

TOWN OF FORT FRANCES

AGENDA - October 26, 2015

MEETING - Council Chambers - Civic Centre

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1. **COUNCIL MEETING**
(Session No. 024) to immediately follow the Committee of the Whole
 - 1.1 Call to Order
 - 1.2 Prayer
 - 1.3 Non-agenda items identified to be considered later in this meeting
 - 1.4 Disclosure of pecuniary interest and the general nature thereof.
2. **Delegations/Deputations:**
 - 2.1 November Shine the Light Campaign - Jacquee Loerzel
3. **Consent Agenda:**
 - 3.1 Items Referred from Committee of the Whole
 - 3.2 Letter dated October 13, 2015 from J. Loerzel, Riverside Health Care Facilities re: Shine the Light on Woman Abuse
- will be notified of Council's proclamation
4. **Approval of Council Minutes: ***
 - 4.1 Session No. 023 - October 13, 2015
5. **Approval of Committee of the Whole Minutes: ***
 - 5.1 Session No. 034 - October 13, 2015
6. **Resolutions from tonight's Committee meeting**
7. **By-Laws:**
 - 7.1 By-law to designate Lots 113 and 114 Plan SM-50 for the property known as 1020 and 1022 Third Street East pursuant to Section 50(3) of the Planning Act, not be on a registered plan of subdivision.
 - 7.2 By-law to approve a contract for operations of the Municipal Landfill awarded to Tom Veert Contracting Ltd. which was awarded through the public tender process.
 - 7.3 By-law to approve an agreement with Fort Frances Curling Club with respect to payment of arrears of taxes.

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8. <u>New Items:</u>	
8.1 Canada Day Committee (Fun in the Sun) - Volunteers Needed	
9. <u>Information Correspondence:</u>	
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- Development Charges and Planning Reform Referred to the Standing Committee (Oct 14, 2015)	
10. <u>Minutes:</u>	
10.1 Administration and Finance Executive Committee dated October 6, 2015*.	19 - 21
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10.4 Economic Development Advisory Committee dated January 12th, February 2nd, March 9th, April 13th, May 4th, June 8th, July 13th, 2015.	25 - 38
11. <u>Non-agenda Items</u>	
12. <u>ADJOURNMENT</u>	
13. <u>* Previously distributed to Council</u>	
14. <u>** Items can be viewed by contacting the Clerk</u>	



October 13, 2015

Dear Mayor Avis and Fort Frances Town Council,

November is woman abuse awareness and prevention month and Riverside Community Counselling Services, a program of Riverside Health Care (RHC), is pleased to announce the sponsorship of the Shine the Light Campaign.

The Shine the Light Campaign was initiated in London, Ontario by the London Abused Women's Centre to increase awareness of woman abuse to the public. We are pleased to be one of many communities across the province helping to bring recognition to this issue through the Shine the Light Campaign. The Campaign's signature colour purple is used to symbolize courage, survival and honour. November 13, 2015 will be the official "Wear Purple Day" to honour and stand in solidarity with those women who have experienced and endured abuse.

On behalf of the Shine the Light Campaign, I would be honoured if Mayor Avis and the Fort Frances Town Council would assist in shining a light on the issue of woman abuse by proclaiming the month of November as Woman Abuse Awareness Month for the town of Fort Frances.

I thank you very much for your time and consideration.

Respectfully,

Jacquee Loerzel, M.S.W., R.S.W.
 Community Family Violence Counsellor
 Riverside Community Counselling Services
 Riverside Health Care Facilities
 (807)-274-4807(1)



TOWN OF FORT FRANCES

BY-LAW NO. **/15

(Being a By-Law to designate Lots 113 and 114 Plan SM-50 for the property known as 1020 and 1022 Third St E, pursuant to Section 50(4) of the Planning Act, R.S.O. 1990, c.P.13, as amended).

WHEREAS Section 50(4) of the Planning Act provides that Council may by by-law designate any plan of subdivision, or part thereof, that has been registered for eight years or more, to not be on a registered plan of subdivision for the purposes of Section 50(3) of the Planning Act, R.S.O. 1990, c.P.13, as amended.

AND WHEREAS the Plan SM-50 is a plan of subdivision registered on January 2, 1912.

AND WHEREAS the Municipal Planner has certified that the Application to Deem received from the property owners is necessary to merge the properties to be one lot of record to permit the construction of an accessory building on the recently acquired adjacent property and that the legislated criteria for so doing has been satisfied.

NOW THEREFORE the Council of the Corporation of the Town of Fort Frances **HEREBY ENACTS** as follows:

1. That Lots 113 and 114 on Plan SM-50 be and is hereby designated, under Section 50(4) of the Planning Act, R.S.O. 1990, c.P.13, as amended (the Act) not to be lots on a registered plan of subdivision for the purposes of Section 50(3) of the Act.
2. And further that the Clerk shall lodge a Certified Copy of this By-Law with the Office of the Minister of Municipal Affairs and Housing, pursuant to the requirements of Section 50(26) of the Act.
3. And further that the Clerk shall register a Certified Copy of this By-Law in the Land Registry Office for the District of Rainy River, pursuant to the requirements of Section 50(28) of the Act.
4. And further that Notice of Passing of this By-Law shall be sent to each person on the last revised assessment roll to be the owner of the said lands, pursuant to the requirements of Section 50(29) of the Act.
5. In accordance with Section 50(27) of the Act, this By-Law shall take effect upon the passing thereof, subject to Section 50(28) of the Act.

READ THREE TIMES AND FINALLY PASSED in open Council this 26th day of October 2015.

J. Caul, Deputy Mayor

E. Slomke, Clerk

TOWN OF FORT FRANCES

BY-LAW NO. XX/15

(Being a by-law to approve a contract for operations of the municipal landfill awarded through the public tender process - the *Municipal Act, 2001*, R.S.O. 2001, c.25.)

WHEREAS on October XX, 2015, Council awarded a contract for Landfill Site Operations to Tom Veert Contracting Limited. No. 15-OF-19;

NOW THEREFORE Council for the Corporation of the Town of Fort Frances HEREBY ENACTS as follows:

1. That pursuant to the award of a contract under Tender 15-OF-19, the following contract in the form of the schedule attached to this by-law be approved for the Mayor and Clerk to sign and affix the Corporate Seal thereto:

Tom Veert Contracting Limited. (15-OF-19), being Schedule "A" attached hereto.

This by-law shall come into force and take effect on the final passing thereof.

READ THREE TIMES and finally passed in open Council this 26th day of October 2015.

J. Caul, Deputy-Mayor

E. Slomke, Clerk

SCHEDULE 2

AGREEMENT

THIS AGREEMENT made this 20 day of October, 2015.

BETWEEN:

Tom Veert Contracting Ltd.
(herein sometimes referred to as the "Tenderer" or the "Contractor")

- and -

The Corporation of the Town of Fort Frances
(the "Town")

Whereas the Contractor has represented to the Town that the Contractor is well able to perform the Work described in the Tender Documents for the respective Total Unit Price(s), Total Prices, and for the Year(s) quoted by the Tenderer in the Tender.

