

TOWN OF FORT FRANCES

AGENDA - October 26, 2015

COMMITTEE OF THE WHOLE MEETING

Committee Room and Council Chambers, Civic Centre

(Session No. 035) 5:30 PM

Page

1. **Call to Order**
2. **Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting.**
3. **Disclosure of pecuniary interest and the general nature thereof.**
4. **In-Camera:**
 - 4.1 A proposed or pending acquisition or disposition of land by the municipality or local board.
 - 4.2 Personal matters about an identifiable individual, including municipal or local board employees.
5. **Public Session Resumes in Council Chambers:**
6. **Council Reports on Board & Committee Activity:**
 - 6.1 Verbal update from Mayor Roy Avis
 - 6.2 Verbal update from Councillor Doug Kitowski
 - 6.3 Verbal update from Councillor Ken Perry
 - 6.4 Verbal update from Councillor Paul Ryan
7. **Consent Agenda:**
 - 7.1 M. McCaig, CAO - Purchase Card Expenses 5 - 8

- approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to approve the purchase card expenses for Mark McCaig, CAO in the amount of \$637.83 as listed in this report.
 - 7.2 Boundary Waters Dragon Boat Festival Request 9

- approval of this report will agree to the Administration & Finance Executive Committee that the Boundary Water Dragon Boat Festival Club be requested to provide 2014 and 2015 financial statements, which will be reviewed prior to forwarding their financial request to the 2016 Budget process.

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7.3 2016 User Fee Schedule	10 - 12
- approval of this report will direct division manager to affect a 1.2% user fee increase for 2016, which is reflective of the Ontario Consumer Price Index and further that the user fees will be reviewed by the Executive Committees the week of November 2nd as outlined in the report.	
7.4 Advertising Request from New Gold	13
- approval of this report will agree to the recommendation of the Community Services Executive Committee to permit the 5 year prepayment by New Gold of Zamboni advertising based on a 2% annual increase to the fees for a total amount of \$5,722.25 plus applicable taxes.	
7.5 Children's Complex Toddler Expansion	14 - 20
- approval of this report will agree with the recommendations from the Community Services Executive Committee and Administration & Finance Executive Committee which will sanction an expansion of the toddler program at the Children's Complex with an estimated \$30,000.00 renovation and that the Children's Complex Projects Reserve Fund finance the project.	
7.6 1229 King's Highway - Zoning Matter	21 - 23
- approval of this report will agree to the recommendation of the Planning & Development Executive Committee which agrees to waive the required fee for a zoning amendment application for the property known as 1229 King's Highway, provided said application is submitted within 1.5 years of this approval.	
7.7 1020 and 1022 Third St. E. - Request for Deeming By-law	24 - 25
- approval of this report will agree to the recommendation of the Planning & Development Executive Committee which authorizes the preparation of a by-law for execution by the Mayor and Clerk to deem lots 113 and 114 on Plan SM-50, not be lots on a Registered Plan of Subdivision for the purposes of Section 50(3) of The Planning Act.	
7.8 Supply of 2016 Parks & Cemetery Flowers	26 - 28
- approval of this report will agree to the recommendation of the Operations & Facilities Executive Committee to authorize the purchase of 5292 dozen flowers from Hammonds Landscaping at a cost of \$19,262.88 (taxes extra).	
7.9 September 2015 Drinking Water Systems Monthly Summary Report	29 - 36
- approval of this report will accept the September 2015 Drinking	

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Water Systems Monthly Summary Report and approve the report prior to it being made available to the general public.	
7.10 Operation & Maintenance of Landfill Site - Award Tender 15-OF-19 - approval of this report will agree to the recommendation of the Operations & Facilities Executive Committee to award the tender for Operation of the Landfill Site to Tom Veert Contracting for a 5 year term from November 1, 2015 to October 31, 2020 at a monthly operational cost of \$18,900.00 plus applicable taxes, and further that the Mayor and Clerk be authorized to execute the contract documents on behalf of the Corporation.	37 - 39
7.11 353 Scott Street - Request for Encroachment Agreement - approval of this report will approve the request on behalf of The Salvation Army to permit the construction of an accessibility ramp in the boulevard fronting the property known as 353 Scott Street; and further that an agreement to set out the obligations in regards to construction and maintenance of same be prepared, with authorizing by-law, for execution by the Mayor and Clerk.	40 - 45
8. <u>Administration and Finance Division:</u>	
8.1 Councillor Kitowski - NOMA Regional Conference Travel & Per Diem Claim - approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to approve the travel statement from Councillor Kitowski in the amount of \$654.30 for his attendance at the NOMA Regional Conference held in Thunder Bay on September 23-25, 2015.	46 - 50
9. <u>Planning and Development Division:</u>	
9.1 Rainy Lake Hotel Demolition and Market Square Development - Project Update - approval of this report will agree to the recommendation of the Planning & Development Executive Committee to complete an RFP for the selection of an Architecture Firm to complete public consultation and design activities in preparation for the construction of a market square at the Rainy Lake Hotel site.	51 - 53
10. <u>Operations and Facilities Division:</u>	
10.1 Verbal Update on Capital Projects	
11. <u>Information:</u>	
11.1 Capital Fund Budget vs Actual (as at Sept 30, 2015)	54 - 61

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Water and Sewer Fund (Operating) Actuals to Sept 30, 2015	
General Fund (Operating) Actuals as at Sept 30, 2015	
11.2 Financial Indicator Review (based on 2014 FIR)	62 - 63
11.3 Seniors Fair Evaluation Results	64
11.4 Complaint Register (August & September 2015)	
12. <u>Non-agenda items:</u>	
13. <u>ADJOURNMENT</u>	



**ADMINISTRATION & FINANCE DIVISION
TREASURY REPORT 2015/115**

TO: Mayor Avis & Members of Council
FROM: Laurie Witherspoon, Treasurer
DATE: October 20, 2015
SUBJECT: M. McCaig, CAO – Purchase Card Expenses

BACKGROUND

Attached is a copy of the Purchase Card expenses for Mark McCaig, CAO in the amount of \$637.83 for AMO Conference expense (\$16.27) and Cell phone replacement (\$621.56).

RECOMMENDATION

The Administration & Finance Executive Committee recommend that Council approves the Purchase Card expenses for Mark McCaig, CAO in the amount of \$637.83 as listed in this report

Council Approval of This Report Will Agree to the recommendation of the Administration & Finance Executive Committee to approve the purchase card expenses for Mark McCaig, CAO in the amount of \$637.83 as listed in this report.

MARK MCCAIG		CREDITS \$0.00	PURCHASES \$637.83	CASH ADV \$0.00	TOTAL ACTIVITY \$637.83
NEW ACTIVITY					
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
08-21	08-20	74450775232004056013849	MARRIOTT NIAGARA FALLS HO NIAGARA FALLS ON	16.27	
08-24	08-20	74530005231825996030403	SIGHT AND SOUND FORT FRANCES ON	621.56	

GUEST FOLIO

Niagara Falls Marriott Fallsview Hotel & Spa • 6740 Fallsview Blvd, Niagara Falls, ON L2G 3W6 Canada
905.357.7300 • Marriott.com/IAGNF

2015 AMO Conference
G 120.1500.1531.

AGENDA ITEM #7.1



1104 MCCAIG/MARK

259.00 19/08/15 12:00

16696 17316

Room Name

Rate

Depart

Time

ACCT# GROUP

NQQG

16/08/15 14:42

Type

Arrive

Time

163

MRW#:

Room Clerk	Address	Payment			
DATE	REFERENCE	CHARGES	CREDITS	BALANCE DUE	

14/01 ADVDP-VS

911.37

SETTLED TO:

VISA

16/08 WFBFEE BASEHSIA 6.95

16/08 HST TAX BASEHSIA .94

16/08 PF FEE BASEHSIA .26

16/08 NATGRPRV 1104, 1 259.00

16/08 HST 1104, 1 34.94

16/08 PF 1104, 1 9.84

17/08 WFBFEE BASEHSIA 6.95

17/08 HST TAX BASEHSIA .94

17/08 PF FEE BASEHSIA .26

17/08 NATGRPRV 1104, 1 259.00

17/08 HST 1104, 1 34.94

17/08 PF 1104, 1 9.84

18/08 NATGRPRV 1104, 1 259.00

18/08 HST 1104, 1 34.94

18/08 PF 1104, 1 9.84

19/08 VS CARD

\$16.27

TO BE SETTLED TO: VISA

CURRENT BALANCE .00

THANK YOU FOR CHOOSING THE MARRIOTT FALLSVIEW! TO EXPEDITE
YOUR CHECK-OUT, PLEASE CALL THE FRONT DESK, OR PRESS "MENU"
ON YOUR TV REMOTE CONTROL TO ACCESS VIDEO CHECK-OUT.

----- HST 801621061 RT0001 -----			
DESCRIPTION	TAXED AMOUNT	TAX	
TOTAL HST TAX (AEGM)		1.88	
B ROOM HST TAX 13%	.00	104.82	
D GENERAL HST TAX 13%	.00	.00	
I ROOM HST 13%	.00	.00	

NET CHARGES
820.94

TAX
106.70

CREDITS
911.37

FOLIO
16.27

WANT YOUR FINAL HOTEL BILL BY EMAIL? JUST ASK THE FRONT DESK!
SEE "INTERNET PRIVACY STATEMENT" ON MARRIOTT.COM

This statement is your only receipt. You have agreed to pay in cash or by approved personal check or to authorize us to charge your credit card for all amounts charged to you. The amount shown in the credits column opposite any credit card entry in the reference column above will be charged to the credit card number set forth above. (The credit card company will bill in the usual manner.) If for any reason the credit card company does not make payment on this account, you will owe us such amount. If you are direct billed, in the event payment is not made within 25 days after checkout, you will owe us interest from the checkout date on any unpaid amount at the rate of 1.5% per month (ANNUAL RATE 18%), or the maximum allowed by law, plus the reasonable cost of collection, including attorney fees.

Signature X _____

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290 Scott Street
Fort Frances, ON P9A 1G7
p: 807.274.6671
f: 807.274.5273

www.MySightandSound.com

Receipt

08/20/2015 04:02:20 PM

Invoice: 220000015770

Register: Admin

Employee: Andrew

Town of Fort Frances
Town of Fort Frances
320 Portage Ave
Fort Frances, ON, P9A 3T5
Work: 807 274-5323

==TRANSACTION RECORD==
==RELEVÉ DE TRANSACTION==

POS91046043 RETLR59960304
SIGHT AND SOUND
290 SCOTT ST
FORT FRANCES ON

CARD/CARTE: VISA

NO. **** * 6269
AID: A0000000031010
APPL.: VISA CREDIT
SEQ.: 025 BATCH/LOT: 140
2015/08/20 16:02 CA1

PURCHASE/ACHAT \$621.56
AUTHOR./AUTOR.: 061892

OO APPROVED - THANK YOU

Keep this copy for
your records.

COPY : CARDHOLDER

Qty	Item	Price	Total
1	MG3H2CL/A - Apple iPhone 6 *** EHF CODE *** (CEL) S/N: 359235066304592	\$379.99	\$379.99
1	EHF Fee - Cellular Phones	\$0.07	\$0.07
1	77-50363- iPhone 6	\$89.99	\$89.99
1	ESP (Portable Device) 2YR	\$80.00	\$80.00

Subtotal \$550.05

HST (\$550.05 @ 13%) \$71.51

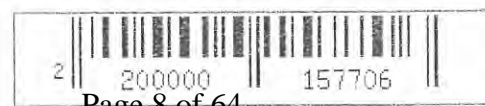
Total \$621.56

PAYMENTS

VISA \$621.56

4120 1200 1251.

Thank You Town of Fort Frances!



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HST#: 106227374RT



**ADMINISTRATION & FINANCE DIVISION
TREASURY REPORT 2015/113**

TO: Mayor Avis & Members of Council
FROM: Laurie Witherspoon, Treasurer
DATE: October 20, 2015
SUBJECT: Boundary Waters Dragon Boat Festival Request

BACKGROUND

At the October 13, 2015 Council Meeting, the attached letter received from the Boundary Waters Dragon Boat Club President was referred to the Administration & Finance Executive Committee for recommendation.

The Boundary Waters Dragon Boat Club is requesting \$1,500 from the Town of Fort Frances to help support this local event in 2016. In both 2014 and 2015, the Town has committed \$1,000 to support this event.

RECOMMENDATION

The Administration & Finance Executive Committee recommends that the Boundary Water Dragon Boat Festival Club financial statements be received prior to forwarding their financial request to the 2016 Budget process.

Council Approval of this Report Will Agree to the Administration & Finance Executive Committee recommendation that the Boundary Water Dragon Boat Festival Club be requested to provide 2014 and 2015 financial statements, and of which to be received for review prior to forwarding their financial request to the 2016 Budget process.



**ADMINISTRATION & FINANCE DIVISION
TREASURY REPORT 2015/112**

TO: Mayor Avis & Members of Council
FROM: Laurie Witherspoon, Treasurer
DATE: October 20, 2015
SUBJECT: 2016 User Fee Schedule

BACKGROUND

User Fees are an important part of the operational budget preparation for the coming year. In the past few years we have endeavored to pass the user fees, with the exception of water and sewer rates, for the upcoming year in November or early December.

The Ontario Provincial Consumer Price Index (CPI) for August 2014 to August 2015 indicates 1.2% change and the Federal CPI for August 2014 to August 2015 indicates 1.3% change as published by Statistics Canada, of which is attached for your information.

Administration is seeking direction for the inflationary increase for the 2016 user fees. Divisions will bring user fee schedules forward to their respective executive committees the week of November 2 – 6/15 for committee review and recommendation of those fees that have been identified to remain at the 2015 fee rates, or new fees established, or any fee that may require more discussion and evaluation and the exclusion of Water & Sewer rates.

RECOMMENDATION

The Administration & Finance Executive committee recommends a 1.2% inflationary increase for the 2016 User Fees reflective of the Ontario Consumer Price Index. Further to direct Division Managers to affect the Ontario CPI inflationary increase to their user fees, where appropriate, for review at Executive Committee meetings during the week of November 2 – 6, 2015 with the exclusion of Water & Sewer rates.

Council Approval of this Report will direct division managers to affect a 1.2% user fee increase for 2016, reflective of the Ontario Consumer Price Index inflationary increase, for Executive Committee review the week of November 2 – 6, 2015, with the exception of any specific fees that have been identified to remain at the 2015 user fee rates, new rates established, or any user fee that required individual evaluation, and with the exclusion of water & sewer rates that will be brought forward separately in January/February 2016.

Statistics Canada

[Home](#) > [Summary tables](#) >

Related tables: [Consumer price indexes](#).

