

TOWN OF FORT FRANCES

AGENDA - November 23, 2015

MEETING - Council Chambers , Civic Centre

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1. **COUNCIL MEETING**
(Session No. 26) to immediately follow the Committee of the Whole
 - 1.1 Call to Order
 - 1.2 Prayer
 - 1.3 Non-agenda items identified to be considered later in this meeting
 - 1.4 Disclosure of pecuniary interest and the general nature thereof.
2. **Delegations/Deputations:**
 - 2.1 Rainy River Future Development Corporation - Activity Report and Invoice for July - September, 2015 4 - 12
 - 2.2 Presentation: Citizen of the Year (at 7:00 p.m.)
3. **Consent Agenda:**
 - 3.1 Items Referred from Committee of the Whole
 - 3.2 Proclamation request dated November 5, 2015 from Fort Frances Curling Club re: Proclaiming November 21-29, 2015 as "7th Annual Curling Week" in the Town of Fort Frances. 13
-requester will be advised of Council's proclamation.
4. **Approval of Council Minutes: ***
 - 4.1 Session No. 025 dated November 9, 2015*.
5. **Approval of Committee of the Whole Minutes: ***
 - 5.1 Session No. 037 dated November 9, 2015*.
6. **Resolutions from tonight's Committee meeting**
7. **By-Laws:**
 - 7.1 A by-law to approve an agreement with Joe Johnson Equipment Inc. to supply Sidewalk Tractor (Tender 15-OF-17) 14 - 18
 - 7.2 A by-law to approve a Material Services Agreement with Product Care Association (PCA) for the Interim Lamps Program. 19 - 36

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7.3 A by-law to authorize the sale of certain municipal lands to Jay Burnett (Industrial Park Lot 15 and Lot 16).	37
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8. <u>Information Correspondence:</u>	
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8.4 Request from The United township of Head, Clara and Marie to Premier Wynne for Auto-Extrication Services by the Province.	76 - 85
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9. <u>Minutes:</u>	
9.1 Fort Frances Municipal Non-Profit Housing Corporation dated March 30th and June 26th, 2015.	98 - 99
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9.3 Administration & Finance Executive Committee dated November 3, 2015*	102 - 103
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2015*	106
9.6 Community Services Executive Committee dated November 2, 2015	107 - 108
10. <u>Non-agenda Items</u>	
11. <u>ADJOURNMENT</u>	
12. <u>* Previously distributed to Council</u>	
13. <u>** Items can be viewed by contacting the Clerk</u>	

RRFDC ACTIVITY REPORT

July to September 2015

RAINY RIVER FUTURE DEVELOPMENT CORPORATION
601 MOWAT AVENUE, FORT FRANCES, ONTARIO P9A 1Z2
PH: 807-274-3276**FAX: 807-274-6989

Report to FedNor
July to September 2015

Fort Frances:

The RRFDC continued to move forward with the enhanced economic development project and “The Path Forward” action plan.

- Supported the Fort Frances Economic Development Office (FFEDO) with Economic Development Advisory Committee (EDAC) meetings and numerous projects.

Economic Development Activities :

Mining – Industrial and Residential Preparedness

The RRFDC worked with New Gold to discuss housing opportunities in Fort Frances and the District but primarily with a group on Emo developers looking into a 28 unit apartment complex.

The RRFDC worked with New Gold staff on a pre-employment training application to the NOHFC for the advantaging of area First Nations and District residents.

We also promoted the District as a mining supply and services location and worked with New Gold in seeking training assistance.

New signs were put up in the Industrial Park.



Report to FedNor
July to September 2015

The RRFDC has placed ads in the Ontario Prospector, a mining and resource magazine.



Developed and sent out a mail out to 300 mining supply and services companies advertising the opening of the new mine and promoting industrial park property.

We have purchased the entire commuter corridor advertising at the Winnipeg Airport from Oct 1 to March 31, 2016 which will provide information to all passengers in arrival from Northern Ontario and Manitoba. The timing of this will coincide with the major Canadian and Manitoba mining shows.

We purchased a banner ad for the next 12 months at the Thunder Bay Airport.

All of this signage was paid for with 100% Federal Dollars.

We began a digital marketing program. We are advertising the Town's website using google ad words. The Fort Frances Times has provided analysis of the website's economic development portion and built up information where we were weak and improved the visitor's experience.

We have advertised our videos using facebook. This process has provided us with low costs solutions to reach new viewers and tell our unique story to the world

All of our digital platform work has been paid for with 100% Federal Dollars.

Report to FedNor
July to September 2015

Tourism

The RRFDC set up and ran the Canada Day Parade again this year.

Harmony of Nations

RRFDC organized and ran the second Harmony of Nations Music Festival for July 17-18th, 2015. Our main acts included Rik Emmett, Tom Wilson and Ashley MacIsaac. The event was well attended but not to the level which we anticipated. In addition the event did not draw a significant number of visitors from outside the region. The RRFDC and Harmony of Nations committee will need to thoroughly review the event this winter.

Fort Frances Canadian Bass Championship

RRFDC staff assisted the FFCBC in site set up and fish release activities.

Fort Frances Tourist Information Center (FFTIC)

The FFTIC has re-opened for summer 2015 and our partnership with Sunset Country is stronger than ever. We have invested in new displays, fish and a moose, signage and are in the process of installing pictorial panoramas on the walls.



This is a photo of Duncan Keith of the Chicago Blackhawks visiting the Tourism Center with the Stanley Cup on Saturday August 1st 2015.

The RRFDC hired three students to work in the FFTIC. The Centre was open from May to November in 2015. We assisted 1600 visitors providing information, we provided washrooms, photo ops and brochures to about three times more visitors.

Report to FedNor
July to September 2015

We continue to remain active on all the Town's social media platforms. We currently have 867 followers on twitter and 400 plus on facebook.

We have also installed Highway 53 signage tourism signage and at the border promoting visits to the tourism center and moose.



Branding and Social Media

The RRFDC has updated the Town of Fort Frances' marketing through digital media and launched the new Fort Frances website.

Ferg Devins, previously a Vice President of Communications with Molson Coors, did an outstanding seminar on digital media marketing on September 29th which was attended by approximately 30 people. His presentation was very in depth and focused.

The RRFDC continued to work on two Fort Frances "Boundless" marketing videos. This tourism video has been completed and can be viewed on the Town's website.

Report to FedNor
July to September 2015

Rainy Lake Market Square

The NOHFC portion of the project, \$1 million, has been approved and we have received the approval of the \$655K requested from FedNor. The project will move forward with the demolition of the building this fall and the development of the final design of the Market square over the winter for construction in 2016.

Small and Medium Enterprise (SME) Support

The RRFDC has held business start up sessions and social media presentations. Our most recent presentation was a Digital Marketing session held in conjunction with the Northwestern Ontario Innovation Center.

Assisted Living

The RRFDC continues to assist the Assisted Living Action Group (ALAG) in their efforts to develop an assisted living facility in Fort Frances when asked.

We also continue to work with a group of seniors support agencies to evaluate the potential for Fort Frances accessing a provincial grant for Age Friendly Community planning for 2016.

Telecommunications

The RRFDC has been approved by the NOHFC for \$796,200 and our partner ,TBay Tel, has submitted to Industry Canada to upgrade telecommunications services across the District. We are still awaiting final approval for the project.

Go Local

Go Local is now starting its 3rd year with over 4000 cards in circulation and the businesses have awarded over 1,200,000 points and over \$60,000 in gift cards have been given out to loyalty members. These have been ultimately returned to the pockets of our local businesses.

Starting in October Fall'icious was put on – inviting US visitors to our community to enjoy a \$25 menu.

Report to FedNor
July to September 2015

Regional Work: Agriculture Cluster

The RRFDC continues its work with the two agricultural consortiums, Land Clearing and Tile Drainage #1. The tile drainage project is almost complete with over 1900 acres tiled this past summer and fall.

The participants of the Land Clearing #1 project are moving ahead with their clearing and the RRFDC has made its first claim to the NOHFC.

The RRFDC has been approved for the Tile Drainage #2 project which will see an additional 1942 acres of land tiled.

We are also working on submitting a Land Clearing #2 project later this spring.

Tile Drainage #1 resulted in yields of canola up to 53 bushels an acre from 23.



August 2014



July 2015



**RAINY RIVER FUTURE
DEVELOPMENT CORPORATION**
A Community Futures Development Corporation

November 2, 2015

Mr. Mark McCaig, CAO
Town of Fort Frances
320 Portage Avenue
Fort Frances, Ontario
P9A 3P9




Dear Mark:

Please find attached the Rainy River Future Development Corporation's (RRFDC) invoice for services for the period July 1/15 – September 30/15. The Activity Report for the enhanced services is also attached.

We look forward to presenting our activities to Council on a date to be determined.

If you have any questions at all, please do not hesitate to ask.

Yours truly,


 Geoff Gillon
 Regional Economic Developer




**RAINY RIVER FUTURE
DEVELOPMENT CORPORATION**
A Community Futures Development Corporation

30-Sep-15

Invoice # 002-09-2015

INVOICE

To: Town of Fort Frances
Attn: Mark McCaig

From: Rainy River Future Development Corporation

For: **Fort Frances Economic Development**
For the period of July 1, 2015 to September 30, 2015

Amount: **\$22,777.56**



Description:

Forest Industry Re-Positioning	\$463.84
Mining Supply and Services	\$5,064.90
Tourism Product Development	\$41,325.02
Existing SME Support	\$3,537.16
Value Added Products	\$2,129.92
Enhanced Services Economic Development	\$8,340.80

Total Project Expenses **\$60,861.64**

Less Fednor/NOHFC July 1/15 to Sept 30/15
And Other Support **-\$38,084.08**

AMOUNT DUE **\$22,777.56**

Any questions, please give us a call.
Thank you!

Due Upon Receipt



Fort Frances Curling Club

Corner of Portage and Eighth



P.O. Box 27, Fort Frances, Ontario P9A 3M5

11/5/2015

Fort Frances Curling Club
300 Eighth Street
Fort Frances, ON P9A 3M5

Mayor and Council
Town of Fort Frances



Dear Mayor Avis,

The Fort Frances Curling Club is pleased to announce that we are hosting special events the week of November 21 – 29th, in celebration of the 7th annual 'Curling Week in Northern Ontario'.

We have written to ask that Mayor and Council honor our club by declaring the week of November 21-29th, 'Curling Week in Fort Frances'.

The week will begin with a Breakfast Bonspiel the 20/21st. Our club will again run a 'Draw to the Button' contest with prizes for various age levels provided by Bearskin Airlines and NOCA (Northern Ontario Curling Association). We invite Mayor and Council to try their hand at 'drawing' the stone to the button! Our club will be open to members of the public who would like to see what curling is all about. To end the week, our Club is pleased to host the Juniors Men's and Women's Regional Playdowns.

On behalf of the Curling Club and its members, thank you in advance for your consideration. We look forward to hearing from you.

C. Silver
Ron Silver, President
Fort Frances Curling Club

for R Silver

TOWN OF FORT FRANCES

BY-LAW NO. XX/15

(Being a by-law to approve an agreement with Joe Johnson Equipment Inc. to supply Sidewalk Tractor as awarded through the tendering process - Tender 15-OF-17).

WHEREAS on November 23rd, 2015, Council approved a report from D. Brown, Manager of Operations & Facilities which awarded the tender for the purchase of a Sidewalk Tractor with Snowblower and Boom Flail Mower Attachments, Tender 15-OF-17 to Joe Johnson Equipment Inc.;

NOW THEREFORE Council for the Corporation of the Town of Fort Frances HEREBY ENACTS as follows:

1. That pursuant to the award of Tender 15-OF-17, the following contract in the form of schedule A attached to this by-law be approved for the Mayor and Clerk to sign and affix the Corporate Seal thereto:

This by-law shall come into force and take effect on the final passing thereof.

READ THREE TIMES and finally passed in open Council this 23rd day of November 2015.

R. Avis, MAYOR

E. Slomke, CLERK

SECTION 4

STANDARD FORM OF AGREEMENT

TENDER NO. 15-OF-17

**THIS AGREEMENT made in triplicate this 30th day of October
in the year Two Thousand and Fifteen.**

BETWEEN:

Joe Johnson Equipment Inc.
(herein called the "Supplier")

OF THE FIRST PART

- and -

THE CORPORATION OF THE TOWN OF FORT FRANCES
(herein called the "Owner")

OF THE SECOND PART

WITNESSETH THAT: Whereas the Supplier has represented to the Owner that he is well able to supply the equipment/vehicle described in the Contract Documents.

NOW THEREFORE the parties hereto undertake and agree as follows:

Article 1 - The Supplier shall:

a) Do and fulfill every covenant contained in the Contract Documents and to furnish all labour, material and equipment, unless otherwise indicated, together with all work incidental thereto necessary and required to perform all the Work described in the Contract Documents and which have been executed in triplicate both PARTIES.

Article 2 - The Contract

The Instructions to Tenderers, Form of Tender, Addenda, Form of Agreement, Specifications and Special Provisions are all to be read into and form part of the Agreement and the whole shall constitute the Contract between the PARTIES and it shall accrue to the benefit of and be binding upon them and their successors, executors, administrators and their assigns.

In the event that any of the Contract Documents are inconsistent or in conflict, then such Documents shall take precedence and govern in the following order:

1. Agreement
2. Addenda
3. Special Provisions
4. Contract Documents
5. Standard Specifications
6. Tender
7. Supplemental General Conditions
8. General Conditions

Article 3 - Terms

The Municipality shall pay to the Supplier in lawful money of Canada for the performance of the contract for the amounts set out under the Schedule of Prices subject to the adjustments, additions, deductions and deletions as provided in the Contract Documents.

Article 4 - Payments

The Municipality shall pay on account thereof upon the Manager's approval, all monies owing to the Supplier for the items specified in the Contract. Upon receipt of invoices, any adjustments to monies owing will be made with notification to the Supplier.

Article 5 - Communications

All communications in writing between the PARTIES or between them and Milt Strachan, Transportation Superintendent, shall be deemed to have been received by the Addressee if delivered to the individual or to a member of the firm or to an officer of the Municipality for whom they are intended or if sent by registered mail or by telegram or facsimile transmission addressed as follows:

a) The Supplier at: Joe Johnson Equipment Inc.

1201 Grassmere Road, West St. Paul, Manitoba R4A 1C4

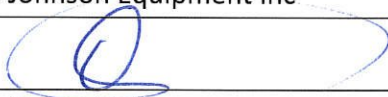
Fax No. 204-338-0557

b) The Owner at: The Town of Fort Frances
320 Portage Avenue
Fort Frances, Ontario
P9A 3P9
Fax No. 807-274-8479

c) The Transportation Superintendent:
Operations & Facilities Division
320 Portage Avenue
Fort Frances, Ontario
P9A 3P9
Fax No. 807-274-7360

IN WITNESSETH WHEREOF the corporate parties hereto have caused to be hereto affixed their respective Corporate Seals attested by the signatures of their respective duly authorized signing officers, and the unincorporated party or parties hereto have signed and affixed their seals as of the day and year first above written.

Corporate Seals attested by the authorized signing officers of:

<p>October 30, 2015</p> <p>_____</p> <p>Date</p>	<p>Joe Johnson Equipment Inc</p> <p>_____</p> <p></p> <p>_____</p> <p>Suppliers</p>
<p>THE CORPORATION OF THE TOWN OF FORT FRANCES</p>	
<p>_____</p> <p>Date</p>	<p>_____ MAYOR</p> <p>_____ CLERK</p>
<p>{CORPORATE SEAL}</p>	

Unincorporated Contractors sign below:

SIGNED:
in the presence of:

Supplier's Signature

Witness to Supplier's Signature

Date

TOWN OF FORT FRANCES

BY-LAW NO. xx/15

(Being a by-law to approve a Materials Services Agreement with Product Care Association (PCA) for the Interim Lamps Program)

WHEREAS on November 23rd, 2015, Council approved a recommendation from D. Brown, Manager of Operations and Facilities to enter into an agreement with Product Care Association with respect to management of such Hazardous or Special Waste (Interim Lamps Program).

NOW THEREFORE Council for the Corporation of the Town of Fort Frances HEREBY ENACTS as follows:

1. That the amending agreement in the form attached hereto as Schedule “A” with Product Care Association be approved for the Mayor and Clerk to sign and affix the Corporate Seal thereto.

This by-law shall come into force and take effect on the final passing thereof.

READ THREE TIMES and finally passed in open Council this 23rd day of November 2015.

R. Avis, Mayor

E. Slomke, Clerk

Product Care Interim Lamps Program Municipal Services Agreement

THIS AGREEMENT is made as of the 1st day of June, 2015 (the “Effective Date”).

BETWEEN:

**PRODUCT CARE ASSOCIATION
 (“PCA”)**

- and –

THE CORPORATION OF THE TOWN OF FORT FRANCES

(“MUNICIPALITY”)

collectively, the “Parties”

WHEREAS:

- A. Product Care Association has agreed to financially support an Interim Program for Lamp collection and recycling in Ontario as described herein in response to a request to the lighting products industry by the Ministry of Environment and Climate Change (“MOECC”) following the early termination of the MOECC selected household hazardous waste funding program operated by Recycling Council of Ontario (“RCO”).
- B. The Municipality wishes to participate in the Interim Lamp Program in accordance with this Agreement.

NOW THEREFORE in consideration of the premises, the Parties hereto agree as follows:

1 Definitions and Interpretation

- 1.1 Terms beginning with capital letters and used herein without definition shall have the meanings given to them in either the *Waste Diversion Act, 2002* (Ontario), *Municipal Act, 2001* (Ontario) or *City of Toronto Act, 2006*, as the case may be unless otherwise specified.
- 1.2 In this Agreement:
 - a. **“Agreement”** means this Agreement and includes all schedules and amendments thereto;
 - b. **“Business Day”** means Monday through Friday, excluding statutory holidays and any other day that the Government of Ontario has elected to be closed for business;
 - c. **“Claims Submission”** means submission to PCA of data required to make and validate a claim for payment;
 - d. **“Collection Services”** means all the activities, including those conducted at Events and Depots operated by or on behalf of the Municipality, for the purpose of receiving, classifying, packing, storing and transferring Lamps onto transportation vehicles, including Supporting Documentation for Lamps prior to transportation away from the

Event or Depot;

- e. **“Current Price”** means the price for Post Collection Services for Lamps in effect as of May 31, 2015 or subsequently approved in writing by PCA;
- f. **“Depot”** means a collection and transfer facility/location operated by or on behalf of the Municipality for receiving L a m p s from the public and/or Exempt Small Quantity IC&I Generators and transferring the same to Service Providers for processing or recycling;
- g. **“Event”** means a one-day or other collection event, operated by or on behalf of the Municipality to collect, pack, transport, and weigh Lamps from the public and/or Exempt Small Quantity IC&I Generators;
- h. **“Exempt Small Quantity IC&I Generator” or “Exempt SQG”** means a business that is not required to submit a Generator Registration Report with respect to Lamps under subsection 18 (1) of Regulation 347, made under the *Environmental Protection Act* (Ontario), as amended from time to time;
- i. **“FOB”** means free on board;
- j. **“Generator”** means the final user who generates waste which will be reused, recycled or disposed who is a residential user or an Exempt SQG if serviced by the Municipality;
- k. **“Interim Lamps Program” or “Program”** means the program developed by PCA on behalf of the Lamps industry at the request of the Minister for the management of Lamps for a limited period of time and subject to limited funding, and other limitations as described herein, and any amendments thereto and replacements thereof;
- l. **“Lamps”** means the fluorescent light bulbs and tubes (i.e., low pressure mercury electric discharge source in which a fluorescing coating transforms ultra violet energy generated by the mercury discharge into visible light and includes only those tubes or bulbs that are designed to be removed by the user) for residential or Exempt SQG users of those products, limited to 5 kilograms per month per Generator, subject to change from time to time, which are considered to be unwanted by the Generator;
- m. **“Manifesting”** means those activities associated with preparing a manifest for Post-Collection Services in accordance with Regulation 347 made under the *Environmental Protection Act* (Ontario);
- n. **“Member Associations”** means Association of Municipalities of Ontario, Regional Public Waste Commissioners of Ontario and Municipal Waste Association;
- o. **“Minister”** means the Minister of the Environment and Climate Change for the Province of Ontario;
- p. **“MOECC”** means the Ministry of the Environment and Climate Change for the Province of Ontario;
- q. **“Non-Program Products”** means any product or waste other than Lamps;
- r. **“Packing Standards”** means the Waste Packing Protocols listed in Schedule “C” as amended by PCA from time to time;
- s. **“Post-Collection Services”** means the management of Lamps after delivery of such

Lamps to a transportation Service Provider FOB the Event or Depot location, including but not limited to transportation of Lamps from Events and Depots, consolidation, sorting, weighing, processing, recycling, and safe disposal of residual waste and other post-collection waste management activities;

- t. **“Program Services”** means the Collection Services and/or Post-Collection Services provided by the Service Provider for the Lamps;
- u. **“Service Provider”** means the commercial party that provides Collection or Post-Collection Services to PCA or the Municipality as the case may be; and
- v. **“Supporting Documentation”** means invoices, manifest or bill of lading including quantities of Lamps by type and size.

2 Participation of Municipality

- 2.1 The Municipality hereby agrees to participate in the Program. In consideration for benefits provided by the Program, the Municipality shall:
 - a. provide Collection Services at the Depots and Events listed in Schedule “A”.
 - b. provide PCA with the particulars of its contractual arrangements related to Lamps with its current Service Provider(s) for Post-Collection Services and shall provide PCA with at least 60 days’ notice before changing such contractual arrangements with the Service Provider during the period of participation in the Program;
 - c. comply with all laws and regulations and practices relating to the safe handling of Lamps;
 - d. notify PCA of any change in the Depot opening hours or dates of Events as soon as possible so that PCA can update the information on the PCA website used for the Program;
 - e. consent to the release by Recycling Council of Ontario (RCO) of lamps only information acquired by RCO from the Municipality for the MOECC selected household hazardous waste funding program; subject to the *Municipal Freedom of Information and Protection of Privacy Act*, R.S.O. 1990, c. M.56 (“MFIPPA”), and
 - f. not charge Generators of Lamps for collection of Lamps at its Depots or Events.