Now therefore the Contractor and the Town (herein sometimes referred to as the "Parties") undertake and agree as follows:

1. The Tenderer shall perform and complete the Work:
 - (a) to and for, the benefit and satisfaction of the Town, in accordance with the Tender Documents;
 - (b) for the Year(s), and for the respective Total Unit Price(s) and Total Prices quoted by the Tenderer in the Tender Forms except as may be increased or decreased by increase or decrease in taxes (such as HST) as set out in paragraphs 3 and 4 of the Tender Forms.
2. The Tender Documents shall collectively be and the whole shall constitute the Contract between the Parties.

3. The Town agrees to pay to the Contractor in lawful money of Canada for the performance of the Work with the amounts to be paid on account thereof in accordance with the Specifications and Other Provisions and subject to adjustments, additions, deductions and deletions as provided in and by the Tender Documents. The Town shall pay on account thereof upon the approval of the Town Manager, Operations and Facilities (in the Tender Documents the Town Manager, Operations and Facilities is sometimes referred to as the "Manager"). Upon receipt of invoices, any adjustments to monies owing will be made with notification to the Contractor.
4. If the Town fails to make payments to the Contractor as they become due under the terms of the Tender Documents, interest equal to the current bank prime rate + 2% per annum on such unpaid amounts shall become due and payable until payment.
5. If:
 - (a) the Contractor should be adjudged bankrupt, or becomes insolvent, or makes a general assignment for the benefit of creditors, or if a receiver is appointed of the Tenderer or the Tenderer's business or any part thereof; or
 - (b) a petition in bankruptcy for liquidation, reorganization, or other proceeding, is filed by or against the Tenderer;
 - (c) the Contractor fails or neglects to properly perform or complete the Work or otherwise fails to comply with the requirements of the Tender Documents (including, without limitation, failure to meet gradation specifications, or to meet delivery dates, or otherwise)

the Town may, without prejudice to any other right or remedy it may have, terminate this Agreement by giving the Contractor written notice.

The Contractor's obligation under the Tender Documents as to quality, correction and warranty of the work performed by him up to the time of termination shall continue in force after such termination.

6. Time shall in all respects be of the essence.
7. Neither this Agreement nor any rights or entitlements under it shall be assignable or transferable by the Contractor without the prior written consent of the Town.

8. Any notice required or permitted to be given hereunder shall be in writing and shall be effectively given if:
- (a) delivered personally;
 - (b) sent by prepaid courier service or mail; or
 - (c) sent prepaid by telecopier, telex or other similar means of electronic communication (confirmed on the same or following day by prepaid mail) addressed,

- (i) in case of notice to the Town, as follows:

320 Portage Avenue
FORT FRANCES, Ontario
P9A 3P9
Attention: Administrator

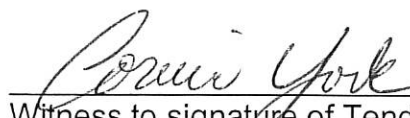
- (ii) in case of the Contractor, as follows:

Tom Veert Contracting Ltd.
Box 417
Fort Frances, ON
P9A 3M7

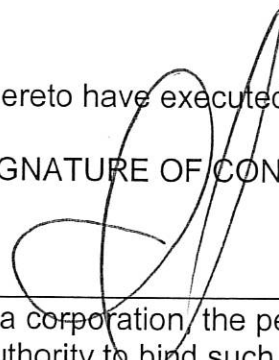
Any notice so given shall be deemed conclusively to have been given and received when so personally delivered or sent by telex, telecopier or other electronic communication or on the second day following the sending thereof by private courier or mail. Any Party hereto or others mentioned above may change any particulars of its address for notice by notice to the others in the manner aforesaid.

IN WITNESSETH WHEREOF the Parties hereto have executed this Agreement.

SIGNATURE OF CONTRACTOR:



Witness to signature of Tenderer



If a corporation, the person signing has the authority to bind such corporation

Print name of Witness:

Corinne York

PRINT NAME AND TITLE OF PERSON
SIGNING:

Tom Veert President

IF A CORPORATION, PRINT PROPER NAME
OF CORPORATION:

Tom Veert Contracting Limited

Address of Witness:

box 128
Devlin, ON

Address of Contractor:

box 417
Fort Frances, ON P9A3M7

Phone Number of Witness:

807-274-6898

Phone Number of Contractor:

807-274-6898

Fax Number: 807-274-6070

Cell Number: 807-275-9600

The Corporation of the Town of Fort Frances

per: _____

per: _____

I/we have authority to bind the Town

TOWN OF FORT FRANCESBY-LAW NO. XX/15

(Being a by-law to approve an agreement with Fort Frances Curling Club with respect to payment of arrears of taxes. - the *Municipal Act, 2001*, R.S.O. 2001, c.25, Section 107.)

WHEREAS on October 13, 2015, Council approved, with direction to Administration, that the Town enter into an agreement with the Fort Frances Curling Club (the "Club") with respect to settlement of the arrears of taxes, penalty and interest owing by the Club to the Town.

NOW THEREFORE Council for the Corporation of the Town of Fort Frances HEREBY ENACTS as follows:

1. That the Agreement with Fort Frances Curling Club in the form of Schedule "A" attached to this by-law be approved for the Mayor and Clerk to sign and affix the Corporate Seal thereto.

This by-law shall come into force and take effect on the final passing thereof.

READ THREE TIMES and finally passed in open Council this 26th day of October 2015.

R. Avis, Mayor

E. Slomke, Clerk

THIS AGREEMENT made this 26th day of October 2015.

BETWEEN:

THE FORT FRANCES CURLING CLUB

(Referred to as the “Owner”)

- a n d -

THE CORPORATION OF THE TOWN OF FORT FRANCES

(Referred to as the “TOWN”)

Section 1. Recital

- 1.1 The Fort Frances Curling Club is the registered owner of the property
 - a) Municipally known as 300 Eighth Street E.
 - b) Legally described as Part SW ¼ of Section 28 Plan 48R3274, Parts 3 & 4, Parcel 25503
 - c) Identified with the Town by Assessment Roll Number 5912 010 007 26710 0000.
- 1.2 The Owner has fallen into arrears in payment of property taxes with respect to the Owners land and requested a resolution of the outstanding taxes owing on the property.

Section 2. Resolution

- 2.1 At the meeting of Council held on Tuesday October 13, 2015 a resolution was passed being “THAT the report dated October 7, 2015 from L. Witherspoon, Treasurer re: Fort Frances Curling Club Request be approved which authorizes staff to proceed with the necessary steps to enact the agreed provisions with the Fort Frances Curling Club as outlined in the report.”

The approval of Treasury Report 2015/103-A authorized staff to proceed with the necessary steps to enact the agreed provisions with the Fort Frances Curling Club as listed in the report.

Section 3. Terms of Agreement

- 3.1 That the Fort Frances Curling Club make a \$5,000.00 payment on or before October 30, 2015.
- 3.2 That the approved 2015 Charity rebate in the amount of \$8,203.81 be applied against the outstanding taxes.
- 3.3 That a Council Public Relations Grant equal in value to the 2014 and 2015 Penalty and Interest owing be applied against the outstanding taxes.
- 3.4 Enter into a payment schedule Agreement for the remaining outstanding tax amount of \$15,243.51, in a non-interest manner, to be paid in equal payments over 18 months starting repayment on November 30, 2015 as outlined in Appendix ‘A’ attached hereto and forming part of this by-law.
 - 3.4.1 This Agreement does not preclude the payment of the balance in full, at any time, by the Fort Frances Curling Club and such payment shall terminate this Agreement.

