

REPORTCOMMITTEE OF THE WHOLEOctober 13, 2015

A meeting of the Committee of the Whole of Council was held in the Committee Room and Council Chambers, Civic Centre on October 13, 2015 from 5:30 p.m. to 6:45 p.m.

PRESENT: Councillor J. Caul, Chairperson; Mayor R. Avis; Councillors K. Perry, P. Ryan, W. Brunetta, J. Albanese and D. Kitowski.

ALSO PRESENT: M. McCaig, CAO (5:30 to 5:31pm and 5:45 to 6:45pm), E. Slomke, Clerk, D. Brown, Manager of Operation & Facilities (5:30 to 5:31pm and 6:26 to 6:45pm), J. Kabel, Manager of Community Services (5:30 to 5:31pm and 6:26 to 6:45pm), W. Derksen, Solicitor (5:30 to 5:45pm).

1. Call to Order at 5:30 p.m.

2. Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting.

Item 4.5 - Identifiable Individual - Personnel Matter

3. Disclosure of pecuniary interest and the general nature thereof.

Councillor Albanese disclosed an interest in Item 8.4 on this agenda because the per diem and travel claim is his.

Councillor Brunetta disclosed an interest in Item 8.3 on this agenda because the per diem and travel claim is hers.

Councillor Perry disclosed an interest in Item 8.5 on this agenda because the per diem and travel claim is his.

Councillor Ryan disclosed an interest in Item 8.2 on this agenda because the per diem and travel claim is his.

Mayor Avis disclosed an interest in Item 8.1 on this agenda because the per diem and travel claim is his.

4. In-Camera:

4.1 Pending Disposition of Land - McIrvine Road

The CAO spoke to this matter. Council was supportive of what was presented.

4.2 Pending Acquisition of Land - Scott Street

The CAO provided a verbal update to Council. Direction provided to staff.

4.3 ~~Litigation or Potential Litigation - Planning Matter~~

With Council's approval this item was moved to the Regular Council agenda under Consent - Item 3.4.

4.4 Identifiable Individual - Staffing Matter

Wes Derksen, Solicitor provided Council with a verbal update. Council agreed with information presented.

082 Albanese - Brunetta: THAT Committee of the Whole of Council now meet in-camera in order to address a matter pertaining to:

- personal matters about an identifiable individual, including municipal or local board employees, more specifically Item 4.4 Staffing Matter and 4.5 Personnel Matter

- a proposed or pending acquisition of land for municipal or local board purposes or disposal of land no longer needed for municipal purposes, more specifically Item 4.1 McIrvine Road and Item 4.2 Scott Street

CARRIED

4.5 NON-AGENDA: Identifiable Individual - Personnel Matter

5. Public Session Resumes in Council Chambers at 6:26 p.m.

6. Council Reports on Board & Committee Activity:

- 6.1 Verbal Update from Mayor Roy Avis - none
- 6.2 Verbal Update from Councillor Albanese - none
- 6.3 Verbal Update from Councillor Brunetta - none
- 6.4 Verbal Update from Councillor Caul - none

7. Consent Agenda:

- 7.1 City of Thunder Bay, Tourism Division - Heart of the Continent Financial Request
- approval of this report will agree to the recommendation of the Administration & Finance Executive Committee that recommends the request for \$1500.00 from the City of Thunder Bay, Tourism Division be received.

083 Perry - Kitowski: THAT the matters listed on the Consent Agenda be referred to the Consent Agenda for the Regular Meeting of Council later tonight for approval being items # 7.1, 7.2, ~~7.3~~, 7.4, 7.5, 7.6, 7.7 and ~~7.8~~.

CARRIED

- 7.2 RFP for Municipal Insurance (15-AF-18)
- approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to award the Request for Proposal for Municipal Insurance (15-AF-18) to Frank Cowan Company as represented by Gillon's Insurance Brokers Ltd.
- 7.3 Fort Frances Curling Club Request
- approval of this report will authorize staff to proceed with the necessary steps to enact the agreed provisions with the Fort Frances Curling Club as listed in this report.
Councillor Perry pulled this item and requested an amendment to the wording in the report.
- 7.4 Review of Alleged Hazardous Driving Conditions (Intersection of Portage/First St.)
- approval of this report will ensure that the letter dated April 22, 2015 from Donna McKelvie was reviewed and that at this time no adjustment will be made to the existing on street parking and traffic control devices near/or at the intersection of Portage Avenue and First Street East.
- 7.5 NOMA Regional Conference Travel Expenses for M. McCaig, CAO
- approval of this report will agree to the Administration & Finance Executive Committee recommendation to approve the Travel Expense claim in the amount of \$100.00 for M. McCaig's attendance at the NOMA Regional Conference held in Thunder Bay from September 23-25, 2015.
- 7.6 Request from Mrs Tammy Wihnan to have a Bench Installed Along the Waterfront Parkway
- approval of this report will ensure that Mrs Wihnan is advised that she would be required to pay for the select bench and plaque as well as any shipping costs, while the Town will supply labour & materials to construct the foundation and install the bench and plaque as outlined in the report.
- 7.7 Townshend Theatre Technician Fee
- approval of this report will agree to the recommendation from the Community Services