3 Payment for Services

- 3.1 In consideration for the participation by the Municipality in the Program, PCA shall:
 - a. pay the costs of the Post Collection Services provided during the term of this Agreement and,
 - b. pay to the Municipality an amount equal to 10% of the cost of the Post-Collection Services on account of all other costs incurred by the Municipality in providing the Program Services.
- 3.2 Subject to the terms of this Agreement, PCA shall pay the costs of the Post-Collection Services in one of two ways, as determined by the Municipality:
 - a. Where permitted by the Post-Collection Services agreement between the Municipality and the Service Provider, or otherwise, the Municipality shall direct its Service Provider to submit claims to PCA, and PCA shall pay the Service Provider directly for the Post Collection Services relating to that Municipality, or
 - b. If direct payment by PCA to the Service Provider is not permitted by the Post-Collection Services agreement or for other valid reason, then the Municipality shall submit claims to PCA and PCA shall reimburse the Municipality for the cost of the Post-Collection Services.
- 3.3 Sections 3.1 and 3.2 are subject to the maximum financial and time period commitment by PCA for the Program as described in section 4, and any other conditions of this Agreement

including the payment procedures set out in Schedule B.

- 3.4 As between the Parties, the Municipality retains full and complete authority, discretion and responsibility to carry on the activities described herein, and any other activities or functions ancillary thereto, as the Municipality sees fit, in its sole and absolute discretion. Nothing in this Agreement will be interpreted to create any rights or responsibilities as between PCA and the Municipality in respect of the performance of such activities.
- 3.5 Within 14 days of the Effective Date the Municipality shall provide to PCA a schedule of Current Prices. The Municipality or its Service Provider shall not submit a Claim Submission to PCA for Post-Collection Services, and PCA shall not pay for Post-Collection Services, at a price higher than the Current Price without the Municipality first obtaining prior written approval from PCA. The Municipality shall request in writing to PCA approval for a price change, providing the number of bids, the accepted bid prices, the lowest bid prices (keeping the name of the bidder confidential if required), and any changes to the Current Price. For greater certainty, payments made subject to this section shall not exceed the Current Price.

4 Program Duration and Termination

- 4.1 The term of this Agreement will begin on the Effective Date and, subject to earlier termination in accordance with section 18 of this Agreement, will end on the earlier of:
 - a. May 31, 2016; or
 - b. when the maximum amount of funding paid by PCA to or on behalf of all municipalities participating in the Program, including the costs paid by PCA relating to retail collection sites for Lamps, reaches \$1 million, as determined by PCA.
- 4.2 In the event that the term of this Agreement ends due to the maximum funding limit being reached as described in section 4.1, PCA reserves the right to determine the apportionment of payment for invoices received from or on behalf of municipalities participating in the Program, including any invoices already paid.

5 Compliance with Laws

- 5.1 In performing the Program Services hereunder, Municipality represents and warrants that it will at all times, and will require its Service Providers to, have all Certificates of Approval/Environmental Compliance Approval and any other approvals required and that it will otherwise comply at all times and require its Service Providers to comply, with all applicable laws, regulations and requirements of any governmental authority having jurisdiction, including without limitation the MOECC and the Ontario Ministry of Labour.

6 PCA Policies, Standards and Guidelines

- 6.1 PCA may develop or propose amendments, from time to time, to policies, standards and guidelines relative to the provision of Program Services. PCA will endeavour to provide the Member Associations sufficient time to comment on the proposed amendments for the purposes of reaching consensus in support of implementing the proposed amendments, and for clarifying potential impacts to the Municipality.
- 6.2 Municipality will use best efforts to comply with and will require that any of its Service Providers supplying Program Services use best efforts to comply with, the provisions of all such policies, standards and guidelines as they pertain to the provision of the Program Services. PCA will communicate any such new or amended policies, standards and guidelines to Municipality via the email in section 10 and will post copies of such new or amended policies, standards and guidelines on PCA's website as they are developed.

- 6.3 Municipality may provide written notice within thirty (30) days of receiving such communication that it does not wish to comply with a new or amended policy, standard or guideline, and in the event that the Municipality provides such written notice either Party may exercise the termination provisions herein.

7 Promotion and Education

- 7.1 Proper education and promotion of the Program is essential to its success. Municipality will work cooperatively with PCA in undertaking such promotion and education activities with respect to the Program and collection of the Lamps.

8 Indemnity and Insurance

- 8.1 Each party (the "Indemnifying Party") hereby indemnifies and saves harmless the other party (the "Indemnified Party") on its behalf and as trustee for, its respective council members, directors, officers, contractors, employees and agent, from and against any and all manner of actions or causes of actions, damages (but not including consequential damages), costs, loss or expenses of whatever kind (including related legal fees on a full indemnity basis) which the Indemnified Party, its council members, directors, officers, contractors, employees and agents may sustain, incur or be put to by reason of or directly or indirectly arising out of any breach of this Agreement by the Indemnifying Party or any wilful misconduct or negligence of the Indemnifying Party or any person for whom the Indemnifying Party is, at law, responsible, in relation to matters arising out of this Agreement.
- 8.2 The Municipality will, during the term of the Agreement, self-insure, maintain at its expense and/or require any Service Provider to maintain at either the Municipality's or Service Provider's expense Comprehensive General Liability coverage with limits of not less than \$5,000,000 (five million dollars) per occurrence. For clarity, only the Municipality can self-insure.
- 8.3 The Comprehensive General Liability policy of insurance referred to in this section will include PCA as an additional insured.
- 8.4 Unless the Municipality wholly self-insures, the Municipality will deliver a copy of Certificate(s) of Insurance maintained by the Municipality or a Service Provider pursuant to this Agreement, upon the Effective Date of this Agreement, and annually upon renewal of the Municipality or Service Provider's insurance, naming PCA as an additional insured with the following language:

"Product Care Association and its affiliated entities, officers, partners, directors, employees, representatives and agents are included as Additional Insureds for Comprehensive General Liability. Such coverage is primary and non-contributing."

If the Municipality wholly self-insures, the Municipality will deliver a letter stating such self-insurance to PCA upon the Effective Date of this Agreement, and annually upon each automatic renewal of this Agreement.

- 8.5 The Certificate(s) of Insurance, referred to in subsection 8.4, must also provide that PCA will be provided with thirty (30) days advance written notice of cancellation, termination, non-renewal or material change.

9 Assignment

- 9.1 The Municipality may not subcontract or assign any of its rights or obligations under this Agreement or any part thereof without the prior written consent of PCA.
- 9.2 Notwithstanding subsection 9.1, the Municipality may assign any of its rights or obligations under this Agreement or any part thereof without the prior written consent of, but with written notice to, PCA:
 - a. from a Lower-tier Municipality to an Upper-tier Municipality or vice versa;
 - b. to a municipal service board pursuant to sections 194 to 202 of the Municipal Act, 2001, as amended; or
 - c. to a municipal business corporation pursuant to section 203 of the Municipal Act, 2001, as amended

10 Notices

Any notice, request, demand or other instrument or communication herein provide, permitted or required to be given by either PCA or the Municipality will be in writing and sufficiently given if delivered personally, by facsimile transmission or other electronic means of written communication tested prior to transmission to the extent such testing is available (unless otherwise expressly provided herein) or if sent by registered mail to the following respective address hereinafter set out, namely:

Notices to PCA will be delivered to:

President
Product Care Association
105 West 3rd Avenue
Vancouver BC V5Y1E6
Facsimile: 604-592-2982
Email: ontario@productcare.org

Notices to The Municipality will be delivered to:

Operations & Facilities Manager
THE CORPORATION OF THE TOWN OF FORT FRANCES
320 Portage Avenue
Fort Frances, ON, P9A 3P9
Facsimile: 807-274-7360
Email: dbrown@fort-frances.com

Any such notice if delivered personally, by facsimile transmission or by other electronic means will be conclusively deemed to have been given on the day of personal delivery, or facsimile transmission or electronic communication (and if after 5 p.m. E.T. the next following Business Day), or if mailed as aforesaid, will be conclusively deemed to have been received on the fifth (5th) Business Day following the day on which such notice is mailed as aforesaid (except during a postal strike in which case such notice shall be delivered via courier). Either Party may, at any time, give written notice to the other of any change of address (postal and/or email) of the Party giving such notice and from and after the giving of such notice the address therein specified shall (in the absence of knowledge to the contrary) be deemed to be the address of such Party for the giving of notices thereafter.

11 No Partnership or Joint Venture

- 11.1 This Agreement does not create and will not in any circumstances create or be deemed to create a partnership or joint venture between the Parties. For all purposes Municipality will be an independent contractor.

12 Severability

- 12.1 If any provision of this Agreement is determined by a court of competent jurisdiction to be invalid, illegal or unenforceable in any respect, such determination will not impair or affect the validity, legality or enforceability of the remaining provisions hereof, and each provision is hereby declared to be separate, severable and distinct. To the extent that any such provision is found to be invalid, illegal or unenforceable, the Parties hereto will act in good faith to substitute for such provision, to the extent possible, a new provision with content and purpose as close as possible to the provision so determined to be invalid, illegal or unenforceable.

13 Amendment and Waivers

- 13.1 No amendment or waiver of any provision of this Agreement will be binding on any Party unless consented to in writing by such Party. No waiver of any provision of this Agreement will constitute a waiver of any other provision, and no waiver will constitute a continuing waiver unless otherwise provided.

14 Further Acts

- 14.1 Each Party will execute all such documents and do all such other acts and things as may be necessary or desirable from time to time in order effectively to carry out the provisions of this Agreement and will not take any action, or omit to take any action, that would constitute a breach of this Agreement.

15 No Third Party Beneficiaries

- 15.1 No person or entity which is not a Party hereto will have any rights or obligations pursuant to this Agreement or be permitted to place any reliance on anything in this Agreement or on the continuation of this Agreement.

16 Counterparts and Facsimile

- 16.1 This Agreement may be executed in counterparts, and may be transmitted by facsimile or secure electronic document (PDF) each of which will constitute an original and all of which taken together will constitute one and the same instrument.

17 Force Majeure

- 17.1 In the event that either Party hereto is delayed or hindered in the performance of any act required herein by reason of Acts of God, riots, insurrection, war or other reasons of a like nature not the fault of such Party (an "Event of Force Majeure"), then the performance of such act will be excused for the period of the delay and the period for performance of any such act will be extended for a period equivalent to the period of such delay. The Party whose performance of this Agreement is or may reasonably be expected to be affected by an Event of Force Majeure will promptly notify the other Party of the existence of such circumstances and will use its best efforts to resume and complete performance. Whenever a Party is reasonably certain that such an Event of Force Majeure is likely to

occur, it will notify and consult with the other Party as soon as practicable. All time periods for the performance of obligations hereunder will be extended by a period corresponding to the time period of any delay caused by the occurrence of an Event of Force Majeure.

18 Termination

- 18.1 Except as otherwise specified herein, if, in the reasonable opinion of either Party, there has been a breach of this Agreement by the other Party (the “defaulting party”), the Municipality or PCA (the “party giving notice”) may give the defaulting party written notice to remedy the breach or default within thirty (30) days, failing which the Agreement may be terminated. In the event that the remedy of such breach reasonably requires more than thirty (30) days, the defaulting party will so advise the party giving notice forthwith and provide a revised timetable for remedying the breach. The party giving notice will notify the defaulting party in writing as to whether the revised time line is acceptable and, if it is, the revised time line to remedy such breach will apply.
- 18.2 The Municipality may terminate this Agreement at any time without cause by giving written notice to PCA, in which case the Municipality acknowledges that PCA will immediately cease to make payments to the Municipality or its Service Provider relating to Lamps, whether or not a claim has been submitted, and further that the Municipality cannot rejoin the Program.
- 18.3 PCA may terminate the Program without cause by giving 30 days written notice to the Municipality and to the Service Provider, in which case PCA is only responsible for invoices rendered by the Service Provider to the Municipality relating to Lamps collected by the Municipality at the collection sites before the termination date.
- 18.4 Notwithstanding the provisions of section 18.1, either Party may give the defaulting Party written notice to remedy the breach or default within five (5) days, failing which the Agreement may be terminated, if:
 - a. either Party assigns or subcontracts any of its rights or obligations under this Agreement or any part thereof except as expressly provided for herein; or
 - b. the Municipality provides written notice that it will not comply with any new or amended policies, standards and guidelines developed by PCA; or
 - c. either Party fails to keep the terms of this Agreement confidential in accordance with section 25; or
 - d. a receiver or trustee is appointed for any part of the assets of PCA.

19 Survival

- 19.1 Articles 8, 18.2 and 25 of this Agreement will survive termination or expiry and continue in full force and effect.

20 Additional Conditions

- 20.1 The Parties shall execute such further and other documents, cause such meetings to be held, resolutions passed and by-laws enacted, exercise their vote and influence, do and perform and cause to be done and performed such further and other acts and things as may be necessary or desirable in order to give full effect to this Agreement and every part thereof.

21 Entire Agreement

- 21.1 This Agreement constitutes the entire agreement between the Parties with respect to all of the matters herein and supersedes and replaces all previous agreements, whether oral or written, concerning the same or similar subject matter.

22 Headings for Convenience Only

- 22.1 The division of this Agreement into articles and sections is for convenience of reference only and will not affect the interpretation or construction of this Agreement.

23 Governing Law

- 23.1 This Agreement will be governed by and construed in accordance with the laws of the Province of Ontario and the federal laws of Canada applicable therein and each of the Parties hereto agrees irrevocably to conform to the non-exclusive jurisdiction of the Courts of such Province.

24 Legislation References

- 24.1 Any reference in this Agreement to any law, by-law, rule, regulation, order or act of any government, governmental body or other regulatory body will be construed as a reference thereto as amended or re-enacted from time to time or as a reference to any successor thereto.

25 Confidentiality

- 25.1 Subject to any legal requirements, including those included in the *Municipal Act, 2001* or *City of Toronto Act, 2006* as applicable, and the *Municipal Freedom of Information and Protection of Privacy Act*, Municipality will at all times treat this Agreement as private and confidential information. Notwithstanding the foregoing, Municipality may provide this Agreement to the Member Associations solely for the purpose of discussion with PCA as set out in section 6.1 of this Agreement and to its Service Provider.

To the extent permitted under MFIPPA, Municipality will inform PCA of any request made of Municipality under MFIPPA for any records related to this Agreement that may reveal a trade secret or scientific, technical, commercial, financial or labour relations information supplied in confidence by PCA to Municipality so that PCA will have an opportunity to make representations to Municipality with respect to the proposed disclosure.

- 25.2 Subject to any legal requirements for disclosure, PCA will at all times treat information provided by or on behalf of the Municipality under this Agreement, including but not limited to information provided to PCA under section 2.0, including specifically unit pricing or other cost information from contractual arrangements related to Lamps between the Municipality and its current Service Provider(s) for Post-Collection Services but excluding the information contained in Schedule A, as private and confidential information. PCA shall not disclose private and confidential information without the prior written consent of the Municipality, which shall not be unreasonably withheld.

26 Rights and Remedies

- 26.1 The rights, remedies and privileges in this Agreement given to the Parties:
- a. are cumulative and any one or more may be exercised;
 - b. are without prejudice to and are in addition to and apply notwithstanding any other provisions in this Agreement; and
 - c. are not dependent or conditional upon, or in any way lessened, restricted or affected by any other provisions of this Agreement.

27 Schedules

27.1 Schedules "A" through "C" are attached hereto and incorporated in and form part of this Agreement.

IN WITNESS WHEREOF the Parties hereto have executed this Agreement as of the Effective Date.

PRODUCT CARE ASSOCIATION

**THE CORPORATION OF THE TOWN OF
FORT FRANCES**

By: _____
Mark Kurschner, President

By: _____

Name: _____

Title: _____

SCHEDULE "A" –SERVICES – DEPOTS AND EVENTS

Municipality will collect Lamps from its residents according at the following Depots and Events:

Depots

Depot Name	Address	Days & Hours of Operation	Operating Season	Notes

Events:

Schedule events for the period June 1, 2015 to May 31, 2016 are [insert location and dates for known events]:

Municipality will use commercially reasonable efforts to notify PCA in in advance of any additional events not listed herein.

INITIALLED BY MUNICIPALITY: _____

SCHEDULE "B" CLAIMS AND PAYMENT PROCEDURES**Payment Process**

- 1 Because of the limited time period of the Program, and the limited funding, PCA shall administer the funding on a calendar monthly basis with specific deadlines for claims to be submitted in order to be paid out of available funds in relation to the month in which the Program Services were provided.
- 2 To receive payment for Post-Collection Services the Municipality, or its Service Provider (the "Claimant") must send PCA a Claims Submission and a copy of Supporting Documentation from Post-Collection Services with respect to the Lamps. The Claims Submission is to be submitted to PCA within thirty (30) days of the end of each calendar month.
- 3 PCA will validate the Claims Submission with the Supporting Documentation received within ten (10) Business Days of receipt and PCA will pay the Claimant pursuant to this Agreement within thirty (30) days of the date on which PCA determines the claim to be correct and accurate. If any errors or omissions are found, PCA will issue a payment adjustment and PCA may require a corrected Claims Submission from the Claimant.
- 4 Claimant will provide any additional Supporting Documentation reasonably requested by PCA to verify the accuracy of the Claims Submissions from time to time.
- 5 Claims will be accepted on a calendar monthly basis as follows:
 - (a) Costs of Post Collection Services which occurred in a calendar month ("Service Month") must be claimed with Supporting Documentation, before the end of the following calendar month ("Claim Month").
 - (b) PCA shall review the claim and if satisfactory, make payment to the Claimant in the calendar month following the Claim Month (the "Payment Month"). Otherwise PCA shall inform the Claimant of any deficiencies (as described below), and the onus shall be on the Claimant to correct the deficiencies in order for the claim to be considered and paid.
- 6 Upon request from PCA staff a Claimant must provide a copy of all shipping documents associated with the shipment subject that is subject to verification.
- 7 "Deficiencies" means any of the following: (i) the inclusion in a claim of costs that are not eligible Costs, as determined by PCA; (ii) missing, incomplete, inaccurate or otherwise inadequate Supporting Documentation in respect of a reimbursement claim; (iii) any calculation errors in a reimbursement claim or in Supporting Documentation; (iv) a failure to submit a reimbursement claim or Supporting Documentation in accordance with the requirements of this Agreement; or (v) any other failure of a reimbursement claim or Supporting Documentation to comply with the requirements of this Agreement.

The following are PCA’s Lamps Collection Site Standards applicable to this Agreement as of the Effective Date of this Agreement. PCA will provide advance notice of proposed revisions to these standards to the Municipality in accordance with this Agreement. Revisions to these standards will be posted on [//www.regeneration.ca/service-partner-support/ontario/](http://www.regeneration.ca/service-partner-support/ontario/)



Lamps Collection Site Standards

Effective: June 1, 2015

To the extent that there is any conflict between these Product Care Association Lamps Collection Site Standards and the requirements of applicable laws and regulations, the requirements of applicable laws and regulations apply. The collection site operator is required to comply with the requirements of the applicable laws and regulations. For greater certainty, in the event that the Product Care Association standards impose requirements that are more stringent or additional to the requirements of applicable laws and regulations but do not conflict with such laws and regulations, the collection site operator is required to comply with the PCA standards as well as with applicable laws and regulations

Background:

PCA operates the Interim Lamps Program to ensure certain hazardous and special wastes are collected and recycled or otherwise safely disposed of in an environmentally appropriate way.

The Program, rules and material definition can all be viewed on the PCA website at www.regeneration.ca/service-partner-support/ontario/

Purpose:

The Program Collection Site Standards define the minimum operating requirements to qualify as a Product Care Association collection site for Lamps. All locations wishing to act as a collection site on behalf of PCA must be approved by PCA.

The Program Collection Site Standards do not absolve collection sites from any federal, provincial and/or municipal legislation and regulations applicable to their operation. It is the collection site’s responsibility to be aware of, and abide by, all such legislation and regulations.

PCA reserves the right to review and revise these standards on an ongoing basis. The most current version will be posted on the PCA website. PCA will, as a courtesy, provide notification of changes to active collection sites for which it has current email addresses; however, it is the collection site’s responsibility to regularly check the PCA website for revisions.

Who this applies to:

For the purposes of these standards, a *Collection Site Operator* means the operator of a location at which Lamps are received from the public and/or a small quantity or IC&I generator, or via the site’s internal operations from which a transporter will pick up Lamps and transport it to an approved Lamps processor. These standards apply to the following two types of collection sites:

1. **Type 1 sites:** Sites that receive a wide range of hazardous waste, and
2. **Type 2 sites:** Sites that collect only: Lamps;

Enforcement of these Standards:

Collection site operators shall:

- Provide PCA with all reasonable information relating to these standards or any matter that relates to the Program or procedures of PCA;
- Acknowledge that PCA has a right of access to any and all such information during normal business hours and on 24 hours' notice.

Moreover, PCA may verify compliance information provided by collection site operators, either directly or through a third party acting on its behalf. Please note that all parties acting on behalf of PCA are bound by strict confidentiality agreements.

<h3>1. General Requirements</h3>

All Lamps collection site operators shall:

- 1.1 Possess a valid business licence if they are a commercial operation.
- 1.2 Either self-insure, or possess comprehensive or commercial general liability insurance, including coverage for bodily injury, property damage, complete operations and contractual liability.
- 1.3 Identify and comply with all applicable legislation and approvals, including but not limited to:

Type 1 collection sites shall be:

- In possession of and in compliance with all terms in their MOECC Environmental Compliance Approval (ECA);
- Registered with the MOECC's Hazardous Waste Information Network (HWIN);
- In compliance with the Ontario *Environmental Protection Act, 1990* (including R.R.O. 1990, O. Reg. 347, General – Waste Management);
- In compliance with the federal *Transportation of Dangerous Goods Act* (TDGA);
- In compliance with applicable municipal zoning bylaws or other bylaws, such as fire codes, parking and hours of operation.
-

Type 2 collection sites shall be:

- In compliance with the Ontario *Environmental Protection Act, 1990* (including R.R.O. 1990, O. Reg. 347, General – Waste Management);
- In compliance with the federal *Transportation of Dangerous Goods Act* ;
- In compliance with applicable municipal zoning bylaws or other bylaws, such as fire codes, parking and hours of operation.