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Consumer Price Index, by province (monthly) (Ontario)

	August 2014	July 2015	August 2015	July 2015 to August 2015	August 2014 to August 2015
	2002=100			% change	
Ont.					
All-items	126.5	128.4	128.0	-0.3	1.2
Food	136.7	141.6	141.4	-0.1	3.4
Shelter	132.1	134.9	135.0	0.1	2.2
Household operations, furnishings and equipment	119.2	121.9	122.2	0.2	2.5
Clothing and footwear	91.2	91.7	91.4	-0.3	0.2
Transportation	132.9	130.6	128.2	-1.8	-3.5
Health and personal care	120.6	122.2	121.8	-0.3	1.0
Recreation, education and reading	110.6	112.8	112.9	0.1	2.1
Alcoholic beverages and tobacco products	151.0	154.5	155.1	0.4	2.7
Special aggregates					
All items excluding food	124.7	126.0	125.6	-0.3	0.7
All items excluding energy	123.3	125.8	125.7	-0.1	1.9
Energy	173.2	167.7	161.8	-3.5	-6.6

Source: Statistics Canada, CANSIM, table [326-0020](#) and Catalogue nos. [62-001-X](#) and [62-010-X](#).
Last modified: 2015-09-18.

To learn more about the Consumer Price Index, see [Your Guide to the Consumer Price Index](#).

[Find information](#) related to this table (CANSIM table(s); Definitions, data sources and methods; *The Daily*; publications; and related Summary tables).

Date modified: 2015-09-18

Statistics Canada

[Home](#) > [Summary tables](#) >

Related tables: [Consumer price indexes](#).

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Consumer Price Index, by province (monthly) (Canada)

	August 2014	July 2015	August 2015	July 2015 to August 2015	August 2014 to August 2015
	2002=100			% change	
Canada					
All-items	125.7	127.3	127.3	0.0	1.3
Food	135.9	140.9	140.8	-0.1	3.6
Shelter	132.4	133.8	133.9	0.1	1.1
Household operations and furnishings	117.5	120.1	120.4	0.2	2.5
Clothing and footwear	92.1	93.0	94.0	1.1	2.1
Transportation	130.8	129.2	127.8	-1.1	-2.3
Health and personal care	119.2	120.6	120.5	-0.1	1.1
Recreation, education and reading	109.4	111.2	111.7	0.4	2.1
Alcoholic beverages and tobacco products	148.4	152.2	152.6	0.3	2.8
Special aggregates					
All items excluding food	123.7	124.7	124.7	0.0	0.8
All items excluding energy	122.4	124.8	124.9	0.1	2.0
Energy	168.3	159.2	156.1	-1.9	-7.2

Source: Statistics Canada, CANSIM, table [326-0020](#) and Catalogue nos. [62-001-X](#) and [62-010-X](#).
Last modified: 2015-09-18.

To learn more about the Consumer Price Index, see [Your Guide to the Consumer Price Index](#).

[Find information](#) related to this table (CANSIM table(s); Definitions, data sources and methods; *The Daily*, publications; and related Summary tables).

Date modified: 2015-09-18



REPORT

TO: Mayor Avis & Council

FROM: Jason Kabel, Manager of Community Services

DATE: Friday, October 16, 2015

RE: Advertising Request

Preamble

The Community Services Division has recently received a request from New Gold to pre-pay 5 years of advertising on the Zamboni at Memorial Sports Centre (as attached). New Gold has been an advertiser on the Zamboni for the past couple of years. They have been advised that user fees increase annually at Council discretion and a modest increase would have to be included on a speculative basis to pay of front. The New Gold representative was amicable to this arrangement and would like to move forward with an invoice from the Community Services Division.

The approved 2015 user fee rate for the Zamboni advertising is \$1099.58 + tax. The following table represents user fee increase amounts from 1-2.5% to the advertising.

	1% increase	1.5% increase	2% increase	2.5% increase
2015	1099.58	1099.58	1099.58	1099.58
2016	1110.58	1116.07	1121.57	1127.07
2017	1121.68	1132.81	1144.00	1155.25
2018	1132.90	1149.81	1166.88	1184.13
2019	1144.23	1167.05	1190.22	1213.73
TOTAL	\$5,608.97	\$5,665.32	\$5,722.25	\$5,779.76

Recommendation

The Community Services Division recommends to allow New Gold to prepay their Zamboni advertising based on a speculative 2% increase for 5 years through the year 2019. There will not be consideration for a rebate if the speculative increase outpaces the actual increase that is imposed through the budget process.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "J. Kabel".

Jason Kabel

Council approval of this report will permit the 5 year prepayment by New Gold of Zamboni advertising based on a 2% annual increase to the fees for a total amount of \$5,722.25 + tax.



REPORT

TO: Mayor Avis & Council

FROM: Jason Kabel, Manager of Community Services

DATE: October 21, 2015

RE: **Children's Complex Toddler Expansion**

BACKGROUND

At the most recent meeting of the Community Services Executive Committee on October 19, 2015, there was a recommendation to move forward with an expansion of the toddler program at the Children's Complex based on a report from Shawna McRitchie, Children's Complex Superintendent (attached). To advance the decision, it was determined that it was best to refer the item to the Administration & Finance Executive Committee for their input on the matter.

The recommendation was evaluated at the Administration & Finance Executive Committee meeting on October 20, 2015. In a report received from Laurie Witherspoon, Treasurer (attached), the Administration & Finance Committee recommended that the Children's Complex Toddler Expansion, with an estimated \$30,000 renovation, proceed and that the Children's Complex Projects Reserve Funds fund this project.

RECOMMENDATION

The Community Services Executive Committee recommends to Mayor & Council to sanction an expansion of the toddler program at the Children's Complex with an estimated \$30,000 renovation and that the Children's Complex Projects Reserve Funds finance the project.

Respectfully Submitted,

Jason Kabel,
Manager of Community Services

Council approval of this report will sanction an expansion of the toddler program at the Children's Complex with an estimated \$30,000 renovation and that the Children's Complex Projects Reserve Funds finance the project.



**ADMINISTRATION & FINANCE DIVISION
TREASURY REPORT 2015/116**

TO: Community Services Executive Committee
FROM: Laurie Witherspoon, Treasurer
DATE: October 21, 2015
SUBJECT: Children's Complex Toddler Expansion

BACKGROUND

On October 19, 2015 the Community Services Executive Committee forwarded Shawna McRitchie, Children's Complex Superintendent's report regarding Children's Complex Toddler Expansion to the Administration & Finance Executive Committee for recommendation at their October 20, 2015 meeting.

S. McRitchie attended the Administration & Finance Executive Committee meeting to present the toddler expansion need in the community, the projected renovation costs and the operating projections for an expanded toddler program. Treasury noted that \$112,345.24 was transferred to a Children's Complex Project Reserve Fund for future Children's Complex building needs in 2014.

RECOMMENDATION

The Administration & Finance Executive Committee recommend that the Children's Complex Toddler Expansion estimated \$30,000 renovations proceed and that the Children's Complex Projects Reserve Funds fund this project.



REPORT

TO: Community Services Executive Committee

FROM: Shawna McRitchie, Children's Complex Superintendent

DATE: October 19, 2015

RE: **Children's Complex Toddler Expansion**

PREAMBLE

In August 2011 the Ministry of Education implemented Full Day Early learning. The implementation of Early Learning also came the move of School Age Child Care from the Children's Complex to the respective schools. This move left a vacant room at the Children's Complex.

This vacancy opened the door for possible expansion of other programs (i.e. infant, toddler, or pre-school care) within the Complex. After extensive consultation with DSSAB, our provincial licensing representative, and staff, it was determined that an expansion into more toddler spaces in the Complex would best meet the needs of our community. The space in the vacant room would accommodate an additional 10 toddler spaces in the program. The current wait lists at the Children Complex are as follows: 11 infant (under 18 months), 25 toddler (18-30 months), 20 pre-school

The cost to renovate the vacant room has been quoted at \$30,000 with Ed Halvorsen Contracting as the lowest local bid. Operational costs will be balanced by the new revenue that will be generated by operating the expanded program (see attached). In 2014 the Children's Complex realized a surplus that would cover the cost of renovation for the expansion. The Community Services Division is working with DSSAB to share the cost of the expansion if possible but with their reduced childcare budget for 2015 that may not be a possibility.

The Community Services Executive Committee recommends moving forward with an expansion of the toddler program at the Children's Complex and further that the matter be referred to the Administration & Finance Executive Committee for their input on the matter.

Respectfully Submitted,

Shawna McRitchie,
Children's Complex Superintendent

Fort Frances Children's Complex Toddler Expansion Proposal

The True cost of Early Childhood Education and Care

The Ontario Ministry of Education Website has the following Mission Statement

"Ontario is committed to the success and well-being of every student and child. Learners in the province's education system will develop the knowledge, skills and characteristics that will lead them to become personally successful, economically productive and actively engaged citizens.

Ontario will cultivate and continuously develop a high-quality teaching profession and strong leadership at all levels of the system. **Our education system will be characterized by high expectations and success for all. It will be responsive, high quality, accessible and integrated from early learning and child care to adult education.**

Together, we will build on past achievements and move forward with ambitious goals."

<http://www.edu.gov.on.ca/eng/about/renewedVision.pdf>

Staffing Cost, General Operating Cost, Revenue DSSAB Core Services Comparison: **see attached 2016 Revenue/Expenses Projections with and without Toddler Expansion Chart*

- The St. Michael's School Based Program (approx. \$41562.38 difference), alone creates financial viability to support the existing Toddler Program during an expansion (approx. -\$36,928.20 difference) The JW Walker Program (approx. \$41562.38 difference), likewise creates financial viability to support a second Toddler Program during an expansion (approx. -\$36,928.20 difference)
- The financial cost to run a Toddler program causes an apparent negative monetary difference, when compared the operation of other programs. Equally as apparent is the identification that the Preschool and School Age Programs (approx. \$81,060.48 difference) create more than enough positive monetary difference in one year to sustain not only one Toddler Program, but also two.
- An impeding factor is the possibility that DSSAB will reduce their funding by 20%. The *Staffing Cost, General Operating Cost, Revenue DSSAB Core Services Comparison* chart reveals that the Second Toddler Program is a necessity to further creates viability of the Children's Complex. With the addition of Licensed Spaces and FTE that a Second Toddler Program brings; these factors will have a positive impact on DSSAB's funding formula.
- Fee Increase are a reality in all Community Services and likewise, Parent Fees increase will be necessary to sustain Quality Child Care Programs.
- Overall the benefits of Quality Toddler Care and Early Learning as a whole, reveals that \$36,928.20 is a minimal investment.
- Children generally enter into care at the age of 18 months and continue until they are 12 year of age.

Calculations for Child "A"

Toddler Program- attend while 18-30 months of age and generally spend 1 year in the program

$-\$36,928.20$ (deficit of program) /10 children (licensed capacity) = $-\$3,692.82$ /child

$-3,692.82 * 1 \text{ year} = -\$3,692.82$

Cost of Child "A" is $-\$3,692.82$

Child "A" transfer to the Preschool Room when they are approx. 30 months and remain in that program until they are about 44 months or 3.8 years old. This is a duration of about 14 months or 1.2 years.

$\$30,229.74$ (surplus of program)/24 children (licensed capacity) = $\$1,259.57$ /child

$\$1,259.57 * 1.2 \text{ yrs} = \$1,511.48$

=Revenue from Child "A" is $\$1,511.48$

Child "A" transfer to one of our School Age Programs when they are approx. 44 months or 3.8 years old and will remain in that program until they are about 12 years old. This is a duration of about 8 years.

$\$41,562.38$ (surplus of program)/30 children (licensed capacity) = $\$1385.41$ /child

$\$1385.41 * 8 \text{ years} = \$11,083.28$

=Revenue from Child "A" $\$11,083.28$

Therefore the overall Revenue project from just one child is **$\$11,083.28$** .

Cost of Quality Early Learning and Care goes beyond direct Revenue...

- Currently serving 103 Families (53 Subsidized and 50 Non Subsidized) and 128 children.
- The ratio of educators to children is favourable to ensure that children's needs are well met at all ages. Children come first, and children thrive when given an early start in Quality Child Care Programs.
- High quality Early Childhood Education and Care (ECEC) sets the foundation for lifelong learning with long-term implications for societal prosperity.
- Well-designed ECEC can successfully blend care, learning, and support for children and families at one and the same time.
- The benefits of ECEC to children, families and society make it a valuable economic and social investment for our community.
- Child Care is a right, not a privilege. It is a service necessary for a healthier, more inclusive society; much like Public Education and Health Care, it is a vital service which requires continued Public Funding and Support.
- It is well recognized that ECEC has the potential to address multiple social and political objectives: Women's equality and employment, poverty reduction, family-work balance, social integration and equal opportunity, improved child development and well-being, and economic prosperity.
- Approximately 1/3 of money spend on running Quality Child Care Programs comes back to governments in taxes
- Communities and politicians see the societal benefits and the positive economic activity brought about through increased employment and spending in local communities, Quality Child Care enables other industries to thrive.

The impact of Quality Child Care on child development, well being and happiness cannot be overstated.

Early Childhood Education and Care has significant economic and social benefits to children, families and the community.

2016 Revenue/Expenses Projections with and without Toddler Expansion

	Toddler (Exsisting)	Toddler (Expansion)	Preschool	St Michael's	JW Walker	Robert Moore	
Program Staffing Costs	-\$126,074.80	-\$126,074.80	-\$186,620.02	-\$67,866.24	-\$67,866.24	-\$67,866.24	-\$642,368.34
Additional Staffing Costs	-\$48,657.76	-\$48,657.76	-\$48,657.76	-\$48,657.76	-\$48,657.76	-\$48,657.76	-\$291,946.56
Operating Costs	-\$51,269.00	-\$51,269.00	-\$51,269.00	-\$27,840.00	-\$27,840.00	-\$27,840.00	-\$237,327.00
Revenue including Fee Subsidy	\$104,165.00	\$104,165.00	\$214,268.16	\$128,256.02	\$128,256.02	\$128,256.02	\$807,366.22
DSSAB Core Services	\$84,908.36	\$84,908.36	\$102,508.36	\$57,670.36	\$57,670.36	\$57,670.36	\$445,336.16
Difference	-\$36,928.20	-\$36,928.20	\$30,229.74	\$41,562.38	\$41,562.38	\$41,562.38	\$81,060.48

	Toddler (Exsisting)	without Expansion	Preschool	St Michael's	JW Walker	Robert Moore	
Program Staffing Costs	-\$126,074.80	\$0.00	-\$186,620.02	-\$67,866.24	-\$67,866.24	-\$67,866.24	-\$516,293.54
Additional Staffing Costs	-\$58,389.31	\$0.00	-\$58,389.31	-\$58,389.31	-\$58,389.31	-\$58,389.31	-\$291,946.55
Operating Costs	-\$63,933.00	\$0.00	-\$63,933.00	-\$30,040.00	-\$30,040.00	-\$30,040.00	-\$217,986.00
Revenue including Fee Subsidy	\$104,165.00	\$0.00	\$214,268.16	\$128,256.02	\$128,256.02	\$128,256.02	\$703,201.22
DSSAB Core Services	\$72,512.40	\$0.00	\$121,826.60	\$59,369.60	\$59,369.60	\$59,369.60	\$372,447.80
Difference	-\$71,719.71	\$0.00	\$27,152.43	\$31,330.07	\$31,330.07	\$31,330.07	\$49,422.93

* as per more realitic projections based on summer enrollment, projections with programs running at about 80% licensed capacity

* School Programs are currently going through increased enrollment due to Ratio Changes as well increased wait lists with the possible viably for a 3rd program in some school programs.

