

TOWN OF FORT FRANCES

AGENDA - November 9, 2015

COMMITTEE OF THE WHOLE MEETING

Committee Room and Council Chambers, Civic Centre

(Session No. 037) 5:30 PM

Page

1. **Call to Order**
2. **Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting.**
3. **Disclosure of pecuniary interest and the general nature thereof.**
4. **In-Camera:**
 - 4.1 -a proposed or pending acquisition or disposition of land by the municipality or local board: Letter of Interest for Industrial Lands
 - 4.2 -personal matters about an identifiable individual, including municipal or local board employees: Personnel Matter
5. **Public Session Resumes in Council Chambers:**
6. **Council Reports on Board & Committee Activity:**
 - 6.1 Verbal Report from Mayor Avis
 - 6.2 Verbal Report from Councillor Albanese
 - 6.3 Verbal Report from Councillor Brunetta
 - 6.4 Verbal Report from Councillor Caul
7. **Consent Agenda:**
 - 7.1 Museum Advisory Committee Resolution. 3 - 4
 - approval of this report will forward the staffing request from the Museum Advisory Committee to the 2016 Budget process for consideration.
 - 7.2 Participant Agreement - Ontario Power Authority SaveONEnergy Retrofit Program. 5
 - approval of this report will authorize the Clerk to execute the participant agreement and submit said agreement to the Ontario Power Authority.
 - 7.3 2016 User Fee Schedule 6 - 37

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- approval of this report will approve the 2016 User Fees Schedule as presented and further that an authorizing by-law be prepared.	
7.4 Marriage Solemnization Services	38
- approval of this report will direct the Clerk to bring forward a new by-law which authorizes the delivery of civil marriage solemnization services by the Office of the Clerk for the Corporation of the Town of Fort Frances.	
7.5 Power Dam Project Group Financial Request	39 - 41
- approval of this report will approve the Power Dam Project Group request to contribute to a comprehensive background and position paper development in the amount of \$858.00.	
8. <u>Administration and Finance Division:</u>	
8.1 Council Remuneration	42
- approval of this report will provide for the statutory review of the by-law to deem one-third (1/3) of Council Remuneration as expenses incident to the discharge of the duties as members of Council.	
9. <u>General</u>	
9.1 Rainy Lake Market Square Advisory Committee.	43
-Council approval of this report will support the recommendation of the Economic Development Advisory Committee to appoint a adhoc advisory committee to pursue development of the Rainy Lake Market Square concept as laid out in the report.	
10. <u>Information:</u>	
10.1 Community Services Executive Committee - Website Development Summary.	44 - 48
10.2 Building Department Statistics Canada Report for the period October 1, 2015 to October 31, 2015.	49 - 51
11. <u>Non-agenda items:</u>	
12. <u>ADJOURNMENT</u>	



REPORT

TO: Mayor Avis & Council

FROM: Jason Kabel, Community Services Division Manager

DATE: November 2, 2015

RE: **Museum Advisory Committee Resolution**

On October 20, 2015 the Museum Advisory Committee passed a motion to request additional staffing for the museum in order to meet 2016-2017 goals (attached). The existing supplemental staff person, Bethany Waite, is employed through a grant until July 27/16. The Committee proposes that we look at hiring a full-time person (Bethany or equivalent) at the end of this term. This would require a financial commitment for half the year in 2016 and then going forward.

If a full-time person is not possible at this time, the Committee requests that council approve a half-time position that would work 20 hours per week (\$22.50). If the museum combines funds from budget already allotted to two students (2x\$8700) – still leaving three student positions – and the occasional coverage (\$5700), we could pay for part-time help with no additional financial commitment. As noted above, they would not need to hire until Aug 2016.

RECOMMENDATION

The Community Services Executive Committee recommends to Mayor & Council that the staffing request from the Museum Advisory Committee be forwarded to the 2016 Budget Process for consideration.

Respectfully Submitted,

Jason Kabel,
Manager of Community Services

Council approval of this report will ensure that the staffing request from the Museum Advisory Committee will be forwarded to the 2016 Budget Process for consideration.



REPORT

TO: Mayor Avis and Council
FROM: Museum Advisory Committee
DATE: October 20, 2015
RE: **Museum Advisory Committee Resolution**

The Museum Advisory Committee, at their Oct 20th meeting, passed a motion to request additional staffing for the museum, in order to meet goals (below). Bethany Waite is employed through a grant until July 27/16. The Committee proposes that we look at hiring a full-time person (Bethany or equivalent) at the end of this term. This would require a financial commitment for half the year only for 2016 and then going forward.

If a full-time person is not possible at this time, the Committee requests that council approve a half-time position that would work 20 hours per week (\$22.50). If the museum combines funds from budget already allotted to two students (2x\$8700) – still leaving three student positions – and the occasional coverage (\$5700), we could pay for part-time help with no additional financial commitment. As noted above, we need not hire until Aug 2016.

Goals for 2016 & 2017 (Canada 150):

1. Move forward with interactive programming in the form of I-pads for the museum. This will require a significant time commitment, not only to purchase what we require, but also to develop content.
2. Conduct in-depth research on transportation in our area. We will be moving forward with our bush pilot's exhibit, either for 2016 or in conjunction with our 2017 Canada 150 exhibit that will feature boats, beginning with the canoe and including steamships and boat works (Russel Bros, canoes, kayaks, etc).
3. Meet 2016 CMOG requirements: provide a) a social media policy that meets museum standards and b) a 3-year plan for exhibits (adherence to mission and mandate, pre- and post evaluations, indicating inclusivity & accessibility).
4. Meet 2017 CMOG requirements: a) provide a financial /operational plan for sustainability for 2017-20, b) provide a plan for programming and its evaluation for 2017-20, and c) research to be carried out on collections for exhibits & interpretation/education programs for 2017-20.
5. Meet ongoing CMOG requirements that are deficient: a) policies updated every 3 years and b) strategic plan updated every 3-5 years.

We respectfully remind council that we also need consider succession planning as Ms George is due to retire in less than 4 years (May 2019).

Sincerely,

Museum Advisory Committee:

Debbie Ballard, Robert Schulz, Mary Hickling, Caren Fagerdahl, & Jim Curr



P&D Executive Committee Report

Date: October 30, 2015

To: Mayor and Council

From: Travis Rob, Chief Building Official

RE: Participant Agreement – Ontario Power Authority SaveONEnergy Retrofit Program

For the street light retrofit project completed in the 2015 year and application to the SaveONEnergy program under the Ontario Power Authority was completed. This retrofit program will provide incentive dollars for each fixture changed from high pressure sodium to LED. A participant Agreement as well as invoices and proof of disposal are also required to be submitted to the OPA to receive these incentive dollars. Approval of this report will authorize the Clerk to execute the participant agreement and submit said agreement to the Ontario Power Authority.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Travis Rob".

Travis Rob,
Chief Building Official

Council approval of this report will authorize the Clerk to execute a participant agreement with the Ontario Power Authority to provide incentive funding for the replacement of the streetlights with LED.



**ADMINISTRATION & FINANCE DIVISION
TREASURY REPORT 2015/118**

TO: Mayor Avis & Members of Council
FROM: Laurie Witherspoon, Treasurer
DATE: November 4, 2015
SUBJECT: 2016 User Fee Schedule

BACKGROUND

User Fees are an important part of the operational budget preparation for the coming year. In the past few years we have endeavored to pass the user fees for the upcoming year in November or early December, with the exception of water and sewer rates

The Ontario Provincial Consumer Price Index (CPI) for August 2014 to August 2015 indicates 1.2% change and the Canada CPI for August 2014 to August 2015 indicates 1.3% change as published by Statistics Canada. On October 26, 2015, Council approved a general 1.2% user fee increase for 2016 reflective of the Ontario CPI percentage increase.

Executive Committees reviewed their division user fees the week of November 2 – 6/15. Attached to this report is the consolidated user fee schedules as recommended by the Committees to bring forward for Council approval.

RECOMMENDATION

The Administration & Finance Executive committee recommends a 1.2% increase in the 2016 User Fees reflective of the Ontario Consumer Price Index, with the exception of those fees that have been identified to remain at the 2015 fee rates, new fees established, or any fee that required discussion and with the exclusion of Water & Sewer rates.

Council Approval of this Report will Approve the 2016 User Fees Schedule as presented and further that an authorizing by-law be prepared.

TOWN OF FORT FRANCES
BY-LAW NO. ---/15
2016 SCHEDULE OF FEES

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Loading Zone - Annual Fee	5
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Transfer of Permit Fee	4
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TOWN OF FORT FRANCES
SCHEDULE OF FEES
SCHEDULE "A"

	Resident	Non-Resident
1.0 Administration and Finance Division		
Effective January 1, 2016 (Plus Applicable Taxes)		
1.1 Licenses - Annual Fees (unless otherwise noted)		
1.1.1 Public Halls		
1.1.1.1 Public Halls - Limited	38.35	
1.1.1.2 Public Halls - Transfer of License - One Time Fee	19.25	
1.1.2 Taxi Driver (Chauffeur)	31.15	
1.1.3 Taxi/Chauffeur Operator's I.D. Card (New or Replacement)	14.15	
1.1.4 Taxi Owner's License		
1.1.4.1 For Each On-Street Taxi-Cab	385.00	
1.1.4.2 For Each Off-Street Taxi-Cab	143.40	
1.1.4.3 For Each Transfer of License - One Time	60.80	
1.1.5 Taxi Owner Business Licence	44.35	
1.1.6 Limousine Owner's License		
1.1.6.1 For Each Vehicle	121.60	
1.1.8 Business Licenses		
1.1.8.1 Adult Live Entertainment Parlours	436.30	
1.1.8.2 Auctioneer	44.35	157.30
1.1.8.3 Billiard Hall or Pool Tables (each Table)	44.35	
1.1.8.4 Bowling Alley (each Lane)	44.35	
1.1.8.5 Community Events	187.20	
1.1.8.6 Eating Establishments		
1.1.8.6.1 Restaurants	44.35	
1.1.8.6.2 Food Shops	44.35	
1.1.8.6.3 Groceries	44.35	
1.1.8.6.4 Bakery	44.35	
1.1.8.6.5 Meat Vendor	44.35	
1.1.8.6.6 Deli	44.35	
1.1.8.7 Hairstyling Shops	44.35	
1.1.8.8 Local Retailers (Retail Sales)	44.35	
1.1.8.9 Hawker & Peddler		
1.1.8.9.1 Hawker & Peddler Class 1 (day sales)	163.25	
1.1.8.9.2 Hawker & Peddler Class 1 - Each Additional Day	74.40	
1.1.8.9.3 Hawker & Peddler Class 2 (seasonal sales)	44.35	157.30
1.1.8.9.4 Hawker & Peddler Class 3 (door to door sales)	56.35	157.30
1.1.8.9.5 Hawker & Peddler Class 4 (door to door sales person)	56.35	157.30
1.1.8.9.6 Hawker & Peddler Class 5 (antique/collectible)	44.35	157.30
1.1.8.9.7 Hawker & Peddler Class 6 (craft shows)	44.35	157.30
1.1.8.9.8 Hawker & Peddler Class 7 (trade shows)	163.25	
1.1.8.9.9 Hawker & Peddler Class 7 - Each Additional Day	74.40	
1.1.8.9.10 Hawker & Peddler Class 8 (flea markets)	44.35	157.30
1.1.8.9.11 Hawker & Peddler Class 9 (general not including above)	44.35	157.30
1.1.8.10 Motor Vehicle Towing	44.35	157.30
1.1.8.11 Photographer	44.35	157.30

	Resident	Non-Resident
1.1.8.12 Places of Amusement	44.35	
1.1.8.13 Plumbing Contractors & Plumbers	44.35	437.00
1.1.8.14 Public Garage (automotive rental, sales, & service)		
1.1.8.14.1 Motor Vehicle Service Station	44.35	
1.1.8.14.2 Public Garage (see classes 1 - 7)	44.35	
1.1.8.15 Refreshment Vehicles	56.35	157.30
1.1.8.16 Mobile Food Vending	187.20	
1.1.8.17 Second Hand Dealers or Salvage Yard Operators	44.35	157.30
1.1.8.18 Tattoo Parlour, Body Piercing, Electrolysis	44.35	157.30
1.1.8.19 Laundries and Laundromats	44.35	
1.1.8.20 Newspapers and Magazines	163.25	
1.1.8.21 Old Gold and Silver Dealers	44.35	
1.1.8.22 Trades and Occupations	44.35	437.00
1.1.8.23 Salvage Yard or Second Hand Shop or Store Premises	44.35	
1.1.8.24 Pawnbroker	44.35	
1.1.8.25 Wholesale Fruit, Vegetables, etc.		
1.1.8.25.1 Ontario Residents	44.35	175.20
1.1.8.26 Professions	44.35	157.30
1.1.8.27 Transient Traders		622.20
1.1.8.28 Transportation including bussing but excluding taxis	44.35	157.30
1.1.8.29 Hotel/Motel	44.35	
1.1.8.30 Business Licence Transfer Fee	25.30	