- 1.4 Maintain a documented process to identify, assess and ensure compliance with this standard and all applicable legislative and regulatory requirements, including but not limited to:
 - Environmental regulations, including permits or certifications for operating, air emissions, or other discharges;
 - Occupational health and safety regulations;
 - Hazardous waste management regulations (storage, handling).
- 1.5 Implement and maintain an emergency response plan to prepare for and respond to

emergency situations including fires, spills and medical events.

- 1.6 Maintain all records for a minimum of two years or longer as required by law, including manifests, bills of lading and waste records.
- 1.7 Provide notice to PCA of any fines or regulatory orders in the previous five years and, going forward, within 60 days of any new fine or regulatory order as it relates to the Program.

2. Occupational Health and Safety

All collection site operators shall:

- 2.1 Identify and comply with all applicable health and safety legislation, including but not limited to:
 - *Employment Standards Act, 2000*;
 - *Occupational Health and Safety Act, 1990*;
 - *Workplace Safety and Insurance Act, 1997*;
 - *Canada Labour Code*.
- 2.2 Possess workers' compensation coverage through either a provincial (WSIB) program or a private insurance policy.
- 2.3 Be compliant with the Workplace Hazardous Materials Information System (WHMIS), including training requirements.
- 2.4 Maintain an occupational health program that includes processes to safeguard the health and safety of employees by:
 - Providing regular documented health and safety training;
 - Providing and enforcing the correct use of personal protection equipment; and
 - Safeguarding hazardous mechanical processes.

3. Staff Training

All collection site operators shall:

- 3.1 Train staff on their emergency response plan.
- 3.2 Train staff to identify and pack Lamps in its appropriate waste class according to Waste Packing Protocols (refer to Appendix A).
- 3.3 Train staff to differentiate between Lamps that is eligible for collection services under the Program and those that are not (refer to Appendix A).
- 3.4 Update staff training based on any changes made to the Collection Site Standards.
- 3.5 Document and maintain records of staff training.

4. Waste Packing Protocols

All collection site operators shall:

- 4.1 Pack waste according to the MOECC's waste classes and PCA Waste Packing Standards as

outlined in Appendix A.

4.2 Ensure that Lamps are handled and stored as follows:

For Type 1 collection sites:

In accordance with the conditions laid out in their respective Environmental Compliance Approval and all applicable laws and regulations.

For Type 2 collection sites:

Handling and Sorting Lamps into Boxes

Lamps should be taken from the customer and placed in the collection containers (boxes) provided. Collection site staff must sort received lamps into the collection boxes provided by your transporter in the following manner (4 categories):

- **All regular sized bulbs** (CFL's, incandescent, halogen, LED, UHP.) and tubes with unusual shapes (U shape, curved, circular shape etc.) can be mixed in the "bulb boxes" (24"x20"x24").
- **HID bulbs** should be separated from all other bulb types and placed separately in their own "bulb box" (24"x20"x24"). These bulbs can be much bigger and heavier than a regular sized bulb. Staff should clearly mark these boxes on the outside as "HID" using a dark pen or a marker to ensure they are counted separately from the other bulb boxes on the Bill of Lading.
- **4 foot fluorescent tubes** and shorter straight fluorescent tubes should be placed in the Gaylord boxes (48"x40"x48").
- **8 foot fluorescent tubes** (and those under 8 feet but longer than 4 feet) should be placed in the 8ft cardboard boxes (96"x10"x10") provided. If you receive 8 foot tubes in an original box that is in good shape (not broken or with holes) you can ship that box instead of repackaging the tubes into Product Care provided boxes.

Ensuring safe handling of all lamp types and minimization of risk:

- The containers and packages must remain structurally sound and lack evidence of leakage, spillage or damage.
- Containers should be set up on pallets so they don't tip over easily.
- Containers should be stored in such a way that they won't easily tip over or get damaged.
- Do **NOT** stack boxes of lamps more than 3 high because the lamps on the bottom could be crushed by the weight of the pile.
- The lamps should be handled by their bases, not the glass portion and should be set down gently in the boxes or collection containers.
- Lamps should be carefully placed into boxes and not dropped or thrown in to prevent breakage.
- Lamps should be placed inside the plastic liners provided for each box type. When the boxes are full the liners ends should be tied or taped together to create a seal with all lamps inside the liner.

- Ensure boxes are filled to capacity (to prevent breakage during transport and to qualify for payment) but do not overfill boxes
- Seal boxes with packing tape in preparation for ship-out. Ensure all seams are taped. Refer to the Taping Method instructions below.
- Any lamp that is broken must be cleaned up immediately using the spill procedure under the Clean-up Procedures.
- ALL Boxes should be packed in such away as to avoid the movement (and possible breakage) of bulbs during transport.
- Do **NOT** tape bulbs or tubes together or use rubber bands.
- Do **NOT** over fill the lamps collection containers as they will be difficult to close during shipping preparations.
- Do **NOT** stack material on top of the collection containers.
- Do **NOT** throw in ballasts, light strings, batteries, phones, glass jars, ceramic dishes, aerosol cans, and other non-compliant materials. The recyclers do not have the capacity to handle these materials. They will be returned to you at your cost.

4.3 Transportation containers must be filled to capacity, except if this practice contravenes either a ministry order or the Collection Site Operator's Environmental Compliance Approval Storage Requirements. Transportation containers used at event days should be filled to capacity and it is understood the last container filled of the day may not be filled, it may be partially filled.

4.4 Contamination allowances

- The maximum contamination allowance is 5%. This is a weight-based allowance assessed on individual drums for a given waste class. Contamination levels in transport containers (mis-packed Lamps, Non-program Products as identified in Appendix A) will be monitored by PCA or by its authorized agent through random sampling. Lamps collection site operators will be required to take corrective action if contamination allowances are exceeded. PCA reserves the right to apply a financial penalty to collection site operators who exceed the contamination allowance or revoke the collection site's approval status if corrective action is not taken as requested by PCA.

Appendix A –Lamps Packing Standards

Please note: This table references all Lamps as approved in the PCA Ontario Interim Lamp Program)

Acceptable Lights
The Interim Ontario Light Program accepts residential use mercury containing light bulbs and tubes. Small quantities of mercury-containing light bulbs and tubes will be also accepted from small quantity Industrial, Commercial and Institutional sector provided they do not exceed five kilograms (approximately 20 tubes) per generator, per month.
Non Acceptable Lights
Light quantities in excess of five kilograms (approximately 20 tubes) per generator, per month
All light bulbs that are not CFLs or fluorescent tubes such as incandescent, halogen, or LED.
Not accepted are compact fluorescent lights (CFLs) and fluorescent tubes that have been intentionally crushed or broken. For example, CFL or fluorescent tubes that have been processed by a bulb eater or drum top crusher.

INITIALLED BY MUNICIPALITY: _____

TOWN OF FORT FRANCES

BY-LAW NO. xx/15

(Being a By-Law to authorize the sale of certain municipal lands to Jay Burnett - *Municipal Act, 2001*, S.O. 2001, c.25.)

WHEREAS Council, on November 23, 2015, approved the sale of Lot 15 and Lot 16 of Plan 48M-357 to Jay Burnett as outlined in the signed acknowledgement dated November 10, 2015.

AND WHEREAS in accordance with the by-law 23/95, the property was declared surplus to the needs of the municipality by notice as required on January 26, 2015.

NOW THEREFORE Council for the Corporation of the Town of Fort Frances
HEREBY ENACTS as follows:

1. That Lot 15 and Lot 16 on Plan 48M-357 be and is hereby approved for sale to Jay Burnett for \$6,055.00 as set out in the form of Agreement of Purchase and Sale between Jay Burnett and the Corporation of the Town of Fort Frances attached hereto as Schedule "A" forming part of this by-law.
2. That the Mayor and the Clerk are hereby authorized to sign any necessary and subsequent documents and affix the Corporate Seal thereto to effect the sale and transfer as herein set out.
3. This by-law shall come into force and take effect upon the final passing thereof.

READ THREE TIMES and finally passed in open Council this 23rd day of November 2015.

R. Avis, MAYOR

E. Slomke, CLERK

TOWN OF FORT FRANCES

BY-LAW NO. xx/15

(BEING a by-law to impose certain user fees – the *Municipal Act, 2001*, c.25, S.O. 2001, Part XII as amended.)

WHEREAS on November 9th, Council approved increases to certain user fees to be in effect January 1, 2016 and directed that this by-law be prepared to adopt the schedule of 2016 fees.

NOW THEREFORE Council for the Corporation of the Town of Fort Frances HEREBY ENACTS as follows:

1. That Town of Fort Frances Schedule of Fees Index and Schedule of Fees attached hereto as Schedule “A” to this By-law be approved.
2. The fees and charges provided in Schedule “A” to this By-Law, as may be amended from time to time, shall prevail over any like fees that may be provided for in any other By-Law enacted by Council for the Town of Fort Frances.

This by-law shall come into force and take effect on the final passing thereof.

READ THREE TIMES and finally passed in open Council this 23rd day of November 2015.

R. Avis, Mayor

E. Slomke, Clerk

**TOWN OF FORT FRANCES
BY-LAW NO. ---/15
2016 SCHEDULE OF FEES**

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TOWN OF FORT FRANCES
SCHEDULE OF FEES
SCHEDULE "A"

	Resident	Non-Resident
1.0 Administration and Finance Division		
Effective January 1, 2016 (Plus Applicable Taxes)		
1.1 Licenses - Annual Fees (unless otherwise noted)		
1.1.1 Public Halls		
1.1.1.1 Public Halls - Limited	38.35	
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1.1.2 Taxi Driver (Chauffeur)	31.15	
1.1.3 Taxi/Chauffeur Operator's I.D. Card (New or Replacement)	14.15	
1.1.4 Taxi Owner's License		
1.1.4.1 For Each On-Street Taxi-Cab	385.00	
1.1.4.2 For Each Off-Street Taxi-Cab	143.40	
1.1.4.3 For Each Transfer of License - One Time	60.80	
1.1.5 Taxi Owner Business Licence	44.35	
1.1.6 Limousine Owner's License		
1.1.6.1 For Each Vehicle	121.60	
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1.1.8.2 Auctioneer	44.35	157.30
1.1.8.3 Billiard Hall or Pool Tables (each Table)	44.35	
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1.1.8.6.4 Bakery	44.35	
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1.1.8.8 Local Retailers (Retail Sales)	44.35	
1.1.8.9 Hawker & Peddler		
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1.1.8.9.3 Hawker & Peddler Class 2 (seasonal sales)	44.35	157.30
1.1.8.9.4 Hawker & Peddler Class 3 (door to door sales)	56.35	157.30
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1.1.8.9.6 Hawker & Peddler Class 5 (antique/collectible)	44.35	157.30
1.1.8.9.7 Hawker & Peddler Class 6 (craft shows)	44.35	157.30
1.1.8.9.8 Hawker & Peddler Class 7 (trade shows)	163.25	
1.1.8.9.9 Hawker & Peddler Class 7 - Each Additional Day	74.40	
1.1.8.9.10 Hawker & Peddler Class 8 (flea markets)	44.35	157.30
1.1.8.9.11 Hawker & Peddler Class 9 (general not including above)	44.35	157.30
1.1.8.10 Motor Vehicle Towing	44.35	157.30
1.1.8.11 Photographer	44.35	157.30

	Resident	Non-Resident
1.1.8.12 Places of Amusement	44.35	
1.1.8.13 Plumbing Contractors & Plumbers	44.35	437.00
1.1.8.14 Public Garage (automotive rental, sales, & service)		
1.1.8.14.1 Motor Vehicle Service Station	44.35	
1.1.8.14.2 Public Garage (see classes 1 - 7)	44.35	
1.1.8.15 Refreshment Vehicles	56.35	157.30
1.1.8.16 Mobile Food Vending	187.20	
1.1.8.17 Second Hand Dealers or Salvage Yard Operators	44.35	157.30
1.1.8.18 Tattoo Parlour, Body Piercing, Electrolysis	44.35	157.30
1.1.8.19 Laundries and Laundromats	44.35	
1.1.8.20 Newspapers and Magazines	163.25	
1.1.8.21 Old Gold and Silver Dealers	44.35	
1.1.8.22 Trades and Occupations	44.35	437.00
1.1.8.23 Salvage Yard or Second Hand Shop or Store Premises	44.35	
1.1.8.24 Pawnbroker	44.35	
1.1.8.25 Wholesale Fruit, Vegetables, etc.		
1.1.8.25.1 Ontario Residents	44.35	175.20
1.1.8.26 Professions	44.35	157.30
1.1.8.27 Transient Traders		622.20
1.1.8.28 Transportation including bussing but excluding taxis	44.35	157.30
1.1.8.29 Hotel/Motel	44.35	
1.1.8.30 Business Licence Transfer Fee	25.30	

1.2 Lottery Licenses - For Each License Issued

1.2.1 Raffle Prize Value to \$50,000	3% of Prize Value
1.2.2 Bingo Prize Value to \$5,500	3% of Prize Value
1.2.3 Break Open Ticket	3% of Prize Value
1.2.4 Bazaars - per license	5.00
1.2.4.1 Bazaar - up to 3 wheels of fortune	10.00 per wheel
1.2.4.2 Bazaar Bingo Prize Value to \$500	3% of Prize Value
1.2.4.3 Bazaar Raffle Prize Value to \$500	3 % of Prize Value

1.3 Other Charges

1.3.1 Tax Certificate - Each One	60.85	
1.3.2 Duplicated Receipts - Each One	6.35	
1.3.3 History of Account Transactions	Actual Costs	
1.3.4 Dishonoured Cheques - Each	31.40	
1.3.5 Photocopies		
1.3.5.1 Letter and Legal Size	0.55	
1.3.5.2 11" x 17"	1.00	
1.3.5.3 Certified as True Copy (per signature)	5.75	
1.3.6 Fax - Send/Receive		
1.3.6.1 First Page	2.35	
1.3.6.2 Each Additional	1.00	
1.3.7 Commissioning Oaths & Affidavits		
1.3.7.1 Completed Documents - One Signature	11.60	17.55
1.3.7.2 Per Signature/Initial where more than one signature is requested	5.75	8.70
1.3.8 Utility Bill Inserts	.075/item	

		Resident	Non-Resident
1.3.9	Vital Statistics Administration Fee		
1.3.9.1	Still Birth Registration	32.00	
1.3.9.2	Death Registration	32.00	
1.3.10	Marriage Licence/Ceremony		
1.3.10.1	Marriage Licence	140.00	140.00
1.3.10.2	Civil Marriage Ceremony	327.35	409.20
1.3.10.3	Civil Marriage Ceremony (After Office Hours at Civic Centre)	381.80	477.25
1.3.10.4	Civil Marriage Ceremony (Weekends other than at Civic Centre)	381.80	477.25
1.3.10.5	Marriage Ceremony Outside of Town * See Below	534.60	534.60
1.3.10.6	Attendance at Wedding Rehearsal * See Below	52.90	66.15
1.3.10.7	Renewal of Wedding Vows * See Below	Same fee as marriage services above less \$50.00	
	*Plus, where applicable, travel time and distance charges on a return basis as per Town Travel Policy		
1.3.11	Application for Closure of		
1.3.11.1	Road or Lane - Deposit	610.00	
1.3.11.2	On Completion of Closure	Actual Costs less Deposit	
1.3.11.3	Sale of Lane or Roadway Closed	1.00/sq. ft. or as directed by council otherwise	
1.3.12	Utility Arrears Letter	32.30	
1.3.13	Committee Room Rental (External Groups)	55.00	
1.4	Tax Sale - Administrative Charges		
1.4.1	File Preparation, Searches, to completion tax arrears certificate	243.65	
1.4.2	Preparation & Registration of Tax Arrears Certificate	243.65	
1.4.3	Regulatory Sub-Searches	121.80	
1.4.4	Processing of First Notice	185.35	
1.4.5	Processing of Treasurer's Statutory Declaration re: 1st Notice	121.80	
1.4.6	Registration of Statutory Declaration	121.80	
1.4.7	Processing of Cancellation Certificate	121.80	
1.4.8	Registration of Cancellation Certificate	121.80	
1.4.9	Processing of Extension Agreement	243.65	
1.4.10	Processing Final Notice	185.35	
1.4.11	Processing Treasurer's Statutory Declaration re: Final Notice	121.80	
1.4.12	Sale process	243.65	
1.4.13	Legal Fees as they apply to any process	actual	
1.4.14	Mailing Costs as they apply to any process	actual	
2.0	Planning & Development (Plus applicable taxes) Effective January 1, 2016		
2.1	Building/Demolition Permits		
2.1.1.1	Garages, Accessory Use Buildings, Covered Decks	0.42/sq.ft.	
2.1.1.2	Uncovered Decks, Sheds, Temporary Structures	0.27/sq.ft.	
2.1.1.3	Residential Constructions (Single Detached Dwellings, Attached Garages, Factory Built Structures)		
2.1.1.3.1	Main Floor	0.83/sq.ft.	
2.1.1.3.2	Basement	0.67/sq.ft.	
2.1.1.3.3	Each Additional Floor	0.42/sq.ft.	
2.1.2	All Other Construction Nor Conforming to the Above Fee Schedule		
2.1.2.1	1st \$1,000 of Value	56.65	
2.1.2.2	Each Additional \$1,000 of Value or Part Thereof	11.30	
2.1.2.3	Progress Reports	90.60	

		Resident	Non-Resident
2.1.2.4	Conditional Permit	239.90	
2.1.2.5	Re-Inspection Fee	90.60	
2.1.2.6	Special Call Out Services	Applicable Rates (Time & OH)	
2.2	Plumbing Inspection Fee		
2.2.1	Per Fixture	11.30	
2.3	Change of Use	56.65	
2.4	Residential Demolition	56.65	
2.5	Administration Fee		
2.5.1	Construction/Demolition Commenced Prior to Issuance of Building Permit	119.90 Greater of \$119.90 or 10% of Building or Demolition Permit Fee	
2.6	Transfer of Permit Fee	56.65	
2.7	Application for Deferral of Revocation	56.65	
2.8	Refund of Fees		
2.8.1	Permit Issued but Construction Not Commenced	50%	
2.8.2	Reduction of Refund for Each Field Inspection Performed After Issuance of Permit	5%	
2.9	Moving Permit Fees		
2.9.1	Single Trip	90.60	
2.9.2	Single Short Term Job	120.05	
2.9.3	Single Job - 6 Months	240.05	
2.9.4	Annual Permit	480.05	
2.10	Sign Permit Fee		
2.10.1	Permanent Sign Fee	60.00	
2.10.2	Mobile Sign - 30 Day Permit	10.90	
2.10.3	Mobile Sign - 90 Day Permit	27.30	
2.10.4	Mobile Sign - 180 Day Permit	54.50	
2.11	Swimming Pool Permit Fee	60.00	
2.12	Animal Control		
2.12.1	2.12.1.1 Dog License - Spayed/Neutered	24.00	
	2.12.1.2 Dog License - Unspayed/Non-Neutered	35.25	
	2.12.1.3 Replacement for Lost Tag	17.50	
2.12.2	Impound Fee	75.00	
2.13	Private Parking Spaces (Rented)		
2.13.1	Annual Fee Each	370.70	
2.14	Portage Avenue Municipal Parking Lot		
2.14.1	Rental of Reserved Parking Space 1st One Per Month	36.90	

	Resident	Non-Resident
2.14.1.1 Each Per Year	370.70	
2.14.2 Unreserved Parking Spaces - Daily	2.00	
2.15 Metered On-Street Parking	1.00 Hour	
2.16 Loading Zone - Annual Fee Each	370.70	
2.17 Church Loading Zone - Annual Fee Each	69.70	
2.18 Planning Fees		
2.18.1 Official Plan Amendment (Delegation of OPA approval January 1, 2016)	3,000.00	
2.18.2 Zoning By-Law Amendment	1,800.00	
2.18.3 Removal of "H" Symbol	1,200.00	
2.18.4 Temporary Use By-Law	1,200.00	
2.18.4.1 Extension to Temporary Use By-Law	360.00	
2.18.5 Application for Subdivision/Condominium	3,000.00	
2.18.5.1 Amendment to Subdivision/Condominium	600.00	
2.18.6 Consent (i.e. new lot, easement, lot addition, etc.)	541.10	
2.18.6.1 Successive Applications (related property)	271.60	
2.18.6.2 Additional Fee if easement, ROW included	271.60	
2.18.7 Minor Variance / Special Permission	300.00	
2.18.8 Acknowledgement, Undertaking & Indemnification	59.40	
2.18.9 Site Plan Agreement	962.00	
2.18.9.1 Amendment to Site Plan Agreement	300.00	
2.18.10 Request for Property Information	60.00	
2.18.11 Encroachment Agreement or other land use agreement not listed elsewhere	360.00	
2.18.12 Validation of Title / Power of Sale	300.00	
2.18.13 GIS. maps (each)	12.55	
2.18.14 Reschedule Public Meeting (at applicant's request) all planning applications	300.00	
2.18.15 Deeming By-Law (applies to second and successive lot)	60.00	
2.18.16 Land Titles, Ontario Municipal Board, Solicitor or Planner's Fees if applicable, excessive staff time	Cost Recovery Basis	
2.18.17 Pre-consultation fee pertaining to 2.18.1, 2.18.2, 2.18.3, 2.18.4, 2.18.5 "applied to applicable fee as noted upon receipt of completed application"	10% of applicable fee	
2.18.18 Assign Property Address	60.00	
3.0 Community Services - Plus Applicable Taxes		
3.1 Day Care and Private Home Day Care		
3.1.1 Child Care Rates - Residents (Effective June 1, 2016)	<u>1st Child</u>	<u>2nd Child</u>
3.1.1.1 Full Day (4 or more hours)	42.00	25.15
3.1.1.2 Half Day (no lunch - > 2 hrs < 4 hrs)	25.15	21.90
3.1.1.3 Half Day (with lunch - > 2 hrs < 4 hrs)	28.50	24.90
3.1.1.4 Hourly (2 hrs or less) Excludes school Age Children	6.85	4.05
3.1.1.5 Before School	7.75	7.75
3.1.1.6 After School	13.90	13.90
3.1.1.7 Before & After School	21.60	21.60
3.1.1.8 Full Day - Holidays - SA Program	38.70	25.15

- Resident** **Non-Resident**
- ** The third, fourth and additional child's rate will be the same as the second child rate excluding before school and after school
- ** The second, third and additional child's rate will be the same as the first child rate for before school, after school and before & after school.
- ** Eligible residents will receive an 8% reduction in the above fees.**

