

TOWN OF FORT FRANCES

Community Services Executive Committee

AGENDA - November 16, 2015 10:30 AM

MEETING - Memorial Sports Centre - '52 Canadians Meeting Room

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1	<u>CALL TO ORDER (Session #0019)</u>
2	<u>APPROVAL OF AGENDA (Call for non-agenda items)</u>
3	<u>DISCLOSURE OF CONFLICT OF INTEREST AND THE GENERAL NATURE THEREOF</u>
4	<u>APPROVAL OF PREVIOUS COMMITTEE MINUTES</u>
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6	<u>ITEMS REFERRED FROM COUNCIL</u>
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TOWN OF FORT FRANCES

MINUTES

SESSION NO. # 0018

November 2, 2015

The meeting of Community Services Executive Committee of the Town of Fort Frances was held in the Memorial Sports Centre - '52 Canadians Meeting Room on November 2, 2015 from 10:30 a.m. to 11:29 a.m.

PRESENT: Ken Perry - Chairman, John Albanese - Councillor, Roy Avis - Mayor, Mark McCaig - CAO, Jason Kabel - Manager of Community Services

REGRETS: June Caul - Councillor

1 CALL TO ORDER

2 APPROVAL OF AGENDA (call for non-agenda items)

Approved as circulated

3 DISCLOSURE OF CONFLICT OF INTEREST AND THE GENERAL NATURE THEREOF

NIL

4 APPROVAL OF PREVIOUS COMMITTEE MINUTES

Community Services Executive Committee Meeting - October 19, 2015
Approved as circulated

5 ITEMS REFERRED FROM COUNCIL

NIL

6 NEW BUSINESS

2016 Community Services Budget - The operating budget will be forwarded to the 2016 Town budget process as presented.

2016 Community Services User Fees - The committee approved the user fees as presented but that the typical rounding should be done as in past years before the recommendation is forwarded to Council.

Website Development Summary Report - This report will be taken as presented as an informational item to the Council meeting on November 9, 2015.

Sister Kennedy Centre Operational Review - This was presented as an informational item to the Community Services executive as it is an item in the latest TOFF strategic plan.

Museum Advisory Committee Resolution - The committee recommended for the request to be included in the 2016 budget process.

7 NON-AGENDA ITEMS

NIL

8 IN-CAMERA

NIL

9 INFORMATION

Fort Frances Museum Advisory Committee Meeting - Oct. 20, 2015

Memorial Sports Centre Walking Tour - next meeting

Next Meeting Date - November 16, 2015

10 CLOSING

There being no further matters before the committee at this time, the meeting was closed by K. Perry at 11:29am.

K. Perry, Executive Committee Chair

J. Kabel, Manager of Community Services

REPORT

TO: Community Services Executive Committee

FROM: Jason Kabel, Manager of Community Services

DATE: November 12, 2015

RE: St. Francis Fields - Dog Park Opportunity

The Community Services Division was recently approached by the Planning & Development Division for the purposes of considering St. Francis Sports Fields as a potential locale for a Dog Park, specifically the northernmost baseball diamond or northernmost soccer pitch. Below is a brief summary of the activities for the current year.

North Soccer Pitch

There was sporadic use of the northernmost soccer pitch at the St. Francis Sports Fields in 2015 by youth soccer, adult soccer, or high school teams. The space was not scheduled for use for competition and infrequently used as a location to warm up. There would not be a noteworthy infringement on current user groups if this site was selected as a candidate for a dog park space. There is no record of this field generating revenue for the Community Services Division.

North Baseball Diamond

The north field played host to fastball & softball games and practices from May to September in 2015 which has been the typical use for the past several years. Historically ball fields are only booked Monday through Thursday for regular season schedules with weekends being available for tournaments. Below is a summary of all three ball fields for the summer of 2015. The revenue generated by ballfield rentals in 2015 was \$2,441.04.