1.2 Lottery Licenses - For Each License Issued

1.2.1 Raffle Prize Value to \$50,000	3% of Prize Value
1.2.2 Bingo Prize Value to \$5,500	3% of Prize Value
1.2.3 Break Open Ticket	3% of Prize Value
1.2.4 Bazaars - per license	5.00
1.2.4.1 Bazaar - up to 3 wheels of fortune	10.00 per wheel
1.2.4.2 Bazaar Bingo Prize Value to \$500	3% of Prize Value
1.2.4.3 Bazaar Raffle Prize Value to \$500	3 % of Prize Value

1.3 Other Charges

1.3.1 Tax Certificate - Each One	60.85	
1.3.2 Duplicated Receipts - Each One	6.35	
1.3.3 History of Account Transactions	Actual Costs	
1.3.4 Dishonoured Cheques - Each	31.40	
1.3.5 Photocopies		
1.3.5.1 Letter and Legal Size	0.55	
1.3.5.2 11" x 17"	1.00	
1.3.5.3 Certified as True Copy (per signature)	5.75	
1.3.6 Fax - Send/Receive		
1.3.6.1 First Page	2.35	
1.3.6.2 Each Additional	1.00	
1.3.7 Commissioning Oaths & Affidavits		
1.3.7.1 Completed Documents - One Signature	11.60	17.55
1.3.7.2 Per Signature/Initial where more than one signature is requested	5.75	8.70
1.3.8 Utility Bill Inserts	.075/item	

		Resident	Non-Resident
1.3.9	Vital Statistics Administration Fee		
1.3.9.1	Still Birth Registration	32.00	
1.3.9.2	Death Registration	32.00	
1.3.10	Marriage Licence/Ceremony		
1.3.10.1	Marriage Licence	140.00	140.00
1.3.10.2	Civil Marriage Ceremony	327.35	409.20
1.3.10.3	Civil Marriage Ceremony (After Office Hours at Civic Centre)	381.80	477.25
1.3.10.4	Civil Marriage Ceremony (Weekends other than at Civic Centre)	381.80	477.25
1.3.10.5	Marriage Ceremony Outside of Town * See Below	534.60	534.60
1.3.10.6	Attendance at Wedding Rehearsal * See Below	52.90	66.15
1.3.10.7	Renewal of Wedding Vows * See Below	Same fee as marriage services above less \$50.00	
	*Plus, where applicable, travel time and distance charges on a return basis as per Town Travel Policy		
1.3.11	Application for Closure of		
1.3.11.1	Road or Lane - Deposit	610.00	
1.3.11.2	On Completion of Closure	Actual Costs less Deposit	
1.3.11.3	Sale of Lane or Roadway Closed	1.00/sq. ft. or as directed by council otherwise	
1.3.12	Utility Arrears Letter	32.30	
1.3.13	Committee Room Rental (External Groups)	55.00	
1.4	Tax Sale - Administrative Charges		
1.4.1	File Preparation, Searches, to completion tax arrears certificate	243.65	
1.4.2	Preparation & Registration of Tax Arrears Certificate	243.65	
1.4.3	Regulatory Sub-Searches	121.80	
1.4.4	Processing of First Notice	185.35	
1.4.5	Processing of Treasurer's Statutory Declaration re: 1st Notice	121.80	
1.4.6	Registration of Statutory Declaration	121.80	
1.4.7	Processing of Cancellation Certificate	121.80	
1.4.8	Registration of Cancellation Certificate	121.80	
1.4.9	Processing of Extension Agreement	243.65	
1.4.10	Processing Final Notice	185.35	
1.4.11	Processing Treasurer's Statutory Declaration re: Final Notice	121.80	
1.4.12	Sale process	243.65	
1.4.13	Legal Fees as they apply to any process	actual	
1.4.14	Mailing Costs as they apply to any process	actual	
2.0	Planning & Development (Plus applicable taxes) Effective January 1, 2016		
2.1	Building/Demolition Permits		
2.1.1.1	Garages, Accessory Use Buildings, Covered Decks	0.42/sq.ft.	
2.1.1.2	Uncovered Decks, Sheds, Temporary Structures	0.27/sq.ft.	
2.1.1.3	Residential Constructions (Single Detached Dwellings, Attached Garages, Factory Built Structures)		
2.1.1.3.1	Main Floor	0.83/sq.ft.	
2.1.1.3.2	Basement	0.67/sq.ft.	
2.1.1.3.3	Each Additional Floor	0.42/sq.ft.	
2.1.2	All Other Construction Nor Conforming to the Above Fee Schedule		
2.1.2.1	1st \$1,000 of Value	56.65	
2.1.2.2	Each Additional \$1,000 of Value or Part Thereof	11.30	
2.1.2.3	Progress Reports	90.60	

		Resident	Non-Resident
2.1.2.4	Conditional Permit	239.90	
2.1.2.5	Re-Inspection Fee	90.60	
2.1.2.6	Special Call Out Services	Applicable Rates (Time & OH)	
2.2	Plumbing Inspection Fee		
2.2.1	Per Fixture	11.30	
2.3	Change of Use	56.65	
2.4	Residential Demolition	56.65	
2.5	Administration Fee		
2.5.1	Construction/Demolition Commenced Prior to Issuance of Building Permit	119.90 Greater of \$119.90 or 10% of Building or Demolition Permit Fee	
2.6	Transfer of Permit Fee	56.65	
2.7	Application for Deferral of Revocation	56.65	
2.8	Refund of Fees		
2.8.1	Permit Issued but Construction Not Commenced	50%	
2.8.2	Reduction of Refund for Each Field Inspection Performed After Issuance of Permit	5%	
2.9	Moving Permit Fees		
2.9.1	Single Trip	90.60	
2.9.2	Single Short Term Job	120.05	
2.9.3	Single Job - 6 Months	240.05	
2.9.4	Annual Permit	480.05	
2.10	Sign Permit Fee		
2.10.1	Permanent Sign Fee	60.00	
2.10.2	Mobile Sign - 30 Day Permit	10.90	
2.10.3	Mobile Sign - 90 Day Permit	27.30	
2.10.4	Mobile Sign - 180 Day Permit	54.50	
2.11	Swimming Pool Permit Fee	60.00	
2.12	Animal Control		
2.12.1	2.12.1.1 Dog License - Spayed/Neutered	24.00	
	2.12.1.2 Dog License - Unspayed/Non-Neutered	35.25	
	2.12.1.3 Replacement for Lost Tag	17.50	
2.12.2	Impound Fee	75.00	
2.13	Private Parking Spaces (Rented)		
2.13.1	Annual Fee Each	370.70	
2.14	Portage Avenue Municipal Parking Lot		
2.14.1	Rental of Reserved Parking Space 1st One Per Month	36.90	

	Resident	Non-Resident
2.14.1.1 Each Per Year	370.70	
2.14.2 Unreserved Parking Spaces - Daily	2.00	
2.15 Metered On-Street Parking	1.00 Hour	
2.16 Loading Zone - Annual Fee Each	370.70	
2.17 Church Loading Zone - Annual Fee Each	69.70	
2.18 Planning Fees		
2.18.1 Official Plan Amendment (Delegation of OPA approval January 1, 2016)	3,000.00	
2.18.2 Zoning By-Law Amendment	1,800.00	
2.18.3 Removal of "H" Symbol	1,200.00	
2.18.4 Temporary Use By-Law	1,200.00	
2.18.4.1 Extension to Temporary Use By-Law	360.00	
2.18.5 Application for Subdivision/Condominium	3,000.00	
2.18.5.1 Amendment to Subdivision/Condominium	600.00	
2.18.6 Consent (i.e. new lot, easement, lot addition, etc.)	541.10	
2.18.6.1 Successive Applications (related property)	271.60	
2.18.6.2 Additional Fee if easement, ROW included	271.60	
2.18.7 Minor Variance / Special Permission	300.00	
2.18.8 Acknowledgement, Undertaking & Indemnification	59.40	
2.18.9 Site Plan Agreement	962.00	
2.18.9.1 Amendment to Site Plan Agreement	300.00	
2.18.10 Request for Property Information	60.00	
2.18.11 Encroachment Agreement or other land use agreement not listed elsewhere	360.00	
2.18.12 Validation of Title / Power of Sale	300.00	
2.18.13 GIS. maps (each)	12.55	
2.18.14 Reschedule Public Meeting (at applicant's request) all planning applications	300.00	
2.18.15 Deeming By-Law (applies to second and successive lot)	60.00	
2.18.16 Land Titles, Ontario Municipal Board, Solicitor or Planner's Fees if applicable, excessive staff time	Cost Recovery Basis	
2.18.17 Pre-consultation fee pertaining to 2.18.1, 2.18.2, 2.18.3, 2.18.4, 2.18.5 "applied to applicable fee as noted upon receipt of completed application"	10% of applicable fee	
2.18.18 Assign Property Address	60.00	
3.0 Community Services - Plus Applicable Taxes		
3.1 Day Care and Private Home Day Care		
3.1.1 Child Care Rates - Residents (Effective June 1, 2016)	<u>1st Child</u>	<u>2nd Child</u>
3.1.1.1 Full Day (4 or more hours)	42.00	25.15
3.1.1.2 Half Day (no lunch - > 2 hrs < 4 hrs)	25.15	21.90
3.1.1.3 Half Day (with lunch - > 2 hrs < 4 hrs)	28.50	24.90
3.1.1.4 Hourly (2 hrs or less) Excludes school Age Children	6.85	4.05
3.1.1.5 Before School	7.75	7.75
3.1.1.6 After School	13.90	13.90
3.1.1.7 Before & After School	21.60	21.60
3.1.1.8 Full Day - Holidays - SA Program	38.70	25.15

- Resident** **Non-Resident**
- ** The third, fourth and additional child's rate will be the same as the second child rate excluding before school and after school
- ** The second, third and additional child's rate will be the same as the first child rate for before school, after school and before & after school.
- ** Eligible residents will receive an 8% reduction in the above fees.**

3.2 Fort Frances Memorial Arena

3.2.1 Rink Board/In-ice Advertising Rates

	<u>Annual</u>
3.2.1.1 One Rink	398.20
3.2.1.2 Both Rinks	670.95
3.2.1.3 In-Ice Advertising	1,000.00
3.2.1.3 Zamboni	1,112.75

3.2.2 Ice Surface Rentals

Prime Time - Opening to 8:00 A.M. Mon - Fri; 3:30 P.M. to Close. Mon - Fri;
Opening to Close Sat & Sun

3.2.2.1 Youth June 1, 2016	96.20	120.25
3.2.2.2 Adult June 1, 2016	144.40	180.50
*Non-Resident rate for hockey and figure skating programs		34.95

Ice Surface Rentals

Non Prime Time - 8:00 A.M. to 3:30 P.M. Mon - Fri (Excluding Holidays,
School Breaks & Tournaments)

3.2.2.3 Youth June 1, 2016	75.45	94.30
3.2.2.4 Adult June 1, 2016	115.60	144.50

3.2.3 Summer Ice

3.2.3.1 Youth June 1, 2016	115.60	144.50
3.2.3.2 Adult June 1, 2016	173.00	216.20

3.2.4 Tournament

3.2.4.1 Youth June 1, 2016	114.30	142.90
3.2.4.2 Adult June 1, 2016	156.55	195.70

3.3 Pool/Fitness Centre - Memberships - Effective June 1, 2016

3.3.1 Adult

3.3.1.1 Annual	480.45	600.55
3.3.1.2 Six Months	312.30	390.40
3.3.1.3 Three Months	169.20	211.50
3.3.1.4 One Month	73.30	91.60
3.3.1.5 Daily	7.00	8.75

3.3.2 Student

3.3.2.1 Annual	238.75	298.40
3.3.2.2 Six Months	161.40	201.75
3.3.2.3 Three Months	86.50	108.10
3.3.2.4 One Month	50.65	63.30
3.3.2.5 Daily	5.40	6.75

