

TOWN OF FORT FRANCES

Planning & Development Executive Committee

AGENDA - November 16, 2015

MEETING - Civic Centre - Committee Room

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|---|-------|
| 1. <u>Call to Order</u>
Session #16 | |
| 2. <u>Disclosure of pecuniary interest and the general nature thereof</u> | |
| 3. <u>Approval of Previous Committee Minutes</u>
3.1 Approval of the minutes of the November 2, 2015 meeting | 2 - 3 |
| 4. <u>Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting.</u> | |
| 5. <u>In-Camera</u>
5.1 A proposed or pending acquisition of land for municipal or local board purposes or disposal of land no longer needed for municipal purposes - Purchase of Industrial Lots | |
| 6. <u>Items Referred from Council</u>
6.1 T. Rob - Development of an adhoc Rainy Lake Market Square Advisory Committee for the final design of the Market Square | 4 |
| 7. <u>New Business</u> | |
| 8. <u>Outstanding Items</u> | |
| 9. <u>Information</u> | |
| 10. <u>Non-agenda Items</u> | |
| 11. <u>Adjourn / Next Meeting Date</u> | |

TOWN OF FORT FRANCES

MINUTES

SESSION NO. #15

November 2, 2015

The meeting of Planning & Development Executive Committee of the Town of Fort Frances was held in the Civic Centre - Committee Room on November 2, 2015 from 8:00 a.m. to 8:50 a.m.

PRESENT: D. Kitowski, Chair, J. Albanese, W. Brunetta, Councillors, R. Avis, Mayor

ALSO PRESENT: M. McCaig, CAO, A. Byrnes, P. Briere, By-Law Enforcement Officers, L. Slomke, Clerk, T. Rob, Secretary

1. **Call to Order** - 8:01am
Session #15
2. **Disclosure of pecuniary interest and the general nature thereof**
None
3. **Approval of Previous Committee Minutes**
 - 3.1 Approval of the Minutes of the October 19, 2015 Meeting
- Approved as circulated
4. **Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting.**
 - 4.1 T. Rob - Participant Agreement - Ontario Power Authority SaveONEnergy Retrofit Program - Item 10.1
5. **In-Camera**
- None
6. **Items Referred from Council**
- None
7. **New Business**
 - 7.1 2016 Planning and Development Capital Budget
- Received by the Planning and Development Executive Committee
 - 7.2 2016 Planning and Development Operating Budget
- Received by the Planning and Development Executive Committee
 - 7.3 2016 Planning and Development User Fees
- Discussed and approved as amended by the Planning and Development Executive Committee
8. **Outstanding Items**
 - 8.1 A. Byrnes - Proposed Dog Park Locations
- The Planning and Development Executive Committee feels that the idea of using the north ball diamond at the St. Francis sports field should go to Community Services for their recommendation on the site. Further that the Frog Creek property also be considered.
 - 8.2 P. Briere - Business License By-Law Rewrite Status Update
- The Planning and Development Executive Committee received the update on the

business license by-law. The recommendation of the PDEC is to leave out the definition of lodging house and tow truck at this time, and further that the provisions for payment of taxes be further investigated with Administration and Finance Executive Committee. The Planning and Development Executive Committee feels that any appeals under the new license by-law be heard at an appeals committee and further that the Planning and Development Executive Committee operate as the appeals committee.

9. Information

10. Non-agenda Items

- 10.1 T. Rob - Participant Agreement - Ontario Power Authority SaveONEnergy Retrofit Program
 - The Planning and Development Executive Committee approved the report and further the recommendation be brought forward to Council to execute the agreement.

11. Adjourn / Next Meeting Date - 9:09am
November 16, 2015

Executive Committee Chair

T. Rob, Chief Building Official

REPORT TO MAYOR AND COUNCIL

RE: Rainy Lake Market Square Advisory Committee
FROM: T DRYSDALE RRFDC EDAC
DATE : October 28,2015

In the Town of Fort Frances Strategic Plan of 2011, Council determined that they need to provide leadership to the process to find a solution for the vacant Rainy Lake Hotel structure. In late 2011, the Town directed the RRFDC to form a committee to examine options for the building. The RRFDC invited representatives of various community groups and Town divisions to form an advisory committee.

The committee met beginning in October 2011 and reviewed the information available on the building, its structure, its legal status, current studies and research and the options available. The committee discussed the various solutions to vacant hotels used in other communities, funding available and the current economic conditions within Fort Frances. The final recommendation of that committee was to pursue the development of the Market Square concept on the Rainy Lake Property.

A consultation process either through interview or meeting was conducted from March to May of 2012. The BIA, Chamber of Commerce, Economic Development Advisory Committee, RRFDC Board and Museum Advisory Committee received presentations. A public meeting was held at the Royal Canadian Legion on April 18. Input was also sought through individual interviews, through email or by phone. Stories in all local media appeared throughout the process. In total 78 stakeholders or members of the public provided input or attended a meeting regarding the proposed creation of the Market Square.

Now that the site is being readied to develop a Rainy Lake Market Square, EDAC is recommending that Council appoint and a new adhoc committee to work with the successful architectural firm and the Town CBO to guide the process of the market development.

EDAC is recommending to Council that representative(s) of the RRFDC, MNM, BIA, The Clover Valley Farmers Market, along with Town staff be appointed to this committee.