- 3.4.2 In the event that the Fort Frances Curling Club defaults in respect of any payments required by this Agreement, the amount owing in default shall be subject to interest in accordance with the maximum interest charges allowable, as provided for in the Municipal Act, and the interest shall be charged back to the due date of the last payment and for each month that the payment amount is in default.
- 3.5 The expectation going forward is that all taxes will be kept current.
- 3.6 If any notice is required to be given by the Town to the Owner under or by this Agreement, such notice shall be mailed to or delivered to the Fort Frances Curling Club at the following address:

P.O. Box 27
Fort Frances, Ontario P9A 3M5

or such other address of which the Owner has notified the Town in writing, and any such notice mailed or delivered to such address shall be deemed good and sufficient notice under the terms of the Agreement.
- 3.7 If any paragraph or part of paragraphs in the Agreement be illegal or unenforceable, it or they shall be considered separate and severable from this Agreement and the remaining provisions of the Agreement shall remain in force and effect and shall be binding upon the Parties hereto as though the said paragraph or paragraphs or part or parts of paragraphs had never been included.
- 3.8 This Agreement shall extend to and be binding upon and the benefit of the Parties and to their respective heirs, successors and assigns.

IN WITNESS of the Agreement to the above Terms of Agreement, the Parties have signed or have caused the appropriate and fully authorized signing officers noted below to execute this document and deliver it.

SIGNED, SEALED AND DELIVERED
IN THE PRESENCE OF:

Fort Frances Curling Club

per _____
President

Witness

per _____
Vice-President

Witness

I/We have the authority to bind the Organization

The Corporation of the Town of Fort Frances

per _____
R. Avis, Mayor

per _____
E. Slomke, Clerk

I/We have the authority to bind the Corporation

Received by e-mail October 9, 2015

Good morning,

Please see below a Resolution passed by Parry Sound Town Council regarding AMO's call for donations to assist the Syrian Refugees. We would request that you present this to your respective Councils.

October 6, 2015

*Moved by Councillor Doug McCann
Seconded by Councillor Paul Borneman*

Whereas AMO (Association of Municipalities of Ontario) is challenging all its member municipalities to donate at least \$100.00 to aid in the international effort to resettle the Syrian refugees in safe countries; and

Whereas AMO hopes to raise at least \$40,000.00 to help save two families;

Therefore be it resolved that the Town of Parry Sound contribute \$1,000.00 to Lifeline Syria to assist with this effort; and

Further that all other municipalities in Ontario be challenged to donate more than the suggested \$100.00.

Regards,

Jackie Johnston Boggs
Clerk / EA
jboggs@townofparrysound.com

Town of Parry Sound
52 Seguin St
Parry Sound, ON P2A 1B4
T. (705) 746-2101 x224
F. (705) 746-7461





AMO Communications
<communicate@amo.on.ca>

10/14/2015 03:07 PM

To "Islomke@fort-frances.com" <Islomke@fort-frances.com>

cc

bcc

Subject AMO Policy Update - Development Charges and Planning Reform

October 14, 2015

Development Charges and Planning Reform Referred to the Standing Committee

On September 29th Bill 73, the *Smart Growth for Our Communities Act, 2015* passed second reading and was referred to the Standing Committee on Social Policy.

AMO President, Gary McNamara has requested to appear before the Committee and will be seeking a number of amendments to the Bill - as relates to the Bill's proposed changes to the Development Charges Act and the Planning Act. While the Standing Committee hearing dates are not yet available, we know that municipal governments are also looking to make presentations. Highlights of AMO's proposed Bill 73 amendments follow:

Development Charges Act: AMO's proposed legislative amendments to Bill 73:

Status of Existing Agreements

There would be no need for voluntary agreements if the legislation permitted municipalities to fully recover costs of development. Bill 73 must be re-worded to make it explicitly clear that agreements, including voluntary agreements existing before this Bill takes effect, if passed, are to remain in effect and without question. Such agreements have been negotiated in good faith, often initiated by developers. Going forward, prohibiting such agreements may have consequences for development and we caution the government from prohibiting them.

When charges are payable

Section 6 of the Bill makes charges payable upon the first building permit being issued. This policy should be deleted; flexibility is needed to respond to circumstance. The government's proposed change may lock in lower DC rates and permit developers to not follow through on their building time-lines to avoid charges that might rise over time.

Area Specific Charges

Specific area rates should remain a local decision. Proposed Section 2 (3) of the Bill amends the Act to unnecessarily limit local authority and vests that responsibility with the Minister. It should be deleted. Municipalities should have flexibility in determining their use.

Proposed Development Charges Regulations made under the Bill 73:

Although the Standing Committee is reviewing the Bill as a piece of legislation, it is structured in part as an enabling piece of legislation with several regulations to be prepared to come into force at the same time as the proposed legislation is proclaimed. Some of AMO's initial regulatory comments are being made at this time so that Standing Committee can benefit from the larger picture of the changes to the development charges regime.

a. **Regulation on transit and cost calculations**

We endorse a regulatory statute related to transit that would fulfill the long-standing principle that "growth should pay for growth". Only the Toronto-York Spadina Subway Extension (TYSSE) approach covers 100% of the costs. It's an approach that has been used before and it works. Any other approach suggests that the TYSSE was the wrong approach.

Transit is a clear priority of both the provincial government and municipal governments and it needs to be reflected in what the government does in terms of DCAs. As much as developers might publicly protest, they also know that transit is a basic service now and is needed too, if people are going to continue buying homes in areas that will need transit. It supports intensification. It supports productivity. It would also help the province fiscally. It is the right approach for all concerned.

b. **Regulation on waste diversion**

Permitting development charges recoveries for waste diversion is strongly supported by AMO and municipal governments. Turning this from an ineligible service to an eligible service needs to be done in a way that meets current and future service challenges. Diversion must include costs for waste management, not just that which is kept out of landfills. It should also support energy from waste costs.

c. **Regulation on ineligible services**

As a principle, municipalities object to having legitimate municipal services deemed ineligible, either by regulation or legislation. Again, the growth should pay for growth principle would say that the list of ineligible services should be shortened. The legislation defers 'exceptions' to regulation. It is unclear what the government's intent is for dealing with current list of ineligible services.

We do know the "*Community Hubs in Ontario: A Strategic Framework and Action Plan*" of Karen Pitre and her panel made some specific recommendations regarding DCs that in practice speak to the removal of the 10% discount on recreation facilities, libraries and childcare. This recommendation is supported. Such a move would also serve to bring benefits to communities without transit. In addition, eliminating the mandatory ten year historic service standard to the remaining eligible costs would be an important forward looking step. Planning services looking back does not work for the future.

Asset Management Plans and Financial Statements

Integrating development charge studies with asset management plans is valuable provided all assets are included. Municipalities believe existing reporting requirements offers thorough openness and transparency regarding financial statements. Any new approaches to asset management planning should be consistent with existing provincial asset management guidelines and not be prescribed. Provincial support is needed, not greater requirements.