3.3.3 Child

3.3.3.1 Annual	75.85	94.75
3.3.3.0 Daily	3.95	4.95

3.3.4 Family - Annual

3.3.4.1 Adult	480.45	600.55
3.3.4.2 Spouse	400.35	500.45
3.3.4.3 Student	205.85	257.30
3.3.4.4 Child	63.95	79.95

		Resident	Non-Resident
3.3.5 Senior	(60 Years of Age or Older)		
3.3.5.1	Annual	366.85	458.55
3.3.5.2	Six Month	238.50	298.10
3.3.5.3	Three Month	129.20	161.50
3.3.5.4	One Month	55.95	70.00
3.3.5.5	Daily	5.35	6.70
3.3.6 Locker Fees			
3.3.6.1	Locker - 6 Months	43.10	53.90
3.3.6.2	Locker - Annual	64.70	80.85
3.3.6.3	Locker - 3 Months	29.35	36.70
3.4 Pool Rental Rates - Effective June 1, 2016		<u>Resident</u>	<u>Non-Resident</u>
3.4.1	MEC (Per Hour)	96.45	
3.4.2	3.4.2.1 Swim Club - contracted	70.05	
	3.4.2.2 Additional Hours	81.90	
3.4.3	One Lane	25.85	
3.4.4	Lifeguard	19.40	
3.4.5	3.4.5.1 One Guard Pool Rental	96.45	120.60
	3.4.5.2 Two Guard Pool Rental	115.60	144.50
	3.4.5.3 Three Guard Pool Rental	135.00	168.75
	3.4.5.4 Four Guard Pool Rental	154.15	192.65
	3.4.5.5 Five Guard Pool Rental	175.15	218.95
	3.4.5.6 One Instructor	97.55	
3.5 Swimming Lesson Rates - June 1, 2016		<u>Resident</u>	<u>Non-Resident</u>
3.5.1	Red Cross Lessons (9)	70.15	87.70
3.5.2	Private Lessons per time	19.25	24.05
3.5.3	Lifesaving	77.25	96.55
3.5.4	Combo Class	79.80	99.70
3.5.5	Bronze Star	81.90	102.40
3.5.6	Bronze Medallion & Emergency First Aid Book	120.20	150.20
3.5.7	Bronze Cross & Standard First Aid	84.35	105.45
3.5.8	National Life Services	Market price	plus 25%
3.5.9	Board of Education - 10 Lessons	45.55	56.95
3.5.10	Aquafit & Aerobics (Per Class)	5.40	6.75
3.5.11	Senior Aquafit & Aerobics	4.60	5.75
3.6 Auditorium - June 1, 2016			
3.6.1	Base Rate/event	192.10	240.15
3.6.2	Hourly	42.60	53.20
3.6.3	Social/Wedding (incl. Kitchen)	420.90	526.10
3.6.4	Tournament Rate	301.00	376.20
3.6.5	Contracted (72% of Base Rate)	30.65	
3.6.6	Kitchen Rate per Hour	42.60	
3.7 East End Hall - June 1, 2016			
3.7.1	Base Rate	90.55	113.15
3.7.2	Socials/Weddings	198.05	247.55

	Resident	Non-Resident
3.8 MSC Conference Meeting Rooms - June 1, 2016		
3.8.1 Meeting	18.35	22.90
3.8.2 Daily Rate (Tournament/Special Event)	60.90	76.10
3.9 Arena Floors (no Ice) - June 1, 2016	<u>Resident</u>	<u>Non-Resident</u>
3.9.1 Ice for Kids (600 people)	600.35	750.40
3.9.2 Ice for Kids (600 people) with Liquor License	791.40	989.20
3.9.3 Ice for Kids (up to 1200 people)	744.50	930.60
3.9.4 Ice for Kids (up to 1200 people) with Liquor License	936.60	1,170.75
3.9.5 52 Canadians (up to 600 people)	540.00	674.75
3.9.6 52 Canadians (up to 600 people) with Liquor License	707.85	884.80
3.9.7 52 Canadians (up to 1200 people)	669.05	836.30
3.9.8 52 Canadians (up to 1200 people) with Liquor License	837.20	1,046.45
3.9.9 Both Floors (up to 1800 people)	975.40	1,219.25
3.9.10 Both Floors (up to 1800 people) with Liquor License	1,300.35	1,625.45
3.9.11 Both Floors (Maximum Capacity)	1,104.75	1,380.95
3.9.12 Both Floors (Maximum Capacity) with Liquor License	1,429.45	1,786.80
3.10 Ball Diamonds / Soccer Fields - April 1, 2016	<u>Resident</u>	<u>Non-Resident</u>
3.10.1 Youth Soccer/ Baseball - Half field - Per Team	132.85	166.05
3.10.2 Youth Soccer - Full Field - Per Team	192.10	240.15
3.10.3 Adult Soccer - Per Team	312.30	390.40
3.10.4 Adult Slow Pitch - Per Team	360.25	450.35
3.10.5 Tournament - Youth - Per Team	36.65	45.80
3.10.6 Tournament - Adult - Per Team	48.25	60.30
3.10.7 Fastball	312.30	
Non Resident Fee for Soccer/Baseball		17.45
3.11 Other Courses and Services - June 1, 2016	<u>Resident</u>	<u>Non-Resident</u>
3.12.1 Babysitting Course	49.20	61.55
3.12.2 First Aid Course - 8 hour	94.85	118.55
3.12.3 First Aid Course - 13 hour	105.35	131.70
3.12.4 Manual	34.50	43.10
3.12.5 P.A. Day	35.40	44.30
3.12.6 P.A. Day Extra Child	31.15	38.95
3.12.7 Membership Cards Town	10.10	
3.12.8 Recreator Ads - Users	151.80	
3.12.9 Recreator Ads - Non Users	182.15	
3.12.10 Non-resident Fee Winter Programs		34.05
3.12 Sorting Gap Marina - May 1, 2016	<u>Resident</u>	<u>Non-Resident</u>
3.12.1 Sorting Gap - Slip Rental - Per Season	393.25	492.90
3.12.2 River Front - Slip Rental - Per Season	298.85	374.40
3.12.3 Daily (overnight)	9.70	12.15
3.12.4 Weekly	48.00	60.05
3.12.5 Launch Fees: Daily	7.60	9.45
3.12.6 Launch Fees: Seasonal	54.00	67.40

3.12.7 Launch Fees: Commercial		Resident	Non-Resident
		180.90	226.00
3.13 Summer Youth Programs - June 1, 2016		<u>Resident</u>	<u>Non-Resident</u>
3.13.1 Rec-n-Crew			
3.13.1.1 Week		69.60	87.00
3.13.1.1.1 each additional child		63.65	79.60
3.13.1.1.2 early/late supervision 1st child		30.65	38.35
3.13.1.1.3 early/late supervision additional child		23.00	28.75
3.13.1.1.4 Extra Supervision - difficult child		30.65	38.35
3.13.1.2 Four Weeks		246.40	308.05
3.13.1.2.1 each additional child		240.20	300.25
3.13.1.3 Full Summer		492.60	615.70
3.13.1.3.1 each additional child		486.35	607.90
3.13.1.4 Sunny Cove 3 nights 4 days camp		155.65	194.55
3.13.1.4.1 each additional child		136.90	171.20
3.13.1.5 5 day camp		118.85	148.55
3.13.1.5.1 each additional child		133.15	141.45
3.13.1.6 4 day camp		82.60	103.25
3.13.1.6.1 each additional child		76.95	96.20
3.14 Townshend Theatre - June 30, 2016			
3.14.1 Town Recreation Program			
3.14.1.1 Set up & Rehearsal		N/C	
3.14.1.2 First show in Run		N/C + \$1.50 Surtax	
3.14.1.3 Second show same Day		N/C + \$1.50 Surtax	
3.14.1.4 Next show same Run		N/C + \$1.50 Surtax	
3.14.1.5 Weekly Rate - Sunday to Sunday 6:00 p.m.		N/C + \$1.50 Surtax	
3.14.1.6 *Cafeteria Rental with Performance		N/C	
3.14.2 Board of Education			
3.14.2.1 Set up & Rehearsal		N/C	
3.14.2.2 First show in Run		N/C + \$1.50 Surtax	
3.14.2.3 Second show same Day		N/C + \$1.50 Surtax	
3.14.2.4 Next show same Run		N/C + \$1.50 Surtax	
3.14.2.5 Weekly Rate - Sunday to Sunday 6:00 p.m.		N/C + \$1.50 Surtax	
3.14.2.6 *Cafeteria Rental with Performance		N/C	
3.14.3 Community Theatre			
3.14.3.1 Set up & Rehearsal - 7 hours		143.00	
3.14.3.2 First show in Run - 7 hours		280.70 + \$1.50 Surtax	
3.14.3.3 Second show same Day - 12 hours		460.75 + \$1.50 Surtax	
3.14.3.4 Next show same Run - 7 hours		280.70 + \$1.50 Surtax	
3.14.3.5 Weekly Rate - Sunday to Sunday 6:00 p.m.		1,138.60 + \$1.50 Surtax	
3.14.3.6.1 **Cafeteria Rental with Performance		105.90	
3.14.3.6.2 **Cafeteria Rental with Performance - Alcohol served		211.85	
3.14.4 Community Use - Religious Groups, Charitable Non-Profit, Music Festivals			
3.14.4.1 Set up & Rehearsal - 7 hours		143.00	
3.14.4.2 First show in Run - 7 hours		280.70 + \$1.50 Surtax	
3.14.4.3 Second show same Day - 12 hours		460.75 + \$1.50 Surtax	

		Resident	Non-Resident
3.14.4.4	Next show same Run - 7 hours	280.70 + \$1.50 Surtax	
3.14.4.5	Weekly Rate - Sunday to Sunday 6:00 p.m.	1,138.60 + \$1.50 Surtax	
3.14.4.6	**Cafeteria Rental with Performance	105.90	
	**Cafeteria Rental with Performance - Alcohol served	211.85	
3.14.5	Commercial Use - Business, Dance Schools, Corporations, Political Rallies		
3.14.5.1	Set up & Rehearsal - 7 hours	211.85	
3.14.5.2	First show in Run - 7 hours	423.65 + \$1.50 Surtax	
3.14.5.3	Second show same Day - 12 hours	662.00 + \$1.50 Surtax	
3.14.5.4	Next show same Run - 7 hours	423.65 + \$1.50 Surtax	
3.14.5.5	Weekly Rate - Sunday to Sunday 6:00 p.m.	TBN	
3.14.5.6	**Cafeteria Rental with Performance	TBN	
3.14.6	Non Resident Rate		
3.14.6.1	Set up & Rehearsal - 7 hours	344.25	
	First show in Run - 7 hours	Min. \$714.95 + \$2.50 Surtax or	
3.14.6.2		20% of Gross Sales	
	Second show same Day - 12 hours	Min. \$1,138.60 + \$2.50 Surtax or	
3.14.6.3		20% of Gross Sales	
3.14.6.4	Next show same Run - 7 hours	TBN	
3.14.6.5	Weekly Rate - Sunday to Sunday 6:00 p.m.	TBN	
3.14.6.6	**Cafeteria Rental with Performance	TBN	
	** We collect these amounts and remit them to the Board		
3.14.7	Tech Fee		
3.14.7.1.1	Tech Fee (0 - 3 hours event)	50.00	
3.14.7.1.2	Tech Fee (3 - 8 hours event)	75.00	
3.14.7.1.3	Tech Fee (8+ hours event)	100.00	
3.14.7.2	Tech Weekend Fee (Time plus 1hr before and 1hr after)	\$40.00/hr	
3.15	Fort Frances Public Library Effective April 1, 2016 (Plus Applicable Taxes)		
3.15.1	3.15.1.1 Annual Non-Resident Fee	80.75	
	3.15.1.2 6-Month Non-Resident Fee per family	45.60	
3.15.2	3.15.2.1 Fines for Late Library Material	25 cents /day	Max \$25.00 per Family Library privileges will be suspended if fines reach a maximum of \$20/Card
	3.15.2.2 Late DVD's	1.05/ day	Max 12.00 per DVD
	3.15.2.3 Late Video Games	3.45 / day	Max 12.00 per video gam
3.15.3	Photocopying and Internet/Computer Printing Charges:		
	3.15.3.1 First 10 pages	0.25	each
	3.15.3.2 11 - 20 pages	0.20	each
	3.15.3.3 21 - 49 pages	0.15	each
	3.15.3.4 50 + pages	0.10	each
	3.15.3.5 Colour Photocopies (8 1/2 x 11)	0.80	each
	3.15.3.6 Colour Photocopies (8 1/2 x 14)	1.05	each
	3.15.3.7 Colour Photocopies (11 x 17)	1.60	each
3.15.4	Fax Sending Charges:		
	3.15.4.1 First Page	4.20	
	3.15.4.2 Each additional Page	1.05	
3.15.5	Fax Receiving Charges:		
	3.15.5.1 First Page	1.05	