3.2 Fort Frances Memorial Arena

3.2.1 Rink Board/In-ice Advertising Rates

	<u>Annual</u>
3.2.1.1 One Rink	398.20
3.2.1.2 Both Rinks	670.95
3.2.1.3 In-Ice Advertising	1,000.00
3.2.1.3 Zamboni	1,112.75

3.2.2 Ice Surface Rentals

Prime Time - Opening to 8:00 A.M. Mon - Fri; 3:30 P.M. to Close. Mon - Fri;
Opening to Close Sat & Sun

3.2.2.1 Youth June 1, 2016	96.20	120.25
3.2.2.2 Adult June 1, 2016	144.40	180.50
*Non-Resident rate for hockey and figure skating programs		34.95

Ice Surface Rentals

Non Prime Time - 8:00 A.M. to 3:30 P.M. Mon - Fri (Excluding Holidays,
School Breaks & Tournaments)

3.2.2.3 Youth June 1, 2016	75.45	94.30
3.2.2.4 Adult June 1, 2016	115.60	144.50

3.2.3 Summer Ice

3.2.3.1 Youth June 1, 2016	115.60	144.50
3.2.3.2 Adult June 1, 2016	173.00	216.20

3.2.4 Tournament

3.2.4.1 Youth June 1, 2016	114.30	142.90
3.2.4.2 Adult June 1, 2016	156.55	195.70

3.3 Pool/Fitness Centre - Memberships - Effective June 1, 2016

3.3.1 Adult

3.3.1.1 Annual	480.45	600.55
3.3.1.2 Six Months	312.30	390.40
3.3.1.3 Three Months	169.20	211.50
3.3.1.4 One Month	73.30	91.60
3.3.1.5 Daily	7.00	8.75

3.3.2 Student

3.3.2.1 Annual	238.75	298.40
3.3.2.2 Six Months	161.40	201.75
3.3.2.3 Three Months	86.50	108.10
3.3.2.4 One Month	50.65	63.30
3.3.2.5 Daily	5.40	6.75

3.3.3 Child

3.3.3.1 Annual	75.85	94.75
3.3.3.0 Daily	3.95	4.95

3.3.4 Family - Annual

3.3.4.1 Adult	480.45	600.55
3.3.4.2 Spouse	400.35	500.45
3.3.4.3 Student	205.85	257.30
3.3.4.4 Child	63.95	79.95

		Resident	Non-Resident
3.3.5 Senior	(60 Years of Age or Older)		
3.3.5.1	Annual	366.85	458.55
3.3.5.2	Six Month	238.50	298.10
3.3.5.3	Three Month	129.20	161.50
3.3.5.4	One Month	55.95	70.00
3.3.5.5	Daily	5.35	6.70
3.3.6 Locker Fees			
3.3.6.1	Locker - 6 Months	43.10	53.90
3.3.6.2	Locker - Annual	64.70	80.85
3.3.6.3	Locker - 3 Months	29.35	36.70
3.4 Pool Rental Rates - Effective June 1, 2016		<u>Resident</u>	<u>Non-Resident</u>
3.4.1	MEC (Per Hour)	96.45	
3.4.2	3.4.2.1 Swim Club - contracted	70.05	
	3.4.2.2 Additional Hours	81.90	
3.4.3	One Lane	25.85	
3.4.4	Lifeguard	19.40	
3.4.5	3.4.5.1 One Guard Pool Rental	96.45	120.60
	3.4.5.2 Two Guard Pool Rental	115.60	144.50
	3.4.5.3 Three Guard Pool Rental	135.00	168.75
	3.4.5.4 Four Guard Pool Rental	154.15	192.65
	3.4.5.5 Five Guard Pool Rental	175.15	218.95
	3.4.5.6 One Instructor	97.55	
3.5 Swimming Lesson Rates - June 1, 2016		<u>Resident</u>	<u>Non-Resident</u>
3.5.1	Red Cross Lessons (9)	70.15	87.70
3.5.2	Private Lessons per time	19.25	24.05
3.5.3	Lifesaving	77.25	96.55
3.5.4	Combo Class	79.80	99.70
3.5.5	Bronze Star	81.90	102.40
3.5.6	Bronze Medallion & Emergency First Aid Book	120.20	150.20
3.5.7	Bronze Cross & Standard First Aid	84.35	105.45
3.5.8	National Life Services	Market price	plus 25%
3.5.9	Board of Education - 10 Lessons	45.55	56.95
3.5.10	Aquafit & Aerobics (Per Class)	5.40	6.75
3.5.11	Senior Aquafit & Aerobics	4.60	5.75
3.6 Auditorium - June 1, 2016			
3.6.1	Base Rate/event	192.10	240.15
3.6.2	Hourly	42.60	53.20
3.6.3	Social/Wedding (incl. Kitchen)	420.90	526.10
3.6.4	Tournament Rate	301.00	376.20
3.6.5	Contracted (72% of Base Rate)	30.65	
3.6.6	Kitchen Rate per Hour	42.60	
3.7 East End Hall - June 1, 2016			
3.7.1	Base Rate	90.55	113.15
3.7.2	Socials/Weddings	198.05	247.55

	Resident	Non-Resident
3.8 MSC Conference Meeting Rooms - June 1, 2016		
3.8.1 Meeting	18.35	22.90
3.8.2 Daily Rate (Tournament/Special Event)	60.90	76.10
3.9 Arena Floors (no Ice) - June 1, 2016	<u>Resident</u>	<u>Non-Resident</u>
3.9.1 Ice for Kids (600 people)	600.35	750.40
3.9.2 Ice for Kids (600 people) with Liquor License	791.40	989.20
3.9.3 Ice for Kids (up to 1200 people)	744.50	930.60
3.9.4 Ice for Kids (up to 1200 people) with Liquor License	936.60	1,170.75
3.9.5 52 Canadians (up to 600 people)	540.00	674.75
3.9.6 52 Canadians (up to 600 people) with Liquor License	707.85	884.80
3.9.7 52 Canadians (up to 1200 people)	669.05	836.30
3.9.8 52 Canadians (up to 1200 people) with Liquor License	837.20	1,046.45
3.9.9 Both Floors (up to 1800 people)	975.40	1,219.25
3.9.10 Both Floors (up to 1800 people) with Liquor License	1,300.35	1,625.45
3.9.11 Both Floors (Maximum Capacity)	1,104.75	1,380.95
3.9.12 Both Floors (Maximum Capacity) with Liquor License	1,429.45	1,786.80
3.10 Ball Diamonds / Soccer Fields - April 1, 2016	<u>Resident</u>	<u>Non-Resident</u>
3.10.1 Youth Soccer/ Baseball - Half field - Per Team	132.85	166.05
3.10.2 Youth Soccer - Full Field - Per Team	192.10	240.15
3.10.3 Adult Soccer - Per Team	312.30	390.40
3.10.4 Adult Slow Pitch - Per Team	360.25	450.35
3.10.5 Tournament - Youth - Per Team	36.65	45.80
3.10.6 Tournament - Adult - Per Team	48.25	60.30
3.10.7 Fastball	312.30	
Non Resident Fee for Soccer/Baseball		17.45
3.11 Other Courses and Services - June 1, 2016	<u>Resident</u>	<u>Non-Resident</u>
3.12.1 Babysitting Course	49.20	61.55
3.12.2 First Aid Course - 8 hour	94.85	118.55
3.12.3 First Aid Course - 13 hour	105.35	131.70
3.12.4 Manual	34.50	43.10
3.12.5 P.A. Day	35.40	44.30
3.12.6 P.A. Day Extra Child	31.15	38.95
3.12.7 Membership Cards Town	10.10	
3.12.8 Recreator Ads - Users	151.80	
3.12.9 Recreator Ads - Non Users	182.15	
3.12.10 Non-resident Fee Winter Programs		34.05
3.12 Sorting Gap Marina - May 1, 2016	<u>Resident</u>	<u>Non-Resident</u>
3.12.1 Sorting Gap - Slip Rental - Per Season	393.25	492.90
3.12.2 River Front - Slip Rental - Per Season	298.85	374.40
3.12.3 Daily (overnight)	9.70	12.15
3.12.4 Weekly	48.00	60.05
3.12.5 Launch Fees: Daily	7.60	9.45
3.12.6 Launch Fees: Seasonal	54.00	67.40

		Resident	Non-Resident
3.12.7	Launch Fees: Commercial	180.90	226.00
3.13	Summer Youth Programs - June 1, 2016	<u>Resident</u>	<u>Non-Resident</u>
3.13.1	Rec-n-Crew		
3.13.1.1	Week	69.60	87.00
3.13.1.1.1	each additional child	63.65	79.60
3.13.1.1.2	early/late supervision 1st child	30.65	38.35
3.13.1.1.3	early/late supervision additional child	23.00	28.75
3.13.1.1.4	Extra Supervision - difficult child	30.65	38.35
3.13.1.2	Four Weeks	246.40	308.05
3.13.1.2.1	each additional child	240.20	300.25
3.13.1.3	Full Summer	492.60	615.70
3.13.1.3.1	each additional child	486.35	607.90
3.13.1.4	Sunny Cove 3 nights 4 days camp	155.65	194.55
3.13.1.4.1	each additional child	136.90	171.20
3.13.1.5	5 day camp	118.85	148.55
3.13.1.5.1	each additional child	133.15	141.45
3.13.1.6	4 day camp	82.60	103.25
3.13.1.6.1	each additional child	76.95	96.20
3.14	Townshend Theatre - June 30, 2016		
3.14.1	Town Recreation Program		
3.14.1.1	Set up & Rehearsal	N/C	
3.14.1.2	First show in Run	N/C + \$1.50 Surtax	
3.14.1.3	Second show same Day	N/C + \$1.50 Surtax	
3.14.1.4	Next show same Run	N/C + \$1.50 Surtax	
3.14.1.5	Weekly Rate - Sunday to Sunday 6:00 p.m.	N/C + \$1.50 Surtax	
3.14.1.6	*Cafeteria Rental with Performance	N/C	
3.14.2	Board of Education		
3.14.2.1	Set up & Rehearsal	N/C	
3.14.2.2	First show in Run	N/C + \$1.50 Surtax	
3.14.2.3	Second show same Day	N/C + \$1.50 Surtax	
3.14.2.4	Next show same Run	N/C + \$1.50 Surtax	
3.14.2.5	Weekly Rate - Sunday to Sunday 6:00 p.m.	N/C + \$1.50 Surtax	
3.14.2.6	*Cafeteria Rental with Performance	N/C	
3.14.3	Community Theatre		
3.14.3.1	Set up & Rehearsal - 7 hours	143.00	
3.14.3.2	First show in Run - 7 hours	280.70 + \$1.50 Surtax	
3.14.3.3	Second show same Day - 12 hours	460.75 + \$1.50 Surtax	
3.14.3.4	Next show same Run - 7 hours	280.70 + \$1.50 Surtax	
3.14.3.5	Weekly Rate - Sunday to Sunday 6:00 p.m.	1,138.60 + \$1.50 Surtax	
3.14.3.6.1	**Cafeteria Rental with Performance	105.90	
3.14.3.6.2	**Cafeteria Rental with Performance - Alcohol served	211.85	
3.14.4	Community Use - Religious Groups, Charitable Non-Profit, Music Festivals		
3.14.4.1	Set up & Rehearsal - 7 hours	143.00	
3.14.4.2	First show in Run - 7 hours	280.70 + \$1.50 Surtax	
3.14.4.3	Second show same Day - 12 hours	460.75 + \$1.50 Surtax	

		Resident	Non-Resident
3.14.4.4	Next show same Run - 7 hours	280.70 + \$1.50 Surtax	
3.14.4.5	Weekly Rate - Sunday to Sunday 6:00 p.m.	1,138.60 + \$1.50 Surtax	
3.14.4.6	**Cafeteria Rental with Performance	105.90	
	**Cafeteria Rental with Performance - Alcohol served	211.85	
3.14.5	Commercial Use - Business, Dance Schools, Corporations, Political Rallies		
3.14.5.1	Set up & Rehearsal - 7 hours	211.85	
3.14.5.2	First show in Run - 7 hours	423.65 + \$1.50 Surtax	
3.14.5.3	Second show same Day - 12 hours	662.00 + \$1.50 Surtax	
3.14.5.4	Next show same Run - 7 hours	423.65 + \$1.50 Surtax	
3.14.5.5	Weekly Rate - Sunday to Sunday 6:00 p.m.	TBN	
3.14.5.6	**Cafeteria Rental with Performance	TBN	
3.14.6	Non Resident Rate		
3.14.6.1	Set up & Rehearsal - 7 hours	344.25	
	First show in Run - 7 hours	Min. \$714.95 + \$2.50 Surtax or	
3.14.6.2		20% of Gross Sales	
	Second show same Day - 12 hours	Min. \$1,138.60 + \$2.50 Surtax or	
3.14.6.3		20% of Gross Sales	
3.14.6.4	Next show same Run - 7 hours	TBN	
3.14.6.5	Weekly Rate - Sunday to Sunday 6:00 p.m.	TBN	
3.14.6.6	**Cafeteria Rental with Performance	TBN	
	** We collect these amounts and remit them to the Board		
3.14.7	Tech Fee		
3.14.7.1.1	Tech Fee (0 - 3 hours event)	50.00	
3.14.7.1.2	Tech Fee (3 - 8 hours event)	75.00	
3.14.7.1.3	Tech Fee (8+ hours event)	100.00	
3.14.7.2	Tech Weekend Fee (Time plus 1hr before and 1hr after)	\$40.00/hr	
3.15	Fort Frances Public Library Effective April 1, 2016 (Plus Applicable Taxes)		
3.15.1	3.15.1.1 Annual Non-Resident Fee	80.75	
	3.15.1.2 6-Month Non-Resident Fee per family	45.60	
3.15.2	3.15.2.1 Fines for Late Library Material	25 cents /day	Max \$25.00 per Family Library privileges will be suspended if fines reach a maximum of \$20/Card
	3.15.2.2 Late DVD's	1.05/ day	Max 12.00 per DVD
	3.15.2.3 Late Video Games	3.45 / day	Max 12.00 per video gam
3.15.3	Photocopying and Internet/Computer Printing Charges:		
	3.15.3.1 First 10 pages	0.25	each
	3.15.3.2 11 - 20 pages	0.20	each
	3.15.3.3 21 - 49 pages	0.15	each
	3.15.3.4 50 + pages	0.10	each
	3.15.3.5 Colour Photocopies (8 1/2 x 11)	0.80	each
	3.15.3.6 Colour Photocopies (8 1/2 x 14)	1.05	each
	3.15.3.7 Colour Photocopies (11 x 17)	1.60	each
3.15.4	Fax Sending Charges:		
	3.15.4.1 First Page	4.20	
	3.15.4.2 Each additional Page	1.05	
3.15.5	Fax Receiving Charges:		
	3.15.5.1 First Page	1.05	

		Resident	Non-Resident
	3.15.5.2 Each additional Page	0.25	
3.15.6	Shaw Community Hub Rental		
	3.15.6.1 Non-Profit Groups - Meeting up to 4 hours	42.35	
	3.15.6.2 Non-Profit Groups - Meeting up to 8 hours	84.75	
	3.15.6.3 Non-Profit Groups - Meeting Entire Day (9:00 am to closing)		
	3.15.6.4 Non-Profit Groups - After Hours Fee	26.45 per hour	
	3.15.6.5 Profit Groups - Meeting up to 4 hours	52.95	
	3.15.6.6 Profit Groups - Meeting up to 8 hours	105.90	
	3.15.6.7 Profit Groups - After Hours Fee	26.45 per hour	
	3.15.6.8 Cancellation Fee	50% of Rental Fee per day (Based on less than 24 hrs. notification)	
3.16	Emergency Services - See Schedule "B"		
3.17	Fort Frances Museum (Plus Applicable Taxes)		
3.17.1	Research		
	3.17.1.1 Access	9.55	
	3.17.1.2 Staff - initial inquiry	15.50	
	3.17.1.3 Additional time	38.70 per hour	
3.17.2	Duplication		
	3.17.2.1 Handling	5.30	
	3.17.2.2 Copying	0.65 per sheet	
	3.17.2.3 Digital copy	8.25	
	3.17.2.4 Copy right fee for commercial uses - Photographing Artefacts	39.00	
3.17.3	Admission Victoria Day to Thanksgiving (Peak Season)		
	3.17.3.1 Special Events - Adult	3.54 (\$4 including taxes)	
	3.17.3.2 Senior/Under 12 Fee	2.66 (\$3 including taxes)	
	3.17.3.3 Maximum Family Fee	10.62 (\$12 including taxes)	
	3.17.3.4 School/Public Activity Program	3.85	
	3.17.3.5 Admission - Off Peak Season	Free Will Donation	
3.17.4	Rental		
	3.17.4.1 Per Day	27.25	
	3.17.4.2 Per Evening	16.40	
	3.17.4.3 Court Yard	16.40	
3.18	Sunny Cove Camp - May 1, 2016		
3.18.1	3.18.1.1 Daytime	566.30	
	3.18.1.2 Overnight	1,022.45	
	3.18.1.3 Meeting - Half day	75.90	
	3.18.1.4 Meeting - Full Day	126.50	
3.19	Sister Kennedy Centre - effective January 1, 2016		
	3.19.1 Facility Rental Fee	40.50	
4.0	Operations & Facilities - (Plus Applicable Taxes)		
4.1	Private Work - Effective January 1, 2016	<u>Resident</u>	<u>Non-Resident</u>
4.1.1	Labour		
	4.1.1.1 Regular Hourly Rate	41.97	52.46

		Resident	Non-Resident
4.1.1.2	Overtime Labour Rate	62.96	78.70
4.1.1.3	Double Overtime Labour Rate	83.94	104.93
4.1.2	Vehicle Rates		
4.1.2.1	All 1/2 tons, 3/4 tons, crew cabs, compacts & vans	21.82	27.28
4.1.2.2	V109 - Sand Truck	81.51	101.89
4.1.2.3	V110 - Dump/Plow Truck	37.58	46.98
4.1.2.4	V115 - Sander/Plow Truck	91.02	113.78
4.1.2.5	V122 - Tandem Truck	81.51	101.89
4.1.2.6	V121 - Tandem Truck	81.51	101.89
4.1.3	Equipment Rates - includes labour		
4.1.3.1	E205 & E207 Graders	110.89	138.61
4.1.3.2	E206 - Vacuum/Pressure Truck	235.42	294.28
4.1.3.3	E305 - Sidewalk Machine c/w any attachment	103.07	128.84
4.1.3.4	E309 - Hyundai Backhoe	126.50	158.13
4.1.3.5	E313 - Large Snow Blower & Loader	129.58	161.98
4.1.3.6	E318 - Cat 930H Loader	94.33	117.91
4.1.3.7	E315 - Loader Bobcat	89.88	112.35
4.1.3.8	E317 - Cat Loader	95.06	118.83
4.1.3.9	E321 - Loader/Backhoe	87.31	109.14
4.1.3.10	E597 - Ingersoll Rand Packer	115.83	144.79
4.1.3.11	E713 - Low Pressure Steamer w half ton truck	137.04	171.30
4.1.3.12	E726 - Rigid Drain Cleaning Machine w half ton truck	109.45	136.81
4.1.3.13	E816 - Street Sweeper	129.24	161.55
4.1.3.14	E830 - DBH Thawing Machine w 3/4 ton truck	162.30	202.88
4.1.3.15	E831 - Pulse De-Icer (Thawing Machine)	121.42	151.78
4.1.3.16	E838 - Air Compressor w 3/4 ton truck	94.81	118.51
4.1.4	Private Concrete Crossing or Sidewalk Replacement for Private Crossing		
4.1.4.1	Removal, Supply and Installation of Concrete Driveway per square f	18.20	per sq. ft.
4.1.4.2	Culvert	Cost Plus - Max \$164.63	per foot
4.1.4.3	Removal of Concrete Driveway Crossing Only - per square ft.	6.08	per sq. ft.
4.1.4.4	Removal of High-back Concrete Curb & Gutter and Replace with Low-back Concrete Curb & Gutter for New Driveway Crossing Installation - per linear ft.	38.14	per linear sq. ft.
4.1.4.5	Removal of Low-back Driveway Concrete Curb & Gutter and Replace with High-back Concrete Curb & Gutter when Removing Driveway Crossing - per linear ft.	38.14	per linear sq. ft.
4.1.5	Engineering Services - Minimum One Hour - by Customer Request		
4.1.5.1	Televising Sewer - Regular Hourly Rate	187.37	
4.1.5.2	Televising Sewer - Overtime Hourly Rate	374.74	
4.1.5.3	Tracing Water/Sewer - Regular Hourly Rate	124.91	
4.1.5.4	Tracing Water/Sewer - Overtime Hourly Rate	249.82	
4.1.5.5	Setting Lot Grade Only - Regular Hourly Rate (Per Lot Grade)	112.67	
4.1.5.6	Copying Blue prints (Each)	13.47	
4.1.5.7	Hardcopy GIS Drawing or Map size 8.5" x 11"	5.66	
4.1.5.8	Hardcopy GIS Drawing or Map size 11" x 17"	11.32	
4.1.5.9	Hardcopy GIS Drawing or Map size 24" x 36"	28.29	
4.1.5.10	Digital Aerial Photography - ecw format only	1,131.69	
4.1.5.11	GIS shape files - per infrastructure layer	282.92	