Planning Act: AMO's Proposed Legislative Amendments to Bill 73:

Predictable Planning Process

There are a number of provisions in the Bill which we support that will limit appeals creating greater stability and thus predictability in the planning process. Specifically, prohibiting appeals to the Ontario Municipal Board (OMB) where the municipality has amended its planning documents to comply with provincial requirements is a much needed change. The change that lengthens the review period of a new Official Plan to 10 years will be helpful.

Further, the instruction to the OMB to have regard for municipal decisions while considering an appeal plus the additional instructions to those who appeal to provide greater detail for the basis of their appeal will help create greater clarity and a more efficient process. The opportunity for greater time and means to settle appeals is also welcomed. The upcoming review of the OMB can strengthen the success of these

initiatives of Bill 73. All of these initiatives will work together to bring more stability to the land use planning process and stimulate confidence in the system.

Two Year Freeze

The notion of a two year freeze for official plan amendments, except as brought forward by council can be positive, especially in urban settings where there is anticipated growth. However, this is not the case for low or no growth municipalities. Rural municipal governments are dependent on applicant initiated/plan amendment process to deal with new economic activity. Simply having a rural council become the 'applicant' for a specific lot proposal is unreasonable. The Bill needs to be amended to allow an applicant process to continue in such rural municipal governments while preventing instability in urban and growth areas as the proposed language intends. This is a situation where the rural lens is applicable.

Inclusionary Zoning

A key interest for municipal governments is to expand the use of planning tools to facilitate the development of affordable housing. An additional optional tool that could be provided to facilitate affordable housing development is inclusionary zoning. However, there needs to be some local discretion on how this approach is implemented given servicing conditions. Any intensification has an impact on infrastructure/asset management/financing capital plans as well as health/safety considerations. It should be noted that inclusionary zoning should not be considered a panacea solution for all new affordable housing development.

Cash in Lieu of Parkland

Generally, municipal governments find that the changes to the calculation for "cash-in-lieu of parkland" stipulation unacceptable and should be reconsidered. The proposed change may not have the desired outcome but rather may further hamper municipal government's ability to manage to provide alternatives within a park plan.

Harmonizing Timeframes

The timeframe to appeal conditions of a plan of subdivision is longer than the appeal for the plan of subdivision itself. This has created some problems in communities and it is suggested that the legislation be changed so that these time-lines be harmonized.

Public Engagement

Public engagement is integral to the planning process and municipal governments have extensive successful experience with this process. There is concern that the proposed reporting requirements in this Bill may evolve into administrative requirements which would further strain municipal capacity and reporting may be a new point of contention and legal action. The mandatory requirement for an upper tier planning advisory committee (PAC) with at least one member of the public is not seen as improving public engagement - it will add to process with new costs and potential for confusion. The current discretionary within the Planning Act that permits a council to establish a planning advisory committee approach makes sense.

Defining "Minor" Variance

Defining "minor" has long been the role of the decision-makers based on local circumstances as well as the OMB and courts. It is important that proposed changes do not create confusion or new grounds for appeal. We strongly caution the Province from taking a regulatory approach. Any guidance should be grounded in existing case law and should not create a more complex framework for local committees of adjustment to interpret.

AMO encourages municipal governments to make submission or request to appear before the Committee to speak to how the development charge and planning reforms within this Bill relate to local circumstances

and needs. For more information regarding the Legislative Committee, please contact the Clerk, Valerie Quioc Lim at 416-325-7352 or vquioc@ola.org.

AMO thanks the Municipal Finance Officers Association (MFOA) for their valued contributions to the proposed development charge reforms.

AMO Contacts:

Matthew Wilson, Senior Advisor, 416-971-9856 Ext. 323, mwilson@amo.on.ca (DCA issues)

Cathie Brown, Senior Advisor, 416-971-9856 Ext. 342, cathiebrown@amo.on.ca (Planning issues).

PLEASE NOTE: AMO Breaking News will be broadcast to the member municipality's council, administrator, and clerk. Recipients of the AMO broadcasts are free to redistribute the AMO broadcasts to other municipal staff as required. We have decided to not add other staff to these broadcast lists in order to ensure accuracy and efficiency in the management of our various broadcast lists.

DISCLAIMER: Any documents attached are final versions. AMO assumes no responsibility for any discrepancies that may have been transmitted with this electronic version. The printed versions of the documents stand as the official record.

OPT-OUT: If you wish to opt-out of these email communications from AMO please click [here](#).



TOWN OF FORT FRANCESMINUTESSESSION NO. #18Tuesday, October 6, 2015

The meeting of Administration & Finance Executive Committee of the Town of Fort Frances was held in the Committee Room on October 6, 2015 from 12:00 p.m. to 1:20 p.m.

PRESENT: Councillor Ken Perry, Councillor Wendy Brunetta, Councillor Paul Ryan and Mayor Roy Avis

ALSO PRESENT: Mark McCaig, CAO, Dawn Galusha, Deputy Treasurer, and Laurie Witherspoon, Treasurer
 Guests: Tannis Drysdale, RRFDC
 Ron Silver, Raymond Roy, and Wilfred Belluz, Fort Frances Curling Club

REGRETS: None:

1. Call to Order

1.1 Councillor Ken Parry called the meeting to order.

2. Disclosure of pecuniary interest and the general nature thereof

2.1 Mayor Avis declared conflict of interest on Agenda item 7.1 Mayor R. Avis NOMA Regional Conference Travel & Per Diem Claims as they are his expenses; Councillor Ryan declared conflict of interest on Agenda item 7.2 Councillor P. Ryan NOMA Regional Conference Travel & Per Diem Claims as they are his expenses; Councillor Brunetta declared conflict of interest on Agenda item 7.3 Councillor W. Brunetta NOMA Regional Conference Travel & Per Diem Claims as they are her expenses; and Councillor Perry declared a conflict of interest on Agenda item 7.5 Councillor K. Perry NOMA Regional Conference Travel & Per Diem Claims as they are his expenses.

3. Approval of Previous Committee Minutes

3.1 The Committee considered the following resolution:
 Brunetta-Ryan: That the minutes of the previous meeting held on Tuesday, September 22, 2015 be approved as amended. CARRIED

4. Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting.

5. In-Camera

6. Items Referred from Council

- 6.1 Delegation: Tannis Drysdale was present to answer Committee Members questions with regard to the RRFDC City of Thunder Bay, Tourism Division - Heart of the Continent Financial Request - The Committee recommended that the City of Thunder Bay, Tourism Division – Heart of the Continent Financial request for a \$1,500.00 contribution as a regional partner be received.
- 6.2 Delegation: Ron Silver, President, Raymond Roy, Finance Chair & Wilfred Belluz, Treasurer Fort Frances Curling Club were present to discuss the club's financial situation. - The Committee recommended to outline the terms of an Agreement and to proceed with the necessary steps to enact the agreed provisions with the Fort Frances Curling Club.
- 6.3 Request for Proposal for Municipal Insurance - The Committee recommended to award the Request for Proposal for Municipal Insurance (15-AF-18) to Frank Cowan Company as represented by Gillon's Insurance Brokers Ltd.