		Resident	Non-Resident
	3.15.5.2 Each additional Page	0.25	
3.15.6	Shaw Community Hub Rental		
	3.15.6.1 Non-Profit Groups - Meeting up to 4 hours	42.35	
	3.15.6.2 Non-Profit Groups - Meeting up to 8 hours	84.75	
	3.15.6.3 Non-Profit Groups - Meeting Entire Day (9:00 am to closing)		
	3.15.6.4 Non-Profit Groups - After Hours Fee	26.45 per hour	
	3.15.6.5 Profit Groups - Meeting up to 4 hours	52.95	
	3.15.6.6 Profit Groups - Meeting up to 8 hours	105.90	
	3.15.6.7 Profit Groups - After Hours Fee	26.45 per hour	
	3.15.6.8 Cancellation Fee	50% of Rental Fee per day (Based on less than 24 hrs. notification)	
3.16	Emergency Services - See Schedule "B"		
3.17	Fort Frances Museum (Plus Applicable Taxes)		
3.17.1	Research		
	3.17.1.1 Access	9.55	
	3.17.1.2 Staff - initial inquiry	15.50	
	3.17.1.3 Additional time	38.70 per hour	
3.17.2	Duplication		
	3.17.2.1 Handling	5.30	
	3.17.2.2 Copying	0.65 per sheet	
	3.17.2.3 Digital copy	8.25	
	3.17.2.4 Copy right fee for commercial uses - Photographing Artefacts	39.00	
3.17.3	Admission Victoria Day to Thanksgiving (Peak Season)		
	3.17.3.1 Special Events - Adult	3.54 (\$4 including taxes)	
	3.17.3.2 Senior/Under 12 Fee	2.66 (\$3 including taxes)	
	3.17.3.3 Maximum Family Fee	10.62 (\$12 including taxes)	
	3.17.3.4 School/Public Activity Program	3.85	
	3.17.3.5 Admission - Off Peak Season	Free Will Donation	
3.17.4	Rental		
	3.17.4.1 Per Day	27.25	
	3.17.4.2 Per Evening	16.40	
	3.17.4.3 Court Yard	16.40	
3.18	Sunny Cove Camp - May 1, 2016		
3.18.1	3.18.1.1 Daytime	566.30	
	3.18.1.2 Overnight	1,022.45	
	3.18.1.3 Meeting - Half day	75.90	
	3.18.1.4 Meeting - Full Day	126.50	
3.19	Sister Kennedy Centre - effective January 1, 2016		
	3.19.1 Facility Rental Fee	40.50	
4.0	Operations & Facilities - (Plus Applicable Taxes)		
4.1	Private Work - Effective January 1, 2016	<u>Resident</u>	<u>Non-Resident</u>
4.1.1	Labour		
	4.1.1.1 Regular Hourly Rate	41.97	52.46

		Resident	Non-Resident
4.1.1.2	Overtime Labour Rate	62.96	78.70
4.1.1.3	Double Overtime Labour Rate	83.94	104.93
4.1.2	Vehicle Rates		
4.1.2.1	All 1/2 tons, 3/4 tons, crew cabs, compacts & vans	21.82	27.28
4.1.2.2	V109 - Sand Truck	81.51	101.89
4.1.2.3	V110 - Dump/Plow Truck	37.58	46.98
4.1.2.4	V115 - Sander/Plow Truck	91.02	113.78
4.1.2.5	V122 - Tandem Truck	81.51	101.89
4.1.2.6	V121 - Tandem Truck	81.51	101.89
4.1.3	Equipment Rates - includes labour		
4.1.3.1	E205 & E207 Graders	110.89	138.61
4.1.3.2	E206 - Vacuum/Pressure Truck	235.42	294.28
4.1.3.3	E305 - Sidewalk Machine c/w any attachment	103.07	128.84
4.1.3.4	E309 - Hyundai Backhoe	126.50	158.13
4.1.3.5	E313 - Large Snow Blower & Loader	129.58	161.98
4.1.3.6	E318 - Cat 930H Loader	94.33	117.91
4.1.3.7	E315 - Loader Bobcat	89.88	112.35
4.1.3.8	E317 - Cat Loader	95.06	118.83
4.1.3.9	E321 - Loader/Backhoe	87.31	109.14
4.1.3.10	E597 - Ingersoll Rand Packer	115.83	144.79
4.1.3.11	E713 - Low Pressure Steamer w half ton truck	137.04	171.30
4.1.3.12	E726 - Rigid Drain Cleaning Machine w half ton truck	109.45	136.81
4.1.3.13	E816 - Street Sweeper	129.24	161.55
4.1.3.14	E830 - DBH Thawing Machine w 3/4 ton truck	162.30	202.88
4.1.3.15	E831 - Pulse De-Icer (Thawing Machine)	121.42	151.78
4.1.3.16	E838 - Air Compressor w 3/4 ton truck	94.81	118.51
4.1.4	Private Concrete Crossing or Sidewalk Replacement for Private Crossing		
4.1.4.1	Removal, Supply and Installation of Concrete Driveway per square f	18.20	per sq. ft.
4.1.4.2	Culvert	Cost Plus - Max \$164.63	per foot
4.1.4.3	Removal of Concrete Driveway Crossing Only - per square ft.	6.08	per sq. ft.
4.1.4.4	Removal of High-back Concrete Curb & Gutter and Replace with Low-back Concrete Curb & Gutter for New Driveway Crossing Installation - per linear ft.	38.14	per linear sq. ft.
4.1.4.5	Removal of Low-back Driveway Concrete Curb & Gutter and Replace with High-back Concrete Curb & Gutter when Removing Driveway Crossing - per linear ft.	38.14	per linear sq. ft.
4.1.5	Engineering Services - Minimum One Hour - by Customer Request		
4.1.5.1	Televising Sewer - Regular Hourly Rate	187.37	
4.1.5.2	Televising Sewer - Overtime Hourly Rate	374.74	
4.1.5.3	Tracing Water/Sewer - Regular Hourly Rate	124.91	
4.1.5.4	Tracing Water/Sewer - Overtime Hourly Rate	249.82	
4.1.5.5	Setting Lot Grade Only - Regular Hourly Rate (Per Lot Grade)	112.67	
4.1.5.6	Copying Blue prints (Each)	13.47	
4.1.5.7	Hardcopy GIS Drawing or Map size 8.5" x 11"	5.66	
4.1.5.8	Hardcopy GIS Drawing or Map size 11" x 17"	11.32	
4.1.5.9	Hardcopy GIS Drawing or Map size 24" x 36"	28.29	
4.1.5.10	Digital Aerial Photography - ecw format only	1,131.69	
4.1.5.11	GIS shape files - per infrastructure layer	282.92	

		Resident	Non-Resident
4.1.5.12	GIS shape files-base map - property lines & addresses	282.92	
4.2	Landfill Tipping Fees - see Schedule "C"		
4.3	Sewer & Water Installation - see Schedule "D"		
4.4	Stores		
4.4.1	Sale of Items to private sector	Cost Plus + 35%	
4.4.2	Backyard Composters	Cost	
4.5	Airport - Effective January 1, 2016 (Plus Applicable Taxes)		
4.5.1	Fees		
4.5.1.1	Office/square meter	371.92	
4.5.1.2	Counter/square meter	371.92	
4.5.1.3	Rental of Heated Maintenance Garage Bay per day	101.81	
4.5.2	Aviation Fuels		
4.5.2.1	100LL	Adjusted Quarterly	
4.5.2.2	Jet-A	Adjusted Quarterly	
4.5.2.3	Aviation Oils	Cost + 45%	
4.5.3	Aircraft Landing Fees		
4.5.3.1	Piston Aircraft	13.50	
4.5.3.2	Medivac & All Government Aircrafts	209.74	
4.5.3.3	Turbine Aircraft - minimum fee	13.50	
4.5.3.4	<21,000 kgs - Gross Weight x	3.91	
4.5.3.5	21,000 - 45,000 kgs - Gross Weight x	3.91	
4.5.3.1	Airport Landing Fees - International Flights		
4.5.3.1.1	Piston Aircraft	34.26	
4.5.3.1.2	Turbine Aircraft - minimum fee	34.26	
4.5.3.1.3	<21,000 kgs - Gross Weight x	8.39	
4.5.3.1.4	21,000 - 45,000 kgs - Gross Weight x	8.39	
	Airport Parking Fees		
4.5.4	4.5.4.1 <4,999 kgs/day	11.42	
	4.5.4.2 <4,999 kgs/month	86.62	
	4.5.4.3 5,000 - 9,999 kgs/day	18.11	
	4.5.4.4 5,000 - 9,999 kgs/month	349.75	
	4.5.4.5 10,000 - 29,000 kgs/day	32.48	
	4.5.4.6 10,000 - 29,000 kgs/month	649.54	
4.5.5	Plug-Ins		
4.5.5.1	Heater per day	6.25	
4.5.6	Ground Power Starts (GP)		
4.5.6.1	Bear Skin Airlines	45.02	
4.5.6.2	All Other Aircraft	56.21	
4.5.7	Aircraft De-icing		
4.5.7.1	Bearskin Airlines	43.72 each	
4.5.7.2	Other Aircraft *Plus Cost of Fluid	62.46 each	
4.5.8	General Terminal Fees		
4.5.8.1	0 - 9 seats	17.49	
4.5.8.2	10 - 15 seats	19.99	

		Resident	Non-Resident
4.5.8.3	16 - 25 seats	31.23	
4.5.9	Passenger Facility Charge		
4.5.9.1	Per Person Enplaning	10.87	
4.5.10	Airport Improvement Fee		
4.5.10.1	Outbound Charters per Passenger embarking	10.87	
4.5.10.2	Commercial Charter Ramp Fee per Aircraft	13.92	
4.5.11	Callouts		
4.5.11.1	Callouts	157.36	
4.5.11.2	Overtime Labour Rate	62.96	
4.5.11.3	Double Time Labour Rate	83.94	
4.5.11.4	Loader with Operator	52.37	
4.5.11.5	Snow Blower or Sweeper attachment for Loader	35.24	
4.5.11.6	Sander/Plow Truck without Operator	49.05	
4.5.11.7	Winter Control Sand per Cubic Yard	25.45	
4.5.12	Aviation Charts		
4.5.12.1	Aviation Charts	Cost + 40%	
4.5.13	Car Parking Fees/day		
4.5.13.1	Daily Parking	7.79	
4.5.13.2	Monthly Parking Stall	103.83	
4.5.13.3	Yearly Parking Stall	1,142.14	
4.5.14	Land Lease Rates - Unserviced		
4.5.14.1	Private - per square meter plus applicable taxes	1.76	
4.5.14.2	Commercial - per square meter plus applicable taxes	2.64	
4.5.15	Advertising Signs		
4.5.15.1	Small Signs per year	110.22	
4.5.15.2	Large Signs per year	122.46	

4.6 Cemetery User Fees - See Schedule "E"

4.7 Parks

4.7.1	Equipment Rental Charges - Labour Not Included		
4.7.1.1	Mower, Riding	15.61	19.51
4.7.1.2	Portable Generator	7.49	9.36
4.7.1.3	Power Saw	7.49	9.36
4.7.1.4	Trailer - Large	12.49	15.61
4.7.1.5	Cement Mixer	12.49	15.61
4.7.2	Equipment Rental Charges - Labour Included		
4.7.2.1	Backhoe	74.96	93.70
4.7.2.2	4200 Tractor & Sweeper	52.46	65.58
4.7.2.3	Stumper (Chipper)	82.44	103.05
4.7.2.4	Snowplow - Ford	47.47	59.34
4.7.3	Point Park Camping Rates		
4.7.3.1	Full Hook-up - per night	30.09	
4.7.3.2	Full Hook-up - per week	150.45	
4.7.3.3	Full Hook-up - per 4 weeks	578.54	
4.7.3.4	Camping Site - per night (Tenting Sites)	15.04	
4.7.3.5	Camping Site - per week (Tenting Sites)	80.61	
4.7.3.6	Camping Site - per month (Tenting Sites)	313.46	

		Resident	Non-Resident
4.7.3.7	Partial Hook-up - per night (No Water)	24.18	
4.7.3.8	Partial Hook-up - per week (No Water)	121.79	
4.7.3.9	Partial Hook-up - per 4 weeks (No Water)	469.28	
4.7.3.10	Cost for Utilities per day for Local First Nations Band Members (Couchiching, Naicatchewenin, Nicickousemenecaning & Mitaanjigamiing)	7.16	

5.0 Water & Sewer User Rates - See Schedule "D"

TOWN OF FORT FRANCES
SCHEDULE OF FEES
SCHEDULE "B"