		Resident	Non-Resident
4.1.5.12	GIS shape files-base map - property lines & addresses	282.92	
4.2	Landfill Tipping Fees - see Schedule "C"		
4.3	Sewer & Water Installation - see Schedule "D"		
4.4	Stores		
4.4.1	Sale of Items to private sector	Cost Plus + 35%	
4.4.2	Backyard Composters	Cost	
4.5	Airport - Effective January 1, 2016 (Plus Applicable Taxes)		
4.5.1	Fees		
4.5.1.1	Office/square meter	371.92	
4.5.1.2	Counter/square meter	371.92	
4.5.1.3	Rental of Heated Maintenance Garage Bay per day	101.81	
4.5.2	Aviation Fuels		
4.5.2.1	100LL	Adjusted Quarterly	
4.5.2.2	Jet-A	Adjusted Quarterly	
4.5.2.3	Aviation Oils	Cost + 45%	
4.5.3	Aircraft Landing Fees		
4.5.3.1	Piston Aircraft	13.50	
4.5.3.2	Medivac & All Government Aircrafts	209.74	
4.5.3.3	Turbine Aircraft - minimum fee	13.50	
4.5.3.4	<21,000 kgs - Gross Weight x	3.91	
4.5.3.5	21,000 - 45,000 kgs - Gross Weight x	3.91	
4.5.3.1	Airport Landing Fees - International Flights		
4.5.3.1.1	Piston Aircraft	34.26	
4.5.3.1.2	Turbine Aircraft - minimum fee	34.26	
4.5.3.1.3	<21,000 kgs - Gross Weight x	8.39	
4.5.3.1.4	21,000 - 45,000 kgs - Gross Weight x	8.39	
	Airport Parking Fees		
4.5.4	4.5.4.1 <4,999 kgs/day	11.42	
	4.5.4.2 <4,999 kgs/month	86.62	
	4.5.4.3 5,000 - 9,999 kgs/day	18.11	
	4.5.4.4 5,000 - 9,999 kgs/month	349.75	
	4.5.4.5 10,000 - 29,000 kgs/day	32.48	
	4.5.4.6 10,000 - 29,000 kgs/month	649.54	
4.5.5	Plug-Ins		
4.5.5.1	Heater per day	6.25	
4.5.6	Ground Power Starts (GP)		
4.5.6.1	Bear Skin Airlines	45.02	
4.5.6.2	All Other Aircraft	56.21	
4.5.7	Aircraft De-icing		
4.5.7.1	Bearskin Airlines	43.72 each	
4.5.7.2	Other Aircraft *Plus Cost of Fluid	62.46 each	
4.5.8	General Terminal Fees		
4.5.8.1	0 - 9 seats	17.49	
4.5.8.2	10 - 15 seats	19.99	

		Resident	Non-Resident
4.5.8.3	16 - 25 seats	31.23	
4.5.9	Passenger Facility Charge		
4.5.9.1	Per Person Enplaning	10.87	
4.5.10	Airport Improvement Fee		
4.5.10.1	Outbound Charters per Passenger embarking	10.87	
4.5.10.2	Commercial Charter Ramp Fee per Aircraft	13.92	
4.5.11	Callouts		
4.5.11.1	Callouts	157.36	
4.5.11.2	Overtime Labour Rate	62.96	
4.5.11.3	Double Time Labour Rate	83.94	
4.5.11.4	Loader with Operator	52.37	
4.5.11.5	Snow Blower or Sweeper attachment for Loader	35.24	
4.5.11.6	Sander/Plow Truck without Operator	49.05	
4.5.11.7	Winter Control Sand per Cubic Yard	25.45	
4.5.12	Aviation Charts		
4.5.12.1	Aviation Charts	Cost + 40%	
4.5.13	Car Parking Fees/day		
4.5.13.1	Daily Parking	7.79	
4.5.13.2	Monthly Parking Stall	103.83	
4.5.13.3	Yearly Parking Stall	1,142.14	
4.5.14	Land Lease Rates - Unserviced		
4.5.14.1	Private - per square meter plus applicable taxes	1.76	
4.5.14.2	Commercial - per square meter plus applicable taxes	2.64	
4.5.15	Advertising Signs		
4.5.15.1	Small Signs per year	110.22	
4.5.15.2	Large Signs per year	122.46	

4.6 Cemetery User Fees - See Schedule "E"

4.7 Parks

4.7.1	Equipment Rental Charges - Labour Not Included		
4.7.1.1	Mower, Riding	15.61	19.51
4.7.1.2	Portable Generator	7.49	9.36
4.7.1.3	Power Saw	7.49	9.36
4.7.1.4	Trailer - Large	12.49	15.61
4.7.1.5	Cement Mixer	12.49	15.61
4.7.2	Equipment Rental Charges - Labour Included		
4.7.2.1	Backhoe	74.96	93.70
4.7.2.2	4200 Tractor & Sweeper	52.46	65.58
4.7.2.3	Stumper (Chipper)	82.44	103.05
4.7.2.4	Snowplow - Ford	47.47	59.34
4.7.3	Point Park Camping Rates		
4.7.3.1	Full Hook-up - per night	30.09	
4.7.3.2	Full Hook-up - per week	150.45	
4.7.3.3	Full Hook-up - per 4 weeks	578.54	
4.7.3.4	Camping Site - per night (Tenting Sites)	15.04	
4.7.3.5	Camping Site - per week (Tenting Sites)	80.61	
4.7.3.6	Camping Site - per month (Tenting Sites)	313.46	

		Resident	Non-Resident
4.7.3.7	Partial Hook-up - per night (No Water)	24.18	
4.7.3.8	Partial Hook-up - per week (No Water)	121.79	
4.7.3.9	Partial Hook-up - per 4 weeks (No Water)	469.28	
4.7.3.10	Cost for Utilities per day for Local First Nations Band Members (Couchiching, Naicatchewenin, Nicickousemenecaning & Mitaanjigamiing)	7.16	

5.0 Water & Sewer User Rates - See Schedule "D"

TOWN OF FORT FRANCES
SCHEDULE OF FEES
SCHEDULE "B"

3.17 Emergency Services - January 1, 2015 (Plus Applicable Taxes)

3.17.1 Administration

3.17.1.1	Copy of Fire Reports	69.50
3.17.1.2	Letter of Compliance or Approval for Properties	69.50
3.17.1.3	File Search, Written Report and Records on Properties	69.50
3.17.1.4	Written Response to written request relating to outstanding orders under the Ontario Fire Code or any Act, Regulation or By-Law with which the Fire Service has Authority or Jurisdiction	69.50

3.17.2 Property Inspection Request - by Owner or Business Operator

3.17.2.1	Private Home Day Care Facilities (5 or less)	69.50
3.17.2.2	Licensed Day Care Centres (more than 5)	90.60
3.17.2.3	Special Care and Group Homes (3 or less)	69.50
3.17.2.4	Special Care and Group Homes (more than 3)	90.60
3.17.2.5	Inspections required by/for LCBO Licensing	124.25
3.17.2.6	Lodging House	69.50
3.17.2.7	Occupancy Load Calculation and Posting	90.60
3.17.2.8	Private Nursing Homes	124.25
3.17.2.9	Fire Inspections of Educational Institutions	N/C
3.17.2.9.1	Base Inspection	124.25
3.17.2.9.2	Each Classroom Additional	5.20
3.17.2.9.3	Portable Classrooms	69.50
3.17.2.10	Assembly Occupancies <60 persons	69.50
3.17.2.11	Assembly Occupancies >61 persons	69.50
3.17.2.12	Industrial/Commercial Single Tenant or Occupancy	124.25
3.17.2.13	Residential/Commercial - Multi Occupancy Complex	124.25
3.17.2.14	Residential/Apartment or Condominium Building	124.25
3.17.2.15	Office/Commercial Retrofit Inspections	124.25
3.17.2.16	Additional Inspection for incompleteness or initial follow-up	124.25
3.17.2.17	Inspection - All Properties	69.50

3.17.3 Special Occasions Inspections

3.17.3.1	Mandated Fire Code inspection (tents/marquee)	69.50
3.17.3.2	Mandated Fire Code inspection (fireworks permits)	124.25
3.17.3.3	Public Vendors - Commercial Establishments	69.50
3.17.3.4	Public Vendors - Vendors from Outside Municipality	241.15
3.17.3.5	Public Vendors - Service Clubs	N/C
3.17.3.6	Misc. inspections not otherwise specified - per hour	69.50

3.17.4 Other Service Fees/Charges

3.17.4.1	Burning Permits - Residential 7 day	12.95
3.17.4.2	Burning Permits - Commercial/Industrial - each burn	119.90

3.17.4.3	Open Air Burning Violations	As per Burning By-Law
3.17.4.4	Extinguishing Fire where no permit obtained; out of control	410.00 for apparatus per hour plus wages plus 15% resident administration fee
3.17.4.5.1	Standby requests other than emergency response (per vehicle) For fire protection during shows, exhibitions, etc.)	410.00 for 1st hour then \$205.00 for every 1/2 hour thereafter
3.17.4.5.2	Standby requests other than emergency response (per vehicle)	410.00 per hour
3.17.4.6	Training Services - per hour	69.50 plus costs
3.17.4.7	Air Bottle Refills - other Fire Services	13.15 per bottle
3.17.4.8	Air Bottle Refills - Scuba, Private, Provincial, Industry	18.40 per bottle
3.17.4.9	Fire Service Training Outside Municipal Boundaries	69.50 per hour plus costs
3.17.4.10	Fire Service Fire Prevention Programs Outside Municipal Boundaries	69.50 per hour plus costs
3.17.4.11	Fire Service Administration Outside Municipal Boundaries	69.50 per hour plus costs
3.17.4.12	Fire Protection Outside Municipal Boundaries	As per Contract
3.17.4.13	Controlled Burns e.g. grass	Full cost recovery plus 15% resident administration fee
3.17.4.14	Boarding Up/Barricading Premises after Fire, costs per person, plus cost of public works (if used), plus cost of materials used plus 15% resident administration fee (if owner fails to comply within 24 hours the Fire Chief may authorize with all applicable costs.)	Full cost recovery plus 15% resident administration fee
3.17.5 Emergency Services Response Calls		
3.17.5.1	Fire Response to Structural Fires	N/C
3.17.5.2	Emergency response to MVA on MTO Highways as per Province of Ontario rates plus any additional clean-up costs (Recovery through MTO)	410.00 per apparatus for first hour; 205.00 per apparatus for every 1/2 hr thereafter or part thereof; as per MTO Rates
3.17.5.3	Auto Extrication Services within the Rainy River District	410.00 per hour
3.17.5.4	Motorized Vehicle Fires	N/C
3.17.5.5	False Alarms (1st & 2nd in a three month period)	N/C
3.17.5.6	Third False Alarm (after 3-call outs in a calendar year)	410.00 per apparatus per hour
3.17.5.7	For each Proceeding False Alarm (Within the Calendar Yr)	410.00 per apparatus per hour

**TOWN OF FORT FRANCES
SCHEDULE OF FEES
SCHEDULE "C"**

4.2 Landfill Tipping Fees (No HST) - Effective January 1, 2016

4.2.1	Flat Rate Period when Scale is not in operation	
4.2.1.1	Passenger Vehicle - Mini Van, SUV & Cars	18.00
	Trucks include - Compact Trucks, Half Ton Trucks, Mid-size	
4.2.1.2	Trucks and Full size vans with no seats	20.60
	Any vehicle under the description of 4.2.1.1 or 4.2.1.2 towing a	
4.2.1.3	single axle trailer	29.30
4.2.1.4	Single Axle Trucks	95.05
4.2.1.5	Tandem Trucks and Trailers	237.65
4.2.1.6	Garbage Trucks, Containerized Hauling Units & Tankers	285.20
4.2.2	Fees to be used when Scale is in operation.	
4.2.2.1	Minimum charge	18.00
4.2.2.2	Rate per Tonne	68.85
4.2.2.3	Weighing Vehicle Only	30.90
4.2.2.4	Contaminated Soil Suitable for Cover Material per tonne	3.80
4.2.2.5	Car Tires - each	8.35
4.2.2.6	Truck Tires - up to and including 18 wheelers	19.40
4.2.2.7	Off Road Tires (anything over 18 wheelers)	97.05
4.2.2.8	Tires by the Tonne	484.85
4.2.2.9	Refrigeration Units Containing Refrigerant or no notification sticker affixed to the unit	40.40
4.2.3	Bag Tags	
4.2.3.1	Bag Tags each	2.25
4.2.4	Waste Management	
4.2.4.1	Monthly Environmental Fee per Water Account	4.25

**TOWN OF FORT FRANCES
SCHEDULE OF FEES
SCHEDULE "D"**

4.3 Sewer & Water Installation - Effective January 1, 2016 - plus Applicable Taxes

4.3.1	Installation and Termination - Per Trench	
4.3.1.1	If water and sewer are in separate trenches or same trenches	Cost Plus + 10% + Road Restoration
4.3.2	Terminations of Services	
4.3.2.1	Inspecting the termination prior to backfilling	44.30
4.3.3	Reconnection of Services	
4.3.3.1	Inspecting the reconnection prior to backfilling	44.30
4.3.3.2	Regular request to turn water on or off (maintenance)	44.30
4.3.3.3	Non-Maintenance Shut off for delinquent accounts - no HST	125.00
4.3.3.4	Non-Maintenance Turn on for delinquent accounts - no HST	125.00
4.3.4	Sale and Installation of Water Meters	
4.3.4.1	Any Size Meter	Cost Plus + 10%
4.3.5	Testing Backflow Devices	

5.0 Water & Sewer User Rates - Effective January 1, 2016**5.1 Water User Rates - Monthly**

5.1.1	Flat Residential including Churches & Places of Worship (un-metered)	
5.1.2	Metered Non-Residential	cu meter
5.1.3	Flat Industry/Commercial/Institutional (ICI) (un-metered) and/or Minimum Bill for metered ICI accounts	
5.1.3.1	13 cu. meters included in the minimum monthly bill for ICI	
5.1.4	Metered - Industry/Commercial	cu meter
5.1.5	Metered - Institutional	cu meter
5.1.6	Private (Re: Dedicated) Hydrants	per unit
5.1.7	Private Sprinkler System	per system
5.1.8	Sale of Water from Fire Hydrant	cu meter
5.1.9	Water Meter Replacement	
5.1.9.1	¾ inch or 20 mm diameter water meter	3.00 per meter
5.1.9.2	1 inch or 25.4 mm diameter water meter	3.25 per meter
5.1.9.3	1.5 inch or 38.1 mm diameter water meter	5.00 per meter
5.1.9.4	2 inch or 50.8 mm diameter water meter	15.00 per meter
5.1.9.5	3 inch or 76.2 mm diameter water meter	17.00 per meter
5.1.9.6	4 inch or 101.6 mm diameter water meter	22.50 per meter
5.1.9.7	6 inch or 152.4 mm diameter water meter	42.00 per meter
5.1.9.8	10 inch or 254 mm diameter water meter	70.00 per meter

5.2 Sewer User Rates - Monthly

5.2.1	Flat Residential including Churches & Places of Worship (un-metered)	
5.2.2	Flat Industry/Commercial/Institutional (ICI) (un-metered) and/or Minimum Bill for metered ICI accounts	
5.2.2.1	13 cu. meters included in the minimum monthly bill for ICI	
5.2.3	Metered Non-Resident	cu meter
5.2.5	Metered - Industry/Commercial	cu meter
5.2.6	Metered - Institutional	cu meter

5.3 Minimum Rate to Unplug Blockage in Sanitary Sewer Line

5.3.1	During regular business hours (7:30 a.m. to 4:00 p.m. Monday thru Friday)	25.00
5.3.2	Overtime Hours	37.50
5.3.3	Statutory Holiday	50.00

**TOWN OF FORT FRANCES
SCHEDULE OF FEES
SCHEDULE "E"**

CEMETERY OPERATOR: TOWN OF FORT FRANCES

CURRENT PRICE LIST OF CEMETERY SUPPLIES & SERVICES - EFFECTIVE DATE January 1st, 2016

FOR TWO CEMETERIES: FORT FRANCES CEMETERY- 401 King's Hwy.

RIVERVIEW CEMETERY - 1319 COLONIZATION ROAD WEST

Contact telephone number 274-9893 Monday to Friday from 8:00 am to 4:00 pm- 900 Wright Avenue

Day to Day Operation contact: Doug Brown Operations and Facilities Manager 274-9893 - 900 Wright Avenue

A. PRICE LIST PER LOT

A.1 Adult Single Lot

lot Size: 5' x 10' or 50 Square feet

Two (2) Full Burials Allowed - One (1) MUST be at extra depth (10')

And up to six (6) cremations (depending on size of urn)

Markers to be installed in accordance with the cemetery by-law

Lot	\$264.81
Care & Maintenance	\$250.00
Sub-Total	\$514.81
HST	\$66.93
TOTAL	\$581.74

A.2 Adult Double Lot

lot Size: 10' x 10' or 100 Square feet

Four (4) Full Burials Allowed - Two (2) MUST be at extra depth (10')

And up to Twelve (12) cremations (depending on size of urn)

Markers to be installed in accordance with the cemetery by-law

Lot	\$526.96
Care & Maintenance	\$250.00
Sub-Total	\$776.96
HST	\$101.00
TOTAL	\$877.96

A.3 Child (8 years old or under)

lot Size: 3' x 2' or 6 Square feet

One (1) Full Burial Allowed plus two (2) cremations (depending on urn size)

side by side at foot only or One (1) cremation centred at head and up to

two (2) cremations (depending on urn size) side by side at foot only

Markers to be installed in accordance with the cemetery by-law

Lot	\$105.94
Care & Maintenance	\$150.00
Sub-Total	\$255.94
HST	\$33.27
TOTAL	\$289.21

A.4 Cremation lot

lot Size: 2' x 2' or 4 square feet

Up to Two (2) cremations (depending on size of urn)

Flat Markers only allowed on Cremation lots & No Flower Beds allowed due to size

Lot	\$79.43
Care & Maintenance	\$150.00
Sub-Total	\$229.43
HST	\$29.83
TOTAL	\$259.26

A.5 Veteran lot

lot Size: 5' x 10' or 50 square feet

Two (2) Full Burials Allowed - One (1) MUST be at extra depth (10')

or Two (2) cremations (depending on size of urn) MAXIMUM 2 INTERMENTS

VETERAN AND SPOUSE ONLY

No charge for Veteran - Interment of Spouse will be the responsibility of the family

B. UNIT PRICE PER INTERMENT**B.1 SUMMER - May 1 to October 31**

B.1.1 Adult Interment	\$753.57
HST	\$97.96
TOTAL	\$851.53

B.1.2 Adult with Vault	\$838.34
HST	\$108.98
TOTAL	\$947.32

B.1.3 Child (8 years old or under)	\$303.42
HST	\$39.44
TOTAL	\$342.86

B.1.4 Child (8 years old or under) with Vault	\$329.89
HST	\$42.89
TOTAL	\$372.78

B.1.5 Extra Depth 10 ft.	\$838.34
HST	\$108.98
TOTAL	\$947.32

B.1.6 Saturday (above rates +)	\$509.65
HST	\$66.25
TOTAL	\$575.90

B.1.7 Disinterment - above rates plus 150% and all applicable taxes**NOTE: All interments include the use of artificial grass and lowering devices**

B. UNIT PRICE PER INTERMENT

B.2 WINTER - November 1st - April 30th

B.2.1 Adult Interment	\$912.44
HST	\$118.62
TOTAL	\$1,031.06
B.2.2 Adult with Vault	\$997.16
HST	\$129.63
TOTAL	\$1,126.79
B.2.3 Child (8 years old or under)	\$435.83
HST	\$56.66
TOTAL	\$492.49
B.2.4 Child (8 years old or under) with Vault	\$520.55
HST	\$67.67
TOTAL	\$588.22
B.2.5 Extra Depth 10 ft.	\$1,086.38
HST	\$141.23
TOTAL	\$1,227.61
B.2.6 Saturday (above rates +)	\$509.65
HST	\$66.25
TOTAL	\$575.90

B.2.7 Disinterment - above rates plus 150% and all applicable taxes

NOTE: All interments include the use of artificial grass and lowering devices

B.3 UNIT PRICE PER INTERMENT FOR CREMATED REMAINS

May 1 to October 31- Only

B.3.1 Cremation < 12" in diameter to Max. 24 inches	\$276.96
HST	\$36.00
TOTAL	\$312.96
B.3.2. Saturday Cremains < 12" diameter to Max. 24 " in diameter	\$435.83
HST	\$56.66
TOTAL	\$492.49
B.3.3 Cremains Placed in Private Marker/Monument Base	\$87.08
HST	\$11.32
TOTAL	\$98.40
B.3.4 Cremains placed in the ground at the same time as full burial interment	\$54.64

HST	\$7.10
TOTAL	\$61.74
B.3.5 Cremains placed in Monument Niche	\$68.74
HST	\$8.94
TOTAL	\$77.68

B.3.6 Disinterment - above rates plus 150% and all applicable taxes

NOTE: All interments include the use of artificial grass and lowering equipment

C UNIT PRICE FOR A COLUMBARIUM NICHE

C.1 Top Two Rows	\$1,180.09
Care & Maintenance	175.19
Sub-Total	\$1,355.28
HST	\$176.19
TOTAL	\$1,531.47
C.2 Middle Four Rows	\$1,454.87
Care & Maintenance	\$216.41
Sub-Total	\$1,671.28
HST	\$217.27
TOTAL	\$1,888.55
C.3 Bottom Two Rows	\$973.99
Care & Maintenance	\$144.28
Sub-Total	\$1,118.27
HST	\$145.38
TOTAL	\$1,263.65
C.4 2nd Urn Placement in Niche	\$149.56
HST	\$19.44
TOTAL	\$169.00

Purchase Price of Columbarium Niche includes
Purchase of Double Niche
Bronze Plaque and installation
One Urn Placement or interment

Interior shelf space of a niche is 13" wide
x 10" deep x 8" high, therefore urns to be
placed in the columbarium can be no bigger
than 6.5" wide x 10" deep x 8" high.

D. UNIT PRICE FOR FLOWER CARE PER LOT

D.1 Special Care Single - Flowers	\$2,647.98
HST	\$344.24
TOTAL	\$2,992.22
D.2 Special Care Double - Flowers	\$5,295.94
HST	\$688.47
TOTAL	\$5,984.41
D.3 Annual Care - Adult - Flowers	\$211.85
HST	\$27.54
TOTAL	\$239.39
D.4 Annual Care - Child - Flowers	\$79.43
HST	\$10.33
TOTAL	\$89.76

Single Special Care: The flower bed is
centred to the monument 3 rows of 6 flowers
- 18 flowers

Double Special Care: is two (2) singles
2 single beds are planted 3 rows x 6 = 18
flowers - 2 x 18 = 36 flowers

Single Pillow: Exact same size as single but
turned in such a way that the bed is wider
across the base 3 rows x 6 = 18 flowers

Double Pillow: Is positioned along the base
the same as a single pillow but is larger in
in 4 rows x 6 = 24 flowers

Annual Care paid for and planted each year

Special Care is paid for once and is planted every year

E. UNIT PRICE FOR A FOUNDATION FOR A UPRIGHT MONUMENT (MARKER)

For the Supply, Installation and Inspection of Concrete Foundations for Upright Markers or Monuments \$ 0.29 per square inch plus HST

Based on the exact size of the foundation. Where the square inches are calculated by adding 6 inches to both the width and length of the base of the Marker or Monument. The Town will only accepted foundation orders from June 15th to September 15th of each year.