Executive Committee to adopt the revised technician fees as listed to accommodate events of various lengths that are hosted at the Townshend Theatre.

7.8 Fitness Instructor Wage Proposal

- approval of this report will agree to the recommendation of the Community Services Executive Committee to increase the compensation for non-staff fitness instructors from \$20.00 / hour to \$22.50 / hour and include a 3-month membership to the facility for the contract session.

Mayor Avis pulled this item and asked that the inclusion of a membership be removed.

8. Administration and Finance Division:

8.1 NOMA Regional Conference Travel & Per Diem Claim for Mayor Avis

- approval of this report will agree to the Administration & Finance Executive Committee recommendation to approve the Travel & Per Diem Claim in the amount of \$584.08 for Mayor Avis' attendance at the NOMA Regional Conference held in Thunder Bay from September 23-25, 2015.

Mayor Avis disclosed an interest in this item. He did not speak to it.

8.2 NOMA Regional Conference Travel & Per Diem Claim for Councillor Ryan

- approval of this report will agree to the Administration & Finance Executive Committee recommendation to approve the Travel & Per Diem Claim in the amount of \$631.00 for Councillor Ryan's attendance at the NOMA Regional Conference held in Thunder Bay from September 23-25, 2015.

Councillor Ryan disclosed an interest in this item. He did not speak to it.

8.3 NOMA Regional Conference Travel & Per Diem Claim for Councillor Brunetta

- approval of this report will agree to the Administration & Finance Executive Committee recommendation to approve the Travel & Per Diem Claim in the amount of \$558.50 for Councillor Brunetta's attendance at the NOMA Regional Conference held in Thunder Bay from September 23-25, 2015.

Councillor Brunetta disclosed an interest in this item. She did not speak to it.

8.4 NOMA Regional Conference Travel & Per Diem Claim for Councillor Albanese

- approval of this report will agree to the Administration & Finance Executive Committee recommendation to approve the Travel & Per Diem Claim in the amount of \$664.00 for Councillor Albanese's attendance at the NOMA Regional Conference held in Thunder Bay from September 23-25, 2015.

Councillor Albanese disclosed an interest in this item. He did not speak to it.

8.5 NOMA Regional Conference Travel & Per Diem Claim for Councillor Perry

- approval of this report will agree to the Administration & Finance Executive Committee recommendation to approve the Travel & Per Diem Claim in the amount of \$611.00 for Councillor Perry's attendance at the NOMA Regional Conference held in Thunder Bay from September 23-25, 2015.

Councillor Perry disclosed an interest in this item. He did not speak to it.

8.6 Recommendation from Economic Development Advisory Committee re: North Western Ontario Tourism Association membership

- approval of this recommendation from the Economic Development Advisory Committee will ensure that the Town seeks membership in the amount of \$100.00 with the North Western Ontario Tourism Association.

9. Operations and Facilities Division:

9.1 A Verbal Update on Capital Projects was provided by D. Brown, Manager of Operations & Facilities

10. Information:

- 10.1 Building Statistics for September 2015
Received.
- 10.2 Operations and Facilities Division - Environmental Area Statistics (June 2015)
Received.
- 10.3 Operations and Facilities Division - Environmental Area Statistics (July 2015)
Received.
- 10.4 Operations and Facilities Division - Environmental Area Statistics (August 2015)
Received.
- 10.5 Operations and Facilities Division - Public Works Statistics (August 2015)
Received.
- 10.6 Operations and Facilities Division - Tonnage at Landfill Site (updated October 1, 2015)
Received.
- 10.7 Operations and Facilities Division - Capital Projects (as of October 1, 2015)
Received.
- 10.8 Complaint Register for August 2015
** move to next agenda as the copy was not provided.

11. Non-agenda items - None.

12. ADJOURNMENT

- 12.1 Meeting adjourned at 6:45 p.m.

084 Brunetta - Perry: THAT this meeting of the Committee of Whole of Council of the Town of Fort Frances be now closed.

CARRIED

J. Caul, Chairperson

E. Slomke, Clerk