2 Toddler Program

	Year 1	Year 2	Year 3	Year 4	Year 5
Program Staffing Costs	-\$642,368.34	-\$1,284,736.68	-\$1,927,105.02	-\$2,569,473.36	-\$3,211,841.70
Additional Staffing Costs	-\$291,946.56	-\$583,893.12	-\$875,839.68	-\$1,167,786.24	-\$1,459,732.80
Operating Costs	-\$237,327.00	-\$474,654.00	-\$711,981.00	-\$949,308.00	-\$1,186,635.00
Revenue including Fee Subsidy	\$807,366.22	\$1,614,732.44	\$2,422,098.66	\$3,229,464.88	\$4,036,831.10
DSSAB Core Services	\$445,336.16	\$890,672.32	\$1,336,008.48	\$1,781,344.64	\$2,226,680.80
Difference	\$81,060.48	\$162,120.96	\$243,181.44	\$324,241.92	\$405,302.40

1 Toddler Programs

	Year 1	Year 2	Year 3	Year 4	Year 5
Program Staffing Costs	-\$516,293.54	-\$1,032,587.08	-\$1,548,880.62	-\$2,065,174.16	-\$2,581,467.70
Additional Staffing Costs	-\$291,946.55	-\$583,893.10	-\$875,839.65	-\$1,167,786.20	-\$1,459,732.75
Operating Costs	-\$217,986.00	-\$435,972.00	-\$653,958.00	-\$871,944.00	-\$1,089,930.00
Revenue including Fee Subsidy	\$703,201.22	\$1,406,402.44	\$2,109,603.66	\$2,812,804.88	\$3,516,006.10
DSSAB Core Services	\$372,447.80	\$744,895.60	\$1,117,343.40	\$1,489,791.20	\$1,862,239.00
Difference	\$49,422.93	\$98,845.86	\$148,268.79	\$197,691.72	\$247,114.65



Report

TOWN OF FORT FRANCES
PLANNING & DEVELOPMENT DIVISION
REPORT 2015-19

To: Mayor and Council
From: Faye Flatt, Municipal Planner
Date: 19 October 2015
Subject: 1229 King's Highway

Correspondence from Shanda DeGagne-Begin regarding the zoning of the above property was received by Council at its meeting October 13th and referred to the Planning and Development Executive Committee (PDEC). A copy of her letter is attached for reference.

The PDEC was advised that shortly after the property was created in 1988, an amendment to the official plan and to the zoning by-law were approved (assumed to be conditions of consent approval). A by-law designating the property as site plan control area was also enacted by council at the same time. Since then (27 years) the property has remained vacant and advertised for sale as Commercial Property (see attached). In February 2014 the zoning was changed to "Enterprise" with the enactment of Zoning By-Law #3/14.

For the benefit of PDEC, an overview of the legislated options for public notification process was also provided. If a municipality chose to send letters to neighbours within a specific area, the property also had to be posted and for this reason, it has been the practice for more than 12 years publish the notice in the edition of the local newspaper that is distributed to every household in the municipality whether or not they subscribe. In addition, when a zoning by-law is being updated, it is not feasible to evaluate and send a letter to every individual property where a change is proposed.

When the Town updated its Zoning By-Law in February 2014, there were properties identified to be changed for one reason or another, however this property was not one of them but because this property is located in a predominantly commercial area and advertised for sale as commercial property, it is possible that the planning consultant thought the property more appropriate zoned commercial.

The committee recognized that the requirements for zoning amendments is legislated and has changed since 1988 but also understood how the property owner may have felt disadvantaged by the zoning update process and change to this property. To that end, PDEC felt that waiving the application fee was the right thing to do if the property owner chose to proceed with a rezoning application. The committee also felt that a deadline of a year and a half was reasonable. This would also ensure the matter was dealt with during the current term of council.

Based on the foregoing, the Planning and Development Executive Committee recommend that the property owner be advised of the requirements to rezone the property, that council will consider a zoning amendment to accommodate multi-residential use should an application be filed, and that if that application is filed within 1 ½ years, the requisite fee be waived.

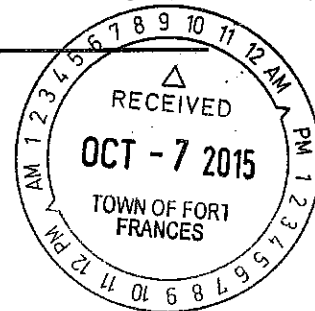
Respectfully submitted,

A handwritten signature in blue ink, appearing to read 'Faye Flatt', is written over a light blue circular stamp.

F. Flatt, AMCT, ACST, CPT
Municipal Planner
Enc.

COUNCIL APPROVAL OF THIS REPORT WILL: Waive the required fee for a zoning amendment application for the property known as 1229 King's Highway, provided said application is submitted within 1½ years this approval.

LEON DEGAGNE LTD.



September 28, 2015

Town of Fort Frances
320 Portage Ave
Fort Frances, ON
P9A 3P9

Attn: Mr. Doug Kitowski
Planning & Development Committee Chairman

Dear Mr. Kitowski:

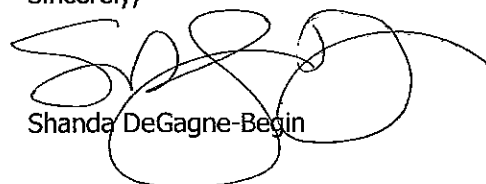
I am writing with regard to my property located at 1229 Kings Highway. My family's company, 570849 Ontario Limited, purchased this property in September of 1993. At that time we confirmed through By-Law No. 4/88 the property was zoned Residential Fourth Density (R4), which supported our intended purpose, the construction of an apartment building.

Earlier this month, I began formalizing plans for construction of the aforementioned, 8-12 unit apartment building. During a telephone conversation with a Town of Fort Frances employee I became aware that in February 2014 the zoning bylaw on this property was changed to 'Enterprise' without my notification. During this conversation I was told I must make an application for rezoning, at an expense of \$2,000, to have the property re-zoned back to Residential Type 2, for an apartment building. I was also informed that there is the possibility my request may not be granted.

I am shocked that the intended use of my property has been changed without my approval or even notification. As such, I am requesting that the Town of Fort Frances investigate the rezoning and rectify the problem it has created, at no further expense to my company.

If you require any further information please do not hesitate to contact me. Thank you in advance for your prompt attention to this matter.

Sincerely,



Shanda DeGagne-Begin



RR. #2, Site 204-25
Fort Frances, ON
P9A 3M3
Canada

PHONE 807.274.9112
FAX 807.274.0319
EMAIL info@leondegagne.com
WEB SITE www.leondegagne.com



Report

TOWN OF FORT FRANCES
PLANNING & DEVELOPMENT DIVISION
REPORT 2015-16

To: Mayor and Council
From: Faye Flatt, Municipal Planner
Date: 19 October 2015
Subject: **1020 and 1022 Third St E – Request for Deeming By-Law**

The property known referenced above is comprised of lots 113 and 114 on subdivision plan SM-50 with a laneway between them. The owner wishes to make an application for a building permit to construct an accessory building that would extend across the boundary of one lot, into the lane and then across the boundary of the other lot. A portion of Plan SM-50 is attached showing the property in question together with a copy of the application and supporting information.

Zoning by-Law #3/14 enacted February of 2014 defines a “lot” as a parcel or tract of land which is capable of being legally conveyed. Therefore where this situation occurs, the setback provisions of zoning cannot be satisfied because the structure would be **on** the lot line.

Council has the authority, by section 50(4) of the Planning Act, to enact a by-law to deem the lots not to be lots on a plan of subdivision where a plan has been registered at least 8 years. The by-law is then registered on title to the property and the lots become one lot of record for the purposes of the Planning Act. This process does not change the legal description of the property, it simply changes the legal composition so as to enable the issuance of a building permit. The property will remain as one lot of record unless or until approval through the Committee of Adjustment is granted to re-establish the lots.

The Planning and Development Executive Committee considered the application at its meeting on October 19th and recommends approval as it satisfies the legislated criteria and will enable the issuance of a building permit for improvements to the property. In the interest of expediency, a by-law has been delivered to the Clerk for Council consideration.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Faye Flatt".

F. Flatt, AMCT, ACST, CPT
Municipal Planner
Enc.

COUNCIL APPROVAL OF THIS REPORT WILL: Authorize the preparation of By-Law, for execution by the Mayor and Clerk, to deem Lots 113 and 114 on Plan SM-50 not be lots on a Registered Plan of Subdivision for the purposes of Section 50(3) of The Planning Act.



October 19, 2015

Report To: Mayor & Council

From: Doug Brown, Manager Operations & Facilities

SUBJECT: Supply of 2016 PARKS & CEMETERY FLOWERS

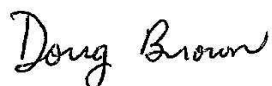
The usual practice for the Town is to give a purchase order in December prior to the new budget being finalized to the supplier of the flowers for the upcoming planting season. However based on information received from one (1) of the suppliers during the 2011 process, Administration started the quotation process early this year (Mid-September) for the supply of the 2016 flowers.

For 2015 a report was approved on October 28, 2014. The Town ordered 5292 dozen flowers for planting in 2015 at a cost of \$14,292.00 (taxes extra). The average cost per dozen is \$2.70 (taxes extra).

For 2016 the Town obtained quotations from two (2) businesses for the supply of 5292 dozen flowers to be available during the third week in May 2016. See attached spreadsheet outlining the quotes from Lowey's Greenhouse and Hammond's Landscaping Ltd.

It is recommended by the Operations & Facilities Executive Committee that the Town approve the purchase of 5292 dozen flowers from Hammonds Landscaping Ltd. at a cost of \$19,262.88 (taxes extra) or \$3.70 (taxes extra) per dozen for the 2016 season prior to the 2016 operating budget being finalized.

Respectfully submitted,
Operations & Facilities Division



Doug Brown, P. Eng.
Manager Operations & Facilities

Council approval of this report will authorize Administration to purchase 5292 dozen flowers from Hammonds Landscaping at a cost of \$19,262.88 (taxes extra).

2015OctFlowers2016

FLOWER LISTING 2016 AS OF SEPTEMBER 17, 2015

FLOWER TYPE	SERIES	COLOUR	No. of Dozens	Hammond Landscaping Ltd.		Lowey's Greenhouses	
				Unit Price per dozen	Total	Unit Price per dozen	Total
Alyssum		Snow Crystals	10	\$3.64	\$36.40	\$2.00	\$20.00
Zinnias							\$0.00
	Dreamland	mix	12	\$3.64	\$43.68	\$4.00	\$48.00
Marigolds							
	Durango	Yellow	360	\$3.64	\$1,310.40	\$2.00	\$720.00
		Orange	360	\$3.64	\$1,310.40	\$2.00	\$720.00
		Red	360	\$3.64	\$1,310.40	\$2.00	\$720.00
		Vanilla	360	\$3.64	\$1,310.40	\$2.00	\$720.00
Supertunia							
	Vista	Silverberry	20	\$3.64	\$72.80	\$12.00	\$240.00
		White	12	\$3.64	\$43.68	\$12.00	\$144.00
		Blue	12	\$3.64	\$43.68	\$12.00	\$144.00
		Red	20	\$3.64	\$72.80	\$12.00	\$240.00
		Citrus	12	\$3.64	\$43.68	\$12.00	\$144.00
		Bordeaux	12	\$3.64	\$43.68	\$12.00	\$144.00
		Raspberry Blast	10	\$3.64	\$36.40	\$12.00	\$120.00
		Fuchsia	10	\$3.64	\$36.40	\$12.00	\$120.00
		Bubble Gum	10	\$3.64	\$36.40	\$12.00	\$120.00
Superbells							
		Blackberry Punch	10	\$3.64	\$36.40	\$12.00	\$120.00
		Cherry Blossom	10	\$3.64	\$36.40	\$12.00	\$120.00
		White	20	\$3.64	\$72.80	\$12.00	\$240.00
		Lemon Slice	10	\$3.64	\$36.40	\$12.00	\$120.00
		Sweet Tart	10	\$3.64	\$36.40	\$12.00	\$120.00
Snapdragons- snapshots							
	Montego	mix	2000	\$3.64	\$7,280.00	\$4.00	\$8,000.00
	Montego	Red	500	\$3.64	\$1,820.00	\$4.00	\$2,000.00
	Montego	orange bicolor	285	\$3.64	\$1,037.40	\$4.00	\$1,140.00
	Montego	rose bicolor	285	\$3.64	\$1,037.40	\$4.00	\$1,140.00
	Montego	Sunset	500	\$3.64	\$1,820.00	\$4.00	\$2,000.00
	Twinn Series	mix	16	\$3.64	\$58.24	\$4.00	\$64.00
Verbena							
	Aztec	Dark Red	2	\$3.64	\$7.28	\$12.00	\$24.00
		White	2	\$3.64	\$7.28	\$12.00	\$24.00
Cool Wave Pansy	Spring Matrix	tricolor mix	12	\$3.64	\$43.68	\$12.00	\$144.00
Portulca							
	Happy Trail	Mix	15	\$3.64	\$54.60	\$2.00	\$30.00
Cosmos	Cutesy Mix	Mix	10	\$3.64	\$36.40	\$4.00	\$40.00
Civic Center Flowers			25	\$3.64	\$91.00	\$12.00	\$300.00
Subtotal			5292		\$19,262.88		\$19,990.00
HST- 13%					\$2,504.17		\$2,598.70
Total					\$21,767.05		\$22,588.70

Net Cost to Town

\$19,601.91

\$20,341.82

Net Cost per Dozen

\$3.70

\$3.84

ystuff/tender/flowerquotation/2016flower listing

October 19, 2015

Report To: Mayor & Council

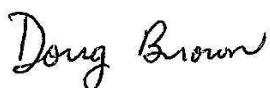
From: Doug Brown, Manager of Operations & Facilities

SUBJECT: September 2015 Drinking Water Systems Monthly Summary Report

Please find attached the September 2015 Summary Report on the drinking water systems, prepared by Randy White, Senior WTP Operator.

Your Administration recommends that Operations & Facilities Executive Committee accept the September 2015 report as presented.

Respectfully submitted,
Operations & Facilities Division



Doug Brown, P. Eng.
Manager of Operations & Facilities

<p>Council approval of this report will accept the September 2015 Drinking Water Systems Monthly Summary Report and approve the report prior to it being made available to the general public.</p>

c.c. – Doug Herr, Environmental & Facilities Supt.
Randy White, Senior WTP Operator

03CouncilwaterreportMarch 2015

September, 2015

**Monthly Summary Report
Water Systems**

**Prepared by: Randy White, ORO
Senior Water Treatment Plant Operator**

Dated: October 14 , 2015

1) **Introduction -**

This report contains the major maintenance activities and operational events that occurred during the month of September 2015 at the Water Treatment Plant - Water Works # 220000978 and the Airport Groundwater Well Water Works # 26002736. This information report has been prepared for Council to better understand how the water systems they own and operate are maintained on a monthly basis. Also, this report will assist Council as Directors of the Corporation in exercising its obligation to meet a reasonable Standard of Care as outlined in Section 19 of the Safe Drinking Water Act.