F. UNIT PRICE FOR A FOUNDATION FOR A FLAT MARKER

For the Supply, Installation and Inspection of Concrete Foundations for Flat Markers \$ 0.27 per square inch plus HST

Based on the exact size of the foundation. Where the square inches are calculated by adding 6 inches to both the width and length of the base of the flat Marker . The Town will only accepted foundation orders from June 15th to September 15th of each year.

G. CARE & MAINTENANCE FOR A FLAT MARKER OR UPRIGHT MONUMENT (MARKER)

G.1 Flat Markers that measure less than 1116.13 square centimetres or 173 sq. inches	\$0.00
G.2 Flat Markers that measure at Least 1,116.13 square centimetres or 173 sq. inches	\$50.00
G.3 Upright Monument that measure less than 1.22 meters or 4 feet in height and/or length including the base	\$100.00
G.4 Upright Monument measuring more than 1.22 meters or 4 feet in height and/or length including the base	\$200.00

H. MISCELLANEOUS CEMETERIES FEES

H.1 For non-residents customers the above list rates plus 40% mark-up and all applicable taxes

Note the only exception to applying the 40% increase for non-residents is care and maintenance fees for markers and lots, these rates are established under the *Funeral, Burial and Cremation Services Act, 2002* and regulations, as amended from time to time

H.2 Funeral Arriving before 9 am and after 3:00 pm \$123.68
HST \$16.08

TOTAL	\$139.76	
--------------	-----------------	--

**H.3 Issue of new Interment Rights
Certificate as a result of revisions to
intended occupant(s) or ownership
change**

	\$105.95	per change
HST	\$13.77	
TOTAL	\$119.72	

**H.4 Rental of Artificial Grass for off-site
interments**

	\$10.61	per off-site interment
HST	\$1.38	
TOTAL	\$11.99	

H.6 Hourly labour per cemetery worker

	\$41.99
HST	\$5.46
TOTAL	\$47.45

General Notes:

- 1) Payment is due at the time of purchase - no financing options available
- 2) For any additional information or clarification , please feel free to contact the cemetery operator as per the contract information outlined at the top of each page of the current price list



**Ontario Good Roads
Association <info@ogra.org>**

17/11/2015 11:57 AM

Please respond to
Ontario Good Roads
Association <info@ogra.org>

To <ravis@fort-frances.com>

cc

bcc

Subject Report of the OGRA Nominating Committee

Attached is the report of the OGRA Nominating Committee which recommends a slate of candidates for the 2016/17 OGRA Board of Directors.

Municipal Clerk:

Please place the attachment on the next Council agenda.

This document is also available on [OGRA's website](#).

Regards

J. W. Tiernay

Executive Director



[Unsubscribe](#)

89_1447770490_Report_of_the_OGRA_Nominating_Committee.pdf



ONTARIO GOOD ROADS ASSOCIATION

1525 CORNWALL ROAD, UNIT 22
OAKVILLE, ONTARIO L6J 0B2
TELEPHONE 289-291-6472
FAX 289-291-6477
www.ogra.org

November 16, 2015

To the Head & Members of Council:

Re: Report of the OGRA Nominating Committee

The OGRA Nominating Committee met on November 11, 2015 and recommended a slate of candidates to the Board of Directors. The Board ratified the report as presented. The recommended slate is as follows:

Northern Zone	
Luc Duval, Director of Public Works & Engineering City of Timmins	Rick Harms, Project Engineer City of Thunder Bay
Paul Schoppmann, Mayor Municipality of St. Charles	
Southwest Zone	
Dave Beres Deputy Mayor Town of Tillsonburg	Jim Maudsley, Mayor Municipality of Thames Centre
Chris Traini, County Engineer County of Middlesex	
South Central Zone	
Bryan Lewis, Councillor Town of Halton Hills	John McKean, Mayor Town of the Blue Mountains
Southeast Zone	
Dave Burton, Reeve Municipality of Highlands East	Rick Kester, CAO City of Belleville
Michael Touw, Director of Public Works Township of Leeds and the Thousand Islands	
Toronto	
TBD	

Due to internal protocols, the City of Toronto was unable to meet the submission deadline. The City will be submitting a name shortly.

The following current Board members do not have to be re-elected to the Board and will automatically assume the following positions effective February 24, 2016:

President - Robert Burlie, Manager, Road Operations, Toronto & East York District, City of Toronto
 1st Vice President – Ken Lauppe, Manager, Road Operations – East, City of Brampton
 Immediate Past President – Rick Champagne, Councillor, Municipality of East Ferris

The above will serve on the 2016-2017 Board of Directors making a total of 15 on the Board.

The above slate of candidates will be ratified at the Annual Conference to be held in February, 2016. If any municipal member would still like to put their name forward for a position on the Board of Directors they must fill out and return the attached Nomination Form. All nominations must be postmarked or received by fax or e-mail no later than December 18, 2015 and sent to:

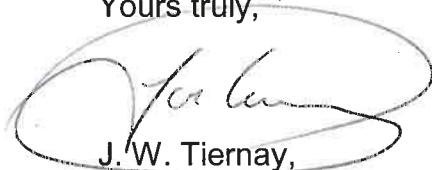
Tom Bateman, Chair
 Nominating Committee
 1525 Cornwall Road
 Unit 22,
 Oakville, Ontario
 L6J 0B2

Fax: 289-291-6477
 E-mail: info@ogra.org

Please be advised that if any additional nominations are received by the deadline noted that an election will be required at the OGRA/ROMA Combined Conference.

Any questions regarding the Nomination process or serving on the Board of Directors can be directed to the undersigned at joe@ogra.org.

Yours truly,



J.W. Tiernay,
 Executive Director

c. Tom Bateman, Chair, Nominating Committee

Ontario Good Roads Association

Board of Directors

Nomination and Consent Form



We hereby nominate the following to the Board of Directors of the Ontario Good Roads Association for the 2016/17 term of office:

Name of Candidate

Name: _____

Position: _____

Municipality: _____

Moved by: _____

Seconded by: _____

(Candidates must be nominated by two eligible members of OGRA. A resolution of Council is acceptable but not mandatory)

Candidate Consent

The candidate nominated above must sign below indicating they consent to the Nomination and agree to let their name stand for office.

I, _____ hereby consent to the Nomination
(Name of Candidate)
to the Board of Directors of the Ontario Good Roads Association.

Signature

Date

Submit completed form and candidate's résumé by fax or e-mail to the attention of Tom Bateman, Chair, OGRA Nominating Committee

Fax: 289-291-6477

E-mail: info@ogra.org



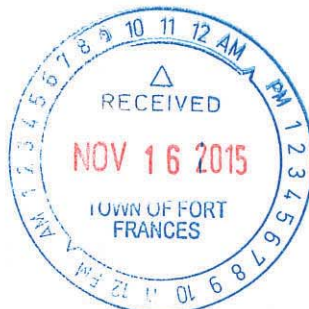
LEGISLATIVE ASSEMBLY

ERNIE HARDEMAN, M.P.P.

Oxford

October 30, 2015

Mayor Roy Avis
 Town of Fort Frances
 320 Portage Ave
 Fort Frances, ON P9A 3P9



Queen's Park Office:
 Room 413, Legislative Bldg.
 Toronto, Ontario
 M7A 1A8

Tel. (416) 325-1239
 Fax (416) 325-1259

Constituency Office:
 12 Perry Street
 Woodstock, Ontario
 N4S 3C2

Tel. (519) 537-5222
 Fax (519) 537-3577

Dear Mayor Avis,

I recently had the opportunity to recognize the important contributions of our municipal governments in the Ontario Legislature during Local Government Week. We know how hard our municipal governments work to deliver services that their residents rely on.

We recognize the importance of Local Government Week in raising awareness of the role and operations of municipal government.

Enclosed please find a copy of the hansard of my statement in the Ontario Legislature.

As always if I can be of any assistance please feel free to contact me at ernie.hardeman@pc.ola.org or 416-325-1239.

Sincerely,

Ernie Hardeman, MPP
 Oxford



No. 110



ISSN 1180-2987



N° 110

**Legislative Assembly
of Ontario**

First Session, 41st Parliament

**Assemblée législative
de l'Ontario**

Première session, 41^e législature

**Official Report
of Debates
(Hansard)**

**Journal
des débats
(Hansard)**

Thursday 22 October 2015

Jeudi 22 octobre 2015

Speaker
Honourable Dave Levac

Clerk
Deborah Deller

Président
L'honorable Dave Levac

Greffière
Deborah Deller

22 OCTOBRE 2015

ASSEMBLÉE LÉGISLATIVE DE L'ONTARIO

5885

folks who are out there keeping us safe. It's important as well.

I'd also like to acknowledge a former member of Parliament, Ryan Cleary. He and I had a moment when we both thought we were going to die. It was kind of an unusual experience, and it's always something he and I talk about.

Of course, Mr. Speaker—I know my time is running out—we need to thank our families, because while many of us were taken out of harm's way, we couldn't reach out to let them know we were safe. As politicians, our families are always worried about us, and I think we need to acknowledge that the families had a very difficult time that day as well. I'd just like to thank all of our families for allowing us to do what we do.

LOCAL GOVERNMENT WEEK

Mr. Ernie Hardeman: I'm pleased to rise and recognize Local Government Week. It's an opportunity to raise awareness about the role and importance of municipal governments.

Across Ontario, municipalities are holding events and activities to raise awareness about how municipal government works, particularly among students. Municipalities are holding council meetings in schools and offering tours of municipal offices, as well as holding essay contests and career fairs.

I want to commend all the municipalities of Ontario both for their efforts to raise awareness this week and for the work they do for the people of their communities every day.

We know how important the services that local governments deliver are, and they do it with limited resources. Whether it's roads, water, waste disposal or assistance to people in need, municipalities provide services that people depend on every day.

We understand that they are a mature level of government and are working hard through planning and economic development to ensure a bright future for their communities. And municipalities can depend on us to be there for them. Many municipalities have told us that they need a real partner who is willing to listen to them, and we are committed to both listening and to working with them. We understand the challenges they face and that they are the experts on local government in their communities, and we value their input.

Again, as we celebrate Local Government Week, I'm pleased to commend all our municipal governments on behalf of the PC caucus and recognize them for all their hard work.

1310

TENDER FRUIT INDUSTRY

Mr. Wayne Gates: On Wednesday, October 14, I was pleased to attend a grant announcement at Tregunno Fruit Farms in Niagara-on-the-Lake, where the Ontario Tender Fruit Growers and the Friends of the Greenbelt Founda-

tion announced \$400,000 to support our local tender-fruit growers and the Niagara region as a whole. These funds will be used to launch a pilot project to plant tender fruit tree varieties, such as peaches and pears, to provide a financial boost to greenbelt growers and strengthen this key economic sector.

I'd like to applaud the Friends of the Greenbelt Foundation for their continued work in ensuring nearly two million acres of land are preserved.

I'd also like to recognize the Ontario Tender Fruit Growers. The work they do plays a significant role in Ontario's economy.

Mr. Speaker, the Niagara Peninsula is Ontario's largest and most important fruit-growing area, and it's wonderful to see this pilot project being established in order to enhance this very significant part of Niagara's own local economy.

Now we need to ensure that these wonderful locally grown tender fruits are being sold locally. I am going to be encouraging the grocery stores in my riding and across Ontario to give prime shelf space to locally grown fruits. Putting these locally grown fruits up front means people eat fresher, better-tasting, healthier food, as we support our farmers across Ontario.

By growing locally, selling locally and eating locally, we will help strengthen not just Niagara's economy by creating more jobs, but the entire province's economy.

COMMUNITY HEALTH AND WELLBEING WEEK

Mrs. Kathryn McGarry: I rise today to mark Community Health and Wellbeing Week, which is being celebrated across Ontario. During this week, Ontario's 109 community health centres, community-governed family health teams and nurse practitioner-led clinics are holding special events across the province, and are coordinated by the Association of Ontario Health Centres.

This week's theme is "Community Health and Well-being: Shift the Conversation"—creating a new kind of dialogue about health and health care that is all about addressing all of the factors in people's lives that affect their health and well-being. One of those factors is the kind of community where you live. Research tells us that when you have the opportunity to live in a caring and connected community that makes you feel valued and accepted and that makes you feel like you belong, then you are more likely to be healthy. This is why during this week, participating centres are raising awareness about community vitality and sense of belonging as critically important determinants of health. The need to support this forms a key principle in a community health centre model to promote health and well-being.

In my own riding of Cambridge, Langs Community Health Centre established a great program called Connectivity. Working with local police, the goal was to mobilize health and social services organizations to address risk factors and reduce the incidence of crime. This program has been a wonderful success in promoting



"Rosalie Evans"
<clerk@neebing.org>

18/11/2015 06:08 PM

To "Admaston/Bromley" <info@admastonbromley.com>,
"Alberton" <alberton@jam21.net>, "Alfred and Plantagenet"
<mdaigneault@alfred-plantagenet.com>, "Armour"

cc

bcc

Subject Please see enclosed Letter to circulate Resolution regarding
Police Services Act Consultation

1 attachment



LT Circulate Resolution for support.pdf

Dear Municipal Clerk:

The Council of The Corporation of the Municipality of Neebing is respectfully requesting that this letter be placed on a council agenda for consideration by your councils.

Thanks in advance for your anticipated co-operation. If you have questions or concerns, please let us know.

Rosalie A. Evans

Solicitor-Clerk

Municipality of Neebing

4766 Highway 61

Neebing, Ontario, P7L 0B5

Phone: 807-474-5331

Fax: 807-474-5332

Website: www.neebing.org



THE CORPORATION OF THE

Municipality of Neebing

4766 Highway 61

Neebing, Ontario P7L 0B5

TELEPHONE (807) 474-5331

FAX (807) 474-5332

E mail – neebing@neebing.org

Councillors
 Erwin Butikofer
 Curtis Coulson
 Bill Lankinen
 Mike McCooye
 Roger Shott
 Brian Wright

Mayor Ziggy Polkowski

Rosalie Evans,
 Solicitor-Clerk
 Erika Kromm,
 Treasurer

October 9, 2015

Open Letter to All Municipal Councils in Ontario

Attention: Municipal Clerk

(for inclusion in the agenda for a meeting of your Council)

Re: Consultation on the Police Services Act

Dear Municipal Council of an Ontario Municipality:

The Council of The Corporation of the Municipality of Neebing considered and passed the enclosed resolution at its meeting held on September 16th, 2015.

As you can see, the Council is seeking support for its position from other Ontario Municipalities.

Together, we should be able to achieve a positive result for our constituents.

Thank you for your consideration.

Yours truly,

Rosalie A. Evans
 Solicitor-Clerk

On behalf of Mayor Ziggy Polkowski

Moved by: Councillor Coulson;

Seconded by: Councillor Lankinen

WHEREAS the Province has begun a process of public consultation relating to the Police Services Act;

AND WHEREAS The Corporation of the Municipality of Neebing continues to have significant concerns and objections to the amount of money that the Provincial Government expects Municipalities to pay for either having its own police service, for contracting with the Ontario Provincial Police, or for employing the Ontario Provincial Police through the 'default' provisions of the Police Services Act;

AND WHEREAS the consultation statement issued by the Province indicates that the Province is seeking input on (among other matters) how to "clarify police duties, modernize training programs and deliver services using a range of public safety personnel";

AND WHEREAS Ontario's provincial and municipal police forces are among the highest paid police services in Canada;

AND WHEREAS the residents of Canada deserve appropriate and affordable police protection:

THEREFORE BE IT RESOLVED THAT the Council of The Corporation of the Municipality of Neebing is urging all municipalities in Ontario, whether or not they have municipal police forces, to participate in the consultation process;

AND FURTHER THAT the Council of The Corporation of the Municipality of Neebing believes that effective community policing can be undertaken without the use of uniformed police officers through the use of a two-tiered system that would allow municipalities to recruit non-uniformed safety personnel for day to day policing, relying on uniformed officers only for significant high-level criminal investigations and/or matters requiring particular expertise or specialized equipment;

AND FURTHER THAT such a system would be delivering "services using a range of public safety personnel";

AND FURTHER THAT such a system should allow Ontario's municipalities to utilize uniformed police services on a fee-for-service basis at the times when the services are required;

AND FURTHER THAT this would allow highly trained and specialized police officers to utilize their skills and abilities where required, focusing on higher-order criminal activity;

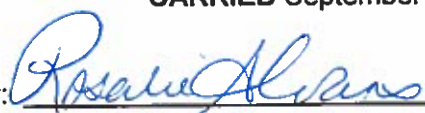
AND FURTHER THAT this would save significant taxpayer dollars at both the municipal and provincial orders of government without causing a deterioration in public safety and protection;

AND FURTHER THAT the Police Services Act should be amended to allow such a system to operate in Ontario;

AND FURTHER THAT the Council of The Corporation of the Municipality of Neebing seeks support for this position from other Ontario municipalities.

Resolution No. 2015-09-339
CARRIED September 16, 2015

Certified as a true copy:


Rosalie A. Evans, Solicitor - Clerk



Kathy Lawson/Frances

11/13/2015 08:12 AM

To Lisa Slomke/Frances@Frances

cc

bcc

Subject Fw: Request for Auto-Extrication Services by the Province

Best regards,

Kathryn Lawson, Deputy Clerk
 Phone - 807-274-5323 ext 257
 fax - 807-274-8479
 klawson@fort-frances.com

----- Forwarded by Kathy Lawson/Frances on 13/11/2015 08:12 AM -----



"Head, Clara, Maria - M.
 Reith"

<twpshcm@xplornet.com>

13/11/2015 06:54 AM

To "Tracey Cassidy" <tcassidy@haldimandcounty.on.ca>,
 <clerk@addingtonhighlands.ca>,
 <info@adelaidemetcalfe.on.ca>,
 <bkane@townshipadjtos.on.ca>,
 <info@admastonbromley.com>, <Martin.derond@ajax.ca>,
 <alberton@jam21.net>,
 <mdaigneault@alfred-plantagenet.com>,
 <info@algonquinhighlands.ca>,
 <rvandemoosdyk@alnwickhaldimand.ca>,
 <township@amaranth-eastgary.ca>,
 <inquiry@amherstburg.ca>,
 <skaegi@thearchipelago.on.ca>,
 <info@armourtownship.ca>, <reynaldrivard@nt.net>,
 <kbowen@arnprior.ca>, <areld@bmts.com>,
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 <assignackinfo@amtelecom.net>, <athens@ripnet.com>,
 <angela.sharbot@atikokan.ca>, <asimonian@augusta.ca>,
 <jleach@aurora.ca>, <nirving@town.aylmer.on.ca>,
 <peggy@townshipofbaldwin.ca>,
 <bancroft@town.bancroft.on.ca>, <cityinfo@barrie.ca>,
 <bayham@bayham.on.ca>,
 <khallahan@twp.beckwith.on.ca>,
 <cpallo@city.belleville.on.ca>,
 <billingsadmin@billingstwp.ca>,
 <reception@blackriver-matheson.com>,
 <generalmail@blandfordblenheim.ca>,
 <katie.scott@blindriver.ca>,
 <bluewater@town.bluewater.on.ca>, <clerk@ebonfield.org>,
 <admin@eganville.com>, <lmcdonald@bracebridge.ca>,
 <rmurphy@townofbwg.com>, <peter.fay@brampton.ca>,
 <brant@brant.ca>, <lwolfe@brantford.ca>,
 <brethour@parolink.net>, <gfrost@brighton.ca>,
 <tgettinby@townshipofbrock.ca>, <droth@brockton.ca>,
 <clerk@brockville.com>, <info@brookealvinston.com>,
 <bcobean@brucecounty.on.ca>, <brucemines@bellnet.ca>,
 <sbpen@bmts.com>, <blrtownship@xplornet.com>,
 <clerk@burksfalls.ca>, <angela.morgan@burlington.ca>,
 <burpeemills@xplornet.com>, <karen.landry@caledon.ca>,
 <mknought@callander.ca>,
 <administration@calvintownship.ca>,
 <questions@cambridge.ca>, <info@carletonplace.ca>,
 <admin@carlingtownship.ca>, <cao@carlingtownship.ca>,
 <carlomayo@xplornet.ca>, <harlytwp@parolink.net>,



<services@cavanmonaghan.net>,
 <dleitch@centralelgin.org>,
 <township@centralfrontenac.com>,
 <info@centralhuron.com>, <centralm@amtelecom.net>,
 <ppilgrim@centrehastings.com>,
 <KOKane@centrewellington.ca>,
 <ctchamberlain@ontera.net>, <info@champlain.ca>,
 <apellow@township.chapleau.on.ca>,
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cc "Crystal HCM Fischer" <hcminfo@xplornet.com>

Subject Request for Auto-Extrication Services by the Province

Good morning

Please find attached a letter from our Mayor to Premier Wynne asking for the province to assume responsibility for auto-extrication on provincial highways not protected by local fire departments. FYI, Head, Clara & Maria does not have a service and no longer has an agreement with neighbouring municipalities to provide service leaving the travelling public without protection. It is the opinion of our Council that this is the responsibility of the province.