3.17 Emergency Services - January 1, 2015 (Plus Applicable Taxes)

3.17.1 Administration

3.17.1.1	Copy of Fire Reports	69.50
3.17.1.2	Letter of Compliance or Approval for Properties	69.50
3.17.1.3	File Search, Written Report and Records on Properties	69.50
3.17.1.4	Written Response to written request relating to outstanding orders under the Ontario Fire Code or any Act, Regulation or By-Law with which the Fire Service has Authority or Jurisdiction	69.50

3.17.2 Property Inspection Request - by Owner or Business Operator

3.17.2.1	Private Home Day Care Facilities (5 or less)	69.50
3.17.2.2	Licensed Day Care Centres (more than 5)	90.60
3.17.2.3	Special Care and Group Homes (3 or less)	69.50
3.17.2.4	Special Care and Group Homes (more than 3)	90.60
3.17.2.5	Inspections required by/for LCBO Licensing	124.25
3.17.2.6	Lodging House	69.50
3.17.2.7	Occupancy Load Calculation and Posting	90.60
3.17.2.8	Private Nursing Homes	124.25
3.17.2.9	Fire Inspections of Educational Institutions	N/C
3.17.2.9.1	Base Inspection	124.25
3.17.2.9.2	Each Classroom Additional	5.20
3.17.2.9.3	Portable Classrooms	69.50
3.17.2.10	Assembly Occupancies <60 persons	69.50
3.17.2.11	Assembly Occupancies >61 persons	69.50
3.17.2.12	Industrial/Commercial Single Tenant or Occupancy	124.25
3.17.2.13	Residential/Commercial - Multi Occupancy Complex	124.25
3.17.2.14	Residential/Apartment or Condominium Building	124.25
3.17.2.15	Office/Commercial Retrofit Inspections	124.25
3.17.2.16	Additional Inspection for incompleteness or initial follow-up	124.25
3.17.2.17	Inspection - All Properties	69.50

3.17.3 Special Occasions Inspections

3.17.3.1	Mandated Fire Code inspection (tents/marquee)	69.50
3.17.3.2	Mandated Fire Code inspection (fireworks permits)	124.25
3.17.3.3	Public Vendors - Commercial Establishments	69.50
3.17.3.4	Public Vendors - Vendors from Outside Municipality	241.15
3.17.3.5	Public Vendors - Service Clubs	N/C
3.17.3.6	Misc. inspections not otherwise specified - per hour	69.50

3.17.4 Other Service Fees/Charges

3.17.4.1	Burning Permits - Residential 7 day	12.95
3.17.4.2	Burning Permits - Commercial/Industrial - each burn	119.90

3.17.4.3	Open Air Burning Violations	As per Burning By-Law
3.17.4.4	Extinguishing Fire were no permit obtained; out of control	410.00 for apparatus per hour plus wages plus 15% resident administration fee
3.17.4.5.1	Standby requests other than emergency response (per vehicle) For fire protection during shows, exhibitions, etc.)	410.00 for 1st hour then \$205.00 for every 1/2 hour thereafter
3.17.4.5.2	Standby requests other than emergency response (per vehicle)	410.00 per hour
3.17.4.6	Training Services - per hour	69.50 plus costs
3.17.4.7	Air Bottle Refills - other Fire Services	13.15 per bottle
3.17.4.8	Air Bottle Refills - Scuba, Private, Provincial, Industry	18.40 per bottle
3.17.4.9	Fire Service Training Outside Municipal Boundaries	69.50 per hour plus costs
3.17.4.10	Fire Service Fire Prevention Programs Outside Municipal Boundaries	69.50 per hour plus costs
3.17.4.11	Fire Service Administration Outside Municipal Boundaries	69.50 per hour plus costs
3.17.4.12	Fire Protection Outside Municipal Boundaries	As per Contract
3.17.4.13	Controlled Burns e.g. grass	Full cost recovery plus 15% resident administration fee
3.17.4.14	Boarding Up/Barricading Premises after Fire, costs per person, plus cost of public works (if used), plus cost of materials used plus 15% resident administration fee (if owner fails to comply within 24 hours the Fire Chief may authorize with all applicable costs.)	Full cost recovery plus 15% resident administration fee
3.17.5 Emergency Services Response Calls		
3.17.5.1	Fire Response to Structural Fires	N/C
3.17.5.2	Emergency response to MVA on MTO Highways as per Province of Ontario rates plus any additional clean-up costs (Recovery through MTO)	410.00 per apparatus for first hour; 205.00 per apparatus for every 1/2 hr thereafter or part thereof; as per MTO Rates
3.17.5.3	Auto Extrication Services within the Rainy River District	410.00 per hour
3.17.5.4	Motorized Vehicle Fires	N/C
3.17.5.5	False Alarms (1st & 2nd in a three month period)	N/C
3.17.5.6	Third False Alarm (after 3-call outs in a calendar year)	410.00 per apparatus per hour
3.17.5.7	For each Proceeding False Alarm (Within the Calendar Yr)	410.00 per apparatus per hour

**TOWN OF FORT FRANCES
SCHEDULE OF FEES
SCHEDULE "C"**

4.2 Landfill Tipping Fees (No HST) - Effective January 1, 2016

4.2.1	Flat Rate Period when Scale is not in operation	
4.2.1.1	Passenger Vehicle - Mini Van, SUV & Cars	18.00
	Trucks include - Compact Trucks, Half Ton Trucks, Mid-size	
4.2.1.2	Trucks and Full size vans with no seats	20.60
	Any vehicle under the description of 4.2.1.1 or 4.2.1.2 towing a	
4.2.1.3	single axle trailer	29.30
4.2.1.4	Single Axle Trucks	95.05
4.2.1.5	Tandem Trucks and Trailers	237.65
4.2.1.6	Garbage Trucks, Containerized Hauling Units & Tankers	285.20
4.2.2	Fees to be used when Scale is in operation.	
4.2.2.1	Minimum charge	18.00
4.2.2.2	Rate per Tonne	68.85
4.2.2.3	Weighing Vehicle Only	30.90
4.2.2.4	Contaminated Soil Suitable for Cover Material per tonne	3.80
4.2.2.5	Car Tires - each	8.35
4.2.2.6	Truck Tires - up to and including 18 wheelers	19.40
4.2.2.7	Off Road Tires (anything over 18 wheelers)	97.05
4.2.2.8	Tires by the Tonne	484.85
4.2.2.9	Refrigeration Units Containing Refrigerant or no notification sticker affixed to the unit	40.40
4.2.3	Bag Tags	
4.2.3.1	Bag Tags each	2.25
4.2.4	Waste Management	
4.2.4.1	Monthly Environmental Fee per Water Account	4.25

**TOWN OF FORT FRANCES
SCHEDULE OF FEES
SCHEDULE "D"**

4.3 Sewer & Water Installation - Effective January 1, 2016 - plus Applicable Taxes

4.3.1	Installation and Termination - Per Trench	
4.3.1.1	If water and sewer are in separate trenches or same trenches	Cost Plus + 10% + Road Restoration
4.3.2	Terminations of Services	
4.3.2.1	Inspecting the termination prior to backfilling	44.30
4.3.3	Reconnection of Services	
4.3.3.1	Inspecting the reconnection prior to backfilling	44.30
4.3.3.2	Regular request to turn water on or off (maintenance)	44.30
4.3.3.3	Non-Maintenance Shut off for delinquent accounts - no HST	125.00
4.3.3.4	Non-Maintenance Turn on for delinquent accounts - no HST	125.00
4.3.4	Sale and Installation of Water Meters	
4.3.4.1	Any Size Meter	Cost Plus + 10%
4.3.5	Testing Backflow Devices	

5.0 Water & Sewer User Rates - Effective January 1, 2016**5.1 Water User Rates - Monthly**

5.1.1	Flat Residential including Churches & Places of Worship (un-metered)	
5.1.2	Metered Non-Residential	cu meter
5.1.3	Flat Industry/Commercial/Institutional (ICI) (un-metered) and/or Minimum Bill for metered ICI accounts	
5.1.3.1	13 cu. meters included in the minimum monthly bill for ICI	
5.1.4	Metered - Industry/Commercial	cu meter
5.1.5	Metered - Institutional	cu meter
5.1.6	Private (Re: Dedicated) Hydrants	per unit
5.1.7	Private Sprinkler System	per system
5.1.8	Sale of Water from Fire Hydrant	cu meter
5.1.9	Water Meter Replacement	
5.1.9.1	¾ inch or 20 mm diameter water meter	3.00 per meter
5.1.9.2	1 inch or 25.4 mm diameter water meter	3.25 per meter
5.1.9.3	1.5 inch or 38.1 mm diameter water meter	5.00 per meter
5.1.9.4	2 inch or 50.8 mm diameter water meter	15.00 per meter
5.1.9.5	3 inch or 76.2 mm diameter water meter	17.00 per meter
5.1.9.6	4 inch or 101.6 mm diameter water meter	22.50 per meter
5.1.9.7	6 inch or 152.4 mm diameter water meter	42.00 per meter
5.1.9.8	10 inch or 254 mm diameter water meter	70.00 per meter

5.2 Sewer User Rates - Monthly

5.2.1	Flat Residential including Churches & Places of Worship (un-metered)	
5.2.2	Flat Industry/Commercial/Institutional (ICI) (un-metered) and/or Minimum Bill for metered ICI accounts	
5.2.2.1	13 cu. meters included in the minimum monthly bill for ICI	
5.2.3	Metered Non-Resident	cu meter
5.2.5	Metered - Industry/Commercial	cu meter
5.2.6	Metered - Institutional	cu meter

5.3 Minimum Rate to Unplug Blockage in Sanitary Sewer Line

5.3.1	During regular business hours (7:30 a.m. to 4:00 p.m. Monday thru Friday)	25.00
5.3.2	Overtime Hours	37.50
5.3.3	Statutory Holiday	50.00

**TOWN OF FORT FRANCES
SCHEDULE OF FEES
SCHEDULE "E"**

CEMETERY OPERATOR: TOWN OF FORT FRANCES

CURRENT PRICE LIST OF CEMETERY SUPPLIES & SERVICES - EFFECTIVE DATE January 1st, 2016

FOR TWO CEMETERIES: FORT FRANCES CEMETERY- 401 King's Hwy.

RIVERVIEW CEMETERY - 1319 COLONIZATION ROAD WEST

Contact telephone number 274-9893 Monday to Friday from 8:00 am to 4:00 pm- 900 Wright Avenue

Day to Day Operation contact: Doug Brown Operations and Facilities Manager 274-9893 - 900 Wright Avenue

A. PRICE LIST PER LOT

A.1 Adult Single Lot

lot Size: 5' x 10' or 50 Square feet

Two (2) Full Burials Allowed - One (1) MUST be at extra depth (10')

And up to six (6) cremations (depending on size of urn)

Markers to be installed in accordance with the cemetery by-law

Lot	\$264.81
Care & Maintenance	\$250.00
Sub-Total	\$514.81
HST	\$66.93
TOTAL	\$581.74

A.2 Adult Double Lot

lot Size: 10' x 10' or 100 Square feet

Four (4) Full Burials Allowed - Two (2) MUST be at extra depth (10')

And up to Twelve (12) cremations (depending on size of urn)

Markers to be installed in accordance with the cemetery by-law

Lot	\$526.96
Care & Maintenance	\$250.00
Sub-Total	\$776.96
HST	\$101.00
TOTAL	\$877.96

A.3 Child (8 years old or under)

lot Size: 3' x 2' or 6 Square feet

One (1) Full Burial Allowed plus two (2) cremations (depending on urn size)

side by side at foot only or One (1) cremation centred at head and up to

two (2) cremations (depending on urn size) side by side at foot only

Markers to be installed in accordance with the cemetery by-law

Lot	\$105.94
Care & Maintenance	\$150.00
Sub-Total	\$255.94
HST	\$33.27
TOTAL	\$289.21

A.4 Cremation lot

lot Size: 2' x 2' or 4 square feet

Up to Two (2) cremations (depending on size of urn)

Flat Markers only allowed on Cremation lots & No Flower Beds allowed due to size

Lot	\$79.43
Care & Maintenance	\$150.00
Sub-Total	\$229.43
HST	\$29.83
TOTAL	\$259.26

A.5 Veteran lot

lot Size: 5' x 10' or 50 square feet

Two (2) Full Burials Allowed - One (1) MUST be at extra depth (10')

or Two (2) cremations (depending on size of urn) MAXIMUM 2 INTERMENTS

VETERAN AND SPOUSE ONLY

No charge for Veteran - Interment of Spouse will be the responsibility of the family

B. UNIT PRICE PER INTERMENT**B.1 SUMMER - May 1 to October 31**

B.1.1 Adult Interment	\$753.57
HST	\$97.96
TOTAL	\$851.53

B.1.2 Adult with Vault	\$838.34
HST	\$108.98
TOTAL	\$947.32

B.1.3 Child (8 years old or under)	\$303.42
HST	\$39.44
TOTAL	\$342.86

B.1.4 Child (8 years old or under) with Vault	\$329.89
HST	\$42.89
TOTAL	\$372.78