	Week #	North Field	Central Field	South Field	Total
MAY	2	2	0	0	2
	3	2	1	1	4
	4	2	1	1	4
JUNE	1	1	1	2	4
	2	4	1	1	6
	3	2	1	2	5
	4	2	2	1	5
JULY	1	2	1	1	4
	2	2	1	2	5
	3	2	1	2	5
	4	1	1	1	3
	5	2	1	1	4

AUGUST	1	1	1	2	4
	2	1	2	3	6
	3	1	1	3	5
	4	0	2	1	3

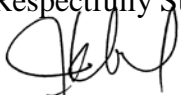
SUMMARY

The North Soccer Pitch would be a logical choice for a dog park venue when compared to the North Baseball Diamond from a current use perspective. There would not be a potential displacement of user group or a modified weekly schedule with the North Soccer Pitch as the selected property. The ball diamonds do not generate a large sum of proceeds, May through August, but there are paying patrons who use the asset.

RECOMMENDATION

None at this time. This report is for informational purposes.

Respectfully Submitted,



Jason Kabel,
Manager of Community Services

REPORT

TO: Mayor Avis & Council

FROM: Jason Kabel, Manager of Community Services

DATE: November 11, 2015

RE: TBayTel Wifi at Memorial Sports Centre

PREAMBLE

In April 2015 the Community Services Division was approached by Thunder Bay Telephone Inc. (TBayTel) to consider the Memorial Sports Centre (MSC) as a venue for their free public WiFi service. TBayTel is currently offering free public WiFi in over 150 locations in Thunder Bay and are looking to expand the service to have a more regional presence.

In September, TBayTel requested the opportunity for a site visit by their engineering representative to see if MSC might be a good candidate to have their free service installed. Attached is an email outlining that TBayTel is interested in bringing their complementary service to the MSC at no cost to the Town.

Attached is the proposal from TBayTel to offer free public Wifi at MSC that includes service to the following portions of the facility:

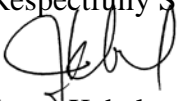
- Main Lobby
- Ice For Kids Rink
- '52 Canadians Rink
- Fitness Area
- Auditorium
- Pool

Currently there are 3 access points in Memorial Sports Centre that were installed by Vianet and Leisure Audio Plus in the Spring of 2014. The service has not been as reliable as hoped and is not serving the community as desired. Service of the existing WiFi is the responsibility of the MSC staff who do not have the expertise to ensure that it is operable consistently.

RECOMMENDATION

The Community Services Division recommends to Mayor & Council to endorse the TBayTel Enterprise Service Agreement for installation and service of Free Public Wifi Internet Service at Memorial Sports Centre with no cost to the Town.

Respectfully Submitted,



Jason Kabel,
Manager of Community Services

Council approval of this report will endorse the TBayTel Enterprise Service Agreement for installation and service of Free Public Wifi Internet Service at Memorial Sports Centre with no cost to the Town.



Bob Jones
<bob.jones@tbaytel.com>
11/05/2015 12:20 PM

To jkabel@fort-frances.com
cc Doug Brown <dbrown@fort-frances.com>
bcc
Subject Re: Public WiFi Fort Frances Memorial Arena

History: This message has been replied to.

2 attachments



Fort Frances Memorial Sports Centre Scope of Work.pdfFort Frances Memorial Arena Wifi agreement.docx

Hi Jason. Good news. I have just received to go ahead to provide Fort Frances Memorial Arena with Tbaytel Public WiFi. I have attached a scope of work and the WiFi agreement to this email for you to review. Please email me with any questions you may have. I was not sure if this should be made out to The Town of Fort Frances or Fort Frances Memorial Sports Centre. Let me know if the agreement requires any changes. Please keep in mind that there is no cost to the Town of Fort Frances. Tbaytel would like to get started on this as soon as possible and while the weather is still fairly good. I look forward to your response. Best Regards, Bob

--

On Tue, Sep 8, 2015 at 2:45 PM, <jkabel@fort-frances.com> wrote:

Yes. 807-274-4561 (ext. 14 or talk to receptionist)

Thanks,

Jason

Bob Jones <bob.jones@tbaytel.com>

09/08/2015 12:52 PM

To jkabel@fort-frances.com
cc
Subject Re: Public WiFi Fort Frances Memorial Arena

Does Bob Green have a contact number Jason?

