

TOWN OF FORT FRANCES

MINUTES

SESSION NO. #18

Tuesday, October 6, 2015

The meeting of Administration & Finance Executive Committee of the Town of Fort Frances was held in the Committee Room on October 6, 2015 from 12:00 p.m. to 1:20 p.m.

PRESENT: Councillor Ken Perry, Councillor Wendy Brunetta, Councillor Paul Ryan and Mayor Roy Avis

ALSO PRESENT: Mark McCaig, CAO, Dawn Galusha, Deputy Treasurer, and Laurie Witherspoon, Treasurer
Guests: Tannis Drysdale, RRFDC
Ron Silver, Raymond Roy, and Wilfred Belluz, Fort Frances Curling Club

REGRETS: None:

1. Call to Order

1.1 Councillor Ken Parry called the meeting to order.

2. Disclosure of pecuniary interest and the general nature thereof

2.1 Mayor Avis declared conflict of interest on Agenda item 7.1 Mayor R. Avis NOMA Regional Conference Travel & Per Diem Claims as they are his expenses; Councillor Ryan declared conflict of interest on Agenda item 7.2 Councillor P. Ryan NOMA Regional Conference Travel & Per Diem Claims as they are his expenses; Councillor Brunetta declared conflict of interest on Agenda item 7.3 Councillor W. Brunetta NOMA Regional Conference Travel & Per Diem Claims as they are her expenses; and Councillor Perry declared a conflict of interest on Agenda item 7.5 Councillor K. Perry NOMA Regional Conference Travel & Per Diem Claims as they are his expenses.

3. Approval of Previous Committee Minutes

3.1 The Committee considered the following resolution:
Brunetta-Ryan: That the minutes of the previous meeting held on Tuesday, September 22, 2015 be approved as amended. CARRIED

4. Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting.

5. In-Camera

6. Items Referred from Council

6.1 Delegation: Tannis Drysdale was present to answer Committee Members questions with regard to the RRFDC City of Thunder Bay, Tourism Division - Heart of the Continent Financial Request - The Committee recommended that the City of Thunder Bay, Tourism Division – Heart of the Continent Financial request for a \$1,500.00 contribution as a regional partner be received.

6.2 Delegation: Ron Silver, President, Raymond Roy, Finance Chair & Wilfred Belluz, Treasurer Fort Frances Curling Club were present to discuss the club's financial situation. - The Committee recommended to outline the terms of an Agreement and to proceed with the necessary steps to enact the agreed provisions with the Fort Frances Curling Club.

6.3 Request for Proposal for Municipal Insurance - The Committee recommended to award the Request for Proposal for Municipal Insurance (15-AF-18) to Frank Cowan Company as represented by Gillon's Insurance Brokers Ltd.

7. New Business

- 7.1 Mayor Roy Avis NOMA Regional Conference Travel & Per Diem Claims - The Committee recommended to approve the Travel Statement – Mayor/Council Honorarium per diem and Travel Expense claim in the total amount of \$584.08 as submitted by Mayor Roy Avis for his attendance at the NOMA Regional Conference held in Thunder Bay, Ontario.
- 7.2 Councillor Paul Ryan NOMA Regional Conference Travel & Per Diem Claims - The Committee recommended to approve the Travel Statement – Mayor/Council Honorarium per diem and Travel Expense claim in the total amount of \$631.00 as submitted by Councillor Paul Ryan for his attendance at the NOMA Regional Conference held in Thunder Bay, Ontario.
- 7.3 Councillor Wendy Brunetta NOMA Regional Conference Travel & Per Diem Claims - The Committee recommended to approve the Travel Statement – Mayor/Council Honorarium per diem and Travel Expense claim in the total amount of \$558.50 as submitted by Councillor Wendy Brunetta for his attendance at the NOMA Regional Conference held in Thunder Bay, Ontario.
- 7.4 Councillor J. Albanese NOMA Regional Conference Travel & Per Diem Claims - The Committee recommended to approve the Travel Statement – Mayor/Council Honorarium per diem and Travel Expense claim in the total amount of \$664.00 as submitted by Councillor John Albanese for his attendance at the NOMA Regional Conference held in Thunder Bay, Ontario.
- 7.5 Councillor K. Perry NOMA Regional Conference Travel & Per Diem Claims - The Committee recommended to approve the Travel Statement – Mayor/Council Honorarium per diem and Travel Expense claim in the total amount of \$611.00 as submitted by Councillor Ken Perry for his attendance at the NOMA Regional Conference held in Thunder Bay, Ontario.
- 7.6 M. McCaig, CAO NOMA Regional Conference Travel & Per Diem Claims - The Committee recommended to approve the Travel Expense claim in the total amount of \$100.00 as submitted by Mark McCaig, CAO for his attendance at the NOMA Regional Conference held in Thunder Bay, Ontario.
- 7.7 Public Budget Presentation Committee Review:
 - a. Fun In The Sun Committee request - include in 2016 General operating budget
 - b. Fort Frances Chamber of Commerce request - include in 2016 General operating budget
 - c. Multit-Use/Tennis Court Committee request - carryover to 2016 Capital budget
 - d. Police Services Board request - include in 2016 General operating budget & Capital budget

8. Non-agenda Items

- 8.1 None

9. Outstanding Items

- 9.1 Couchiching First Nations Water & Sewer Agreement

10. Information

11. Adjourn / Next Meeting Date

- 11.1 Tuesday, October 20, 2015

Executive Committee Chair

M. McCaig, CAO