Sincerely

Melinda Reith
Municipal Clerk and CAO
The United Townships of Head, Clara & Maria
15 Township Hall Road, Stonecliffe, On, K0J 2K0
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From: [Tracey Cassidy](#)

Sent: Friday, July 31, 2015 10:42 AM

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<mailto:info@city.kawarthalakes.on.ca> ; <mailto:info@townofkearney.com> ; <mailto:jmcmillin@kenora.ca> ;
<mailto:info@khrtownship.ca> ; <mailto:townkill@vianet.on.ca> ; <mailto:townkill@vianet.ca> ;
<mailto:clerk@kincardine.net> ; <mailto:ksmyth@king.ca> ; <mailto:lsargeant@cityofkingston.ca> ;
<mailto:rorton-pert@kingsville.ca> ; <mailto:joann.ducharme@tkl.ca> ; <mailto:Christine.tarling@kitchener.ca> ;
<mailto:lavalley@nwonet.net> ; <mailto:lairdtpw@soonet.ca> ; <mailto:CSykes@lakeofbays.on.ca> ;
<mailto:lakeofthewoodstwp@tbaytel.net> ; <mailto:mmasse@lakeshore.ca> ;
<mailto:administration@county-lambton.on.ca> ; <mailto:administration@lambtonshores.ca> ;
<mailto:info@lanarkcounty.ca> ; <mailto:rtrimble@lanarkhighlands.ca> ; <mailto:dwrightmctaggart@larderlake.ca> ;
<mailto:info@town.lasalle.on.ca> ; <mailto:jallen@latchford.ca> ; <mailto:info@laurentianhills.ca> ;
<mailto:laurentian@laurvall.on.ca> ; <mailto:info@leamington.ca> ; <mailto:Clerk@uclg.on.ca> ;
<mailto:vanessa@townshipleeds.on.ca> ; <mailto:lkeech@lennox-addington.on.ca> ;
<mailto:clerk@township.limerick.on.ca> ; <mailto:wkolas@lincoln.ca> ; <mailto:webmaster@london.ca> ;
<mailto:pbarnard@loyalist.ca> ; <mailto:psnider@loyalist.ca> ; <mailto:info@lucanbiddulph.on.ca> ;
<mailto:twpmacd@onlink.net> ; <mailto:adminmachar@vianet.ca> ; <mailto:clerktreasurer@visitmachin.com> ;

<mailto:info@madawaskavalley.ca> ; <mailto:clerk@madoc.ca> ; <mailto:info@magnetawan.com> ;
<mailto:malahide@malahide.ca> ; <mailto:mpearson@town.petrolia.on.ca> ; <mailto:ckerster@manitouwadge.ca> ;
<mailto:reception@town.mapleton.on.ca> ; <mailto:clerk@marathon.ca> ; <mailto:kkittingham@markham.ca> ;
<mailto:info@markstay-warren.ca> ; <mailto:j.durbatch@marmoraandlake.ca> ; <mailto:township@ntl.sympatico.ca> ;
<mailto:info@mattawa.ca> ; <mailto:mattawan@xplornet.ca> ; <mailto:mattice@ntl.sympatico.ca> ;
<mailto:clerk@mcdougalltownship.on.ca> ; <mailto:admin@mcgarry.ca> ; <mailto:clerk@township.mckellar.on.ca> ;
<mailto:mcmurric@surennet.net> ; <mailto:info@mcnabbraeside.com> ; <mailto:info@meaford.ca> ;
<mailto:dholmes@melanctontownship.ca> ; <mailto:admin@merrickville-wolford.ca> ;
<mailto:kbunting@middlesex.ca> ; <mailto:boyds@middlesexcentre.on.ca> ; <mailto:clerks@midland.ca> ;
<mailto:townclerk@milton.ca> ; <mailto:admin@mindenhills.ca> ; <mailto:bwhite@town.minto.on.ca> ;
<mailto:city.clerk@mississauga.ca> ; <mailto:town@mississippimills.ca> ; <mailto:mono@townofmono.com> ;
<mailto:info@township.montague.on.ca> ; <mailto:moonbeam@moonbeam.ca> ; <mailto:info@moosonee.ca> ;
<mailto:morley@nwonet.net> ; <mailto:nmichie@morristurnberry.ca> ; <mailto:info@mulmurtownship.ca> ;
<mailto:info@muskoka.on.ca> ; <mailto:cmortimer@muskokalakes.ca> ; <mailto:nairancentre@personainternet.com> ;
<mailto:clerk@neebing.org> ; <mailto:deputyct@neebing.org> ; <mailto:clerk@town.newtecumseth.on.ca> ;
<mailto:vnewbury@on.aibn.com> ; <mailto:abrouwer@newmarket.ca> ; <mailto:diorfida@niagarafalls.ca> ;
<mailto:mike.trojan@niagaregion.ca> ; <mailto:hdown@notl.org> ; <mailto:info@nipigon.net> ;
<mailto:admin@nipissingtownship.com> ; <mailto:inquiries@norfolkcounty.ca> ; <mailto:naw@nalgonawil.com> ;
<mailto:info@cityofnorthbay.ca> ; <mailto:info@northdundas.com> ; <mailto:clerkplanning@northfrontenac.ca> ;
<mailto:info@northfrontenac.ca> ; <mailto:liselavigne@northglengarry.ca> ; <mailto:general@northgrenville.on.ca> ;
<mailto:info@northhuron.ca> ; <mailto:d.page@northkawartha.on.ca> ; <mailto:Jackiet@northmiddlesex.on.ca> ;
<mailto:town@northperth.ca> ; <mailto:admin@northstormont.ca> ; <mailto:dwilliamson@townofnemi.on.ca> ;
<mailto:pcress@twonofnemi.on.ca> ; <mailto:swilkin@townofnemi.on.ca> ; <mailto:marylynn.nbp@amtelecom.net> ;
<mailto:CaneD@northumberlandcounty.ca> ; <mailto:karmstrong@twp.norwich.on.ca> ; <mailto:townclerk@oakville.ca> ;
<mailto:twpoconn@tbaytel.net> ; <mailto:oilsprings@ciaccess.com> ; <mailto:peggy.dupuis@oliverpaipoonge.on.ca> ;
<mailto:twpopas@persona.ca> ; <mailto:info@orangeville.ca> ; <mailto:sduncan@orangeville.ca> ;
<mailto:gjackson@orillia.ca> ; <mailto:jnyhof@orillia.ca> ; <mailto:info@oro-medonte.ca> ; <mailto:skranc@oshawa.ca> ;
<mailto:hscott@osmtownship.ca> ; <mailto:rick.oconnor@ottawa.ca> ; <mailto:kvanalphen@owensound.ca> ;
<mailto:btabor@oxfordcounty.ca> ; <mailto:papcam@on.aibn.com> ; <mailto:rmens@townofparrysound.com> ;
<mailto:kathryn.lockyer@peelregion.ca> ; <mailto:info@pelee.ca> ; <mailto:NJBozzato@pelham.ca> ;
<mailto:pembroke@pembroke.ca> ; <mailto:hbryce@penetanguishene.ca> ; <mailto:info@townshipofperry.ca> ;
<mailto:korourke@perthcounty.ca> ; <mailto:gschwendinger@pertheast.ca> ; <mailto:township@perthsouth.ca> ;
<mailto:email@petawawa.ca> ; <mailto:jkennedy@peterborough.ca> ; <mailto:ksedgwick@peterborough.ca> ;
<mailto:ngarnett@peterborough.ca> ; <mailto:mpearson@town.petrolia.on.ca> ; <mailto:mbaron@town.petrolia.on.ca> ;
<mailto:clerks@pickering.ca> ; <mailto:picklelake@picklelake.org> ; <mailto:plumtwsp@onlink.net> ;
<mailto:info@plympton-wyoming.ca> ; <mailto:info@villageofpointedward.com> ;
<mailto:annetmolenaar@portcolborne.ca> ; <mailto:admin@porthope.ca> ; <mailto:info@powassan.net> ;
<mailto:ALatreille@prescott-russell.on.ca> ; <mailto:pgreco@twp.prince.on.ca> ; <mailto:kwhite@pecounty.on.ca> ;
<mailto:admin@puslinch.ca> ; <mailto:donnaleec@quintewest.ca> ; <mailto:rainyriver@tbaytel.net> ;
<mailto:ramara@ramara.ca> ; <mailto:christine.goulet@redlake.ca> ; <mailto:shelly.kocis@redlake.ca> ;
<mailto:cao@shawbiz.ca> ; <mailto:info@town.renfrew.on.ca> ; <mailto:info@countyofrenfrew.on.ca> ;
<mailto:donna.mclarty@richmondhill.ca> ; <mailto:info@twprideaulakes.on.ca> ; <mailto:clerk.greffe@russell.ca> ;
<mailto:admin@ryersonontownship.ca> ; <mailto:inquiries@sables-spanish.ca> ; <mailto:clerks@sarnia.ca> ;
<mailto:harrisonr@saugeenshores.ca> ; <mailto:cityclerk@cityssm.on.ca> ; <mailto:clerk@schreiber.ca> ;
<mailto:kcoates@scugog.ca> ; <mailto:info@seguin.ca> ; <mailto:twpsel@nexicom.net> ;
<mailto:hsander@townshipofsevern.com> ; <mailto:jtelfer@townofshelburne.on.ca> ; <mailto:nhunley@shuniah.org> ;
<mailto:info@simcoe.ca> ; <mailto:admin@siouxlookout.ca> ; <mailto:info@livethelakelife.ca> ;
<mailto:KCostello@smithsfalls.ca> ; <mailto:nbennett@smithsfalls.ca> ; <mailto:vdion@townsrf.ca> ;
<mailto:southalgonquin@xplornet.com> ; <mailto:clerk@town.southbruce.on.ca> ; <mailto:mail@southdundas.com> ;
<mailto:admin@township.southfrontenac.on.ca> ; <mailto:info@southglengarry.com> ; <mailto:info@southhuron.ca> ;
<mailto:info@southriverontario.com> ; <mailto:info@southstormont.ca> ; <mailto:cwatson@southgate.ca> ;
<mailto:info@southgate.ca> ; <mailto:info@southwestmiddlesex.ca> ; <mailto:cao@swox.org> ;

<mailto:southwold@twp.southwold.on.ca> ; <mailto:info@town.spanish.on.ca> ; <mailto:info@springwater.ca> ;
<mailto:bdunk@stcatharines.ca> ; <mailto:renee.chaperon@stcharlesontario.ca> ;
<mailto:webmaster@twp.stclair.on.ca> ; <mailto:stjoeadmin@bellnet.ca> ; <mailto:natlin@town.stmarys.on.ca> ;
<mailto:info@city.st-thomas.on.ca> ; <mailto:info@stirling-rawdon.com> ; <mailto:caoclerk@stonemills.com> ;
<mailto:info@sdgcounties.ca> ; <mailto:clerks@city.stratford.on.ca> ; <mailto:atoth@strathroy-caradoc.ca> ;
<mailto:clerk@strongtownship.com> ; <mailto:villageoffice@sundridge.ca> ; <mailto:tarbutt@township@bellnet.ca> ;
<mailto:taytownship@tay.ca> ; <mailto:clerk@tayvalleytwp.ca> ; <mailto:info@tecumseh.ca> ;
<mailto:twptehk@amtelecom.net> ; <mailto:clerk@temagami.ca> ; <mailto:municipality@temiskamingshores.ca> ;
<mailto:info@terracebay.ca> ; <mailto:inquiries@thamescentre.on.ca> ; <mailto:info@thebluemountains.ca> ;
<mailto:mmccuaig@nationmun.ca> ; <mailto:bgreen@ontera.net> ; <mailto:townthess@bellnet.ca> ;
<mailto:clerk@thorold.com> ; <mailto:jhannam@thunderbay.ca> ; <mailto:dewilson@tillsonburg.ca> ;
<mailto:clerks@timmins.ca> ; <mailto:dluker@tiny.ca> ; <mailto:clerk@toronto.ca> ; <mailto:info@prescott.ca> ;
<mailto:info@trent hills.ca> ; <mailto:clerk@tudorandcashel.com> ; <mailto:info@twp.tweed.on.ca> ;
<mailto:clerk@wasagabeach.com> ; <mailto:info@tyendinagatownship.com> ; <mailto:dlaroux@town.uxbridge.on.ca> ;
<mailto:administration@valharty.ca> ; <mailto:jeffrey.abrams@vaughan.ca> ; <mailto:sluey@wainfleet.ca> ;
<mailto:info@warwicktownship.ca> ; <mailto:kfletcher@regionofwaterloo.ca> ; <mailto:ccyr@wawa.cc> ;
<mailto:clerk@welland.ca> ; <mailto:gkosch@wellesley.ca> ; <mailto:donnab@wellington.ca> ;
<mailto:township@wellington-north.com> ; <mailto:westelgin@westelgin.net> ; <mailto:mturner@westgrey.com> ;
<mailto:reception@westlincoln.ca> ; <mailto:info@westperth.com> ; <mailto:westport@rideau.net> ;
<mailto:info@whitby.ca> ; <mailto:michele.kennedy@townofws.ca> ; <mailto:winnie@vianet.ca> ;
<mailto:info@whitstone.ca> ; <mailto:info@whitewaterregion.ca> ; <mailto:barb.mcleod@wilmot.ca> ;
<mailto:clerks@city.windsor.on.ca> ; <mailto:wollaston@bellnet.ca> ; <mailto:lgartshore@cityofwoodstock.ca> ;
<mailto:cbroughton@woolwich.ca> ; <mailto:denis.kelly@york.ca> ; <mailto:BAngione@trentlakes.ca>

Cc: [Evelyn Eichenbaum](#)

Subject: Vacancy Rebate Program

Good morning,

Please find attached a resolution from the municipality of Haldimand County regarding Ontario's Vacancy Rebate Program.

Warm regards,

Tracey Cassidy, B.A.

Division Support

Clerks Division

Haldimand County

Cayuga Administration Building

45 Munsee St. N., Cayuga, ON N0A 1E0

Tel: 905-318-5932 x6356

Fax: 905-772-3542

www.HaldimandCounty.on.ca



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Auto-Ex - request for service - Province.pdf



Council minutes Special Meeting August 29, 2015.pdf



Diane Alexander
<diane.alexander@champlain.ca>

16/11/2015 10:27 AM

To "clerk@addingtonhighlands.ca"
<clerk@addingtonhighlands.ca>,
"info@adelaidemetcalf.on.ca"

cc

bcc

Subject Request for Review of the New OPP Billing

1 attachment



Review of the new OPP billing model.pdf

Please see attached letter and resolution 2015-438 from the Champlain Township regarding the new OPP billing model.

Regards,

Diane Alexander
Secrétaire au Maire/Mayor's Secretary
Canton de **Champlain** Township
948 est, chemin Pleasant Corner Road East
Vankleek Hill, Ontario K0B 1R0
Tel: (613) 678-3003
Fax: (613) 678-3363
diane.alexander@champlain.ca

LA CORPORATION DU / THE CORPORATION OF

CANTON DE CHAMPLAIN TOWNSHIP

BUREAU ADMINISTRATIF / ADMINISTRATION OFFICE
 948 est, chemin Pleasant Corner Road East
 Vankeek Hill, Ontario (K0B 1R0)

613-678-3003
 (fax) 613-678-3363

November 16, 2015

The Honourable Yasir Naqi
 Minister of Community Safety and
 Correctional Services
 25 Grosvenor Street, 18th Floor
 Toronto, ON M7A 1Y6

RE: Review of the new OPP billing model

At its meeting held on November 11, 2015, Council for Champlain Township passed resolution 2015-438 requesting that the Minister of Community Safety and Correctional Services (MCSCS) review and reconsider the new OPP billing model and implement a more equitable formula including an in-depth review of the current expenditures in order to reduce the cost per household.

A copy of Council's resolution 2015-438 dated November 11, 2015 is attached for your consideration.

Yours truly,

A handwritten signature in blue ink, appearing to read "Alison Collard".

Alison Collard
 Clerk

cc: The Honourable Kathleen O. Wynne
 The Honourable Charles Sousa
 Gary McNamara, AMO President
 Grant Crack, M.P.P. Glengarry-Prescott-Russell
 Ontario Municipalities served by the OPP

Enc.

TOWNSHIP OF CHAMPLAIN

ITEM NO.	7.3.4
DATE	November 11, 2015
RESOLUTION NO.	2015-438

MOVED BY ☐ Troy Carkner ☐ Paul Emile Duval
☐ Jacques Lacelle ☐ Helen MacLeod
☒ Gérard Miner ☐ Pierre Perreault
☐ Normand Riopel ☐ Marc Séguin

SECONDED BY ☐ Troy Carkner ☒ Paul Emile Duval
☐ Jacques Lacelle ☐ Helen MacLeod
☐ Gérard Miner ☐ Pierre Perreault
☐ Normand Riopel ☐ Marc Séguin

WHEREAS the Minister of Community Safety and Correctional Services (MCSCS) announced at the August 2013 meeting of the Association of Municipalities of Ontario that, in response to municipal concerns, the OPP and the Ministry were developing a new, simplified billing model for OPP municipal police services;

WHEREAS this proposed new billing model would be based on principles of fairness and transparency with the intent to provide fair and transparent cost recovery;

WHEREAS the mandate to develop this new billing model did not include examination and review of expenditures in order to reduce the costs of OPP services per household;

WHEREAS the new billing model was implemented in 2015 and will be phased in over a three (3) year period;

WHEREAS the Township of Champlain's 2015 OPP Services invoice was \$1,387,765, an increase of \$167,249 over 2014;

WHEREAS the 2016 OPP invoice for Champlain Township increases another \$196,769 to a total of \$1,584,534;

.../2

- 2 -

ITEM NO.	7.3.4
DATE	November 11, 2015
RESOLUTION NO.	2015-438

BE IT RESOLVED THAT the Township of Champlain request that the Minister of Community Safety and Correctional Services (MCSCS) review and reconsider the new OPP billing model and implement a more equitable formula including an in-depth review of the current expenditures in order to reduce the cost per household.

BE IT FURTHER RESOLVED THAT this Resolution be forwarded the Premier of Ontario, Minister of Community Safety and Correctional Services, Ministry of Finance, AMO, Grant Crack, MPP Glengarry-Prescott-Russell, and to all municipalities serviced by the OPP.



Carried



**Carried
as amended**



Defeated

Gary J. Barton, Mayor



210 First Street North
Kenora, ON P9N 2K4

November 9, 2015

Town of Fort Frances
320 Portage Avenue
Fort Frances, ON P9A 3P9

Dear Mayor Avis and Council:

Re: Healthy Eating and Public Places

In March 2015, thirty-three Northwestern Ontario residents took part in the first health unit Talk Public Health: Online Discussion Panel. During the panel, the participants learned about public health and healthy eating policy; took part in discussions; and made recommendations about where the health unit should focus its work in healthy food choices policy. The final poll indicated that panelist felt the health unit should be working on policy related to healthy food choices at community events.

We can work together to change the food environment.

As presented to Fort Frances Council on November 9, 2015 we would be pleased to work with your municipality to prepare a policy related to these issues that would work for Fort Frances. We encourage you to consider the following options:

- Develop a Comprehensive Food Policy; or
- Develop a Comprehensive Events Policy; or
- Review existing event policies; procedures; application forms and add language that includes healthy food choices recommendations.

The health unit can offer the following support:

- Another presentation to council to provide additional background information and answer questions about implementing any of these policy options.
- In-person, phone and email support to develop a policy.

Our Registered Dietitian, Julie Slack will be contacting your office within the next month to follow up on this matter. If you wish to contact Julie sooner she can be reached at 807-597-6871 ext. 3717 or by email at jslack@nwhu.on.ca.

I encourage you to consider the adoption of a Healthy Foods in Public Places Policy.

Sincerely,

Dr. Kit Young Hoon, MBBS, MPH, MSC, FRCPC



Ryan Deska
<rdeska@ruralontarioinstitute.ca>

11/10/2015 08:55 AM

To

cc

bcc

Subject: Nominations Open for ROI's Youth Engagement Showcase

Attention Clerks: This email is intended for Mayors and Councillors. Thank you for passing it along.

Which young leaders are taking charge and tackling important local issues in your community? The Rural Ontario Institute would like to hear from you.

Starting November 2nd, 2015 you have the opportunity to nominate an Engaged Rural Youth – or young adult (under 29) – from your community to be profiled in the Rural Ontario Institute's *Youth Engagement Showcase*.

Through this initiative ROI is looking to:

1. Profile compelling stories of youth engagement
2. Highlight the impact youth can have in their local communities
3. Demonstrate how communities of all shapes and sizes, are successfully engaging and supporting youth in addressing local challenges.

From these nominations, a selection committee will identify 4-8 compelling stories to be profiled through short video documentaries (3-4 minutes each) to be filmed in each nominee's hometown. These documentaries will showcase these individuals' accomplishments and the community of support around them. In addition to these showcase stories, other strong nominations will be considered for ROI's online blog.

For more details on this initiative, and for nomination criteria, please visit the link below.

[Nominate an Engaged Rural Youth Now!](#)

Note: While our focus is on gathering stories of individual youth, we are also interested in hearing about programs or organizations that have successfully promoted/enabled youth engagement in rural Ontario.

For more details, please contact:

Ryan Deska
Project Lead | Youth Engagement Showcase
Rural Ontario Institute
rdeska@ruralontarioinstitute.ca

519-826-4204

Nomination Link: http://www.ruralontarioinstitute.ca/youth_engagement_showcase.aspx



Kathy Lawson/Frances

11/12/2015 08:46 AM

To Lisa Slomke/Frances@Frances

cc

bcc

Subject Fw: Invitation to the 2nd Annual Northwest Ontario Electricity Forum

Best regards,

Kathryn Lawson, Deputy Clerk
 Phone - 807-274-5323 ext 257
 fax - 807-274-8479
 klawson@fort-frances.com

----- Forwarded by Kathy Lawson/Frances on 12/11/2015 08:46 AM -----



ontarioregionalplanning
 <ontarioregionalplanning@ies
 o.ca>

10/11/2015 04:19 PM

To

cc

Subject Invitation to the 2nd Annual Northwest Ontario Electricity Forum

You are invited to attend the 2nd Annual Northwest Ontario Electricity Forum being held on December 2, 2015 in Thunder Bay.

Hosted by the Independent Electricity System Operator (IESO), the forum is your opportunity to get involved in the discussion about electricity activities across northwest Ontario including the next steps beyond planning. The forum will also provide networking opportunities to re-connect and discuss electricity matters with the IESO and colleagues from across the region.

Key topics to be discussed at this year's forum include:

- An update on the merged IESO and provincial electricity planning by the IESO's new head of electricity planning – Michael Lyle, Vice President, Planning, Legal and Aboriginal Relations
- A discussion of the latest northwest Ontario load forecast and a review of the near-term supply outlook
- Open house style break-out sessions on each of the regional plans under development in the northwest - Thunder Bay, West of Thunder Bay, Greenstone-Marathon - where you can speak with the planning leads one-on-one
- An update on transmission and bulk planning activities in the area
- Panel sessions on "Getting from Plans to Projects" and "Customer Support Programs"

The meeting details are:

Date: Thursday, December 2

Time: 8:30 a.m. – 4:00 p.m. (registration and breakfast at 8:30, meeting begins at 9:00 a.m.)