On Tue, Sep 8, 2015 at 1:02 PM, <jkabel@fort-frances.com> wrote:

Hi Bob,

I should be available Thursday morning to walk through the facility with Mike, if something comes up for

WiFi PRE-SURVEY RECOMMENDATIONS

**MEMORIAL SPORTS CENTRE
740 SCOTT STREET
FORT FRANCES**

CAB #:

AUTHOR: MIKE WOZNIAK

DATE: SEPT 16, 2015

REVISION #: 1



NETWORK AND WIRELESS ENGINEERING

JOB #: N/A
JOB TITLE: FORT FRANCES ARENA WiFi PRE-SURVEY
LOCATION NAME/CODE: 740 SCOTT STREET, FORT FRANCES, ONTARIO

OBJECTIVE:

The objective of this project is to assess the requirements needed to provide WiFi coverage for the public areas in the Memorial Sports Centre in Fort Frances. Requested coverage areas were defined during a site visit with Community Services Manager Jason Kabel on September 16, 2015

AREAS OF COVERAGE:

- A: Main Lobby**
- B: Arena Rink # 1 (aka IFK rink)**
- C: Arena Rink # 2 (aka 52 rink)**
- D: Main Floor weight room area.**
- E: Upstairs Auditorium**
- F: Pool viewing area**

BILL OF MATERIALS:

Quantity	Part #	Description
12	MR18	Meraki indoor access points
2	MS220-8P	Meraki Managed 8 port PoE Switch
1	CT5374	Comtrend gateway router
1	EWR-8-17SD	Mid Atlantic EWR Series Wall Mount cabinet
2	U1V	Mid Atlantic Utility Rack Shelf 1 RU
1		24 Port CAT5 patch panel.
As Req'd		CAT6 CMR UTP cable
1	Canopy	Subscriber Module

ORIGINATOR: MIKE WOZNIAK
PHONE: 684-3301
REVISION #: 1.0

ISSUE DATE: 2015-09-16
REVISION DATE:
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**NETWORK AND WIRELESS ENGINEERING**

JOB #: N/A
JOB TITLE: FORT FRANCES ARENA WIFI PRE-SURVEY
LOCATION NAME/CODE: 740 SCOTT STREET, FORT FRANCES, ONTARIO

INSTALLATION PLAN

In order to provide coverage to the requested public areas, the following is proposed: Twelve Meraki access points will be installed in coverage areas listed below. These will be fed & powered by Meraki PoE switches installed in 2 locations. Internet access will be provided by a Tbaytel Canopy wireless solution mounted on the roof on the west side of the building. An existing CAT5 cable will be used to interconnect the 2 switch locations.

Music Room (located corner of the 52 Rink):

The internet gateway connection (Canopy Subscriber Module) installed on the roof will be cabled into this room and connected to a Comtrend gateway. One of the Meraki PoE switches will be installed here to feed 2 AP's in the lobby and 2 AP's in the 52 rink. One port of the switch will feed the 2nd Meraki switch in the new tel room via the existing CAT5 cable. A wall mount cabinet will be installed in the room to house the equipment and CAT5 patch panel.

All access points will be hard-wired and all cabling will minimum CAT5 standard.

If insufficient bandwidth becomes an issue, a 2nd Canopy SM can be added

New Telephone Room (located east end of IFK rink):

Existing CAT5 cable terminates here and will feed the second Meraki PoE switch. Switch will be wall mounted and all AP's will be cabled back to here and terminated using a 6 port surface mount box. There will be 4 AP's in the IFK rink, 1 AP in the weight room and 1 AP in the pool viewing area.

Coverage Area:**A: Arena Lobby**

- Two access points will be installed on the drop ceiling of the lobby area using the T bar mounting kit. One will be installed to the 2 metres to the right of the existing unit (existing AP's will be removed). The second AP will be mounted in the centre of the ceiling, above the balcony railing on the upper level. (Access points # 9, 10)
- These units will be cabled back to the Music Room.