2) **Flow Data**

Water Treatment Plant: See attached spreadsheet. No flow data for Airport groundwater well.

3) **Microbiological (Health Related) Water Analysis– Main Water System # 220000978**

Water Treatment Plant (treated): 4 samples taken no adverse results
 Water Treatment Plant (raw): 4 samples taken no adverse results
 Water Distribution System: 16 samples taken where 25% of samples were tested for heterotrophic plate count HPC no adverse results

We take microbiological samples on a weekly basis, which includes 1 raw sample, 1 treated sample and 4 distribution samples. The 4 distribution samples are taken at different locations throughout the distribution system.

4) **Microbiological (Health Related) Water Analysis– Airport Groundwater Well # 26002736**

No samples taken.

The Airport has signs posted in the men's and women's washroom stating that the water has not been tested or treated for drinking purpose in accordance with the Health Protection and Promotion Act – Section 7 of the Small Drinking Water Systems Regulation, O. Reg. 318/08 (*Amended to Safe Drinking Water Act, 2002 - Section 6 of Ontario Regulation 252/05*). The operators do a visual inspection of the warning notices at a minimum of once per week to ensure that they are legible and comply with Ontario Regulation 318/08, Section 7(5).

**5) Free Available Chlorine Residual (FAC) – Main Water System –
220000978**

FAC residuals are taken at a minimum daily at both the Water Treatment Plant and within the Water Distribution System.

**6) Free Available Chlorine residual (FAC) – Airport Groundwater Well
System # 26002736**

Signs posted, exempt from testing.

7) Maintenance Activities at the WTP

- Sept. 03rd - cleaned the inline mixer.
- Sept. 03rd - calibrated alum pump.
- Sept. 03rd - cleaned the top and bottom tank on the poly unit.
- Sept. 03rd - cleaned the four (4) check valves on the poly unit.
- Sept 09th - calibrated dist chlorine analyzer.
- Sept 10th - took grab samples of the filters.
- Sept 14th - calibrated dist chlorine analyzer.
- Sept 11th - greased poly unit.
- Sept 15th - repaired compressor # 2.
- Sept 15th - changed oil and filters on compressor # 2.
- Sept 22nd - M.O.L. visit to plant
- Sept 23rd - calibrated dist chlorine analyzer.
- Sept 24th - cleaned the four (4) check valves on the poly unit.
- Sept 24th - cleaned the top and bottom tank on the poly unit.

8) **Water Complaints –**

- Poor Pressure – 0 complaint.
- Water quality – 0 complaints.

9) **Other Miscellaneous Information:**

Sept. 01st - Service repair samples at Acklands 2nd set.

Sept. 01st - did quarterly samples at the plant and water tower.

Sept. 02nd - took water samples at landfill site.

Sept. 03rd -Temp main samples on Nelson St.

Sept. 08th - took weekly routine bacteria samples.

Sept. 09th - took bacteria samples at Sunny Cove.

Sept. 14th - took weekly routine bacteria samples.

Sept. 15th -Lakeside here for computer upgrade.

Sept. 16th - Lakeside here for computer upgrade.

Sept. 17th - Lakeside here for computer upgrade.

Sept. 18th - Lakeside here for computer upgrade.

Sept. 21st - took weekly routine bacteria samples.

Sept. 18th - reviewed chlorine S.O.P. (Draft)

Sept. 28th - New main samples at Tim Horton's 1st set.

Sept. 28th - took weekly routine bacteria samples.

Sept. 29th - New main samples at Tim Horton's 2nd set.

Sept. 30th -Service repair at 1228 Emo Road.

10) In order to acknowledge that all levels of responsibility within the Corporation of the Town of Fort Frances have received and reviewed this monthly report, it is necessary to sign-off in the appropriate location below:

- Randy White, ORO, Senior WTP Operator: _____
- Doug Herr, Environmental & Facilities Supt.: _____
- Doug Brown, Manager of Operations & Facilities: _____
- Mark McCaig, CAO: _____
- Paul Ryan, Chair O& F Exec Committee: _____
- Roy Avis, Mayor: _____
- John Albanese, Councillor: _____
- June Caul, Councillor: _____
- Wendy Brunetta, Councillor: _____
- Doug Kitowski, Councillor: _____
- Ken Perry, Councillor: _____

Note: Once all signatures have been obtained, the report will be distributed and made available to the public. If you have any questions, please feel free to contact myself or Randy White, Senior WTP Operator at 274-2325.

Flow Data	SEPTEMBER	Units	2013		2014		2015	
	Day of the		Day of the Month		Day of the Month		Day of the Month	
Total Raw Water	m ³		151120		142440		166270	
Raw Maximum Day	m ³	Saturday 07th	6390	Monday 01st	6270	Monday 14th	5810	
Raw Minimum Day	m ³	Saturday 21st	4370	Monday 29th	3290	Sunday 20th	5150	
Raw Average Daily Consumption	m ³		5040		4750		5450	
Total Treated Water	m ³		117050		106940		121920	
Treated Water Maximim Day Consumption	m ³	Sunday 08th	4390	Tuesday 16th	4700	Tuesday 29th	4590	
Treated Water Minimim Day Consumption	m ³	Saturday 21st	3310	Monday 22nd	3000	Monday 21st	3450	
Treated Water Average Day Consumption	m ³		3900		3560		4060	
Daily Average Per Household Consumption Rate	m ³		1.03		0.94		1.07	
* Daily Average Per Person Consumption Rate	m ³		0.49		0.45		0.51	
Monthly Averages - Operating Parameters WTP:								
FAC Residual - Treated Water	mg/L		1.81		1.72		2.18	
Total Chlorine Residual - Treated Water	mg/L		2.18		2.04		2.5	
Aluminum Sulphate - Raw Water	mg/L		34.0		36.8		35	
Aluminum Sulphate - Treated Water Residual	mg/L		0.06		0.04		0.02	
Fluoride - Treated Water	mg/L		0.58		0.62		0.55	
Soda Ash - Raw Water	mg/L		34.0		36.6		35	
PH - Adjusted	mg/L		7.15		7.25		7.25	
Temperature	C		19.3		16.8		18.8	
Quantity of Chemical Used:	kg							
Aluminum Sulphate	kg		5138.1		5246.1		5819.5	
Polyelectrolyte	kg		62.5		50		50	
Chlorine Gas	kg		475		653		796	
Soda Ash - Used for PH Adjustment	kg		5138.1		5210.9		5819.5	
Fluoride	kg		578		439		510	

- * The Canadian Average is 450 Litres (0.45 m³) per day.
- * Population is 7986
- * Number of Households is 3783

Operating Data	Units	*MAC	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	Total	Average
		or Range																																
Flow rates																																		
Raw Water	10^3 M^3	17	5.49	5.51	5.49	5.49	5.68	5.56	5.63	5.58	5.54	5.48	5.64	5.37	5.57	5.81	5.57	5.44	5.58	5.56	5.60	5.15	5.77	5.56	5.46	5.61	5.54	5.54	5.56	5.50	5.53	5.46	166.27	5.54
Peak Instantaneous - Raw Water	L/s	n/a	65.26	64.31	65.4	65.5	65.6	65.81	65.8	65.6	65.3	65.13	65.3	65.99	65	65.1	65.1		65.01	65	64.9	88.5	65.2	65	64.8	64.7	64.8	64.6	64.7	64.7	64.61	1912.07	65.93	
Treated Water	10^3 M^3	17	4.23	4.25	4.13	4.42	3.84	3.57	3.66	3.96	3.63	3.89	3.96	3.77	4.07	4.04	4.12	4.33	4.38	3.99	4.23	4.08	3.45	4.29	4.05	4.23	4.44	4.25	3.95	3.89	4.59	4.23	121.92	4.06
Peak Instantaneous - Treated Water	L/s	n/a	73.56	74.42		74.49	74.98	72.16	72.22	73.33	72.84	72.84	73.20	74.19	74.40	73.82	75.93	75.44		74.91	74.91	75.79		74.46	73.49	73.70	76.55	73.76	73.83	74.01	74.05	73.82	2001.10	74.11
BackWash Water	10^3 M^3	n/a	0.464	0.522	0.252	0.240	0.223	0.260	0.251	0.246	0.360		0.584	0.223	0.254	0.235	0.222	0.258	0.223	0.233	0.253	0.223		0.232	0.254	0.231	0.230	0.251	0.231	0.229	0.248	0.230	7.662	0.274
Fluoride Information																																		
Fluoride Residual - Treated Water	mg/l	0.5 to 0.8	0.53	0.51	0.66	0.54	0.53	0.53	0.58	0.52	0.54	0.56	0.56	0.56	0.56	0.52	0.50	0.51	0.54	0.55	0.52	0.53	0.53	0.55	0.52	0.52	0.54	0.57	0.56	0.57	0.64	0.53	16.38	0.55
Turbidity Information																																		
Raw Water	NTU	n/a	1.27	1.08	1.04	1.15	1.04	1.18	1.24	1.01	1.14	1.28	1.54	1.61	1.41	1.30	1.48	1.35	1.39	1.32	1.21	1.27	1.47	1.46	1.63	1.68	1.87	1.74	1.43	1.49	1.66	1.51	41.25	1.38
Settled Water	NTU	n/a	0.09	0.12	0.13	0.34	0.16	0.16	0.10	0.09	0.09	0.09	0.18	0.11	0.10	0.14	0.13	0.15	0.12	0.17	0.12	0.14	0.12	0.13	0.11	0.12	0.13	0.14	0.18	0.11	0.10	0.12	3.99	0.13
Treated Water	NTU	1	0.06	0.08	0.08	0.07	0.08	0.09	0.09	0.08	0.08	0.07	0.07	0.05	0.05	0.07	0.08	0.08	0.07	0.12	0.06	0.09	0.09	0.09	0.07	0.07	0.09	0.08	0.07	0.07	0.07	0.08	2.30	0.08
Other Operating Parameters																																		
pH - Treated Water	no units	6.5 to 8.5	7.17	7.12	7.31	7.34	7.36	7.16	7.10	7.39	7.31	7.36	7.38	7.32	7.32	7.27	7.36	7.36	7.25	7.22	7.17	7.12	7.24	7.23	7.18	7.28	7.15	7.24	7.19	7.21	7.23	7.27	217.61	7.25
pH - Settled water	no units	n/a	6.06	6.10	6.23	6.59	6.41	6.34	6.26	6.34	6.38	6.3	6.66	6.21	6.31	6.37	6.27	6.32	6.21	6.19	6.31	6.40	6.57	6.36	6.37	6.57	6.41	6.36	6.28	6.34	6.31	6.32	190.15	6.34
pH - Raw Water	no units	n/a	7.01	7.01	7.09	7.12	7.13	7.09	7.08	7.00	7.07	7.15	7.09	7.09	7.04	7.11	7.11	7.12	7.10	7.05	7.12	7.15	7.15	7.12	7.16	7.12	7.09	7.05	7.05	7.14	7.09	7.15	212.85	7.10
FAC - Treated Water	mg/l	0.2 to 4	2.16	2.26	2.17	2.14	1.97	1.68	1.82	2.0	2.06	2.02	2.14	2.22	2.34	2.20	2.19	2.19	2.06	2.00	2.50	2.20	2.34	2.20	2.17	2.30	2.28	2.32	2.26	2.28	2.38	2.48	65.35	2.18
Total Chlorine Residual Treated	mg/l	0.3 to 7	2.60	2.60	2.50	2.44	2.28	1.90	2.06	2.28	2.36	2.32	2.48	2.52	2.64	2.54	2.66	2.54	2.27	2.20	3.00	2.41	2.68	2.58	2.52	2.62	2.66	2.68	2.68	2.70	2.60	2.76	75.08	2.50
Temperature	C	15	19.0	19.0	20	21	22	22	21	21	21	19	19	19	19	19	19	19	19	19	18	18	18	18	18	17	16	18	18	17	16	16	565.0	18.8
Fluoride used (Total Daily Consumption)	kg	n/a	15.0	17.0	20.0	19.0	19.0	18.0	18.0	18.0	18.0	17.0	17.0	17.0	16.0	18.0	16.0	17.0	16.0	17.0	16.0	15.0	17.0	16.0	16.0	16.0	15.0	16.0	19.0	19.0	16.0	16.0	510.0	17.0
Chlorine used (Total Daily Consumption)	kg	n/a	26.0	27.0	26.0	26.0	27.0	26.0	29.0	28.0	27.0	27.0	26.0	27.0	28.0	28.0	26.0	26.0	26.0	26.0	27.0	24.0	28.0	26.0	26.0	25.0	27.0	26.0	26.0	27.0	26.0	796.0	26.5	
Soda ash (Total Daily Consumption)	kg	n/a	192.2	192.9	192.2	192.2	198.8	194.6	197.1	195.3	193.9	191.8	197.4	188.0	195.0	203.4	190.4	195.3	194.6	196.0	180.3	202.0	194.6	191.1	196.4	193.9	193.9	194.6	192.5	193.6	191.1	5819.5	5819.5	381.5
Soda Ash - Dosage	mg/l	n/a	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	1050.0	35.0	
Alum residual - (Total Daily Consumption)	kg	n/a	192.2	192.9	192.2	192.2	198.8	194.6	197.1	195.3	193.9	191.8	197.4	188.0	195.0	203.4	190.4	195.3	194.6	196.0	180.3	202.0	194.6	191.1	196.4	193.9	193.9	194.6	192.5	193.6	191.1	5819.5	5819.5	381.5
Alum residual - Dosage	mg/l	n/a	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	1050.0	35.0	
Alum residual - Treated Water	mg/l	0.1	0.04	0.03	0.02	0.02	0.01	0.02	0.02	0.01	0.02	0.02	0.01	0.04	0.02	0.01	0.04	0.04	0.03	0.04	0.03	0.02	0.02	0.02	0.03	0.02	0.03	0.02	0.01	0.03	0.02	0.05	0.74	0.02
Poly bags added (25 kg bags)	kg		0.5								0.5						0.5									0.5							50.0	

October 21, 2015

Report To: Mayor & Council

From: Doug Brown, Manager of Operations & Facilities

**SUBJECT: Awarding Tender 15-OF-19; Five (5) -Year Term
Operation & Maintenance of the Landfill Site**

During the week of September 20, 2015 the Town advertised for a Tender Call with the tender closing on Tuesday, October 20, 2015.


Three (3) tender packages were distributed to local contractors with two (2) Contractors submitting tender bids. See attached spreadsheet outlining the tender results. Presently the Landfill Site is contracted out to Tom Veert Contracting Ltd. since 1986 where the last call for tender was in October of 2010. The existing 5 year contract expires on October 31, 2015. The present annual cost was \$178,976.40 where the 2016 net cost is \$233,286.48 thus a net operational increase of \$54,310.08.00 (30.34% increase).

There are no operational changes in the new operation & maintenance contract. Based on the tender results received it is recommended that Tom Veert Contracting Ltd. be awarded the contract to operate and maintain the Landfill Site from November 1st, 2015 to October 31, 2020 at a monthly cost of \$18,900.00 plus HST.