B.1.5 Extra Depth 10 ft.	\$838.34
HST	\$108.98
TOTAL	\$947.32

B.1.6 Saturday (above rates +)	\$509.65
HST	\$66.25
TOTAL	\$575.90

B.1.7 Disinterment - above rates plus 150% and all applicable taxes**NOTE: All interments include the use of artificial grass and lowering devices**

B. UNIT PRICE PER INTERMENT

B.2 WINTER - November 1st - April 30th

B.2.1 Adult Interment	\$912.44
HST	\$118.62
TOTAL	\$1,031.06
B.2.2 Adult with Vault	\$997.16
HST	\$129.63
TOTAL	\$1,126.79
B.2.3 Child (8 years old or under)	\$435.83
HST	\$56.66
TOTAL	\$492.49
B.2.4 Child (8 years old or under) with Vault	\$520.55
HST	\$67.67
TOTAL	\$588.22
B.2.5 Extra Depth 10 ft.	\$1,086.38
HST	\$141.23
TOTAL	\$1,227.61
B.2.6 Saturday (above rates +)	\$509.65
HST	\$66.25
TOTAL	\$575.90

B.2.7 Disinterment - above rates plus 150% and all applicable taxes

NOTE: All interments include the use of artificial grass and lowering devices

B.3 UNIT PRICE PER INTERMENT FOR CREMATED REMAINS

May 1 to October 31- Only

B.3.1 Cremation < 12" in diameter to Max. 24 inches	\$276.96
HST	\$36.00
TOTAL	\$312.96
B.3.2. Saturday Cremains < 12" diameter to Max. 24 " in diameter	\$435.83
HST	\$56.66
TOTAL	\$492.49
B.3.3 Cremains Placed in Private Marker/Monument Base	\$87.08
HST	\$11.32
TOTAL	\$98.40
B.3.4 Cremains placed in the ground at the same time as full burial interment	\$54.64

HST	\$7.10
TOTAL	\$61.74
B.3.5 Cremains placed in Monument Niche	\$68.74
HST	\$8.94
TOTAL	\$77.68

B.3.6 Disinterment - above rates plus 150% and all applicable taxes

NOTE: All interments include the use of artificial grass and lowering equipment

C UNIT PRICE FOR A COLUMBARIUM NICHE

C.1 Top Two Rows	\$1,180.09
Care & Maintenance	175.19
Sub-Total	\$1,355.28
HST	\$176.19
TOTAL	\$1,531.47
C.2 Middle Four Rows	\$1,454.87
Care & Maintenance	\$216.41
Sub-Total	\$1,671.28
HST	\$217.27
TOTAL	\$1,888.55
C.3 Bottom Two Rows	\$973.99
Care & Maintenance	\$144.28
Sub-Total	\$1,118.27
HST	\$145.38
TOTAL	\$1,263.65
C.4 2nd Urn Placement in Niche	\$149.56
HST	\$19.44
TOTAL	\$169.00

Purchase Price of Columbarium Niche includes
Purchase of Double Niche
Bronze Plaque and installation
One Urn Placement or interment

Interior shelf space of a niche is 13" wide
x 10" deep x 8" high, therefore urns to be
placed in the columbarium can be no bigger
than 6.5" wide x 10" deep x 8" high.

D. UNIT PRICE FOR FLOWER CARE PER LOT

D.1 Special Care Single - Flowers	\$2,647.98
HST	\$344.24
TOTAL	\$2,992.22
D.2 Special Care Double - Flowers	\$5,295.94
HST	\$688.47
TOTAL	\$5,984.41
D.3 Annual Care - Adult - Flowers	\$211.85
HST	\$27.54
TOTAL	\$239.39
D.4 Annual Care - Child - Flowers	\$79.43
HST	\$10.33
TOTAL	\$89.76

Single Special Care: The flower bed is
centred to the monument 3 rows of 6 flowers
- 18 flowers

Double Special Care: is two (2) singles
2 single beds are planted 3 rows x 6 = 18
flowers - 2 x 18 = 36 flowers

Single Pillow: Exact same size as single but
turned in such a way that the bed is wider
across the base 3 rows x 6 = 18 flowers

Double Pillow: Is positioned along the base
the same as a single pillow but is larger in
in 4 rows x 6 = 24 flowers

Annual Care paid for and planted each year

Special Care is paid for once and is planted every year

E. UNIT PRICE FOR A FOUNDATION FOR A UPRIGHT MONUMENT (MARKER)

For the Supply, Installation and Inspection of Concrete Foundations for Upright Markers or Monuments \$ 0.29 per square inch plus HST

Based on the exact size of the foundation. Where the square inches are calculated by adding 6 inches to both the width and length of the base of the Marker or Monument. The Town will only accepted foundation orders from June 15th to September 15th of each year.

F. UNIT PRICE FOR A FOUNDATION FOR A FLAT MARKER

For the Supply, Installation and Inspection of Concrete Foundations for Flat Markers \$ 0.27 per square inch plus HST

Based on the exact size of the foundation. Where the square inches are calculated by adding 6 inches to both the width and length of the base of the flat Marker . The Town will only accepted foundation orders from June 15th to September 15th of each year.

G. CARE & MAINTENANCE FOR A FLAT MARKER OR UPRIGHT MONUMENT (MARKER)

G.1 Flat Markers that measure less than 1116.13 square centimetres or 173 sq. inches	\$0.00
G.2 Flat Markers that measure at Least 1,116.13 square centimetres or 173 sq. inches	\$50.00
G.3 Upright Monument that measure less than 1.22 meters or 4 feet in height and/or length including the base	\$100.00
G.4 Upright Monument measuring more than 1.22 meters or 4 feet in height and/or length including the base	\$200.00

H. MISCELLANEOUS CEMETERIES FEES

H.1 For non-residents customers the above list rates plus 40% mark-up and all applicable taxes

Note the only exception to applying the 40% increase for non-residents is care and maintenance fees for markers and lots, these rates are established under the *Funeral, Burial and Cremation Services Act, 2002* and regulations, as amended from time to time

H.2 Funeral Arriving before 9 am and after 3:00 pm \$123.68
HST \$16.08

TOTAL	\$139.76	
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**H.3 Issue of new Interment Rights
Certificate as a result of revisions to
intended occupant(s) or ownership
change**

	\$105.95	per change
HST	\$13.77	
TOTAL	\$119.72	

**H.4 Rental of Artificial Grass for off-site
interments**

	\$10.61	per off-site interment
HST	\$1.38	
TOTAL	\$11.99	

H.6 Hourly labour per cemetery worker

	\$41.99
HST	\$5.46
TOTAL	\$47.45

General Notes:

- 1) Payment is due at the time of purchase - no financing options available
- 2) For any additional information or clarification , please feel free to contact the cemetery operator as per the contract information outlined at the top of each page of the current price list



November 4, 2015

REPORT TO: Mayor and Council

FROM: Elizabeth (Lisa) Slomke, Clerk

SUBJECT: User Fees – Taxi's

The user fees related to taxis were unintentionally missed when user fees were discussed at Planning & Development Executive Committee and Administration & Finance Executive Committee. I have discussed these fees with the By-law department and offer the following information:

1.1.2 Taxi / Chauffeur Driver – was \$31.15 in 2015

1.1.3 Taxi / Chauffeur Operator ID Card – was \$14.15 in 2015

Both of the above fees are borne by the actual driver and when we compare with Kenora (\$25.00), Red Lake (\$25.00) and Sioux Lookout (\$40.00) our combined rate of \$45.30 is higher, therefore, I suggest we freeze the above two rates for 2016.

1.1.4.1 On Street Taxi Cab – was \$385.00 in 2015 – we currently have none but do allow for them in our Taxi By-law.

1.1.4.2 Off Street Taxi Cab – was \$143.40 per vehicle in 2015

We compared the off street parking rates with Kenora (\$50.00 per vehicle), Red Lake (\$50.00 per vehicle) and Sioux Lookout (\$40.00 per vehicle), and again I recommend that we freeze these two rates for 2016.

1.1.4.3 Transfer of License – One Time – was \$60.10 in 2015

1.1.5 Chauffeur's License – DELETE - this is a duplication to above 1.1.2

1.1.5 Taxi Owner Business License – was \$43.80 in 2015 (this is in line with rest of Business License fees)

1.1.6.1 Limousine Owner's License (each vehicle) – was \$120.15 in 2015

Recommend a 1.2% increase to the above three fees.

November 1st, 2015

Report To: Mayor & Council

From: Doug Brown, Manager Operations & Facilities

SUBJECT: 2016 Operations & Facilities Division User Fees & Charges

Please find attached spreadsheet No. 1 outlining the proposed 2016 user fees and charges for the Operations & Facilities Division. The 2015 rates were increased by 1.2% across the board with a few exceptions.

The exceptions are as follows and are shown highlighted in “green” on the spreadsheets;

1. Environmental Fee per water customer – set at \$4.25 per month compared to \$4.00 per month in 2015. This is a 6.25% increase.
2. The camping fees at the Pither’s Point Park were rounded up to the nearest 1 dollar including all applicable taxes;
 - a. Full service camp site - \$34.00 (HST included) - \$1.00 increase compared to 2015
 - b. Tenting site - \$17.00 (HST included) same as in 2015
 - c. Partial Service camp site - \$27.00 (HST included) same as in 2015
3. All Cemetery Interment Fees will be increased by \$ 12.00 + 1.2% which reflects the same cost to the Town for the provincial cemetery licensing fee.
4. **New for 2016** is the implementation of a minimum charge for providing services to unplug a blockage in a sanitary sewer service line;
 - a. During regular business hours - \$ 25.00
 - b. Regular Overtime - \$ 37.50
 - c. On a Statutory Holiday - \$ 50.00
5. The Bag Tag cost will remain the same as in 2015 set at \$ 2.25 per tag.
6. The minimum tipping fee at the landfill site will remain the same as in 2015 set at \$ 18.00.

The Cemetery Price list will be reviewed and approved at the same time as reviewing all of the other user fees and charges for the Operations & Facilities Division. The 2016 Cemetery Price List doesn’t have to be approved by the Ministry of Consumer Services. In the first quarter of 2015, the Town stopped charging the provincial cemetery licensing fees of \$12.00 per interment. See

attached information. The Town as the cemetery owner/operator will continue to pay these fees to the provincial government where at this time a decision must be made if the Town wants to increase the interment costs in 2016 by the same amount as the provincial cemetery licensing fee.

The forecasted increase in revenue is as follows for the Operations & Facilities Division;


Rate Increase	1.2% & adjustments
Public Works	\$ 1,043.54
Waste Management System	\$15,277.40
Parks	\$ 659.14
Cemetery Charges	\$ 3,070.26
Airport	\$ 3,044.54
Total	\$23,094.88

Water and Sewer fees have not been addressed at this time and will be addressed prior to the first billing cycle in 2016. However as per the unapproved and presently under review sewer systems management by-law, if a new minimum fee for unblocking a sanitary sewer service line is to be implemented on January 1st, 2016 a decision must be made at this time. See attached information.

The Operations & Facilities Executive Committee recommends the following:

- 1) That Council endorses the 2016 proposed user fees and charges for the Operations & Facilities Division in principle with an increase of 1.2 % with a few exceptions where the rate increase is higher than 1.2% as outlined on the attached spreadsheets and that a by-law be prepared prior to January 1st, 2016.
- 2) That Council endorses the proposed Cemetery Price List as outlined on the attached spreadsheet in principle with an increase of 1.2 % and that it will go into effect on January 1st, 2016.

Respectfully submitted,
Operations & Facilities Division



Doug Brown, P. Eng.
Manager Operations & Facilities

Council approval of this report will ensure the following:

- 1) That Council endorses the 2016 proposed user fees and charges for the Operations and Facilities Division in principle with an increase of 1.2% with a few exceptions where the rate increase is higher than 1.2% as outlined on the attached spreadsheets and that a by-law be prepared prior to January 1st, 2016.
- 2) That Council endorses the proposed Cemetery Price List as outlined on the attached spreadsheet in principle with an increase of 1.2% and that it will go into effect on January 1st, 2016.

2015OctoberO&FDivision2016userfees&charges



November 3, 2015

REPORT TO: Mayor & Council

FROM: Elizabeth (Lisa) Slomke, Town Clerk

SUBJECT: Marriage Solemnization Services

On August 13, 2007, Council approved a report from the former Town Clerk recommending authorization to deliver civil marriage solemnization services through the Office of the Clerk. The necessary by-law was subsequently passed and enacted by Council on August 27, 2007.