ORIGINATOR: MIKE WOZNIAK
PHONE: 684-3301
REVISION #: 1.0

ISSUE DATE: 2015-09-16
REVISION DATE:
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B: Arena – IFK Rink

- To provide adequate capacity, four access points will be installed in this area. This is the main rink of the complex and has the majority of spectator seating. All games and public events will take place here. (Access points # 1-4)
- Units will be installed on the west end wall, on the outside wall of the room in the southwest corner and one each on the east & west sides of the press box. They will be installed approx. 10 feet above the top seating row.
- These units will be cabled back to the new tel room.

C: Arena – 52 Rink

- As this is the secondary rink and will have less public usage, two access points will be installed in the 52 rink. Locations will be along the east wall evenly spaced along the length. (Access points # 7, 8)
- Access points will be cabled back to Music Room.

D: Upstairs Auditorium

- Two access points will be installed in the auditorium. This room is used by the public for social events and two are required to provide sufficient capacity.
- Access points will be installed on the north wall and on the outer wall of the room in the northeast corner of the auditorium. (Access points # 5, 6)
- Access points will be cabled back to Music Room.

E: Weight Room

- A single access point will be installed in the weight room/fitness area. It will be installed on the drop ceiling in the centre of the room using the T bar mounting kit. (Access point # 11)
- This unit will be cabled back to the new tel room.