Operations & Facilities Executive Committee recommends the following;

1. Award Tender 15-OF-19 - Operation of the Landfill Site to Tom Veert Contracting Ltd. for a 5 year term from November 1st, 2015 to October 31, 2020 at a monthly operational cost of \$ 18,900.00 plus HST.
2. That the Clerk and Mayor be authorized to execute the contract documents on behalf of the Corporation of the Town of Fort Frances.

Respectfully submitted,
Operations & Facilities Division



Doug Brown, P. Eng.
Operations & Facilities Manager

Council approval of this report will ensure the following:

1. Award Tender 15-OF-19 - Operation of the Landfill Site to Tom Veert Contracting Ltd. for a 5 year term from November 1st, 2015 to October 31, 2020 at a monthly operational cost of \$ 18,900.00 plus HST.
2. That the Clerk and Mayor be authorized to execute the contract documents on behalf of the Corporation of the Town of Fort Frances.

2015OctoberLandfillsitetender15-OF-19

October 20, 2015 - 5 year term - Operation of Landfill Site - Tender Results
Tender No. 15-OF-19

2010 to 2015 2015 to 2020

Operational Items					Darryl's Custom Landscaping Ltd.
	Tom Veert Contracting Ltd.	Tom Veert Contracting Ltd.	\$ Increase	% Increase	
Monthly Cost for labour, Equipment & Supplies (HST extra)	\$14,500.00	\$18,900.00	\$4,400.00	30.34%	\$24,300.00
Short Duration (After- Hours) Access Gate Fee (HST extra)	\$125.00	\$148.00	\$23.00	18.40%	\$150.00
Long Duration (After- Hours) Access Hourly Fee (HST extra)	\$135.00	\$140.00	\$5.00	3.70%	\$120.00
Hourly Operational Rate for Future Adjustments	\$54.50	\$54.50	\$0.00	0.00%	\$120.00
Annual Cost	\$174,000.00	\$226,800.00	\$52,800.00	30.34%	\$291,600.00
HST	\$22,620.00	\$29,484.00	\$6,864.00	30.34%	\$37,908.00
Subtotal	\$196,620.00	\$256,284.00	\$59,664.00	30.34%	\$329,508.00
HST Rebate	-\$17,643.60	-\$22,997.52	-\$5,353.92	30.34%	-\$29,568.24
Total Annual Cost to Town	\$178,976.40	\$233,286.48	\$54,310.08	30.34%	\$299,939.76



Report

TOWN OF FORT FRANCES
PLANNING & DEVELOPMENT DIVISION
REPORT 2015-20

To: Mayor and Council
From: Faye Flatt, Municipal Planner
Date: 19 October 2015
Subject: 353 Scott St – Request for Encroachment Agreement

The Salvation Army recently acquired 353 Scott Street with intention of relocating the thrift shop and offices/counselling space to that location. An email request was recently received from the Architect on behalf of the Owner requesting an encroachment agreement to permit the construction of an accessibility ramp at the front of the building to accommodate the public (copy attached).

To expedite the request so the work can be done before winter, the matter was added as a non-agenda item to the Planning & Development Executive Committee at its meeting October 19th. The committee was advised that the information was provided to Operations & Facilities Division for an evaluation in regards to services it provides such as snow removal, etc.

The committee had no concerns with the request provided there were none from the public works department and pending confirmation in that regard, recommend the request be supported. D. Brown, Manager of Operations & Facilities noted certain requirements that will be included in the agreement and in addition he stated that the ramp should not exceed the minimum size dictated by the Ontario Building Code so as to maintain the maximum area for pedestrian traffic.

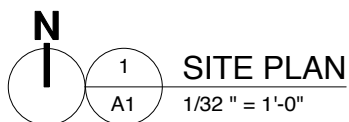
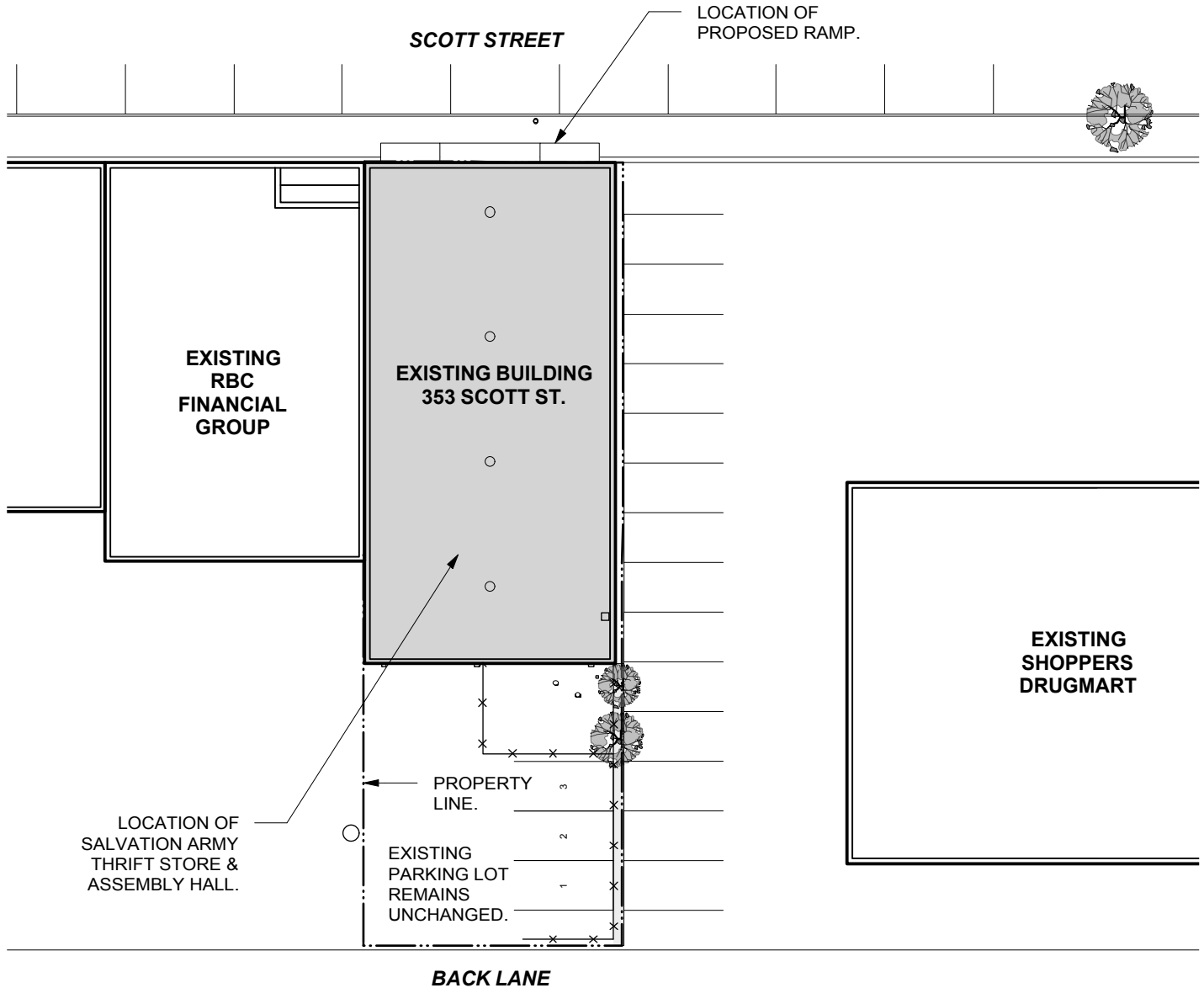
Based on the foregoing, the Planning and Development Executive Committee recommends approval of the request for installation of an accessibility ramp in the boulevard fronting the subject property and that an agreement be formalized to set out the obligations in regards to construction and maintenance of same.

Respectfully submitted,

A handwritten signature in blue ink that reads "Faye Flatt".

F. Flatt, AMCT, ACST, CPT
Municipal Planner

COUNCIL APPROVAL OF THIS REPORT WILL: approve the request on behalf of The Salvation Army to permit the construction of an accessibility ramp in the boulevard fronting the property known as 353 Scott Street; And further that an agreement to set out the obligations in regards to construction and maintenance of same be prepared, with authorizing by-law, for execution by the Mayor and Clerk



SPUTNIK
ARCHITECTURE

UNIT C - 107 OSBORNE ST. WINNIPEG, MB R3L 0C3

AGER LITTLE ARCHITECTS INC
330 - 136 Market Avenue • Winnipeg, MB R3B 0P4 • (204) 414-9191

Project Title
**SALVATION ARMY THRIFT
STORE RENOVATION**
353 Scott Street, Fort Frances, ON

p. 204 415 3906

email: admin@sputnikarchitecture.com

Sheet Title
SITE PLAN

Revision:

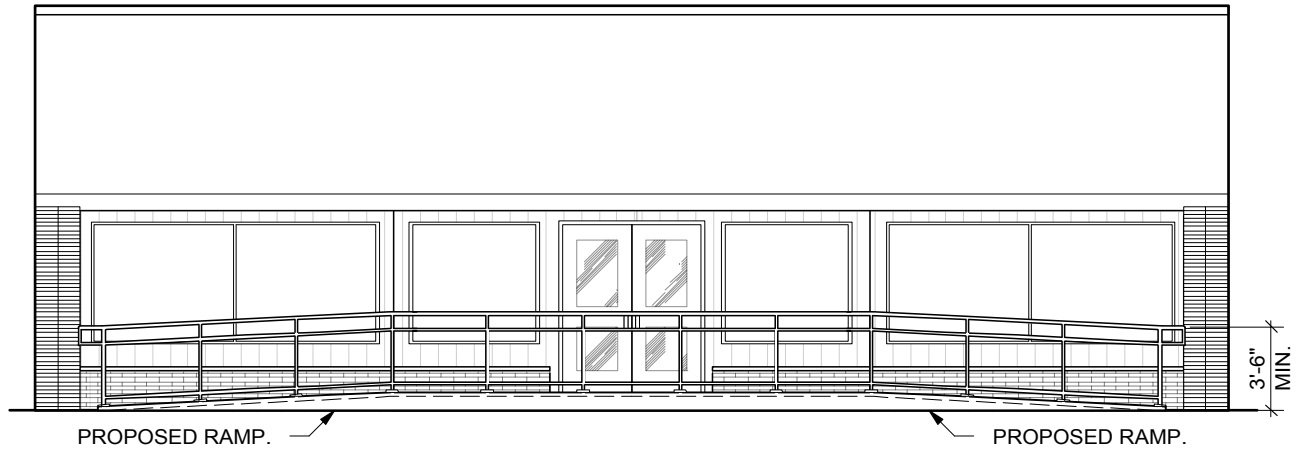
Application for Encroachment Agreement

ASK Number

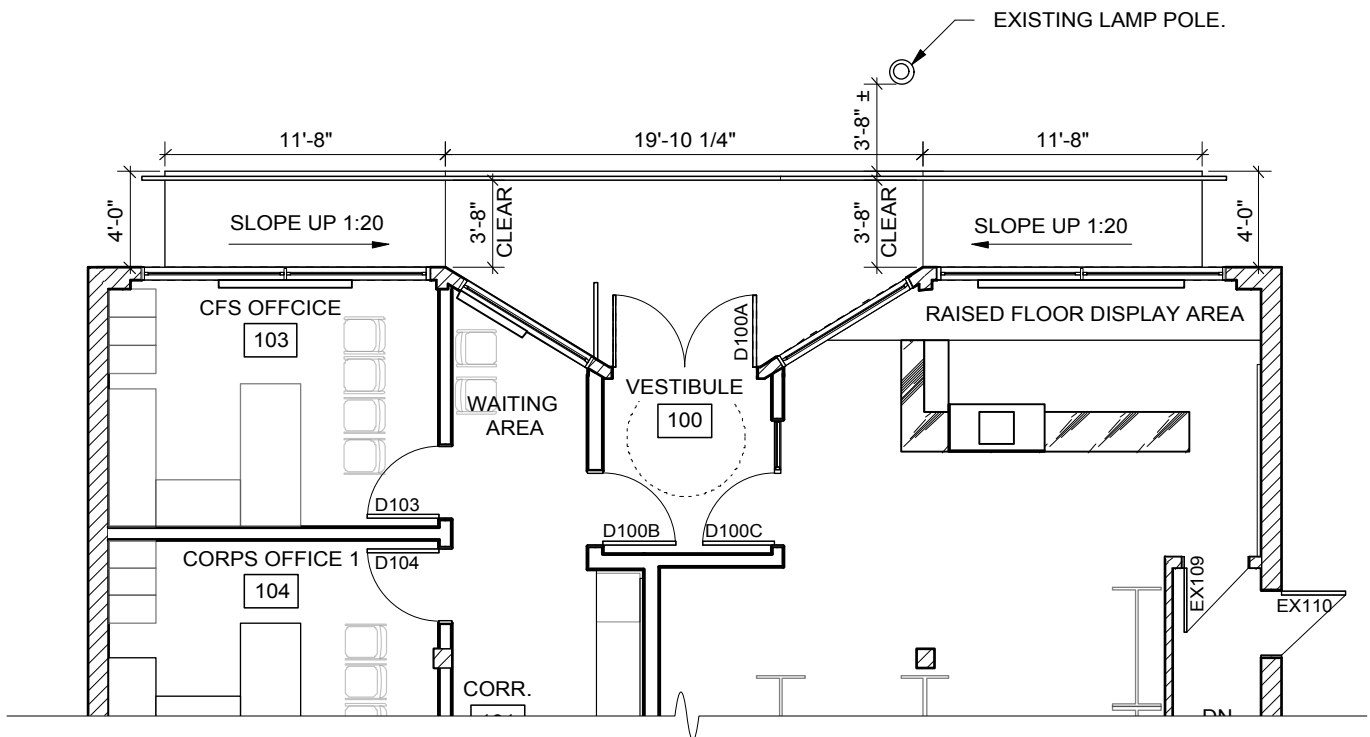
A1

Print Date (yyyy-mm-dd)
2015/10/15

Page 41 of 64



1
A2 NORTH ELEVATION
1/8" = 1'-0"



N
2
A2 PARTIAL MAIN FLOOR PLAN
1/8" = 1'-0"

SPUTNIK
ARCHITECTURE

UNIT C - 107 OSBORNE ST. WINNIPEG, MB R3L 0C3

AGER LITTLE ARCHITECTS INC
330 - 136 Market Avenue - Winnipeg, MB R3B 0P4 - (204) 414-9191

Project Title
SALVATION ARMY THRIFT
STORE RENOVATION
353 Scott Street, Fort Frances, ON

p. 204 415 3906

email: admin@sputnikarchitecture.com

Sheet Title
FLOOR PLAN & ELEVATION

Revision:

Application for Engineering Agreement

ASK Number

A2

Print Date (yyyy-mm-dd)
2015/10/15

Page 42 of 64

Faye Flatt/Frances
10/20/2015 03:36 PM

To Lisa Slomke/Frances@Frances
cc Mark McCaig/Frances@Frances
bcc
Subject Fw: 353 Scott Street - Accessible Ramp Encroachment Application

Lisa,
Below is an email received on behalf of The Salvation Army for an encroachment agreement. In the interest of expediency, I took this matter to PDEC as a non-agenda item yesterday notwithstanding that it had not yet been received by council.