In reviewing the specifics of By-law 47/07 it should be noted that the former Town Clerk is named as having the authority to solemnize marriages in the Town of Fort Frances. I suggest that we name the position of Town Clerk as having the authorization to perform due to the fact that this is legislated within the Marriage Act.

Therefore, it is necessary to present a new by-law, which will repeal By-law 47/07 and will include updated language and be generic (Town Clerk only - no name). There will be no change to the services being delivered by the Office of the Clerk.

On November 3, 2015, the Administration & Finance Committee supported the changes being recommended.

<p>Council's approval of this report will direct the Clerk to bring forward a new by-law which authorizes the delivery of civil marriage solemnization services by the Office of the Clerk for the Corporation of the Town of Fort Frances.</p>
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**ADMINISTRATION & FINANCE DIVISION
TREASURY REPORT 2015/117**

TO: Mayor Avis & Members of Council
FROM: Laurie Witherspoon, Treasurer
DATE: November 3, 2015
SUBJECT: Power Dam Project Group Financial Request

BACKGROUND

Attached is a copy of the correspondence received regarding the Power Dam Project Group's request for consideration of contributing toward the cost of a comprehensive background and position paper development.

As indicated, every municipality needs a voice at the table and are asking to consider joining in this Province –wide project. The estimate to complete the work is \$44,000 and our proportionate share is estimated at \$858.00

RECOMMENDATION

The Administration & Finance Executive Committee recommend approval of the Power Dam Project Group request to contribute to a comprehensive background and position paper development in the amount of \$858.00 as requested.

Council Approval of This Report Will Agree to the recommendation of the Administration & Finance Executive Committee to approve the Power Dam Project Group request to contribute to a comprehensive background and position paper development in the amount of \$858.00.



Lynn Hannah
<Lynn.Hannah@municipaltax
advisory.com>

10/26/2015 01:57 PM

To "lwitherspoon@fort-frances.com"
<lwitherspoon@fort-frances.com>

cc

bcc

Subject Power Dam Project Group

Dear Laurie Witherspoon,

On October 13th we held our telephone conference call on the Assessment and Taxation of Power Dams. It was determined that a comprehensive background and position paper will be developed.

It is very important that we have a robust representation of municipalities at the Provincial policy table. We invite you to join in, but there is a cost and it is very manageable when shared by all municipalities. The estimate to complete the work is capped at \$44,000 and we are seeking your acceptance to contribute to funding your portion of the total amount in 2016. We arbitrarily set the minimum at \$100. Based on a proportionate share of the Provincial contribution as reported on your 2012 FIR, we **estimate your cost would be \$858.00.**

We would ask that you consider joining this endeavour to ensure that the Provincial contribution is not eroded or more importantly that alternative measures are taken to properly and appropriately assess these structures for taxation purposes for long-term guaranteed stable municipal revenue.

Every municipality needs to have a voice at the table. Accordingly, we are asking you to consider joining in this Province-wide project. Your participation is integral to a strong representation to the Province.

We need to know your intentions regarding the above. Please let us know by return email if you are participating and you agree to fund your portion of the invoice or if you would not like to participate or be added to the group.

I look forward to your positive response.

Yours truly,

Lynn for Bob Heil

Robert (Bob) Heil,
Managing Director and Vice President
Municipal Tax Advisory Group
44 Crawford Crescent
P.O. Box 95
Campbellville, Ontario
L0P 1B0

Telephone: 289-270-2988

Toll Free: 1-888-552-9403
Cell phone: 905-246-3933
www.municipaltaxadvisory.com



November 3, 2015

REPORT TO: Mayor & Council

FROM: Elizabeth (Lisa) Slomke, Town Clerk

SUBJECT: Council Remuneration

On February 8, 2010, Council passed and enacted By-law 02/10, being a by-law for the purpose of fixing remuneration and benefits for elected officials. This by-law provides terms and conditions for the remuneration of members of Council. One specific component of the above mentioned by-law is as follows:

Pursuant to Section 255(2) of the Municipal Act as amended, one-third (1/3) of the monthly remuneration of Council members as authorized during each term of Council shall be deemed as expenses incident to the discharge of their duties as members of Council.

The Municipal Act, 2001 s. 283 (7) dictates that Council shall review the above portion of the Council remuneration by-law at a public meeting once during its four year term of office, and must pass a resolution to allow for the one-third (1/3) of remuneration to continue to be allocated for expenses. The last review of this section of the by-law took place in November 2012.

On November 3, 2015, the Administration & Finance Executive Committee supported the action outlined in this report.

Council approval of this report will provide for the statutory review of the by-law to deem one-third (1/3) of Council Remuneration as expenses incident to the discharge of the duties as members of Council.

REPORT TO MAYOR AND COUNCIL

RE: Rainy Lake Market Square Advisory Committee
 FROM: T DRYSDALE RRFDC EDAC
 DATE : October 28,2015

In the Town of Fort Frances Strategic Plan of 2011, Council determined that they need to provide leadership to the process to find a solution for the vacant Rainy Lake Hotel structure. In late 2011, the Town directed the RRFDC to form a committee to examine options for the building. The RRFDC invited representatives of various community groups and Town divisions to form an advisory committee.

The committee met beginning in October 2011 and reviewed the information available on the building, its structure, its legal status, current studies and research and the options available. The committee discussed the various solutions to vacant hotels used in other communities, funding available and the current economic conditions within Fort Frances. The final recommendation of that committee was to pursue the development of the Market Square concept on the Rainy Lake Property.

A consultation process either through interview or meeting was conducted from March to May of 2012. The BIA, Chamber of Commerce, Economic Development Advisory Committee, RRFDC Board and Museum Advisory Committee received presentations. A public meeting was held at the Royal Canadian Legion on April 18. Input was also sought through individual interviews, through email or by phone. Stories in all local media appeared throughout the process. In total 78 stakeholders or members of the public provided input or attended a meeting regarding the proposed creation of the Market Square.

Now that the site is being readied to develop a Rainy Lake Market Square, EDAC is recommending that Council appoint and a new adhoc committee to work with the successful architectural firm and the Town CBO to guide the process of the market development.

EDAC is recommending to Council that representative(s) of the RRFDC, MNM, BIA, The Clover Valley Farmers Market, along with Town staff be appointed to this committee.



REPORT

TO: Community Services Executive Committee

FROM: Jason Kabel, Manager of Community Services

DATE: October 22, 2015

RE: Website Development Summary

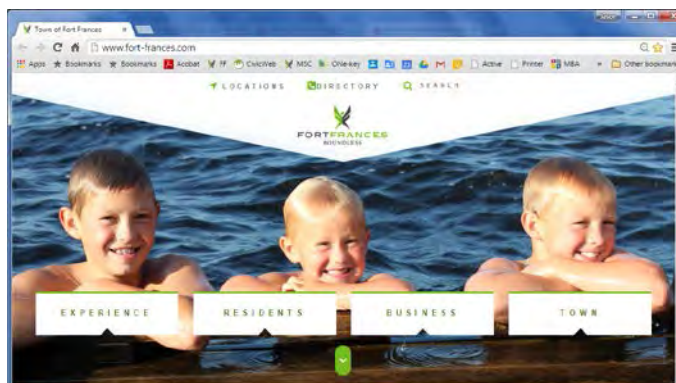
BACKGROUND

In June 2014 the Town of Fort Frances undertook to redevelop the Town's website (www.fort-frances.com) to incorporate the newly adopted brand of the Town and modernize the overall look, feel, and functionality. Funding for the project was secured by Rainy River Future Development Corporation (RRFDC) with FedNor.

An eight member ad-hoc committee comprised of Town staff & EDAC members was struck to identify technologies required in the new website and also pursue a comprehensive request for proposal (RFP) selection process. There were 13 organizations who made contact with the committee showing interest in the project with 8 submissions received in the call for proposals prior to the August 28, 2014 deadline. There was a great deal of time invested by the committee to ensure that a fair and comprehensive vendor evaluation matrix would determine the ideal candidate to support the website redevelopment. After a virtual tie in the skills & abilities portion of the scoring, it was determined that a two-organization partnership may be the best approach to achieve the best final product possible; that being Metric Marketing (Winnipeg) and Times Web Design (Fort Frances). With both companies amicable to the arrangement, development of the new website began in October 2014 with a 5-6 month projected timeline for realistic go-live date.

At the end of May 2015, the new website was launched embossed with the new 'Boundless' brand, complete with smart design for mobile devices, and an updated backend software version for ease of maintenance and expandability.

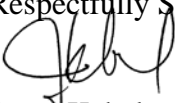
Each division was tasked with identifying the people responsible for their respective components of the website to ensure the site stays current with relevant information (attached).



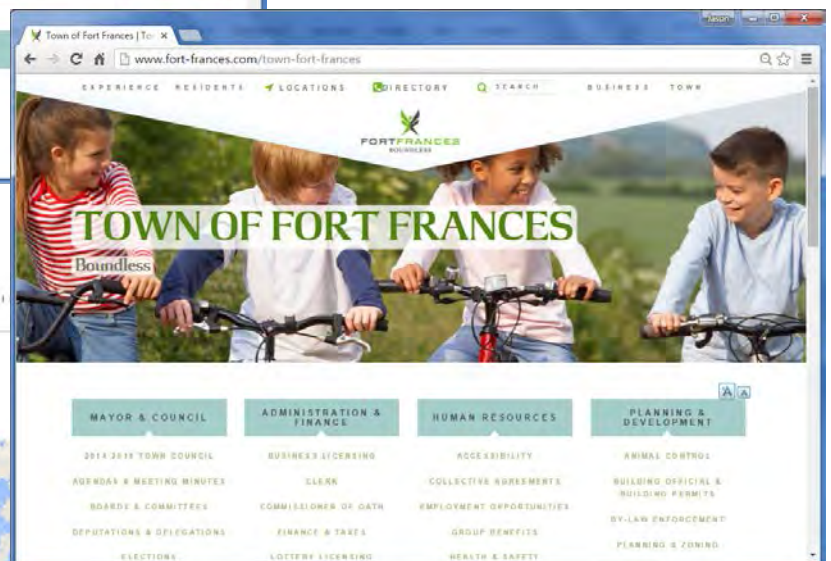
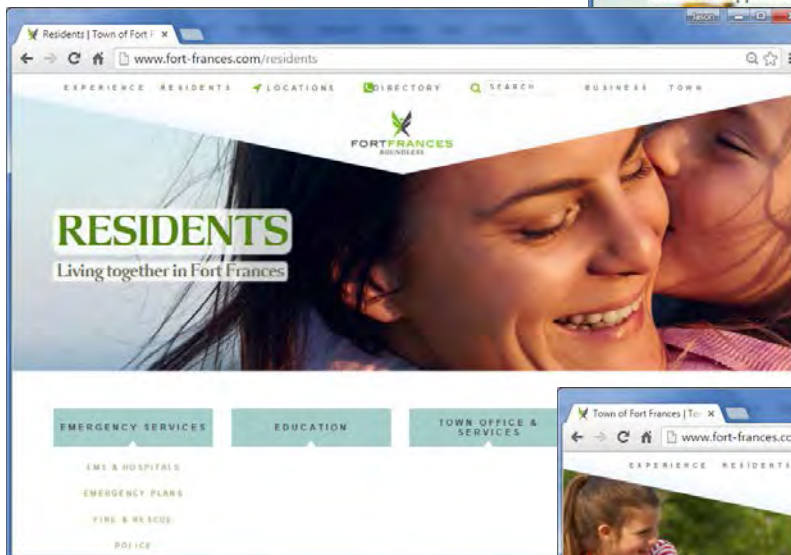
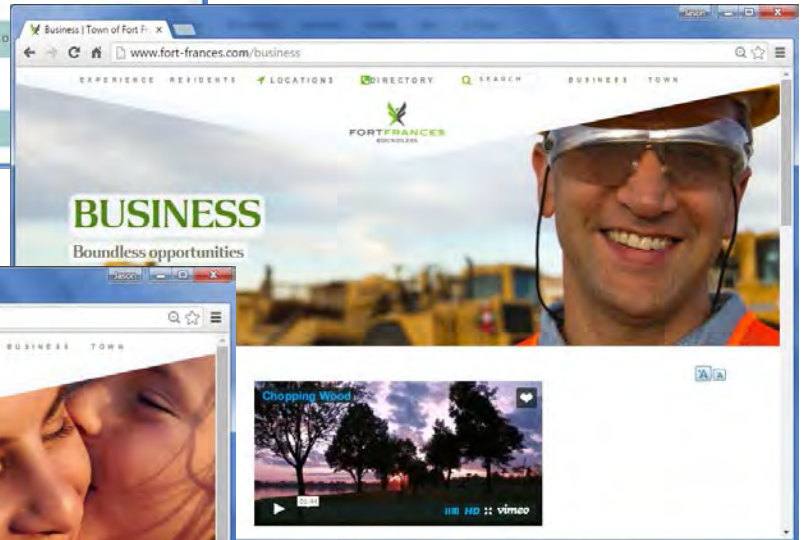
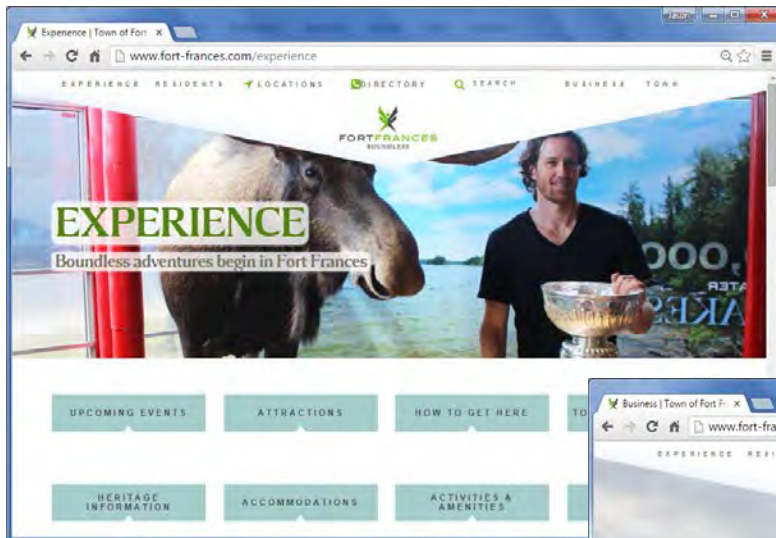
RECOMMENDATION

None at this time. This report is provided for informational purposes only.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'JK', is written over the printed name 'Jason Kabel'.

