

REPORT

COMMITTEE OF THE WHOLE

September 28, 2015

A meeting of the Committee of the Whole of Council was held in the Committee Room and Council Chambers, Civic Centre on September 28, 2015 from 5:30 p.m. to 7:03 p.m. and from 7:30 p.m. to 8:00 p.m.

PRESENT: Councillor K. Perry, Chairperson; Mayor R. Avis; Councillors P. Ryan, W. Brunetta, J. Albanese, D. Kitowski.

ALSO PRESENT: M. McCaig, Administrator, E. Slomke, Clerk, W. Derksen, Solicitor (5:32 p.m. to 6:34 p.m.), A. Petrin, Manager of Human Resources (6:35 p.m. to 6:57 p.m.), L. Witherspoon, Treasurer (6:35 p.m. to 6:57 p.m. and 7:30 p.m. to 8:00 p.m.), D. Brown, Manager of Operations & Facilities (7:30 p.m. to 8:00 p.m.), J. Kabel, Manager of Community Services (7:30 p.m. to 8:00 p.m.).

**1. Call to Order at 5:30 p.m.**

**2. Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting. - None.**

**3. Disclosure of pecuniary interest and the general nature thereof.**

Councillor Ryan disclosed an interest in Item 7.2 on this agenda as he occasionally works for the company that owns the property.

**4. In-Camera:**

4.1 Identifiable Individual - Application for Municipal License

The applicant did not attend and can not be reached.

4.2 Identifiable Individual - Staffing Matter

Wes Derksen, Solicitor provided additional information. Direction was given.

4.3 Identifiable Individual - Salary Review

The Manager of Human Resources, Treasurer and CAO provided additional information. Council agreed to the recommendation.

4.4 Pending Litigation - Agency One Matters

Wes Derksen, Solicitor and the CAO provided additional information. Direction was given.

077 Ryan - Kitowski: THAT Committee of the Whole of Council now meet in-camera in order to address a matter pertaining to:

- personal matters about an identifiable individual, including municipal or local board employees, more specifically Item 4.1 Application for Municipal License, Item 4.2 Staffing Matter and Item 4.3 Salary Review

- litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board, more specifically Item 4.4 Agency One Matters

CARRIED

**5. Public Session Resumes in Council Chambers:**

**6. Council Reports on Board & Committee Activity:**

6.1 Verbal Report from Mayor Avis - included information from last week's NOMA conference.

- 6.2 Verbal Report from Councillor Kitowski - included highlights of Planning & Development Executive Committee.
- 6.3 Verbal Update from Councillor Perry - included information from REDC, LGNG, Library Board and last week's NOMA conference.
- 6.4 Verbal Update from Councillor Ryan - included information from Northwestern Health Unit and the Museum.

**7. Consent Agenda:**

- 7.1 Northwestern Ontario Sports Hall of Fame and Museum Financial Request  
- approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to approve a half page advertisement in the NWO Sports Hall of Fame and Museum's 34th Annual Induction Dinner Souvenir Program in the amount of \$250.00 plus applicable taxes.

078 Kitowski - Ryan: THAT the matters listed on the Consent Agenda be referred to the Consent Agenda for the Regular Meeting of Council later tonight for approval being items # 7.1, 7.2, 7.3, 7.4, 7.5, 7.6, 7.7, 7.8, 7.9 and 7.10.

CARRIED

- 7.2 ARB Notice of Decision (840 Fifth Street W. - 2014 & 2015)  
- approval of this report will agree to the Administration & Finance Executive Committee recommendation that the ARB Notice of Decisions for property located at 840 Fifth Street West in Fort Frances for the 2014 & 2015 taxation years be received.

Councillor Perry pulled this item. Councillor Ryan disclosed an interest in this item on the agenda as he occasionally works for the company that owns the above mentioned property.

- 7.3 Riverside Foundation Fundraising Gala Event  
- approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to approve a Bronze Sponsorship in the amount of \$600.00 for the Riverside Foundation for Health 'Under the Big Top' Gala event taking place on October 3, 2015.

- 7.4 Fort Frances Curling Club Request  
- approval of this report will agree to the Administration & Finance Executive Committee recommendation that the Fort Frances Curling Club Finance Committee Chair and the Treasurer be invited to the October 6, 2015 Administration & Finance Executive Committee to discuss the club's tax arrears situation.

- 7.5 North Western Ontario Tourism Association  
- approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to refer the North Western Ontario Tourism Association Membership request to the Economic Development Advisory Committee for recommendation.

- 7.6 Request from Kellie & Bob Whalen (1316 6th Street East) - Water Service Line Upgrade  
- approval of this report will ensure that as a result of a difference in interpretation of the communication regarding the above water service line upgrade, that the cost for the upgrade will be split equally between the property owner and the Town as outlined in the report.

Councillor Perry pulled this item. Further discussion ensued. A resolution will be considered during tonight's Council meeting.

7.7 August 2015 Drinking Water Systems Monthly Summary Report

- approval of this report will accept the August 2015 Drinking Water Systems Monthly Summary Report and approve the report prior to it being made available to the general public.

7.8 New Columbarium - Riverview Cemetery

- approval of this report will agree to the recommendation of the Operations & Facilities Executive Committee that at this time no new columbarium be planned to be installed in the Riverview Cemetery in 2016.

7.9 BIA Request for Town In-Kind Services to be performed by O&F Division workforce

- approval of this report will ensure that the request for in-kind services be deferred at this time in order that a meeting can be scheduled between the BIA Organization and the Operations & Facilities Executive Committee.

7.10 Traffic Control By-law #21/14 Amendment

- approval of this report will authorize the preparation of an appropriate by-law amendment for signing by the Clerk and Mayor.

**8. Planning and Development Division:**

8.1 Huffman Subdivision - Conditions & Marketing

- approval of this report will receive the information contained herein and direct further investigation of options/opportunities as noted by either forming a new committee or involving other existing committees.

Council requested that this item be referred to the Economic Development Advisory Committee, with a recommendation coming back to Council through the Planning & Development Executive Committee.

8.2 Land Sale Policy

- approval of this report will receive the promotional flyer provided by Rainy River Future Development Corporation and approve the Land Sale Policy as revised and attached hereto.

**9. Operations and Facilities Division:**

9.1 Endorsement of Long Term (2016 to 2021) Financial Plan for Water and Wastewater Systems

- approval of this report will ensure that the Long Range Financial Plan for both the Water and Wastewater Systems for the period 2016 to 2021 prepared by BMA Management Consulting Inc. is accepted and that a separate resolution is prepared, and further that a copy of the above mentioned Plan be forwarded to the Ministry of Municipal Affairs and Housing prior to January 26, 2016.

9.2 Verbal Update on Capital Projects was provided by D. Brown, Manager of Operations & Facilities

**10. Information:**

10.1 Operations & Facilities Division - Public Works - Operations Statistics for June 2015 Received.

10.2 Operations & Facilities Division - Public Works - Operations Statistics for July 2015 Received.

10.3 Aircraft Landings as of August 31, 2015 Received.

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10.4 Tonnage at Landfill Site updated September 1, 2015  
Received.

10.5 Sewer & Water Data updated September 16, 2015  
Received.

**11. Non-agenda items - None.**

**12. ADJOURNMENT**

12.1 Meeting adjourned at 8:00 p.m.

079 Brunetta - Albanese: THAT this meeting of the Committee of Whole of Council of the Town of Fort Frances be now closed.

CARRIED

K. Perry, Chairperson

E. Slomke, Clerk