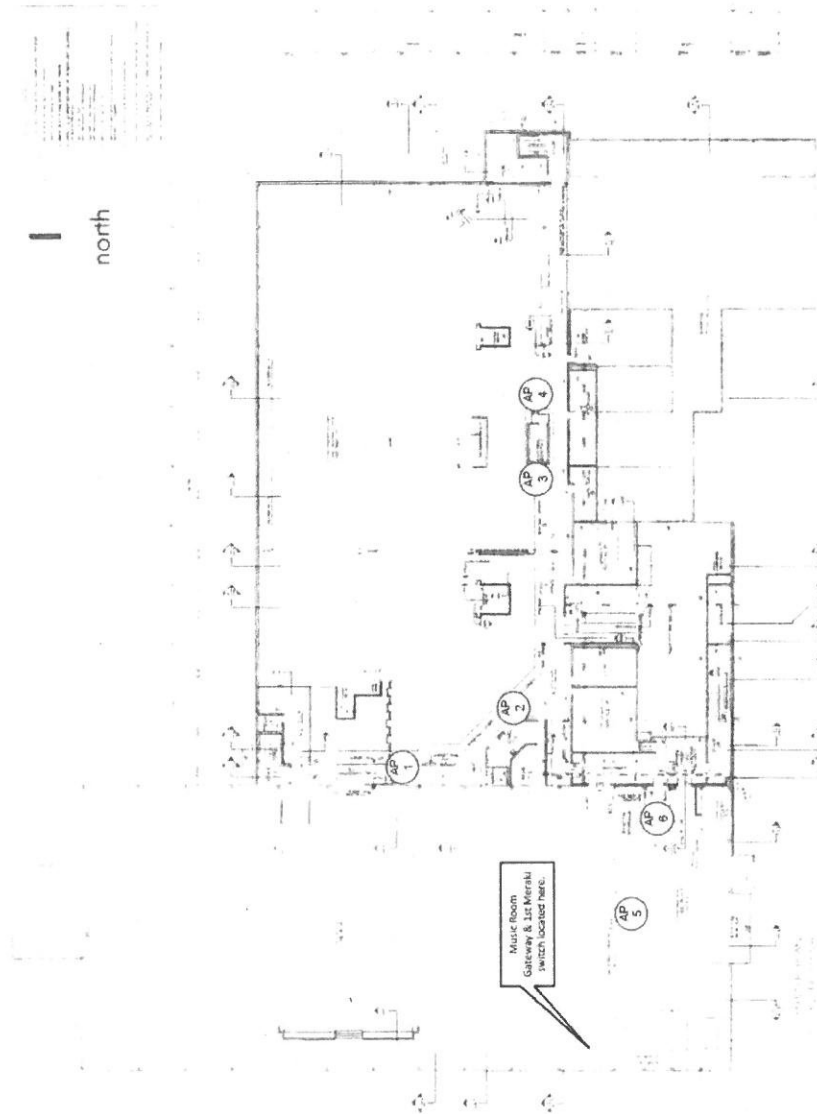
F: Pool Viewing Area

- A single access point will be installed to provide coverage for this area. It will be mounted on the wall at the north end, above the entrance door.
- This unit will be cabled back to the new tel room. (Access point # 12)

REFER TO FLOOR PLAN & DRAWINGS FOR AP LOCATIONS

ORIGINATOR: MIKE WOZNIAK
 PHONE: 684-3301
 REVISION #: 1.0

ISSUE DATE: 2015-09-16
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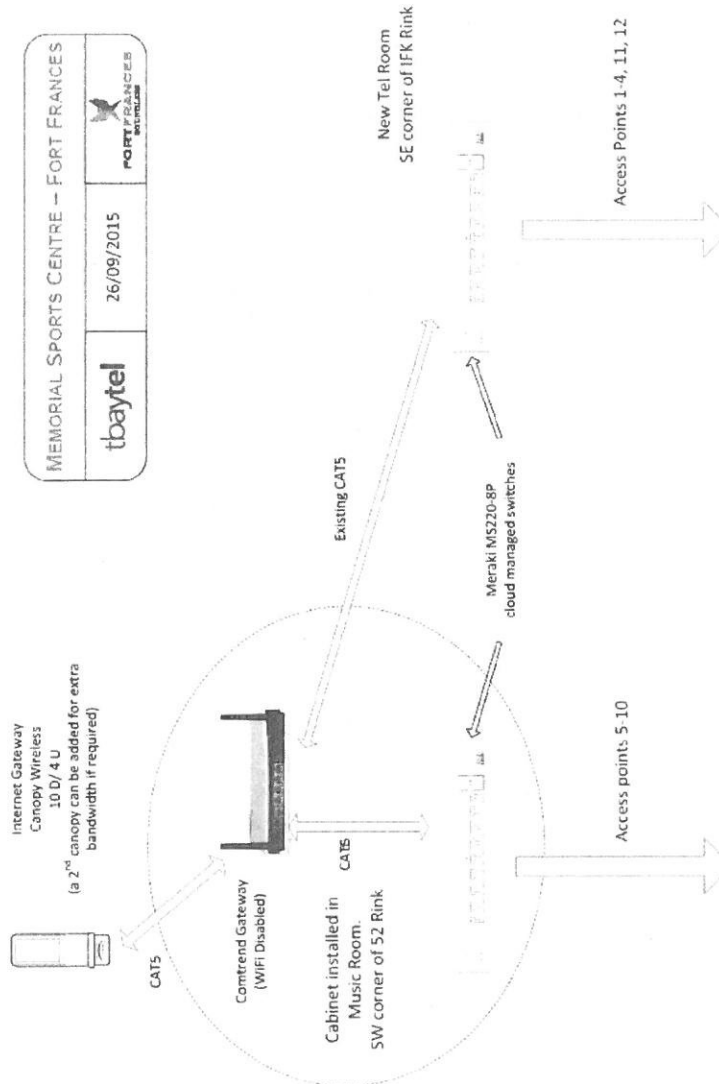
Second Floor Plan

ORIGINATOR: MIKE WOZNAK
 PHONE: 684-3301
 REVISION #: 1.0

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ORIGINATOR: MIKE WOZNAK
 PHONE: 684-3301
 REVISION #: 1.0

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Tbaytel Enterprise Service Agreement – Tbaytel Public WiFi Internet Service

1046 Lithium Drive, Thunder Bay, ON P7B 6G3
Tel.: 623-4400 or 1-800-264-9501

READ CAREFULLY. THIS AGREEMENT IMPOSES OBLIGATIONS UPON YOU.