Jason Kabel,
Manager of Community Services



Home > Town > Locations

LOCATIONS

Airport

Contact information

Children's Complex

Contact information

Civic Centre

Contact information

Fire Department

Contact information

Front Street Park

Contact information

Landfill Site

Contact information

Legion West End Park



2015 TOFF Website Maintenance

(updated October 2015)

[illegible]

- COLLECTIVE AGREEMENTS
- EMPLOYMENT OPPORTUNITIES
- GROUP BENEFITS
- HEALTH & SAFETY
- MOFFAT FAMILY FUND
- PENSION PLAN
- PHYSICIAN RECRUITMENT
- POLICY MANUAL

PLANNING & DEVELOPMENT

Travis Rob

- ANIMAL CONTROL
- BUILDING OFFICIAL & BUILDING PERMITS
- BY-LAW ENFORCEMENT
- PLANNING & ZONING
- COMMITTEE OF ADJUSTMENT
- OFFICIAL PLAN
- SITE PLAN CONTROL
- ZONING
- TOWN MAP

OPERATIONS & FACILITIES

Lori Pattison/Trish Law

- AIRPORT
- CAPITAL PROJECTS
- ENGINEERING & GIS SERVICES
- LANDFILL SITE
- MAINTENANCE ACTIVITIES
- PARKS & CEMETERIES
- POINT PARK
- PUBLIC WORKS
- ROADS & TRANSPORTATION
- SNOW REMOVAL
- WASTE MANAGEMENT
- WATER & SEWER

COMMUNITY SERVICES

- CHILDREN'S COMPLEX
- FIRE & RESCUE
- LIBRARY & TECHNOLOGY CENTRE
- MEMORIAL SPORTS CENTRE
- MUSEUM
- SISTER BETTY KENNEDY CENTRE
- SORTING GAP MARINA
- SUNNY COVE CAMP
- TOWNSHEND THEATRE

Shawna McRitchie/Dawn Ash
 Frank Sheppard
 Jeremy Hughes
 Leana Moffitt/Jason Kabel
 Sherry George
 Jason Kabel
 Leana Moffitt
 Jason Kabel
 Jason Kabel

BUSINESS

RRFDC

FORT FRANCES POWER CORP

Joerg Ruppenstein

Statistics Canada Report - TOWN OF FORT FRANCES

Statistics Canada Report - TOWN OF FORT FRANCES Reporting Period:10-01-2015 - 10-31-2015

Municipality		Fort Frances				
Permit						Value
RollNo	Applicant	Contractors	Property Address	Work Descriptiton	Units / Area	
2015145	Brian Wreggitt	Jack Grey	118 THIRD ST W	Construct a new 24 x 24 accessory use building		\$15,000.00
59-12-010-001-02800-0000	404 Butler Ave	Fort Frances	Legal Description:	Stat's Canada Codes	1	
	Fort Frances Ontario		PLAN M74 BLK 9 LOT 45 TO 46;PCL5359 & 2455	Building: 450 Work: 01	53.51	
2015133	Andrea Bell-Perrault	Andrea Bell-Perrault	812 CORNWALL AVE	Demolish and Remove from site existing front porch and construct a new front veranda and stairs. Remove siding, add 1.5 insulation and new vinyl siding on West, North and East sides		\$14,500.00
59-12-010-001-10300-0000	812 CORNWALL AVE	FORT FRANCES 812 CORNWALL AVE P9A 3G5	Legal Description:	Stat's Canada Codes	1	
	FORT FRANCES ON P9A 3G5		PLAN M74 BLK 9 LOT 4 N14FT;LOT 5 PCL BLK 9-4-3	Building: 110 Work: 03		
2015116	65176 ONTARIO INC	65176 ONTARIO INC	620 KINGS HIGHWAY	Construct an front entry way addition		\$250,000.00
59-12-010-004-00300-0000	WEST END MOTORS (FF) LTD 600 K PO BOX 207 STN MAIN FORT FRANCES ON P9A 3M6	WEST END MOTORS (FF) LTD 600 K PO BOX 207 STN MAINP9A 3M6	Legal Description:	Stat's Canada Codes	1	
			SM160 LOT 2 48R2885 PT 3 PCL;2-1 PT LANE PT 2 PCL STR-3;LOT 5 & WPT LOT 6 PART 5 PCL;12885 STEWART ST PCL STR-5	Building: 570 Work: 02		
2015147	Cliff Waldner	Cliff Waldner	700 SECOND ST W	Construct a new 22 x 24 accessory use building		\$10,000.00
59-12-010-004-06700-0000	RMB 51 RR#1	Fort Frances	Legal Description:	Stat's Canada Codes	1	
	Fort Frances ontario		PLAN SM193 PT BLK B RP RR77;PART 6 PCL 18470	Building: 450 Work: 01		
2015148	Cliff Waldner	Cliff Waldner	700 SECOND ST W	Construct a new 8 x 10 unattached deck		\$1,000.00
59-12-010-004-06700-0000	RMB 51 RR#1	fort frances	Legal Description:	Stat's Canada Codes		
			PLAN SM193 PT BLK B RP RR77;PART 6 PCL 18470	Building: 0 Work: 02		

2015134	ROGOWSKY JENNIFER DIXIE	ROGOWSKY JENNIFER DIXIE	312 KIRSTI PLACE	Install plumbing for a sink in the basement	\$1,000.00
59-12-010-006-05408-0000	312 KIRSTI PL		Legal Description:	Stat's Canada Codes	
	FORT FRANCES ON		PLAN 48M339 LOT 8 PCL 8-1	Building: 110	
	P9A 3V9	FORT FRANCES		Work: 03	
		312 KIRSTI PL			
2015141	CALDER RAYMOND WESLEY JR		406 SIXTH ST W	Remove two 9 overhead doors and replace with one 12 overhead door	\$1,000.00
59-12-010-007-14700-0000	834 CHRISTIE AVE		Legal Description:	Stat's Canada Codes	1
	FORT FRANCES ON		PLAN SM140 LOT 8 & PT 9 PCL;8-1	Building: 450	
	P9A 2G3			Work: 03	
2015120	WAHKAIHGANUN FUTURES COR	JOHN DEGAGNE	237 EIGHTH ST W	Construct a new 6 plex Apartment Building	\$1,020,000.00
59-12-010-007-27915-0000	1030 FIFTH ST E	FORT FRANCES	Legal Description:	Stat's Canada Codes	22
	FORT FRANCES ON ON		PLAN SM138 PT LOTS 1 AND 2;RP	Building: 310	
	P9A 1V4		48R4286 PART 3 RP 48R4369;PART 3	Work: 01	
2015137	FORT FRANCES TOWN	FORT FRANCES TOWN	900 WRIGHT AVE N	Demolish and Remove from Site Existing Animal Shelter Building. Restore Site to Existing Grade	\$0.00
59-12-010-007-28100-0000	320 PORTAGE AVE		Legal Description:	Stat's Canada Codes	0
	FORT FRANCES ON	FORT FRANCES	PLAN SM 211 LOTS 1,8,9. BLK;G PT	Building: 410	
	P9A 3P9	320 PORTAGE AVE	PCL 17413	Work: 16	
2015149	CLAUDE JODOIN	CLAUDE JODOIN	918 SMITH AVE	Demolish and Remove from Site Existing Singe Detached Dwelling destroyed by fire	\$1,000.00
59-12-020-005-07700-0000		(807) 275 6434	Legal Description:	Stat's Canada Codes	0
			PLAN SM60 LOT 9 & PT LANE;PCL 9-1	Building: 110	
				Work: 16	
2015144	John Johnson	John Johnson	903 CROWE AVE	Perfrom interal renovations, move basement stairs, rear door, one window, install a footing under load bearing wall in basement for stairs	\$10,000.00
59-12-020-005-09400-0000	624 third street east	FORT FRANCES	Legal Description:	Stat's Canada Codes	1
		624 Third Street East	PLAN SM60 N31FT LOT 19 S17FT;LOT	Building: 110	
	FORT FRANCES	ONTARIO	20 PCL 14298 W7FT CLOSED;CROWE AVE	Work: 03	

Statistics Canada Report - TOWN OF FORT FRANCES Reporting Period:10-01-2015 - 10-31-2015

2015138	Nora Fleming 130 Ram Forest Road	Nora Fleming	235 SCOTT ST	Demolish and Remove from Site Existing Hotel building to 300mm below grade. Restore grade to existing	\$587,000.00
59-12-020-007-04900-0000			Legal Description: PSM97 LOT 4 TO 7 E PT LOT 3;PCL 3-3 & 4-2 SEC SM 97	Stat's Canada Codes Building: 530 2400 Work: 16	
2015136	422743 ONTARIO LIMITED 1704 LYNDY PL N	Jack Esselink Emo	232-234 SCOTT ST	Remove front wall and replace with new preengineered industrial wall panels, doors and windows.	\$15,000.00
59-12-020-007-07300-0000			Legal Description: PLAN M68 BLK 1 PT LOT 6 PCL;BLK 1-6-3	Stat's Canada Codes Building: 540 Work: 03	1
2015142	Brent Bagaki 1011 York Avenue	Wade Bagaki	728 CHURCH ST	Remove front 22 of existing roof and reconstruct with new rafters, ridge board, sheathing and shingles	\$7,500.00
59-12-030-001-08300-0000			Legal Description: PLAN SM76 LOT 2 PCL 2-1	Stat's Canada Codes Building: 110 Work: 03	1
2015143	BOWES MARK KELLY 1323 FIFTH ST E	BOWES MARK KELLY	1323 FIFTH ST E	Demolish and remove From Site Existing Accessory Use Building	\$0.00
59-12-030-007-09900-0000			Legal Description: MCIRVINE RANGE PT LOT 19;PLAN SM27 PT LOT A RP 48R988;PARTS 4 TO 6 PCL 11182 13961;A7	Stat's Canada Codes Building: 450 Work: 16	0
2015135	BRIGHAM FRANCIS C 1308 SIXTH ST E	BRIGHAM FRANCIS C	1308 SIXTH ST E	Construct a 6 x 18 addition to the existing shed on the existing concrete pad	\$1,000.00
59-12-030-007-13302-0000			Legal Description: PLAN 48R1316 PART 4 PCL;22227	Stat's Canada Codes Building: 450 Work: 02	
2015139	WHALEN BOB, WHALEN KELLY 1316 SIXTH STREET EAST	WHALEN BOB, WHALEN KELLY	1316 SIXTH ST E	Construct a new 16' x 32' unattached, uncovered deck.	\$3,500.00
59-12-030-007-13303-0000			Legal Description: RPRR138 PART 7 RP48R1316;PART 5 PCL 12905	Stat's Canada Codes Building: 0 Work: 02	1
Sum			Summary (17 detail records)		31 \$1,937,500.00
Grand Total			Summary (17 detail records)		31 \$1,937,500.00