

TOWN OF FORT FRANCES

MINUTES

SESSION NO. #15

November 2, 2015

The meeting of Planning & Development Executive Committee of the Town of Fort Frances was held in the Civic Centre - Committee Room on November 2, 2015 from 8:00 a.m. to 8:50 a.m.

PRESENT: D. Kitowski, Chair, J. Albanese, W. Brunetta, Councillors, R. Avis, Mayor

ALSO PRESENT: M. McCaig, CAO, A. Byrnes, P. Briere, By-Law Enforcement Officers, L. Slomke, Clerk, T. Rob, Secretary

1. **Call to Order** - 8:01am
Session #15
2. **Disclosure of pecuniary interest and the general nature thereof**
None
3. **Approval of Previous Committee Minutes**
 - 3.1 Approval of the Minutes of the October 19, 2015 Meeting
- Approved as circulated
4. **Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting.**
 - 4.1 T. Rob - Participant Agreement - Ontario Power Authority SaveONEnergy Retrofit Program - Item 10.1
5. **In-Camera**
- None
6. **Items Referred from Council**
- None
7. **New Business**
 - 7.1 2016 Planning and Development Capital Budget
- Received by the Planning and Development Executive Committee
 - 7.2 2016 Planning and Development Operating Budget
- Received by the Planning and Development Executive Committee
 - 7.3 2016 Planning and Development User Fees
- Discussed and approved as amended by the Planning and Development Executive Committee
8. **Outstanding Items**
 - 8.1 A. Byrnes - Proposed Dog Park Locations
- The Planning and Development Executive Committee feels that the idea of using the north ball diamond at the St. Francis sports field should go to Community Services for their recommendation on the site. Further that the Frog Creek property also be considered.
 - 8.2 P. Briere - Business License By-Law Rewrite Status Update
- The Planning and Development Executive Committee received the update on the

business license by-law. The recommendation of the PDEC is to leave out the definition of lodging house and tow truck at this time, and further that the provisions for payment of taxes be further investigated with Administration and Finance Executive Committee. The Planning and Development Executive Committee feels that any appeals under the new license by-law be heard at an appeals committee and further that the Planning and Development Executive Committee operate as the appeals committee.

9. Information

10. Non-agenda Items

- 10.1 T. Rob - Participant Agreement - Ontario Power Authority SaveONEnergy Retrofit Program
 - The Planning and Development Executive Committee approved the report and further the recommendation be brought forward to Council to execute the agreement.

11. Adjourn / Next Meeting Date - 9:09am
November 16, 2015

Executive Committee Chair

T. Rob, Chief Building Official