Faye

----- Forwarded by Faye Flatt/Frances on 20/10/2015 03:34 PM -----



Gail Little
<gail@agerlittle.com>
15/10/2015 04:31 PM

To "fflatt@fort-frances.com" <fflatt@fort-frances.com>,
"dbrown@fort-frances.com" <dbrown@fort-frances.com>
Hargraves Peter <peter@sputnikarchitecture.com>, Andrzej
Wodkiewicz <andrzej_wodkiewicz@can.salvationarmy.org>,
Evan Jameson <evan@agerlittle.com>,
"Ryan_MacDonald@can.salvationarmy.org"
cc <Ryan_MacDonald@can.salvationarmy.org>,
"Shawn_Critch@can.salvationarmy.org"
<Shawn_Critch@can.salvationarmy.org>,
"Andy_Albert@can.salvationarmy.org"
<Andy_Albert@can.salvationarmy.org>
Subject 353 Scott Street - Accessible Ramp Encroachment Application

Hi Faye and Doug. As discussed, please find attached our application for the encroachment agreement which includes the following:

- Letter of Authorization from The Salvation Army to make application on their behalf;
- Drawing A1 Site Plan showing proposed ramp location;
- Drawing A2 Floor Plan and Elevation showing plan and elevation of the ramp and typical railing;
- Site Survey Drawing F10-700.

As discussed with Faye, we will provide the \$355.65 payment for the application once the design has been approved by the Town. I trust this is all the documentation you require to add this application to the agenda for your meeting on Monday, however, if you require anything further, please feel free to contact me. Thanks and enjoy the rest of your day.

Regards,

Gail Little BSc MArch MAA MRAIC LEED@AP BD+C PRINCIPAL
AGER LITTLE ARCHITECTS INC. 330 – 136 Market Ave. Winnipeg, MB R3B 0P4. tel (204) 414-9191 or cell (204) 451-2924



Sputnik Ager Little authorization.pdf



ATT00001.htm



15 10 15 Salvation Army Thrift Store - Encroachment Application2.pdf



ATT00002.htm



**ADMINISTRATION & FINANCE DIVISION
TREASURY REPORT 2015/114**

TO: Mayor Avis & Members of Council
FROM: Dawn Galusha, Deputy Treasurer
DATE: October 20, 2015
SUBJECT: Councillor Doug Kitowski – NOMA Regional Conference Travel & Per Diem Claims

BACKGROUND

Attached is a copy of the Travel Statement – Mayor/Council Honorarium per diem in the amount of \$450.00 and Schedule “B” Travel Expenses of \$204.30 to attend the NOMA Regional Conference held in Thunder Bay, Ontario from September 23 - 25, 2015 as submitted by Councillor Doug Kitowski.

Conference Expenses

1.	Meals	\$ 85.00
2.	Own Vehicle Gas	<u>119.30</u>
	Sub-total	204.30
3.	Per Diem (3 days)	<u>450.00</u>
	Total Per Diem & Travel Claims	<u>\$654.30</u>

The registration fee of \$200.00 and hotel accommodations of \$262.14 were paid by the Town resulting in the total cost of \$1,116.44 to attend the NOM Regional Conference as authorized by Council.

RECOMMENDATION

The Administration & Finance Executive Committee recommends approval of the Travel Statement – Mayor/Council Honorarium per diem and Travel Expense claim in the total amount of \$654.30 as submitted by Councillor Doug Kitowski for his attendance at the NOMA Regional Conference held in Thunder Bay, Ontario.

Council Approval of this Report Will Agree to the Administration & Finance Executive Committee recommendation to approve the Travel Statement – Mayor/Council Honorarium per diem and Travel Expense claim in the total amount of \$654.30 as submitted by Councillor Doug Kitowski for his attendance at the NOMA Regional Conference held in Thunder Bay, Ontario.

TOWN OF FORT FRANCES - SCHEDULE "F"
TRAVEL STATEMENT – MAYOR / COUNCIL HONORARIUM

Attendee	Doug Kitowski
Conference / Seminar Attended	NORMA - CONFERENCE
Location	VICTORIA INN THUNDER BAY ONT.
Dates	Sept 23-24-25-2015

Details of Per Diem

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Total
Date			Sept 23	Sept 24	Sept 25			
Amount			150.00	150.00	150.00			450.00

Name (Please Print)	Signature
Doug Kitowski	
Approved	Date
	Oct 7-2015

To be submitted to Payroll for processing when approved by Council



Fort Frances Husky
 800 Kings Highway
 Fort Frances ON
 (807) 274-7680
 GST# 804707339
 Retailer ID 4976296
 Rct:46840 7220-3
 Batch:1434-36

myHusky Rewards

707610#####3811

Earned: 100

Used today: 0

Balance: 1914

2015/09/25 16:48:10

Unit#: 600

Item	Amount
------	--------

Pump# 3

Eth Regular \$119.30

102.932 L x \$1.159/L

AMOUNT \$119.30

HST(Inc Pump) \$13.72

HUSKY PRO

#####406

2015/09/25 16:43:37

R#:685057



PLEASE TELL US
 HOW WE DID!
myHusky.ca/feedback

TOWN OF FORT FRANCES - SCHEDULE "B"
TRAVEL EXPENSE STATEMENT

1.	Attendee	Doug K TOWSKI							
2.	Conference/Seminar Attended	NOMA FALL CONFERENCE							
	Location (Facility and City)	THUNDER BAY, ONT.							
	Dates	SEPT. 23 - 24 - 25							
3.		Sun.	Mon.	Tues.	Wed.	Thurs.	Fri.	Sat.	Total
	Accommodation	PAID BY T.O.P.F.							
	Transportation								
	Breakfast								
	Lunch					15.00			15.00
	Dinner				35.00	35.00			70.00
	Per Diem								
	Other								
4.	Prepaid Expenses	Registration		Air Travel		Other		Total	
								85.00	
5.	Town Used Vehicle	Yes	No	Reason					Total
	Mileage Claimed	KM x \$0.47 =							
		HUSKY FORT FRANCES							119.30
6.	Approved	Total Expenses							204.30
		Advance Received							
		Balance Claimed							
		Balance Refunded							204.30

The agenda must be attached to process payment

In claiming the above amounts, I certify that the expenses have been incurred on behalf of the Town, that the means of transportation were the most economical, with due regard to convenience, and that the expenditures were made in the exercise of my duties. NB – a valid and detailed receipt must accompany hotel Visa slips.

Date

Employee Signature

Date

Supervisor Signature

Date

Division Manager Signature

Date	Treasurer	A / P	Cashier

TOWN OF FORT FRANCES - SCHEDULE "E" TRAVEL WAIVER OF LIABILITY FORM

The Town of Fort Frances carries "Non-Owned Automobile" coverage for liability only. This coverage is for the situation where a liability claim exceeds the vehicle owner's liability insurance and does not include coverage for damages to the individual's vehicle.

Therefore, the undersigned acknowledges that:

- They have read and understood the above particularly with regards to insurance.
- The Town and its insurers will not be responsible for any damages, claims, deductibles or expenses (other than mileage or fuel costs as provided for in the Travel Policy) resulting from the use of one's own vehicle other than that provided for by the Non-Owned Automobile coverage.
- The Town will not be responsible for any additional insurance cost resulting from any claim(s) submitted to an individual's insurers.

Name (Please Print) <div style="font-size: 1.5em; color: blue; font-family: cursive;">DOUG KITOWSKI</div>	Signature <div style="font-size: 1.5em; color: blue; font-family: cursive;">[Signature]</div>
Approved 	Date <div style="color: blue; font-family: cursive;">Oct 7 - 2015</div>

October 22, 2015

Report To: Mayor and Council

From: Travis Rob, Chief Building Official, Facilities/Special Projects Coordinator

RE: Rainy Lake Hotel Demolition and Market Square Development – Project Update.

On September 14, 2015 Council awarded the contract for the demolition of the former Rainy Lake Hotel to JMX Contracting of Gormley Ontario for a total cost of \$597,432.96. During the week of September 14, 2015 JMX worked to prepare to mobilize to site. On Monday September 21, 2015 there was a preconstruction meeting held, both with municipal representative from Public works and later with the property owners of the 200 block of Scott Street. JMX Continued to mobilize, setup site fencing, and complete preliminary work with demolition beginning October 6, 2015. Since that time the demolition has continued 7 days a week. As of Wednesday October 22, 2015 the entire rear portion of the structure including the basement area has been removed and the basement area backfilled. The top two floors of the front portion has been demolished and removed while the main floor portion has been demolished and partially removed. The front portion of the basement and west most wall are all that remain. The Contractor was hauling waste to the Landfill, separating and decontaminating scrap steel and masonry and spreading backfill. As of October 22, 2015 a total of 131 loads of fill material have been brought to site and 25 loads of waste have been taken to the landfill. Once all of the above ground portions of the building have been removed, clean-up will continue with the contractor removing the remaining debris and backfilling the remaining basement area. There will be remedial work to the exterior walls of both neighboring buildings and a new sanitary sewer service to be installed into the property to service 229 Scott Street and any new development on the site. This work will be completed once the area is clear of debris and backfill is complete providing a safe work area, no confirmed date has been provided for this work to be completed.

On October 21, 2015 the Ministry of Labour inspector attended the site and completed an inspection of the works. JMX Contracting was found to be in full compliance with all applicable regulations and no orders or charges were filed. A copy of the inspection report is attached to this report for reference.

Through the planning and grant application stages of this project a few conceptual designs were completed for the proposed market square. These plans were general and conceptual in nature to facilitate grant applications and to start the ball rolling to complete this project. At the October 19, 2015 meeting of the Planning and Development executive committee the design phase of this project was discussed and considered. The recommendation of that committee was that an RFP be completed and advertised for the selection of an Architecture firm to complete the design of the final market square, including public consultation and the

completion of construction drawings. In the coming weeks an RFP will be completed to retain an architecture firm to complete a final design for the development taking into account public consultation to determine the best way to develop this space and ensure the needs and wants of the local residents and businesses are met as best as possible.

The intended schedule has always been to complete the demolition of the existing structure this fall with an RFP for design and design activities through the fall and early winter. A tender for the construction would follow with construction completed through the spring and summer of 2016. To date we are still on track with this schedule.

Respectfully Submitted

A handwritten signature in black ink, appearing to read 'Travis Rob', with a stylized flourish at the end.

Travis Rob, EIT
CBO, Facilities/Special Project Coordinators

Council Approval of this report will approve the recommendation of the Planning and Development Executive Committee to complete an RFP for the selection of an Architecture Firm to complete public consultation and design activities in preparation for the construction of a market square at the Rainy Lake Hotel Site.



Ontario Field Visit Report

Page 1 of 1

OHS Case ID: **03924JSRR334**

Field Visit no: **03924JSRR335**

Visit Date: **2015-OCT-20**

Field Visit Type: **INITIAL**

Workplace Identification: **JMX CONTRACTING INC.**

235 SCOTT STREET, FORT FRANCES, ON, CANADA P9A 1G8

Notice ID:

15eN231921

Telephone:

-

JHSC Status:

Inactive

Work Force #:

5

Completed %:

60

Persons Contacted: **DEREK KLUNDER, SUPERVISOR; LARS FONSECA, ASBESTOS ABATEMENT SUPERVISOR**

Visit Purpose: **INVESTIGATION**

Visit Location: **235 SCOTT STREET, FORT FRANCES, ONTARIO**

Visit Summary: **SEE NARRATIVE**

Detailed Narrative:

Reviewed and discussed the following:

Accompanied by Mark Gignac, RPC

Scope of work: Demolition and asbestos abatement of 3 storey Rainy Lake Hotel

Notice of project, filed and available

Form 1000 completed by Employer/Constructor

Emergency Plan; written, available, included map and contacts

Discussed emergency planning; egress and access in the event of an emergency

Job safety analysis, completed

Jobsite inspection checklist

Worker and supervisor awareness training completed for workers/supervisors

MTCU asbestos training records available

Type 1/Type3 abatement plan carried out

Public Way Protection plan implemented, steel fencing

Dust control using water


Demolition plan executed from top of building down

Traffic Protection Plan written and implemented for Scott Street

Locates; completed and available onsite

Requested Demolition and Excavation Dust Control Plan by supervisor via email

No further action

Recipient	Inspector Data	Worker Representative
	LYLE WIEBE	
Name _____	OCCUPATIONAL HEALTH & SAFETY INSPECTOR	Name _____
	PROVINCIAL OFFENCES OFFICER	
	479 Government Road	
Title _____	Dryden, ON P8N 3B3	Title _____
	Tel: 807-223-4898	
	Fax: 807-223-4344	
Signature _____	Signature 	Signature _____

You are required under the Occupational Health and Safety Act to post a copy of this report in a conspicuous place at the workplace and provide a copy to the health and safety representative or the joint health and safety committee if any. Failure to comply with an order, decision or requirement of an inspector is an offence under Section 66 of the Occupational Health and Safety Act. You have the right to appeal any order or decision within 30 days of the date of the order issued and to request suspension of the order or decision by filing your appeal and request in writing on the appropriate forms with the Ontario Labour Relations Board, 505 University Ave., 2nd Floor, Toronto, Ontario M5G 2P1. You may also contact the Board by phone at (416) 326-7500 or 1-877-339-3335 (toll free), mail or by website at <http://www.olrb.gov.on.ca/english/homepage.htm> for more information.