7. New Business

- 7.1 Mayor Roy Avis NOMA Regional Conference Travel & Per Diem Claims - The Committee recommended to approve the Travel Statement – Mayor/Council Honorarium per diem and Travel Expense claim in the total amount of \$584.08 as submitted by Mayor Roy Avis for his attendance at the NOMA Regional Conference held in Thunder Bay, Ontario.
- 7.2 Councillor Paul Ryan NOMA Regional Conference Travel & Per Diem Claims - The Committee recommended to approve the Travel Statement – Mayor/Council Honorarium per diem and Travel Expense claim in the total amount of \$631.00 as submitted by Councillor Paul Ryan for his attendance at the NOMA Regional Conference held in Thunder Bay, Ontario.
- 7.3 Councillor Wendy Brunetta NOMA Regional Conference Travel & Per Diem Claims - The Committee recommended to approve the Travel Statement – Mayor/Council Honorarium per diem and Travel Expense claim in the total amount of \$558.50 as submitted by Councillor Wendy Brunetta for his attendance at the NOMA Regional Conference held in Thunder Bay, Ontario.
- 7.4 Councillor J. Albanese NOMA Regional Conference Travel & Per Diem Claims - The Committee recommended to approve the Travel Statement – Mayor/Council Honorarium per diem and Travel Expense claim in the total amount of \$664.00 as submitted by Councillor John Albanese for his attendance at the NOMA Regional Conference held in Thunder Bay, Ontario.
- 7.5 Councillor K. Perry NOMA Regional Conference Travel & Per Diem Claims - The Committee recommended to approve the Travel Statement – Mayor/Council Honorarium per diem and Travel Expense claim in the total amount of \$611.00 as submitted by Councillor Ken Perry for his attendance at the NOMA Regional Conference held in Thunder Bay, Ontario.
- 7.6 M. McCaig, CAO NOMA Regional Conference Travel & Per Diem Claims - The Committee recommended to approve the Travel Expense claim in the total amount of \$100.00 as submitted by Mark McCaig, CAO for his attendance at the NOMA Regional Conference held in Thunder Bay, Ontario.
- 7.7 Public Budget Presentation Committee Review:
 - a. Fun In The Sun Committee request - include in 2016 General operating budget
 - b. Fort Frances Chamber of Commerce request - include in 2016 General operating budget
 - c. Multit-Use/Tennis Court Committee request - carryover to 2016 Capital budget
 - d. Police Services Board request - include in 2016 General operating budget & Capital budget

8. Non-agenda Items

- 8.1 None

9. Outstanding Items

- 9.1 Couchiching First Nations Water & Sewer Agreement

10. Information**11. Adjourn / Next Meeting Date**

- 11.1 Tuesday, October 20, 2015


Executive Committee Chair


M. McCaig, CAO

TOWN OF FORT FRANCESMINUTESSESSION NO. #0016October 5, 2015

The meeting of Community Services Executive Committee of the Town of Fort Frances was held in the Memorial Sports Centre - '52 Canadians Meeting Room on October 5, 2015 from 10:30 a.m. to 11:25 a.m.

PRESENT: Ken Perry - Chairman, John Albanese - Councillor, June Caul - Councillor, Roy Avis - Mayor, Jason Kabel - Manager of Community Services

- 1 **CALL TO ORDER (session #0016)**
- 2 **DISCLOSURE OF CONFLICT OF INTEREST AND THE GENERAL NATURE THEREOF**
- 3 **APPROVAL OF PREVIOUS COMMITTEE MINUTES**
 - 3.1 Community Services Executive Meeting - September 8, 2015 -
Approved as circulated.
- 4 **ITEMS REFERRED FROM COUNCIL**
 - 4.1 Memorial Sports Centre Budget Request Submission - the items presented will be forwarded to the 2016 budget process.
- 5 **NEW BUSINESS**
 - 5.1 Fitness Instructor Wage Proposal - The Community Services Executive Committee recommends to Mayor & Council to increase the compensation for non-staff fitness instructors from \$20/hr to \$22.50/hr and include a 3-month membership to the facility for the contract session.
- 6 **NON-AGENDA ITEMS**
 - 6.1 Townshend Theatre Technician Fee - The Community Services Division recommends to Mayor & Council to adopt the revised technician fees as listed to accommodate events of various lengths that are hosted at the Townshend Theatre.
- 7 **IN-CAMERA**
- 8 **INFORMATION**

Canadian Urban Transit Association

 - 8.1 Canadian Urban Transit Association
 - 8.2 Next Meeting Date - October 19, 2015
- 9 **CLOSING**


K. Perry, Executive Committee Chair


J. Kabel, Manager of Community Services

TOWN OF FORT FRANCESMINUTESSESSION NO. #017October 7, 2015

The meeting of Operations & Facilities Executive Committee of the Town of Fort Frances was held in the Civic Centre on October 7, 2015 from 8:30 a.m. to 9:15 a.m.

PRESENT: Paul Ryan, Chairperson, Doug Kitowski, June Caul, Mark McCaig, CAO and Doug Brown.

ALSO PRESENT: Mayor Roy Avis

1. Call to Order

The meeting was called to order at 8:30 a.m.

2. Disclosure of pecuniary interest and the general nature thereof

None.

3. Approval of Previous Committee Minutes

3.1 Minutes from the previous meeting of this Committee on September 23, 2015 - the minutes were approved as circulated.

4. Non-agenda Items

None.

5. New Business

5.1 Request from Mrs. Tammy Wihnan to have a Bench Installed Along the Waterfront Parkway - the report was reviewed and will be forwarded to Council for approval.

5.2 Intersection of Portage Avenue/First Street, East Intersection - Review of Alleged Hazardous Driving Conditions - the report was reviewed and will be forwarded to Council for approval.

6. Outstanding Items

6.1 Sanitary Sewer By-Law - to be discussed at a later date.

7. Information

7.1 2015 Capital Budget as of October 1st, 2015 - the Capital Budget Spreadsheet as of September 30, 2015 was reviewed and will be forwarded to Council as information only. No action required.

7.2 2015 - Tonnage at Landfill Site - updated October 1st, 2015 - the October 1st, 2015 Landfill Site data spreadsheet was reviewed and will be forwarded to Council as information only. No action required.

7.3 Operations and Facilities Division - Public Works Area - Operations Statistics - August 2015 - the Operations and Facilities Manager handed out a revised page one of the monthly Operational Statistics for August 2015. The statistics were reviewed and will be forwarded to Council as information only. No action required.

7.4 Operations and Facilities Division - Environmental Area - Operations Statistics - June

2015 - the Environmental Statistics for June 2015 were reviewed and will be forwarded to Council as information only. No action required.

7.5 Operations and Facilities Division - Environmental Area - Operations Statistics - July 2015 - the Environmental Statistics for July 2015 were reviewed and will be forwarded to Council as information only. No action required.

7.6 Operations and Facilities Division - Environmental Area - Operations Statistics - August 2015 - the Environmental Statistics for August 2015 were reviewed and will be forwarded to Council as information only. No action required.

8. Adjourn / Next Meeting Date

The meeting was adjourned at 9:15 a.m.

Executive Committee Chair

D. Brown, Manager of Operations & Facilities



ECONOMIC DEVELOPMENT ADVISORY COMMITTEE

Minutes

January 12, 2015

A meeting of the Economic Development Advisory Committee was held in the Committee Room, Civic Centre, Monday, January 12, 2015, at 11:30 a.m.

The following members were present: G. Rogozinski, M. McCaig, D. Fortes, R. Avis, J. McTaggart, K. Perry, J. Gillon, J. Cumming, C. Mallory, E. Fagerdahl and Mark Caron.