Location: Best Western Plus Nor'Wester, 2080 Highway 61, Thunder Bay

All attendees must register in advance of the meeting. Please RSVP your attendance by November 20, 2015 via email to ontarioregionalplanning@ieso.ca or call 416-969-6397 – please include any dietary restrictions in your email.

For those who are unable to attend in person, the meeting will also be broadcast as a simultaneous webinar where you will be able to listen to the meeting, view the presentations and ask questions over the phone.

The webinar will start at 9:00 a.m. and will be available at the following:

URL: <http://www.meetview.com/ieso20151202/>

Toll-free: 1-888-239-2037

We hope you can join us on December 2 for the Northwest Ontario Electricity Forum.

Independent Electricity System Operator

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"Rosalie Evans"
<clerk@neebing.org>

18/11/2015 06:08 PM

To "Admaston/Bromley" <info@admastonbromley.com>,
"Alberton" <alberton@jam21.net>, "Alfred and Plantagenet"
<mdaigneault@alfred-plantagenet.com>, "Armour"

cc

bcc

Subject Please see enclosed Letter to circulate Resolution regarding
Police Services Act Consultation

1 attachment



LT Circulate Resolution for support.pdf

Dear Municipal Clerk:

The Council of The Corporation of the Municipality of Neebing is respectfully requesting that this letter be placed on a council agenda for consideration by your councils.

Thanks in advance for your anticipated co-operation. If you have questions or concerns, please let us know.

Rosalie A. Evans

Solicitor-Clerk

Municipality of Neebing

4766 Highway 61

Neebing, Ontario, P7L 0B5

Phone: 807-474-5331

Fax: 807-474-5332

Website: www.neebing.org



Municipality of Neebing

4766 Highway 61

Neebing, Ontario P7L 0B5

TELEPHONE (807) 474-5331

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E mail – neebing@neebing.org

Councillors
Erwin Butikofer
Curtis Coulson
Bill Lankinen
Mike McCooye
Roger Shott
Brian Wright

Mayor Ziggy Polkowski

Rosalie Evans,
Solicitor-Clerk
Erika Kromm,
Treasurer

October 9, 2015

Open Letter to All Municipal Councils in Ontario

Attention: Municipal Clerk

(for inclusion in the agenda for a meeting of your Council)

Re: Consultation on the Police Services Act

Dear Municipal Council of an Ontario Municipality:

The Council of The Corporation of the Municipality of Neebing considered and passed the enclosed resolution at its meeting held on September 16th, 2015.

As you can see, the Council is seeking support for its position from other Ontario Municipalities.

Together, we should be able to achieve a positive result for our constituents.

Thank you for your consideration.

Yours truly,

A handwritten signature in blue ink that reads "Rosalie A. Evans".

Rosalie A. Evans
Solicitor-Clerk
On behalf of Mayor Ziggy Polkowski

Moved by: Councillor Coulson;

Seconded by: Councillor Lankinen

WHEREAS the Province has begun a process of public consultation relating to the Police Services Act;

AND WHEREAS The Corporation of the Municipality of Neebing continues to have significant concerns and objections to the amount of money that the Provincial Government expects Municipalities to pay for either having its own police service, for contracting with the Ontario Provincial Police, or for employing the Ontario Provincial Police through the 'default' provisions of the Police Services Act;

AND WHEREAS the consultation statement issued by the Province indicates that the Province is seeking input on (among other matters) how to "clarify police duties, modernize training programs and deliver services using a range of public safety personnel";

AND WHEREAS Ontario's provincial and municipal police forces are among the highest paid police services in Canada;

AND WHEREAS the residents of Canada deserve appropriate and affordable police protection:

THEREFORE BE IT RESOLVED THAT the Council of The Corporation of the Municipality of Neebing is urging all municipalities in Ontario, whether or not they have municipal police forces, to participate in the consultation process;

AND FURTHER THAT the Council of The Corporation of the Municipality of Neebing believes that effective community policing can be undertaken without the use of uniformed police officers through the use of a two-tiered system that would allow municipalities to recruit non-uniformed safety personnel for day to day policing, relying on uniformed officers only for significant high-level criminal investigations and/or matters requiring particular expertise or specialized equipment;

AND FURTHER THAT such a system would be delivering "services using a range of public safety personnel";

AND FURTHER THAT such a system should allow Ontario's municipalities to utilize uniformed police services on a fee-for-service basis at the times when the services are required;

AND FURTHER THAT this would allow highly trained and specialized police officers to utilize their skills and abilities where required, focusing on higher-order criminal activity;

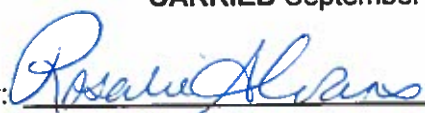
AND FURTHER THAT this would save significant taxpayer dollars at both the municipal and provincial orders of government without causing a deterioration in public safety and protection;

AND FURTHER THAT the Police Services Act should be amended to allow such a system to operate in Ontario;

AND FURTHER THAT the Council of The Corporation of the Municipality of Neebing seeks support for this position from other Ontario municipalities.

Resolution No. 2015-09-339
CARRIED September 16, 2015

Certified as a true copy:


Rosalie A. Evans, Solicitor - Clerk

Ministry of Citizenship,
Immigration and International
Trade

Minister

6th Floor
400 University Avenue
Toronto ON M7A 2R9
Tel.: (416) 325-6200
Fax: (416) 325-6195

Ministère des Affaires civiques,
de l'Immigration et du Commerce
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Ministre

6^e étage
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Toronto ON M7A 2R9
Tél.: (416) 325-6200
Télé.: (416) 325-6195



Ontario



November, 2015

Dear Friends:

I am pleased to invite you to participate in two of Ontario's volunteer recognition programs for 2016.

The Ontario government recognizes volunteers from all sectors through the following programs:

The Ontario Medal for Young Volunteers - presented to young volunteers between the ages of 15 and 24 for their actions and dedication to improve the quality of life in their communities and beyond.

Deadline for nominations is **January 15**

The Ontario Volunteer Service Awards - in recognition of continuous years of service to a single community organization.

Deadline for nominations is **January 25**

Here is what you need to do to submit a nomination:

- a) Visit ontario.ca/honoursandawards;
- b) Click on the icon for the specific award program for which you wish to submit a nomination;
- c) Download the appropriate PDF form;
- d) Read the eligibility criteria and instructions carefully; and
- e) Fill out the form and submit it on or before the deadline date.

Instructions for submitting your package can be found on the website.

If you have any questions please call 416-314-7526, toll free 1-877-832-8622 or TTY 416-327-2391.

Thank you for participating.

Yours truly,

Michael Chan
Minister

A special meeting of the Board of Directors of the Municipal Non-Profit Housing Corporation was held in the Committee Room of the Civic Centre on March 30, 2015 at 12:00 noon.

Members present: Gord McBride, Wendy Brunetta, Doug Kitowski, Faye Flatt

Members absent: Nick Wihnan, Andrew Hallikas, Charleen Mallory

Others Present: Mark McCaig (CAO), Sandra Weir (RRDSSAB – Property Manager)

1. **Call to Order** – The Municipal Planner called the meeting to order at 12:04 with quorum present, stating the first order of business was the appointment of an Acting Chair as both the Chair and Vice-Chair were not present.

Res. #5/15 (McBride/Flatt) - that Wendy Brunetta be appointed as Acting Chair for the purposes of conducting business at this meeting.

CARRIED

2. **Non – Agenda Items** - None

3. **Approval of Agenda**

The agenda was approved with minor errors corrected.

CARRIED

4. **Minutes of previous meeting** – None

5. **New Business:**

- a. 2015 Operating Forecast

Res. #6/15 (Kitowski/McBride) - that the operating forecast for 2015 be approved as presented by the Property Manager.

CARRIED

- b. 2015 Market Rent Increase

Res. #7/15 (Kitowski/McBride) - that the capital forecast for 2015 be approved as presented by the Property Manager.

CARRIED

6. **Outstanding Issues**

- a. Bill 65 – Corporations Act – Verbal update was provided. The Province has postponed the effective date. No action at this time.

7. **Non-Agenda Items** – None

8. **Information** – The following was provided for information purposes:

- a. Property Management Services Agreement
 - b. Letters Patent (including supplemental & original by-law)
 - c. By-Law #2

9. **Next Meeting and Close** - The meeting closed *sine die* at 12:40.

Original signed by Charlene Mallory

President/Vice-President

Secretary

A special meeting of the Board of Directors of the Municipal Non-Profit Housing Corporation was held in the Committee Room of the Civic Centre on June 26, 2015 at 11:05 a.m.

Members present: Wendy Brunetta, Andrew Hallikas, Doug Kitowski, Carleen Mallory, Faye Flatt

Members absent: Nick Wihnan, Vic Nowak, Gord McBride,

Others Present: Jon Evans

1. **Call to Order** – The Vice-Chair called the meeting to order at 11:05 with quorum present.

2. **Non – Agenda Items** –

a. Appointment to Board - Information item added as 7(a)

3. **Approval of Agenda**

Res. #8/15 (Hallikas/Brunetta) - that the agenda be approved.

CARRIED

4. **Minutes of previous meeting**

Res. #9/15 (Hallikas/Brunetta) - that the minutes of March 19, 2015 be approved as prepared.

CARRIED

5. **New Business:**

a. 2014 Audit

Res. #10/15 (Hallikas/Kitowski) - that the draft audit for 2014 be approved as presented by Jon Evans of BDO be approved and that the signing officers be authorized to sign all documents as may be required.

CARRIED

Res. #11/15 (Brunetta/Hallikas) - that as recommended by the auditor, DSSAB be directed to place the subsidy payable estimate of \$43,239 in an acceptable interest bearing investment for the benefit of the Fort Frances Municipal Non-Profit Housing Corporation until such time as the reconciliation.

CARRIED

6. **Outstanding Issues**

a. Bill 65 – Corporations Act – No action pending furtherance by the Province.

7. **Non-Agenda Items**

a. **Appointment to Board** – The Municipal Planner gave a verbal update on the structure of the Board as a result of recent appointment by Council.

8. **Information** – None

9. **Next Meeting and Close** - The meeting closed at 12:08 with next meeting tentatively scheduled for August 11, 2015.

Original signed by Charleen Mallory

President/Vice-President

Secretary

TOWN OF FORT FRANCESMINUTESSESSION NO. #019November 1, 2015

The meeting of Operations & Facilities Executive Committee of the Town of Fort Frances was held in the Civic Centre on November 1, 2015 from 12:05 p.m. to 2:30 p.m.

PRESENT: Paul Ryan, Chairperson, Doug Kitowski and Doug Brown.

ALSO PRESENT: Mayor Avis (1:00 p.m. to 2:30 p.m.)

1. Call to Order

The meeting was called to order at 12:05 p.m.

2. Disclosure of pecuniary interest and the general nature thereof

None

3. Approval of Previous Committee Minutes

3.1 Minutes from the meeting of this Committee on October 21, 2015 - the minutes were approved as circulated.

4. Non-agenda Items

None

5. New Business

5.1 2016 Operations and Facilities Division User Fees and Charges - the draft user fees report and spreadsheets were reviewed where the following revisions were introduced ;

- 1) The bag tags cost will remain the same as in 2015 set at \$2.25.
- 2) The minimum tipping fee at the landfill site will remain the same as in 2015 set at \$18.00.
- 3) All cemetery interment fees will be increased by \$12.00 + 1.2% which reflects the same cost to the Town for the provincial cemetery licensing fee.
- 4) **New for 2016** - is the implementation of a minimum charge for providing services to unplug a blockage in a sanitary sewer service line;
 - a) during regular business hours - \$25.00
 - b) regular overtime - \$37.50
 - c) on a statutory holiday - \$50.00

The revisions will be reflected in the administration report which will be forwarded to Council for approval.

5.2 2016 Operations and Facilities Division Proposed Operating and Capital Budget - (packages attached) - the first draft of the 2016 Operating and Capital Budget for the Operations and Facilities Division was reviewed. All members of the Operations and Facilities Executive Committee were given an opportunity to ask questions and receive clarification.

6. Outstanding Items

6.1 Sanitary Sewer By-Law - to be discussed at a later date.

7. Adjourn / Next Meeting Date

The meeting was adjourned at 2:30 p.m.

Executive Committee Chair

D. Brown, Manager of Operations & Facilities

TOWN OF FORT FRANCESMINUTESSESSION NO. #20Tuesday, November 3, 2015

The meeting of Administration & Finance Executive Committee of the Town of Fort Frances was held in the Committee Room on November 3, 2015 from 12:08 p.m. to 1:30 p.m.

PRESENT: Councillor Ken Perry, Councillor Wendy Brunetta, Councillor Paul Ryan and Mayor Roy Avis

ALSO PRESENT: Mark McCaig, CAO, Frank Sheppard, Fire Chief, Lisa Slomke, Clerk, Dawn Galusha, Deputy Treasurer and Laurie Witherspoon, Treasurer

REGRETS: None

1. Call to Order

1.1 Councillor Ken Perry called the meeting to order at 12:08 p.m.

2. Disclosure of pecuniary interest and the general nature thereof

2.1 None

3. Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting.

3.1 None

4. Approval of Previous Committee Minutes

4.1 The Committee considered the following resolution:
Brunetta-Ryan: That the minutes of the previous meeting held on October 20, 2015 be approved as distributed. CARRIED

5. In-Camera

6. Items Referred from Council

7. New Business

2016 Draft Emergency Services Budget

7.1 Marriage Solemnization Services - The Committee recommended that the Clerk bring forward a new by-law which authorizes the delivery of civil marriage solemnization services by the Office of the Clerk for the Corporation of the Town of Fort Frances.

7.2 Council Remuneration Requirement - The Committee recommended approval of the report to provide for the statutory review of the by-law to deem one-third (1/3) of Council Remuneration as expenses incident to the discharge of the duties as members of Council.

7.3 2016 Proposed User Fees - The Committee recommended that the user fees be brought forward in the 2016 User Fees Schedule and further that an authorizing by-law be prepared.

7.4 2016 Draft Corporate Budget - The Committee reviewed the draft Corporate Operating Budget.

- 7.5 2016 Draft Administration & Finance Budget - The Committee reviewed the draft Administration & Finance Operating Budget.
- 7.6 2016 Draft Emergency Services Budget - The Committee reviewed the draft Emergency Services Operating Budget.
- 7.7 2016 Draft Capital Budget - The Committee reviewed the draft Capital Budget. It was noted that the Financial Software estimate will be reduced to \$75,000.
- 7.8 Power Dam Project Group Financial Request - The Committee recommended to approve the Power Dam Project Group request to contribute to a comprehensive background and position paper development in the amount of \$858.00.

8. Non-agenda Items

9. Outstanding Items

- 9.1 Couchiching First Nations Water & Sewer Agreement

10. Information

11. Adjourn / Next Meeting Date

- 11.1 Tuesday, November 17, 2015

Executive Committee Chair

L. Witherspoon, Treasurer

Fort Frances Museum Advisory Committee Agenda

Meeting: Mon Nov 16, 2015, 4:45 p.m.

Present: Debbie Ballard ✓ Robert Schulz ✓ Mary Hickling ✓ Jim Curr ✓ Caren Fagerdahl
 Council representative: Paul Ryan ✓ Committee Secretary: Sherry George ✓ Guests:

Minutes from last meeting, Oct 20: adopted as sent.

Governance: For CMOG 2016, Bethany has tweaked the Town's media policy to meet CMA standards. I will review.

Finance: Discussion around snow removal on Saturdays following BIA inquiry. Jason is looking at options.

Collections:

- Received a box of negatives from a Kevin McGregor (Winnipeg). His father ran a photo studio – the Northland Studio on 416 Scott Street – in the late 50s. Most are labeled; many are names I know.
- Bethany has completed the inventory on the textile room. Has now started on the glass room.

Exhibitions:

- **Main floor –until Dec:** Artistry of Hooked Rugs. Early 2016 – portraits. Will include a set-up for a photo studio. We have D.Dolk for Sept/Oct and Threadworks for Nov/Dec 2016. Nothing yet for the summer.
- **Additional exhibit ideas** – Looking at a traveling exhibit about free masonry for early 2017. Have also booked the bush pilot exhibit for the summer of 2017 that will be featured alongside the boats for a transportation theme. Have also discussed borrowing 10 outfits from costume museum for Nov/Dec 2017 (every 15 years). A possible theme for our 2017 gala could be costuming through 150 years.

Interpretation & Education:

- Arts programming begins this December and will run through the winter. Lindsay Hamilton will run an open studio for children and families one day per month. A number of artists have come forward to lead workshops for adults.

Research: Currently researching cameras and photographers for our upcoming portrait exhibit. Also assisting Ed Gackley with research on past businesses in their building (bank, Ray S Holmes, Agnew's, Berry Patch, etc).

Conservation:

- Report from conservation team working with Rainy Lake hotel murals is that an appraisal may not be possible as artist is not known well enough. Sherry has put her name forward to sit on the RL site renewal committee. Will youth or art be represented on the committee? Perhaps Lindsay Hamilton or Sam Manty.
- Now that the balcony railing has been saved, we will need to determine how best to preserve. Hopefully can incorporate in plans for the site. In the time being, Sherry will ask Public Works to store.

Physical Plant:

- Follow-up required on May building inspection: small tree removal, venting cleaned, downspout falling off, etc.

Community:

- Friends fundraising gala: another very successful evening. 2016 heritage calendars now ready.
- Following discussion on the museum (BIA) mural, it was asked whether it could be moved to RL site?

Human Resources/Professional Development:

- Sherry traveled with A.S.Kilgour to Culture Talks on Oct 22. Although standing room only, there were few individuals that came from outside Thunder Bay, so not representative.

Numbers: October 2015 visitors: 315; (442 in 2014). Although less than last year, still good numbers.

Follow-up: *Recommendations to be made to Executive Committee of Community Services... none.*

Meeting adjourned at 5:50 p.m.

Next meeting: Mon Jan 18 at 4:45 p.m. No meeting in December as many members not available so close to Christmas.

TOWN OF FORT FRANCESMINUTESSESSION NO. #15November 2, 2015

The meeting of Planning & Development Executive Committee of the Town of Fort Frances was held in the Civic Centre - Committee Room on November 2, 2015 from 8:00 a.m. to 8:50 a.m.

PRESENT: D. Kitowski, Chair, J. Albanese, W. Brunetta, Councillors, R. Avis, Mayor

ALSO PRESENT: M. McCaig, CAO, A. Byrnes, P. Briere, By-Law Enforcement Officers, L. Slomke, Clerk, T. Rob, Secretary

1. **Call to Order** - 8:01am
Session #15
2. **Disclosure of pecuniary interest and the general nature thereof**
None
3. **Approval of Previous Committee Minutes**
 - 3.1 Approval of the Minutes of the October 19, 2015 Meeting
- Approved as circulated
4. **Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting.**
 - 4.1 T. Rob - Participant Agreement - Ontario Power Authority SaveONEnergy Retrofit Program - Item 10.1
5. **In-Camera**
- None
6. **Items Referred from Council**
- None
7. **New Business**
 - 7.1 2016 Planning and Development Capital Budget
- Received by the Planning and Development Executive Committee
 - 7.2 2016 Planning and Development Operating Budget
- Received by the Planning and Development Executive Committee
 - 7.3 2016 Planning and Development User Fees
- Discussed and approved as amended by the Planning and Development Executive Committee
8. **Outstanding Items**
 - 8.1 A. Byrnes - Proposed Dog Park Locations
- The Planning and Development Executive Committee feels that the idea of using the north ball diamond at the St. Francis sports field should go to Community Services for their recommendation on the site. Further that the Frog Creek property also be considered.
 - 8.2 P. Briere - Business License By-Law Rewrite Status Update
- The Planning and Development Executive Committee received the update on the

business license by-law. The recommendation of the PDEC is to leave out the definition of lodging house and tow truck at this time, and further that the provisions for payment of taxes be further investigated with Administration and Finance Executive Committee. The Planning and Development Executive Committee feels that any appeals under the new license by-law be heard at an appeals committee and further that the Planning and Development Executive Committee operate as the appeals committee.

9. Information

10. Non-agenda Items

- 10.1 T. Rob - Participant Agreement - Ontario Power Authority SaveONEnergy Retrofit Program
 - The Planning and Development Executive Committee approved the report and further the recommendation be brought forward to Council to execute the agreement.

11. Adjourn / Next Meeting Date - 9:09am
November 16, 2015

Executive Committee Chair

T. Rob, Chief Building Official

TOWN OF FORT FRANCESMINUTESSESSION NO. # 0018November 2, 2015

The meeting of Community Services Executive Committee of the Town of Fort Frances was held in the Memorial Sports Centre - '52 Canadians Meeting Room on November 2, 2015 from 10:30 a.m. to 11:29 a.m.

PRESENT: Ken Perry - Chairman, John Albanese - Councillor, Roy Avis - Mayor, Mark McCaig - CAO, Jason Kabel - Manager of Community Services

REGRETS: June Caul - Councillor

1 CALL TO ORDER

2 APPROVAL OF AGENDA (call for non-agenda items)

Approved as circulated

3 DISCLOSURE OF CONFLICT OF INTEREST AND THE GENERAL NATURE THEREOF

NIL

4 APPROVAL OF PREVIOUS COMMITTEE MINUTES

Community Services Executive Committee Meeting - October 19, 2015
Approved as circulated

5 ITEMS REFERRED FROM COUNCIL

NIL

6 NEW BUSINESS

2016 Community Services Budget - The operating budget will be forwarded to the 2016 Town budget process as presented.

2016 Community Services User Fees - The committee approved the user fees as presented but that the typical rounding should be done as in past years before the recommendation is forwarded to Council.

Website Development Summary Report - This report will be taken as presented as an informational item to the Council meeting on November 9, 2015.

Sister Kennedy Centre Operational Review - This was presented as an informational item to the Community Services executive as it is an item in the latest TOFF strategic plan.

Museum Advisory Committee Resolution - The committee recommended for the request to be included in the 2016 budget process.

7 NON-AGENDA ITEMS

NIL

8 IN-CAMERA

NIL

9 INFORMATION

Fort Frances Museum Advisory Committee Meeting - Oct. 20, 2015

Memorial Sports Centre Walking Tour - next meeting

Next Meeting Date - November 16, 2015

10 CLOSING

There being no further matters before the committee at this time, the meeting was closed by K. Perry at 11:29am.

K. Perry, Executive Committee Chair

J. Kabel, Manager of Community Services