Town of Fort Frances
Capital Fund Budget vs Actual
as at September 30, 2015

		Actual to Date	2015 Budget	Variance
	Administration			
C-110-0490-0952	Contribution from Reserve Funds		(10,000.00)	(10,000.00)
C-140-0490-0952	Contribution from Reserve Funds		(45,000.00)	(45,000.00)
C-110-9109-0000	Council iPads/Laptops		10,000.00	10,000.00
C-140-9109-0000	Computer/Network Upgrades	826.29	45,000.00	44,173.71
	Total Revenue	-	(55,000.00)	(55,000.00)
	Total Expenditures	826.29	55,000.00	54,173.71
	TOTAL ADMINISTRATION	826.29	-	(826.29)
	Honeywell Project			
C-105-0490-0490	OPA/FFPC Grants			-
C-105-0490-0952	Contribution from Reserve Fund	-	(33,519.00)	(33,519.00)
C-105-9280-0000	Honeywell Improvement Project	50,503.68	33,519.00	(16,984.68)
	Total Revenue	-	(33,519.00)	(33,519.00)
	Total Expenditures	50,503.68	33,519.00	(16,984.68)
	TOTAL CIVIC CENTRE	50,503.68	-	(50,503.68)
	EMERGENCY SERVICES			
C-211-0490-0952	Contribution from Reserve Funds		(27,600.00)	(27,600.00)
C-211-9122-0000	SCBA & Air Cylinders	3,313.33	3,600.00	286.67
C-211-9239-1431	Fire Hose Replacement	4,474.32	4,200.00	(274.32)
C-211-9284-1523	Training Facility	5,608.50	16,000.00	10,391.50
C-211-9625-1431	Air Dryer for Gear	241.02	3,800.00	3,558.98
	Total Revenue	-	(27,600.00)	(27,600.00)
	Total Expenditures	13,637.17	27,600.00	13,962.83
	TOTAL EMERGENCY SERVICES	13,637.17	-	(13,637.17)
	PUBLIC WORKS			
	Transportation			
C-310-0490-0406	AMO Federal Gas Tax			-
C-310-0490-0942	Debenture/Loan (Salt/Sand Shed)		(528,278.00)	(528,278.00)
C-310-0490-0952	Contribution from Reserve Funds		(170,000.00)	(170,000.00)
C-313-0490-0400	Federal Funding - Federal Gas Tax Reserve		(420,000.00)	(420,000.00)
C-313-0490-0952	Contribution from Reserve Funds		(192,667.00)	(192,667.00)
C-313-0490-0952	Contributions from Reserve Funds (Water & Sewer)		(308,532.00)	(308,532.00)
C-316-0490-0412	Provincial Grant	(1,500,000.00)	(2,000,000.00)	(500,000.00)
C-316-0490-0952	Contribution from Reserve Funds		(111,310.00)	(111,310.00)
C-320-0490-0400	Federal Funding - Federal Gas Tax Reserve		(50,000.00)	(50,000.00)
C-320-0490-0589	Contributions from Others (RRDSB)		(32,500.00)	(32,500.00)
C-320-0490-0952	Contribution from Reserve Funds		(13,406.00)	(13,406.00)
C-320-0490-0952	Contribution from Reserve Funds (Water & Sewer)		(80,663.00)	(80,663.00)
C-333-0490-0952	Contribution from Reserve Funds		(40,000.00)	(40,000.00)
C-334-0490-0952	Contribution from Reserve Funds		(682,000.00)	(682,000.00)
C-345-0490-0952	Contribution from Reserve Funds		(25,000.00)	(25,000.00)
C-351-0490-0400	Federal Funding - Federal Gas Tax Reserve		(100,575.00)	(100,575.00)
C-351-0490-0412	Provincial Grant		(117,700.00)	(117,700.00)
C-310-1620-5390	Transfer to FGT Reserve Fund			-
C-310-9105-1471	Small Equipment Purchases	7,660.54	8,000.00	339.46
C-310-9113-1523	Salt/Sand Shed	421,819.63	528,278.00	106,458.37
C-310-9127-1471	O & F Engineering & Managers Office Upgrades	4,097.59	12,000.00	7,902.41
C-310-9127-1523	Public Works Garage Renovations	204.71	150,000.00	149,795.29
C-313-9110-1523	Portage Ave/CNR East Abutment Concrete Work	50,757.49	150,000.00	99,242.51
C-313-9268-1523	Frog Creek Road	69.13		(69.13)
C-313-9271-1523	Phair Ave from 3rd Street to 5th Street (200 m.)	43,331.16	462,667.00	419,335.84

**Town of Fort Frances
Capital Fund Budget vs Actual
as at September 30, 2015**

		Actual to Date	2015 Budget	Variance
C-313-9272-1523	Nelson Street from Butler Ave to Shevlin Woodyard	17,431.78	308,532.00	291,100.22
C-313-9285-1523	3rd Street E Crowe to Frenette	212.25		(212.25)
C-313-9287-1523	Urban Storm Sewer Upgrades	20.31		(20.31)
C-316-9273-1523	Connecting Link - Kings Hwy from Wright to York	775,315.49	2,111,310.00	1,335,994.51
C-320-9271-1523	Phair Ave from 3rd Street to 5th Street (200 m.)	6,047.34	98,163.00	92,115.66
C-320-9272-1523	Nelson Street from Butler Ave to Shevlin Woodyard	301.10	13,406.00	13,104.90
C-320-9273-1523	Connecting Link - Kings Hwy from Wright to York	26,155.44		(26,155.44)
C-320-9274-1523	Keating Ave to JW Walker - 1st Street		65,000.00	65,000.00
C-333-9133-1471	3/4 Ton Truck c/w 4-Wheel Drive	28,234.10	40,000.00	11,765.90
C-334-9230-1471	Sidewalk Machine c/w Blower Attachment		120,000.00	120,000.00
C-334-9244-1471	Snow Plow Truck	235,722.33	237,000.00	1,277.67
C-334-9292-1471	Street Sweeper	775.72	325,000.00	324,224.28
C-345-9135-1471	Pole Replacement - Along Waterfront	25,216.04	25,000.00	(216.04)
	<u>Waste Management System</u>			
C-351-9128-1471	Transfer Station Upgrades	47,771.57	218,275.00	170,503.43
	<u>Airport</u>			
C-390-0490-0400	Federal Grant		(335,677.00)	(335,677.00)
C-390-0490-0952	Contribution from Reserve Funds		(3,000.00)	(3,000.00)
C-390-9105-0000	Video Surveillance System	2,939.05	3,000.00	60.95
C-390-9257-1471	Front End Loader c/w sweeper	161,780.00	216,427.00	54,647.00
C-390-9293-1471	Loader Mounted Snow Blower		119,250.00	119,250.00
	<u>Parks</u>			
C-580-0490-0632	Donation from Cemetery Trust		(10,386.00)	(10,386.00)
C-580-0490-0952	Contribution from Reserve Funds		(40,500.00)	(40,500.00)
C-580-0490-0589	Lawn Tractor Trade-In		(6,200.00)	(6,200.00)
C-586-0430-0632	Lions Millennium Park- Donations			-
C-580-9105-1471	Small Equipment Replacement	4,354.95	5,000.00	645.05
C-580-9133-1471	Half-ton Truck Replacement	26,304.57	30,000.00	3,695.43
C-580-9157-1471	Cemetery Riding Lawn Mowers	10,275.75	16,586.00	6,310.25
C-580-9174-1471	60" wide Snow Plow Attachment for JD Tractor	6,104.59	5,500.00	(604.59)
	Total Revenue	(1,500,000.00)	(5,268,394.00)	(3,768,394.00)
	Total Expenditures	1,902,902.63	5,268,394.00	3,365,491.37
	TOTAL PUBLIC WORKS	402,902.63	-	(402,902.63)
	LIONS MILLENNIUM PARK			
C-586-0430-0632	Donations	(6,456.22)	-	6,456.22
C-586-9232-1523	Contracted Works	2,199.81	-	(2,199.81)
	Total Revenue	(6,456.22)	-	6,456.22
	Total Expenditures	2,199.81	-	(2,199.81)
	TOTAL LIONS MILLENNIUM PARK	(4,256.41)	-	4,256.41
	SISITER KENNEDY CENTRE			
C-622-0490-0412	Provincial Grant	(16,812.36)	-	16,812.36
C-622-9105-0000	Small Capital Purchases	2,686.60	-	(2,686.60)
C-622-9296-0000	Health & Wellness Directory	3,023.86	-	(3,023.86)
	Total Revenue	(16,812.36)	-	16,812.36
	Total Expenditures	5,710.46	-	(5,710.46)
	TOTAL SISTER KENNEDY CENTRE	(11,101.90)	-	11,101.90
	FORT FRANCES CHILDREN'S COMPLEX			
C-641-0490-0432	RRDSSAB Grant			-
C-641-0490-0436	Health & Safety Grant (DSSAB)		(54,800.00)	(54,800.00)
C-641-9106-0000	Vent Hood/Air Handling System for Hood		17,000.00	17,000.00
C-641-9127-1523	Contracted Works (Infant Room/Preschool Room Renos)	1,831.68	37,800.00	35,968.32

Town of Fort Frances
Capital Fund Budget vs Actual
as at September 30, 2015

	Actual to Date	2015 Budget	Variance
Total Revenue	-	(54,800.00)	(54,800.00)
Total Expenditures	1,831.68	54,800.00	52,968.32
TOTAL FF CHILDREN'S COMPLEX	1,831.68	-	(1,831.68)
<u>MSC/Recreation</u>			
C-722-0490-0437 Contributions from Others		(112,000.00)	(112,000.00)
C-722-0490-0952 Contribution from Reserve Funds		(74,000.00)	(74,000.00)
C-722-0490-0952 Cont. from Reserve Funds (Multi Use/Tennis Courts)		(112,000.00)	(112,000.00)
C-740-0490-0448 Sunny Cove Moffit Family Funding	(12,500.00)	-	12,500.00
C-817-0490-0632 Donations	(15,225.92)	-	15,225.92
C-722-9133-0000 MSC 4x4 Truck	27,755.50	36,000.00	8,244.50
C-722-9269-1523 Ice For Kids Sound System	16,699.00		(16,699.00)
C-722-9276-1523 52 Canadian Sound System	3,382.00		(3,382.00)
C-722-9293-1471 MSC Scissor Lift		35,000.00	35,000.00
C-722-9294-1523 Multi Use/Tennis Courts		224,000.00	224,000.00
C-722-9624-0000 MSC Fitness Equipment		3,000.00	3,000.00
C-740-0490-0952 Contribution from Reserve Funds		(8,000.00)	(8,000.00)
C-740-9108-1523 Sunny Cove Upgrades (Windows & Doors)		8,000.00	8,000.00
C-817-0490-0437 Contributions from Others		(15,226.00)	(15,226.00)
C-817-0490-0952 Contribution from Reserve Funds		(6,000.00)	(6,000.00)
C-817-0490-0954 Contribution from Revenue Fund		(5,000.00)	(5,000.00)
C-817-9108-1523 Marina Floor	4,400.00	6,000.00	1,600.00
C-817-9624-1471 Waterfront Outdoor Fitness Equipment	16,010.75	20,226.00	4,215.25
Total Revenue	(27,725.92)	(298,000.00)	(270,274.08)
Total Expenditures	68,247.25	298,000.00	229,752.75
TOTAL MSC/RECREATION	40,521.33	-	(40,521.33)
<u>LIBRARY</u>			
C-781-0490-0400 Federal Grant (CAPP)			-
C-781-0490-0412 Provincial Grant			-
C-781-0490-0952 Contribution from Reserve Funds		-	-
C-781-9109-0000 Computer Equipment	6,035.69	-	(6,035.69)
C-781-9210-1471 Materials	6,585.09	-	(6,585.09)
C-781-9220-1471 Surveillance Cameras	7,412.73	-	(7,412.73)
Total Revenue	-	-	-
Total Expenditures	20,033.51	-	(20,033.51)
TOTAL LIBRARY	20,033.51	-	(20,033.51)
<u>MUSEUM</u>			
C-791-0490-0632 Donations	(3,505.00)	(21,000.00)	(17,495.00)
C-791-0490-0952 Contribution from Reserve Funds			-
C-791-9127-1408 Display/Exhibit Expenses	2,923.98		(2,923.98)
C-791-9128-0000 Environmentally Controlled Display Case		5,000.00	5,000.00
C-791-9163-0000 Display Lighting/Lg Monitor for Digital Papers/Shelving		16,000.00	16,000.00
Total Revenue	(3,505.00)	(21,000.00)	(17,495.00)
Total Expenditures	2,923.98	21,000.00	18,076.02
TOTAL MUSEUM	(581.02)	-	581.02
<u>PLANNING & DEVELOPMENT</u>			
C-122-0490-0400 Federal Grant	(2.01)	(655,000.00)	(654,997.99)
C-122-0490-0412 Provincial Grant		(1,000,000.00)	(1,000,000.00)
C-122-0490-0437 Contributions from Others		(160,000.00)	(160,000.00)
C-122-0490-0952 Contributions from Reserve Funds		(40,000.00)	(40,000.00)
C-122-0490-0954 Cont From Revenue Fund (In-Kind Contributions)		(180,000.00)	(180,000.00)

**Town of Fort Frances
Capital Fund Budget vs Actual
as at September 30, 2015**

	Actual to Date	2015 Budget	Variance
C-271-0490-0952		(100,000.00)	(100,000.00)
C-122-9108-1471		20,000.00	20,000.00
C-122-9282-1523	26,242.04	-	(26,242.04)
C-122-9286-1523	3,968.80	1,995,000.00	1,991,031.20
C-122-9295-1523	9,815.46	20,000.00	10,184.54
C-271-9291-1523	66,955.53	100,000.00	33,044.47
Total Revenue	(2.01)	(2,135,000.00)	(2,134,997.99)
Total Expenditures	106,981.83	2,135,000.00	2,028,018.17
TOTAL PLANNING & DEVELOPMENT	106,979.82	-	(106,979.82)
SANITARY SEWER			
C-410-0490-0952		(364,814.00)	(364,814.00)
C-410-0490-0954		(640,355.00)	(640,355.00)
C-410-9105-1471	4,899.93	12,000.00	7,100.07
C-410-9138-1523	77,287.77	162,400.00	85,112.23
C-410-9179-1523	2,823.77		(2,823.77)
C-410-9238-1523		37,500.00	37,500.00
C-410-9271-1523	32,004.14	220,607.00	188,602.86
C-410-9272-1523	13,675.23	157,442.00	143,766.77
C-410-9273-1523	237,602.88	364,814.00	127,211.12
C-410-9285-1523	113.68		(113.68)
C-410-9280-0000		50,406.00	50,406.00
Total Revenue	-	(1,005,169.00)	(1,005,169.00)
Total Expenditures	368,407.40	1,005,169.00	636,761.60
TOTAL SANITARY SEWER	368,407.40	-	(368,407.40)
SEWAGE TREATMENT PLANT			
C-413-0490-0412	(165,606.00)	(165,606.00)	-
C-413-0490-0954		(260,956.00)	(260,956.00)
C-413-0490-0952		(493,438.00)	(493,438.00)
C-413-0490-0490			-
C-413-9105-1471	137.13		(137.13)
C-413-9108-1471	40,464.65	120,000.00	79,535.35
C-413-9290-0000	125,876.22	800,000.00	674,123.78
Total Revenue	(165,606.00)	(920,000.00)	(754,394.00)
Total Expenditures	166,478.00	920,000.00	753,522.00
TOTAL STP	872.00	-	(872.00)
WATERWORKS ADMINISTRATION			
C-961-0330-0589			-
C-961-0490-0412			-
C-961-0490-0952		(327,401.00)	(327,401.00)
C-961-0490-0954		(967,867.00)	(967,867.00)
C-961-9105-1471	7,994.31	12,000.00	4,005.69
C-961-9137-1523	73,165.72	211,300.00	138,134.28
C-961-9179-1523	2,823.76		(2,823.76)
C-961-9238-1523		37,500.00	37,500.00
C-961-9271-1523	30,746.58	203,145.00	172,398.42
C-961-9272-1523	6,689.96	126,778.00	120,088.04
C-961-9273-1523	429,070.85	704,545.00	275,474.15
C-961-9285-1523	73.83		(73.83)
Total Revenue	-	(1,295,268.00)	(1,295,268.00)
Total Expenditures	550,565.01	1,295,268.00	744,702.99
TOTAL WATERWORKS ADMIN	550,565.01	-	(550,565.01)