Tbaytel agrees to provide Fort Frances Memorial Sports Centre located at 740 Scott Street, Fort Frances, Ontario with publicly accessible Tbaytel WiFi Internet service. This WiFi Internet service will be installed and maintained by Tbaytel at no cost to Fort Frances Memorial Sports Centre. Tbaytel has the right to provide a tiered service and can make network changes at any point in time to ensure a positive experience for end users. Fort Frances Memorial Sports Centre will agree to contact Tbaytel WiFi Internet service is not performing adequately and may be required to help Tbaytel troubleshoot the service with assistance from Tbaytel Technical Support and/or technicians.

CONDITIONS OF AGREEMENT

1. This agreement is independent of any other service agreements that you may have with Tbaytel.
2. This agreement does not bind either party to exclusivity for WiFi Internet service.
3. Tbaytel broadband services are subject to availability where access and technology exist. Tbaytel reserves the right to deny service up to, including, and after the installation where access and technology do not pass engineering policies and standards, thereby making this agreement null and void. Tbaytel assumes no liability whatsoever for any claims, damages, losses or expenses arising out of or otherwise relating to the unavailability of the Service in your geographical area, even where such unavailability occurs after installation of the Service.
4. The Customer hereby acknowledges and agrees that Tbaytel reserves the right to discontinue any Services provided under this Agreement or to introduce changes to the network or service architecture set forth herein. Such changes may include, but are not limited to, the introduction of new service types; the retirement of service types; and the development of new engineering policies in order to comply with evolving Tbaytel operating policies and market conditions. Tbaytel shall exercise such right by providing the Customer with sixty (60) days written notice of any such discontinuance or changes.
5. Tbaytel's agents and employees may, at reasonable hours, enter premises on which service is or is to be provided, to install, inspect, repair and remove its facilities, to inspect and perform necessary maintenance in cases of network-affecting disruptions involving customer-provided facilities.
6. Service may be used by the customer and all persons having the customer's permission to use it.
7. Customers are prohibited from using Tbaytel's services or permitting them to be used for a purpose or in a manner that is contrary to law or for the purpose of making annoying or offensive calls.
8. Customers are prohibited from using Tbaytel's services or permitting them to be used so as to prevent a fair and proportionate use by others. For this purpose, Tbaytel may limit use of its services as necessary.
9. Tbaytel's facilities must not be re-arranged, disconnected, removed, repaired or otherwise interfered with except in cases of emergency, where specified in Tbaytel's Tariffs or by special agreement. Terminal equipment provided by the customer may be connected with Tbaytel's facilities, pursuant to the provisions of the General Tariff or by special agreement.
10. You agree to use and maintain the Service modem, and all other hardware and software delivered to you, in compliance with the applicable operating instructions provided by Tbaytel. You also agree to return such materials, at your own risk, in good repair and working order. Until returned to and received by Tbaytel, you bear the entire risk of theft of, damage to or destruction of these materials. All of your obligations in respect of the Service modem, and all other hardware and software delivered to you, will survive the expiration or termination of this Service Agreement to the extent required for their full observance and performance. c) With respect to the Service modem, the following non-refundable cancellation fees will apply: (i) if the Service modem is returned in accordance with paragraph (a) above, no cancellation fee will apply; (ii) if the Service modem is not returned in accordance with paragraph (a) above, a cancellation fee of up to \$1000.00 will apply.

