 2016".

The administration report will be revised to include the recommendation. The revised report will be forwarded to Council for approval.

- 7.2 August 2015 Drinking Water Systems Monthly Summary Report - the August 2015 Drinking Water Systems Monthly Summary Report was reviewed and will be forward to Council for approval.

8. Information

- 8.1 Operations and Facilities Division - Public Works Area - Operations Statistics - June 2015 - the operational statistics for June 2015 were reviewed and will be forwarded to Council as information only. No action required.
- 8.2 Operations and Facilities Division - Public Works Area - Operations Statistics - July 2015 - the operational statistics for July 2015 were reviewed and will be forwarded to Council as information only. No action required.
- 8.3 Aircraft Landings 2015 - As of August 31, 2015 - the airport statistics as of August 31, 2015 were reviewed and will be forwarded to Council as information only. No action required.
- 8.4 2015 Tonnage at the Landfill site as of September 1, 2015 - the landfill site spreadsheet as of September 1, 2015 was reviewed and will be forwarded to Council as information only. No action required.
- 8.5 Sewer and Water Data for 2015 - up dated September 16, 2015 - the water and sewer spreadsheet as of September 16, 2015 was reviewed and will be forwarded to Council as information only. No action required.

9. Adjourn / Next Meeting Date

The meeting adjourned at 9:57 a.m.

Executive Committee Chair

D. Brown, Manager of Operations & Facilities

Fort Frances Museum Advisory Committee Meeting

Meeting: Mon Sept 21, 2015, 4:45 p.m.

Present: Debbie Ballard ✓ Robert Schulz ✓ Mary Hickling ✓ Jim Curr Caren Fagerdahl ✓
 Council representative: Paul Ryan ✓ Committee Secretary: Sherry George ✓ Guests: Bethany Waite

Minutes from last meeting, July 20: adopted as sent.

Governance:

Finance: Budget process will begin soon. Spending to consider: computer upgrade for me, computer program upgrade, changes to pay for students (univ paid more), an Ontario museums conference one year, additional staffing.

Collections:

- Collections Management Coordinator, Bethany now settled in, will look at additional moveable storage.
- Piano belonging to Mary Scott donated, over 100 years old; I will investigate her significance to community.

Exhibitions:

- **Main floor** – *Sept to Dec:* Artistry of Hooked Rugs. D. Ballard curating. Opening Tues, Sept 29, 5:30-7:30.
- **Additional exhibit ideas** – would like to form a committee... using I-pads for interactive content, and brainstorm ideas for 2017 – Canada 150. Possibility – boats: canoes, steamships, Russell Bros, etc Eric Fagerdahl will curate.

Interpretation & Education:

- Partnering with new Native craft store on a traditional fashion show in February.
- Partnering with Friends to run arts programming this fall & winter. Debbie will teach rughooking Oct 24 & 31.

Research: researching three forefathers/mothers for new town columbariums. Names put forward are Dr. DC McKenzie, Herbert Williams, Nancy Loutit Calder.

Conservation:

- Rainy Lake hotel murals: will be removed by contractor and shipped to Winnipeg. Jane Daley and Radovan Radulovic, conservators out of Winnipeg, will clean and preserve. Future? Part of market square?

Physical Plant:

- A few minor issues: upstairs bathroom toilet not filling properly, main floor camera not working. Personnel called.

Community:

- Friends researching 2016 calendar. Reordered T-shirts. Planning for gala underway: Thurs Nov 5 – ‘Cutting a Rug’

Human Resources/Professional Development:

- Bethany Waite hired as our Collections Management Coordinator through N. Ontario Heritage Fund Corporation.
- Looking for volunteer help over winter to man reception, do research, etc.
- Sherry attending Association of Manitoba Museums annual conference in Winnipeg Oct 1-3. (Current budget does not allow attendance at Ontario’s conference.)
- Regional Museums meeting scheduled for Oct 16 at Kay-Nah-Chi-Wah-Nung. Manitoba Museum Association is investigating their participation.
- Sherry & Bethany attending Cultural Heritage workshop in Kenora Sept 22 and Tourism luncheon here Sept 24.

Numbers: July 2015 visitors: 697; (596 in 2014); Aug 2015 visitors: 617 (665 in 2014).

Ontario Arts Council:

Follow-up: *Recommendations to be made to Executive Committee of Community Services...*

Meeting adjourned at 5:45 p.m.

Next meeting: Possibly Tues Oct 20 (due to election Mon). Will be confirmed.

TOWN OF FORT FRANCES

MINUTES

September 14, 2015

The meeting of Economic Development Advisory Committee of the Town of Fort Frances was held in the Committee Room, Civic Centre on September 14, 2015 at 11:30 a.m.

PRESENT: G. Rogozinski, C. Mallory, M. Caron, K. McCaig, J. Gillon, J. Cumming, M. McCaig, R. Avis, K. Perry.

ALSO PRESENT: G. Gillon (RRFDC), S. Whalen (RRFDC), T. Drysdale, F. Flatt

REGRETS: D. Fortes, E. Fagerdahl, J. Lampi-Hughes, J. McTaggart, K. Lawson

1. Call to Order

2. Non-agenda Committee items which because of urgency cannot be deferred to a subsequent meeting, identified to be considered later in the meeting.

3. Disclosure of pecuniary interest and the general nature thereof

4. Approval of Previous Advisory Committee Minutes

4.1 Economic Development Advisory Committee Meeting Minutes dated August 10, 2015.

Mallory-Caron: THAT the minutes from the August 10, 2015 meeting be approved as circulated.

CARRIED

5. Items Referred from Council - None

6. New Business - None

7. Standing Items

7.1 Land Sale Policy.

-The Municipal Planner presented to the committee the final draft of the policy with the changes and amendments as proposed by the Committee. Discussion and review of only the changed items was held. Faye will make further changes to the policy as discussed.

7.2 Strategic Plan -

- Mr. McCaig addressed this with the committee. He reviewed the projects and timelines that are outlined on page 24 of the document, with recommendations on some items that EDAC be involved or further involved.

a) Item #6 - Revitalization (Nov 2015) to be brought forth to the October 5th meeting, committee to review and discuss more;

b) Downtown Parking - EDAC should discuss and be more involved in this item. Review of old reports etc, and should be addressed on upcoming agendas;

c) Sports Tourism Initiative (September 2016) - referred to Community Services Division and Fort Frances Chamber of Commerce.

d) Item #39 - Boundless Branding (October 2016) - discussion on how to utilize it better. Question was asked about individual use licensing fee to requirement to fill out a form to use the logo/brand. Committee to discuss further;

e) Item #29 - Town to investigate use and long-term planning;

f) WIFI Expansion (March 2017) - Frank Wepruk and EDAC;

g) Information Infrastructure Enhancement (February 2018) - EDAC will have major involvement in the project.

8. Non-agenda Items

Ken Perry gave an update on the Rail Taxation Issue.

9. Adjourn / Next Meeting Date - October 5th, 2015