**Town of Fort Frances
Capital Fund Budget vs Actual
as at September 30, 2015**

		Actual to Date	2015 Budget	Variance
	WATER TREATMENT PLANT			
C-965-0490-0952	Contribution from Reserve Funds		(357,000.00)	(357,000.00)
C-965-0490-0954	Contribution from Revenue Fund		(60,000.00)	(60,000.00)
C-965-9105-1471	Misc. Small Capital	10,811.69	60,000.00	49,188.31
C-965-9260-1471	Backup Generator	327,743.48	357,000.00	29,256.52
	Total Revenue	-	(417,000.00)	(417,000.00)
	Total Expenditures	338,555.17	417,000.00	78,444.83
	TOTAL WTP	338,555.17	-	(338,555.17)
TOTAL REVENUE		(1,720,107.51)	(11,530,750.00)	(9,810,642.49)
TOTAL EXPENDITURES		3,599,803.87	11,530,750.00	7,930,946.13
TOTAL CAPITAL		1,879,696.36	-	(1,879,696.36)

Water and Sewer Fund (Operating)
Actuals to September 30, 2015

WATER	Actuals to Date	2015 Budget	Variance
961 Waterworks Administration	(1,062,369.45)	(649,208.00)	413,161.45
965 Water Treatment Plant	346,167.19	527,009.00	180,841.81
966 Water Storage Facility	105,306.47	122,199.00	16,892.53
	-610,895.79	0.00	610,895.79
L80 Surplus from Previous Year Before TCA	0.00	0.00	0.00
	-610,895.79	0.00	610,895.79

SEWER	Actual to Date	2015 Budget	Variance
410 Sanitary Sewer Administration	-1,145,151.24	(700,725.00)	444,426.24
413 Sewage Treatment Plant	508,688.49	700,725.00	192,036.51
	-636,462.75	0.00	636,462.75
L80 Surplus from Previous Year Before TCA	0.00	0.00	0.00
	-636,462.75	0.00	636,462.75

**Town of Fort Frances
General Fund (Operating)
Actuals as at September 30, 2015**

	Actuals to Date	2015 Budget	Variance
CORPORATE			
050 Municipal Tax Levy	(10,725,240.08)	(10,738,015.00)	(12,774.92)
051 Education Tax Levy	(1,757,280.65)	(1,757,276.00)	4.65
052 Supp/Omit Municipal Tax Levy	(16,028.83)		16,028.83
053 Supp/Omit Education Tax Levy	(1,868.55)		1,868.55
056 W/O Municipal	369,949.25	352,348.00	(17,601.25)
057 W/O Education	39,191.58	34,989.00	(4,202.58)
061 OMPF	(2,237,700.00)	(2,983,600.00)	(745,900.00)
062 Payments-in-Lieu	(716,539.46)	(783,913.00)	(67,373.54)
062 Other Grant (In-Lieu of Write-off)			-
070 Contribution from Reserve Funds (Tax Rate Stab.)		(448,804.00)	(448,804.00)
070 Sale of Land	(50,749.04)		50,749.04
110 Mayor & Council	213,113.39	762,650.00	549,536.61
112 Contribution to Reserves & Reserve Funds	-	1,375,000.00	1,375,000.00
113 Long Term Debt	396,057.50	697,352.00	301,294.50
115 Election	213.70	-	(213.70)
161 Riverside Health Care/Dr Recruitment	51,000.75	69,000.00	17,999.25
161 Clinic Financing Interest		12,500.00	12,500.00
162 RR DSSAB	1,531,830.69	2,042,441.00	510,610.31
163 Rainycrest	106,098.65	121,255.00	15,156.35
164 Northwestern Health Unit	307,344.50	368,814.00	61,469.50
820 Economic Development	135,331.87	165,485.00	30,153.13
821 Travel Information Centre	12,710.22	22,500.00	9,789.78
830 Solar Panel Project	(16,990.90)	(26,260.00)	(9,269.10)
991 English Public School Board	1,085,484.02	1,418,228.00	332,743.98
992 English Separate School Board	228,699.92	299,028.00	70,328.08
993 French Public School Board	1,050.15	1,400.00	349.85
994 French Separate School Board	2,723.59	3,631.00	907.41
Total Corporate	(11,041,597.73)	(8,991,247.00)	2,050,350.73
ADMINISTRATION AND FINANCE			
070 Other Unassigned Revenue	(233,624.42)	(312,000.00)	(78,375.58)
120 Administration	243,684.01	328,220.00	84,535.99
121 Admin Vehicle	5,579.14	2,873.00	(2,706.14)
122 Municipal Buildings	24,888.55	24,853.00	(35.55)
124 Tax Sale Registration	77.42		(77.42)
125 HR Department	50,829.30	41,750.00	(9,079.30)
130 Clerk	119,797.13	167,200.00	47,402.87
140 Treasury	331,076.34	370,652.00	39,575.66
910 PUC Administration	59,809.70	94,185.00	34,375.30
Total Administration and Finance	602,117.17	717,733.00	115,615.83
EMERGENCY SERVICES			
211 Emergency Services	629,576.51	902,041.00	272,464.49
227 Emergency Measures	10,438.32	19,948.00	9,509.68
228 911 Service	16,226.89	13,800.00	(2,426.89)
231 Police Revenue	(18,974.17)	(25,000.00)	(6,025.83)
232 Police Services Board	10,765.41	19,300.00	8,534.59
233 Police Administration	1,934,989.85	2,516,595.00	581,605.15
Total Emergency Services	2,583,022.81	3,446,684.00	863,661.19
COMMUNITY SERVICES			
622 Sister Kennedy Centre	20,588.73	31,412.00	10,823.27
641 Fort Frances Children's Complex	(62,774.92)	-	62,774.92
643 Best Start Hub/Resource Centre	(36,853.05)	-	36,853.05
644 Day Care Resource Teacher	1,755.20	-	(1,755.20)

**Town of Fort Frances
General Fund (Operating)
Actuals as at September 30, 2015**

		Actuals to Date	2015 Budget	Variance
653	Handi-Transit System	76,442.59	90,657.00	14,214.41
713	Townshend Theatre	(12,102.29)	-	12,102.29
722	Recreation Facilities	379,833.23	592,536.00	212,702.77
725	Recreation Programs	41,304.44	117,453.00	76,148.56
732	Community Services	84,601.73	108,643.00	24,041.27
740	Sunny Cove Camp	140.81	15,547.00	15,406.19
781	Fort Frances Public Library	412,177.28	485,975.00	73,797.72
791	Museum	113,045.71	146,448.00	33,402.29
817	Waterfront Development/Marina	35,079.37	55,712.00	20,632.63
	Total Community Services	1,053,238.83	1,644,383.00	591,144.17
OPERATIONS AND FACILITIES				
310	PW Administration	(44,778.23)	(153,725.00)	(108,946.77)
311	PW Buildings & Yards	77,213.03	110,622.00	33,408.97
313	Municipal Roads	756,128.06	1,257,030.00	500,901.94
318	Public Parking Lots	5,082.92	15,980.00	10,897.08
320	Sidewalks	62,100.78	107,463.00	45,362.22
330	Private Works Charges	32,195.97	33,904.00	1,708.03
331	Private Crossing Charges	6,599.39	18,479.00	11,879.61
333	PW Vehicles	133,001.86	216,501.00	83,499.14
334	PW Equipment	156,441.48	245,029.00	88,587.52
344	PW Stores	56,737.27	66,262.00	9,524.73
345	Traffic Signal Maintenance	8,986.13	6,861.00	(2,125.13)
346	Streetlight Maintenance	30,522.76	47,586.00	17,063.24
350	Garbage Collection	(87,253.34)	(156,577.00)	(69,323.66)
351	Recycling Services	135,285.18	194,826.00	59,540.82
352	Sanitary Landfill	(169,661.19)	(38,249.00)	131,412.19
360	Engineering	22,632.29	28,755.00	6,122.71
390	Airport	(113,130.99)	21,231.00	134,361.99
391	Airport Building Maintenance	26,909.14	40,582.00	13,672.86
393	Airport Grounds Maintenance	37,735.50	79,170.00	41,434.50
580	Parks & Cemeteries Admin.	142,710.06	162,487.00	19,776.94
582	Fort Frances Cemetery	69,968.00	79,211.00	9,243.00
583	Riverview Cemetery	144,852.66	191,483.00	46,630.34
584	Point Park	10,004.12	26,408.00	16,403.88
585	Parks - Outdoor Facilities	202,117.52	206,694.00	4,576.48
586	Lions Millennium Park	4,654.69	11,812.00	7,157.31
	Total Operations and Facilities	1,707,055.06	2,819,825.00	1,112,769.94
PLANNING AND DEVELOPMENT				
150	Civic Centre	42,088.58	66,353.00	24,264.42
271	By-Law Enforcement	96,620.88	135,046.00	38,425.12
272	Animal Shelter	5,636.45	9,914.00	4,277.55
813	Building Official	(14,257.22)	52,406.00	66,663.22
815	Planning & Zoning	59,795.01	98,903.00	39,107.99
	Total Planning and Development	189,883.70	362,622.00	172,738.30
	Sub-Total General Fund (Operating)	(4,906,280.16)	-	4,906,280.16
L80	Surplus from Previous Year			-
	Deficit/(Surplus)	(4,906,280.16)	-	4,906,280.16
TOTAL BUDGET - Revenue				
		(19,323,420.34)	(21,992,180.00)	(2,668,759.66)
TOTAL BUDGET - Expenditures				
		14,417,140.18	21,992,180.00	7,575,039.82
		(4,906,280.16)	0.00	4,906,280.16

FINANCIAL INDICATOR REVIEW

(Based on 2014 Financial Information Return)

Fort Frances T

Date Prepared: 04-Sep-15

MSO Office: Northwest Ontario

Prepared By: Jessica Vail

Tier: Single Tier

MAH Code: 87401

MUNID: 59012

REV Code: 5912

FINANCIAL INDICATORS

Indicator	Ranges		Actuals	North - Population > 2500 <= 10000		Level of Challenge
				Median	Average	
Net Financial Assets or Net Debt as a % of Own Purpose Taxation Plus User Fees	Low: > -50% Mod: -50% to -100% High: < -100%	2010	57.5%	-32.6%	-29.9%	LOW
		2011	64.5%	-36.9%	-33.4%	LOW
		2012	59.9%	-40.9%	-32.0%	LOW
		2013	64.7%	-17.2%	-17.2%	LOW
		2014	80.8%	-2.4%	-2.0%	LOW
Total Reserves and Discretionary Reserve Funds as a % of Operating Expenses	Low: > 20% Mod: 10% to 20% High: < 10%	2010	39.1%	22.2%	26.0%	LOW
		2011	44.6%	25.8%	29.4%	LOW
		2012	45.3%	29.5%	29.3%	LOW
		2013	42.0%	29.2%	34.4%	LOW
		2014	57.6%	33.8%	39.6%	LOW
Debt Servicing Cost as a % of Total Operating Revenue	Low: < 5% Mod: 5% to 10% High: > 10%	2010	4.0%	4.2%	4.3%	LOW
		2011	4.1%	4.4%	5.5%	LOW
		2012	4.0%	4.5%	6.0%	LOW
		2013	4.4%	4.8%	5.8%	LOW
		2014	3.3%	5.0%	5.5%	LOW
Total Taxes Receivable less Allowance for Uncollectables as a % of Total Taxes Levied	Low: < 10% Mod: 10% to 15% High: > 15%	2010	6.5%	10.0%	13.9%	LOW
		2011	6.3%	9.1%	12.9%	LOW
		2012	6.4%	9.4%	12.0%	LOW
		2013	9.2%	10.5%	14.0%	LOW
		2014	6.3%	11.9%	14.6%	LOW
Total Cash and Cash Equivalents as a % of Operating Expenses	Low: > 10% Mod: 5% to 10% High: < 5%	2010	4.8%	19.8%	17.5%	HIGH
		2011	9.0%	19.2%	21.1%	MODERATE
		2012	3.3%	21.9%	23.8%	HIGH
		2013	3.4%	26.6%	30.2%	HIGH
		2014	12.8%	33.5%	33.8%	LOW
Net Working Capital as a % of Total Municipal Operating Expenses	Low: > 10% Mod: 10% to -10% High: < -10%	2010	15.3%	28.1%	28.4%	LOW
		2011	19.7%	29.7%	42.2%	LOW
		2012	12.9%	33.6%	40.1%	LOW
		2013	10.2%	36.8%	49.0%	LOW
		2014	25.1%	39.2%	41.7%	LOW
Net Book Value of Capital Assets as a % of Cost of Capital Assets	Low: > 50% Mod: 35% to 50% High: < 35%	2010	60.5%	60.4%	60.5%	LOW
		2011	58.5%	60.4%	59.7%	LOW
		2012	57.5%	59.4%	58.0%	LOW
		2013	56.3%	57.8%	57.8%	LOW
		2014	54.8%	57.7%	56.0%	LOW

 The data and information contained in this document is for informational purposes only. Any use of the data and information in this document should be done by qualified individuals. This information is not intended to be used on its own and should be used in conjunction with other financial information and resources available.

FINANCIAL INDICATOR REVIEW

(Based on 2014 Financial Information Return)

Fort Frances T

NOTES

Financial Information Returns ("FIRs") are a standard set of year-end reports submitted by municipalities to the Province which capture certain financial information. On an annual basis, Ministry staff prepare certain financial indicators for each municipality, based on the information contained in the FIRs. It is important to remember that these financial indicators provide a snapshot at a particular moment in time and should not be considered in isolation, but supported with other relevant information sources. In keeping with our Financial Information Return review process and follow-up, Ministry staff may routinely contact and discuss this information with municipal officials.

Additional Notes on what Financial Indicators may indicate:

Net Financial Assets or Net Debt as a % of Own Purpose Taxation Plus User Fees - *How much tax and fee revenue is servicing debt?*

Reserves and Reserve Funds as a % of Operating Expenses (excluding amortization) - *How much money is set aside for future needs / contingencies?*

Debt Charges as a % of Total Operating Revenue - *How much of each dollar raised is spent on debt?*

Total Taxes Receivable less Allowance for Uncollectables as a % of Total Taxes Levied - *High percentages may indicate collection challenges.*

Total Cash and Cash Equivalents as a % of Operating Expenses (excluding amortization) - *How much cash and liquid investments could be available to cover operating expenses?*

Net Working Capital as a % of Total Municipal Operating Expenses (excluding amortization) - *How much cash, receivables and inventory less short-term debt could be available to cover operating expenses?*

Net Book Value of Capital Assets as a % of Cost of Capital Assets - *Remaining life / value of infrastructure; high percentage may indicate "new" assets while a low percentage may indicate "used up" assets that may need repair / replacement soon.*

Seniors Fair Evaluation Results

How did you hear about the Seniors Fair? (Tick as many as apply.)

- ☐ At Sister Kennedy Centre **25**
- ☐ Television **1**
- ☐ Radio advertisement **12**
- ☐ Newspaper advertisement **48**
- ☐ News item **16**
- ☐ Poster **16**
- ☐ Other **Friends & Family** **20**

SALT meeting 1

Please rate your overall satisfaction with the Seniors Fair.

- ☐ Very satisfied **52**
- ☐ Satisfied **19**
- ☐ Neutral
- ☐ Dissatisfied
- ☐ Very Dissatisfied **1**

Please rate the following aspects of the Seniors Fair:

	Very Satisfied	Satisfied	Neutral	Dissatisfied	Very Dissatisfied
Topics	52	20			
Sound quality	46	18	2		1
Lunch	65	6			
Venue	54	11			
Transportation	16	1			