Also Present: G. Gillon (RRFDC), T. Drysdale, consultant (RRFDC), J. Petrin (RRFDC) and K. Lawson, Secretary.

Regrets: K. McCaig, J. Lampi-Hughes

1. Call to order at 11:35 a.m.
Mr. McCaig opened the meeting with welcoming remarks and provided an explanation of this group, explaining the functionality, protocol and Acts it works under. Each member in turn provided personal introductions. Mr. McCaig then called for nominations for the positions of Chair and Vice-Chair. A call for each position went out 3 times and members confirmed Gary Rogozinski as Chair and John McTaggart as Vice-Chair. Both nominees accepted their nomination.

Perry – Fortes: THAT Gary Rogozinski be appointed as Chair of the Economic Development Advisory Committee for the current term. CARRIED

Fortes-Caron: THAT John McTaggart be appointed as Vice Chair of the Economic Development Advisory Committee for the current term. CARRIED

2. Non Agenda Items:

- 1) J. McTaggart re: Local Business Inventory.
 - 2) D. Fortes re: Dudley Hewitt Tournament.
 - 3) J. Gillon re: Presentation at a future committee meeting.
3. Disclosure of pecuniary interest and the general nature thereof: None
 4. Approval of Minutes – September 8 and October 6, 2014.

Fortes-Perry: That the minutes from the September 8th and October 6th meetings having been circulated be approved. CARRIED.

**Economic Development Advisory Committee
2015 January 12 Meeting Minutes**

5. Power Point Presentations were provided re:

- 1) The Brand and Go Local Program and
- 2) Forestry File.

6. **Non-Agenda –**

1) J. McTaggart re: Local Business Inventory.

- Mr. McTaggart asked how current the local business inventory was and if there was an opportunity to develop those businesses.
- Geoff advised that the community profile updates are ongoing and he goes one on one with expansion plan opportunities to assist in their development.

2) D. Fortes re: Dudley Hewitt Tournament.

- Mr. Fortes advised that he felt this tournament would be a perfect opportunity to promote Fort Frances and to bring the current issues forward. He advised that the Dudley Hewitt committee is putting a brochure together in a very professional manner, and packages are being prepared for players and families and other guests. A suggestion was made to have a banner advertising Our Forest – Our Future above the Memorial Sports Centre Ice Surfaces during the tournament. Mr. McCaig advised that he was presenting a pre-budget consultation report for Council that evening, in preparation for the upcoming Provincial Government's Standing Committee on Finance and Economic Affairs to be held in Fort Frances January 20, 2015, and it would be very positive if members attended the pre-budget consultation in support of Fort Frances.

3) J. Gillon re: Presentation at a future committee meeting.

- Ms. Gillon will make a presentation to members at an upcoming meeting re: NOHFC Funding Opportunities.

7. **Next Meeting Date:** February 2, 2015



ECONOMIC DEVELOPMENT ADVISORY COMMITTEE

Minutes

February 2, 2015

A meeting of the Economic Development Advisory Committee was held in the Committee Room, Civic Centre, Monday, February 2, 2015, at 11:30 a.m.

The following members were present: M. McCaig, D. Fortes, R. Avis, K. Perry, J. Gillon, J. Cumming, K. McCaig, J. Lampi-Hughes, C. Mallory, E. Fagerdahl and M. Caron.

Also Present: G. Gillon (RRFDC), T. Drysdale, consultant (RRFDC), F. Flatt, Municipal Planner and K. Lawson, Secretary.

Regrets: G. Rogozinski, J. McTaggart

1. Call to order at 11:45 a.m.

Mr. McCaig opened the meeting asking for a member to serve as Chair for the purposes of this meeting in the absence of Mr. Rogozinski and Mr. McTaggart. Members confirmed Ken Perry.

Lampi-Hughes-Caron: THAT Ken Perry be appointed as Chair for the meeting of February 2, 2015. CARRIED

2. **Non Agenda Items:** - None.

3. Disclosure of pecuniary interest and the general nature thereof: None

4. Approval of Minutes – January 12, 2015.

Fortes-Caron: That the minutes from the January 12, 2015 meeting having been circulated be approved. CARRIED.

5. i) Tourism Video – Tannis asked members for ideas for a tourism video that Andrew George is undertaking. Member supplied the following thoughts on what the video should reflect and promote.
 - a) Focus on Family
 - b) Tourist camps – and occupancy issues (promoting off-season activities. There was a discussion about what a family is willing to pay vs what a fisherman will pay and whether tourism camps would reflect this in their billing.
 - c) Promote Rainy River
 - d) Summer Interests and Winter Interests.
 - e) Promote Business.
 - f) Stay in Fort Frances – entice repeat business.

**Economic Development Advisory Committee
2015 February 2 Meeting Minutes**

- ii) Fort Frances Sign Report – Members were provided with 3 renditions of the signage designated for the entrances of Town and asked to recommend which they preferred. There was no definitive consensus, and the issue will go back to Council for their decision.
 - iii) Pre-Budget Consultation Presentation Update. M. McCaig provided an update on his presentation to the Standing Committee on Finance and Economic Affairs on January 20, 2015. He explained to members that there is a group working on behalf of the Town of effect a purchaser for the mill. He indicated that there have been other entities, besides Expera who have shown interest. Mayor Avis advised that the Town was working to get our name out as much as possible, and was taking the matter to the ROMA/OGRA Conference this month. Mark also spoke of the need to have the Connecting Link program, which was cancelled in 2009 re-instated. Mark was commended for his presentation.
 - iv) Rainy Lake Hotel Funding Update - Mayor Avis advised that he was very optimistic that we would be receiving news from the Ministry and FedNor very shortly.
 - v) Presentation on the NOHFC and NCIR Funding Opportunities – Jane provided handouts and gave a brief overview of the Ministry's mandate and program delivery.
 - vi) Strategic Planning Session (a) Review of the Industrial Park Strategy. F. Flatt, Municipal Planner was in attendance as a resource for this discussion. She provided a memorandum re: Pricing and Sales Policy – Fort Frances Industrial Park and the Town's Policy respecting the Sale of Town Lands. For the next meeting members were asked to read and review the policy and recommend anything in the policy that might be improved on. Faye will e-mail materials to Kathy today for distribution to members.
6. **Non-Agenda** – None
7. **Next Meeting Date:** March 2, 2015.



ECONOMIC DEVELOPMENT ADVISORY COMMITTEE

Minutes

March 09, 2015

A meeting of the Economic Development Advisory Committee was held in the Committee Room, Civic Centre, Monday, March 9, 2015, at 11:30 a.m.

The following members were present: M. McCaig, G. Rogozinski, J. McTaggart, D. Fortes, R. Avis, K. Perry, J. Gillon, J. Cumming, K. McCaig, J. Lampi-Hughes, C. Mallory and E. Fagerdahl.

Also Present: T. Drysdale, Consultant (RRFDC), M. Ciotti, Planning Intern (RRFDC) and K. Lawson, Secretary.

Regrets: G. Gillon (RRFDC)

1. Meeting was called to order at 11:45 a.m.
2. **Non Agenda Items:**
 - a) Mayor Avis – Mill update.
3. Disclosure of pecuniary interest and the general nature thereof: None
4. Approval of Minutes – February 2nd, 2015.