Account Holder – Please print

Account Holder (Signature) – I have authority to sign for this account

Date

Tbaytel Representative (Signature)

Date

<u>Community Services Capital 2016</u>	Reserve Fund	Total Budget	Federal Grants	Provincial Grants	Contributions from others or Donations	Federal Gas Tax Reserve	Reserve Funds	Water & Sewer Reserve Funds	Funded by Water & Sewer Rates	General Revenue Fund / In-Kind Contributions	Long Term Debt
Memorial Sports Centre											
Floor Scrubber		\$ 8,000.00					\$ 8,000.00				
Stage		\$ 24,000.00					\$ 24,000.00				
'52 North Entrance Overhead Door		\$ 4,500.00					\$ 4,500.00				
52 Rink North Dehumidifier		\$ 23,000.00					\$ 23,000.00				
IFK Compressor Software		\$ 31,600.00					\$ 31,600.00				
Fitness Equipment		\$ 3,000.00					\$ 3,000.00				
Treadmill		\$ 7,000.00					\$ 7,000.00				
Auditorium Sound System		\$ 2,000.00					\$ 2,000.00				
Pool Sound Proofing Replacement		\$ 35,000.00					\$ 35,000.00				
Pool Motor & Pump		\$ 8,300.00					\$ 8,300.00				
Pool Equipment (life jackets, flutter boards, etc)		\$ 6,000.00					\$ 6,000.00				
Paint Pool Walls		\$ 4,000.00					\$ 4,000.00				
Door to pool hallway		\$ 3,000.00					\$ 3,000.00				
1/2 Ton Plow		\$ 8,500.00					\$ 8,500.00				
Summer Programs tables, chairs, sports eqp, cabinets		\$ 7,000.00					\$ 7,000.00				
Front Desk Remodel		\$ 8,000.00					\$ 8,000.00				
Asbestos Tile Removal in '52		\$ 5,000.00					\$ 5,000.00				
Total		\$ 187,900.00					\$ 187,900.00				
Recreation											
Tennis Courts		\$ 224,000.00			\$ 112,000.00		\$ 112,000.00				
VanJura Lights		\$ 12,000.00					\$ 12,000.00				
Ball Diamond Sand		\$ 25,000.00					\$ 25,000.00				
Sunny Cove Upgrades		\$ 8,000.00					\$ 8,000.00				

Community Services Capital 2016	Reserve Fund	<i>Total Budget</i>	<i>Federal Grants</i>	<i>Provincial Grants</i>	<i>Contributions from others or Donations</i>	<i>Federal Gas Tax Reserve</i>	<i>Reserve Funds</i>	<i>Water & Sewer Reserve Funds</i>	<i>Funded by Water & Sewer Rates</i>	<i>General Revenue Fund / In-Kind Contributions</i>	<i>Long Term Debt</i>
Total		\$ 269,000.00			\$ 112,000.00		\$ 157,000.00				
East End Hall											
Tables & Chairs		\$ 5,000.00					\$ 5,000.00				
Total		\$ 5,000.00					\$ 5,000.00				
Children's Complex											
					RRDSSAB						
Vent Hood/Air Handling system for hood		\$ 17,000.00			\$ 17,000.00						
Vehicle Replacement		\$ 50,000.00					\$ 50,000.00				
Total		\$ 67,000.00			\$ 17,000.00		\$ 50,000.00				
Marina & Waterfront											
Marina Washroom Updating		\$ 7,000.00					\$ 7,000.00				
Marina Launch Gate		\$ 12,000.00					\$ 12,000.00				
Total		\$ 19,000.00					\$ 19,000.00				
Transit Services											
Handi-van bus		\$ 85,000.00					\$ 85,000.00				
Total		\$ 85,000.00					\$ 85,000.00				
Total Community Services Capital											
		\$ 632,900.00			\$ 129,000.00		\$ 503,900.00				

THE TOWN OF FORT FRANCES

Section: Sister Betty Kennedy Centre

Policy: Scent Sensitivity Awareness

Creation Date: June 2, 2015

Resolution Number:

Policy Number:

Purpose

To raise awareness of the potentially harmful effects of sensitivity to scented products at the Sister Kennedy Centre and to provide guidance in dealing with complaints or concerns raised by patrons, volunteers or workers regarding scented products.

Definition

Scented personal products and cleaning materials may contain chemicals which may cause health problems for some people, especially those with asthma, allergies or environmental sensitivities. Scented products can cause sore throat, runny nose, sinus congestion, wheezing, shortness of breath, headache, mental confusion, inability to concentrate, flushing, irritability, nausea, muscle pain and migraines.