Lampi-Hughes-Fortes: That the minutes from the February 2nd, 2015 meeting having been circulated be approved. CARRIED.

5. Consensus was given to have item iii considered first.
 - iii) Marketing: Tannis spoke about the “Draft” marketing information being created with respect to available industrial lots for sale. She said that some changes with respect to identified lots had been made. Members suggested some changes to the document, which will be added. Tannis introduced Maria Ciotti, Planning Intern (RRFDC) to all members. Changes will be sent to Faye prior to mailing out. We are on brand. RRFDC is looking at sending out approximately 400 brochures to the mines suppliers. Jane Gillon advised that there would be funding available from NOHFC to the town for servicing of industrial lots, as long as there is an anchor tenant in place.

**Economic Development Advisory Committee
2015 March 9 Meeting Minutes**

- i) Strategic Planning Session: A group discussion was held with respect to items and initiatives to be forwarded to the Town Strategic Planning Session for consideration on behalf of the EDAC group. This session is tentatively planned for the first week of June. Mr. McCaig said Council is looking for a healthy complement of ideas and the group should try to make them as broad based as possible, with a mind to those initiatives that could be completed during the current mandate of Council.

Items included:
 - 1) Expansion of WiFi offerings within the Town of Fort Frances.
 - Rainy Lake Market Square, downtown, marina.
 - 2) Investigation of Enhancements of Information Infrastructure
 - removal of barriers for business accessing internet service
 - installation of fibre system.
 - 3) Future of Health Care Services in Fort Frances.
 - 4) Enhancement of Professional and Skilled Community Trades; (incentives for doctors, lawyers, carpenters, plumbers, electricians, welders, mechanics, etc).
 - 5) Access Routes Within and Outside Community.
 - overpass
 - traffic study
 - 6) Post Mill - Potential Utilization of Vacated Mill Properties.
 - 7) Assisted Living Project.
 - 8) Condo Development
 - ii) Review of the Industrial Park Strategy – will be deferred to the next regular meeting.
- 6. **Non-Agenda** – Mayor Avis gave a brief update on his meeting with Minister Gravelle at the OGRA/ROMA Conference.
 - 7. **Next Meeting Date:** April 6th, 2015.



ECONOMIC DEVELOPMENT ADVISORY COMMITTEE

Minutes

April 13, 2015

A meeting of the Economic Development Advisory Committee was held in the Committee Room, Civic Centre, Monday, April 13, 2015, at 11:30 a.m.

The following members were present: M. McCaig, G. Rogozinski, J. McTaggart, D. Fortes, K. Perry, J. Gillon, J. Lampi-Hughes, C. Mallory and E. Fagerdahl.

Also Present: G. Gillon (RRFDC), K. Lawson, Secretary, F. Flatt, Municipal Planner.

Regrets: R. Avis, J. Cumming, K. McCaig, M. Caron, T. Drysdale, Consultant

1. Meeting was called to order at 11:40 a.m.
2. **Non Agenda Items:**
 - a) Mill update.
3. Disclosure of pecuniary interest and the general nature thereof: None
4. **Approval of Minutes** – March 9th, 2015.

McTaggart-Fortes: That the minutes from the March 9th, 2015 meeting having been circulated be approved. CARRIED.

5. 1) **Review of the Industrial Park Strategy:** Geoff distributed a new draft brochure showing the lots and prices of the lots in the Industrial Park. Faye distributed a map of the Industrial park updated December 2014. Geoff advised that once the group approved, a mailing was planned to companies interested in working with New Gold. An extended discussion was held with respect to changes that would increase interest for perspective buyers. Jane explained funding possibilities again.

Items agreed upon by the group:

- Need to have 3 classes of properties identified:
 - a) property classified as to price
 - b) prices identified
 - c) specific conditions identified.

**Economic Development Advisory Committee
2015 April 13th Meeting Minutes**

- ii) **Strategic Planning Session:** Mark reminded the group that the Strategic Planning Session is planned for June 11th and that this group should be furthering recommendations to the planning process.

Items for discussion included for further discussion:

- 1) Expansion of WiFi offerings within the Town of Fort Frances.
 - Rainy Lake Market Square, downtown, marina.
 - 2) Investigation of Enhancements of Information Infrastructure
 - removal of barriers for business accessing internet service
 - installation of fibre system.
 - 3) Future of Health Care Services in Fort Frances.
 - 4) Enhancement of Professional and Skilled Community Trades; (incentives for doctors, lawyers, carpenters, plumbers, electricians, welders, mechanics, etc).
 - 5) Access Routes Within and Outside Community.
 - overpass
 - traffic study
 - 6) Post Mill - Potential Utilization of Vacated Mill Properties.
 - 7) Assisted Living Project.
 - 8) Condo Development
- A request was made to have the subject of medical marijuana grow facility as a potential initiative.

iii) **RRFDC Update:**

- i) Mining Update: Geoff distributed a handout for a joint meeting presented by New Gold, RRFDC, PARO and NCDS May 8th – 12 Noon to 1:30 p.m. Geoff is happy to provide any further information.
- ii) RRFDC Projects Update: Geoff presented a handout re: RRFDC Projects as of April 13th, 2015. He also presented an advertisement for the Harmony of Nations 2nd Annual Music Festival July 17th & 18th.

6. **Non-Agenda:** Mill Update. Mayor indicated there were lots of rumours but unfortunately nothing substantive to report.

7. **Next Meeting Date:** May 4th, 2015.

ECONOMIC DEVELOPMENT ADVISORY COMMITTEE

Minutes

May 4th, 2015

A meeting of the Economic Development Advisory Committee was held in the Committee Room, Civic Centre, Monday, May 4th, 2015, at 11:30 a.m.

The following members were present: M. McCaig, G. Rogozinski, R. Avis, K. Perry, J. Gillon, J. Lampi-Hughes, K. McCaig, C. Mallory, J. Cumming and E. Fagerdahl.

Also Present: G. Gillon (RRFDC), K. Lawson, Secretary, F. Flatt, Municipal Planner.

Regrets: J. McTaggart, M. Caron, D. Fortes T. Drysdale, Consultant

1. Meeting was called to order at 11:40 a.m.
2. **Non Agenda Items:**
 - a) Mill update.
3. Disclosure of pecuniary interest and the general nature thereof: None
4. **Approval of Minutes** – April 13th, 2015.

J. Cumming- J. Lampi-Hughes: That the minutes from the April 13th, 2015 meeting having been circulated be approved. CARRIED.

5.
 - 1) **Review of the Industrial Park Strategy:** An extended discussion was held with respect to changes to the Town's current Land Sales Policy that would increase interest for perspective buyers. Jane explained funding possibilities again. Faye will bring a Land Sales Policy with revised wording as suggested by the group to a future meeting.
 - ii) **Strategic Planning Session:** Mark reminded the group that the Strategic Planning Session is planned for June 11th. The group reviewed the previously suggested recommendations. These will be forwarded to the June 11th session.
 - iii) Geoff Gillon gave a brief update on funding received for the Dudley Hewitt Tournament.
6. **Non-Agenda** – Mill update – There is nothing new to report.
7. **Next Meeting Date:** June 1st, 2015.



ECONOMIC DEVELOPMENT ADVISORY COMMITTEE

Minutes

June 8th, 2015

A meeting of the Economic Development Advisory Committee was held in the Committee Room, Civic Centre, Monday, June 8th, 2015, at 11:30 a.m.

The following members were present: M. McCaig, G. Rogozinski, K. Perry, M. Caron, J. Gillon, J. McTaggart, J. Lampi-Hughes, K. McCaig, C. Mallory and J. Cumming.

Also Present: G. Gillon (RRFDC), K. Lawson, Secretary.

Regrets: R. Avis, D. Fortes, E. Fagerdahl, T. Drysdale, Consultant

1. Meeting was called to order at 11:40 a.m.
2. **Non Agenda Items:** None
3. Disclosure of pecuniary interest and the general nature thereof: None
4. **Approval of Minutes** – May 4th, 2015.

J. Cumming-C. Mallory: That the minutes from the May 4th, 2015 meeting having been circulated be approved. CARRIED.

5.
 - i) **Review of the Industrial Park Strategy:** This item was deferred. The Municipal Planner will bring a draft Land Sales Policy with revised wording as suggested by the group at the May 4th meeting to the July 6th meeting.
 - ii) Chris Reeves, Business Development Manager, New Gold Rainy River Project provided a power point presentation and overview of progress at the new mine. He explained his role and the company's focus on aboriginal partnerships. Housing and purchasing opportunities were also discussed.
 - iii) Geoff Gillon gave brief updates on the following items:
 - a) Snowbirds Event – June 10th – 6:00 p.m. – Fort Frances Municipal Airport. Please take advantage of bussing from St. Francis parking lot to the site, which has been sponsored by Iron Range Bus Lines. Show starts at 6:00 p.m. and autographs will follow after. You are advised to bring collapsible chairs. Geoff provided a handout to members provided by Canada – National Defence.
 - b) Community Foundation – Fundraising Workshop – Geoff advised that a professional fundraiser would be coming in and that further information would be forthcoming to members via e-mail.

**Economic Development Advisory Committee
2015 June 8th Meeting Minutes**

- c) New Government Funding Opportunities – Monies for the Rainy Lake demolition have been approved. Mark McCaig advised everything is ready to go, once all monies have been received. Canada 100 and 150 funding opportunities were discussed. Potential applicants were advised to apply a.s.a.p.
 - d) Possible Culinary Celebration Event – Geoff is looking at a fall date for this venture, and will provide more information going forward.
 - e) New Boundless Advertisement. – Geoff provided.
 - f) Ontario Tourist Centre – Moose Arrival Event – Geoff advised that the building is now open. The moose is expected to arrive sometime in the next month.
 - g) Fort Frances Market Square – Geoff provided a rendition as provided by HTFC Planning and Design. Mark McCaig requested that GIS maps covering 200 block of Scott Street from Portage Avenue to Mowat Avenue (south side). Kathy will contact Trish Law, GIS Specialist from Public Works to provide. Members will undertake discussions over the next few months.
 - h) Tour of Former Rainy Lake Property (exterior) – deferred to a later date.
6. **Non-Agenda** – None
7. **Next Meeting Date:** July 6, 2015.

ECONOMIC DEVELOPMENT ADVISORY COMMITTEE

Minutes

July 13th, 2015

A meeting of the Economic Development Advisory Committee was held in the Committee Room, Civic Centre, Monday, July 13th, 2015, at 11:30 a.m.

The following members were present: G. Rogozinski, M. McCaig, K. Perry, M. Caron, K. McCaig, C. Mallory and J. Cumming.

Also Present: T. Drysdale, Consultant (RRFDC), K. Lawson, Secretary.

Regrets: D. Fortes, E. Fagerdahl, J. McTaggart, J Lampi-Hughes, J. Gillon and G. Gillon, (RRFDC)

1. Meeting was called to order at 11:45 a.m.
2. **Non Agenda Items:**
 - i) Mayor Avis - Update on Duncan Keith visit;
 - ii) Councillor Perry - Update on 2015 Tug 'O War.
3. Disclosure of pecuniary interest and the general nature thereof: None
4. **Approval of Minutes** – June 8th, 2015.

C. Perry-M. Caron: That the minutes from the June 8th, 2015 meeting having been circulated be approved. CARRIED.

5.
 - i) **Review of the Industrial Park Strategy:** This item was deferred. The Municipal Planner will bring a draft Land Sales Policy with revised wording as suggested by the group at the August 10th meeting.
 - iii) Tannis Drysdale gave brief updates on the following items:
 - a) Snowbirds Event – June 10th – this event was a huge event with at least 2,000 persons in attendance. Mayor Avis indicated that after speaking with members of the Snowbirds, they were impressed by the participation of the community and that this event was much better attended than in larger venues they had been at.
 - b) New Gold Session with Developers – Tannis advised she has met with New Gold a couple of times and that a session with developers is ready to go. She advised that Phase II housing development in Emo has now been maxed out. New Gold is totally committed to this project and they are time and on target. Heavy machinery is scheduled to arrive in August.

**Economic Development Advisory Committee
2015 July 13th Meeting Minutes**

- c) Harmony of Nations – there is a new tent for this year's event. Volunteers are still very much appreciated. Ticket sales are improved over last year, and it is anticipated most sales will take place at the door. A brief discussion was had about the possibility of placement of a permanent tent.
- d) Community Foundation – Fundraising Workshop – Tannis updated members on a recent workshop to have an introductory conversation to assist community leaders respecting the possibility of adopting a Community Foundation. She advised that unfortunately Cathy Emes has had to resign. Approximately 45 people attended the workshop and people stepped forward at the workshop with the intention of volunteering funds. She felt it would be reasonable to accept donations by next Spring.
- e) Possible Culinary Celebration Event – Tannis advised this event is tentatively scheduled for November and are looking to include at least 6-7 local restaurants.
- f) Ontario Tourist Centre – Moose Arrival Event – The “Moose” arrived at the end of July, and Tannis is looking forward to the delivery of new panoramic displays. Staff is tracking visitor attendance and many pictures are being taken by visitors. Mayor advised he would be discussing tourism when he attends the AMO Conference in August.
- g) Telecommunications – Tannis advised funding has been approved unofficially and the goal is to upgrade bandwidth capacity and help fill gaps in cell phone reception.
- g2) Fort Frances Market Square – Tannis advised that she has toured at least 30 market squares over the last while, most of which had developed an the open market concept (no roof). Parking did not seem to be an issue. It was suggested that there was a need for openness from the border to the market location. A suggestion was made to write a letter to Bell to determine if their current infrastructure needed to be maintained at the Church Street location.
- iii) Tour of Former Rainy Lake Property (exterior)- GIS mapping was distributed – a tour will be deferred to a later date as the project unfolds.
- iv) Infrastructure Consultations Coming to Northwestern Ontario – Mark announced that both he and the Mayor are keenly aware of these sessions and are scheduled to attend the Kenora session on July 22nd.

**Economic Development Advisory Committee
2015 July 13th Meeting Minutes**

6. Non-Agenda –

- i) Mayor and Mark provided an update on activities taking place during the Duncan Keith visit;
- ii) Councillor Perry provided update on Tug 'O War. International Falls was unable to put a team together this year, but are hopeful for next year.

7. Next Meeting Date: August 10, 2015.