Besides perfume, after shave and personal hygiene products some products that may contain added scents are soap, detergent, cleaning products and air fresheners.

Procedure

The use of scented products will not be allowed within the building at any time.

All materials used for cleaning will be scent-free.

Employees, volunteers and patrons will be informed of this policy through signs posted in the building, the policy manual, and promotional materials.

THE TOWN OF FORT FRANCES

Section: Sister Betty Kennedy Centre

Policy: Equipment Use

Creation Date: June 2, 2015

Resolution Number:

Policy Number:

Purpose:

The following regulations have been established for the use of equipment belonging to the Sister Betty Kennedy Senior Centre.

Procedures:

1. The equipment/supplies must be returned clean and undamaged or the borrower will be responsible. The keys to the workshop must be signed out and the form completed. Work shop tools must be properly maintained and cleaned after use.
2. Equipment Use forms are filed in the main office. The form must be completed in entirety, signed and left in the pick-up tray for follow-up upon return of equipment. Once returned, the completed form will be filed in the same file folder.
3. Use of centre equipment to enhance centre events is encouraged with the understanding that the equipment must be returned to its proper storage place, cleaned and in the same or better condition than when it was received.
4. No equipment will be allowed out of the Centre.
5. Those using the equipment must be qualified to use all equipment properly and safely.
6. Any damaged or equipment malfunctions need to be reported to the volunteer on duty immediately so the Volunteer Director can arrange the necessary repair.
7. Under no circumstance will the shop be made available to individuals who will profit from its use.

THE TOWN OF FORT FRANCES

Section: Sister Betty Kennedy Centre

Policy: Volunteers

Creation Date: June 2, 2015

Resolution Number:

Policy Number:

Purpose

To ensure that Sister Kennedy Centre volunteers are aware of opportunities and responsibilities for the Centre's functions.

Definition

Volunteers are individuals who offer their time, skills and services of their own free will for no wage or salary. The contribution of volunteers is essential to the operation of the Sister Kennedy Centre.

Procedure

- Volunteers will be provided with an orientation of the Centre as well as an overview of job responsibilities by the Manager.
- A common responsibility shared by all volunteers is to create a welcoming environment by acknowledging all members and visitors upon arrival.
- Volunteers will answer questions when possible or direct inquiries to appropriate personnel.
- Volunteers will keep a safe and clean environment.
- Volunteer hours will be recorded on a daily basis in a book kept in the kitchen.
- Volunteers will be recognized on a monthly basis by a notice posted on the bulletin board and an annual event.
- Volunteers will be entitled to a free lunch if they are working in the kitchen over the lunch hour.
- The Board will host an annual appreciation event for volunteers in the fall.

THE TOWN OF FORT FRANCES

Section: Sister Betty Kennedy Centre

Policy: Age Policy

Creation Date: June 2, 2015

Resolution Number:

Policy Number:

Policy Statement

The Centre is primarily for the use of persons fifty-five years of age and older.

The Centre wants to present a warm and welcoming feeling to the community at large and to all people who come to our Centre. Therefore, we will greet all visitors in a way that creates a friendly atmosphere.

Guidelines

1. Centre programming and activities will be open to persons fifty-five and over. Exceptions to this must be cleared by the Manager. These exceptions will then be brought to the Board of Directors for their information and approval.
2. A participant's spouse/partner who is under the age of 55, will be treated the same as a person 55 or over, and can take part in all the Centre's activities as long as the eligible spouse is a regular user of the Centre.
3. A participant may need the assistance of a person under the age of 55 to enable them to participate in an activity.
4. Babysitting is not allowed at the Centre.
5. Persons under 55 may attend the Centre in the following circumstances:
 - a) They are employed by the Centre or the Town.
 - b) They are at the Centre in the course of providing an authorized service or program. (i.e. Instructors, contractors, etc.).
 - c) A student on a placement with an educational program with the approval of the manager.
 - d) They are guests of the people (55 plus) who are renting the Centre.